

# Minutes of Regular Meeting

## The Board of Trustees Sheldon ISD

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A Regular meeting of the Board of Trustees of Sheldon ISD was held January 20, 2009, beginning at 7:00 PM in the 11411 C. E. King Parkway, Houston, TX 77044.

1. Open Meeting - Call to Order @7:06 p.m.
2. Moment of Silence
3. Roll Call  
Present: Trustees Rivas, Coleman, Palmer, Archie, Lipscomb, Kolacny (7:13 pm), Norwood
4. Presentation of Colors
5. Public Hearing-AEIS Report
6. Celebrations
  - A. KHS Cheerleaders Representing SISD at New Year's Day Parade in London, England—Morgan Mathis, Jr. & Brandi Cooper, Sr.
  - B. Board Appreciation Month
7. Comments From The Public-None
8. Reports
  - A. High School Allotment
  - B. Construction Report
9. New Business
  - A. Academic Excellence Indicator System (AEIS) Report  
It is recommended that the attached AEIS report and 2008-2009 campus plans be approved as submitted with a copy to be attached to and become part of the minutes.

Motion by Trustee Coleman seconded by Trustee Norwood to approve item "A".

Motion passed unanimously.

B. 2009-2010 School Calendar

It is recommended that the 2009-2010 school year calendar be approved as submitted with a copy to be attached and become part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Palmer to approve item "B".

Motion passed unanimously.

C. Student Accounting Program to replace SASI

It is recommended that the Board of Trustees approve the purchase of the Skyward student accounting system for \$231,795.00, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Coleman to approve item "C".

Motion passed unanimously.

D. Attendance Zone Changes

It is recommended that the Board of Trustees approve Option E depicting the new attendance zones for SISD effective for the 2009-10 School Year, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Palmer to approve item "D".

Motion passed unanimously.

E. SISD Day Care Facility

It is recommended that the Board of Trustees authorize the administration to proceed in establishing a day care facility for Sheldon ISD with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Norwood to approve item "E".

Motion passed unanimously.

F. Track Replacement and Artificial Turf Consideration for Crenshaw Stadium

It is recommended that the Board of Trustees authorize the administration to proceed with the track replacement project with an artificial playing surface as an alternate to the project, with a copy to be attached and become part of the minutes.

Motion by Trustee Coleman seconded by Trustee Palmer to approve item "F".

Motion passed unanimously.

G. Architectural and MEP Professional Services for C. E. King High School Track replacement and possible Turf replacement projects Lamb & Barger Consulting Engineers and RWS Architects

It is recommended that the Board of Trustees approve the selection of RWS Architects and Lamb & Barger Consulting Engineers to provide professional architectural and engineering services for the C. E. King High School track replacement and possible turf replacement projects with a copy to be attached to and become part of the minutes.

Motion by Trustee Coleman seconded by Trustee Palmer to approve item "G".

Motion passed unanimously.

H. Harris County Public Health Environmental Services Agreement

It is recommended that the Board of Trustees approve the Interlocal Agreement with Harris County Public Health and Environmental Services, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Lipscomb to approve item "H".

Motion passed unanimously.

- I. Budget Amendment 08-09  
It is recommended that the amendments to the 08-09 budget be approved with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Kolacny to approve item "I".

Motion passed unanimously.

- J. Travel Reimbursement Rates  
It is recommended that the District adopt the highest reimbursement rates allowed by TEA to reimburse District employees who travel for school business purposes with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Palmer to approve item "J".

Motion passed unanimously.

- K. Approval of 2007-08 Annual Financial Statement and Audit Report  
It is recommended that the 2007-08 Financial Statement and Audit Report be approved with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Lipscomb to approve item "K".

Motion passed unanimously.

- L. Wireless Infrastructure  
It is recommended that the Board of Trustees approve the purchase of Wireless Access Points and Cisco controllers from I. T. Works to complete the wireless network in the district for the amount of \$399,952.00 contingent upon E-rate approval, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Coleman to approve items "L-O".

Motion passed unanimously.

