

MORRIS SCHOOL DISTRICT
Minutes of September 18, 2023
MORRISTOWN HIGH SCHOOL

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Learning Commons of the Morristown High School, Morristown, NJ on Monday evening, September 18, 2023 at 6:32 p.m.

Mr. Anthony Lo Franco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Mrs. Katie Cole, Board Vice-President, Mrs. Meredith Davidson, Mr. Cary Lloyd, Ms. Linda K. Murphy, Mrs. Susan Pedalino, Dr. Vivian Rodriguez, Mrs. Melissa Spiotta, Board President, and Mrs. Beth Wall.

Ms. Lucia Galdi, Morris Plains Representative and Mr. Alan Smith were absent.

Also present at 6:30 pm, Dr. Anne Mucci, Superintendent, Mr. Anthony Lo Franco, Business Administrator/Board Secretary, Ms. Lora Clark, Director of Human Resources, Personnel & Equity and Mr. David Disler, Counsel with Porzio, Bromberg & Newman Law Firm (6:32 pm - 7:32 pm).

The Board moved to go into closed session at 6:34 pm

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on September 18, 2023 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) reconvene and immediately adjourn or reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

EXECUTIVE SESSION (Motion #1)

Moved by Mrs. Cole, seconded by Mrs. Wall

AYES: Mrs. Cole, Mrs. Davidson, Mr. Lloyd, Ms. Murphy,
Mrs. Pedalino, Dr. Rodriguez, Mrs. Spiotta, Mrs. Wall

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

At 7:32 pm, Ms. Murphy moved to go into open session. Mrs. Davidson seconded the motion which was carried unanimously.

Also present, at 7:30 p.m, Mrs. Jennifer Adkins, Director of Community School, Ms. Debora Engelfried, Director of Data & Analysis Programs, Mrs. Joan Frederick, Assistant Business Administrator/Assistant Board Secretary, Mrs. Diana Pinto-Gomez, Assistant Superintendent of Pupil Services & Bilingual and Mr. Marcos Vargas, Assistant Superintendent for Curriculum and Instruction.

There were approximately 8 members of the public/media in attendance.

PLEDGE OF ALLEGIANCE

Mrs. Spiotta led the Board in the pledge of allegiance.

SUPERINTENDENT'S REPORT

Dr. Mucci began welcoming everyone back for the new school year and thanking the custodial and maintenance staff along with the District's outside contractors who work exceptionally hard all summer to complete many projects before the new school year began.

Dr. Mucci introduced Mr. Lo Franco to present the [Summer 2023 Facilities Update](#) to the Board. Questions and comments were taken from the Board.

PRESIDENT'S REPORT

Mrs. Spiotta began by welcoming the Board Student Representatives for the year, returning as a senior this year, Ms. Abigail Osorio Euceda and the junior representative, Ms. Isabella Mastrodomenico.

Mrs. Spiotta attended the high school football game on Thursday, September 14th, the first game under the new turf lights, stating how the energy was unbelievable and an exciting night to come together as a community.

COMMITTEE REPORTS

Student Representatives

Ms. Osorio Euceda highlighted the following SGO events:

- *Colonial Club Carnival - MHS Club Fair wednesday during lunch*
- *First Spirit Week and Pep Rally leading up to Homecoming Game on 10/6 and Homecoming Dance on 10/7*
- *Bilingual Club Committee created to help with any translation needed for the MHS clubs*

Equity & Inclusion Update:

- *E&I SGO held its first interest meeting of the school year*
- *Many different initiatives planned for this year:*
 - *Continuation of the Storytime Project*
 - *Implementation of the Restorative Justice Practices*
 - *Student led professional developments*

Ms. Mastrodomenico highlighted the following:

- *Students attending interest meetings for the MHS clubs*
- *Student spirit is high; many students attending the home football games, excited about the turf lighting*

Curriculum

Mrs. Pedalino highlighted the following topic(s) discussed:

- *Field Trips*
- *WIDA Model Testing Proctors*
- *Title III District Outreach teachers*
- *MSD Summer Curriculum*
- *23-24 Academic Support Programs (Tutoring/After School Homework Assistance)*
- *22-23 iReady end of year data*
- *Morris Tutoring Collaborative Summit*
- *NJPGA Summer Assessment Results*

Finance

Ms. Murphy highlighted the following topic(s) discussed:

- *Health Benefits Update by Brian Reilly of Centric Benefits Consulting*
- *ESEA Grant acceptance*
- *Old Accounts Receivable write offs*
- *Fixed Asset Disposal*
- *23-24 Facility Rental Fees*
- *Donations*
- *Facility Project Updates:*
 - *MHS Turf Lights*
 - *Woodland Improvements: Roof, HVAC, Windows*
 - *AH Parking Lot*
 - *ROD grants approvals*
- *Transportation Update:*
 - *First school year with GPS equipped buses*
 - *Currently transporting over 5,000 students*
 - *Annual meetings and safety training set for drivers*
 - *Buster the Bus assemblies in October, Bus Safety Month*
 - *Selected to pilot Advanced Fleet Maintenance program in Traversa*
 - *Jointures with surrounding schools*
- *Food Service Update:*
 - *currently completing staffing and training*
 - *Menu revamped including hot breakfast options for all grades*
 - *Deli line relocated at MHS to help reduce lines in main cafeteria*

Human Resources

Mrs. Cole highlighted the following:

- *Abolish/Establish new format*
- *Technology department audit*
- *Stipends/Extra Pay positions*
- *Clarity on Return to Work guidance related to COVID*

Policy

Mrs. Wall highlighted the following policies/topics discussed:

- *Mandated Procedural Updates*
 - *2422 - Health and PE*
- *Further/Continued Discussion on Policy:*
 - *5200 - Attendance*
 - *0162 - Notice of Board Meetings*
- *District and Individual School Counts reports as of August 31, 2023*

Morris Educational Foundation

Mrs. Cole reported the following updates:

- *10 grants on tonight's agenda for approval*
- *Started "Imagine the Possibilities" Campaign by asking to commit \$1/day for the school year (180 days of school). Text "MEF180" to 53-555.*
- *Mrs. Cole commented how rewarding it is to see the students continue to utilize the headphones, purchased with MEF funding, to work the sound and audio, getting additional practice with the new scoreboard at the games.*

PUBLIC COMMENT

Mrs. Spiotta read the following statement:

Before we open the meeting to public comment, we wish to remind you that our meeting is now video-recorded and publicly aired. While the Board welcomes and encourages public comment, we ask that you be respectful, including in any comments you might make about staff. The Board does not endorse any comments made by a speaker, nor will the Board be held liable for any comments made by members of the public. The law prevents the Board from speaking about specific students and about personnel matters. For this reason, the Board will not answer any questions on these subjects. Finally, the Board's policy limits each speaker to three minutes. We ask that you respect this policy and the time of your fellow community members by concluding your comments once you reach three minutes. Public comment is open for an hour or until public comments are complete, whichever comes first.

