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*It is anticipated that the Board will entertain a motion to enter into executive session at 5:20 p.m. to discuss the employment history of twenty-three particular individuals.*

*Public Hearing for an addendum to the Safety Plan 6:20 p.m.*

- I. Meeting Called to Order**
- II. Pledge of Allegiance to the Flag**
- III. President's Comments**
- IV. Superintendent's Report**
- V. Board Student Representative- Taryn Bjorling**
- VI. Public Comments**
- VII. Board Meeting Minutes** **(BOARD ACTION)**
- VIII. Consensus Agenda** **(BOARD ACTION)**

Business

- 1. Treasurer's Report
- 2. Budget Status Report
- 3. Revenue Status Report
- 4. Surplus Books
- 5. Memorandum of Agreement
- 6. Donations
- 7. Change Order COR 205.10
- 8. Preferred Vendor
- 9. Translation/Interpretation Rate
- 10. Agreements
- 11. Financial CAPs Related to Financial Statement/ Management Letter
- 12. New Clubs
- 13. Athletic Trip- Initial Approval
- 14. Recommendations of the Committee on Special Education

Personnel

***End of Consensus Agenda***

- IX. Board Committee Reports**
  - Audit Committee- Mr. Milton Johnson- October 6, 2023
- X. District Committee Reports**
  - Council for Instructional Excellence (CIE)- Dr. Jen Schneider/ Mrs. Beth Thomas- October 11, 2023
- XI. Closing Remarks**  
*(President, Board of Education and/or Superintendent)*

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*Public Hearing for an addendum to the Safety Plan 6:20 p.m.*

**I. Meeting Called to Order**

**II. Pledge of Allegiance to the Flag**

**III. President's Comments**

- Remarks
- Correspondence

**IV. Superintendent's Report**

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

**V. Board Student Representative- Taryn Bjorling**

**VI. Public Comments**

*To allow for public participation and when time permits, a period not to exceed fifteen (15) minutes shall be set aside during each Board meeting for public participation. Individual comments will be limited to no more than three (3) minutes.*

*Persons wishing to address the Board are asked to contact the District Clerk at 585-396-3710 no sooner than the week prior to the meeting and no later than noon on the day of a meeting to be added to the speakers list. Speakers will be permitted to speak in the order in which they have signed up, i.e., on a first come/first served basis, with priority given to people who register in advance. The privilege of speaking at the Board meeting is reserved first for District students, parents of District students, District residents, District taxpayers, and school personnel.*

*To avoid repetitive comments and to allow for a variety of perspectives, individuals who are members of a group that wishes to convey a particular message during a public comment period are asked to designate a representative to convey the message on behalf of the group.*

*All visitors are required to leave the building and district property immediately upon adjournment of the meeting.*

**VII. Board Meeting Minutes**

**(BOARD ACTION)**

- September 26, 2023- Regular Meeting Minutes

**VIII. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

**Business**

**1. Treasurer's Report**

The Treasurer's Report for the Period of August 1, 2023 - August 31, 2023. Additional information is included as an attachment and is filed.

**2. Budget Status Report**

The Appropriation Status Report, which is a summary, for the period of July 1, 2022 - August 31, 2023. Additional information is included as an attachment and is filed.

**3. Revenue Status Report**

The Revenue Status Report, which is a summary, for the period of July 1, 2022 - August 31, 2023. Additional information is included as an attachment and is filed.

**4. Surplus Books**

Mr. Brian Amesbury, Elementary School Principal, is requesting approval to declare as surplus items 29 copies of Teen Health Course 2- ISBN#0-08-652566-6

**5. Memorandum of Agreement**

A Memorandum of Agreement with New York State Maple Producers Association (NYSMPA) and the Canandaigua City School district to provide educational and enrichment activities for students with a mobile classroom. This classroom will engage students and teach them the steps of maple production and its history and importance to New York State. There is no cost to the district.

**6. Donations**

Mrs. Caroline Chapman, Director of Athletics, is requesting approval to accept a donation from 13 WHAM Good Day Rochester in the amount of \$500. This gift was given as a donation because the district hosted the Friday Night Rivals.

Acceptance of a donation from the Football Boosters club in the amount of \$8,738 for payment of two assistant football coaches.

A donation from the Academy School Store (through their extra-curricular account) to the Academy a Square Stand Kit (Square Stand 2<sup>nd</sup> Generation) 16-inch printer-driven cash drawer, USB receipt printer all valued at \$622.43.

**7. Change Order COR 205.10**

Approval of a change order in the amount of \$688,991 to remove and replace exterior doors, frames, hardware to select rooms.

**8. Preferred Vendor**

Approval for JW Pepper to be a preferred vendor for sheet music purchases.

**9. Translation/Interpretation Rate**

Approval for a translation/interpretation rate at \$30/hour.

**10. Agreements**

An agreement with Mitch Steedman to film and edit a short video.

An independent consultant agreement with Christine Palmeri to provide supplemental instructional Title I services for students at St. Mary's.

### 11. Financial CAPs Related to Financial Statement/ Management Letter

Approval of the 2022-23 Independent Audit, Management Letter and Corrective Action Plan.

### 12. New Clubs

Mrs. Marissa Logue is requesting approval for the following new clubs:

- **Pickleball Club:** Students will meet and have fun around the sport of pickleball. The unpaid advisors are Mrs. Ducharme, Mrs. Bond, and Mrs. Smith.
- **Coding Club:** This club will teach students how to code, foster connections with others, increase technological awareness, prepare them for the AP computer science exam and encourage growth of problem solving. The unpaid advisor is Mr. Cho.
- **Sign Language:** This club will teach students the art of sign language. The unpaid advisors are Mr. Johnson.
- **Youth Activation Committee (YAC):** This club is for youth leaders (both with and without intellectual disabilities) to partner and plan activities that promote/advocate for respect, inclusion and acceptance for all people. The club will promote unified sports and increase engagement in the program. The unpaid advisor is Mr. Hennessy.

### 13. Athletic Trip- Initial Approval

Mrs. Caroline Chapman is requesting initial approval of the following trip:

- Varsity Ice Hockey, Bethlehem, NY, November 24-25, 2023

### 14. Recommendations of the Committee on Special Education

Recommendations of the Committee on Special Education meeting dates of: January 20, 2023; September 7, 2023; September 12, 2023; September 13, 2023; September 14, 2023; September 15, 2023; September 18, 2023; September 19, 2023; September 20, 2023; September 21, 2023; September 22, 2023; September 25, 2023; September 26, 2023; September 27, 2023; September 28, 2023; and September 29, 2023.

### Personnel

#### 1. Non-Instructional Personnel

##### A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Lynnette Jones	Registered Nurse	11/30/2023	28

##### B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Kathleen Jokinen	Receptionist	Resignation in order to accept another position in the District	10/10/2023
April VanDusen	Teacher Aide	Resignation in order to accept another position in the District	10/10/2023



C. Leave of Absence

- 1) Coletta Perkins, Payroll Specialist, has requested a leave of absence from November 15, 2023 through January 3, 2024.

CI. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Sue Austin	Substitute Receptionist	10/4/2023	Retirement Rate \$22.37/hr.
Nathan Hedger	Substitute School Bus Driver	9/29/2023	\$19.00/hr.
Kathleen Jokinen	Teacher Aide	10/10/2023	\$15.19/hr.
April VanDusen	Receptionist	10/10/2023	\$15.97/hr.
Jill Cross	Substitute Registered Nurse	10/10/2023	\$22.00/hr.
William Bement	School Bus Driver Trainee	10/16/2023	\$14.20/hr.
Tim Cedar	Substitute School Bus Driver	10/16/2023	\$19.00/hr.
Lisa Cedar	School Bus Monitor	10/16/2023	\$15.07/hr.
Geeta Harrison	Substitute Teacher Aide	10/13/2023	\$15.00/hr.
Kevin Clark	School Bus Driver	9/27/2023	\$24.66/hr.

1) Interim Substitute

The following individual has been recommended for an Interim Substitute position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kelly LaBouf	School Nurse	Elementary School	9/29/2023 – 11/10/2023

2. Instructional Personnel

A. Resignation

- 1) Andrew Kemler, Interim Substitute Teacher, has resigned from the District effective October 6, 2023

B. Appointments

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.*

1) Tenure Appointments

The following staff member is being recommended for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Emily Bonadonna	Principal	11/1/2023

2) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Laure Blazey	Special Education Teacher	Academy	10/12/2023 – 11/27/2023

3) Certified Substitute Teachers

The following individuals have been recommended to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Anne Ceddia  
Colleen Jorolemon (Tutor)

4) Non-Certified Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable.

David Sloan  
John Leasure

5) Mentor

The following individual has been recommended as a Mentor for the 2023-2024 school year at the contractual rate:

Jessica Kaiser, Effective 10/23/2023

6) New Compensated Club

The following club is recommended to be added to the CTA Contract, Co-Curricular, Appendix A as compensated club under Group A:

Tri M, Academy

7) Co-Curricular Positions 2023 – 2024 School Year

The following are recommended to paid co-curricular positions for the 2023-2024 school year:

Diana Chase – Tri M Club, Academy  
Allyson Murray – Student Government, Middle School (0.5 FTE)  
Anne Olvany – Student Government, Middle School (0.5 FTE)

***End of Consensus Agenda***

**IX. Board Committee Reports**

- Audit Committee- Mr. Milton Johnson- October 6, 2023

**X. District Committee Reports**

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee- Mrs. Amy Calabrese/ Mr. Milton Johnson
- **Council for Instructional Excellence (CIE)- Dr. Jen Schneider/ Mrs. Beth Thomas- October 11, 2023**
- Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller
- Safety / Health / Security Committee- Mr. John Polimeni

**XI. Upcoming Events**

- October 19- Elementary School Open House
- October 21- PES Fall Carnival
- October 25- CA Jazz Ensemble
- October 30- Board of Education Visitation
- October 31- Last day to pay School Taxes without Penalty

**XII. Closing Remarks**

*(President, Board of Education and/or Superintendent)*

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***I. Consensus Agenda***

***(BOARD ACTION)***

The Superintendent recommends that the Board of Education approve/accept the following:

**Personnel**

1. Instructional Personnel

A. Leave of Absence

- 1) Emily Ladilov, Speech and Language Therapist, has requested a leave of absence from January 10, 2024 through April 19, 2024.

***End of Consensus Agenda***

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The Regular meeting of the Canandaigua City School District Board of Education was held on Tuesday, September 26, 2023 at 6:30 p.m. at the Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, John Polimeni, Jen Schneider, Jenny Tessendorf, Beth Thomas

**BOARD MEMBERS ABSENT:** Megan Personale

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Matt Schrage, Brian Nolan

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** Visitors on file

***Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with fifth graders Amelie Cosquer and Charles Frisbie leading all in the Pledge of Allegiance.

***Superintendent's Report***

Superintendent Farr reported out on a successful homecoming weekend from the pep rally, Graduates of Distinction, and even though the football team was not successful, it was a great event. Canandaigua Schools was recognized by *U.S. News and Reports* as a best school. The stakeholder group for our name/ symbol met with a final survey to be issued in the next couple of weeks.

***Board Meeting Minutes***

Upon a motion made by Dr. Schneider, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the September 11, 2023 meeting minutes.

**APPROVED: MINUTES**

***August 2023 Warrant Review***

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the August Warrants

**APPROVED: WARRANTS**

A-15 General 9009090-9009152 (ACH)  
A-16 General 17501-17564 (Check Print)  
A-17 General 17500 (In House Payable)  
A-18 General 17565-17569 (In House)  
A-21 General 9009153-9009195 (ACH)  
A-22 General 17574-17622 (Check Print)  
A-23 General 17570-17573, 17623-17624 (In House)  
C-4 Cafeteria 2846-2857  
C-5 Cafeteria 2858-2865  
F-6 Federal 9000455-9000457 (ACH)  
F-7 Federal 911-914 (Check Print)  
F-8 Federal 910 (In House)  
F-9 Federal 915-919 (Check Print)  
F-10 Federal 9000458-9000461 (ACH)  
F-11 Federal 920 (In House)  
H-5 Capital 9000207-9000211 (ACH)  
H-7 Capital 611-619 (Check Print)  
H-8 Capital 620-625 (Check Print)  
H-9 Capital 9000212-9000214 (ACH)

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**Resolution Authorizing Partial Settlement of Vaping Litigation**

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved voting on the Vaping Litigation resolution.

**APPROVED: VAPING LITIGATION**

**WHEREAS**, in recent years the use and abuse of e-cigarettes and vaping devices increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments; and

**WHEREAS**, students attending the Canandaigua City School District (the "School District") have not been immune to this phenomenon with the School District observing students using e-cigarettes and vaping devices in school and on school grounds; and

**WHEREAS**, the use of e-cigarettes and vaping devices by students has caused the School District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops; and

**WHEREAS**, the School District authorized the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC, to initiate litigation against Altria Group, Inc. and Philip Morris USA, Inc., Altria Client Services LLC, Altria Enterprises LLC, and Altria Group Distribution Company (collectively "Altria") by board resolution relating to the production, marketing, sale, and distribution of e-cigarettes and vaping devices; and

**WHEREAS**, a tentative settlement has been reached with Defendant Altria whereby in return for discontinuing the litigation, the School District would receive certain cash payment; and

**WHEREAS**, the amount that the School District receives will be no less than \$4,868; and

**WHEREAS**, the Board of Education (the "Board") has determined it is necessary, advantageous, desirable, and in the public interest and the best interests of the School District that it settle this litigation against Altria.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the School District, as follows:

1. The Board authorizes the partial settlement of the vaping lawsuit against defendant Altria.
2. A Settlement with the substantive terms contained herein is hereby approved in substantially the form reviewed by the Board and together with such minor modifications as are deemed necessary by the School District's attorneys and administrators to protect the best interests of the School District.
3. The Board President, Superintendent and their designee(s) are hereby authorized to finalize, sign and enter into the Settlement Agreement on behalf of the School District and take all actions and execute all documents necessary or appropriate to carry out the intent of this Resolution.
4. This Resolution shall take effect immediately.

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Absent
Mr. John Polimeni	Voting No
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessoroff	Voting Yes

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Mrs. Beth Thomas  
Mrs. Jeanie Grimm

Voting Yes  
Voting Yes

## **Consensus Agenda**

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

### **APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA**

#### **Business**

##### **1. Certification of Lead Evaluators- Teachers**

BE IT RESOLVED THAT **Lindsay Lazenby, Chris Paige, and Vernon Tenney** are hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
  - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and
  - b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and

Specific considerations in evaluating Teachers of English language learners and students with disabilities.

##### **2. Surplus Items**

the request of Mrs. Emily Bonadonna, Primary School Principal to declare as surplus the attached listing of books.

the request of Mr. Brian Amesbury, Elementary School Principal, to declare as surplus the following musical instruments:

- Baritone: 040097
- Baritone: 151413
- Flute: 224269



- Oboe: 20785
- Trombone: 90990
- Trombone: E51978
- Trumpet: 59799

**3. New Club**

the request of Mrs. Marissa Logue, Academy Principal, for a new Dungeons and Dragons club. Students will play different games, have fun, and make new friends. The unpaid advisor is Ms. Ludwig La-sota.

**4. District Physical Education Plan**

approval of the 2023-2024 District Physical Education Plan.

**5. Volunteers**

the request of Mrs. Emily Bonadonna for the following volunteers for the 2023-2024 school year:

Sarah Clayson	Austin Meade	Kristie Huff
Carly Hilts	Taylor Meade	Brianna Uviani
Jose Ramire Zamora	Audrey Bartling	Kristin Schuster
Maria Llamas	Danielle Weinel	Samantha Apicella
Jayden/Julia Tabaco	Jason Briggs	Valerie Derosia
Grade Davis	Julianna Briggs	Samantha Apicella
Ofelia Ramirez	Margaret Hall	Nathan DiGrande
Amanda Malcolm	Danielle Chizewick	Diana DiGrande
Tracy Dello Stretto	Shannon Horan	Jessie Pruden

**6. Recommendations of the Committee on Special Education**

recommendations of the Committee on Special Education meeting dates of: August 28, 2023; August 29, 2023; August 30, 2023; August 31, 2023; September 6, 2023; September 8, 2023; September 11, 2023; September 12, 2023;

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jill Cross	Registered Nurse	Resignation	9/28/2023
Marilyn Ruiz	School Monitor	Resignation	9/11/2023

B. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Oksana Tomashevskva	Substitute Food Service Helper	9/18/2023	\$15.00/hr.
Michelle Nazelrod	School Monitor	9/18/2023	\$15.07/hr.
Kevin Clark	School Bus Driver, Non-Route	8/25/2023	\$19.00/hr.
Stefanie Carney	Teacher Aide	10/2/2023	\$15.05/hr.
Brian LaBerge	School Bus Driver Trainee	9/18/2023	\$14.20/hr.
Brant Duell	School Monitor	9/25/2023	\$15.07/hr.
Eric Chrisman	School Bus Monitor	9/27/2023	\$15.07/hr.
Laura Hall	Substitute Teacher Aide	9/21/2023	\$15.00/hr.

2. Instructional Personnel

A. Resignation

- 1) Cayley Ames, Special Education Teacher, has revised her resignation date to September 22, 2023.

B. Appointments

1) Tenure Appointments

the following staff members for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
James Brenchley	School Psychologist	10/1/2023
Tiffany Fox	Elementary	10/1/2023
Jennifer Medler	Elementary	10/1/2023

- 2) Amy Vaughn received her Bachelor's degree in Communications from St. John Fisher where she also earned her Master's degree in Childhood and Special Education. She has been working in public and private education for the past 10 years. Ms. Vaughn will be appointed to a 1.0 FTE 3-year probationary Special Education teacher with a tenure area of Special Education effective November 3, 2023.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Amy Vaughn	Childhood Ed 1-6; Students w/ Disabilities 1-6	11/3/2023	Step 10	3- year

3) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Luc Pereira	Music Teacher	Middle School	9/15/23 – 10/27/2023

4) Contract Substitute Teacher

the following individual to Contract Substitute Teacher positions for the 2023 – 2024 school year at the contractual rate:

Tom Willmott – Elementary School

5) Certified Substitute Teachers

the following individuals to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Lisa Carro – Preferred  
Patrick Neureuter  
Jen Bay – Preferred  
Kathryn Bailey  
Denise Devine

1) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable.

Jessica Pavia  
Bruce Hawkins III  
Madeline Jensen  
Trudy Howles

6) Stipend Positions 2023 – 2024 School Year

**CO-CURRICULAR POSITIONS:**

Snow Sports Advisor, Elementary School  
Snow Sports Advisor, Elementary School

**OTHER STIPEND POSITIONS**

Healthy Rewards Ambassador  
Lift Project Coordinator  
Plant-Based Coach  
SAT Prep Class – Math

**EMPLOYEE:**

Leah Stevens (50%)  
Carly Camp (50%)

Myra Morgan  
Jeremiah Johnson  
Christine Sickles  
Heather Black

7) Mentors

the following as Mentors for the 2023-2024 school year at the contractual rate:

Ann Gleason	MaryAnne Duncan	Lisa Cooke
Denise Shimmon	Megan Cabral	Deliverance Culhane
Rebecca Kraft	Adam Stoler	Matt Walters
Stacy Bills	Tabitha Metz	Christine McClain
Stephanie Piper	Eric Harter	Jeannie Canough
Lindsay Jimenez	Rachel Jenkins	Abby Zanowick
Jennifer Rosenbauer	Lisa Lupton	Anne Olvany
Sam Marren	Karyn Cagwin	Holly Thomas
Amber Pawlak	Erin Doud	Julie Reinke
Karen Brown	Nicole Askin	Katherine Wells
Mindy Fikes	Brooke Warren	Kaylee Rose
Tina Walters	Chris D'Amato	Leah Stevens
Elizabeth Giuliano	Eric Ward	Lori Kovalovsky
Theresa Morabito	Sally McKenna	Margaret Maves

***End of Consensus Agenda***

***District Committee Reports***

**Council for Instructional Excellence (CIE)**

Mrs. Beth Thomas reported on behalf of CIE which met on September 13, 2023. The Committee received instructional update that focused on building SIPT plans along with a professional development update from Ms. Kris VanDyune, Director of Professional Development.

**Safety / Health / Security Committee**

Mr. John Polimeni reported on behalf of the Safety, Health, and Security Committee which met on September 21, 2023. The Committee reviewed a new software program, CrisisGo that will be implemented in the future. They also received updates to the Safety Plan.

***Upcoming Events***

- October 2- School Tax Collection Begins
- October 6- Early Release
- October 9- Columbus / Indigenous Peoples' Day
- October 12- Primary School Open House
- October 16- Board of Education Meeting
- October 19- Elementary School Open House
- October 21- PES Fall Carnival
- October 25- CA Jazz Ensemble
- October 30- Board of Education Visitation
- October 31- Last day to pay School Taxes without Penalty

***Adjournment***

Upon a motion made by Mr. Johnson, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:03 p.m. The next Regular meeting will be on October 16, 2023 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk

Treasurer's Report  
Cafeteria  
August 1 - August 31, 2023

<b>Balance Forward:</b>	<b>August 1, 2023</b>	842,052.63
<b>Receipts</b>		
	NYS Meal Claims	227.00
	Cafeteria Deposits - Sent by School Café	183.05
	Cafeteria Deposits - Sent by D.O.	
	Account Deposits - Online	780.00
	Federal Meal Claims	12,413.00
	Refunds	
	Commissions	
	Excess lunch deposit	
	Rebates	
	Federal Supply Chain Assistance	
	Donation	
	Invoices	
	Interest	2,683.97
		16,287.02
	<b>Total Receipts</b>	
<b>Disbursements</b>		
	Warrant	(8,316.04)
	Sales Tax	
	Xfer to General	
	Payroll 8/15/23	(11,436.50)
	Payroll 8/31/23	(9,826.49)
		(29,579.03)
	<b>Total Disbursements</b>	
<b>Balance on Hand:</b>	<b>August 31, 2023</b>	<b>\$ 828,760.62</b>

**Bank Reconciliation**

<b>Bank Statement</b>			
	CNB 5115	0.03%	223,752.56
	CNB Paypal	0.00%	780.00
	NYCLASS 0010		610,616.45
	Deposit in transit (Fed Meal Claims)		
	Deposit in transit (Inv 231465)		
	Outstanding Checks		(6,388.39)
	<b>Reconciled Balance</b>		<b>\$ 828,760.62</b>

Respectfully Submitted,



Cullen Spencer, Treasurer  
9/29/2023

Reviewed by: \_\_\_\_\_

Treasurer's Report  
Capital Savings  
August 1 - August 31, 2023

**Balance Forward: August 1, 2023** 12,872,416.30

**Receipts**

Receipts		
Xfer from Capital Checking CNB		
BAN Proceeds		
Print Deposits		
Xfer from Capital Now		
Interest	53,409.03	
Total Receipts	53,409.03	53,409.03

**Disbursements**

Xfer to Gen to pay back loan for Asset Preservation		
Xfer to Capital Checking for Asset Preservation	(2,571,778.00)	
Due to DS		
Total Disbursements	(2,571,778.00)	(2,571,778.00)

**Balance on Hand: August 31, 2023** **\$ 10,354,047.33**

**Bank Reconciliation**

Bank Statement	CNB 2223	0.03%	38,937.61
Bank Statement	NYCLASS		10,315,109.72
Xfer in transit (to Correct NYCLASS Acct)			

**Reconciled Balance** **\$ 10,354,047.33**

**Respectfully Submitted,**



**Cullen Spencer, Treasurer**  
**9/29/2023**

**Reviewed by:** \_\_\_\_\_

Treasurer's Report  
Capital Now  
August 1 - August 31, 2023

**Balance Forward: August 1, 2023** 1,035,755.97  
**Receipts**

Loan from General for Asset Preservation		
Loan from General for Bus Purchase		
Insurance Proceeds for Academy Gym Floor		
Smart Schools Bond		
Xfer from BAN Proceeds for Asset Preservation	2,571,778.00	
Xfer from General to settle interfund loans		
Refund (Terracon)		
Interest		
<b>Total Receipts</b>		<b>2,571,778.00</b>

**Disbursements**

Warrant		(2,584,436.71)
Xfer to Capital Savings		
Prior month correction		
Due to DS		
Due to General		
<b>Total Disbursements</b>		<b>(2,584,436.71)</b>

**Balance on Hand: August 31, 2023** \$ 1,023,097.26

**Bank Reconciliation**

Bank Statement	CNB 5645	-
	Chase 1109	2,135,796.84
Deposit in Xfer		
Outstanding Checks		(1,112,699.58)
<b>Reconciled Balance</b>		<u><u>\$ 1,023,097.26</u></u>

**Respectfully Submitted,**



**Cullen Spencer, Treasurer**  
**9/29/2023**

**Reviewed by:** \_\_\_\_\_



Treasurer's Report  
Debt Service  
August 1 - August 31, 2023

<b>Balance Forward:</b>	<b>August 1, 2023</b>		778,603.38
<b>Receipts</b>			
	Due from Capital		
	BAN Premium		
	Interest - CD	2,305.71	
	Interest - Checking	47.11	
	<b>Total Receipts</b>	<hr/>	2,352.82
<b>Disbursements</b>			
	Xfer to General	-	
	<b>Total Disbursements</b>	<hr/>	-
<b>Balance on Hand:</b>	<b>August 31, 2023</b>		<u><u>\$ 780,956.20</u></u>

**Bank Reconciliation**

Bank Statement	CNB 7123	221,939.98
Bank Statement	CD 7700	559,016.22
Deposit in transit (refund of CNB wire fee)		
	<b>Reconciled Balance</b>	<u><u>\$ 780,956.20</u></u>

Respectfully Submitted,



Cullen Spencer, Treasurer  
9/29/2023


Reviewed by: \_\_\_\_\_

Treasurer's Report  
Deductions  
August 1 - August 31, 2023

<b>Balance Forward:</b>	<b>August 1, 2023</b>	504,915.21
<b>Receipts</b>		
	PR 8/15	681,517.91
	PR 8/31	705,841.60
	Xfer for TSA contribution (ER)	
	XFER from VEBA for funding	
	Retiree Accrued benefit payouts	
	ERS Adjustments	28.82
	Xfer from General Now	
	OMNI Refund	
	Interest	4.68
	<b>Total Receipts</b>	1,387,393.01
 <b>Disbursements</b>		
	Warrant	(1,387,387.34)
	Sales Tax remittance	
	BRI Balance due	
	ERS Adjustments	
	Omni TSA Contributions (ER)	(408,996.99)
	Xfer to Gen Now	
	PCORI Fee	(426.87)
	Due to General	
	<b>Total Disbursements</b>	(1,796,811.20)
 <b>Balance on Hand:</b>	 <b>August 31, 2023</b>	<b>\$ 95,497.02</b>

