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The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, October 16, 2023 at 5:20 p.m. at the Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

**BOARD MEMBERS ABSENT:** Jenny Tessendorf

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

**BOARD DISTRICT CLERK:** Deborah Sundlov

***Executive Session***

Upon a motion made by Mrs. Miller, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved calling an Executive Session at 5:20 p.m. discuss the employment of twenty-four particular persons.

***Return to Open Session***

Upon a motion made by Dr. Schneider, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education returned to Open Session at 5:55 p.m.

*Public Hearing for an addendum to the Safety Plan 6:22 p.m.*

***Meeting Called to Order and Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with fifth grader Joshua Payne leading all in the Pledge of Allegiance.

***Superintendent's Report***

Superintendent Farr noted the final mascot survey has closed. Final results will be released in early November. Free and reduced lunch may change to include all students receiving free breakfast and lunch. The week of October 16-20, 2023 is Board Appreciation week. The Board received small tokens of appreciation from the Canandaigua Teachers' Association and Administration team.

***Public Comments***

Ronnie Davis, Canandaigua School District  
Melanie Smith, Canandaigua School District

***Board Meeting Minutes***

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the September 26, 2023 Regular Board Meeting minutes.

**APPROVED: MINUTES**

**Consensus Agenda**

Upon a motion made by Mrs. Miller, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

**APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA**

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**Business**

**1. Treasurer's Report**

the Treasurer's Report for the Period of August 1, 2023 - August 31, 2023. Additional information is included as an attachment and is filed.

**2. Budget Status Report**

the Appropriation Status Report, which is a summary, for the period of July 1, 2022 - August 31, 2023. Additional information is included as an attachment and is filed.

**3. Revenue Status Report**

the Revenue Status Report, which is a summary, for the period of July 1, 2022 - August 31, 2023. Additional information is included as an attachment and is filed.

**4. Surplus Books**

the request of Mr. Brian Amesbury, Elementary School Principal, to declare as surplus items 29 copies of Teen Health Course 2- ISBN#0-08-652566-6

**5. Memorandum of Agreement**

a Memorandum of Agreement with New York State Maple Producers Association (NYSMPA) and the Canandaigua City School district to provide educational and enrichment activities for students with a mobile classroom. This classroom will engage students and teach them the steps of maple production and its history and importance to New York State. There is no cost to the district.

**6. Donations**

the request of Mrs. Caroline Chapman, Director of Athletics, is to accept a donation from 13 WHAM Good Day Rochester in the amount of \$500. This gift was given as a donation because the district hosted the Friday Night Rivals.

acceptance of a donation from the Football Boosters club in the amount of \$8,738 for payment of two assistant football coaches.

a donation from the Academy School Store (through their extra-curricular account) to the Academy a Square Stand Kit (Square Stand 2<sup>nd</sup> Generation) 16-inch printer-driven cash drawer, USB receipt printer all valued at \$622.43.

**7. Change Order COR 205.10**

of a change order in the amount of \$688,991 to remove and replace exterior doors, frames, hardware to select rooms.

**8. Preferred Vendor**

for JW Pepper to be a preferred vendor for sheet music purchases.

**9. Translation/Interpretation Rate**

for a translation/interpretation rate at \$30/hour.

## 10. Agreements

an agreement with Mitch Steedman to film and edit a short video.

an independent consultant agreement with Christine Palmeri to provide supplemental instructional Title I services for students at St. Mary's.

## 11. Financial CAPs Related to Financial Statement/ Management Letter

approval of the 2022-23 Independent Audit, Management Letter and Corrective Action Plan.

## 12. New Clubs

the request of Mrs. Marissa Logue for the following new clubs:

- **Pickleball Club:** Students will meet and have fun around the sport of pickleball. The unpaid advisors are Mrs. Ducharme, Mrs. Bond, and Mrs. Smith.
- **Coding Club:** This club will teach students how to code, foster connections with others, increase technological awareness, prepare them for the AP Computer Science exam and encourage growth of problem solving. The unpaid advisor is Mr. Cho.
- **Sign Language:** This club will teach students the art of sign language. The unpaid advisor is Mr. Johnson.
- **Youth Activation Committee (YAC):** This club is for youth leaders (both with and without intellectual disabilities) to partner and plan activities that promote/advocate for respect, inclusion and acceptance for all people. The club will promote unified sports and increase engagement in the program. The unpaid advisor is Mr. Hennessy.