At this point, I would like to invite any members of the public to come forward and provide your full name and address.

The public came forward on the following topics:

- *MEF Commit to 180 fundraising campaign*
- *Concerns on the possible parking lot expansion at Alexander Hamilton School*
 - *Mr. Lo Franco responded to the postponement of this project, more info to come in October.*

BUSINESS PORTION OF THE MEETING

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

August 28, 2023

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

August 28, 2023

MINUTES (Motions #1-2)

Moved by Mrs. Cole, seconded by Mr. Lloyd

AYES: Mrs. Davidson, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,
Dr. Rodriguez, Mrs. Wall, Mrs. Cole, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

POLICY

DISTRICT

SECOND READING

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

5336 - Therapy Dog (new)

7511 - Athletic Field Light Usage (new)

7510 - Use of Facilities

5111 - Eligibility of resident / non-resident students

FIRST READING

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for first reading the following new/revised bylaws/policies/regulations:

2422 - Comprehensive Health and Physical Education

5200 - Attendance

POLICY (Motions #1-2)

Moved by Mrs. Cole, seconded by Mrs. Wall

AYES: Mrs. Davidson, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,
Dr. Rodriguez, Mrs. Wall, Mrs. Cole, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

EDUCATIONAL MATTERS

DISTRICT

2023-2024 ESEA - ELEMENTARY AND SECONDARY EDUCATION ACT GRANT

ACCEPTANCE OF FUNDS

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the acceptance of the Elementary and Secondary Education Act grant funds for the fiscal year 2023-2024 in the amount of \$1,389,388.

	<u>Allocation</u>
TITLE I - Part A	\$911,007
TITLE I – Part I D	\$ 46,122
TITLE I – SIA	\$ 25,000
TITLE II - A	\$ 65,035
TITLE III	\$319,079
TITLE IV PART A	<u>\$ 23,145</u>
TOTAL ALLOCATION	\$1,389,388

EXPLANATION:

The Elementary and Secondary Education Act (ESEA) of 1965 represented a major new commitment by the federal government to “quality and equality” in educating our young people. The Every Student Succeeds Act (ESSA) replaced No Child Left Behind (NCLB). It is the reauthorization of the Elementary and Secondary Education Act (ESEA). The Morris School District is awarded funds under this grant based on student population and is then required to submit a grant application outlining the plan for use of those funds. A plan is being established that will enhance district programs under Title I, Title II, Title III and Title IV. Details on each grant can be found in the BOE Minutes folder.

9-12

FIELD TRIPS

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following additional Field Trips.

DISTRICT

WIDA MODEL TESTING

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Wida Model Testing

Program: Wida Model Testing
Description: ESL & Bilingual teachers to administer the Wida Model test
Dates: September, 2023- June, 2024
Funding: Local

EXPLANATION: In order to identify potential ELL students throughout the school year. Students will be tested by certified ESL and bilingual teachers after school. For the month of September students will be tested during lunch/prep time.

DISTRICT

BILINGUAL OUTREACH TEAM

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Bilingual Outreach Team.

Program: Bilingual Outreach Team
Description: Assisting new bilingual families
Dates: September, 2023 - June, 2024
Funding: Title III

EXPLANATION: Serve as school liaison and community outreach worker for Title III Immigrant students and their families across the district.

DISTRICT

MSD SUMMER CURRICULUM

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the MSD summer curriculum.

EXPLANATION: The writing and revision process is based on curricular needs to cyclic updates, new state standards and the development of new approved courses of study. More curricular work will continue throughout the school year by PLC teams during units of study.

DISTRICT

K-12 ACADEMIC AFTER SCHOOL SUPPORT PROGRAMS 2023-2024

Motion #6 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve Morris School District certificated staff members to provide after school assistance for the Academic After School Support Programs for Bilingual and Monolingual students in Grades K-12 for the 2023-2024 school year. These programs will be evaluated using pre/post testing and other data:

Program: K-12 Academic After School Support Program
Description: Academic support for grades K-12. To provide additional support for students as they work toward mastery of the NJ Student Learning standards in the core areas of instruction.
Dates: October, 2023- June, 2024

Funding Source: K-5 Academic After School (Title I)
 K-8 Bilingual After School (Title III)
 FMS Bilingual Learning Academy (Title III)
 FMS Homework Tutorial (Local)
 FMS Rising Scholars (Local)
 FMS After School Learning Academy (SIA)
 FMS After School Learning Academy Coordinator(SIA)
 MHS Homework Center (Local)

EXPLANATION: The funding source for these program will be from Title I, Title III,SIA and Local funds. All programs will provide additional academic support for students as they work toward mastery of grade level NJ Student Learning Standards in language arts and mathematics.

PK-8

SOCIAL STUDIES INSTRUCTIONAL MATERIALS COMMITTEE

Motion #7 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Social Studies Instructional Materials Committee.

Program: Social Studies Instructional materials committee
 Description: Review and evaluate standards aligned with social studies instructional materials for the elementary grades.
 Dates: October, 2023 - May, 2024
 Funding Source: Local

EXPLANATION: One teacher from each K-5 grade level, consisting of representatives from each school and Bilingual, ESL, and Special Education programs to review and evaluate high-quality, standard-aligned social studies instructional materials for the elementary grades. These 10 teachers will be allotted five hours each locally funded.