<b><u>Bank Reconciliation</u></b>			
Bank Statement	CNB 8615	0.03%	147,727.07
Charge in-transit (ERS)			(12,505.03)
Charge in-transit (OMNI)			(11,773.74)
NYS Payroll tax payment in-transit			(26,290.28)
Outstanding Checks			(1,661.00)
	<b>Reconciled Balance</b>		<b>\$ 95,497.02</b>

Respectfully Submitted,

  
Cullen Spencer, Treasurer  
9/29/2023

Reviewed by: \_\_\_\_\_

Treasurer's Report  
Federal  
August 1 - August 31, 2023

**Balance Forward: August 1, 2023** 788,292.79

**Receipts**

IDEA 611	
IDEA 619	
ARP-IDEA 611	
Federal COVID Stimulus - CRRSA	
Federal COVID Stimulus - ARPA	
Summer 4408 (ESY)	183,370.36
Title IA	
Title III ENL	
Title IIIA	
Title IV	
Title IIA	
UPK	
UPK - ARPA	115,880.00
HWB	

	Total Receipts	299,250.36
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**Disbursements**

Warrant - Checks	(31,000.09)
Warrant - ACH	(35,956.46)
Due to General	
PR Adjustments	
XFER to Gen for Summer School 2020	
PR 8-15	(146,020.95)
PR 8-31	(134,380.84)

	Total Disbursements	(347,358.34)
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**Balance on Hand: August 31, 2023** \$ 740,184.81

**Bank Reconciliation**

Bank Statement	Chase 1117	0.00%	749,222.88
Outstanding Checks			(9,038.07)
Deposit in transit (xfer from Gen Muni)			

	Reconciled Balance	\$ 740,184.81
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Respectfully Submitted,

*Cullen Spencer*  
Cullen Spencer, Treasurer  
9/29/2023

Reviewed by: \_\_\_\_\_

Treasurer's Report  
General Muni  
August 1 - August 31, 2023

<b>Balance Forward:</b>	<b>August 1, 2023</b>	29,780,409.41
<b>Receipts</b>		
	STAR	
	Gen Aid	
	VLT	
	Excess Cost Aid	726,129.20
	Nonresident Homeless Aid	
	Incarcerated Youth	
	Instructional Materials Aid	
	Summer Sch 4408	
	Retiree Health ACH	
	MCD	
	Ch. 47/66/721	
	IB Exam Waivers	
	FEMA	
	Xfer from Deductions	
	Xfer from Leadership for PSAT Proctors	
	Xfer from Tax Collections	
	Xfer from Gen Now	
	Xfer from Gen Paypal	
	Due from Payroll	
	Chromebook sales	
	Interest	82,949.55
	<b>Total Receipts</b>	809,078.75

<b>Disbursements</b>		
	Xfer to General Now	(1,500,000.00)
	Xfer to VEBA	
	Xfer to Deductions for Retiree 403B payout	
	Loan to Capital for Asset Preservation	
	Loan to Capital for Bus purchase	
	<b>Total Disbursements</b>	(1,500,000.00)

**Balance on Hand: August 31, 2023** **\$ 29,089,488.16**

**Bank Reconciliation**

Bank Statement	CNB 4323	1,746,365.92
	NYCLASS 01-1165-0006	5,910,269.20
	CNB CD 9981	
	CNB CD 7795	7,254,778.48
	CNB CD 7993	6,035,653.71
	CNB CD 8460	
	CNB CD 9618	
	CNB CD 1006	5,142,420.85
	CNB CD 2894	3,000,000.00

In-transit (Xfer from Deductions for 8/15/22 Payroll)  
In-transit (Xfer to Fed)  
In-transit (Xfer to Gen now)  
In-transit (Xfer to Capital - Smart Schools)

**Reconciled Balance** **\$ 29,089,488.16**

Respectfully Submitted,



Cullen Spencer, Treasurer  
9/29/2023

Reviewed by: \_\_\_\_\_

Treasurer's Report  
General Now  
August 1 - August 31, 2023

**Balance Forward: August 1, 2023** 3,540,200.48

**Receipts**

Tax Collections - Net of NSF & Adjustments	
County Prior Year Taxes	
County Tax Penalty	
Medical Payroll Deductions	18,278.38
Dental Payroll Deductions	1,952.84
Invoices	80,346.74
City Prior Year Taxes	
City Tax Penalty	
PILOT	
BOCES	
Refunds	208.63
Student Fees	820.00
Donations	
Insurance Recovery	1,005.20
E-rates	
Misc	994.00
Scrap	6,516.88
Square Chromebook sales	
Xfer from Gen Muni	1,500,000.00
Xfer from Café	
Positive Pay rejection	
Xfer from Deductions	
Retiree Health ACH	
Xfer from Capital	
Xfer from Federal	
Interest	2,819.83
Total Receipts	1,612,942.50

**Disbursements**

Warrant	(1,127,117.12)
Xfer to Capital	
Payroll 8/15	(524,060.46)
Payroll 8/31	(561,634.27)
Small balance adjustment	
Xfer to Extracurricular for Coffee	
Health Insurance Wire	(1,035,213.88)
ERS Annual Invoice	
Xfer to Payroll	
Loan to Capital for Asset Pres	
Xfer to Gen Muni	
Xfer to Deductions	
BAN Principal	
BAN Interest	
H S A Fundings	(1,375.00)
Loan to Federal	
Bond Interest	
Bond Principal	
Check Print Postage	(71.24)
Total Disbursements	(3,249,471.97)

**Balance on Hand: August 31, 2023** \$ 1,903,671.01

**Bank Reconciliation**

<b>Bank Statement</b>	
CNB 9172	1,714,498.57
Tax Collection 6026	
Chase Lockbox 6841	352,812.45
CNB 3427	
Outstanding Checks	(163,640.01)
Deposit in-transit (from Gen Muni)	
Charge in-transit (Extracurricular Square sales)	
Charge in-transit (Payroll HSA)	

**Reconciled Balance** \$ 1,903,671.01

Respectfully Submitted,



Cullen Spencer, District Treasurer  
9/29/2023

Reviewed by: \_\_\_\_\_

Treasurer's Report  
Leadership  
August 1 - August 31, 2023

**Balance Forward: August 1, 2023** \$ 82,471.48  
**Receipts**

Vanco RevTrak Revenue		
Donation from Extracurricular		
Interest	252.09	
Cash Receipt Query Attached		
Total Receipts		252.09

**Disbursements**

Warrant		(6,856.45)
FNBO Credit Card		
Xfer to Extracurricular		
Xfer to General for Proctor Pay		
Xfer to General for DECA Donation		
Xfer to Trust Memorial		
Write-off NSF check #500 (Crockton)		
Total Disbursements		(6,856.45)

**Balance on Hand: August 31, 2023** \$ 75,867.12

**Bank Reconciliation**

Bank Statement CNB 4762		21,262.62
Bank Statement NYCLASS 0009		57,328.50
Less Outstanding Checks		(2,724.00)
Deposit in-transit - RevTrak deposit		
Deposit in-transit - Xfer from Trust Mem for SS donation		
<b>Reconciled Balance</b>		<u><u>\$ 75,867.12</u></u>

**Respectfully Submitted,**



**Cullen Spencer, Treasurer**  
**9/29/2023**

**Reviewed by:** \_\_\_\_\_

Treasurer's Report  
Payroll  
August 1 - August 31, 2023

<b>Balance Forward:</b>	<b>August 1, 2023</b>		11,706.27
<b>Receipts</b>			
	Net Payroll 8/15	478,104.17	
	Net Payroll 8/31	497,064.64	
	Xfer from Gen Now		
	ACH Return	455.21	
	Payroll adjustments		
	Interest	6.98	
	Total Receipts	975,631.00	

**Disbursements**

	Payroll Checks	(24,479.03)	
	Payroll Dir Dep 8/15	(468,089.73)	
	Payroll Dir Dep 8/31	(483,055.26)	
	Adj for negative PR checks		
	Xfer to General Now		
	Total Disbursements	(975,624.02)	

<b>Balance on Hand:</b>	<b>August 31, 2023</b>		<b>\$ 11,713.25</b>
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**Bank Reconciliation**

Bank Statement	CNB 7815	0.03%	30,407.74
Outstanding Checks			(18,694.49)
Deposit in transit - Stop payment fee refund			
Small balance adj			
	<b>Reconciled Balance</b>		<b>\$ 11,713.25</b>

Respectfully Submitted,



Cullen Spencer, Treasurer  
9/29/2023

Reviewed by: \_\_\_\_\_



Treasurer's Report  
Trust Memorial  
August 1 - August 31, 2023

**Balance Forward: August 1, 2023** 378,129.41

**Receipts**

Dividends		
Academy Trust	218.88	
Sara Shenkman	18.24	
Donations/Contributions		
Investment Results		
Stale-Dated Check write-offs		
Interest	0.29	
Total Receipts	237.41	

**Disbursements**

Warrant		
Xfer to Extracurricular		
Investment Results		
Due to Extra Curricular		
Total Disbursements	-	

**Balance on Hand: August 31, 2023** \$ 378,366.82

**Bank Reconciliation**

Bank Statement	CNB Invest	369,713.15
Bank Statement	CNB 6516	9,628.67
Less Outstanding Checks		(975.00)
Charges in-transit (To Leadership for SS donation)		
<b>Reconciled Balance</b>		<b>\$ 378,366.82</b>

**Respectfully Submitted,**



**Cullen Spencer, Treasurer**  
**9/29/2023**

**Reviewed by:** \_\_\_\_\_

Treasurer's Report  
Unemployment Reserve  
August 1 - August 31, 2023

**Balance Forward: August 1, 2023** 471,900.48

**Receipts**

Interest Earnings on CD  
Xfer from General  
Interest

100.20

Total Receipts

100.20

**Disbursements**

Xfer to general for Claim pymnt

Total Disbursements

-

**Balance on Hand: August 31, 2023**

\$ 472,000.68

**Bank Reconciliation**

Bank Statement CNB 5716

472,000.68

Bank Statement CD 7719

-

**Reconciled Balance**

\$ 472,000.68

Respectfully Submitted,



Cullen Spencer, Treasurer  
9/29/2023

Reviewed by: \_\_\_\_\_

Treasurer's Report  
VEBA  
August 1 - August 31, 2023

**Balance Forward: August 1, 2023** 417,508.06  
**Receipts**

Veba Recon from General		
Interest Earnings on CD		
Due from General		
Interest	1,677.42	
<b>Total Receipts</b>	1,677.42	<b>1,677.42</b>

**Disbursements**

Funding to BRI		
Xfer for Veba Funding		
BRI Admin Fees		
Xfer to General for Admin Fees	-	
<b>Total Disbursements</b>	-	<b>-</b>

**Balance on Hand: August 31, 2023** \$ 419,185.48

**Bank Reconciliation**

Bank Statement CNB 3023		12,628.22
Bank Statement CD 7735		406,557.26
<b>Reconciled Balance</b>		<b>\$ 419,185.48</b>

**Respectfully Submitted,**



**Cullen Spencer, Treasurer**  
**9/29/2023**

**Reviewed by:** \_\_\_\_\_

# Canandaigua City School District

## Revenue Status Report By Function From 7/1/2023 To 8/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">A 1001</a>	Real Property Tax	51,098,000.00	0.00	51,098,000.00	0.00	51,098,000.00
<a href="#">A 1081</a>	Other Payment in Lieu of Taxes	658,094.00	0.00	658,094.00	0.00	658,094.00
<a href="#">A 1090</a>	Interest and Penalties on Real Property Taxes	175,000.00	0.00	175,000.00	0.00	175,000.00
<a href="#">A 1335</a>	Other Student Fees/Charges - From Individuals	5,000.00	0.00	5,000.00	820.00	4,180.00
<a href="#">A 2230</a>	Tuitions - Other Districts in NYS	160,000.00	0.00	160,000.00	0.00	160,000.00
<a href="#">A 2280</a>	Health Services for Other Districts	55,000.00	0.00	55,000.00	0.00	55,000.00
<a href="#">A 2401</a>	Interest and Earnings	150,000.00	0.00	150,000.00	243,812.16	-93,812.16
<a href="#">A 2440</a>	Rental of Buses	10,000.00	0.00	10,000.00	6,249.47	3,750.53
<a href="#">A 2650</a>	Sale of Scrap and Excess Materials	2,500.00	0.00	2,500.00	6,516.88	-4,016.88
<a href="#">A 2666</a>	Sale of Transportation Equipment	50,000.00	0.00	50,000.00	0.00	50,000.00
<a href="#">A 2680</a>	Insurance Recoveries	0.00	0.00	0.00	1,005.20	-1,005.20
<a href="#">A 2701</a>	Refund of Prior Year Expenses	75,000.00	0.00	75,000.00	696.51	74,303.49
<a href="#">A 2770</a>	Other Unclassified Revenues	60,000.00	0.00	60,000.00	9,105.23	50,894.77
<a href="#">A 3101</a>	Formula Operating Aid	31,631,165.00	0.00	31,631,165.00	0.00	31,631,165.00
<a href="#">A 3103</a>	BOCES Aid	2,100,000.00	0.00	2,100,000.00	0.00	2,100,000.00
<a href="#">A 3104</a>	Tuition Aid (Chapters 47, 66, and 721)	150,000.00	0.00	150,000.00	0.00	150,000.00
<a href="#">A 3260</a>	Texbook Aid	195,000.00	0.00	195,000.00	0.00	195,000.00
<a href="#">A 3261</a>	Computer Hardware Aid	50,000.00	0.00	50,000.00	0.00	50,000.00
<a href="#">A 3262</a>	Computer Software Aid	49,000.00	0.00	49,000.00	0.00	49,000.00
<a href="#">A 3263</a>	Library Media Aid	20,000.00	0.00	20,000.00	0.00	20,000.00
<a href="#">A 3289</a>	Other State Aid	15,000.00	0.00	15,000.00	0.00	15,000.00
<a href="#">A 4601</a>	Medicaid Assistance	110,000.00	0.00	110,000.00	0.00	110,000.00
<b>A Totals:</b>		<b>86,818,759.00</b>	<b>0.00</b>	<b>86,818,759.00</b>	<b>268,205.45</b>	<b>86,550,553.55</b>
<a href="#">C 1240</a>	Qualified Breakfast Sales	50,000.00	0.00	50,000.00	0.00	50,000.00
<a href="#">C 1245</a>	Other Breakfast Sales	10,000.00	0.00	10,000.00	46.55	9,953.45
<a href="#">C 1440</a>	Qualified Lunch Sales	330,000.00	0.00	330,000.00	0.00	330,000.00
<a href="#">C 1445</a>	Other Lunch Sales	145,000.00	0.00	145,000.00	726.90	144,273.10
<a href="#">C 1446</a>	Catering/Special Events	6,000.00	0.00	6,000.00	0.00	6,000.00
<a href="#">C 2401</a>	Interest and Earnings	500.00	0.00	500.00	5,258.87	-4,758.87
<a href="#">C 2402</a>	Over/Short	0.00	0.00	0.00	6.02	-6.02
<a href="#">C 2770</a>	Other Unclassified Revenue	0.00	0.00	0.00	57.04	-57.04
<a href="#">C 2771</a>	Commissions	7,500.00	0.00	7,500.00	488.03	7,011.97

# Canandaigua City School District

## Revenue Status Report By Function From 7/1/2023 To 8/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">C 3190</a>	State Aid - School Lunch	20,000.00	0.00	20,000.00	374.00	19,626.00
<a href="#">C 3290</a>	State Aid - School Breakfast	10,000.00	0.00	10,000.00	0.00	10,000.00
<a href="#">C 4190</a>	Surplus Food - Federal	60,000.00	0.00	60,000.00	0.00	60,000.00
<a href="#">C 4190.100</a>	Federal Lunch	675,000.00	0.00	675,000.00	0.00	675,000.00
<a href="#">C 4190.200</a>	Federal Breakfast	230,000.00	0.00	230,000.00	0.00	230,000.00
<a href="#">C 4192</a>	Summer Food Service Program - Federal	20,000.00	0.00	20,000.00	12,266.00	7,734.00
<a href="#">C 5031</a>	Transfer from General Fund	25,000.00	0.00	25,000.00	0.00	25,000.00
	<b>C Totals:</b>	<b>1,589,000.00</b>	<b>0.00</b>	<b>1,589,000.00</b>	<b>19,223.41</b>	<b>1,569,776.59</b>
<a href="#">F3E 4126.000.24</a>	Title III ENL 2024	4,073.00	0.00	4,073.00	0.00	4,073.00
	<b>F3E Totals:</b>	<b>4,073.00</b>	<b>0.00</b>	<b>4,073.00</b>	<b>0.00</b>	<b>4,073.00</b>
<a href="#">FAR 4289</a>	Federal Stimulus Revenues - ARPA	1,535,263.91	0.00	1,535,263.91	0.00	1,535,263.91
	<b>FAR Totals:</b>	<b>1,535,263.91</b>	<b>0.00</b>	<b>1,535,263.91</b>	<b>0.00</b>	<b>1,535,263.91</b>
<a href="#">FHB 3289</a>	Healthcare Workers Bonus	538.25	3,229.50	3,767.75	3,229.50	538.25
	<b>FHB Totals:</b>	<b>538.25</b>	<b>3,229.50</b>	<b>3,767.75</b>	<b>3,229.50</b>	<b>538.25</b>
<a href="#">FHL 4289</a>	ARP - Homeless (HCY) Revenues	589.00	0.00	589.00	0.00	589.00
	<b>FHL Totals:</b>	<b>589.00</b>	<b>0.00</b>	<b>589.00</b>	<b>0.00</b>	<b>589.00</b>
<a href="#">FIA 4126.000.24</a>	Title I Part A 2023-24	485,900.00	0.00	485,900.00	0.00	485,900.00
	<b>FIA Totals:</b>	<b>485,900.00</b>	<b>0.00</b>	<b>485,900.00</b>	<b>0.00</b>	<b>485,900.00</b>
<a href="#">FIB 4256</a>	IDEA Section 611	1,024,757.00	0.00	1,024,757.00	0.00	1,024,757.00
	<b>FIB Totals:</b>	<b>1,024,757.00</b>	<b>0.00</b>	<b>1,024,757.00</b>	<b>0.00</b>	<b>1,024,757.00</b>
<a href="#">FIC 4256</a>	IDEA Section 619	32,662.00	0.00	32,662.00	0.00	32,662.00
	<b>FIC Totals:</b>	<b>32,662.00</b>	<b>0.00</b>	<b>32,662.00</b>	<b>0.00</b>	<b>32,662.00</b>
<a href="#">FIE 4289</a>	ARP-IDEA 611 Revenues	300.00	0.00	300.00	0.00	300.00
	<b>FIE Totals:</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>

# Canandaigua City School District

## Revenue Status Report By Function From 7/1/2023 To 8/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">FII 4126.000.24</a>	Title IIA State Aid 23/24	74,718.00	0.00	74,718.00	0.00	74,718.00
	<b>FII Totals:</b>	<b>74,718.00</b>	<b>0.00</b>	<b>74,718.00</b>	<b>0.00</b>	<b>74,718.00</b>
<a href="#">FIV 4129.000.24</a>	Title IV State Aid 23/24	40,545.00	0.00	40,545.00	0.00	40,545.00
	<b>FIV Totals:</b>	<b>40,545.00</b>	<b>0.00</b>	<b>40,545.00</b>	<b>0.00</b>	<b>40,545.00</b>
<a href="#">FSS 3289</a>	Summer School Aid	706,480.00	0.00	706,480.00	0.00	706,480.00
<a href="#">FSS 5031</a>	Summer School Interfund Transfer	176,620.00	0.00	176,620.00	0.00	176,620.00
	<b>FSS Totals:</b>	<b>883,100.00</b>	<b>0.00</b>	<b>883,100.00</b>	<b>0.00</b>	<b>883,100.00</b>
<a href="#">FUP 3289</a>	Universal PreK	269,648.00	0.00	269,648.00	0.00	269,648.00
<a href="#">FUP 3289.FX</a>	Universal PreK - Federal Expansion	461,664.00	0.00	461,664.00	0.00	461,664.00
	<b>FUP Totals:</b>	<b>731,312.00</b>	<b>0.00</b>	<b>731,312.00</b>	<b>0.00</b>	<b>731,312.00</b>
<a href="#">H24 5031</a>	Capital Outlay 2023-24 Interfund Transfer	100,000.00	0.00	100,000.00	0.00	100,000.00
	<b>H24 Totals:</b>	<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>
<a href="#">HAG 2680</a>	Insurance Recoveries	670,253.06	0.00	670,253.06	0.00	670,253.06
<a href="#">HAG 5031</a>	Interfund Transfer from General Fund	66,716.71	0.00	66,716.71	0.00	66,716.71
	<b>HAG Totals:</b>	<b>736,969.77</b>	<b>0.00</b>	<b>736,969.77</b>	<b>0.00</b>	<b>736,969.77</b>
<a href="#">HAP 2770</a>	Other Miscellaneous Revenues	-2,310.00	0.00	-2,310.00	0.00	-2,310.00
<a href="#">HAP 5031</a>	Asset Pres - Interfund Transfer	-2,000,000.00	0.00	-2,000,000.00	0.00	-2,000,000.00
<a href="#">HAP 5710</a>	Asset Pres - Serial Bonds	32,985,000.00	0.00	32,985,000.00	0.00	32,985,000.00
<a href="#">HAP 5731</a>	Asset Pres - BANS Redeemed	-4,885,000.00	0.00	-4,885,000.00	0.00	-4,885,000.00
	<b>HAP Totals:</b>	<b>26,097,690.00</b>	<b>0.00</b>	<b>26,097,690.00</b>	<b>0.00</b>	<b>26,097,690.00</b>
<a href="#">HSS 3297.000</a>	Smart Schools State Sources	246,672.00	0.00	246,672.00	367,196.55	-120,524.55
	<b>HSS Totals:</b>	<b>246,672.00</b>	<b>0.00</b>	<b>246,672.00</b>	<b>367,196.55</b>	<b>-120,524.55</b>
<a href="#">V 2401</a>	Interest & Earnings	0.00	0.00	0.00	116,683.40	-116,683.40
	<b>V Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>116,683.40</b>	<b>-116,683.40</b>

**Canandaigua City School District**

**Revenue Status Report By Function From 7/1/2023 To 8/31/2023**



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
Grand Totals:		120,402,848.93	3,229.50	120,406,078.43	774,538.31	119,631,540.12



# Canandaigua City School District

## Appropriation Status Summary Report By Object From 7/1/2023 To 8/31/2023



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
100	Instructional Salary	*	22,650.00	0.00	22,650.00	294.00	0.00	22,356.00
120	Instructional Salary	*	7,856,378.00	-495.00	7,855,883.00	15,291.25	6,881,940.25	958,651.50
121	Instructional Salary	*	369,699.00	495.00	370,194.00	0.00	317,562.00	52,632.00
122	Instructional Salary	*	5,000.00	0.00	5,000.00	84.00	0.00	4,916.00
129	Instructional Salary	*	15,738.00	0.00	15,738.00	6,858.50	0.00	8,879.50
130	Instructional Salary	*	9,307,397.00	-43,000.00	9,264,397.00	2,265.99	8,822,429.80	439,701.21
140	Instructional Salary Substitutes	*	798,750.00	0.00	798,750.00	13,162.27	0.00	785,587.73
141	Instructional Salary	*	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
150	Instructional Salary	*	11,854,550.00	42,809.65	11,897,359.65	779,431.37	9,418,626.96	1,699,301.32
151	Instructional Salary	*	9,550.00	0.00	9,550.00	122.00	0.00	9,428.00
160	Non-Instructional Salary	*	10,580,894.00	6,330.35	10,587,224.35	1,039,639.61	3,883,790.01	5,663,794.73
200	Equipment	*	658,783.00	132,770.84	791,553.84	87,609.39	362,766.58	341,177.87
220	Computer Hardware	*	130,600.00	38,514.46	169,114.46	7,945.20	38,514.46	122,654.80
400	Contractual	*	3,561,640.00	105,925.11	3,667,565.11	463,108.76	2,170,871.29	1,033,585.06
415		*	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
450	Supplies	*	2,007,944.00	287,849.58	2,295,793.58	408,456.25	1,262,899.30	624,438.03
460	Computer Software	*	109,436.00	8,142.85	117,578.85	8,319.98	41,194.29	68,064.58
470	Tuition	*	1,322,880.00	351.00	1,323,231.00	345.00	1,114,349.00	208,537.00
480	Textbooks	*	249,529.00	2,364.65	251,893.65	48,234.92	59,076.31	144,582.42
490	BOCES	*	9,075,810.00	-8,045.00	9,067,765.00	0.00	9,067,765.00	0.00
600	Principal	*	4,050,000.00	0.00	4,050,000.00	345,000.00	0.00	3,705,000.00
700	Interest	*	3,095,814.00	0.00	3,095,814.00	90,590.63	0.00	3,005,223.37
800	Employee Benefits	*	22,881,055.00	-17,640.00	22,863,415.00	3,222,076.79	6,024,053.54	13,617,284.67
900	Interfund Transfers	*	305,000.00	0.00	305,000.00	0.00	0.00	305,000.00
<b>Fund ATotals:</b>			<b>88,296,097.00</b>	<b>556,373.49</b>	<b>88,852,470.49</b>	<b>6,538,835.91</b>	<b>49,465,838.79</b>	<b>32,847,795.79</b>
160	Non-Instructional Salary	*	534,750.00	0.00	534,750.00	29,075.13	64,375.00	441,299.87
200	Equipment	*	20,000.00	82,418.87	102,418.87	82,418.87	0.00	20,000.00
400	Contractual	*	701,000.00	-10,000.00	691,000.00	10,289.46	633,294.93	47,415.61
450	Supplies	*	67,500.00	15,979.98	83,479.98	5,877.36	70,000.00	7,602.62
800	Employee Benefits	*	265,750.00	0.00	265,750.00	6,151.37	8,079.13	251,519.50
<b>Fund CTotals:</b>			<b>1,589,000.00</b>	<b>88,398.85</b>	<b>1,677,398.85</b>	<b>133,812.19</b>	<b>775,749.06</b>	<b>767,837.60</b>

# Canandaigua City School District

## Appropriation Status Summary Report By Object From 7/1/2023 To 8/31/2023



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
150		*	2,062.00	0.00	2,062.00	0.00	0.00	2,062.00
450		*	2,730.00	0.00	2,730.00	0.00	0.00	2,730.00
	<b>Fund F3ETotals:</b>		<b>4,792.00</b>	<b>0.00</b>	<b>4,792.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,792.00</b>
150		*	1,107,637.46	0.00	1,107,637.46	129,872.28	586,438.50	391,326.68
160		*	0.00	0.00	0.00	6,441.15	0.00	-6,441.15
400		*	12,026.82	14,300.00	26,326.82	0.00	14,300.00	12,026.82
450		*	89,807.20	1,656.29	91,463.49	1,854.65	88.47	89,520.37
800		*	309,836.14	0.00	309,836.14	0.00	0.00	309,836.14
	<b>Fund FARTotals:</b>		<b>1,519,307.62</b>	<b>15,956.29</b>	<b>1,535,263.91</b>	<b>138,168.08</b>	<b>600,826.97</b>	<b>796,268.86</b>
150		*	500.00	3,000.00	3,500.00	3,000.00	0.00	500.00
800		*	38.25	229.50	267.75	229.50	0.00	38.25
	<b>Fund FHBTotals:</b>		<b>538.25</b>	<b>3,229.50</b>	<b>3,767.75</b>	<b>3,229.50</b>	<b>0.00</b>	<b>538.25</b>
450		*	589.00	8,400.00	8,989.00	0.00	8,400.00	589.00
	<b>Fund FHLTotals:</b>		<b>589.00</b>	<b>8,400.00</b>	<b>8,989.00</b>	<b>0.00</b>	<b>8,400.00</b>	<b>589.00</b>
150	Instructional Salary	*	464,616.00	0.00	464,616.00	0.00	287,414.00	177,202.00
400	Contractual	*	7,084.15	4,908.00	11,992.15	1,222.36	3,272.00	7,497.79
450	Supplies	*	13,341.00	3,230.84	16,571.84	2,000.00	1,000.00	13,571.84
800	Employee Benefits	*	5,292.00	0.00	5,292.00	0.00	0.00	5,292.00
	<b>Fund FIATotals:</b>		<b>490,333.15</b>	<b>8,138.84</b>	<b>498,471.99</b>	<b>3,222.36</b>	<b>291,686.00</b>	<b>203,563.63</b>
150	Instructional Salary	*	590,531.00	0.00	590,531.00	0.00	590,531.00	0.00
160	Non-Instructional Salary	*	196,055.00	0.00	196,055.00	10,267.22	47,234.38	138,553.40
400	Contractual	*	74,199.00	0.00	74,199.00	0.00	0.00	74,199.00
800	Employee Benefits	*	163,972.00	0.00	163,972.00	0.00	0.00	163,972.00
	<b>Fund FIBTotals:</b>		<b>1,024,757.00</b>	<b>0.00</b>	<b>1,024,757.00</b>	<b>10,267.22</b>	<b>637,765.38</b>	<b>376,724.40</b>
150	Instructional Salary	*	510.00	0.00	510.00	0.00	510.00	0.00
160	Non-Instructional Salary	*	20,592.00	0.00	20,592.00	3,432.00	17,160.00	0.00
400	Contractual	*	11,560.00	0.00	11,560.00	0.00	0.00	11,560.00

# Canandaigua City School District

## Appropriation Status Summary Report By Object From 7/1/2023 To 8/31/2023



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<b>Fund FICTotals:</b>			<b>32,662.00</b>	<b>0.00</b>	<b>32,662.00</b>	<b>3,432.00</b>	<b>17,670.00</b>	<b>11,560.00</b>
150	*		0.21	0.00	0.21	0.00	51,277.00	-51,276.79
400	*		0.00	300.00	300.00	0.00	300.00	0.00
800	*		-0.21	0.00	-0.21	0.00	0.00	-0.21
<b>Fund FIETotals:</b>			<b>0.00</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>51,577.00</b>	<b>-51,277.00</b>
150	Instructional Salary	*	70,720.98	0.00	70,720.98	0.00	0.00	70,720.98
400	Contractual	*	6,020.44	0.00	6,020.44	0.00	0.00	6,020.44
450	Supplies	*	39.00	0.00	39.00	0.00	0.00	39.00
460	Travel	*	1,013.00	0.00	1,013.00	0.00	0.00	1,013.00
<b>Fund FIITotals:</b>			<b>77,793.42</b>	<b>0.00</b>	<b>77,793.42</b>	<b>0.00</b>	<b>0.00</b>	<b>77,793.42</b>
150	Instructional Salary	*	-1.85	0.00	-1.85	0.00	20,762.54	-20,764.39
400	Contractual	*	38,718.00	0.00	38,718.00	0.00	33,100.00	5,618.00
450	Supplies	*	2,326.74	219.99	2,546.73	0.00	219.99	2,326.74
<b>Fund FIVTotals:</b>			<b>41,042.89</b>	<b>219.99</b>	<b>41,262.88</b>	<b>0.00</b>	<b>54,082.53</b>	<b>-12,819.65</b>
150	Instructional Salary	*	90,000.00	0.00	90,000.00	78,539.50	0.00	11,460.50
160	Non-Instructional Salary	*	159,000.00	0.00	159,000.00	126,228.60	0.00	32,771.40
400	Contractual	*	51,500.00	-500.00	51,000.00	10,114.20	1,740.59	39,145.21
450	Supplies	*	600.00	0.00	600.00	23.56	376.44	200.00
470	Tuition	*	132,000.00	500.00	132,500.00	52,741.50	79,699.00	59.50
490		*	370,000.00	0.00	370,000.00	0.00	370,000.00	0.00
800	Employee Benefits	*	80,000.00	0.00	80,000.00	0.00	0.00	80,000.00
<b>Fund FSSTotals:</b>			<b>883,100.00</b>	<b>0.00</b>	<b>883,100.00</b>	<b>267,647.36</b>	<b>451,816.03</b>	<b>163,636.61</b>
150	Instructional Salary	*	269,504.00	0.00	269,504.00	0.00	220,289.00	49,215.00
160	Non-Instructional Salary	*	45,256.00	0.00	45,256.00	0.00	0.00	45,256.00
400	Contractual	*	374,000.00	0.00	374,000.00	0.00	374,000.00	0.00
800	Employee Benefits	*	42,552.00	0.00	42,552.00	0.00	0.00	42,552.00
<b>Fund FUPTotals:</b>			<b>731,312.00</b>	<b>0.00</b>	<b>731,312.00</b>	<b>0.00</b>	<b>594,289.00</b>	<b>137,023.00</b>

# Canandaigua City School District

## Appropriation Status Summary Report By Object From 7/1/2023 To 8/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
240	*	10,000.00	0.00	10,000.00	3,000.00	6,000.00	1,000.00
294	*	90,000.00	0.00	90,000.00	0.00	0.00	90,000.00
<b>Fund H24Totals:</b>		<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>3,000.00</b>	<b>6,000.00</b>	<b>91,000.00</b>
160	*	10,694.72	0.00	10,694.72	0.00	0.00	10,694.72
240	*	10,000.00	0.00	10,000.00	146.25	853.75	9,000.00
243	*	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
244	*	0.00	14,937.50	14,937.50	0.00	14,937.50	0.00
245	*	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
246	*	6,450.00	3,550.00	10,000.00	4,375.00	0.00	5,625.00
253	*	492,500.00	0.00	492,500.00	0.00	0.00	492,500.00
293	*	152,736.55	0.00	152,736.55	0.00	0.00	152,736.55
400	*	21,350.00	0.00	21,350.00	0.00	0.00	21,350.00
450	*	6,738.00	1,013.00	7,751.00	5,137.46	1,613.12	1,000.42
<b>Fund HAGTotals:</b>		<b>700,469.27</b>	<b>36,500.50</b>	<b>736,969.77</b>	<b>9,658.71</b>	<b>34,404.37</b>	<b>692,906.69</b>
201	*	17,000.00	451,143.89	468,143.89	156,575.21	294,568.68	17,000.00
240	*	325,030.26	99,279.31	424,309.57	3,088.80	96,190.51	325,030.26
243	*	16,032.00	226.00	16,258.00	0.00	226.00	16,032.00
244	*	-1,290.50	91,281.05	89,990.55	16,431.15	73,559.40	0.00
245	*	82,003.22	94,234.69	176,237.91	0.00	94,234.69	82,003.22
246	*	203,458.89	17,319.25	220,778.14	10,483.75	16,835.50	193,458.89
253	*	1,812,717.37	-59,665.00	1,753,052.37	0.00	0.00	1,753,052.37
293	*	272,776.81	4,515,941.80	4,788,718.61	985,650.07	3,429,741.73	373,326.81
294	*	11,216.29	1,808,773.21	1,819,989.50	181,558.34	1,634,502.87	3,928.29
295	*	17,681.00	291,020.44	308,701.44	46,166.20	254,706.24	7,829.00
296	*	0.00	1,329,160.87	1,329,160.87	237,366.05	1,091,794.82	0.00
297	*	-19,929.00	2,638,323.49	2,618,394.49	1,011,974.20	1,556,634.29	49,786.00
<b>Fund HAPTotals:</b>		<b>2,736,696.34</b>	<b>11,277,039.00</b>	<b>14,013,735.34</b>	<b>2,649,293.77</b>	<b>8,542,994.73</b>	<b>2,821,446.84</b>
210	*	1,455,189.00	0.00	1,455,189.00	0.00	0.00	1,455,189.00
<b>Fund HBUTotals:</b>		<b>1,455,189.00</b>	<b>0.00</b>	<b>1,455,189.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,455,189.00</b>

**Canandaigua City School District**

**Appropriation Status Summary Report By Object From 7/1/2023 To 8/31/2023**



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
200	*	170,697.81	0.00	170,697.81	0.00	0.00	170,697.81
400	*	75,974.19	0.00	75,974.19	0.00	0.00	75,974.19
	<b>Fund HSSTotals:</b>	<b>246,672.00</b>	<b>0.00</b>	<b>246,672.00</b>	<b>0.00</b>	<b>0.00</b>	<b>246,672.00</b>
<b>Grand Totals:</b>		<b>99,930,350.94</b>	<b>11,994,556.46</b>	<b>111,924,907.40</b>	<b>9,760,567.10</b>	<b>61,533,099.86</b>	<b>40,631,240.44</b>

**CANANDAIGUA CITY SCHOOL DISTRICT**

**BASIC FINANCIAL STATEMENTS**

**For Year Ended June 30, 2023**



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BUSINESS  
ADVISORS  
AND CPAS

## INDEPENDENT AUDITORS' REPORT

To the Board of Education  
Canandaigua City School District, New York

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Canandaigua City School District, New York, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Canandaigua City School District, New York, as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Canandaigua City School District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Responsibilities of Management for the Financial Statements*

Canandaigua City School District's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.



## ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of changes in District's total OPEB liability and related ratio, schedule of the District's proportionate share of the net pension liability, schedule of District contributions, and budgetary comparison information on pages 4-13 and 52-56 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Canandaigua City School District's basic financial statements. The accompanying supplemental information as listed in the table of contents and schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying supplementary information as listed in the table of contents and schedule of expenditures of federal awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information as listed in the table of contents and schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### ***Other Information***

The District obtained a full appraisal of its fixed assets during the 2022-23 fiscal year and also implemented GASB Statement No. 96, Subscription Based Information Technology Arrangements which resulted in the beginning net position to be restated. Our opinion is not modified with respect to this matter

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 6, 2023 on our consideration of Canandaigua City School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Canandaigua City School District's internal control over financial reporting and compliance.

Rochester, New York  
October 6, 2023

## **Canandaigua City School District**

### **Management's Discussion and Analysis**

#### **For the Fiscal Year Ended June 30, 2023**

The following is a discussion and analysis of the School District's financial performance for the fiscal year ended June 30, 2023. This section is a summary of the School District's financial activities based on currently known facts, decisions, and/or conditions. It is also based on both the government-wide and fund-based financial statements. The results of the current year are discussed in comparison with the prior year, with an emphasis placed on the current year. This section is only an introduction and should be read in conjunction with the School District's financial statements, which immediately follow this section.

#### **Financial Highlights**

At the close of the fiscal year, the total assets plus deferred outflows (what the district owns) exceeded its total liabilities plus deferred inflows (what the district owes) by \$15,708,420 (net position) an increase of \$10,984,026 from the prior year.

General revenues which include Federal and State Aid, Real Property Taxes, Investment Earnings, Compensation for Loss, and Miscellaneous accounted for \$83,744,876 or 91% of all revenues. Program specific revenues in the form of Charges for Services and Operating Grants and Contributions, accounted for \$8,375,821 or 9% of total revenues.

As of the close of the fiscal year, the School District's governmental funds reported combined fund balances of \$27,989,164 an increase of \$3,245,407 in comparison with the prior year.

#### **Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the School District's basic financial statements. The School District's basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements and (3) notes to the financial statements. This report also contains individual fund statements and schedules in addition to the basic financial statements.

##### *Government-Wide Financial Statements*

The *government-wide financial statements* are designed to provide readers with a broad overview of the School District's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the School District's assets plus deferred outflow of resources and liabilities plus deferred inflow of resources, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School District is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

The *governmental* activities of the School District include instruction, pupil transportation, cost of food sales, general administrative support, community service, and interest on long-term debt.

The government-wide financial statements can be found on the pages immediately following this section as the first two pages of the basic financial statements.

### *Fund Financial Statements*

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All the funds of the School District can be divided into two categories: governmental funds and fiduciary funds.

*Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating the School District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The School District maintains six individual governmental funds: General Fund, Special Aid Fund, School Lunch Fund, Miscellaneous Special Revenue Fund, Debt Service Fund and Capital Projects Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and the capital projects fund which are reported as major funds. Data for the school lunch fund, the debt service fund, the miscellaneous special revenue fund, and the special aid fund are aggregated into a single column and reported as non-major funds.

The School District adopts, and voters approve an annual budget for its General Fund. A budgetary comparison statement has been provided for the General Fund within the basic financial statements to demonstrate compliance with the budget.

The *Fiduciary Funds* are used to account for assets held by the School District in an agency capacity which accounts for assets held by the School District on behalf of others. Fiduciary funds are not reflected in the government-wide financial statement because the resources of these funds are *not* available to support the School District's programs.

The financial statements for the governmental and fiduciary funds can be found in the basic financial statement section of this report.

**Major Feature of the District-Wide and Fund Financial Statements**

	<b>Government-Wide Statements</b>	<b>Fund Financial Statements</b>	
		<u>Governmental Funds</u>	<u>Fiduciary Funds</u>
Scope	Entire District (except fiduciary funds)	The activities of the School District that are not proprietary or fiduciary, such as special education, scholarship programs, and building maintenance	Instances in which the School District administers resources on behalf of someone else, such as student activities monies
Required financial statements	Statement of net position Statement of activities	Balance sheet Statement of revenues, expenditures, and changes in fund balance	Statement of fiduciary net position statement of changes in fiduciary net position
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both short-term and long-term; funds do not currently contain capital assets, although they can.
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid

*Notes to the Financial Statements*

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found following the basic financial statement section of this report.

**Government-Wide Statements**

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all the School District's assets and liabilities. All the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the District's net position and how they have changed. Net position, the difference between the District's assets plus deferred outflow of resources and liabilities plus deferred inflow of resources, is one way to measure the District's financial health or position. Over time, increases or decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively. Additional non-financial factors such as changes in the District's property tax base and the condition of the school buildings and facilities must also be considered to assess the District's overall health.

All of the District's services are reported in the government-wide financial statements as governmental activities. Most of the District's basic services are included here, such as regular and special education, transportation, and administration. Property taxes, federal and state aid, and investment earnings finance most of these activities.

## Financial Analysis of the School District As a Whole

### Net Position

	<u>Governmental Activities</u>		<u>Total</u>
	<u>2023</u>	<u>2022</u>	<u>Variance</u>
<b><u>ASSETS:</u></b>			
Current and Other Assets	\$ 64,391,520	\$ 85,622,396	\$ (21,230,876)
Capital Assets	123,612,177	97,655,483	25,956,694
<b>Total Assets</b>	<b><u>\$ 188,003,697</u></b>	<b><u>\$ 183,277,879</u></b>	<b><u>\$ 4,725,818</u></b>
<b><u>DEFERRED OUTFLOWS OF RESOURCES:</u></b>			
Deferred Outflows of Resources	<b><u>\$ 38,549,185</u></b>	<b><u>\$ 43,398,876</u></b>	<b><u>\$ (4,849,691)</u></b>
<b><u>LIABILITIES:</u></b>			
Long-Term Debt Obligations	\$ 97,042,075	\$ 107,915,769	\$ (10,873,694)
Other Liabilities	34,909,659	29,560,891	5,348,768
<b>Total Liabilities</b>	<b><u>\$ 131,951,734</u></b>	<b><u>\$ 137,476,660</u></b>	<b><u>\$ (5,524,926)</u></b>
<b><u>DEFERRED INFLOWS OF RESOURCES:</u></b>			
Deferred Inflows of Resources	<b><u>\$ 78,892,728</u></b>	<b><u>\$ 86,739,913</u></b>	<b><u>\$ (7,847,185)</u></b>
<b><u>NET POSITION:</u></b>			
Net Investment in Capital Assets	\$ 74,003,740	\$ 70,158,789	\$ 3,844,951
<u>Restricted For,</u>			
Retirement Contribution Reserve	4,318,443	4,318,443	-
Capital Reserve	18,653,358	14,443,728	4,209,630
Other Purposes	8,568,850	7,687,080	881,770
Unrestricted	(89,835,971)	(94,147,858)	4,311,887
<b>Total Net Position</b>	<b><u>\$ 15,708,420</u></b>	<b><u>\$ 2,460,182</u></b>	<b><u>\$ 13,248,238</u></b>

### Key Variances

- Current and Other Assets decreased as a result of the NYS ERS and TRS pension systems no longer reporting a net pension asset in 2023
- Capital Assets increased as a result of capital outlay exceeding depreciation expense
- Long-Term Debt Obligations decreased as a result of the net difference between an increase to the net pension obligation and a decrease to the OPEB obligation
- Deferred Inflows of Resources decreased as a result of decreases to the pension system amortization of the net differences between projected and actual earnings on plan investments

The District's financial position is the product of many factors.

By far, the largest component of the School District's net position reflects its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The School District uses these capital assets to provide services to the students and consequently, these assets are not available for future spending. Although the School District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

There are three restricted net asset balances Retirement Contribution Reserve, Capital Reserves, and Other Purposes. The remaining balance of unrestricted net position was a deficit of \$89,835,971.

**Changes in Net Position**

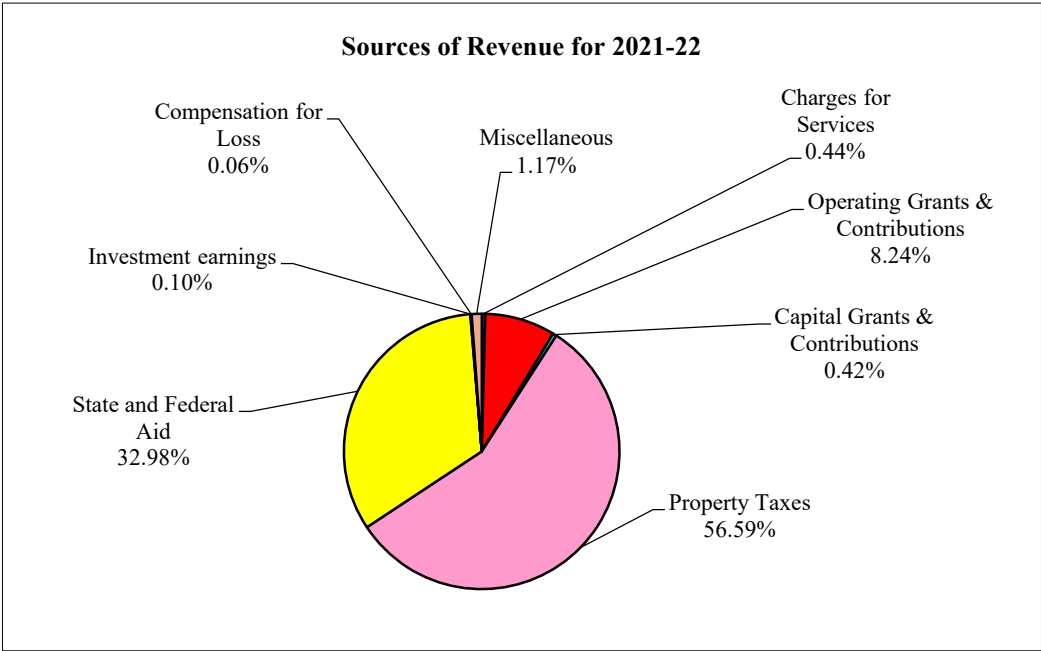
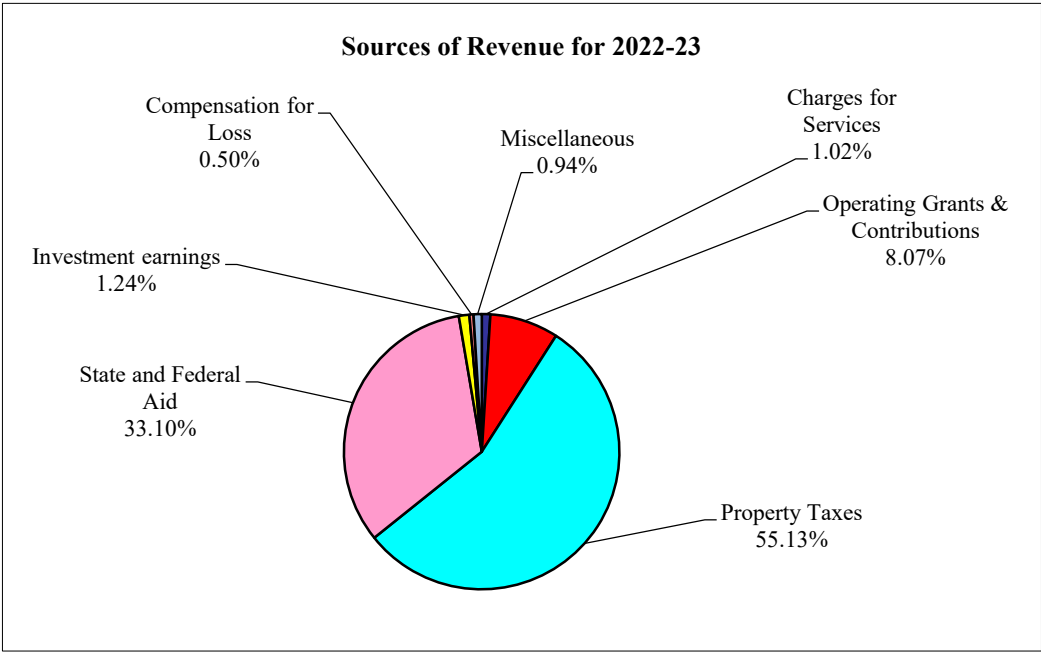
The District’s total revenue increased 6% to \$92,120,697. State and federal aid 33% and property taxes 55% accounted for most of the District’s revenue. The remaining 12% of the revenue comes from operating grants, charges for services, use of money and property, compensation for loss, and miscellaneous revenues.

The total cost of all the programs and services increased 6% to \$81,136,671. The District’s expenses are predominately related to education and caring for the students (instruction) 78%. General support which included expenses associated with the operation, maintenance and administration of the District accounted for 12% of the total costs. See table below:

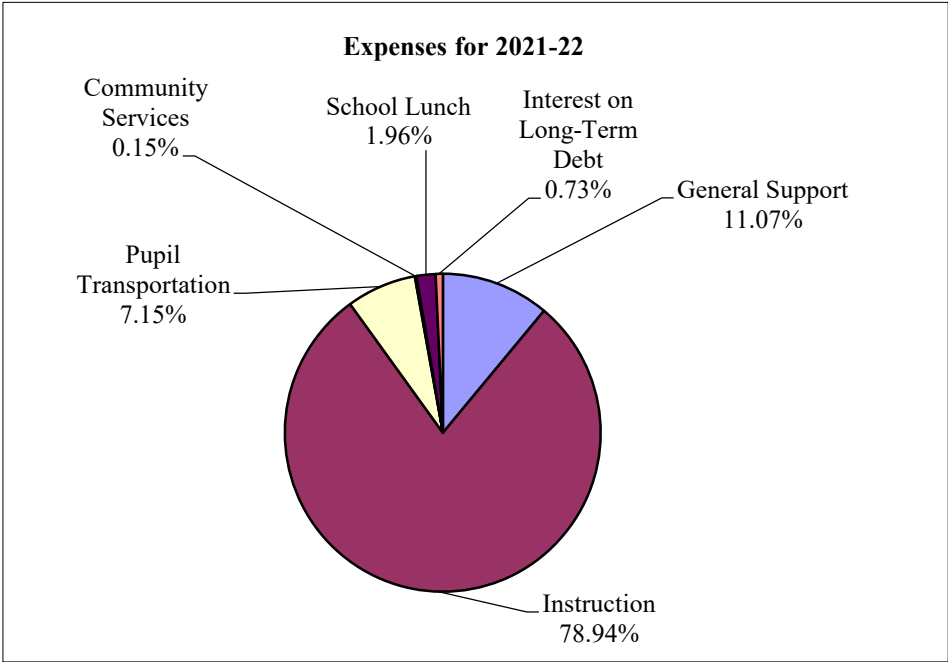
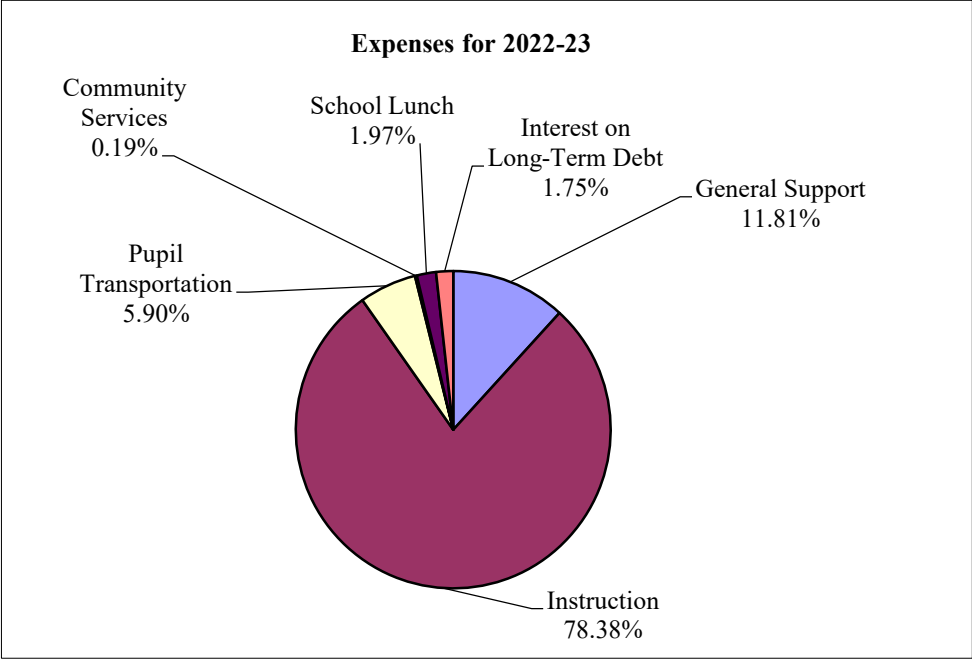
	<b><u>Governmental Activities</u></b>		<b><u>Total</u></b>
	<b><u>2023</u></b>	<b><u>2022</u></b>	<b><u>Variance</u></b>
<b><u>REVENUES:</u></b>			
<b><u>Program -</u></b>			
Charges for Service	\$ 940,927	\$ 379,915	\$ 561,012
Operating Grants & Contributions	7,434,894	7,198,000	236,894
Capital Grants & Contributions	-	367,197	(367,197)
<b>Total Program</b>	<b>\$ 8,375,821</b>	<b>\$ 7,945,112</b>	<b>\$ 430,709</b>
<b><u>General -</u></b>			
Property Taxes	\$ 50,789,208	\$ 49,409,598	\$ 1,379,610
State and Federal Aid	30,494,987	28,794,708	1,700,279
Investment Earnings	1,141,034	84,126	1,056,908
Compensation for Loss	460,941	52,379	408,562
Miscellaneous	858,706	1,019,335	(160,629)
<b>Total General</b>	<b>\$ 83,744,876</b>	<b>\$ 79,360,146</b>	<b>\$ 4,384,730</b>
<b>TOTAL REVENUES</b>	<b>\$ 92,120,697</b>	<b>\$ 87,305,258</b>	<b>\$ 4,815,439</b>
<b><u>EXPENSES:</u></b>			
General Support	\$ 9,584,166	\$ 8,506,976	\$ 1,077,190
Instruction	63,596,154	60,644,891	2,951,263
Pupil Transportation	4,783,332	5,497,249	(713,917)
Community Services	155,186	117,511	37,675
School Lunch	1,597,947	1,506,879	91,068
Interest	1,419,886	557,577	862,309
<b>TOTAL EXPENSES</b>	<b>\$ 81,136,671</b>	<b>\$ 76,831,083</b>	<b>\$ 4,305,588</b>
<b>CHANGE IN NET POSITION</b>	<b>\$ 10,984,026</b>	<b>\$ 10,474,175</b>	
<b>NET POSITION, BEGINNING OF YEAR</b>	<b>4,724,394</b>	<b>(8,013,993)</b>	
<b>NET POSITION, END OF YEAR</b>	<b>\$ 15,708,420</b>	<b>\$ 2,460,182</b>	
Fixed Assets/Leases Restatement		2,264,212	
<b>2022 RESTATED NET POSITION</b>		<b>\$ 4,724,394</b>	

**Key Variances**

- Instruction expenses increased as a result of stimulus spending net of changes to pension and OPEB







**Financial Analysis of the School District's Funds**

The financial performance of the District as a whole is reflected in its governmental funds. As the District completed the year, its governmental funds reported combined fund balances of \$27,989,164 which is more than last year's ending fund balance of \$24,743,757.