- M. **Wireless Infrastructure Maintenance**  
It is recommended that the Board of Trustees approve the purchase of a maintenance agreement from I. T. works for maintenance of wireless access points and controllers in the amount of \$18,912.00 contingent upon e-rate approval, with a copy to be attached to and become a part of the minutes.
- N. **Technology Infrastructure Upgrade (I. T. Works Equipment)**  
It is recommended that the Board of Trustees approve the purchase of 3Com equipment to upgrade the district's entire data network from I. T. Works in the amount of \$490,875.00, with a copy to be attached to and become a part of the minutes.
- O. **Technology Infrastructure Maintenance Contract (I. T. Works)**  
It is recommended that the Board of Trustees approve the purchase of a one year 3Com maintenance contract from I. T. Works to help ensure the integrity of the data network for \$55,692.80, with a copy to be attached to and become a part of the minutes.
- P. **Phone System for Michael R. Null Middle School**  
It is recommended that the Board of Trustees approve the purchase of a voice over IP phone system from Affiliated Telephone, Inc. for Michael R. Null Middle School in the amount of \$61,856.00, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Kolacny to approve items "P-Q".

Motion passed unanimously.

- Q. **Maintenance for Sheldon ISD phone systems**  
It is recommended that the Board of Trustees approve the purchase of a maintenance contract for the district's phone system from Affiliated Telephone, Inc. in the amount of \$41,426.40, with a copy to be attached to and become a part of the minutes.

- R. Job Order Contracting delivery method for renovations, painting, and construction projects  
It is recommended that the Board of Trustees approve the consideration and use of Job Order Contracting, if favorable to the district, as the delivery method for renovations, painting, and selected construction projects, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Lipscomb to approve item "R".

Motion passed unanimously.

- S. Contractor Selection Criteria  
It is recommended that the Board of Trustees approve the selection criteria listed for determining the proposer that offers the "best value" to the district for projects associated with the 2009 new construction and renovations program using the Competitive Sealed Proposal delivery method, with a copy to be attached to and become part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Palmer to approve item "S".

Motion passed unanimously.

- T. Competitive Sealed Proposal Delivery Method for District Construction and Renovation projects  
It is recommended that the Board of Trustees approve the consideration and use of the Competitive Sealed Proposal Delivery Method, if favorable to the district, as the delivery method for major construction projects and future district facilities, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Lipscomb to approve item "T".

Motion passed unanimously.

- U. Consultant for Federal E-rate Program Strategy  
It is recommended that the Board of Trustees approve the payment to VST Services for the Federal E-rate Priority two Program Management Service in the amount of four percent of total amount funded by E-rate, with a copy to be attached to and become a part of the minutes. Total amount due if 100% funding is available will be \$36,396.03.

Motion by Trustee Lipscomb seconded by Trustee Palmer to approve item "U"

Motion passed unanimously (Trustee Kolacny stepped out).

- V. Dura Pier Pay Application No. 1-Gas line replacement at C. E. King High School  
It is recommended that the Board of Trustees approve the Application for Payment No. 1 for Dura Pier in the amount of \$33,543.00, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Palmer to approve item "V".

Motion passed unanimously (Trustee Kolacny stepped out).

10. New Business-Bond Expenditures

- A. Service Agreement for Michael R. Null Middle School  
It is recommended that the Board of Trustees authorize the Superintendent or designee to enter into a utilities service agreement with MUD 148 if no other acceptable utilities option can be secured with a cost not to exceed \$373,474.35, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Palmer to approve bond expenditure item "A".

Motion passed unanimously.

- B. Engineered Air Balance Co., Inc. To Test And Balance C. E. King Middle School Additions & Renovations Phase I Heating, Ventilating, And Air Conditioning System.  
It is recommended that Engineered Air Balance Company, Inc. be approved to test and balance the C. E. King Middle School Additions & Renovations Phase I heating, ventilating, and air conditioning system for \$26,705.00, with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Kolacny to approve bond expenditure items "B-K".

Motion passed unanimously.

- C. Dyad Construction Pay Application No. 12-Sheldon Middle School #2  
It is recommended that the Board of Trustees approve the Application for Payment No. 12 for Dyad Construction in the amount of \$1,864,839.00, with a copy to be attached to and become a part of the minutes.
- D. Holliday Builders, Inc. Pay Application No. 8-Sheldon Intermediate School  
It is recommended that the Board of Trustees approve the Application for Payment No. 8 for Holliday Builders, Inc. in the amount of \$419,163.21, with a copy to be attached to and become a part of the minutes.
- E. Landscapes Unlimited, LLC Pay Application No. 4-Diamond Sports Project  
It is recommended that the Board of Trustees approve the Application for Payment No. 4 with Landscapes Unlimited, LLC for renovation and repairs to the diamond sports fields and the creation of two practice fields in the amount of \$86,076.65, with a copy to be attached to and become a part of the minutes.
- F. Landscapes Unlimited, LLC Pay Application No. 5-Diamond Sports Project  
It is recommended that the Board of Trustees approve the Application for Payment No. 5 with Landscapes Unlimited, LLC for renovation and repairs to the diamond sports fields and the creation of two practice fields in the amount of \$72,036.60, with a copy to be attached to and become a part of the minutes.



