

# Minutes of Regular

## The Board of Trustees Sheldon ISD

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A Regular of the Board of Trustees of Sheldon ISD was held Tuesday, July 20, 2010, beginning at 7:00 PM in the 11411 C. E. King Parkway Houston, TX 77044.

1. **Open Meeting - Call to Order @7:06 p.m.**
2. **Moment of Silence**
3. **Roll Call**  
Present: Trustees Rivas, Coleman, Palmer, Archie, Lipscomb (arrived @8:24 p.m.)  
& Norwood  
Absent: Trustee Kolacny
4. **Celebrations**
  - A. Summer School
  - B. Ed Lipscomb's Birthday-July 24
5. **Comments From The Public-None**
6. **Reports**
  - A. ~~Summer Programs Update~~ – August meeting
  - B. ~~Early Learning Center Update~~ – August meeting
  - C. ~~Technology Plan~~ – August meeting
  - D. Human Resources Update-Harper & Randall
  - E. Health Course Requirement at King High School-Twardowski & Godsey
  - F. ~~Education Foundation Update~~ – August meeting
  - G. Construction Report-Pfeifer
7. **New Business**
  - A. Approval of Salary Schedules  
It is recommended that the Board approve the attached 2010-11 salary schedules with a copy to be attached to and become a part of the minutes.  
  
Motion by Trustee Archie seconded by Trustee Coleman to approve item “A”.  
  
Motion passed unanimously.
  - B. Property Insurance  
It is recommended that property of Sheldon ISD be insured by AmRisc Insurance Group with an annual estimated premium of \$449,510 with a copy

to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Palmer to approve item "B".

Motion passed unanimously.

C. Special Education Contracted Services 2010-2011

It is recommended that the Special Education Contracted Services on the attached memo be approved as submitted with a copy to be attached to and become a part of the minutes.

Motion by Trustee Archie seconded by Trustee Palmer to approve item "C".

Motion passed unanimously.

D. Contract for Community Youth Services

It is recommended that the Board of Trustees approve a contract with Harris County Community Youth Services for two County Youth Service Specialists for the 2010-2011 school year in the amount of \$66,569.80, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Norwood to approve item "D".

Motion passed unanimously.

E. Agreement between Sheldon ISD and Communities In Schools Baytown

It is recommended that the Board of Trustees authorize the Agreement with Community In Schools Baytown for \$23,867.00, plus mileage reimbursement for the case manager for travel between SISD & CISB at a rate of \$.50 per mile, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Archie to approve item "E".

Motion passed unanimously.

F. Appraisal Calendar 2010-2011

It is recommended that the appraisal calendar be approved as submitted for the 2010-2011 school year with a copy to be attached to and become a part of the minutes.

Motion by Trustee Palmer seconded by Trustee Norwood to approve item "F".

Motion passed unanimously.

G. Approval of Appraisers

It is recommended that the administrators on the attached memo be approved as PDAS appraisers for the 2010-2011 school year with a copy to be attached to and become a part of the minutes.

Motion by Trustee Palmer seconded by Trustee Archie to approve item "G".

Motion passed unanimously.

H. Service Agreement for Network Operations Center

It is recommended that the Board of Trustees authorize the Superintendent or designee to enter into a utilities service agreement with MUD 148 for services to the Network Operations Center, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Norwood to approve item "H".

Motion passed unanimously.

I. Proposed Encroachment Agreement with CenterPoint Energy

It is recommended that the Board of Trustees approve the proposed encroachment agreement from CenterPoint Energy Houston Electric in the amount of \$1,000.00 to allow construction of utility lines within their easement site, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Palmer to approve item "I".

Motion passed unanimously.

J. Technology Infrastructure Upgrade-Should be listed under Bond

It is recommended that the Board of Trustees approve the proposal from Phonoscope for \$65,976.00 to provide the additional fiber and labor to facilitate the change required to bring the new server room at the Network Operations Center online, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Palmer seconded by Trustee Norwood to approve item "J".

Motion passed unanimously.

K. Order for and Notice of Board of Trustee Election, November 2, 2010

It is recommended that the Order for and Notice of Trustee Election for the November 2, 2010 to elect four (4) Trustees in positions 4, 5, 6, & 7 be approved with a copy to be attached and become a part of the minutes.

Motion by Trustee Palmer seconded by Trustee Norwood to approve item “K”.

Motion passed unanimously.

L. Consider engaging the services of attorney

It is recommended that the Board consider engaging the services of an attorney on an as needed basis for representation during hearing proceedings with a copy to be attached to and become a part of the minutes.

Motion by Trustee Archie seconded by Trustee Palmer to approve item “L”.

Motion passed unanimously.

**8. New Business-Bond Expenditures**

A. Dyad Construction Pay Application No. 3 Network Operations Center

It is recommended that the Board of Trustees approve the Application for Payment No. 3 for Dyad Construction in the amount of \$189,193.00, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Palmer to approve bond expenditure item “A”.

Motion passed unanimously.