The General Fund is the chief operating fund of the District. At the end of the current year, the total fund balance of the General Fund was \$36,538,891. Fund balance for the General Fund increased by \$4,709,710 compared with the prior year. See table below:

<b><u>General Fund Balances:</u></b>	<b><u>2023</u></b>	<b><u>2022</u></b>	<b><u>Total Variance</u></b>
Nonspendable	\$ 2,187,421	\$ 2,180,459	\$ 6,962
Restricted	30,263,253	25,546,988	4,716,265
Assigned	556,373	771,782	(215,409)
Unassigned	3,531,844	3,329,952	201,892
<b>Total General Fund Balances</b>	<b><u>\$ 36,538,891</u></b>	<b><u>\$ 31,829,181</u></b>	<b><u>\$ 4,709,710</u></b>

The District appropriated funds from the following reserves for the 2022-23 budget:

	<b><u>Total</u></b>
Unemployment Costs	\$ 20,000
Retirement Contribution	924,338
Workers' Compensation	333,000
Tax Certiorari	100,000
Employee Benefit Accrued Liability	100,000
<b>Total</b>	<b><u>\$ 1,477,338</u></b>

**General Fund Budgetary Highlights**

The difference between the original budget and the final amended budget was \$2,009,482. This change is attributable to \$515,663 for carry over encumbrances from the prior year, \$1,455,189 for bus purchase, and \$38,630 for donations.

The key factors for budget variances in the general fund are listed below along with explanations for each.

<b>Expenditure Items:</b>	<b>Budget Variance Original Vs. Amended</b>	<b>Explanation for Budget Variance</b>
Transfers-Out	\$1,455,189	The District purchased \$1,455,189 in buses through voter approval. This represents the pass through of the expense through the General Fund to the Capital Fund.

<b>Revenue Items:</b>	<b>Budget Variance Amended Vs. Actual</b>	<b>Explanation for Budget Variance</b>
Use of Money and Property	\$874,641	The District maximized investments with increasing interest rates causing the revenue to be significantly higher than historical revenue.
<b>Expenditure Items:</b>	<b>Budget Variance Amended Vs. Actual</b>	<b>Explanation for Budget Variance</b>
General Support	\$660,543	The District had lower cost for maintenance expenditures than projected due to the inability to fill all vacant staff positions and less need for repairs than historical due to the current ongoing capital project replacing many out-dated mechanical systems.
Instructional	\$2,706,918	The majority of the difference (\$1,673,893) is due to salaries. A significant amount of the salary difference was due to the salaries being covered by federal grant funding. Special Programs tuition was another significant difference (\$564,635) due to lower than anticipated student placement needs and the limited availability of student placements regionally.
Employee Benefits	\$2,195,730	The majority of the difference is due to health insurance. The District joined a consortium mid-year for Medicare Health Insurance that reduced insurance premiums by approximately 60%. The District also underspent FICA and retiree contribution due to the lower salaries noted above.

### **Capital Asset and Debt Administration**

#### **Capital Assets**

By the end of the 2023 fiscal year, the District had invested \$122,408,713 in a broad range of capital assets, including land, work in progress, buildings and improvements, and machinery and equipment. The change in capital assets, net of accumulated depreciation, is reflected below:

	<b><u>2023</u></b>	<b><u>2022</u></b>
<b><u>Capital Assets:</u></b>		
Land	\$ 832,449	\$ 832,449
Work in Progress	49,784,129	24,160,108
Buildings and Improvements	67,529,589	70,580,749
Machinery and Equipment	4,262,546	3,693,216
<b>Total Capital Assets</b>	<b><u><u>\$ 122,408,713</u></u></b>	<b><u><u>\$ 99,266,522</u></u></b>
<b><u>Lease Assets:</u></b>		
Equipment	\$ 1,164,722	\$ 617,415
Subscription IT Assets	38,742	46,531
<b>Total Lease Assets</b>	<b><u><u>\$ 1,203,464</u></u></b>	<b><u><u>\$ 663,946</u></u></b>

More detailed information can be found in the notes to the financial statements.

**Long-Term Debt**

At year end, the District had \$97,042,075 in general obligation bonds and other long-term debt outstanding as follows:

<b><u>Type</u></b>	<b><u>2023</u></b>	<b><u>2022</u></b>
Serial Bonds	\$ 33,020,000	\$ 16,900,000
Lease Liability	65,436	76,366
Unamortized Bond Premium	2,341,182	-
OPEB	48,624,683	87,986,609
Net Pension Liability	8,830,633	-
Retainage	2,097,864	926,715
Compensated Absences	2,062,277	2,036,852
<b>Total Long-Term Obligations</b>	<b>\$ 97,042,075</b>	<b>\$ 107,926,542</b>

More detailed information can be found in the notes to the financial statements.

**Factors Bearing on the District’s Future**

The District’s future revenue outlook remains uncertain. The state has now fulfilled their obligation to fully fund state aid for the first time. It is unclear how the state will allocate state aid in the future. The District continues to be subject to the “Tax Cap” formula which limits the amount that taxes can increase each year which is limited by the Consumer Price Index or 2%, whichever is lower. Expenses will continue to increase due to contractual wage increases, state required minimum wage increases, health insurance premium increases, along with anticipated rate increase for the employer contribution to the Employees’ Retirement System and the Teachers Retirement System.

**Contacting the School District’s Financial Management**

This financial report is designed to provide the District’s citizens, taxpayers, customers, investors, and creditors with a general overview of the District’s finances and to demonstrate the District’s accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the following:

Canandaigua City School District  
143 North Pearl Street  
Canandaigua, New York 14424

**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**

**Statement of Net Position**

**June 30, 2023**

	<b>Governmental <u>Activities</u></b>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 55,514,918
Investments	369,713
Accounts receivable	7,131,893
Inventories	23,864
Prepaid items	1,351,132
<b>Capital Assets:</b>	
Land	832,449
Work in progress	49,784,129
Other capital assets (net of depreciation)	72,995,599
<b>TOTAL ASSETS</b>	<b><u>\$ 188,003,697</u></b>
 <b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred outflows of resources	<b><u>\$ 38,549,185</u></b>
 <b>LIABILITIES</b>	
Accounts payable	\$ 3,857,623
Accrued liabilities	875,910
Unearned revenues	34,414
Due to other governments	883
Due to teachers' retirement system	3,245,119
Due to employees' retirement system	377,629
Bond anticipation notes payable	26,100,000
Other Liabilities	418,081
<b>Long-Term Obligations:</b>	
Due in one year	6,846,690
Due in more than one year	90,195,385
<b>TOTAL LIABILITIES</b>	<b><u>\$ 131,951,734</u></b>
 <b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred inflows of resources	<b><u>\$ 78,892,728</u></b>
 <b>NET POSITION</b>	
Net investment in capital assets	\$ 74,003,740
<b>Restricted For:</b>	
Reserve for employee retirement system	4,318,443
Capital reserves	18,653,358
Other purposes	8,568,850
Unrestricted	(89,835,971)
<b>TOTAL NET POSITION</b>	<b><u>\$ 15,708,420</u></b>

(See accompanying notes to financial statements)

**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**

**Statement of Activities**

**For The Year Ended June 30, 2023**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense)</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Revenue and Changes in Net Position</u>
				<u>Governmental Activities</u>
<b><u>Primary Government</u></b> -				
General support	\$ 9,584,166	\$ -	\$ -	\$ (9,584,166)
Instruction	63,596,154	336,404	6,190,033	(57,069,717)
Pupil transportation	4,783,332	-	-	(4,783,332)
Community services	155,186	-	-	(155,186)
School lunch	1,597,947	604,523	1,244,861	251,437
Interest	1,419,886	-	-	(1,419,886)
<b>Total Primary Government</b>	<b>\$ 81,136,671</b>	<b>\$ 940,927</b>	<b>\$ 7,434,894</b>	<b>\$ (72,760,850)</b>
<b>General Revenues:</b>				
Property taxes				\$ 50,789,208
State and federal aid				30,494,987
Investment earnings				1,141,034
Compensation for loss				460,941
Miscellaneous				858,706
<b>Total General Revenues</b>				<b>\$ 83,744,876</b>
Changes in Net Position				\$ 10,984,026
<b>Net Position, Beginning of Year (Restated)</b>				<b>4,724,394</b>
<b>Net Position, End of Year</b>				<b>\$ 15,708,420</b>

(See accompanying notes to financial statements)

**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**

**Balance Sheet**

**Governmental Funds**

**June 30, 2023**

	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Nonmajor Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 37,198,446	\$ 15,575,028	\$ 2,741,444	\$ 55,514,918
Investments	-	-	369,713	369,713
Receivables	5,160,790	367,197	1,603,906	7,131,893
Inventories	-	-	23,864	23,864
Due from other funds	2,776,342	1,585,386	233,942	4,595,670
Prepaid items	1,351,132	-	-	1,351,132
<b>TOTAL ASSETS</b>	<b>\$ 46,486,710</b>	<b>\$ 17,527,611</b>	<b>\$ 4,972,869</b>	<b>\$ 68,987,190</b>
<b>LIABILITIES DEFERRED INFLOWS AND FUND BALANCES</b>				
<b>Liabilities -</b>				
Accounts payable	\$ 1,783,975	\$ 2,015,091	\$ 58,557	\$ 3,857,623
Accrued liabilities	671,693	-	13,363	685,056
Notes payable - bond anticipation notes	-	26,100,000	-	26,100,000
Due to other funds	1,780,497	41,285	2,773,888	4,595,670
Due to other governments	129	-	754	883
Due to TRS	3,245,119	-	-	3,245,119
Due to ERS	364,774	-	12,855	377,629
Other liabilities	418,081	-	-	418,081
Compensated absences	867,512	-	-	867,512
Unearned revenue	-	-	34,414	34,414
<b>TOTAL LIABILITIES</b>	<b>\$ 9,131,780</b>	<b>\$ 28,156,376</b>	<b>\$ 2,893,831</b>	<b>\$ 40,181,987</b>
<b>Deferred Inflows -</b>				
Deferred inflows of resources	\$ 816,039	\$ -	\$ -	\$ 816,039
<b>Fund Balances -</b>				
Nonspendable	\$ 2,187,421	\$ -	\$ 23,864	\$ 2,211,285
Restricted	30,263,253	1,455,190	1,277,398	32,995,841
Assigned	556,373	-	777,776	1,334,149
Unassigned	3,531,844	(12,083,955)	-	(8,552,111)
<b>TOTAL FUND BALANCE</b>	<b>\$ 36,538,891</b>	<b>\$ (10,628,765)</b>	<b>\$ 2,079,038</b>	<b>\$ 27,989,164</b>
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS AND FUND BALANCES</b>	<b>\$ 46,486,710</b>	<b>\$ 17,527,611</b>	<b>\$ 4,972,869</b>	

**Amounts reported for governmental activities in the Statement of Net Position are different because:**

Capital assets/right to use assets used in governmental activities are not financial resources and therefore are not reported in the funds.	123,612,177
Taxes receivable is deferred for those amounts collected after ninety (90) days on fund basis, while those amounts are recorded as revenue on the full accrual basis.	816,039
Interest is accrued on outstanding bonds in the statement of net position but not in the funds.	(190,854)
The following long-term obligations are not due and payable in the current period and therefore are not reported in the governmental funds:	
Serial bonds payable	(33,020,000)
Leases	(65,436)
Retainage	(2,097,864)
OPEB	(48,624,683)
Compensated absences	(1,194,765)
Unamortized bond premium	(2,341,182)
Deferred outflow - pension	20,565,373
Deferred outflow - OPEB	17,983,812
Net pension liability	(8,830,633)
Deferred inflow - pension	(1,755,931)
Deferred inflow - OPEB	(77,136,797)
<b>Net Position of Governmental Activities</b>	<b>\$ 15,708,420</b>

**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For The Year Ended June 30, 2023**

	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Nonmajor Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>REVENUES</b>				
Real property taxes and tax items	\$ 50,580,759	\$ -	\$ -	\$ 50,580,759
Charges for services	336,404	-	-	336,404
Use of money and property	989,641	-	151,393	1,141,034
Sale of property and compensation for loss	231,194	229,747	-	460,941
Miscellaneous	470,520	500	140,090	611,110
State sources	30,271,265	-	905,690	31,176,955
Federal sources	223,722	-	6,529,204	6,752,926
Sales	-	-	604,523	604,523
<b>TOTAL REVENUES</b>	<b>\$ 83,103,505</b>	<b>\$ 230,247</b>	<b>\$ 8,330,900</b>	<b>\$ 91,664,652</b>
<b>EXPENDITURES</b>				
General support	\$ 7,148,929	\$ -	\$ -	\$ 7,148,929
Instruction	41,155,093	-	5,403,027	46,558,120
Pupil transportation	3,132,485	1,069,001	123,392	4,324,878
Community services	155,186	-	-	155,186
Employee benefits	19,761,459	-	991,505	20,752,964
Debt service - principal	3,936,603	-	2,340,000	6,276,603
Debt service - interest	1,364,113	-	-	1,364,113
Cost of sales	-	-	761,193	761,193
Other expenses	-	-	826,825	826,825
Capital outlay	-	25,224,885	-	25,224,885
<b>TOTAL EXPENDITURES</b>	<b>\$ 76,653,868</b>	<b>\$ 26,293,886</b>	<b>\$ 10,445,942</b>	<b>\$ 113,393,696</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>\$ 6,449,637</b>	<b>\$ (26,063,639)</b>	<b>\$ (2,115,042)</b>	<b>\$ (21,729,044)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers - in	\$ 29,734	\$ 1,584,586	\$ 185,075	\$ 1,799,395
Transfers - out	(1,769,661)	(44)	(29,690)	(1,799,395)
Proceeds from obligations	-	18,160,673	-	18,160,673
BAN's redeemed from appropriations	-	4,225,000	-	4,225,000
Premium on obligations issued	-	-	2,588,778	2,588,778
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$ (1,739,927)</b>	<b>\$ 23,970,215</b>	<b>\$ 2,744,163</b>	<b>\$ 24,974,451</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 4,709,710</b>	<b>\$ (2,093,424)</b>	<b>\$ 629,121</b>	<b>\$ 3,245,407</b>
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<b>31,829,181</b>	<b>(8,535,341)</b>	<b>1,449,917</b>	<b>24,743,757</b>
<b>FUND BALANCE, END OF YEAR</b>	<b>\$ 36,538,891</b>	<b>\$ (10,628,765)</b>	<b>\$ 2,079,038</b>	<b>\$ 27,989,164</b>

(See accompanying notes to financial statements)



**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Reconciliation of Governmental Funds Statement of Revenues, Expenditures, and Changes in**  
**Fund Balances of Governmental Funds to Statement of Activities**  
**For The Year Ended June 30, 2023**

**NET CHANGE IN FUND BALANCES -**  
**TOTAL GOVERNMENTAL FUNDS**

\$ 3,245,407

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The following are the amounts by which capital outlays and additions of assets in excess depreciation in the current period:

Capital Outlay	\$ 24,548,985	
Additions to Assets, Net	3,377,815	
Depreciation / Amortization	<u>(4,245,091)</u>	
		23,681,709

Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term obligations in the Statement of Net Position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the Statement of Net Position. The following details these items as they effect the governmental activities:

Debt Repayments	\$ 6,276,603	
Proceeds from Bond Issuance	(18,115,000)	
Proceeds from BAN Redemption	(4,225,000)	
Unamortized Bond Premium	(2,341,182)	
Proceeds from Lease Issuance	<u>(45,673)</u>	
		(18,450,252)

In the Statement of Activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. (55,773)

The retainage liability does not require the use of current financial resources and, is not reported as an expenditure in the governmental funds. (1,171,149)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the funds. 208,449

The net OPEB liability does not require the use of current financial resources and, therefore, is not reported as an expenditure in the governmental funds. 5,566,340

(Increase) decrease in proportionate share of net pension asset/liability reported in the Statement of Activities do not provide for or require the use of current financial resources and therefore are not reported as revenues or expenditures in the governmental funds

Teachers' Retirement System		(905,009)
Employees' Retirement System		(1,107,885)

In the Statement of Activities, vacation pay, teachers' retirement incentive and judgments and claims are measured by the amount accrued during the year. In the governmental funds, expenditures for these items are measured by the amount actually paid. The following provides the differences of these items as presented in the governmental activities:

Compensated Absences		<u>(27,811)</u>
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**CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES**

**\$ 10,984,026**

**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**

**Statement of Fiduciary Net Position**

**June 30, 2023**

	<b>Custodial Funds</b>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 247,847
<b>TOTAL ASSETS</b>	<b><u>\$ 247,847</u></b>
<b>LIABILITIES</b>	
Accounts payable	\$ 2,523
<b>TOTAL LIABILITIES</b>	<b><u>\$ 2,523</u></b>
<b>NET POSITION</b>	
Restricted for individuals, organizations and other governments	\$ 245,324
<b>TOTAL NET POSITION</b>	<b><u><u>\$ 245,324</u></u></b>

**Statement of Changes in Fiduciary Net Position**

**For The Year Ended June 30, 2023**

	<b>Custodial Funds</b>
<b>ADDITIONS</b>	
Library taxes	\$ 844,250
Student activity	523,760
<b>TOTAL ADDITIONS</b>	<b><u>\$ 1,368,010</u></b>
<b>DEDUCTIONS</b>	
Student activity	\$ 515,825
Library taxes	844,250
<b>TOTAL DEDUCTIONS</b>	<b><u>\$ 1,360,075</u></b>
<b>CHANGE IN NET POSITION</b>	<b>\$ 7,935</b>
<b>NET POSITION, BEGINNING OF YEAR</b>	<b><u>237,389</u></b>
<b>NET POSITION, END OF YEAR</b>	<b><u><u>\$ 245,324</u></u></b>

(See accompanying notes to financial statements)

# CANANDAIGUA CITY SCHOOL DISTRICT, NEW YORK

## Notes To The Basic Financial Statements

June 30, 2023

### I. Summary of Significant Accounting Policies

The financial statements of the Canandaigua City School District, New York (the District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

#### A. Reporting Entity

The Canandaigua City School District is governed by the laws of New York State. The District is an independent entity governed by an elected Board of Education consisting of nine members. The President of the Board serves as the chief fiscal officer and the Superintendent is the chief executive officer. The Board is responsible for, and controls all activities related to public school education within the District. Board members have authority to make decisions, power to appoint management, and primary accountability for all fiscal matters.

The reporting entity of the District is based upon criteria set forth by GASB Statement 14, *The Financial Reporting Entity*, as amended by GASB Statement 39, *Component Units* and GASB Statement No. 61, *The Financial Reporting Entity*. The financial reporting entity consists of the primary government, organizations for which the primary government is financially accountable and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The District is not a component unit of another reporting entity. The decision to include a potential component unit in the District's reporting entity is based on several criteria including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, the following is a brief review of certain entities included in the District's reporting entity.

#### 1. Extraclassroom Activity Funds

The extraclassroom activity funds of the District represent funds of the students of the District. The Board of Education exercises general oversight of these funds. The extraclassroom activity funds are independent of the District with respect to its financial transactions, and the designation of student management. Separate audited financial statements (cash basis) of the extraclassroom activity funds can be found at the District's business office. The District accounts for assets held as an agency for various student organizations in an agency fund.

( I. ) (Continued)

**B. Joint Venture**

The District is a component of the Ontario, Seneca, Yates, Cayuga and Wayne Counties Board of Cooperative Educational Services (BOCES). The BOCES is a voluntary, cooperative association of school districts in a geographic area that shares planning, services, and programs which provide educational and support activities. There is no authority or process by which a school district can terminate its status as a BOCES component.

BOCES are organized under §1950 of the New York State Education Law. A BOCES Board is considered a corporate body. Members of a BOCES Board are nominated and elected by their component member boards in accordance with provisions of §1950 of the New York State Education Law. All BOCES property is held by the BOCES Board as a corporation (§1950(6)). In addition, BOCES Boards also are considered municipal corporations to permit them to contract with other municipalities on a cooperative basis under §119-n(a) of the New York State General Municipal Law.

A BOCES' budget is comprised of separate budgets for administrative, program, and capital costs. Each component school district's share of administrative and capital cost is determined by resident public school district enrollment as defined in Education Law, Section 1950(4)(b)(7). In addition, component districts pay tuition or a service fee for programs in which its students participate.

During the year, the District was billed \$8,195,575 for BOCES administrative and program costs.

The District's share of BOCES aid amounted to \$1,938,589.

Financial statements for the BOCES are available from the BOCES administrative office.

**C. Basis of Presentation**

**1. Districtwide Statements**

The Statement of Net Position and the Statement of Activities present financial information about the District's governmental activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary. Eliminations have been made to minimize the double counting of internal transactions. Governmental activities generally are financed through taxes, state aid, intergovernmental revenues, and other exchange and non-exchange transactions. Operating grants include operating-specific and discretionary (either operating or capital) grants, while the capital grants column reflects capital specific grants.

The Statement of Activities presents a comparison between program expenses and revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Indirect expenses, principally employee benefits, are allocated to functional areas in proportion to the payroll expended for those areas. Program revenues include charges paid by the recipients of goods or services offered by the programs, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

( I. ) (Continued)

2. **Fund Statements**

The fund statements provide information about the District's funds, including fiduciary funds. Separate statements for each fund category (governmental and fiduciary) are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The District reports the following governmental funds:

a. **Major Governmental Funds**

**General Fund** - This is the District's primary operating fund. It accounts for all financial transactions that are not required to be accounted for in another fund.

**Capital Projects Fund** - Used to account for the financial resources used for acquisition, construction, or major repair of capital facilities.

b. **Nonmajor Governmental** - The other funds which are not considered major are aggregated and reported as nonmajor governmental funds as follows:

**School Lunch Fund** - Used to account for transactions of the District's lunch, breakfast and milk programs.

**Special Aid Fund** - This fund accounts for the proceeds of specific revenue sources, such as federal and state grants, that are legally restricted to expenditures for specified purposes. These legal restrictions may be imposed either by governments that provide the funds, or by outside parties.

**Debt Service Fund** - This fund accounts for the accumulation of resources and the payment of principal and interest on long-term obligations for governmental activities.

**Miscellaneous Special Revenue Fund** – used to account for and report those revenues that are restricted or committed to expenditures for specified purposes.

c. **Fiduciary** - Fiduciary activities are those in which the District acts as trustee or agent for resources that belong to others. These activities are not included in the District-wide financial statements, because their resources do not belong to the District, and are not available to be used.

**Custodial Funds** - These funds are strictly custodial in nature and do not involve the measurement of results of operations. Assets are held by the District as agent for various student groups or extraclassroom activity funds.

( I. ) (Continued)

**D. Measurement Focus and Basis of Accounting**

Accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The District-Wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants and donations. On an accrual basis revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within one year after the end of the fiscal year.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

**E. Property Taxes**

Real property taxes are levied annually by the Board of Education no later than September 1, and become a lien on August 29, 2022. Taxes are collected during the period October 3, 2022 to January 3, 2023.

The City and Counties in which the District is located enforce uncollected real property taxes. An amount representing all uncollected real property taxes must be transmitted by the City to the District within two years from the return of unpaid taxes to the City. Real property taxes receivable expected to be collected within 60 days of year-end, less similar amounts collected during this period in the preceding year are recognized as revenues. Otherwise, deferred revenues offset real property taxes receivable.

**F. Restricted Resources**

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District's policy concerning which to apply first varies with the intended use, and with associated legal requirements, many of which are described elsewhere in these notes.

( I. ) (Continued)

**G. Interfund Transactions**

The operations of the District include transactions between funds. These transactions may be temporary in nature, such as with interfund borrowing. The District typically loans resources between funds for the purpose of providing cash flow. These interfund receivables and payables are expected to be repaid within one year. Permanent transfers of funds include the transfer of expenditures and revenues to provide financing or other services.

In the District-wide statements, the amounts reported on the Statement of Net Position for interfund receivables and payables represent amounts due between different fund types (governmental activities and fiduciary funds). Eliminations have been made for all interfund receivables and payables between the funds.