MEF GRANTS 2023-2024

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education Accept monies from the Morris Educational Foundation for the following Grants:

	<u>Amount</u>	<u>School</u>	<u>Project</u>
9-12	\$1,500	MHS	ACS-Hach-Dr. Vilhauer
			Support for cutting-edge materials to enhance Chemistry education at MHS
9-12	\$5,000	MHS	Novartis-Dr. Vilhauer
			Support for cutting-edge materials to enhance Chemistry education at MHS

DISTRICT \$5,000 All Schools MFOB

The Festival received a grant from Barclays for 2023 Festival books for local organizations and selected MSD as the recipient. The media specialists will select \$500.00 of books preschool from the list of books written by authors appearing at the 2023 Morristown Festival of Books. A MEF/MFOB sticker will go in each book.

9-12 \$21,000 MHS Mental Health Grant

The MEF requests a \$21,000 grant from the Lauren & Emily Failla Foundation (LEFF) to support the Mental Health Training Project. This project will train all staff at MHS in mental health first aid for youth, acting as the bedrock for a Long-term investment in mental health support in the MSD community. Including LEFF, this project represents a unique collaboration of strong community partners: MEF, MHS, the Mental Health Association in New Jersey and the Community Foundation of New Jersey-Mental Health Foundation Collaboration. Due to its magnitude and impact, this project will act as a pilot for other communities in the state and beyond in addressing mental health in our schools.

PK-8 \$10,428 AV/HC All 2nd Grade Author
NP/WD Event

The Author Experience, supported by a private donor, brings second graders together with children's book author, Sarah Aronson, and the Morris Museum's Sprak Lab in order to bring JUST LIKE RUBE GOLDBERG to life.

9-12 \$10,000 MHS AGH addendum

The intent is for the MEF to fund the balance of the grant through private donations. The MEF already has received \$60,000 for the Athletic Hall project.

PK-8 \$3,600 FMS Tutoring

This is for the advisor stipend. The entire budget will be \$4,600.00 to include \$1,000.00 in anticipated snacks and material costs. The MEF has received a \$2,500.00 grant from the Morristown Rotary to offset the \$4,600.00 budget.

DISTRICT \$1,200(stipend) MHS Student Club advisor

Morris Educational Foundation Student is a club for MHS students that helps fund student-run initiatives to help better the MHS community. The mission is to generate and distribute financial aid and other resources to and for MHS. The advisor position requires oversight of an extracurricular club. This includes hosting meetings, advising students, and guiding fundraisers.

PK-8 \$5,000 FMS FMS Screen

The middle school is in the process of reviving the televisions in the building to support displaying school related activities, information, etc. to all members of the school community. The current TV at the main entrance cannot be fixed. The proposed project aims to leverage cutting-edge technology by installing a larger television (85”) display prominently located within the school’s main lobby that will support our new digital signage system. This system will revolutionize the way the school communicates, shares information, and engages with the school community. Real-time updates, announcements, event schedules, news, important messages, SEL efforts such as challenges, reminders, etc., and activities will be highlighted. It will serve as a central hub for sharing achievements, celebrations, athletics, exciting experiences in the classroom, etc. This grant request will be covered by a private donor.

9-12 \$4,875 MHS Jump the Turnstile 2023

ARTS By the People’s Jump The Turnstile program featured three intensive Creative Writing Workshops for the Morristown High School Creative Writing Classes.

EDUCATIONAL MATTERS (Motions #1-8)

Moved by Mrs. Cole, seconded by Dr. Rodriguez

AYES: Mrs. Davidson, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,
 Dr. Rodriguez, Mrs. Wall, Mrs. Cole (Motions #1-7), Mrs. Spiotta

NOES: None

ABSTAIN: Mrs. Cole (Motion #8)

ABSENT: Ms. Galdi, Mr. Smith

PUPIL SERVICES

OUT OF DISTRICT ROSTER

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of September as noted in the detailed listing maintained on file in the Board Secretary's office.

EXPLANATION

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

PUPIL SERVICES (Motion #1)

Moved by Mrs. Cole, seconded by Mrs. Pedalino

AYES: Mrs. Davidson, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,
Dr. Rodriguez, Mrs. Wall, Mrs. Spiotta

NOES: None

ABSTAIN: Mrs. Cole

ABSENT: Ms. Galdi, Mr. Smith

HUMAN RESOURCES

ABOLISH/ESTABLISH POSITION(S) 2023-2024

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish and establish the following position(s) for the 2023-2024 school year:

ABOLISH		ESTABLISH	
<i>PK-8</i>			
14	1.0 CABAS Trainee, AH/HC (Eff. 08/30/23)	N/A	N/A
1	1.0 ESL, SX	N/A	N/A
1	1.0 Grade 2, WD	1	1.0 Grade 1, WD
1	0.5 Teacher Assistant General Ed., LLC (Eff. 09/05/23)	2	1.0 Bus Aide/LR/PG Aide, Trans/LLC (Eff. 09/05/23)
1	1.0 PreSchool Teacher Assistant, AV (Eff. 09/05/23)	1	1.0 Teacher Assistant General Ed, WD (Eff. 09/05/23)
1	1.0 PreSchool Teacher Assistant, HC	N/A	N/A
N/A	N/A	1	Special Education, AH
N/A	N/A	1	Special Education (MD), WD
<i>DISTRICT</i>			
5	1.0 Bus Aide, Transportation	3	1.0 Bus Aide/LR/PG Aide, Trans/AH (Eff. 09/05/23)
N/A	N/A	1	1.0 Bus Aide/LR/PG Aide, Trans/HC (Eff. 09/05/23)
N/A	N/A	1	1.0 Bus Aide/LR/PG Aide, Trans/WD (Eff. 09/05/23)
2	1.0 Bus Driver, Transportation	1	Bus Driver/LR/PG Aide, Trans/HC
N/A	N/A	1	Bus Driver/LR/PG Aide, Trans/TJ

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2023-2024

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) (**revisions in bold**) of the following staff according to the effective date and reason shown:

PK-8	
Chakrabarti, Snigdha 0.3 LR/PG Aide, SX	October 2, 2023 Resigned
Reuther, Karen 1.0 Elem Science, TJ	February 1, 2024 Retired
Rosario, Adda 0.3 LR/PG Aide, SX	August 29, 2023 Resigned
9-12	
Golob, Janis 1.0 Psychologist, MHS	November 1, 2023 Retired
Shah, Erin 1.0 Bil. Math, MHS	September 15, 2023 Resigned (revised date)

APPOINTMENT(S) 2023-2024 */**

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment (**revisions in bold**) of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			In Place of:
PK-8			
Adair, Megan 0.5 Kindergarten TA, NP	\$14,248 Col. B, Step 8	09/05/23-06/30/24	Khanna, S. Resigned
Cantarero, Ann-Marie 1.0 Social Worker, LLC	\$64,835 MA, Step 3	08/30/23-06/30/24	Mercado, N. Resigned
Chow, Dean 1.0 ABS, WD	\$30,912	08/31/23-06/30/24	Escobar Nunez, L. Reassigned

Kelliher, Juliette 1.0 Social Worker, TJ/WD	\$77,085 MA, Step 13	9/28/23-06/30/24 (revised date)	Est. 08/28/23
Scarlett, Caitlin 1.0 Grade 4, AH	\$64,835 MA, Step 2 (revised)	8/30/23-06/30/24	Hamilton, K. Reassigned
Struble, Rebecca 1.0 Spec. Ed. (Self Contained), LLC	\$62,450 BA, Step 4	09/12/23-06/30/24 (revised date)	Bautista, A. Reassigned
Yannece, Justin 1.0 Grade 3, AH	\$61,235 BA, Step 2 (revised)	08/30/23-06/30/24	Est. 07/24/23
9-12			
Hernandez, Natalie 1.0 Italian, MHS	\$66,050 MA, Step 4	10/18/23-06/30/24 (revised date)	Catania, G. Resigned
Hicks, Sasha 1.0 Student Assistance Counselor (SAC), MHS	\$67,265 MA, Step 7 (revised)	08/30/23-06/30/24	Jones-Williams, K. Retired
<i>DISTRICT</i>			
Hackett, Shaneya ® 1.0 Community School Manager, CO	\$75,000	09/06/23-06/30/24	Est. 06/12/23
Perez, Catherine 1.0 Administrative Assistant to the Assistant Superintendent of Pupil Services and Bilingual Education, CO	\$77,000	09/13/23-06/30/24	Est. 08/28/23

- * Pending probationary period
- ** Pending completion of paperwork

REAPPOINTMENT AND SALARIES OF NON-CERTIFICATED STAFF 2023-2024

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the following non-certificated staff reappointment and salary for the 2023-2024 school year:

PK-8			
Dickson, Ty-Teyonna	\$5,956 \$16.54 per hour 2 hours per day	07/01/23-06/30/24	Rosario, A. Resigned

0.3 LR/PG Aide, SX	180 days per		
Lynch, Stacey 1.0 Grade K, WD	\$106,965 MA, Step 25	08/30/23-06/30/24	N/A
Rogich, Monica 1.0 Bil. Language Arts, FMS	\$84,555 MA, Step 16	08/30/23-06/30/24	N/A

9-12

SIGNING BONUS 2023-2024

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education authorizes the payment of a signing bonus to the following staff:

Staff Member	Position	Location	Signing Bonus
Hernandez, Natalie	1.0 Italian	MHS	\$5,000

EXPLANATION: Payment will be made in two equal installments - one in October and one following the completion of four (4) months employment.

DISTRICT

SUBSTITUTE APPOINTMENTS 2023-2024

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approves the following name(s) be added to the list of substitutes and approves all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2023-2024 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Bus Driver

Hernandez, Omar (eff. 09/08/2023)
Molina Monterroso, Herberto (eff. 09/15/2023)
Nelson, Alice (eff. 09/11/2023)

Teacher

Gelegonya, Donna
Struble, Rebecca
Walker, Brianna® (eff. 09/07/2023)

Volunteer

Bell, Beverly (Bowling)

EXPLANATION: Upon the submission of approved timesheets, the staff will be compensated at approved substitute rates.

DISTRICT

JOB DESCRIPTION(S) 2023-2024

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- (1) Custodial Monitor (Through December 31, 2023)

CHANGE OF LEVEL OF PROFESSIONAL PREPARATION 2023-2024

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve a change of salary for the following certificated staff members that have successfully satisfied the requirements for a change of level of professional preparation:

Employee	School/Dept.	Current Level	Current Salary	23-24 Level	23-24 Salary
PK- 8					
Ratner, Alyssa	1.0 Spec Ed, FMS	BA, Step 4	\$62,450	MA, Step 4	\$66,050

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2023-2024

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following staff:

Employee	Former Assignment	New Assignment	Effective	Salary	In Place Of:
PK-8					
Nair, Rajashree	1.0 Grade 4, AH	1.0 Grade 5, AH	08/30/23-06/30/24	N/A	Arroyo, A. Reassigned
Rocco, Jennifer	1.0 PreSchool Teacher Assistant, AV	1.0 Teacher Assistant, WD	08/30/23-06/30/24	N/A	Est. 09/18/23

