



Mystic River Magnet School PTO
160 Fishtown Road, Mystic, CT 06355
MysticRiverMagnetSchoolPTO@gmail.com

MRMS PTO Meeting

Wednesday, October 18, 2023, 6:00pm-7:00pm

MRMS Media Center (Babysitter will be available during the meeting)

Virtual Zoom Option:

<https://us02web.zoom.us/j/85060355108?pwd=MnJ2RGtHUSsraytzdlp6MEcxQkFFQT09>

Agenda

- 1. Introductions**
- 2. Review and approval of 9/20/23 Meeting Minutes**
 - a. The Mums total was revised from last month's meeting minutes from \$20,500 to \$2,500 and has been corrected**
 - b. Kristen motions and Allison seconds approval of last meetings minutes**
- 3. New Business/Co-Chairs Report**
 - a. Eliana Memorial Dedication was on 10/14**
 - i. The dedication was very beautiful. A song was sung. A recognition from the senate which will be hung in the near future**
 - b. Pie and Cookies Fundraiser**
 - i. Allison: At least about a \$2,000 profit and there is still more to process since we still have until Friday to submit them**
 - ii. Delivery date of November 14TH around 2pm – DISTRIBUTION HELP NEEDED. Post Dismissal setup time to be set to disperse pies/cookies.**
 - 3:30- 6PM to pick them up
 - Megan Strand – Volunteered to Assist
 - Cassie – Volunteered to Assist
 - c. Book Fair and Staff Appreciation Dinner**
 - i. Call for Volunteers (Allison volunteered to help when needed)**
 - ii. Staff Appreciation Dinner was going to be a potluck, but now is going to be a catered event (Oct 25th 3:30-5pm event)**
 - Baked goods/store bought desserts are acceptable:
 - Allison, Jennifer, Louise, Carol, Christa, Lynn to donate desserts
 - Looking at restaurants for discounts, backup plan to be pizza/subs/salads. Bridge Market possible. Mystic Market. Deviant Donuts were filling to donate. Ryan's Pub. Pick Pockets.
 - d. Election Day Bake Sale, Tues. 11/7**
 - i. Last year MRMS did this for the first time and made \$1,500. This usually goes out to 5th grade parents. Adults need to take shifts to be present for the sale, they can come in with their 5th graders and children.**
 - ii. A flyer will go out to 5th Graders**
 - iii. 5th Grade Committee will help run this (Jen Fleming to lead)**
 - e. Poinsettias and Wreaths Fundraiser (POC: Lynn)**
 - i. Pequot Plant Farms: Profit price point needs to be discussed**
 - ii. White, Pink, & Red and different size Poinsettias as options**



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- iii. Nov 14th start date & Pick Up Dec 1st
 - f. November Family Night: Game Night, Friday, 11/17th, 6-7pm, 1Hour
 - i. 3rd Grade families to donate baked goods (Jen & Louise POC)
 - ii. Table games in the Media Center
 - iii. The Gym had yard games with Music on (Reach out to PE Teachers for Permission)
 - iv. Cafeteria had Arts & Crafts
 - v. Food: Sell Pizza/Snacks/Drinks as an option- Scratching this idea
 - vi. Volunteers: *Need 6/7 volunteers*
 - Community Coordinator; Callie
 - Cassie
 - Michelle Piersley
 - g. December Family Night: Craft Night, Tuesday, 12/5th, 6-7pm
 - i. 4th grade families to donate baked goods
 - ii. Will circle back on this at the November meeting for donations, volunteers, and ideas
 - h. New Idea: to have PTO Events on the wall at the school for others to see and even for those who don't really use Parent Square, or even a reminder
 - i. Review fund requests:
 - i. The Literally request for Story Books last month was covered by Mr. Wheeler from Title 1 Funds
 - ii. For the Eliana Dedication sprinkle donut holes were purchased for \$140 we have the receipt to reimburse, it wasn't a request, but some feel like it should be reimbursed
 - iii. Question came up about the Tree Trails for the 5th grade trip in the beginning of the year could also be reimbursable from School Funds since title 1 funds covered the story books, which was addressed that it can be reimbursable
4. Subcommittee Reports
 - a. Fundraising Committee
 - i. Fundraising Events and POCs need direction of their roles.
 - ii. A meeting should be set up for Board members and Fundraising Committee to discuss plans/ideas and set forth processes
5. Old Business
 - a. Review changes to Calendar of Events
 - b. Trunk or Treat event is cancelled, not enough time
 - c. PTO table at Open House on 9/26 went well
 - d. Staff Engagement Breakfast on 9/29:
 - i. Good ideas and comments
 - ii. Pre-K doesn't have a budget. They are looking for wooden puzzles.
 - iii. Donation based programs/apps: Raised Craze is an example. Power Purpose is another one by setting up student profile
 - e. School apparel fundraiser (POC: Brook Mendez)
 - i. It is all set up for zip ups, hats, blanket, etc
 - ii. We need to discuss price and vendor contact
 - iii. Allison will forward information to Brook



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- f. Got Sneakers fundraiser
 - i. Flyer received from Nicole, but no box yet
- 6. Principal's Report
 - a. Impact Aid Surveys need to be completed. A table will be out during conferences for parents to fill out. Even at game night is an option to have tables for parents to complete the survey. They are necessary for the School and allows them to obtain funds.
- 7. Treasurer's Report
 - a. Question of creating a Venmo Account for the school. We are still trying to look into it. Maybe Paypal, Square, and Charity Engine. Kristen to look into it.
- 8. New Ideas and Questions
 - a. Allison: Asst. Super Intendant for the Town Wide PTO/BOE meeting for the board. Board members should attend. Emine (Secretary) to attend. Monday, Oct 23rd 4:45-6pm.
 - b. Jenn: Since we are non-profit are we doing box tops or points (needs to be looked into)
 - c. Megan: Have classroom teachers have wish lists for parents to buy items, by sharing them to the class. Maybe teachers can send it out via Parent Square.
- 9. Announcements for Newsletter:
 - a. PTO is accepting shoe donations for Got Sneakers fundraiser. Pending Box
 - b. Fall Book Fair is 10/23-10/27, 42 volunteers out of 47 slots filled as of today
 - c. Game Night is Friday, 11/17
 - d. Next PTO meeting is Wednesday, November 15th, 6:00p in Media Center and over Zoom
 - e. Contact mysticrivermagnetschoolpto@gmail.com to get involved with the PTO
- 10. Adjourn meeting
 - a. Megan to motion Allison to second