The governmental funds report all interfund transactions as originally recorded. Interfund receivables and payables may be netted on the accompanying governmental funds balance sheet when it is the District's practice to settle these amounts at a net balance based upon the right of legal offset.

Refer to Note VIII for a detailed disclosure by individual fund for interfund receivables, payables, expenditures, and revenues activity.

**H. Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including computation of encumbrances, compensated absences, potential contingent liabilities and useful lives of long-lived assets.

**I. Cash and Cash Equivalents**

The District's cash and cash equivalents consist of cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

New York State Law governs the District's investment policies. Resources must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities.

Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and Districts.

Investments are stated at fair value.

( I. ) (Continued)

**J.     Receivables**

Receivables are shown net of an allowance for uncollectible accounts, when applicable.

In addition, the District will report a receivable relating to a lease arrangement. The receivable is recorded at the present value of the future payments and recognized over the life of the lease.

An allowance for uncollectible accounts has been provided for certain amounts that may not be collectible.

**K.     Inventory and Prepaid Items**

Inventories of food and/or supplies for school lunch are recorded at cost on a first-in, first-out basis or, in the case of surplus food, at stated value which approximates market. Purchases of inventoriable items in other funds are recorded as expenditures at the time of purchase and are considered immaterial in amount.

Prepaid items represent payments made by the District for which benefits extend beyond year end. These payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the District-wide and fund financial statements. These items are reported as assets on the statement of net position or balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of purchase and an expense/expenditure is reported in the year the goods or services are consumed.

A non-spendable fund balance for these non-liquid assets (inventories and prepaid items) has been recognized to signify that a portion of fund balance is not available for other subsequent expenditures.

**L.     Capital Assets**

In the District-wide financial statements, capital assets are accounted for at historical cost or estimated historical cost if actual is unavailable, except for donated capital assets which are recorded at their acquisition value at the date of donation.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. A capitalization threshold of \$5,000 is used to report capital assets. The range of estimated useful lives by type of assets is as follows:

<u>Class</u>	<u>Capitalization Threshold</u>	<u>Depreciation Method</u>	<u>Estimated Useful Life</u>
Buildings	\$ 50,000	SL	15-50 Years
Machinery and Equipment	\$ 1,000	SL	5-25 Years

The investment in infrastructure type assets have not been segregated for reporting purposes since all costs associated with capital projects are consolidated and reported as additions to buildings and improvements.



( I. ) (Continued)

**M. Right To Use Assets**

The District-wide financial statements, right-to-use-assets are reported within the major class of the underlying asset and valued at the future minimum lease payment. Amortization is between 3 and 10 years based on the contract terms and/or estimated replacement of the assets.

**N. Unearned Revenue**

The District reports unearned revenues on its Statement of Net Position and its Balance Sheet. On the Statement of Net Position, unearned revenue arises when resources are received by the District before it has legal claim to them, as when grant monies are received prior to incurrence of qualifying expenditures. In subsequent periods, when the District has legal claim to resources, the liability for unearned revenue is removed and revenue is recognized.

**O. Deferred Outflows and Inflows of Resources**

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expenses/expenditure) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

**P. Vested Employee Benefits**

**1. Compensated Absences**

Compensated absences consist of unpaid accumulated annual sick leave, vacation, and sabbatical time.

Sick leave eligibility and accumulation is specified in negotiated labor contracts, and in individual employment contracts. Upon retirement, resignation or death, employees may contractually receive a payment based on unused accumulated sick leave.

The District employees are granted vacation in varying amounts, based primarily on length of service and service position. Some earned benefits may be forfeited if not taken within varying time periods.

Consistent with GASB Statement 16, Accounting for Compensated Absences, the liability has been calculated using the vesting/termination method and an accrual for that liability is included in the District-wide financial statements. The compensated absences liability is calculated based on the pay rates in effect at year end.

In the funds' statements only the amount of matured liabilities is accrued within the General Fund based upon expendable and available financial resources. These amounts are expensed on a pay-as-you-go basis.

( I. ) (Continued)

**Q. Other Benefits**

District employees participate in the New York State Employees' Retirement System and the New York State Teachers' Retirement System.

In addition to providing pension benefits, the District provides post-employment health coverage to retired employees in accordance with the provision of various employment contracts in effect at the time of retirement. Substantially all the District's employees may become eligible for these benefits if they reach normal retirement age while working for the District. Health care benefits are provided through plans whose premiums are based on the benefits paid during the year. The cost of providing post-retirement benefits may be shared between the District and the retired employee. The District recognizes the cost of providing health insurance by recording its share of insurance premiums as an expenditure.

**R. Short-Term Debt**

The District may issue Bond Anticipation Notes (BAN), in anticipation of proceeds from the subsequent sale of bonds. These notes are recorded as current liabilities of the funds that will actually receive the proceeds from the issuance of bonds. State law requires that a BAN issued for capital purposes be converted to long-term financing within five years after the original issue date.

**S. Accrued Liabilities and Long-Term Obligations**

Payables, accrued liabilities, and long-term obligations are reported in the district-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, other postemployment benefits payable and compensated absences that will be paid from governmental funds are reported as a liability in the fund's financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Long-term obligations represent the District's future obligations or future economic outflows. The liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

**T. Equity Classifications**

**1. District-Wide Statements**

In the District-wide statements there are three classes of net position:

- a. **Net Investment in Capital Assets** - consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, constructions or improvements of those assets.
- b. **Restricted Net Position** - reports net position when constraints placed on the assets or deferred outflows of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

( I. ) (Continued)

On the Statement of Net Position, the following balances represent the restricted for other purposes:

	<b><u>Total</u></b>
Workers' Compensation	\$ 1,388,121
Unemployment Costs	381,213
Retirement Contribution - TRS	2,682,000
Insurance	373,686
Tax Certiorari	1,035,730
Debt	815,067
Scholarships	462,331
Employee Benefit Accrued Liability	<u>1,430,702</u>
<b>Total Net Position - Restricted for Other Purposes</b>	<b><u><u>\$ 8,568,850</u></u></b>

c. **Unrestricted Net Position** - reports the balance of net position that does not meet the definition of the above two classifications . The reported deficit of \$89,835,971 at year end is the result of full implantation of GASB #75 regarding retiree health obligations and the New York State Pension system unfunded pension obligation.

2. **Fund Statements**

In the fund basis statements there are five classifications of fund balance:

a. **Nonspendable Fund Balance** – Includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Nonspendable fund balance includes:

	<b><u>Total</u></b>
Inventory in School Lunch	\$ 23,864
Prepaid Items	1,351,132
Noncurrent Receivables	<u>836,289</u>
<b>Total Nonspendable Fund Balance</b>	<b><u><u>\$ 2,211,285</u></u></b>

b. **Restricted Fund Balances** – Includes amounts with constraints placed on the use of resources either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation. All encumbrances of funds other than the general fund are classified as restricted fund balance. The District has established the following restricted fund balances:

( I. ) (Continued)

**Capital Reserve** - According to Education Law §3651, must be used to pay the cost of any object or purpose for which bonds may be issued. The creation of a capital reserve fund requires authorization by a majority of the voters establishing the purpose of the reserve, the ultimate amount, its probable term and the source of the funds. Expenditures may be made from the reserve only for a specific purpose further authorized by the voters. The form for required legal notice for the vote on establishing and funding the reserve and the form of the proposition to be placed on the ballot are set forth in §3651 of the Education Law. The Reserve is accounted for in the General Fund under restricted fund balance. Year end balances are as follows:

<b><u>Name of Reserve</u></b>	<b><u>Maximum Funding</u></b>	<b><u>Total Funding Provided</u></b>	<b><u>Total Year to Date Balance</u></b>
2016 Vehicle Capital Reserve	\$ 6,000,000	\$ 5,018,830	\$ 3,316,097
2016 Building Capital Reserve	\$ 10,000,000	\$ 9,999,991	\$ 88,137
2017 Building & Equipment Capital Reserve	\$ 5,000,000	\$ 5,000,000	\$ 5,224,681
2021 Capital Reserve	\$ 10,000,000	\$ 7,262,325	\$ 7,473,958
2023 Vehicle Purchase Reserve	\$ 10,000,000	\$ 2,550,485	\$ 2,550,485

**Reserve for Debt Service** - According to General Municipal Law §6-1, the Reserve for Debt Service must be established for the purpose of retiring the outstanding obligations upon the sale of District property or capital improvement that was financed by obligations that remain outstanding at the time of the sale. Also, earnings on project monies invested together with unused proceeds are reported here.

**Employee Benefit Accrued Liability Reserve** - According to General Municipal Law §6-p, must be used for the payment of accrued employee benefits due to an employee upon termination of the employee's service. This reserve may be established by a majority vote of the Board and is funded by budgetary appropriations and such other reserves and funds that may be legally appropriated.

**Insurance Reserve** - According to General Municipal Law §6-n, must be used to pay liability, casualty and other types of losses, except losses incurred for which the following types of insurance may be purchased: life, accident, health, annuities, fidelity and surety, credit, title residual value and mortgage guarantee. In addition, this reserve may not be used for any purpose for which a special reserve may be established pursuant to law (for example, for unemployment compensation insurance). The reserve may be established by Board action, and funded by budgetary appropriation, or such other funds as may be legally appropriated. There is no limit on the amount that may be accumulated in the Insurance Reserve, however, the annual contribution to this reserve may not exceed the greater of \$33,000 or 5% of the budget. Settled or compromised claims up to \$25,000 may be paid from the reserve without judicial approval.

( I. ) (Continued)

**Retirement Contribution Reserve** - According to General Municipal Law §6-r, must be used financing retirement contributions. The reserve must be accounted for separate and apart from all other funds and a detailed report of the operation and condition of the fund must be provided to the Board.

**Teachers' Retirement Reserve** – General Municipal Law §6r was amended to include a Teachers' Retirement Reserve (TRS) sub-fund. The reserve has an annual funding limit of 2% of the prior year TRS salaries and a maximum cumulative total balance of 10% of the previous year's TRS salary.

**Tax Certiorari Reserve** - According to General Municipal Law §3651.1-a, must be used to establish a reserve fund for tax certiorari claims and to expend from the fund without voter approval. The monies held in the reserve shall not exceed the amount which might reasonably be deemed necessary to meet anticipated judgments and claims arising out of tax certiorari proceedings. Any resources deposited to the reserve which are not expended for tax certiorari proceeding in the year such monies are deposited must be returned to the General Fund on or before the first day of the fourth fiscal year after deposit of these monies.

**Unemployment Insurance Reserve** - According to General Municipal Law §6-m, must be used to pay the cost of reimbursement to the State Unemployment Insurance Fund for payments made to claimants where the employer has elected to use the benefit reimbursement method. The reserve may be established by Board action and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal year's budget. If the District elects to convert to tax (contribution) basis, excess resources in the fund over the sum sufficient to pay pending claims may be transferred to any other reserve fund.

**Workers' Compensation Reserve** - According to General Municipal Law §6-j, must be used to pay for compensation benefits and other expenses authorized by Article 2 of the Workers' Compensation Law, and for payment of expenses of administering this self-insurance program. The reserve may be established by Board action and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal year's budget.

**Encumbrances** - Encumbrance accounting, under which purchase orders, contracts and other commitments of expenditures are recorded for budgetary control purposes in order to reserve applicable appropriations, is employed as a control in preventing over-expenditure of established appropriations. Open encumbrances are reported as restricted fund balance in all funds other than the General Fund and School Lunch Fund, since they do not constitute expenditures or liabilities and will be honored through budget appropriations in the subsequent year.

( I. ) (Continued)

Restricted fund balances include the following:

	<u><b>Total</b></u>
<b><u>General Fund -</u></b>	
Workers' Compensation	\$ 1,388,121
Unemployment Costs	381,213
Retirement Contribution - ERS	4,318,443
Retirement Contribution - TRS	2,682,000
Insurance	373,686
Tax Certiorari	1,035,730
Capital Reserves	18,653,358
Employee Benefit Accrued Liability	1,430,702
<b><u>Capital Fund -</u></b>	
Capital Projects	1,455,190
<b><u>Misc Spec Rev Fund -</u></b>	
Scholarships	462,331
<b><u>Debt Service Fund -</u></b>	
Debt Service	815,067
<b>Total Restricted Fund Balance</b>	<b><u><u>\$ 32,995,841</u></u></b>

The District appropriated and/or budgeted funds from the following reserves for the 2023-24 budget:

	<u><b>Total</b></u>
Unemployment Costs	\$ 20,000
Retirement Contribution	924,338
Workers' Compensation	333,000
Tax Certiorari	100,000
Employee Benefit Accrued Liability	100,000
<b>Total</b>	<b><u><u>\$ 1,477,338</u></u></b>

c. **Assigned Fund Balance** – Includes amounts that are constrained by the District’s intent to be used for specific purposes, but are neither restricted nor committed. All encumbrances of the General Fund are classified as assigned fund balance. Encumbrances represent purchase commitments made by the District’s purchasing agent through their authorization of a purchase order prior to year-end. The District assignment is based on the functional level of expenditures.

( I. ) (Continued)

Management has determined significant encumbrances for the General fund amounts in excess of \$106,000, in the Capital fund amounts in excess of \$40,000, in the School Lunch Fund in excess of \$5,000, and in the Special Aid fund amounts in excess of \$11,000. The following are considered significant encumbrances:

<b><u>General Fund -</u></b>	
General Support	\$ 136,066
Instruction	\$ 377,430
<b><u>Capital Projects Fund -</u></b>	
Capital Improvements	\$ 11,313,540
<b><u>School Lunch Fund -</u></b>	
Materials and Supplies	\$ 5,980
Equipment	\$ 82,419
<b><u>Special Aid Fund -</u></b>	
Instructional	\$ 33,015

Assigned fund balances include the following:

	<b><u>Total</u></b>
General Fund - Encumbrances	\$ 556,373
School Lunch Fund - Year End Equity	777,776
<b>Total Assigned Fund Balance</b>	<b><u>\$ 1,334,149</u></b>

d. **Unassigned Fund Balance** – Includes all other general fund amounts that do not meet the definition of the above four classifications and are deemed to be available for general use by the school district and could report a surplus or deficit. In funds other than the general fund, the unassigned classification is used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted or assigned.

NYS Real Property Tax Law 1318 limits the amount of unexpended surplus funds a school district can retain to no more than 4% of the District's budget for the general fund for the ensuing fiscal year. Nonspendable and restricted fund balance of the general fund are excluded from the 4% limitation. Amounts appropriated for the subsequent year and encumbrances are also excluded from the 4% limitation.

3. **Order of Use of Fund Balance**

The District's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. For all funds, nonspendable fund balances are determined first and then restricted fund balances for specific purposes are determined. Any remaining fund balance amounts for funds other than the general fund are classified as restricted fund balance. In the general fund, the remaining amounts are reported as unassigned. Assignments of fund balance cannot cause a negative unassigned fund balance.

**( I. ) (Continued)**

**U. New Accounting Standards**

The District has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At June 30, 2023, the District implemented the following new standards issued by GASB:

GASB has issued Statement No. 91, *Conduit Debt Obligations*.

GASB has issued Statement No. 93, *Replacement of Interbank Offered Rates, Paragraph 11b*.

GASB has issued Statement No. 96, *Subscription Based Information Technology*.

GASB has issued Statement No. 99, *Omnibus 2022 (leases, PPPs, and SBITAs)*.

**V. Future Changes in Accounting Standards**

GASB has issued Statement No. 100, *Accounting for Changes and Error Corrections-an Amendment of GASB Statement No. 62*, which will be effective for reporting periods beginning after June 15, 2023.

GASB has issued Statement No. 101, *Compensated Absences*, which will be effective for reporting periods beginning after December 15, 2023.

The District will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

**II. Changes in Accounting Principles**

For the year ended June 30, 2023, the District implemented GASB Statement No. 96, *Subscription Based Information Technology Arrangements (SBITA)*. The implementation of the statement changes the reporting for SBITA. See Note XVII for the financial statement impact of implementation of the Statement.

**III. Stewardship, Compliance and Accountability**

By its nature as a local government unit, the District is subject to various federal, state and local laws and contractual regulations. An analysis of the District's compliance with significant laws and regulations and demonstration of its stewardship over District resources follows.

**A. Budgets**

The District administration prepares a proposed budget for approval by the Board of Education for the General Fund.

The voters of the District approved the proposed appropriation budget.



**( I. ) (Continued)**

Appropriations established by adoption of the budget constitute a limitation on expenditures (and encumbrances) which may be incurred. Appropriations lapse at the end of the fiscal year unless expended or encumbered. Encumbrances will lapse if not expended in the subsequent year. Appropriations authorized for the current year are increased by the planned use of specific reserves, and budget amendments approved by the Board of Education as a result of selected new revenue sources not included in the original budget (when permitted by law). These supplemental appropriations may occur subject to legal restriction, if the Board approves them because of a need which exists which was not determined at the time the budget was adopted. The following supplemental appropriations occurred during the year: \$515,663 for carry over encumbrances from the prior year, \$1,455,189 for bus purchases, and \$38,630 for donations.

Budgets are adopted annually on a basis consistent with GAAP. Appropriations authorized for the year are increased by the amount of encumbrances carried forward from the prior year.

Budgets are established and used for individual capital projects fund expenditures as approved by a special referendum of the District's voters. The maximum project amount authorized is based primarily upon the cost of the project, plus any requirements for external borrowings, not annual appropriations. These budgets do not lapse and are carried over to subsequent fiscal years until the completion of the projects.

**B. Encumbrances**

Encumbrance accounting is used for budget control and monitoring purposes and is reported as a part of the governmental funds. Under this method, purchase orders, contracts, and other commitments for the expenditure of monies are recorded to reserve applicable appropriations. Outstanding encumbrances as of year-end are presented as reservations of fund balance and do not represent expenditures or liabilities. These commitments will be honored in the subsequent period. Related expenditures are recognized at that time, as the liability is incurred, or the commitment is paid.

**C. Deficit Fund Balance – Capital Projects Fund**

The Capital Projects Fund had a deficit fund balance of \$10,628,765 at June 30, 2023, which is a result of bond anticipation notes which are used as a temporary means of financing capital projects. These proceeds are not recognized as revenue but merely serve to provide cash to meet expenditures. This results in the creation of a fund deficit which will remain until the notes are replaced by permanent financing (i.e., bonds, grants-in-aid, or redemption from current appropriations).

**IV. Cash and Cash Equivalents**

**Credit risk:** In compliance with the State Law, District investments are limited to obligations of the United States of America, obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America, obligations of the State, time deposit accounts and certificates of deposit issued by a bank or trust company located in, and authorized to do business in, the State, and obligations issued by other municipalities and authorities within the State.

( IV. ) (Continued)

**Concentration of Credit risk:** To promote competition in rates and service cost, and to limit the risk of institutional failure, District deposits and investments are placed with multiple institutions. The District’s investment policy limits the amounts that may be deposited with any one financial institution.

**Interest rate risk:** The District has an investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from rising interest rates

The District’s aggregate bank balances (disclosed in the financial statements), included balances not covered by depository insurance at year end, collateralized as follows:

Uncollateralized	\$	-
Collateralized with Securities held by the Pledging Financial Institution		28,406,479
Collateralized within Trust Department or Agent		5,489,171
<b>Total</b>	<b>\$</b>	<b><u>33,895,650</u></b>

Restricted cash represents cash where use is limited by legal requirements. These assets represent amounts required by statute to be reserved for various purposes. Restricted cash as of year-end includes \$32,995,841 within the governmental funds and \$247,847 in the fiduciary funds.

V. **Investments**

A. **Governmental Funds**

The District’s investments are recorded at fair value and have been categorized based upon a fair market value.

The District adopted the provisions of SFAS No. 157, *Fair Value Measurements*, which establishes a fair value hierarchy that defines three discrete “levels” of valuation techniques to determine the fair value of investments. Level 1 inputs consist of quoted (unadjusted) prices in active markets for identical assets at the measurement date, Level 2 inputs are inputs other than quoted prices that are observable either directly or indirectly, and Level 3 inputs are unobservable inputs and are to be used only if observable inputs are not available.

The District values investments in securities and securities sold short that are freely tradable and listed on a national securities exchange or reported on the NASDAQ national market at their last sales price as of the last business day of the year.

The District’s investments are recorded at fair value and have been categorized based upon a fair value hierarchy in accordance with SFAS 157.

( V. ) (Continued)

The following table presents information about the District's investments measured at fair value as of June 30, 2023:

	<u>2023</u>	
	<u>Cost</u>	<u>Quoted Prices in Active Market for Identical Assets (Level 1)</u>
Common Stock	\$ 292,450	\$ 369,713

The following schedule summarizes the investment return and its classification for the year:

<u>Investments</u>	<u>2023</u>
Unrealized Gains/(Losses)	\$ 77,263

**VI. Investment Pool**

The District participates in a multi-municipal cooperative investment pool agreement pursuant to New York State General Municipal Law Article 5-G, §119-O, whereby it holds a portion of the investments in cooperation with other participants. The investments are highly liquid and are considered to be cash equivalents.

Total investments of the cooperative as of year-end are \$21,591,021, which consisted of \$6,453,556 in repurchase agreements, \$12,429,951 in U.S. Treasury Securities, \$516,025 in FDIC insured deposits and \$2,191,489 in collateralized bank deposits, with various interest rates and due dates.

The following amounts are included as unrestricted and restricted cash:

<u>Fund</u>	<u>Bank Amount</u>	<u>Carrying Amount</u>	<u>Description</u>
Capital	\$ 14,867,534	\$ 14,867,534	NYCLASS
General	\$ 5,859,491	\$ 5,859,491	NYCLASS
School Lunch	\$ 605,370	\$ 605,370	NYCLASS
Misc Special Revenue	\$ 56,836	\$ 56,836	NYCLASS
Custodial	\$ 201,790	\$ 201,790	NYCLASS

**VII. Receivables**

Receivables at June 30, 2023 for individual major funds and nonmajor funds, including the applicable allowances for uncollectible accounts, are as follows:

<u>Description</u>	<u>Governmental Activities</u>			<u>Total</u>
	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Nonmajor Funds</u>	
Accounts Receivable	\$ 366,773	\$ -	\$ 32,409	\$ 399,182
Taxes Receivable	816,039	-	-	816,039
Due From State and Federal	2,504,795	367,197	1,599,244	4,471,236
Due From Other Governments	1,473,183	-	-	1,473,183
Allowance for Uncollectible Accounts	-	-	(27,747)	(27,747)
<b>Total Receivables</b>	<b>\$ 5,160,790</b>	<b>\$ 367,197</b>	<b>\$ 1,603,906</b>	<b>\$ 7,131,893</b>

District management has deemed the amounts to be fully collectible.

**VIII. Interfund Receivables, Payables, Revenues and Expenditures**

Interfund Receivables, Payables, Revenues and Expenditures at June 30, 2023 were as follows:

	<u>Interfund</u>			
	<u>Receivables</u>	<u>Payables</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ 2,776,342	\$ 1,780,497	\$ 29,734	\$ 1,769,661
Capital Projects Fund	1,585,386	41,285	1,584,586	44
Non-Major Funds	233,942	2,773,888	185,075	29,690
<b>Total</b>	<b>\$ 4,595,670</b>	<b>\$ 4,595,670</b>	<b>\$ 1,799,395</b>	<b>\$ 1,799,395</b>

Interfund receivables and payables between governmental activities are eliminated on the Statement of Net Position. The District typically loans resources between funds for the purpose of mitigating the effects of transient cash flow issues. All interfund payables are not necessarily expected to be repaid within one year.

Transfers are used to finance certain special aid programs, support capital project expenditures and school lunch programs.

