

# Minutes of Regular Meeting

## The Board of Trustees Sheldon ISD

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A Regular Meeting of the Board of Trustees of Sheldon ISD was held Tuesday, January 21, 2014, beginning at 7:30 PM in the Ney Administration Complex at 11411 C. E. King Parkway, Houston, TX 77044.

1. Open Meeting - Call to Order @7:29 p.m.
2. Moment of Silence
3. Roll Call  
Present: Trustees Palmer, Lipscomb, Coleman, Charlot, Kolacny, Norwood, and Rivas
4. Presentation of Colors
5. Celebrations
  - A. Spirit of King
  - B. Suzuki Strings
  - C. Watt Watchers Presentation - Garrett Elementary and Royalwood Elementary
  - D. CenterPoint Energy SCORE/City Smart Program
  - E. Mike Malkowski - New President of TEMA Gulf Coast Chapter
  - F. GT Expo
  - G. All Region Band Students
  - H. District II FFA Kids Against Hunger Campaign
    - I. FFA Show and Auction
    - J. Basketball Tournaments
  - K. Board Appreciation Month
6. Reports
  - A. C. E. King High School Update
  - B. Construction Update
7. Consent Agenda

- A. Minutes - December 17, 2013
- B. 2014-2015 School Calendar (revised)
- C. Positive Parenting Program
- D. Budget Amendments for 2013-2014
- E. Sanction of Foundation 5K Run as School Activity
- F. Job Order Contracting Delivery Method for Minor Renovations, Painting, and Construction Projects
- G. Professional Surveying Services – 2014 Projects
- H. Engineered Air Balance For The HVAC Testing And Balancing of 2014 Projects
- I. Professional Services: Geotechnical Construction and Material Testing and Inspections for the 2014 Projects

Motion by Trustee Coleman, seconded by Trustee Lipscomb to approve Consent items “A-I”.

Motion passed unanimously.

#### 8. New Business

- A. Approval of 2012-2013 Annual Financial Statement and Audit Report  
It is recommended that the 2012-2013 Financial Statement and Audit Report be approved with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb, seconded by Trustee Coleman to approve item “A”.

Motion passed unanimously.

- B. Third Party Benefit Administrator for Health Insurance/125 Cafeteria Plans  
It is recommended that the District select TCG Consulting as our third party benefit administrator to manage our Health Insurance and 125 Cafeteria plans effective April 1, 2014 with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb, seconded by Trustee Coleman to approve item “B”.

Motion passed 6-0. Trustee Norwood abstained.

#### 9. New Business - Bond Expenditures

- A. Durotech, Inc. Pay Application No. 6 - KHS Competition Gymnasium  
It is recommended that the Board of Trustees approve the Application for

Payment No. 6 for Durotech, Inc. in the amount of \$92,195.34 with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman, seconded by Trustee Norwood to approve Bond Expenditure item "A".

Motion passed unanimously.

10. Board Information

- A. Tax Collection Report - December 2013
- B. General Operating Expenditure & Revenue Report
- C. Investment Report - December 2013
- D. Enrollment
- E. Bond Update
- F. Major Expense Quarterly Report

11. Comments From The Public – Ashlyn Everhart

12. Adjournment to closed session @8:53 p.m. pursuant to Texas Government Code Section: 551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee and 551.076 to consider the deployment, specific occasions for or implementation of security personnel or devices.

- A. Personnel
- B. Supplemental Pay
- C. FMLA Request
- D. Superintendent Mid-Year Evaluation
- E. Board Procedures
- F. Security Procedures at the High School

13. Reconvene to Open Session @10:00 p.m.

14. Action on closed session items

15. Personnel/Hiring

A. Personnel Recommendations

It is recommended that the personnel recommendations for the school year 2013-2014 be approved as submitted with a copy to be attached to and become a part of the minutes.

Motion by Trustee Charlot to approve the hiring of the following people:

- Tiffany Turner-KHS
- Joyce Raglon-KMS
- Mindi Duncan-SECA

Seconded by Trustee Lipscomb.

Motion passed unanimously.

**B. Supplemental Pay**

It is recommended that the supplemental pay for a total of \$9,186.00 be approved with a copy to be attached to and become a part of the minutes.

Motion by Trustee Coleman, seconded by Trustee Norwood to approve personnel item "B".

Motion passed unanimously.

**C. Employee Request for Intermittent FMLA**

It is recommended that the twelve week intermittent FMLA for Michael Sanchez be approved as submitted with a copy to be attached to and become a part of the minutes.

Motion by Trustee Charlot, seconded by Trustee Lipscomb to approve personnel item "C".

Motion passed unanimously.

**16. Policy**

**A. Update 98 - For Approval**

It is recommended that the Board approve the revised (LOCAL) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 98 with a copy to be attached to and become a part of the minutes.

Motion by Trustee Lipscomb, seconded by Trustee Coleman to approve policy item "A".

Motion passed unanimously.

**17. Other Necessary Business**

A. Chamber of Commerce Banquet - January 25, 2014 @ 6:30 p.m.

B. Set date for February Board workshop – February 4, 2014 @6:30 p.m.

- C. GCAASB Meeting-February 12, 2014 @ 5:30 p.m. at Region 4
- D. February Board Meeting - February 18, 2014 @ 7:00 p.m.
- E. Set date for March Board workshop – March 4, 2014 @6:30 p.m.
- F. March Board Meeting - March 18, 2014 @ 7:00 p.m.
- G. National School Board Association Conference in New Orleans - April 5-7, 2014

18. Board Suggestion/Recommendation for Future Organizational Information Updates

- Constable Update

19. Suggestions for Future Agenda Items

- Workshop – District goals/needs
- Security

20. Adjournment @10:18 p.m.