<i>DISTRICT</i>					
Aquino, Julie	1.0 Bus Aide, Transportation	1.0 Bus Aide/ LR/PG Aide, Trans/Trans/L LC	09/05/23-06/30/24	\$16.54/hr - TRANS \$16.00/hr LR/PG Aide	Est. 09/18/23
Ballard, Martha	1.0 Bus Aide, Transportation	1.0 Bus Aide/ LR/PG Aide, Trans/Trans/ AV	08/30/23-06/30/24	\$16.54/hr - TRANS \$16.00/hr LR/PG Aide	Est. 08/28/23
Cadavid, Selmar	1.0 Bus Aide, Transportation	1.0 Bus Aide/ LR/PG Aide, Trans/WD	08/30/23-06/30/24	\$16.54/hr - TRANS \$16.00/hr LR/PG Aide	Est. 09/18/23
Grant, Janisha	1.0 Bus Aide, Transportation	1.0 Bus Aide/ LR/PG Aide, Trans/ WD	08/30/23-06/30/24	\$16.54/hr - TRANS \$16.00/hr LR/PG Aide	Est. 08/28/23
Guifarro, Sandra	1.0 Bus Aide, Transportation	1.0 Bus Aide/ LR/PG Aide, Trans/AH	08/30/23-06/30/24	\$16.54/hr - TRANS \$16.00/hr LR/PG Aide	Est. 09/18/23
Nobles, Alice	1.0 Bus Aide, Transportation	1.0 Bus Aide/ LR/PG Aide, Trans/HC	08/30/23-06/30/24	\$17.02/hr - TRANS \$16.00/hr LR/PG Aide	Est. 09/18/23
Osborne Rogers, Myra	1.0 Bus Aide, Transportation	1.0 Bus Aide/ LR/PG Aide, Trans/AH	08/30/23-06/30/24	\$17.02/hr - TRANS \$16.00/hr LR/PG Aide	Est. 09/18/23
Pisciotta, Anna	1.0 Bus Aide, Transportation	1.0 Bus Aide/ LR/PG Aide, Trans/AH	09/08/23-06/30/24	\$16.54/hr - TRANS \$16.00/hr LR/PG Aide	Est. 09/18/23
Reaves, Melvin	1.0 Bus Driver, Transportation	1.0 Bus Driver/LR/P G Aide, Trans/TJ	09/05/23-06/30/24	\$31.00/hr - TRANS \$16.00/hr LR/PG Aide	Est. 09/18/23

Sutcliffe, Stephanie	1.0 Bus Driver, Transportation	1.0 Bus Driver/LR/P G Aide, Trans/HC	09/05/23-06/30/24	\$31.00/hr - TRANS \$16.00/hr LR/PG Aide	Est. 09/18/23
Vasco Bolivar, Luz	1.0 Bus Aide, Transportation	1.0 Bus Aide/ LR/PG Aide, Trans/Trans/L LC	09/05/23-06/30/24	\$16.54/hr - TRANS \$16.00/hr LR/PG Aide	Est. 09/18/23

LEAVE(S) OF ABSENCE 2023-2024

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

PK-8		
Employee #5063	11/27/23-01/05/24 01/08/24-03/29/24	*Maternity **FMLA/NJFLA
Employee #5875	09/15/23 - TBD	***Administrative
9-12		
Employee #5441	08/30/23-10/03/23 10/04/23-12/26/23	*Maternity **FMLA/NJFLA
Employee #6221	12/11/23-01/19/24 01/22/24-04/12/24	*Maternity **FMLA/NJFLA

- * Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- ** Without pay/with benefits
- *** With pay/with benefits

EXTRA PAY 2023-2024

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approves the following extra-pay positions for the 2023-2024 school year:

MORRISTOWN HIGH SCHOOL ATHLETICS		
POSITION	STAFF MEMBER	TOTAL SALARY
9-12		
Drill Team Coach (1 of 1)	Chitundu, Holly	\$5,982

MORRISTOWN HIGH SCHOOL CO-CURRICULAR			
POSITION	TIER	STAFF MEMBER	TOTAL SALARY
9-12			
F.C.C.L.A. Advisor	2	Sparano, Jodi	\$3,000
Mock Trial Advisor	2	Latrenta, Nicholas	\$3,000
Speech & Debate Club Advisor	1	Reeves, Natalie	\$2,000
World Language Club & Honor Society - French	2		
Co-Advisor		Domanowski, Emilia	\$1,500
Co-Advisor		Moise, Roodly	\$1,500

FRELINGHUYSEN MIDDLE SCHOOL ATHLETICS		
POSITION	STAFF MEMBER	TOTAL SALARY
PK-8		
Wrestling Assistant Coach (1 of 1)	Kennedy, Craig	\$2,198

DISTRICT CO-CURRICULAR			
POSITION	TIER	STAFF MEMBER	TOTAL SALARY
<i>DISTRICT</i>			
Special Education Extraordinary Aid Grant	N/A		
Co-Coordinator		Anastasio, Jamie	\$2,436
Co-Coordinator		Rudiger, Kristen (11/22/23-6/30/23)	\$1,314
Special Education Parent Advisor Group Liaison	N/A	Furao, Julia	\$1,500

Special Education Parent Advisor Group Liaison	N/A	Ruberto, Christine	\$1,500
Translator Spanish - Central Office	N/A	Johnson, Andrea	\$2,500
Translator Spanish - Central Office	N/A	Mawyin, David	\$2,500

DISTRICT

AGREEMENT SOCIAL WORK INTERNS

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the following agreements that Morris School District will make its schools available for the Social work Intern students effective July 1, 2023 - June 30, 2024.

Seton Hall University

DISTRICT

COMMUNITY SCHOOL 2023-2024

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following Evening School staff. This is effective from September 1, 2023 through the end of the fourth marking period, June 18, 2024. Staff will be compensated for actual hours worked when Adult School is in session. Any days that the Adult School is not operating due to any district closure will not be compensated:

Bell, Beverly	Evening Manager	\$29.00/hr
Valencia, Stephanie	Security -Adult School	\$17.00/hr
Vorhies, Cara	Security -Adult School	\$18.00/hr

EXPLANATION: Salaries to be paid out of collected tuition.

DISTRICT

COMMUNITY SCHOOL 2023-2024

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff specialists. This request is for CPR/First Aid classes to be held on September 13, 2023 and September 20, 2023. Additional classes will be held in the spring.

Cecala, Joseph	CPR/First Aid Trainer	\$60.00/hr
Chase, Chrissy	CPR/First Aide Trainer	\$60.00/hr

EXPLANATION: Salaries to be paid out of collected tuition.

DISTRICT

COMMUNITY SCHOOL 2023-2024

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff. This is effective retroactively from August 30, 2023 through the end of the fourth marking period, June 18, 2024. Staff will be compensated for actual days worked when school is in session. Any days that Sunrise/Sunset is not operating due to any district closure will not be compensated:

Anderson, Caroline	Assistant	\$18.00/hr
Avendano, Adanna	Assistant	\$17.00/hr
Burroughs, Tiffany	Sub. Site Leader	\$23.00/hr (eff. 09/05/23)
Kadaras, Barbara	1:1 Assistant	\$19.00/hr

EXPLANATION: Salaries to be paid out of collected tuition.