**IX. Capital Assets and Lease Assets**

**A. Capital Assets**

Capital asset balances and activity were as follows:

<u>Type</u>	<u>Balance</u> <u>7/1/2022</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>6/30/2023</u>
<b><u>Governmental Activities:</u></b>				
<b><u>Capital Assets that are not Depreciated -</u></b>				
Land	\$ 832,449	\$ -	\$ -	\$ 832,449
Work in progress	24,160,108	26,396,034	772,013	49,784,129
<i>Total Nondepreciable</i>	<u>\$ 24,992,557</u>	<u>\$ 26,396,034</u>	<u>\$ 772,013</u>	<u>\$ 50,616,578</u>
<b><u>Capital Assets that are Depreciated -</u></b>				
Buildings and Improvements	\$ 128,320,326	\$ 105,167	\$ -	\$ 128,425,493
Machinery and equipment	11,831,529	1,338,383	-	13,169,912
<i>Total Depreciated Assets</i>	<u>\$ 140,151,855</u>	<u>\$ 1,443,550</u>	<u>\$ -</u>	<u>\$ 141,595,405</u>
<b><u>Less Accumulated Depreciation -</u></b>				
Buildings and Improvements	\$ 57,739,577	\$ 3,156,327	\$ -	\$ 60,895,904
Machinery and equipment	8,138,313	769,053	-	8,907,366
<i>Total Accumulated Depreciation</i>	<u>\$ 65,877,890</u>	<u>\$ 3,925,380</u>	<u>\$ -</u>	<u>\$ 69,803,270</u>
<i>Total Capital Assets Depreciated, Net of Accumulated Depreciation</i>	<u>\$ 74,273,965</u>	<u>\$ (2,481,830)</u>	<u>\$ -</u>	<u>\$ 71,792,135</u>
<b>Total Capital Assets</b>	<b><u><u>\$ 99,266,522</u></u></b>	<b><u><u>\$ 23,914,204</u></u></b>	<b><u><u>\$ 772,013</u></u></b>	<b><u><u>\$ 122,408,713</u></u></b>

**B. Lease Assets**

A summary of the lease asset activity during the year ended June 30, 2023 is as follows:

<u>Type</u>	<u>Balance</u> <u>7/1/2022</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>6/30/2023</u>
<b><u>Lease Assets:</u></b>				
Equipment	\$ 1,037,190	\$ 839,229	\$ -	\$ 1,876,419
Less Accumulated Amortization	419,775	291,922	-	711,697
<i>Total Lease Assets, Net</i>	<u>\$ 617,415</u>	<u>\$ 547,307</u>	<u>\$ -</u>	<u>\$ 1,164,722</u>
<b><u>Subscription IT assets:</u></b>				
Subscription IT assets	\$ 65,843	\$ 20,000	\$ -	\$ 85,843
Less Accumulated Amortization	19,312	27,789	-	47,101
<i>Total Subscription IT Assets, Net</i>	<u>\$ 46,531</u>	<u>\$ (7,789)</u>	<u>\$ -</u>	<u>\$ 38,742</u>
<b>Total Lease and Subscription IT Assets, Net</b>	<b><u><u>\$ 663,946</u></u></b>	<b><u><u>\$ 539,518</u></u></b>	<b><u><u>\$ -</u></u></b>	<b><u><u>\$ 1,203,464</u></u></b>

( IX. ) (Continued)

C. Other capital assets (net of depreciation and amortization):

Depreciated Capital Assets (net)	\$ 71,792,135
Amortized Lease Assets (net)	<u>1,164,722</u>
<b>Total Other Capital Assets (net)</b>	<b><u><u>\$ 72,956,857</u></u></b>

D. Depreciation/Amortization expense for the period was charged to functions/programs as follows:

<b><u>Governmental Activities:</u></b>	<b><u>Depreciation</u></b>	<b><u>Amortization</u></b>	<b><u>Total</u></b>
General Government Support	\$ 676,977	\$ -	\$ 676,977
Instruction	2,712,669	319,711	3,032,380
Pupil Transportation	497,959	-	497,959
School Lunch	<u>37,775</u>	<u>-</u>	<u>37,775</u>
<b>Total Depreciation and Amortization Expense</b>	<b><u><u>\$ 3,925,380</u></u></b>	<b><u><u>\$ 319,711</u></u></b>	<b><u><u>\$ 4,245,091</u></u></b>

X. **Short-Term Debt**

Transactions in short-term debt for the year are summarized below:

	<b><u>Maturity</u></b>	<b><u>Interest Rate</u></b>	<b><u>Balance 7/1/2022</u></b>	<b><u>Additions</u></b>	<b><u>Deletions</u></b>	<b><u>Balance 6/30/2023</u></b>
BAN	6/23/2023	4.50%	\$ -	\$ 8,000,000	\$ 8,000,000	\$ -
BAN	6/23/2023	3.25%	22,340,000	-	22,340,000	-
BAN	6/21/2024	4.50%	-	26,100,000	-	26,100,000
<b>Total Short-Term Debt</b>			<b><u><u>\$ 22,340,000</u></u></b>	<b><u><u>\$ 34,100,000</u></u></b>	<b><u><u>\$ 30,340,000</u></u></b>	<b><u><u>\$ 26,100,000</u></u></b>

A summary of the short-term interest expense for the year is as follows:

Interest Paid	\$ 937,050
Less: Interest Accrued in the Prior Year	(14,118)
Plus: Interest Accrued in the Current Year	<u>22,838</u>
<b>Total Short-Term Interest Expense</b>	<b><u><u>\$ 945,770</u></u></b>

## XI. Long-Term Debt Obligations

Long-term liability balances and activity for the year are summarized below:

	<u>Balance</u> <u>7/1/2022</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>6/30/2023</u>	<u>Due Within</u> <u>One Year</u>
<b><u>Governmental Activities:</u></b>					
<b><u>Bonds and Notes Payable -</u></b>					
Serial Bonds	\$ 16,900,000	\$ 18,115,000	\$ 1,995,000	\$ 33,020,000	\$ 3,680,000
Unamortized Bond Premim	-	2,341,182	-	2,341,182	167,227
Lease Liability	76,366	45,673	56,603	65,436	34,087
<b>Total Bonds and Notes Payable</b>	<b>\$ 16,976,366</b>	<b>\$ 20,501,855</b>	<b>\$ 2,051,603</b>	<b>\$ 35,426,618</b>	<b>\$ 3,881,314</b>
<b><u>Other Liabilities -</u></b>					
Net Pension Liability	\$ -	\$ 8,830,633	\$ -	\$ 8,830,633	\$ -
OPEB	87,986,609	-	39,361,926	48,624,683	-
Retainage	926,715	1,171,149	-	2,097,864	2,097,864
Compensated Absences	2,036,852	25,425	-	2,062,277	867,512
<b>Total Other Liabilities</b>	<b>\$ 90,950,176</b>	<b>\$ 10,027,207</b>	<b>\$ 39,361,926</b>	<b>\$ 61,615,457</b>	<b>\$ 2,965,376</b>
<b>Total Long-Term Obligations</b>	<b>\$ 107,926,542</b>	<b>\$ 30,529,062</b>	<b>\$ 41,413,529</b>	<b>\$ 97,042,075</b>	<b>\$ 6,846,690</b>

The General Fund has typically been used to liquidate long-term liabilities such as compensated absences.

Existing serial and statutory bond obligations:

<u>Description</u>	<u>Original</u> <u>Amount</u>	<u>Issue</u> <u>Date</u>	<u>Final</u> <u>Maturity</u>	<u>Interest</u> <u>Rate</u>	<u>Amount</u> <u>Outstanding</u> <u>6/30/2023</u>
<b><u>Serial Bonds</u></b>					
Construction	\$ 8,250,000	2016	2037	200%-3.25%	\$ 5,885,000
Construction	\$ 2,472,000	2018	2026	1.75%-4.00%	995,000
Construction	\$ 8,280,000	2018	2033	2.00%	5,470,000
Construction	\$ 4,475,000	2020	2027	1.00%-4.00%	2,555,000
Construction	\$ 18,115,000	2023	2037	5.00%	18,115,000
<b>Total Serial Bonds</b>					<b>\$ 33,020,000</b>
<b><u>Leases -</u></b>					
Leases	\$ 237,789	2020-2023	2023-2026	0.30%	\$ 65,436
<b>Total Leases</b>					<b>\$ 65,436</b>

( XI. ) (Continued)

The following is a summary of debt service requirements:

<u>Year</u>	<u>Serial Bonds</u>		<u>Leases</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2024	\$ 3,680,000	\$ 1,203,504	\$ 34,087	\$ 1,964
2025	3,085,000	1,100,457	14,333	956
2026	2,895,000	993,807	11,911	464
2027	2,885,000	888,269	5,105	51
2028	1,945,000	808,238	-	-
2029-33	10,905,000	2,754,877	-	-
2034-37	7,625,000	559,678	-	-
<b>Total</b>	<b>\$ 33,020,000</b>	<b>\$ 8,308,830</b>	<b>\$ 65,436</b>	<b>\$ 3,435</b>

In prior years, the District defeased certain general obligations and other bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the District's financial statements. \$8,415,000 of bonds outstanding are considered defeased.

Interest on long-term debt for June 30, 2023 was composed of:

Interest Paid	\$ 427,063
Less: Interest Accrued in the Prior Year	(120,963)
Plus: Interest Accrued in the Current Year	168,016
<b>Total Long-Term Interest Expense</b>	<b>\$ 474,116</b>

**XII. Deferred Inflows/Outflows of Resources**

The following is a summary of the deferred inflows/outflows of resources:

	<u>Deferred</u> <u>Outflows</u>	<u>Deferred</u> <u>Inflows</u>
Pension	\$ 20,565,373	\$ 1,755,931
OPEB	17,983,812	77,136,797
<b>Total</b>	<b>\$ 38,549,185</b>	<b>\$ 78,892,728</b>

**XIII. Pension Plans**

**A. General Information**

The District participates in the New York State Teachers' Retirement System (TRS) and the New York State and Local Employees' Retirement System (ERS). These are cost-sharing multiple employer public employee retirement systems. The Systems offer a wide range of plans and benefits, which are related to years of service and final average salary, vesting of retirement benefits, death, and disability.



( XIII. ) (Continued)

**B. Provisions and Administration**

A 10-member Board of Trustees of the New York State Teachers' Retirement Board administers TRS. TRS provides benefits to plan members and beneficiaries as authorized by the Education Law and the New York State Retirement and Social Security Law (NYSRSSL). Membership is mandatory and automatic for all full-time teachers, teaching assistants, guidance counselors and administrators employed in New York Public Schools and BOCES who elected to participate in TRS. Once a public employer elects to participate in the system, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired.

Benefits can be changed for future members only by enactment of a State statute. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained by writing to NYSTRS, 10 Corporate Woods Drive, Albany, New York 12211-2395 or by referring to the TRS Comprehensive Annual Financial report, which can be found on the System's website at [www.nystrs.org](http://www.nystrs.org).

ERS provides retirement benefits as well as death and disability benefits. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all net assets and record changes in plan net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. NYSRSSL govern obligations of employers and employees to contribute, and benefits to employees. Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The District also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. ERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to NYSERS, Office of the State Comptroller, 110 State Street, Albany, New York 12244 or by referring to the ERS Comprehensive Annual Report, which can be found at [www.osc.state.ny.us/retire/publications/index.php](http://www.osc.state.ny.us/retire/publications/index.php).

**C. Funding Policies**

The Systems are noncontributory except for employees who joined after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 who generally contribute 3.0 to 3.5 percent of their salary for their entire length of service. In addition, employee contribution rates under ERS tier VI vary based on a sliding salary scale. For TRS, contribution rates are established annually by the New York State Teachers' Retirement Board pursuant to Article 11 of the Education Law. For ERS, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions for the ERS' fiscal year ended March 31. The District paid 100% of the required contributions as billed by the TRS and ERS for the current year

The District's share of the required contributions, based on covered payroll paid for the District's year ended June 30, 2023:

<u>Contributions</u>	<u>ERS</u>	<u>TRS</u>
2023	\$ 1,054,905	\$ 3,245,119

( XIII. ) (Continued)

**D. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources related to Pensions**

At June 30, 2023, the District reported the following asset/(liability) for its proportionate share of the net pension asset /(liability) for each of the Systems. The net pension asset/(liability) was measured as of March 31, 2023 for ERS and June 30, 2022 for TRS. The total pension asset/(liability) used to calculate the net pension asset/(liability) was determined by an actuarial valuation. The District's proportion of the net pension asset/(liability) was based on a projection of the District's long-term share of contributions to the Systems relative to the projected contributions of all participating members, actuarially determined. This information was provided by the TRS and ERS Systems in reports provided to the District.

	<u>ERS</u>	<u>TRS</u>
Measurement date	March 31, 2023	June 30, 2022
Net pension assets/(liability)	\$ (5,728,422)	\$ (3,102,211)
District's portion of the Plan's total net pension asset/(liability)	0.0267%	0.1617%

For the year ended June 30, 2023, the District recognized pension expenses of \$2,237,485 for ERS and \$3,921,988 for TRS. At June 30, 2023 the District's reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>		<u>Deferred Inflows of Resources</u>	
	<u>ERS</u>	<u>TRS</u>	<u>ERS</u>	<u>TRS</u>
Differences between expected and actual experience	\$ 610,122	\$ 3,250,724	\$ 160,876	\$ 62,163
Changes of assumptions	2,782,091	6,017,764	30,747	1,249,658
Net difference between projected and actual earnings on pension plan investments	-	4,008,350	33,654	-
Changes in proportion and differences between the District's contributions and proportionate share of contributions	458,694	41,584	12,301	206,532
Subtotal	<u>\$ 3,850,907</u>	<u>\$ 13,318,422</u>	<u>\$ 237,578</u>	<u>\$ 1,518,353</u>
District's contributions subsequent to the measurement date	377,629	3,018,415	-	-
<b>Grand Total</b>	<b><u><u>\$ 4,228,536</u></u></b>	<b><u><u>\$ 16,336,837</u></u></b>	<b><u><u>\$ 237,578</u></u></b>	<b><u><u>\$ 1,518,353</u></u></b>

( XIII. ) (Continued)

District contributions subsequent to the measurement date which will be recognized as a reduction of the net pension liability in the year ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year</u>	<u>ERS</u>	<u>TRS</u>
2023	\$ -	\$ 2,271,953
2024	938,355	1,154,167
2025	(164,017)	(543,168)
2026	1,244,436	7,878,276
2027	1,594,555	998,495
Thereafter	-	40,346
<b>Total</b>	<b>\$ 3,613,329</b>	<b>\$ 11,800,069</b>

**E. Actuarial Assumptions**

The total pension liability as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

	<u>ERS</u>	<u>TRS</u>
Measurement date	March 31, 2023	June 30, 2022
Actuarial valuation date	April 1, 2022	June 30, 2021
Interest rate	5.90%	6.95%
Salary scale	4.40%	5.18%-1.95%
Decrement tables	April 1, 2015- March 31, 2020 System's Experience	July 1, 2015- June 30, 2020 System's Experience
Inflation rate	2.90%	2.40%
COLA's	1.50%	1.30%

For ERS, annuitant mortality rates are based on April 1, 2015 – March 31, 2020 System experience with adjustments for mortality improvements based on the Society of Actuaries' Scale MP-2021. For TRS, annuitant mortality rates are based on plan member experience adjustments for mortality improvements based on Society of Actuaries Scale MP-2021.

The long-term rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2020 are summarized as follows:

( XIII. ) (Continued)

<b>Long Term Expected Rate of Return</b>		
	<b><u>ERS</u></b>	<b><u>TRS</u></b>
Measurement date	March 31, 2023	June 30, 2022
<b><u>Asset Type -</u></b>		
Domestic equity	4.30%	6.50%
International equity	6.85%	7.20%
Global equity	0.00%	6.90%
Private equity	7.50%	9.90%
Real estate	4.60%	6.20%
Opportunistic / ARS portfolios	5.38%	0.00%
Real assets	5.84%	0.00%
Bonds and mortgages	0.00%	0.60%
Cash	0.00%	-0.30%
Private debt	0.00%	5.30%
Real estate debt	0.00%	2.40%
High-yield fixed income securities	0.00%	3.30%
Domestic fixed income securities	0.00%	1.10%
Global fixed income securities	0.00%	0.00%
Short-term	0.00%	0.00%
Credit	5.43%	0.00%

The real rate of return is net of the long-term inflation assumption of 2.5% for ERS and 2.4% for TRS.

\* Excludes equity-oriented long-only funds. For investment management purposes, these funds are included in domestic equity and international equity.

**F. Discount Rate**

The discount rate used to calculate the total pension liability was 5.90% for ERS and 6.95% for TRS. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the Systems' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**G. Sensitivity of the Net Pension Liability to the Discount Rate Assumption**

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 5.90% for ERS and 6.95% for TRS, as well as what the District's proportionate share of the net pension asset/(liability) would be if it were calculated using a discount rate that is 1-percentagepoint lower (4.90% for ERS and 5.95% for TRS ) or 1-percentage-point higher (6.90% for ERS and 7.95% for TRS ) than the current assumption :

( XIII. ) (Continued)

	<b>1% Decrease</b>	<b>Current Assumption</b>	<b>1% Increase</b>
<b><u>ERS</u></b>	<b><u>(4.90%)</u></b>	<b><u>(5.90%)</u></b>	<b><u>(6.90%)</u></b>
Employer's proportionate share of the net pension asset (liability)	\$ (13,843,138)	\$ (5,728,422)	\$ 1,052,368

	<b>1% Decrease</b>	<b>Current Assumption</b>	<b>1% Increase</b>
<b><u>TRS</u></b>	<b><u>(5.95%)</u></b>	<b><u>(6.95%)</u></b>	<b><u>(7.95%)</u></b>
Employer's proportionate share of the net pension asset (liability)	\$ (28,603,836)	\$ (3,102,211)	\$ 18,344,489

**H. Pension Plan Fiduciary Net Position**

The components of the current year net pension asset/(liability) of the employers as of the respective valuation dates, were as follows:

	<b>(In Thousands)</b>	
	<b><u>ERS</u></b>	<b><u>TRS</u></b>
Measurement date	March 31, 2023	June 30, 2022
Employers' total pension liability	\$ 232,627,259	\$ 133,883,474
Plan net position	211,183,223	131,964,582
Employers' net pension asset/(liability)	<u>\$ (21,444,036)</u>	<u>\$ (1,918,892)</u>
Ratio of plan net position to the employers' total pension asset/(liability)	90.78%	98.60%

**I. Payables to the Pension Plan**

For ERS, employer contributions are paid annually based on the System's fiscal year which ends on March 31<sup>st</sup>. Accrued retirement contributions as of June 30, 2023 represent the projected employer contribution for the period of April 1, 2023 through June 30, 2023 based on paid ERS wages multiplied by the employer's contribution rate, by tier. Accrued retirement contributions as of June 30, 2023 amounted to \$377,629.

For TRS, employer and employee contributions for the fiscal year ended June 30, 2023 are paid to the System in September, October and November 2023 through a state aid intercept. Accrued retirement contributions as of June 30, 2023 represent employee and employer contributions for the fiscal year ended June 30, 2023 based on paid TRS wages multiplied by the employer's contribution rate, by tier and employee contributions for the fiscal year as reported to the TRS System. Accrued retirement contributions as of June 30, 2023 amounted to \$3,245,119.

#### **XIV. Postemployment Benefits**

##### **A. General Information About the OPEB Plan**

*Plan Description* – The District’s defined benefit OPEB plan, provides OPEB for all permanent full-time general and public safety employees of the District. The plan is a single employer defined benefit OPEB plan administered by the District. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the District Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

*Benefits Provided* – The District provides healthcare and life insurance benefits for retirees and their dependents. The benefit terms are dependent on which contract each employee falls under. The specifics of each contract are on file at the District offices and are available upon request.

*Employees Covered by Benefit Terms* – At June 30, 2023, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	382
Active Employees	501
<b>Total</b>	<b>883</b>

##### **B. Total OPEB Liability**

The District’s total OPEB liability of \$48,624,683 was measured as of June 30, 2023, and was determined by an actuarial valuation as of that date.

*Actuarial Assumptions and Other Inputs* – The total OPEB liability in the June 30, 2023 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	3.65 percent
Salary Increases	2.40 percent, average, including inflation
Discount Rate	3.65 percent
Healthcare Cost Trend Rates	Initial rate of 5.80% decreasing to an ultimate rate of 3.80%
Retirees' Share of Benefit-Related Costs	Varies depending on contract

The discount rate was based a yield or index rate for 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

Mortality rates were based on Pub2010 Headcount-Weighted Mortality Table generationally projected using the MP-2021 Ultimate Scale.

( XIV. ) (Continued)

C. Changes in the Total OPEB Liability

Balance at June 30, 2022	\$ 87,986,609
<u>Changes for the Year -</u>	
Service cost	\$ 1,701,603
Interest	3,148,351
Differences between expected and actual experience	(42,183,217)
Changes in assumptions or other inputs	(511,948)
Benefit payments	(1,516,715)
Net Changes	<u>\$ (39,361,926)</u>
<b>Balance at June 30, 2023</b>	<b><u>\$ 48,624,683</u></b>

Healthcare cost trend rates were updated from an initial rate of 5.30% scaling down to 4.10% over 55 years to an initial rate of 5.80% scaling down to 3.80% over 50 years.

Changes of assumptions and other inputs reflect a change in the discount rate from 3.54 percent in 2022 to 3.65 percent in 2023.

*Sensitivity of the Total OPEB Liability to Changes in the Discount Rate* – The following presents the total OPEB liability of the District, as well as what the District’s total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.65 percent) or 1-percentage-point higher (4.65 percent) than the current discount rate:

	<b>1% Decrease</b>	<b>Discount</b>	<b>1% Increase</b>
	<b>(2.65%)</b>	<b>Rate</b>	<b>(4.65%)</b>
	<b><u>(2.65%)</u></b>	<b><u>(3.65%)</u></b>	<b><u>(4.65%)</u></b>
Total OPEB Liability	\$ 55,879,519	\$ 48,624,683	\$ 42,689,225

*Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates* – The following presents the total OPEB liability of the District, as well as what the District’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (3.10 percent) or 1-percentage-point higher (5.10 percent) than the current healthcare cost trend rate:

	<b>1% Decrease</b>	<b>Healthcare</b>	<b>1% Increase</b>
	<b>(4.80%</b>	<b>Cost Trend Rates</b>	<b>(6.80%</b>
	<b>Decreasing</b>	<b>(5.80%</b>	<b>Decreasing</b>
	<b><u>to 2.80%</u></b>	<b>Decreasing</b>	<b><u>to 4.80%</u></b>
	<b><u>to 2.80%</u></b>	<b><u>to 3.80%</u></b>	<b><u>to 4.80%</u></b>
Total OPEB Liability	\$ 41,428,858	\$ 48,624,683	\$ 57,763,893

( XIV. ) (Continued)

**D. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2023, the District recognized OPEB expense of (\$4,049,625). At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>
Differences between expected and actual experience	\$ 58,836,434	\$ -
Changes of assumptions	18,300,363	17,983,812
<b>Total</b>	<b>\$ 77,136,797</b>	<b>\$ 17,983,812</b>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year</u>	
2024	\$ (8,899,579)
2025	(8,899,579)
2026	(8,844,067)
2027	(11,588,906)
2028	(11,908,278)
Thereafter	(9,012,576)
<b>Total</b>	<b>\$ (59,152,985)</b>

**XV. Risk Management**

**A. General Information**

The District is exposed to various risks of loss related to injuries to employees, theft, damages, natural disasters, etc. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past two years.

**B. Workers' Compensation**

The District incurs costs related to the Wayne-Finger Lakes Area School Workers' Compensation Plan (Plan) sponsored by the Board of Cooperative Educational Services, of Ontario, Seneca, Yates, Cayuga and Wayne Counties and its component districts. The Plan's objectives are to furnish workers' compensation benefits to participating districts at a significant cost savings. Membership in the Plan may be offered to any component district of the Ontario, Seneca, Yates, Cayuga, and Wayne Counties BOCES with the approval of the Board of Directors. Voluntary withdrawal from the Plan may be effective only once annually on the last day of the Plan year as may be established by the Board of Directors. Notice of the Intention to Withdraw must be given in writing to the Chairman of the Board of Directors and the Treasurer not less than one year prior to the end of the Plan year.



**( XV. ) (Continued)**

Plan membership is currently comprised of Wayne-Finger Lakes BOCES and twenty-two districts. If a surplus of participants' assessments exists after the close of a Plan year, the Board may retain from such surplus an amount sufficient to establish and maintain a claim contingency fund. Surplus funds in excess of the amount transferred to or included in such contingency fund shall be applied in reduction of the next annual assessment or to the billing of Plan participants. All monies paid to the Treasurer by participants shall be commingled and administered as a common fund. No refunds shall be made to a participant and no assessments shall be charged to a participant other than the annual assessment. However, if it appears to the Board of Directors that the liabilities of the Plan will exceed its cash assets, after taking into account any "excess insurance", the Board shall determine the amount needed to meet such deficiency and shall assess such amount against all participants pro-rata per enrollee.

The Plan purchases, on an annual basis, stop-loss insurance to limit its exposure for claims paid.

The Plan establishes a liability for both reported and unreported insured events, which includes estimates of both future payments of losses and related claim adjustment expenses. However, because actual claims costs depend on complex factors, the process used in computing claims liabilities does not necessarily result in an exact amount. Such claims are based on the ultimate cost of claims (including future claim adjustment expenses) that have been reported but not settled and claims that have been incurred but not reported. Adjustments to claims liabilities are charged or credited to expenses in the periods in which they are made. During the year ended June 30, 2023, the Canandaigua City School District, New York incurred premiums or contribution expenditures totaling \$328,933. The District has established a workers' compensation reserve totaling \$1,388,121 as of June 30, 2023.

The Plan is audited on an annual basis and is available at the BOCES administrative offices. The most recent audit available for the year ended June 30, 2022, revealed that the Plan was underfunded.

**C. Unemployment**

District employees are entitled to coverage under the New York State Unemployment Insurance Law. The District has elected to discharge its liability to the New York State Unemployment Insurance Fund (the Fund) by the benefit reimbursement method, a dollar-for-dollar reimbursement to the fund for benefits paid from the fund to former employees. The District has established a self-insurance fund to pay these claims. There were \$17,964 in claim and judgment expenditures of this program for the 2022-23 fiscal year. The balance of the fund at June 30, 2023 was \$381,213 and is recorded in the General Fund as an Unemployment Insurance Reserve. In addition, as of June 30, 2023, no loss contingencies existed or were considered probable or estimable for incurred but not reported claims payable.

**XVI. Commitments and Contingencies**

**A. Litigation**

There are tax certiorari cases requesting reduction of assessments. The District has established a Tax Certiorari reserve to help offset any potential liability.

( XVI. ) (Continued)

**B. Grants**

The District has received grants, which are subject to audit by agencies of the State and Federal Governments. Such audits may result in disallowances and a request for a return of funds. Based on prior years' experience, the District's administration believes disallowances, if any, will be immaterial.

**C. Voluntary Employee Benefit Association (VEBA)**

The District has established a VEBA program for eligible employees. The purpose of the plan is to provide employees with certain health care and medical expense benefits in addition to the basic health insurance coverage. There were no contributions for the 2022-23 fiscal year. The account is recorded in the General Fund and the balance as of June 30, 2023 was \$415,735.

**XVII. Tax Abatement**

The County of Ontario IDA, and the District enter into various property tax abatement programs for the purpose of Economic Development. As a result, the district property tax revenue was reduced \$3,106,135. The District received payment in lieu of tax (PILOT) payment totaling \$688,755 to help offset the property tax reduction, which resulted in a net tax abatement totaling \$2,417,380.

**XVIII. Restatement of Net Position**

For the year ended June 30, 2023, the District implemented GASB Statement No. 96, *Subscription Based Information Technology*, and updated their fixed assets through third party evaluation. The District's net position has been restated as follows:

	<b>Government-Wide <u>Statements</u></b>
Net position beginning of year, as previously stated	\$ 2,460,182
Right to use assets	65,843
Accumulated amortization	(19,312)
Lease liability	(10,773)
Fixed assets	(2,077,773)
Accumulated depreciation	4,306,227
Net position beginning of year, as restated	<u>\$ 4,724,394</u>

**Required Supplementary Information**  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Schedule of Changes in District's Total OPEB Liability and Related Ratio**  
**For The Year Ended June 30, 2023**

<b>TOTAL OPEB LIABILITY</b>						
	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Service cost	\$ 1,701,603	\$ 4,595,711	\$ 4,208,918	\$ 3,684,715	\$ 3,468,747	\$ 3,561,853
Interest	3,148,351	2,396,624	2,822,555	3,485,776	2,907,476	2,786,575
Changes in benefit terms	-	-	(103,626)	-	-	-
Differences between expected and actual experiences	(42,183,217)	-	(33,685,070)	-	(3,704,263)	(12,832)
Changes of assumptions or other inputs	(511,948)	(24,353,889)	11,562,277	22,675,601	2,290,748	-
Benefit payments	(1,516,715)	(2,011,114)	(1,898,158)	(2,582,927)	(2,423,347)	(2,004,599)
<b>Net Change in Total OPEB Liability</b>	<b>\$ (39,361,926)</b>	<b>\$ (19,372,668)</b>	<b>\$ (17,093,104)</b>	<b>\$ 27,263,165</b>	<b>\$ 2,539,361</b>	<b>\$ 4,330,997</b>
<b>Total OPEB Liability - Beginning</b>	<b>\$ 87,986,609</b>	<b>\$ 107,359,277</b>	<b>\$ 124,452,381</b>	<b>\$ 97,189,216</b>	<b>\$ 94,649,855</b>	<b>\$ 90,318,858</b>
<b>Total OPEB Liability - Ending</b>	<b>\$ 48,624,683</b>	<b>\$ 87,986,609</b>	<b>\$ 107,359,277</b>	<b>\$ 124,452,381</b>	<b>\$ 97,189,216</b>	<b>\$ 94,649,855</b>
 Covered Employee Payroll	 \$ 30,254,525	 \$ 30,967,078	 \$ 30,967,078	 \$ 29,270,034	 \$ 29,270,034	 \$ 29,179,160
 Total OPEB Liability as a Percentage of Covered Employee Payroll	 160.72%	 284.13%	 346.69%	 425.19%	 332.04%	 324.37%

10 years of historical information is not available, and will be added each year subsequent to the year of implementation until 10 years of historical data is present.