- G. Dura Pier Pay Application No. 1-Painting practice gym at C. E. King Middle School  
It is recommended that the Board of Trustees approve the Application for Payment No. 1 for Dura Pier in the amount of \$52,824.00, with a copy to be attached to and become a part of the minutes.
  - H. Workman Contract Change Order 01 for the KMS Additions and Renovations Project  
It is recommended that the Board of Trustees approve Change Order No. 01 to the Workman contract in the deductive amount of \$4,695.35, with a copy to be attached to and become a part of the minutes.
  - I. Workman Commercial Construction Services Pay Application No. 15-C. E. King Middle School Additions and Renovations (Final)  
It is recommended that Application for Payment No. 15 for Workman Commercial in the amount of \$95,097.42 be approved, with a copy to be attached to and become a part of the minutes.
  - J. Comex Corporation Pay Application No. 7  
It is recommended that the Board of Trustees approve Application for Payment No. 7 for Comex Corporation in the amount of \$239,834.45, with a copy to be attached to and become a part of the minutes.
  - K. Comex Corporation Pay Application No. 8  
It is recommended that the Board of Trustees approve Application for Payment No. 8 for Comex Corporation in the amount of \$335,614.85, with a copy to be attached to and become a part of the minutes.
11. Board Information
- A. Tax Collection Report
  - B. Sheldon ISD Expenditure & Revenue Report
  - C. Investment Report
  - D. Retirees/Resignations
  - E. TransAudit
  - F. Enrollment
12. Closed Session @9:12 p.m.--Reconvened @10:33 p.m.
- A. Superintendent's Mid-Year Evaluation
  - B. Personnel/Hiring
13. Action on closed session items
14. Personnel/Hiring

A. Personnel Recommendation

It is recommended that the teachers listed on the attached memo be employed for the 2008-2009 school year on a One Year Probationary Contract with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Kolacny to approve personnel item "A".

Motion passed unanimously (Trustee Norwood stepped out).

B. Michael R. Null Middle School Principal Recommendation

It is recommended that Becky Zalesnik be hired as principal for the Michael R. Null Middle School for the 2009-2010 school year on a One Year Probationary contract with a copy to be attached to and become a part of the minutes.

Motion by Trustee Kolacny seconded by Trustee Lipscomb to approve personnel item "B".

Motion passed unanimously.

C. Coordinator of Instructional Technology Recommendation

It is recommended that Denise Smesney be hired as Coordinator of Instructional Technology for the 2009-2010 school year on a One Year Probationary contract with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Norwood to approve personnel item "C".

Motion passed unanimously.

D. Coordinator of Special Education Services Recommendation

It is recommended that Dr. Cynthia Barrett be hired as Coordinator of Special Education Services for the 2009-2010 school year on a One Year Probationary contract with a copy to be attached to and become a part of the minutes.

Motion by Trustee Kolacny seconded by Trustee Palmer to approve personnel item "D".

Motion passed unanimously.

E. Cravens Early Childhood Academy Principal Recommendation

It is recommended that Denise Mustin be hired as principal for the Cravens Early Childhood Academy for the 2009-2010 school year on a One Year Probationary contract with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman seconded by Trustee Archie to approve personnel item "E".

Motion passed unanimously.

F. Supplemental Pay

It is recommended that the supplemental pay for a total of \$4,000.00 be approved with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb seconded by Trustee Norwood to approve personnel item "F".

Motion passed unanimously.

15. Policy

A. Update 84-For Review Only

B. Recommended additions to local board policies CAN, CNB, and DHE-For review only

It is recommended that the Board of Trustees accept for review and consideration the attached recommended changes to local transportation policies, with a copy to be attached to and become a part of the minutes.

16. Other Necessary Business

A. Set Date for Board Workshop-Policies and Procedures for Board-February 3, 2009 @6:30 p.m.

17. Approval of Minutes-Approved as submitted

- A. Minutes - December 9, 2008 (KASE)
- B. Minutes - December 9, 2008 (Regular)
- C. Minutes - December 9, 2008 (Level III Hearing)
- D. Minutes - January 6, 2009 (Special)

18. Board Suggestion/Recommendation for Future Organizational Information Updates-February 4, 2009 Gulf Coast Association of School Boards

19. Suggestions for Future Agenda Items
20. Adjournment @10:51 p.m.