DISTRICT

EXTRACURRICULAR SUPPORT 2023-2024

Motion #16 that, upon the recommendation of the Superintendent, the Board of Education approve all Morris School District certificated staff and non-certificated staff who hold the appropriate credentials to provide extracurricular support in before or after school activities to Special Education students, as needed for the 2023-2024 school year, at a rate of \$24.72/hr.

EXPLANATION: This is a pre-established annual extra pay position. Upon the submission of approved timesheets, the staff will be compensated as outlined above.

9-12

EXTRA SERVICES – 2023-2024 – ADJUNCT MUSIC INSTRUCTION

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra service position:

Program:	Adjunct Music Instruction at Morristown High School
Description:	Instrumental Band Music Instruction at Morristown High School to be held during the school day
Staff Member:	Morla, Nathan
Dates:	September 5, 2023, through June 30, 2024
Funding Source:	Local Funds
Rate:	\$43.00/hr - not to exceed 5 hours per week (excluding field trips, concerts and afterschool activities)

INVOLUNTARY TRANSFERS 2023-2024

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve compensation in the amount of \$100 to each of the following staff members due to involuntary transfer for the 2023-2024 school year:

Staff Member	2022-2023 Assignment	2023-2024 Assignment
PK-8		
Arroyo, Amanda	Alexander Hamilton	Alfred Vail
Goss, Margaret	Frelinghuysen Middle School	Lafayette Learning Center
Graham, Kristen	Thomas Jefferson	Sussex
Lewis, Michelle	Woodland	Alfred Vail
Izsa, Rob	Morristown High School	Thomas Jefferson
Mitchell, Jennifer	Alexander Hamilton	Sussex
Murphy, Cathleen	Alexander Hamilton	Alfred Vail
Pardo, Veronica	Central Office	Frelinghuysen Middle School
Silvers, Jessica	Thomas Jefferson	Thomas Jefferson/Woodland
Sullivan, Allison	Hillcrest/Woodland	Alexander Hamilton/Woodland
9-12		
Beeck, Jean	Hillcrest	Morristown High School
Fleming, Carol	Lafayette Learning Center	Morristown High School

DISTRICT

LONG TERM SUBSTITUTE(S) 2023-2024 (Revised)

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the following individuals (revisions in bold) as long term substitutes for the 2023-2024 school year:

Program: Long Term Substitute(s) 2023-2024
Dates: **August 30, 2023** - June 30, 2024
Funding: ARP
Staff: Casadevall, Samuel (NP)
~~Duffus, Dashone (AV)~~
Fenton, Elizabeth (LLC)
Hovis, Charles (FMS) **(08/30/23-09/08/23)**
McKeown, John (AH)
Monahan, Margaret (SX)
Revello, Jennifer (WD)
Riker-Doe, Janice (HC)
Skibiell, Paulette (TJ)

PK-8

LUNCH MONITORS - FMS 2023-2024

Motion #20 that, upon the recommendation of the Superintendent, the Board of Education approve the following Frelinghuysen Middle School staff to provide supervision during lunch as deemed necessary and approved by the Principal for the 2023-2024 school year.

Program: Lunch Monitor(s) Frelinghuysen Middle School
Date: 08/30/23-06/30/24
Funding Source: Local
Rate: As per contract language
(not to exceed 50 minutes per day per staff member and 7 staff members per day)
\$28 per shift
Staff: Bueno, Nathalia
Carnevale, Rocco
Daly, Ashley
Erb, Lauren
Karosen, Michael
King, Stephanie
Manahan, Bryan
Nisbett, Carla
Pierre, Nikeema
Romanker, Shawn
Smith, Taylor
Zurcher, Madeleine

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

9-12

LUNCH MONITORS - MHS 2023-2024 (Revised)

Motion #21 that, upon the recommendation of the Superintendent, the Board of Education approve the following Morristown High School staff (*revisions in bold*) to provide supervision during lunch as deemed necessary and approved by the Principal for the 2023-2024 school year.

Program: Lunch Monitor(s) Morristown High School
Date: 08/30/23-06/30/24
Funding Source: Local
Rate: As per contract language
(not to exceed 50 minutes per day per staff member)
\$28 per shift
Staff: Aragon, Pedro
Campbell, Michael
DeGiacchino, Gregory
Drewery, Gordon
Franko, Kelvin
Furphey, Jennifer
Kenny, Christopher
Kiernan, Brian
Labrador-Freige, Flavio
McBride, Sean
Meza, Luz
Salas, Diego

Substitute(s)
Reyes, Anthony

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

DISTRICT

STUDENT TEACHER APPOINTMENTS 2023-2024

Motion #22 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of student teachers, and approve all Morris School District Student Teachers, as assigned for the 2023-2024 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Student Teacher

Akyurek, Victoria
Hernandez, Tatiana
Merendino, Samantha

Powers, Jack
Williams, Abby
Wojciechowski, Elizabeth

DISTRICT

SUMMER 2023

ALL SUMMER EMPLOYMENT PENDING FUNDING AND ENROLLMENT SUMMER

Motion #23 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following and payment upon submission of approved timesheets for the staff listed on the following pages (**revisions in bold**), and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18:39-17 et seq.; 18A:6-4.13 at seq.:

Posting: **#H5**
Program: CST Services
Description: Child Study Teams are needed during the summer for IEP development, parent conferences, and scheduling in compliance with state and federal regulations. General and special education teachers participate in eligibility and IEP meetings, as required by the state administrative code.
Dates: June 21, 2023 – June 30, 2023
June 26, 2023 - August 31, 2023
Funding: Local Funds
Hrs/Compensation: Not to exceed **1,000** hours total at 1/140th
Staff: All MSD Certificated Staff and CST Staff

Posting: **#H6**
Program: CST Evaluations
Description: Child Study Teams are needed during the summer to process evaluations
Dates: June 21, 2023 – June 30, 2023
July 1, 2023 - August 31, 2023
Funding: Local Funds
Hrs/Compensation: Not to exceed **125** evaluations to be paid per contract; \$350 per evaluation
Staff: All CST Evaluation Staff

EXPLANATION: The increase in the revised number of evaluations is due to an increase of students needing to be evaluated.