**Required Supplementary Information**  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Schedule of the District's Proportionate Share of the Net Pension Liability**  
**For The Year Ended June 30, 2023**

**NYSERS Pension Plan**

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the net pension liability (assets)	0.0267134%	0.0265907%	0.0265134%	0.0257178%	0.0267093%	0.027784%	0.028216%	0.0285241%	0.0277771%
Proportionate share of the net pension liability (assets)	\$ 5,728,422	\$ (2,173,683)	\$ 26,400	\$ 6,810,232	\$ 1,892,439	\$ 896,708	\$ 2,651,191	\$ 4,578,198	\$ 938,379
Covered-employee payroll	\$ 9,383,866	\$ 8,810,517	\$ 9,260,652	\$ 9,146,764	\$ 9,114,880	\$ 8,939,320	\$ 8,558,424	\$ 8,225,297	\$ 8,259,702
Proportionate share of the net pension liability (assets) as a percentage of its covered-employee payroll	61.045%	-24.671%	0.285%	74.455%	20.762%	10.031%	30.978%	55.660%	11.361%
Plan fiduciary net position as a percentage of the total pension liability	90.78%	103.65%	99.95%	86.39%	96.27%	98.24%	94.70%	90.70%	97.90%

**NYSTRS Pension Plan**

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the net pension liability (assets)	0.161667%	0.160434%	0.159798%	0.160646%	0.157466%	0.156253%	0.156863%	0.1603090%	0.1602940%
Proportionate share of the net pension liability (assets)	\$ 3,102,211	\$ (27,801,658)	\$ 4,415,652	\$ (4,173,589)	\$ (2,847,397)	\$ (1,187,681)	\$ 1,680,070	\$ (16,651,012)	\$ (17,855,784)
Covered-employee payroll	\$ 29,333,479	\$ 28,640,459	\$ 27,765,186	\$ 27,337,379	\$ 26,986,638	\$ 25,939,934	\$ 25,171,843	\$ 24,389,884	\$ 24,669,311
Proportionate share of the net pension liability (assets) as a percentage of its covered-employee payroll	10.576%	-97.071%	15.904%	-15.267%	-10.551%	-4.579%	6.674%	-68.270%	-72.381%
Plan fiduciary net position as a percentage of the total pension liability	98.60%	113.20%	97.80%	102.20%	101.53%	100.66%	99.01%	110.46%	111.48%

10 years of historical information is not available, and will be added each year subsequent to the year of implementation until 10 years of historical data is present.

(See Independent Auditors' Report)

**Required Supplementary Information**  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Schedule of District Contributions**  
**For The Year Ended June 30, 2023**

**NYSERS Pension Plan**

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contributions	\$ 1,054,905	\$ 1,391,010	\$ 1,318,344	\$ 1,308,224	\$ 1,321,881	\$ 1,328,536	\$ 1,297,713	\$ 1,477,436	\$ 1,637,692
Contributions in relation to the contractually required contribution	<u>(1,054,905)</u>	<u>(1,391,010)</u>	<u>(1,318,344)</u>	<u>(1,308,224)</u>	<u>(1,321,881)</u>	<u>(1,328,536)</u>	<u>(1,297,713)</u>	<u>(1,477,436)</u>	<u>(1,637,692)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 9,383,866	\$ 8,810,517	\$ 9,260,652	\$ 9,146,764	\$ 9,114,880	\$ 8,939,320	\$ 8,558,424	\$ 8,225,297	\$ 8,259,702
Contributions as a percentage of covered-employee payroll	11.24%	15.79%	14.24%	14.30%	14.50%	14.86%	15.16%	17.96%	19.83%

**NYSTRS Pension Plan**

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contributions	\$ 3,245,119	\$ 3,007,400	\$ 2,812,539	\$ 2,566,633	\$ 3,031,756	\$ 2,688,081	\$ 3,044,665	\$ 3,390,805	\$ 4,473,059
Contributions in relation to the contractually required contribution	<u>(3,245,119)</u>	<u>(3,007,400)</u>	<u>(2,812,539)</u>	<u>(2,566,633)</u>	<u>(3,031,756)</u>	<u>(2,688,081)</u>	<u>(3,044,665)</u>	<u>(3,390,805)</u>	<u>(4,473,059)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 29,333,479	\$ 28,640,459	\$ 27,765,186	\$ 27,337,379	\$ 26,986,638	\$ 25,939,943	\$ 25,171,843	\$ 24,389,884	\$ 24,669,311
Contributions as a percentage of covered-employee payroll	11.06%	10.50%	10.13%	9.39%	11.23%	10.36%	12.10%	13.90%	18.13%

10 years of historical information is not available, and will be added each year subsequent to the year of implementation until 10 years of historical data is present.

**Required Supplementary Information**  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance -**  
**Budget (Non-GAAP Basis) and Actual - General Fund**  
**For The Year Ended June 30, 2023**

	<u>Original</u> <u>Budget</u>	<u>Amended</u> <u>Budget</u>	<u>Current</u> <u>Year's</u> <u>Revenues</u>	<u>Over (Under)</u> <u>Revised</u> <u>Budget</u>
<b>REVENUES</b>				
<b>Local Sources -</b>				
Real property taxes	\$ 49,900,441	\$ 46,919,120	\$ 46,710,671	\$ (208,449)
Real property tax items	851,789	3,833,110	3,870,088	36,978
Charges for services	217,500	217,500	336,404	118,904
Use of money and property	115,000	115,000	989,641	874,641
Sale of property and compensation for loss	52,500	52,500	231,194	178,694
Miscellaneous	135,000	173,630	470,520	296,890
<b>State Sources -</b>				
Basic formula	27,416,454	27,416,454	21,967,440	(5,449,014)
Lottery aid	-	-	5,737,288	5,737,288
BOCES	2,100,000	2,100,000	1,938,589	(161,411)
Textbooks	195,000	195,000	194,788	(212)
<b>All Other Aid -</b>				
Computer software	99,000	99,000	100,885	1,885
Library loan	20,000	20,000	21,356	1,356
Handicapped students	215,000	215,000	49,916	(165,084)
Other aid	15,000	15,000	261,003	246,003
<b>Federal Sources</b>	<u>110,000</u>	<u>110,000</u>	<u>223,722</u>	<u>113,722</u>
<b>TOTAL REVENUES</b>	<u>\$ 81,442,684</u>	<u>\$ 81,481,314</u>	<u>\$ 83,103,505</u>	<u>\$ 1,622,191</u>
<b>Other Sources -</b>				
Transfer - in	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 29,734</u>	<u>\$ 29,734</u>
<b>TOTAL REVENUES AND OTHER SOURCES</b>	<u>\$ 81,442,684</u>	<u>\$ 81,481,314</u>	<u>\$ 83,133,239</u>	<u>\$ 1,651,925</u>
Appropriated reserves	<u>\$ 1,550,000</u>	<u>\$ 2,420,000</u>		
Appropriated fund balance	<u>\$ 256,119</u>	<u>\$ 841,308</u>		
Prior year encumbrances	<u>\$ 515,663</u>	<u>\$ 515,663</u>		
<b>TOTAL REVENUES AND APPROPRIATED RESERVES/ FUND BALANCE</b>	<u><u>\$ 83,764,466</u></u>	<u><u>\$ 85,258,285</u></u>		

**Required Supplementary Information**  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance -**  
**Budget (Non-GAAP Basis) and Actual - General Fund**  
**For The Year Ended June 30, 2023**

	<b>Original</b>	<b>Amended</b>	<b>Current</b>		<b>Unencumbered</b>
	<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b>Year's</b>	<b><u>Encumbrances</u></b>	<b><u>Balances</u></b>
			<b><u>Expenditures</u></b>		
<b>EXPENDITURES</b>					
<b>General Support -</b>					
Board of education	\$ 60,503	\$ 62,921	\$ 49,345	\$ -	\$ 13,576
Central administration	308,353	314,578	299,448	-	15,130
Finance	802,352	814,922	788,201	-	26,721
Staff	565,663	541,026	472,368	-	68,658
Central services	5,182,142	5,366,214	4,758,864	136,066	471,284
Special items	874,561	845,877	780,703	-	65,174
<b>Instructional -</b>					
Instruction, administration and improvement	2,610,837	2,608,902	2,474,323	28,479	106,100
Teaching - regular school	20,957,317	21,316,139	19,760,658	148,046	1,407,435
Programs for children with handicapping conditions	11,764,924	11,196,961	10,502,356	3,073	691,532
Occupational education	1,109,010	1,109,010	1,105,876	-	3,134
Teaching - special schools	321,635	307,084	277,911	-	29,173
Instructional media	3,834,854	3,838,990	3,549,693	65,899	223,398
Pupil services	3,633,834	3,862,355	3,484,276	131,933	246,146
<b>Pupil Transportation</b>	3,305,347	3,415,017	3,132,485	-	282,532
<b>Community Services</b>	145,578	203,578	155,186	42,877	5,515
<b>Employee Benefits</b>	22,304,989	21,957,189	19,761,459	-	2,195,730
<b>Debt service - principal</b>	4,345,000	4,347,603	3,936,603	-	411,000
<b>Debt service - interest</b>	1,307,567	1,364,730	1,364,113	-	617
<b>TOTAL EXPENDITURES</b>	<b>\$ 83,434,466</b>	<b>\$ 83,473,096</b>	<b>\$ 76,653,868</b>	<b>\$ 556,373</b>	<b>\$ 6,262,855</b>
<b>Other Uses -</b>					
Transfers - out	\$ 330,000	\$ 1,785,189	\$ 1,769,661	\$ -	\$ 15,528
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 83,764,466</b>	<b>\$ 85,258,285</b>	<b>\$ 78,423,529</b>	<b>\$ 556,373</b>	<b>\$ 6,278,383</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,709,710</b>		
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<b>31,829,181</b>	<b>31,829,181</b>	<b>31,829,181</b>		
<b>FUND BALANCE, END OF YEAR</b>	<b>\$ 31,829,181</b>	<b>\$ 31,829,181</b>	<b>\$ 36,538,891</b>		

**Note to Required Supplementary Information:**

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

**Supplementary Information**  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Schedule of Change From Adopted Budget To Final Budget**  
**And The Real Property Tax Limit**  
**For The Year Ended June 30, 2023**

**CHANGE FROM ADOPTED BUDGET TO FINAL BUDGET:**

Adopted budget		\$ 83,248,803
Prior year's encumbrances		515,663
<b>Original Budget</b>		<b>\$ 83,764,466</b>
Budget revisions -		
Bus purchase		1,455,189
Donations		38,630
<b>FINAL BUDGET</b>		<b>\$ 85,258,285</b>

**SECTION 1318 OF REAL PROPERTY TAX LAW LIMIT CALCULATION:**

2023-24 voter approved expenditure budget		\$ 88,296,097
<u>Unrestricted fund balance:</u>		
Assigned fund balance	\$ 556,373	
Unassigned fund balance	3,531,844	
Total Unrestricted fund balance	\$ 4,088,217	
<u>Less adjustments:</u>		
Encumbrances included in assigned fund balance	\$ 556,373	
Total adjustments	\$ 556,373	
General fund fund balance subject to Section 1318 of		
Real Property Tax Law		3,531,844
<b>ACTUAL PERCENTAGE</b>		<b>4.00%</b>



Supplementary Information  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**CAPITAL PROJECTS FUND**  
**Schedule of Project Expenditures**  
**For The Year Ended June 30, 2023**

<b>Project Title</b>	<b>Original Appropriation</b>	<b>Revised Appropriation</b>	<b>Expenditures</b>			<b>Unexpended Balance</b>	<b>Methods of Financing</b>				<b>Fund Balance</b>	
			<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>		<b>Obligations</b>	<b>Local Sources</b>	<b>State Sources</b>	<b>Transfers</b>		<b>Total</b>
2020 Renovations Project	\$ 61,700,000	\$ 61,700,000	\$ 22,866,196	\$ 24,820,069	\$ 47,686,265	\$ 14,013,735	\$ 18,115,000	\$ 17,487,310	\$ -	\$ -	\$ 35,602,310	\$ (12,083,955)
Academy Gym Floor	1,000,000	1,000,000	-	263,030	263,030	736,970	-	263,030	-	-	263,030	-
Smart Schools Bond Act	2,256,747	2,256,747	2,033,017	-	2,033,017	223,730	-	-	2,033,017	-	2,033,017	-
2023 Capital Outlay	100,000	100,000	-	96,113	96,113	3,887	-	96,113	-	-	96,113	-
Bus Purchases 2022-23	1,069,045	1,069,045	-	1,069,001	1,069,001	44	-	1,069,045	-	(44)	1,069,001	-
Bus Purchases 2023-24	1,455,190	1,455,190	-	-	-	1,455,190	-	1,455,190	-	-	1,455,190	1,455,190
Leases	45,673	45,673	-	45,673	45,673	-	-	45,673	-	-	45,673	-
<b>TOTAL</b>	<b>\$ 67,626,655</b>	<b>\$ 67,626,655</b>	<b>\$ 24,899,213</b>	<b>\$ 26,293,886</b>	<b>\$ 51,193,099</b>	<b>\$ 16,433,556</b>	<b>\$ 18,115,000</b>	<b>\$ 20,416,361</b>	<b>\$ 2,033,017</b>	<b>\$ (44)</b>	<b>\$ 40,564,334</b>	<b>\$ (10,628,765)</b>

**Supplementary Information**  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Combining Balance Sheet - Nonmajor Governmental Funds**  
**June 30, 2023**

	<b>Special</b>				<b>Total</b>
	<b>Revenue Funds</b>			<b>Debt</b>	
	<b>Special</b>	<b>School</b>	<b>Miscellaneous</b>		<b>Service</b>
	<b>Aid</b>	<b>Lunch</b>	<b>Special Revenue</b>		
	<b>Fund</b>	<b>Fund</b>	<b>Fund</b>	<b>Fund</b>	<b>Funds</b>
<b>ASSETS</b>					
Cash and cash equivalents	\$ 928,267	\$ 946,845	\$ 90,095	\$ 776,237	\$ 2,741,444
Investments	-	-	369,713	-	369,713
Receivables	1,590,329	11,054	2,523	-	1,603,906
Inventories	-	23,864	-	-	23,864
Due from other funds	167,365	27,747	-	38,830	233,942
<b>TOTAL ASSETS</b>	<b>\$ 2,685,961</b>	<b>\$ 1,009,510</b>	<b>\$ 462,331</b>	<b>\$ 815,067</b>	<b>\$ 4,972,869</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b><u>Liabilities</u> -</b>					
Accounts payable	\$ 57,176	\$ 1,381	\$ -	\$ -	\$ 58,557
Accrued liabilities	7,652	5,711	-	-	13,363
Due to other funds	2,620,595	153,293	-	-	2,773,888
Due to other governments	-	754	-	-	754
Due to ERS	-	12,855	-	-	12,855
Unearned revenue	538	33,876	-	-	34,414
<b>TOTAL LIABILITIES</b>	<b>\$ 2,685,961</b>	<b>\$ 207,870</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,893,831</b>
<b><u>Fund Balances</u> -</b>					
Nonspendable	\$ -	\$ 23,864	\$ -	\$ -	\$ 23,864
Restricted	-	-	462,331	815,067	1,277,398
Assigned	-	777,776	-	-	777,776
<b>TOTAL FUND BALANCE</b>	<b>\$ -</b>	<b>\$ 801,640</b>	<b>\$ 462,331</b>	<b>\$ 815,067</b>	<b>\$ 2,079,038</b>
<b>TOTAL LIABILITIES AND</b>					
<b>FUND BALANCES</b>	<b>\$ 2,685,961</b>	<b>\$ 1,009,510</b>	<b>\$ 462,331</b>	<b>\$ 815,067</b>	<b>\$ 4,972,869</b>

(See Independent Auditors' Report)

**Supplementary Information**  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Nonmajor Governmental Funds**  
**For The Year Ended June 30, 2023**

	Special Revenue Funds			Debt Service Fund	Total Nonmajor Governmental Funds
	Special Aid Fund	School Lunch Fund	Miscellaneous Special Revenue Fund		
<b>REVENUES</b>					
Use of money and property	\$ -	\$ 5,802	\$ 25,140	\$ 120,451	\$ 151,393
Miscellaneous	-	21,546	118,544	-	140,090
State sources	874,802	30,888	-	-	905,690
Federal sources	5,315,231	1,213,973	-	-	6,529,204
Sales	-	604,523	-	-	604,523
<b>TOTAL REVENUES</b>	<b>\$ 6,190,033</b>	<b>\$ 1,876,732</b>	<b>\$ 143,684</b>	<b>\$ 120,451</b>	<b>\$ 8,330,900</b>
<b>EXPENDITURES</b>					
Instruction	\$ 5,403,027	\$ -	\$ -	\$ -	\$ 5,403,027
Pupil transportation	123,392	-	-	-	123,392
Employee benefits	791,252	200,253	-	-	991,505
Debt service - principal	-	-	-	2,340,000	2,340,000
Cost of sales	-	761,193	-	-	761,193
Other expenses	-	689,047	137,778	-	826,825
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,317,671</b>	<b>\$ 1,650,493</b>	<b>\$ 137,778</b>	<b>\$ 2,340,000</b>	<b>\$ 10,445,942</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>\$ (127,638)</b>	<b>\$ 226,239</b>	<b>\$ 5,906</b>	<b>\$ (2,219,549)</b>	<b>\$ (2,115,042)</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers - in	\$ 157,328	\$ 27,747	\$ -	\$ -	\$ 185,075
Transfers - out	(29,690)	-	-	-	(29,690)
Premium on obligations issued	-	-	-	2,588,778	2,588,778
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$ 127,638</b>	<b>\$ 27,747</b>	<b>\$ -</b>	<b>\$ 2,588,778</b>	<b>\$ 2,744,163</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ -</b>	<b>\$ 253,986</b>	<b>\$ 5,906</b>	<b>\$ 369,229</b>	<b>\$ 629,121</b>
<b>FUND BALANCE, BEGINNING OF YEAR</b>	<b>-</b>	<b>547,654</b>	<b>456,425</b>	<b>445,838</b>	<b>1,449,917</b>
<b>FUND BALANCE, END OF YEAR</b>	<b>\$ -</b>	<b>\$ 801,640</b>	<b>\$ 462,331</b>	<b>\$ 815,067</b>	<b>\$ 2,079,038</b>

(See Independent Auditors' Report)

**Supplementary Information**  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**Net Investment in Capital Assets/Right to Use Assets**  
**For The Year Ended June 30, 2023**

<b>Capital assets/right to use assets, net</b>		\$ 123,612,177
 <b>Deduct:</b>		
Bond payable	\$ 33,020,000	
Lease Liability	65,436	
Unamortized bond premium	2,341,182	
Retainage payable	2,097,864	
Assets purchased with short-term financing	<u>12,083,955</u>	
		<u>49,608,437</u>
<b>Net Investment in Capital Assets/Right to Use Assets</b>		<b><u><u>\$ 74,003,740</u></u></b>

**Supplementary Information**  
**CANANDAIGUA CENTRAL SCHOOL DISTRICT, NEW YORK**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For The Year Ended June 30, 2023**

<u>Grantor / Pass - Through Agency</u> <u>Federal Award Cluster / Program</u>	<u>Assistance</u> <u>Listing</u> <u>Number</u>	<u>Pass-Through</u> <u>Agency</u> <u>Number</u>	<u>Total</u> <u>Expenditures</u>
<b><u>U.S. Department of Education:</u></b>			
<b><u>Passed Through NYS Education Department -</u></b>			
<b><u>Special Education Cluster IDEA -</u></b>			
Special Education - Grants to States (IDEA, Part B)	84.027	0032-23-0664	\$ 966,098
Special Education - Preschool Grants (IDEA Preschool)	84.173	0033-23-0664	31,873
ARP - Special Education - Grants to States (IDEA, Part B) - COVID-19	84.027X	5532-22-0664	164,656
ARP - Special Education - Preschool Grants (IDEA Preschool) - COVID-19	84.173X	5533-22-0664	20,010
<i>Total Special Education Cluster IDEA</i>			<u>\$ 1,182,637</u>
<b><u>Education Stabilization Fund -</u></b>			
CARES Act - ESSER - COVID-19	84.425D	5890-21-2175	\$ 52
CRRSA - ESSER II - COVID-19	84.425D	5891-21-2175	1,618,282
CRRSA - GEER II - COVID-19	84.425C	5896-21-2175	119,770
ARP - ESSER III - COVID-19	84.425U	5880-21-2175	1,219,240
ARP - Homeless II - COVID-19	84.425W	5218-21-2175	3,580
ARP - Full Day UPK Expansion-COVID-19	84.425U	5870-23-9029	461,664
<i>Total Education Stabilization Fund</i>			<u>\$ 3,422,588</u>
Title IIA - Supporting Effective Instruction State Grant	84.367	0147-23-2175	85,794
Title IIA - Supporting Effective Instruction State Grant	84.367	0147-22-2175	1,890
Title III - Immigrant	84.365	0149-22-2175	1,440
Title IV - Student Support and Enrichment Program	84.424	0204-23-2175	34,912
Title I, Part A - Grants to Local Educational Agencies	84.010	0021-22-2175	55,629
Title I, Part A - Grants to Local Educational Agencies	84.010	0021-23-2175	496,435
<b><u>Passed Through Phelps-Clifton Springs CSD -</u></b>			
Title IIIA - English Language Acquisition	84.365	0293-23-2205	4,268
<b>Total U.S. Department of Education</b>			<u><b>\$ 5,285,593</b></u>
<b><u>U.S. Department of Homeland Security:</u></b>			
<b><u>Passed through New York State Division of Homeland Security and Emergency Services -</u></b>			
Disaster Grants - Public Assistance	97.036	163476	\$ 41,943
<b>Total U.S. Department of Homeland Security</b>			<u><b>\$ 41,943</b></u>
<b><u>Federal Communications Commission:</u></b>			
<b><u>Passed through Wayne Finger Lakes BOCES-</u></b>			
ARP - Emergency Connectivity Funds - COVID-19	32.009	124883	\$ 29,690
<b>Total Federal Communications Commission</b>			<u><b>\$ 29,690</b></u>
<b><u>U.S. Department of Agriculture:</u></b>			
<b><u>Passed Through NYS Education Department -</u></b>			
Pandemic EBT Administrative Costs	10.649	430300050000	\$ 1,884
<b><u>Child Nutrition Cluster -</u></b>			
National School Lunch Program	10.555	430300050000	\$ 686,652
Supply Chain Assistance - COVID-19	10.555	430300050000	170,617
National School Lunch Program-Non-Cash Assistance (Commodities)	10.555	430300050000	97,155
Summer Food Service Program	10.559	430300050000	21,837
National School Breakfast Program	10.553	430300050000	235,828
<i>Total Child Nutrition Cluster</i>			<u>\$ 1,212,089</u>
<b>Total U.S. Department of Agriculture</b>			<u><b>\$ 1,213,973</b></u>
<b>TOTAL EXPENDITURES OF FEDERAL AWARDS</b>			<u><b>\$ 6,571,199</b></u>

(See Independent Auditors' Report)



BUSINESS  
ADVISORS  
AND CPAS

**Report on Internal Control Over Financial Reporting  
and on Compliance and Other Matters Based on an Audit  
of Financial Statements Performed in Accordance With  
*Government Auditing Standards***

**Independent Auditors' Report**

To the Board of Education  
Canandaigua City School District, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Canandaigua City School District as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated October 6, 2023.

***Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether Canandaigua City School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### ***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 6, 2023

**CANANDAIGUA CITY SCHOOL DISTRICT  
NEW YORK**

**LETTER OF COMMUNICATION**

**For Year Ended June 30, 2023**



BUSINESS  
ADVISORS  
AND CPAS





BUSINESS  
ADVISORS  
AND CPAS

October 6, 2023

To the Board of Education  
Canandaigua City School District, New York

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Canandaigua City School District, New York for the year ended June 30, 2023, and have issued our report thereon dated October 6, 2023. Professional standards require that we provide you with the following information related to our audit.

**A. Our Responsibility Under U.S. Generally Accepted Auditing Standards and OMB Uniform Guidance**

As stated in our engagement letter dated March 7, 2023, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. In planning and performing our audit, we considered the Canandaigua City School District, New York's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Uniform Guidance.

As part of obtaining reasonable assurance about whether the Canandaigua City School District, New York's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with OMB Uniform Guidance, we examined, on a test basis, evidence about the Canandaigua City School District, New York's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Uniform Guidance* applicable to each of its major federal programs for the purpose of expressing an opinion on the Canandaigua City School District, New York's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the Canandaigua City School District, New York's compliance with those requirements.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgement, relevant to your responsibilities in overseeing the financial reporting process.

However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

**B. Planned Scope and Timing of the Audit**

We performed the audit according to the planned scope and timing previously communicated to management and the Board in our engagement letter dated March 7, 2023.

**C. Significant Risks Identified**

Professional standards require that we identify and assess risks and design and perform our audit procedures to assess those risks. The two risks which are always identified in an audit are management override of internal controls and revenue recognition. The identification of a risk does not mean that it has occurred, but rather it has the potential to impact the financial statements.

**D. Significant Audit Findings**

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Canandaigua City School District, New York are described in Note 1 to the financial statements. The new accounting pronouncements which were implemented were GASB Statement No. 91, Conduit Debt Obligations, GASB Statement No. 93, Replacement of Interbank Offered Rates, Paragraph 11b, GASB Statement No. 96, Subscription Based Information Technology, and GASB Statement No. 99, Omnibus 2022 (leases, PPPs, and SBITAs). We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events effecting them may differ significantly from those expected. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no individually sensitive disclosures affecting the financial statements.

**E. Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

**F. Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has been made aware of immaterial misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

**G. Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

**H. Management Representations**

We have requested certain representations from management that are included in the management representation letter dated October 6, 2023.

**I. Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the governmental unit’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**J. Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**K. Compliance with All Ethics Requirements Regarding Independence**

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced Business Official who reviews draft financial statements prior to issuance and accepts responsibility for them.

