

**Board of Directors Monthly Meeting Minutes**  
**Pine Lake Preparatory, Inc.**  
**Monday, July 31st, 2023, at 6:30 PM**

**Attendees:** Fred Shilmover, Brie Leggat Johnson, Lauren Millovitsch, Manish Jain, Bobby Peterson, Eduardo Haynes, Arlene Mu, Dorothy Goreman, Caroline Mones

**Absent:** none

**School Leadership Present:** Sherri Fletcher, Andrew Mocerri, Brian Hyatt, Lori Reuter, Tim Hoffman, Lauri Schatz

**1. Call to Order and Conflict of Interest Reminder (6:32pm)**  
**per NCGS 138A-15(e)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

**2. Mission, Vision and Values (6:34pm)**

Mission- Pine Lake Preparatory prepares students for college and a purposeful life.

Vision- The Pine Lake Preparatory community fosters an academically rigorous environment that enables everyone to lead a purposeful life founded on equity, inclusivity, and belonging

Community Values - Perseverance, Respect, Integrity, Driven to Excellence, and Empathy

**3. Public Comment (6:36pm)**

**4. Board recess (6:37 pm)**

**5. Board Business (6:55pm)**

a.) Approval of Meeting Minutes (06.28.23)

*Move to motion made by:* Fred Shilmover

*Second motion made by:* Bobby Peterson

*Motion passed:* Yes

*Anyone abstained:* Arlene Mu, Dorothy Goreman

b.) Welcome and Introduction of New Board Members:

a. Dorothy Gorman

b. Arlene Mu

c.) Approval of bank authority changes for the 2023-2024 School Year (For Approval).

*Move to motion made by:* Fred Shilmover

*Second motion made by:* Caroline Mones

*Motion passed:* Yes

*Anyone abstained:* none

d.) Board Sets Committee Structure for 2023-2024 School Year.

e.) Strategic Planning Session Update

## **5. Financial Matters**

a.) Renewal of Property, Liability, and Workers' Compensation Insurance

b.) State Budget Update(s)

## **6. Administrative Matters (7:44pm)**

a.) Enrollment Update(s)

b.) Approval of Contracts for Returning Employees (For Approval)

*Move to motion made by:* Brie Johnson

*Second motion made by:* Caroline Mones

*Motion passed:* Yes

*Anyone abstained:* none

c.) Staffing Update(s)

c.) Welcoming staff and students back

## **7. Executive Session (8:00 pm)**

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

*Move to motion made by:* Fred Shilmover

*Second motion made by:* Eduardo Haynes

*Motion passed:* Yes

*Anyone abstained:* none

## **8. Resumed Open Session and Vote as Needed (8:16 pm)**

Motion to return to open session

*Move to motion made by:* Fred Shilmover

*Second motion made by:* Caroline Mones  
*Motion passed:* Yes  
*Anyone abstained:* none

Motion to approve hiring of Crystal Moore (Upper School Biology) and Steven Thomas (Middle School Physical Education)

*Move to motion made by:* Fred Shilmover  
*Second motion made by:* Eduardo Haynes  
*Motion passed:* Yes  
*Anyone abstained:* none

**9. Motion to adjourn (8: pm)**

*Move to motion made by:* Fred Shilmover  
*Second motion made by:* Caroline Mones  
*Motion passed:* Yes  
*Anyone abstained:* none