B. HTS, Inc. To Provide Construction Materials Testing Services for Elementary #5

It is recommended that HTS, Inc. be approved to provide construction materials testing services for Elementary #5 in the amount of \$73,608.00, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Norwood to approve bond expenditure item “B”.

Motion passed unanimously.

C. Elementary No. 5 Durotech Construction Contract Change Order One (Classroom Wing)

It is recommended that the Board of Trustees approve Change Order One in the amount of \$1,284,843.00 to the Elementary No. 5 Project Contract with Durotech Construction for the additional classroom wing, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Palmer seconded by Trustee Coleman to approve bond expenditure item “C”.

Motion passed unanimously.

**9. Board Information**

- A. Tax Collection Report - June 2010
- B. Sheldon ISD General Operating Expenditure & Revenue Report
- C. Investment Report - June 2010
- D. Retirees/Resignations
- E. ~~Bond Update~~ - August agenda item
- F. TAKS Scores
- G. Masons setting cornerstone for Elementary #5- August agenda item
- H. Board Calendar
- I. Students driving own vehicles to school-sanctioned events
  - No students driving own vehicles except to MECCA-Mr. Pfeifer to check and see if bus transportation is reimbursable.
- J. Student prayer at sporting events
  - Will discuss later-go over policy

Meeting adjourned for Level III Grievance hearing @8:57 p.m.  
Reconvened @11:09 p.m.

- K. Schools changing names of holidays
    - Not changing names
    - Will discuss food later
  - L. Administrators on duty responsible for events
  - M. Request for information from board member
    - Will discuss at August 3<sup>rd</sup> workshop in closed session
  - N. Report on repeaters to High Point-J. R. Webster
- 10. Adjournment to closed session @ 11:29 p.m. pursuant to Texas Government Code Sections: 551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee;**
- A. Superintendent's Contract
  - B. Personnel
    - 1. Assistant Principal Recommendation
    - 2. Instructional Coach
    - 3. New Teachers

11. **Reconvene to Open Session**@12:48 p.m.

12. **Action on closed session items**

A. Superintendent's Contract

Motion by Trustee Lipscomb to accept modifications to Superintendent's contract as discussed in closed session seconded by Trustee Palmer.

Motion passed unanimously.

13. **Personnel/Hiring**

A. Royalwood Elementary Assistant Principal Recommendation

It is recommended that Mona Gail London be approved as assistant principal of Royalwood Elementary for the 2010-2011 school year on a One Year Term Contract with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Lipscomb to approve personnel item "A".

Motion passed unanimously.

B. Instructional Coach Recommendation

It is recommended that Denise Weatherford be approved as Instructional Coach for the 2010-2011 school year on a One Year Probationary Contract with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Coleman to approve personnel item "B".

Motion passed unanimously.

C. Personnel Recommendation including addendum

It is recommended that the contract recommendations for the school year 2010-2011 on a One Year Probationary Contract be approved as submitted with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Coleman to approve personnel item "C".

Motion passed unanimously.

14. **Policy**

A. Policy Revision (Addition) Non-School Use of District Facilities GKD (Local)

It is recommended that the Board of Trustees approve the proposed change (addition) to GKD (Local) with the addition of the kitchens, all UIL fields, Dr. Donald Ney Administration Building Complex and any area designated by the Superintendent or designee as not available for non-school use, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Palmer to approve policy item "A".

Motion by Trustee Lipscomb to amend his recommendation and add use would be approved by Superintendent or designee on a case by case basis seconded by Trustee Lipscomb to approve policy item "A".

Motion passed unanimously.

**B. DEA (Local)**

It is recommended that the Board approve the proposed changes to DEA (Local) with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Coleman to approve policy item "B".

Motion passed unanimously 5-1 (Rivas).

**C. Sexting Policy-For Review Only**

**15. Other Necessary Business**

- A. 2011 Graduation Date-June 1st @7:00 p.m.
- B. Budget Workshop/Hearing-August 3, 2010 @6:30 p.m.
- C. Budget ~~Hearing~~ Adoption-August 17, 2010 @7:00 p.m.
- D. Regular Board Meeting-August 17, 2010 @7:00 p.m.
- E. Tax Hearing/Tax Adoption - September 21, 2010 @7:00 p.m.
- F. Board discussion of Summer Leadership Institute
- G. Discussion of naming of press box-will discuss later
- H. Set date for Level III Grievance Hearing-Brenda Glover-August 3, 2010 @8:30 p.m.

\*Convocation-August 17, 2010 @KHS Cafeteria 8:00 a.m. – 11:00 a.m.

**16. Approval of Minutes-Approved as submitted**

- A. June 15, 2010 - Regular Meeting

**17. Board Suggestion/Recommendation for Future Organizational Information Updates**

- Set up Facebook page for Sheldon ISD

- Board candidate meeting-August 17, 2010 @6:00 p.m.  
(Norwood, Archie, & Lipscomb)

18. **Suggestions for Future Agenda Items**

19. **Adjournment** @1:28 a.m.