HR/CURRICULUM

DISTRICT

WIDA MODEL TESTING

Motion #24 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Wida Model Testing

Posting:	#H37
Program:	Wida Model Testing
Description:	ESL & Bilingual teachers to administer the Wida Model test
Dates:	September, 2023- June, 2024
Funding:	Local
Rate:	As per contract language
Staff:	Bouchard, Judson (MHS) Courtright, Trevor (MHS) Dupree, Jasmine (NP) Jackson, Mikal (FMS) Langdon, Yeimi (AV) McLaughlin, Kelly (MHS) Roby, Lara (SX) Rosario, Kristin (FMS) Salamone, Kirsten (TJ) Smith, Tara (FMS) Sommer, Jeanette (HC) Tepedino, Kathryn (NP) Umanzor, Abigail (AH) Ventresca, Lauren (WD) White, Alina (HC)

EXPLANATION: Upon submission of an approved timesheet, staff members will be compensated as outlined above.

DISTRICT

TITLE III DISTRICT OUTREACH TEACHERS

Motion #25 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Bilingual Outreach Team.

Posting: #H35
Program: Title III District Outreach Teachers
Description: 9 Teachers assisting new bilingual families
Dates: September, 2023 - June, 2024
Funding: Title III
Rate: As per contract language
Staff: Caprioli, Betiana (MHS)
Cohen, Cheryl (NP)
Colon, Vanessa (AV)
Jackson, Mikal (FMS)
Mawyin, David (HC)
Mosquera, Jacqueline (LLC)
Navarro, Carina (FMS)
Pulgarin, Sandra (MHS)
Restrepo, Maria (WD)

EXPLANATION: Upon submission of an approved timesheet, staff members will be compensated as outlined above.

***RESOLUTION OF THE MORRIS SCHOOL DISTRICT BOARD OF EDUCATION
AND THE EDUCATION ASSOCIATION OF MORRIS SIDEBAR AGREEMENT TO
MEMORANDUM OF AGREEMENT***

Motion #26 that, upon the recommendation of the Superintendent, the Board of Education approve a Sidebar Agreement to the Memorandum of Agreement for July 1, 2022 through June 30, 2026, on file with the Business Administrator and Director of Human Resources.

HUMAN RESOURCES (Motions #1-26)

Moved by Mrs. Cole, seconded by Mr. Lloyd

AYES: Mrs. Davidson, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,
Dr. Rodriguez, Mrs. Wall, Mrs. Cole, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

BUSINESS MATTERS

DISTRICT

Financial Reports

- Motion #1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following financial report as on
file in the Business Administrator's office for the month of **July 2023**
Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of **July 2023** which are reconciled with the Board Secretary's Reports by fund for that month.

- Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **July 2023** after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **July 2023** no budgetary line item account has been over-extended in violation of N.J.A.C. 6A:23-2.11 (b).

Business Administrator/Board Secretary **September 18, 2023**
Date

DISTRICT

BUDGET TRANSFERS

- Motion #4 that, upon the recommendation of the Superintendent, the Board of Education .
approve the Budget Transfers as on file in the Business Administrator's Office for the
2023-2024 budget through **July 2023**.

DISTRICT

BILLS LIST 2023-2024

- Motion #5 that, upon the recommendation of the Superintendent, the Board of Education
approve the attached 2023-2024 bills list for the period ending:

August 31, 2023 & September 15, 2023 (payroll)
September 18, 2023

PK-8

DONATION

Motion #6 that upon the recommendation of the Superintendent, the Board of Education accepts the donation of additional grants of \$1,000 each to Alexander Hamilton and Hillcrest School from the F.M. Kirby Foundation. The monies will go against the cost of their assembly programs. A letter of appreciation will be sent to the donor for their support of the district students.

Motion #7 that upon the recommendation of the Superintendent, the Board of Education accept a donation of 12 backpacks filled with various school supplies and gift cards to Amazon/Target to the Morris School District from Porzio, Bromberg & Newman, P.C. A letter of appreciation will be sent to the donor for their support for the district students.

EXPLANATION

The items will go to students in need.

DISTRICT

FEE SCHEDULE

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve the fee schedule for facility use for the 2023-2024 school year.

EXPLANATION

This was discussed at the finance committee meeting.

DISTRICT

SALE OF SURPLUS PROPERTY

Motion #9 WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Morris School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on the online auction site www.GovDeals.com. The sale is being conducted pursuant to Local Finance Notice 2008-9. The terms and conditions of the agreement entered into with GovDeals are available on the vendor's website and available in the Morris School district's Business Office. Items not sold within 14 days of listing may be removed from district premises at no cost to the district. Items listed as salvage will be removed from school property.

Description	Quantity	Age	Asset Tag #	Location	Comment
Filing Cabinet	7	20+ years	N/A	SX	Worn/Damaged
Gym ropes	4	Unknown	N/A	SX	Outdated
Student desk	51	20+ years	N/A	AH	Worn/Damaged

Student chairs (blue)	62	Unknown	N/A	SX	Worn/Outdated
Metal folding chairs	166	20+ years	N/A	AH & SX	Damaged
Smart Board	20	11+ years	N/A	Various	Damaged/Outdated
Projector	12	Unknown	N/A	AH & NP	Outdated
HP LaserJet P 2035 printer	1	10 years	N/A	AH	No longer in working condition
Projector Screen	20	20 years	N/A	FMS	Outdated
Computer Cart	10	Unknown	N/A	SX	Outdated
Check Signer	1	39 years	04579	Central Office	Outdated
Cafeteria table	4	Unknown	N/A	SX	No longer in working condition
Fan	1	Unknown	N/A	SX	No longer in working condition
Library Tables	7	Unknown	N/A	SX	Worn/Damaged
Chairs (Fabric)	16	10+ years	N/A	SX/TJ/CO	Worn/Damaged
Industrial washer & dryer	2	25 years	04145/04146	MHS	Outdated, being replaced
Desk	1	Unknown	N/A	TJ	Outdated
Tables 49x73x30	4	Unknown	N/A	TJ	Worn/Outdated
Xerox DocuMate 5445 Scanner	1	Unknown	N/A	Central Office	Incompatible with new system
Portable reach in freezer	1	Unknown	N/A	NP	No longer in working condition

SALE OF SURPLUS PROPERTY

Motion #10 WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Morris School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The following items will be listed on an online auction through Hunterdon County ESC. Items not sold may be removed from district premises at no cost to the district.

Description	Quantity	Age	Asset Tag #	Location	Comment
M5 2009 IC-CE 54 passenger bus 4DRBUAAN29B106976	1	14 years	012470	Transportation	Public Bid
M6 2012 IC-CE 54 passenger bus 4DRBUAAN9CB647739	1	11 years	14843	Transportation	Public Bid
M9 2011 IC-CE 54 passenger bus 4DRBUAAN0BB314599	1	12 years	14725	Transportation	Public Bid
M11 2011 IC-CE 54 passenger bus 4DRBUAAN1BB314594	1	12 years	14726	Transportation	Public Bid
M33 2011 Ford E-450 24 pass. bus 1FDFE45P59DA85783	1	12 years	14733	Transportation	Public Bid
M34 2011 Ford E-450 24 pass. bus 1FDFE45P79DA85784	1	12 years	14734	Transportation	Public Bid

DISTRICT

UNCOLLECTIBLE RECEIVABLES

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the following long outstanding invoices to be deemed uncollectable and be written off as a bad debt:

<u>Invoice #</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
9V0045	3/12/2019	\$ 384.00
0V0902	7/30/2019	\$ 768.00
0V0934	1/14/2020	\$1,152.00

DISTRICT

School District of the Chathams

Motion #12 WHEREAS, in accordance with the statutes of 18A:18A-11, Boards of Education of two or more districts may provide jointly, by agreement, the transportation of pupils attending schools within or outside of the district:

WHEREAS, Morris School District and the School District of the Chathams intend to enter into an agreement to provide certain transportation services for the School District of the Chathams:

NOW THEREFORE, BE IT RESOLVED:

1. that the Business Administrator/Board Secretary be authorized to pursue the said transportation jointure with the School District of the Chathams Board of Education.
2. that the services provided by the Morris School District Board of Education shall be provided in accordance with the rules, regulations and policies as established by the Morris School District Board of Education.
3. that the cost of transportation, as apportioned to each participating district and computed by Morris School District, shall be in accordance with policy as established by the Morris School District Board of Education.
4. that the School District of the Chathams Board of Education. will pay a management fee to Morris School District.

BE IT ALSO RESOLVED, that the Morris School District Board of Education be authorized to enter into a transportation jointure for the 2023-2024 school year with the School District of the Chathams Board of Education.

PK-8

PARENT TRANSPORTATION CONTRACT 2023-2024 School Year (REVISED)

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve a Parent Transportation Contract to the Forum School in Waldwick, NJ. The contract term is from September 6, 2023-June 21, 2024 for a maximum of **\$17,072**.

EXPLANATION: The motion was originally approved at the 8/28/23 BOE meeting, motion #22.

DISTRICT

ORGANIZATION

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following Organizational motion:

1. 504 Coordinator

Motion, that the Board approve the Assistant Superintendent Curriculum & Instruction as the 504 Coordinator for the 2023-2024 school year.

PAYMENTS

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve payment to Parette Somjen Architects for the following:

Project	Amount
<i>PK-8</i>	
AH Parking Lot	\$7,556.44
WD HVAC Improvements	\$2,534.52
WD Window Replacement	\$ 500.00
WD Roof Replacement	\$4,090.58
<i>9-12</i>	
MHS Field Lighting & Scoreboard	\$ 503.89

PK-8

Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve Payment #6 in the amount of \$146,043.52 to Safeway Contracting, Inc., Union, NJ for the work done on Woodland School HVAC, Windows & Roofing Improvements through September 5, 2023.

9-12

Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve Payment #6 in the amount of \$280,877.77 to Wallkill Group, Inc., Hamburg, NJ for the work done on Morristown High School Field Lighting & Scoreboard through August 31, 2023.

DISTRICT

Motion #18 WHEREAS there exists a need for professional services for 2023-2024 and funds are available for these purposes,

WHEREAS the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged as follows:

Platt Psychiatric Associates, LLC	Basic Student Psychiatric Consultation Complex Student Psychiatric Consultation Cancellations with less than 2 business days notice Cancellations with less than 2 hours notice/Family's failure to keep appointment	<u>See attached fee schedule</u>
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PK-8

CONSTRUCTION

Alexander Hamilton Parking Lot Expansion

Motion #19 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, the Board wishes to implement a Parking Lot Expansion at Alexander Hamilton Elementary School which require specifications and drawings of licensed architects and engineers,

BE IT RESOLVED, that the Board authorizes and approves Parette Somjen Architects to submit all necessary plans and paperwork for this project, should it be required, as "School Facilities Project" to the Department of Education for approval, and

BE IT FURTHER RESOLVED, this project may be an amendment to the Long Range Facilities Plan with no state funding being requested, and with the projects being funded through the general operating and capital reserve accounts.

TRAVEL & REIMBURSEMENT

Motion #20 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment; and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions

BUSINESS MATTERS (Motions #1-20)

Moved by Mrs. Cole, seconded by Ms. Murphy

AYES: Mrs. Davidson, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,
Dr. Rodriguez, Mrs. Wall, Mrs. Cole, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

ADJOURNMENT (8:22 pm)

Moved by Mrs. Pedalino, seconded by Ms. Murphy

AYES: Mrs. Davidson, Mr. Lloyd, Ms. Murphy, Mrs. Pedalino,
Dr. Rodriguez, Mrs. Wall, Mrs. Cole, Mrs. Spiotta

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

Respectfully Submitted,

Anthony Lo Franco
Business Administrator/
Board Secretary