**L. Other Matters**

We applied certain limited procedures to the management’s discussion and analysis, schedule of changes in District’s total OPEB liability and related ratio, schedule of District’s proportionate share of the net pension liability, schedule of District contributions, and budget comparisons, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information accompanying the financial statements (as listed in the table of contents) but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

\* \* \*

This information is intended solely for the use of the Board of Education and management of the Canandaigua City School District, New York and is not intended to be and should not be used by anyone other than these specified parties.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 6, 2023

***CANANDAIGUA CITY SCHOOL DISTRICT***

***NEW YORK***

***COMMUNICATING INTERNAL CONTROL  
RELATED MATTERS IDENTIFIED IN AN AUDIT***

***For Year Ended June 30, 2023***



BUSINESS  
ADVISORS  
AND CPAS



BUSINESS  
ADVISORS  
AND CPAS

October 6, 2023

To the Board of Education  
Canandaigua City School District, New York

In planning and performing our audit of the financial statements of Canandaigua City School District as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered Canandaigua City School District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Canandaigua City School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Canandaigua City School District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. We did not identify any deficiencies in internal control that we consider to be material weaknesses. However, as discussed below, we identified certain matters involving the internal control and other operational matters that are presented for your consideration. This letter does not affect our report dated October 6, 2023 on the financial statements of the District. We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are intended to improve the internal control or result in other operating efficiencies. Our comments are summarized as follows:

The District's responses to the deficiencies identified in our audit have not been subject to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

**Prior Year Deficiency Pending Corrective Action:**

**School Lunch Fund -**

The School Lunch Program generated an operating surplus during the year resulting in a fund balance at June 30, 2023 totaling \$801,640. This fund balance appears to be in excess of the three month average expenditure level recommended by Federal Regulation #7CFR Part 210.14(b).

We recommend the District continue to monitor the fund balance in order to comply with the Federal Regulation.

**District's Response**

The District will monitor the fund balance in order to comply with the Federal Regulation. The Assistant Superintendent for Business along with the Director of Food Service will develop a plan by December 31, 2023 to ensure that the fund balance complies with the regulation.

**Prior Year Recommendation:**

We are pleased to report the following prior year recommendation has been implemented to our satisfaction:

1. The District had a full appraisal of the capital assets, which are now being tracked by function.

\*

\*

\*

We believe that the implementation of these recommendations will provide Canandaigua City School District with a stronger system of internal control while also making its operations more efficient. We will be happy to discuss the details of these recommendations with you at your convenience.

This communication is intended solely for the information and use of management, the Board, audit committee, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

We wish to express our appreciation to the business office staff for all the courtesies extended to us during the course of our examination.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 6, 2023



## Request for Overnight Field Trip- Updated July 2023



### Overview

This process is intended to provide adequate information for necessary approvals and better timeframes for the advisors to plan and commit funds for the group / club involved. The process for BoE approval of overnight field trips involves **two** separate approvals. **Failure to complete all approval documentations and meet all approval deadlines risks the trip being declined and therefore not approved.**

#### 1. Initial Approval (Planning)

- a. Submit Cover Sheet (*attached*) with all available information completed to the building Principal. Include any information available whether it is incomplete or not. The more information provided, the fewer questions asked. This should occur at or near the initial discussions of a possible trip, typically, at least 6/8 months before the trip dates. **Where appropriate, requests for approval for recurring field trips can be submitted 8 weeks prior to departure but prior to any student/parent commitments.**
- b. Principal or Athletic Director reviews/approves and forwards to Director of Transportation.
- c. The Director of Transportation reviews/signs and forwards to the Assistant Superintendent for Instruction (ASI) for review and approval.
- d. ASI forwards to Superintendent for review and approval as a recommendation to the BOE.
- e. BOE approves – this approval is with the knowledge that further planning and arrangements need to be made. This includes initial deposits. If deposits are over \$500, Superintendent approval is required.
- f. **No fund raising specific to the overnight trip shall begin until initial approval has been given by the BOE.**
- g. **It is understood that athletic tournaments pose a challenge in respect to time lines. When this occurs, the Athletic Director will speak with the Superintendent prior to submission of paperwork.**

#### 2. Final Approval

- a. Submit completed cover sheet with all checklist items addressed and sample items attached. Complete chaperone lists and itineraries are required. The **original packet should be used** and submitted no later than one month prior to the trip. This submission goes to Principal or Athletic Director, then to the Director of Transportation, then ASI and Superintendent.
- b. Principal or Athletic Director, ASI and Superintendent will provide feedback on questions. Once acceptable, Superintendent will forward to BOE with recommendation to approve. **Any** significant changes to the itinerary, chaperone list and/or safety considerations, must be communicated to the building Principal as soon as possible.
- c. BOE approval – this is the final approval and allows for all other applicable deposits/payments to be made. There may be more information needed prior to final approval.
- d. Approval trips will be cc'd to Transportation and Food Service Directors.

#### 3. Overnight Field Trip Procedures

- a. Student and parent signature required for rules/regulations documents.
- b. Parent meetings shall be held prior to the overnight field trip. The employee in charge of the field trip shall contact parents who do not attend by telephone to ensure an understanding of responsibilities.
- c. Director of Transportation shall be contacted to affirm the appropriateness of transportation secured, including but not limited to reviewing paperwork from the transportation company.
- d. **Student luggage shall be searched prior to departure for an overnight field trip. Procedure for doing so should be outlined and submitted to the building principal.**

## Request for Overnight Field Trip

To authorize overnight field trip approval, each section of this cover sheet must be filled out **in detail along with accompanying documents** (itinerary, permission slip, forms, etc.). Failure to complete this cover sheet and provide thorough documentation will result in the packet being returned without making it onto a board agenda thus delaying and jeopardizing potential approval. *At no point should there be any parent or student meeting(s) nor money collected prior to this form reaching board approval, unless there is preapproval by the Superintendent.* Should you have questions regarding proper completion of the forms, please see your immediate supervisor for assistance.

**Name of Group/Club (building/grade level):**

Canandaigua Academy Varsity Ice Hockey

**Destination:**

Bethlehem, NY

**Departure Date and Approximate Time:**

Friday November 24<sup>th</sup> 11:00am

**Return Date and Approximate Time:**

Saturday November 25<sup>th</sup> 3:30pm

**Number of Students Expected to Attend:**

30

**Number of Chaperones (also detail how students will be supervised 24 hours / day):**

All 5 Coaches. Each coach will be assigned a group of 6 kids for which they are responsible throughout the trip. Before the bus departs from each location throughout the trip, each coach will ensure that all of their assigned team members are accounted for. Hotel doors will be taped after coaches make their "lights out" round on Friday night.

**Cost per Student (costs should include an itemized and realistic summary of travel, hotel, meals, and admission, etc. - include fundraising opportunities and arrangements made for those who cannot afford the trip as well):**

Zero mandatory expenses for the student

**Mode of Transportation (include bus service / airline):**

Coach Bus. Fitzgerald Bros

**Accommodations (Hotel information such as address, phone number and webpage link):**

Homewood Suites – Albany Crossgates Mall  
1651 Western Ave, Albany, NY  
518 704 4040

**Refund policy/ Insurance or other recoup options:**

None required, as there is no expense for the students

<b>Cost per student</b>	
Package Amount	
<b>or Breakdown Amount</b>	
Travel	\$3500
Lodging	\$1820
<b>Meals</b>	
Breakfast	
Lunch	
Dinner	
Other (Explanation)	Parents Provide
Cost of Trip Per Student	
<i>Less Club Contribution</i>	
<i>Less Expected Fundraising</i>	\$5320
<b>Final Cost to Student</b>	<b>\$0</b>



## Request for Overnight Field Trip

*In the space provided below, please detail your trip and how it connects to your content area, program or activity. Include the educational outcomes students will gain from the experience:*

The overnight trip has always been a crucial component of our team building each hockey season. A big selling point for the coaching staff is that during Senior speeches after each season, the overnight trip is a common thread that is brought up as a favorite CA Hockey memory. The timing of the trip works perfectly as it forces the team to come together immediately to start the year and get to know the new players to the team. Aside from the team building component, this is also a very high level of competition for us to get a measuring stick on where we sit to begin the year. Bethlehem is one of the better D1 teams in NYS.

*Before submitting approval, you must submit supporting documentation. Attached are templates which needs to be updated with detailed information for your proposed trip. These documents should be submitted in the following order (check list):*

- *A detailed itinerary*
- *Introductory letter*
- *Field trip permission form*
- *Overnight trip parent meeting agenda*
- *Emergency medical information for overnight trips/camps*
- *Behavior expectations/monitoring guidelines*
- *Trip parent/student survey*
- *Chaperone responsibilities and trip tips*

David Taft  
Name (print) of Trip Coordinator

\_\_\_\_\_  
Signature of Trip Coordinator

\_\_\_\_\_  
Date

Request for Overnight Field Trip

**Approvals: (Office Use Only)**

Principal/AD/Supervisor: (Initial) SAWC (Final) \_\_\_\_\_

Director Of Transportation: (Initial) AD (Final) \_\_\_\_\_

ASI: (Initial) \_\_\_\_\_ (Final) \_\_\_\_\_

Superintendent: (Initial) [Signature] (Final) \_\_\_\_\_

Board of Education: (Initial) \_\_\_\_\_ (Final) \_\_\_\_\_

# Introductory Letter

Dear Parent:

Your child is being provided a wonderful opportunity to extend his/her learning beyond the classroom and assume adult responsibilities at the same time. **The Canandaigua Hockey Booster Club is sponsoring the program's annual overnight trip to the 2023 BC Classic tournament**

Enclosed you will find the following important forms that must be completed and RETURNED by Friday 11/17:

- Student rules for behavior
- Student Profile and Medical form: a medical release form that is required in the event that your son/daughter requires immediate medical care.
- Trip cancellation policy/ insurance
- a permission slip

Because this is a school-sponsored activity, the rules that govern our students at the Academy will be in full effect. Please refer to our Parent/Student handbook and the Student Agenda for a complete listing of expectations, consequences, and penalties for inappropriate conduct or behavior.

If you have any questions, please feel free to contact us at:

~~The final payment for this trip was due on TBD. Any outstanding balances must be paid immediately. All payments are non-refundable. Money cannot be returned in the case of last minute student discipline or an unforeseen and previously unscheduled athletic event.~~

**Attachment 1 – Tentative Itinerary**

**Accommodations:**

Homewood Suites by Hilton Albany Crossgates Mall  
1651 Western Ave, Albany, NY  
518 704 4040

**Restaurants:**

N/A

**Travel/Motor Coach:**

Fitzgerald Brothers

**Chaperone Contact Information:**

David Taft – 585 490 2603  
Zander Pryor – 585 512 6546  
Spencer Taft – 585 694 5938  
Brian Groff - 585 733 4988  
Austin Wharry – 585 690 4394

## Attachment 2 - FIELD TRIP PERMISSION FORM

Field trips are an important part of a child's school experience. Your child has the opportunity to participate in a field trip. The purpose of this form is to obtain your permission for your child to participate in this trip and to obtain information regarding your plans for that day in case there is an emergency of any kind. Please call the teacher indicated if you have any questions. In the event that the field trip is cancelled due to extenuating circumstances, we will make every effort to reimburse students when possible. For any extended (overnight) Co-curricular or Extra-curricular field trips students must have no illegal absences the two (2) days prior to the field trip and also must be within the school's attendance policy.

Trip Date \_November 24<sup>th</sup> and 25th\_\_\_\_\_

Class/Group \_\_Canandaigua Academy Varsity Ice Hockey\_\_\_\_\_

Teacher/Supervisor \_David Taft – Head Coach\_\_\_\_\_

Trip Destination \_Bethlehem, NY\_\_\_\_\_

Other Planned Stops \_\_Bethlehem YMCA (Games)\_\_\_\_\_

Planned Departure Time \_\_11:00am\_\_\_\_\_Planned Return Time \_\_3:30pm\_\_\_\_\_

Departing From \_GCCC\_\_\_\_\_Returning To \_\_GCCC\_\_\_\_\_

<b>Transportation</b>
Bus _____
Walk _____
Other _____

**Additional**

**To be completed by parent:**

\_\_\_\_\_ has my permission to attend the school sponsored trip to  
*Name of Student*

\_\_\_\_\_ on \_\_\_\_\_.  
*Location Date(s)*

I am fully aware that all District and school policies are in effect during this trip and for safety purposes, a pre-trip search of all luggage and carry-on items may be conducted by the school administration for any extended (overnight) field trips.

If my child violates the District's Code of Conduct or District policy during the trip, I understand that the school administration may decide that my child cannot continue to participate in the trip. If that happens, I agree that it will be my responsibility to provide transportation home for my child. During the trip I may be contacted at:

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Alternate number \_\_\_\_\_

In the event that I cannot be reached for return transportation, I have arranged for the following person to pick up my child:

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Alternate number \_\_\_\_\_

**By signing this, I agree to the pre-trip search described above and that if according to the school administration my child may not continue to participate in the trip due to my child's conduct, I will provide transportation home for my child at my expense.**

\_\_\_\_\_  
*Signature of Parent/Guardian Date*

**I agree to abide by all school rules, trip safety and local authority policies.**

\_\_\_\_\_  
*Signature of Student Date*

Attachment 3

Overnight Trip Parent Meeting Agenda

Meeting Date Thursday November 16th

Date of trip: Friday November 24 and Saturday November 25

Hotel: Homewood Suites by Hilton Albany Crossgates Mall

Costs: No funding Necessary from students/families

Room Assignments

Rules/Behavior

Students with Medication

Trip cancellation policy/ insurance

\_\_\_\_\_

Other:

\_\_\_\_\_

\_\_\_\_\_

# Letter from School Nurses Regarding Medication

To: Parents/Guardians of students attending trip to 2023 BC Classic tournament on Friday November 24th

From: Name of nursing staff, Name of school(s)

Re: Medication for 2023 BC Classic Hockey trip

The guidelines for students taking prescription and non-prescription drugs on the trip are as follows:

- All medications require a Health Care Provider's order for each medication.

Parents/Guardians must bring the medication in to the School Nurse by Friday

11/17.

- Parents/Guardians need to sign the health information sheet.
- Medication **must be** in the prescription/original bottle, clearly labeled with the dose and the time of administration.
- The students may self-carry and administer inhalers, epi-pens, birth control pills and diabetic supplies as long as they have a record of this on file in the nurses' office for this school year.
- Students will be allowed to carry non-prescription medication (over the counter) if they already have a health care provider note on file. Furthermore, they will only be allowed to carry enough for the 2 Day Trip. They should **not** have a bottle with 50 or more.
- Prescribed medications will be given by a medical practitioner/chaperone traveling with the group.
- The School Nurse will provide the medical practitioner/chaperone with all appropriate information.
- Mouthwash is not permitted on the trip.

Please call us at # of nurse in charge or district lead nurse if you have any questions.



Revised Jan 2023

**CANANDAIGUA CITY SCHOOL DISTRICT**

CONFIDENTIAL - will be seen by trip or school staff

**EMERGENCY MEDICAL INFORMATION FOR OVERNIGHT FIELD TRIPS/CAMPS**

**Identify Name of Trip Below**

Student's Name : \_\_\_\_\_ AGE: \_\_\_\_\_  
Home address: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent / Guardian: \_\_\_\_\_ (H) phone: \_\_\_\_\_  
Home address: \_\_\_\_\_ Cell phone: \_\_\_\_\_  
(W) phone: \_\_\_\_\_

Emergency Contact\* \_\_\_\_\_ (H) phone: \_\_\_\_\_  
Home address: \_\_\_\_\_ Cell phone: \_\_\_\_\_  
(W) phone: \_\_\_\_\_

**EMERGENCY CONTACTS:**

Student's health care provider: \_\_\_\_\_ Phone: \_\_\_\_\_

Student's dentist: \_\_\_\_\_ Phone: \_\_\_\_\_

**INSURANCE**

Medical insurance provider for student: \_\_\_\_\_ Policy #: \_\_\_\_\_

**STUDENT'S HEALTH STATUS** BEFORE THE TRIP The School Nurse will review health records of students.

Does your child have any health problems? (Please check all that apply and tell us about them):

- Allergies to food, medicine, or bites
- Breathing or lung problems
- Diabetes
- Bones or Joints
- Asthma
- Cardiac (Heart) problems
- Seizure disorder
- Other problems? \_\_\_\_\_

Please tell us more about the problem(s) \_\_\_\_\_  
\_\_\_\_\_

Date of last tetanus shot \_\_\_\_\_

**MEDICATIONS:** If your child already has a health care provider's note on file, you do not need to have the following verified by the health care provider. If you do not, you must have your health care provider sign at the bottom giving your child permission to take medicine on the trip. **All medication except authorized self-carry inhalers, epinephrine auto injectors, diabetes supplies, birth control pills, other emergency medications or prior approved over the counter medications must be carried by and dispensed by a medical provider/chaperone.**

1) I request that my child receive the following medications on the field trip or at camp:

NAME OF MEDICATION	DOSE / HOW MUCH?	WHEN?	WHERE? (BY MOUTH, SKIN, etc.)

**I attest that this student has demonstrated to me that they can self-administer the medication (s) listed above safely and effectively, and may carry and use this medication independently at school/for school sponsored activities.**

\_\_\_\_\_  
Health Care Provider's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian signature

\_\_\_\_\_  
Date

2) I give permission to a health care provider or hospital to secure proper treatment including (but not limited to) medications, injections, anesthesia or surgery for my child as named above:

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Date

\*If your student requires emergency care while on the trip, the supervising teacher will call you to inform you of the circumstances and to obtain permission for treatment. If you cannot be reached promptly, please name another person (relative or close friend) who can speak for you. If no contact person can be reached, the health care providers(s) will act in the child's best interest.  
Revised April 2023

## Attachment 7

### Behavior Expectations/Monitoring Guidelines

This trip is a school sponsored activity provided for you by the Board of Education, your family—and through your own effort and cooperation. Its intent is that of an enjoyable, educational, cultural, and social event free from distractions and stresses caused by negative behavioral situations. All school rules are in effect at all times. Violators will be disciplined through standard district channels upon return to Canandaigua. Immediate and necessary action will be handled by administrators while on the trip. In severe cases parents will be notified that a serious violation has occurred, and the student involved will be transported home immediately **by a parent, at the parent's expense.**

**It is assumed by your participation in this trip that you agree to the following:**

- To refrain from the use of alcohol, tobacco, controlled substances, and any form of illegal and/or illicit substances. Violations will carry severe consequences **including police action** if necessary. Similarly, any attempt at shoplifting or theft at any location will involve the police.
- If the use of illegal and/or illicit drugs or alcohol is suspected, the chaperones and a building administrator will IMMEDIATELY confront the student(s). The administrator will call parents and local police.
- **It will be each parent's responsibility to provide immediate transportation home for their child if he/she is found in violation of the school's alcohol, drug, weapons, or theft/vandalism policy.**
- Students are required to abide by any trip safety plan requirements and local authority and host requirements.
- There will be no smoking or burning of incense/candles in hotel rooms.
- Students are **ONLY** allowed in their assigned hotel room. If a student is in another student's hotel room, the door must be **WIDE OPEN AT ALL TIMES.**
- To respond immediately and with due respect to directives issued by the chaperones, tour guides, bus drivers, hotel and restaurant personnel, and any others in authority.
- To adhere to the itinerary sites as a group, with the understanding that "side trips" on your own are not allowed. No one is to walk or take any public or private transportation to any other location for any reason. Your whereabouts must be known by the trip chaperones at all times.
- To strictly adhere to all announced time schedules, including all meeting times and locations and curfews. Once "lights out" time occurs at the hotel, no one is to leave his or her assigned room until the next morning.
- To conduct yourself in an adult fashion at all times. You are representing your family and your school, as well as yourself. Immature behavior of **any type** will be immediately halted, and students involved will be reprimanded. You will be expected to dress and conduct yourself with dignity and class at all times. Loud, raucous, disruptive, or distracting behavior will not be allowed.
- To show respect for others and the property of others - students, chaperones, hosts at attractions, and at the hotel restaurants and other locations we will be visiting.
- To feel confident to report any complaints or problems to the appropriate chaperone(s).
- At no time will students be allowed to sleep in areas other than those assigned.
- Visits by local family members are to be pre-arranged and PRECEDED with a note from your parent.
- Visits by local friends are specifically not allowed.
- Students will be taped into their hotel rooms each night.

**We are all responsible for making this a safe trip that is totally incident-free so that we can continue to build on this kind of activity in the future.**



\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**CANANDAIGUA Varsity Hockey  
Trip**

**PARENT/STUDENT CONTRACT  
TO BE READ, SIGNED and RETURNED**

**1. Drugs, Alcohol and Tobacco**

The students of **Canandaigua** Varsity Ice Hockey must follow the policy concerning the possession and use of drugs, alcohol and tobacco. At no time during the trip, from the time **we depart Canandaigua on 11/24 and return to Canandaigua on 11/25** are students to be in the possession of and/or using illegal and/or illicit drugs, alcohol or tobacco products (including smokeless tobacco products). Violation of this rule will result in a call home, disciplinary action upon returning to Canandaigua, and the loss of the right to participate in senior year activities for the remainder of the year (i.e. senior ball, possibly graduation ceremony). In the case of drug possession and use, we will notify the local authorities. Be aware that violation of the drug, alcohol, and tobacco contract will have training rule implications. As mentioned several times already, the trip will be immediately cancelled for violation of the school's drug, alcohol, weapons, or thievery/vandalism policy and an immediate parent-accompanied return home will take place.

**2. Being on Time**

Many of the activities planned while in Bethlehem involve appointments and reservations that have been made months in advance. Therefore, it is very important that everyone is punctual. The necessary times and meeting points will be indicated to you each day; it is your responsibility to be on time.

**3. Body piercing/tattooing**

Students are NOT allowed to have any part of their bodies pierced or tattooed while on this trip. Bethlehem is a large city with the potential for contracting a communicable disease if one engages in an activity such as piercing or tattooing, as there is no way to be sure if the equipment used is properly sterilized. We would also have no way of knowing or keeping track of whether or not the student had parental permission; therefore it will NOT be allowed.

**4. Free Time**

The trip we have planned for students in Bethlehem allows for little free time. Students must stay together in groups of at least three people (with at least one person with a cell phone) for their own safety and must remain in the areas designated by the chaperones and tour guides. You may not fully appreciate how large Bethlehem is and how quickly the potential for problems may arise if you are not cautious. We want this to be a fantastic experience, as it has been the past, and therefore you must act responsibly.

**5. Curfew**

Each night you will be given a curfew which will be based on the next day's activities. Upon returning to the hotel there will be time to socialize, etc. Students must be in their rooms before curfew. At designated times, chaperones will do room checks. All persons assigned to the room must be in that room for room check. Once the room is checked, the chaperones will place a small piece of masking tape over one corner of the door. The door must then remain shut and students in their room until the next morning. We do not do this because we mistrust the students. It is done in the hopes of removing any temptation to wander around at night. We take our responsibility for your safety seriously.

**6. Serious Infractions of Any of the Rules, Safety Plan or local authority or host requirements**

If you violate any of the above rules/regulations, causing a serious situation, or if you continuously and willfully violate any of the above, you will be sent home with your parent at their expense. The chaperones and tour director will make this decision in consultation with school district officials. You will also face school consequences as a result.

**7. Theft and Loss of Personal Items**

At no time is Canandaigua School District, the CA Hockey coaching staff, or the motor coach company responsible for the theft or loss of personal items.

**8. Parent/Guardian Signature**

After you and your parents have read this, please sign below.

---

**Student Signature** **Date**

---

**Parent/Guardian Signature** **Date**

Attachment 8

Trip Parent/Student Survey  
Evaluation of Trip

1. Was the trip a positive experience for you/your child?  
Yes    No
  
2. Would you recommend this trip for future teams/students?  
Yes    No
  
3. Were there fundraising opportunities provided for you/your family to meet the financial requirements of this trip?  
Yes    No
  
4. Would you recommend any changes for this trip in the future?  
Yes    No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# General Trip Tips

1. Never give out your hotel name or room number to strangers!
2. You will pay for services charged to your room (i.e. long distance phone calls, room service, movies, etc.)
3. The maid will take money left out in your room. He/She will think it is a tip. So unless it is intended as a tip, keep it on you at all times.
4. Valuables should either be left at home or be kept in the *hotel safe*. If lost or stolen, we are not responsible.
5. Do not venture out on your own!
6. You **MUST ALWAYS** travel **WITH A CHAPERONE** or **BUDDY!**
7. You may bring an I-Pod or personal music device, but you cannot bring anything with open speakers. Remember -- you bring these items **at your own risk**. We will take no responsibility if they are lost or stolen.
8. Keep the bus and plane neat and clean at all times. Continually police your own area!
9. **PACK:**
  - One suitcase for under the bus.
  - One very small soft carry-on bag to keep with you on the bus, along with a pillow and blanket.
  - Bring appropriate clothing for the trip.
  - A cell phone or watch. It is critical that you are always **ON TIME!**
  - **Bring some snacks for the way down on the bus. You may not bring opened drinks, but you may bring wrapped snacks, like granola bars and such, and unopened containers to drink.**
10. Budget money for:
  - Lunch each day of competition
  - Snack throughout the day
  - Souvenirs
11. Be sure to represent yourself, school, parents, community, chaperone, etc. in a positive light.
12. The school rules, as clearly written in your student agenda and throughout this packet, will be in effect for the entire trip.
13. Inappropriate items purchased on this trip will be confiscated and returned to you only when your parents pick you up.

# Chaperone Responsibilities

## THE FOLLOWING IS A LIST OF CHAPERONE RESPONSIBILITIES

### KEEP IN MIND THE FOLLOWING:

1. Have the students keep all areas neat and clean at all times.
2. Certain foods are okay on the bus, but students need to be considerate of others.
3. Students need to remember to respect others in terms of noise levels.
4. Personal music devices (mp3 players) are acceptable; however, *no open speakers are permitted*.

### BE SURE THAT STUDENTS ASSIGNED TO YOU ARE ON THE BUS EVERY TIME WE DEPART.

1. In addition to taking role call at designated areas and times, you should also remain in contact with your group at all times.

### INFORM ADVISOR OF ANY SEVERE PROBLEMS AS SOON AS POSSIBLE.

1. The advisor may suggest ways for you to handle the problem or may opt to handle it him/herself

### BE AVAILABLE FOR CHAPERONE MEETINGS AT ANY OR ALL OF THE FOLLOWING:

1. Immediately after attendance is taken on each bus
2. Upon arrival to each location- before students are allowed to unload
3. Every organized meal
4. After curfew
5. Other times as necessary

### ENFORCE THE SCHOOL RULES

Please read the school rules and become familiar with them. As chaperones we set the tone for the entire trip, not only with our attitude and disciplinary style, but also with our actions and words. As chaperones, we all assume the responsibility of being a role model.

One item that we would like to call to your attention is the school rule regarding the use of tobacco and alcohol. As adults, we have the freedom to make personal choices about the consumption of these products, but as *leaders* of young adults we are models of healthy choices. Whether your personal philosophy advocates the use of these products or not, you should not be seen smoking nor should you consume alcohol at any time!

We are each parent's proxy on this trip. A mishandled "chaperone - student" situation can easily be attributed to an error in judgment.