## 13. Athletic Trip- Initial Approval

the request of Mrs. Caroline Chapman is requesting initial approval of the following trip:

- Varsity Ice Hockey, Bethlehem, NY, November 24-25, 2023

## 14. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of: January 20, 2023; September 7, 2023; September 12, 2023; September 13, 2023; September 14, 2023; September 15, 2023; September 18, 2023; September 19, 2023; September 20, 2023; September 21, 2023; September 22, 2023; September 25, 2023; September 26, 2023; September 27, 2023; September 28, 2023; and September 29, 2023.

## Personnel

### 1. Non-Instructional Personnel

#### A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Lynnette Jones	Registered Nurse	11/30/2023	28

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Kathleen Jokinen	Receptionist	Resignation in order to accept another position in the District	10/10/2023
April VanDusen	Teacher Aide	Resignation in order to accept another position in the District	10/10/2023

C. Leave of Absence

- 1) of Coletta Perkins, Payroll Specialist, for a leave of absence from November 15, 2023 through January 3, 2024.

D. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Sue Austin	Substitute Receptionist	10/4/2023	Retirement Rate \$22.37/hr.
Nathan Hedger	Substitute School Bus Driver	9/29/2023	\$19.00/hr.
Kathleen Jokinen	Teacher Aide	10/10/2023	\$15.19/hr.
April VanDusen	Receptionist	10/10/2023	\$15.97/hr.
Jill Cross	Substitute Registered Nurse	10/10/2023	\$22.00/hr.
William Bement	School Bus Driver Trainee	10/16/2023	\$14.20/hr.
Tim Cedar	Substitute School Bus Driver	10/16/2023	\$19.00/hr.
Lisa Cedar	School Bus Monitor	10/16/2023	\$15.07/hr.
Geeta Harrison	Substitute Teacher Aide	10/13/2023	\$15.00/hr.
Kevin Clark	School Bus Driver	9/27/2023	\$24.66/hr.

1) Interim Substitute

the following individual for an Interim Substitute position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kelly LaBouf	School Nurse	Elementary School	9/29/2023 – 11/10/2023

2. Instructional Personnel

A. Resignation

- 1) of Andrew Kemler, Interim Substitute Teacher, who has resigned from the District effective October 6, 2023
- 2) of Emily Ladilov, Speech and Language Therapist, who has requested a leave of absence from January 10, 2024 through April 19, 2024.

B. Appointments

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.*

1) Tenure Appointments

the following staff member for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Emily Bonadonna	Principal	11/1/2023

2) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Laure Blazey	Special Education Teacher	Academy	10/12/2023 – 11/27/2023

3) Certified Substitute Teachers

the following individuals to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Anne Ceddia  
Colleen Jorolemon (Tutor)

4) Non-Certified Substitute Teachers

the following to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable.

David Sloan  
John Leasure

5) Mentor

the following individual as a Mentor for the 2023-2024 school year at the contractual rate:  
Jessica Kaiser, Effective 10/23/2023

6) New Compensated Club

the following club to be added to the CTA Contract, Co-Curricular, Appendix A as compensated club under Group A:

Tri M, Academy

7) Co-Curricular Positions 2023 – 2024 School Year

the following to paid co-curricular positions for the 2023-2024 school year:

Diana Chase – Tri M Club, Academy  
Allyson Murray – Student Government, Middle School (0.5 FTE)  
Anne Olvany – Student Government, Middle School (0.5 FTE)

***End of Consensus Agenda***

***Board Committee Reports***

**Audit Committee**

Mr. Milton Johnson reported on behalf of the Audit Committee which met on October 6, 2023 and reviewed the USDA Expansion for Community Eligibility Program (CEP). Mr. Tom Zuber, Mengel Metzger Barr & Co. LLP presented a clean audit.

***District Committee Reports***

**Council for Instructional Excellence (CIE)**

Mrs. Beth Thomas reported on behalf of CIE with met on October 11, 2023. The Committee reviewed the DEI Management Plan and received a professional development update.

***Upcoming Events***

- October 19- Elementary School Open House
- October 21- PES Fall Carnival
- October 25- CA Jazz Ensemble
- October 30- Board of Education Visitation
- October 31- Last day to pay School Taxes without Penalty

***Adjournment***

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:51 p.m. The next Regular meeting will be on October 30, 2023 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk