

MARGATE CITY SCHOOL DISTRICT

BOARD OF EDUCATION MEETING

AGENDA

October 11, 2023

6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Notice of Appointment of Board Members to the Board: Mr. Nicholas Palmisano was appointed as a Member of the Margate City Board of Education which will expire on May 16, 2025 by Mayor Michael Collins, pending completion of criminal history check and appointee's attestation he has not been convicted of any disqualifying crime pursuant to N.J.S.A. Mr. Palmisano will be sworn in at the November 2023 Board of Education Regular Session Meeting.
6. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 8/30/2023

Ross School	
Pre K (1/2 day)	3
Kindergarten	34
Grade 1	39
Grade 2	32
Grade 3	37
Grade 4	39
Sub-total	184
Tighe School	
Grade 5	29
Grade 6	45
Grade 7	25
Grade 8	33
Sub-total	132
*Total Enrollment	316

Enrollment as of 9/29/2023

Ross School	
Pre K (1/2 day)	3
Kindergarten	34
Grade 1	39
Grade 2	32
Grade 3	37
Grade 4	39
Sub-total	184
Tighe School	
Grade 5	29
Grade 6	45
Grade 7	25
Grade 8	34
Sub-total	133
*Total Enrollment	317

***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

William H. Ross	14
Eugene A. Tighe	<u>13</u>
Total	27

Tuition Students:

William H. Ross	8
Eugene A. Tighe	3

ACHS (Margate)	32
OCHS (Choice)	68
MRHS (Choice)	<u>12</u>

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars .
3. Review fire drill and security drill report.
4. Review fall bus evacuation drill reports
5. Report on Anti-Bullying Bill of Rights self assessments for Tighe and Ross – Ryan Gaskill.
6. Report on results from NJSLA (New Jersey Student Learning Assessment) 2023, DLM (Dynamic Learning Maps) 2023 and ACCESS (English Language Assessment) 2023 – Audrey Becker
7. Review and share updated district curriculum plans for Comprehensive Health and Physical Education, Career Readiness, Life Literacies and Key Skills, Visual and Media Arts Curriculum, Amistad Curriculum, and LGBTQ and Disabilities Inclusive Curriculum
8. Review and share the District Performance Review (DPR) self-assessment committee file and declaration page for state monitoring this year (QSAC)

C. Communications

D. District Committee Reports

8. MEF Update

9. MEA Report

10. General Board Discussion

11. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

1) Approve payout of \$125 per day for unused sick days as per the Collective Bargaining Agreement between the Margate Board of Education and the Margate Education Association, maximum 200 days payable in one payment in July 2024.

- Deborah Sterling 118.5 sick days x \$125 = \$ 14,812.50

2) Approve to hire Lorraine Mascino as a Substitute, pending completion of paperwork.

3) Approve Jaime Bean to work an additional 30 hours as needed to participate in school professional development and attend meetings outside her part time schedule from August 31, 2023 through June 30, 2023. Costs: 30 hours x \$54 = \$1,620.

4) Approve a Medical Leave for Holly Ferry from 11/9/2023 to 11/28/2023.

5) Approve Christina Campbell to act as a substitute Lucky Kids Director for any days Jennifer Michener is unavailable at a daily rate of 3 x \$54 = \$162.

6) Approve Sofia Bechtel as a Lucky Kids Aide, pending completion of paperwork.

7) Approve the following job descriptions:

- School Psychologist
- Social Worker

8) Approve Grant Wiesenthal to drive all school vehicles.

B. Instructional Support/Activities

1) Approve Bocca fundraising days for the Tighe School Musical on various nights between October 2023 and February 2024.

2) Approve Stephanie Eidt (Patterson) to run a Babysitter's Club during lunch during the 2023-24 school year. Costs: \$8 per CPR certification x 24 students + \$192.

3) Approve the Ross Choir to perform at the Longport Library on December 8, 2023 at 6:30pm. Staff: Lindsey Evans.

C. Field Trips

1) Approve the Singsations Trip to Dorney Park and Wildwater Kingdom on May 29, 2024 from 7am to 9:30pm. Staff: Deb Roland, Chelsi Crompton and Dr. Jacque Jones. Costs: Transportation 2 buses \$3600. Student part ticket w/meal \$65 each and Substitutes as needed \$250. Total \$ October 17, 2023.

2) Approve the Singsations to perform at the Margate City Bloom Pavilion Holiday Luncheon on December 13, 2023. Staff: Deb Roland and Dr. Jacque Jones Costs: Substitute if needed.

- 3) Approve Lora Blanco and Anita Grimley to take 10-15 students to the Pinelands Institute at Whitesbog Village on October 17, 2023. Staff: Lora Blanco, Anita Grimley and 1 Ed assistant TBD. Costs: Admission \$240 + 3 substitutes x 125 =375. Total \$615.
- 4) Approve the 7th grade trip to Stockton University to see the Nutcracker on December 8, 2023 from 10:30 a.m.-1:30 p.m. Staff: Deb Roland, Ryan Gaskill and 1 staff TBD Costs: Tickets: \$12 x 28 = \$336 plus 2 substitutes +\$250 and Substitute bus driver \$20 x 4 approx= \$ 80 Total \$666.

D. Facilities/PAC

- 1) Approve the rental of the PAC facility to the Margate Public Library for the Bay Atlantic Symphony Performance on Sunday, December 31, 2023 at an estimated rate of \$2280.00 pending receipt of insurance waiver. Rental cost for the facility is waived.
- 2) Approve the following staff for the PAC for the 2023-2024 school year:
 - Debbie Roland –Theater Site Manager for \$50 an hour
 - Beth Ann Hall – Lighting Designer/Engineer for \$40 an hour
 - Doug Pendleton – Audio Designer/Engineer for \$40 an hour
 - Chelsi Crompton – Audio Designer/Engineer or Lighting Designer/Engineer for \$40 an hour
- 3) Approve the National Junior Honor Society Induction on November 2, 2023 at 7pm in the PAC.

E. Workshop

- 1) Approve Deb Roland to attend the NJMEA Conference at the Sheraton in Atlantic City from February 22 to 24, 2024. Costs: NJMEA membership \$133 + Conference \$195 = \$328, Substitute and Travel/parking.
- 2) Approve Tina Baronowitz to attend the IXL workshop on October 19, 2023 in Glassboro. Costs: Workshop \$95 +mileage and Substitute.
- 3) Approve Audrey Becker and Melina Skwarek to attend QSAC training on October 4, 2023 from 10am-2pm at ETTC. Cost: Travel only.
- 4) Approve Nicolette Harden to attend two professional development workshops at Stockton SRI & ETTC; Best Practices in School-Age Stuttering Assessment and Treatment on November 17, 2023 and Evidence-based Practices for Speech Sound Disorders on December 8, 2023 from 9:00 a.m.- 3:00 p.m. Costs: 14 ETTC Hours or \$178.00 x 2 =\$356.00 Travel .
- 5) Approve Matt Burton to attend Ocean County Fire Academy for PEOSH/NJADP – Indoor Air Quality Training on December 1, 2023 from 8am to 12:30pm.
- 6) Approve Matt Burton to attend Ocean County Fire Academy for IPM Coordinators on December 15, 2023 from 8am to 12:30pm.
- 7) Approve Barbara Farrell to attend Exploring 2020 NJ Student Learning Standards in Visual and Performing Arts on October 6, 2023. Costs: ETTC hours, Substitute and travel.
- 8) Approve Lindsey Evans to attend the NJ Music Educators Association Conference in Atlantic City on February 22nd to 24th. Costs: Conference\$195 + membership fee \$133 + Substitute for 2 days x \$125= \$250 Total: \$ 578.
- 9) Approve the attendance of Melina Skwarek & Leigh Turner at the three-part Introduction to Payroll online self-paced certification course through NJASBO. Cost: \$550.00 Registration Fee
- 10) Approve Melina Skwarek at the NJ League of Municipalities, Ask RMS - Records Retention, OPRA, and Storage webinar on December 8, 2023, from 10:00 am to 12:00 pm. Cost: \$65.00 Registration Fee.

- 11) Approve the attendance of Leigh Turner at the Pension Webinars for Processing, DCRP, and Employer Role When a Member Retires through the NJ Department of Pensions and Benefits on October 3 & 24, 2023 and November 1 & 28, 2023. Cost: N/A.
- 12) Approve the attendance of Melina Skwarek at the NJASBO Policy Review & Updates workshop at the Westin, Mt. Laurel, on October 31, 2023 from 9:00 am to 1:00 pm. Costs: \$125.00 Registration Fee and Travel.
- 13) Approve the attendance of Melina Skwarek at the NJASBO Food Service workshop at the Westin, Mt. Laurel, on November 16, 2023 from 9:00 am to 1:00 pm. Costs: \$125.00 Registration Fee and Travel.
- 14) Approve the attendance of Melina Skwarek & Leigh Turner at the NJASBO Pension Update workshop at the Westin, Mt. Laurel, on December 19, 2023 from 9:00 am to 1:00 pm. Costs: \$300.00 Registration Fee and Travel.
- 15) Approve the attendance of Melina Skwarek at the NJASBO Preschool Update workshop at the Westin, Mt. Laurel, on January 23, 2024 from 9:00 am to 1:00 pm. Costs: \$125.00 Registration Fee and Travel.
- 16) Approve the attendance of Melina Skwarek & Matt Burton at the NJASBO Facilities Update workshop at the Westin, Mt. Laurel, on February 20, 2024 from 9:00 am to 1:00 pm. Costs: \$300.00 Registration Fee and Travel.
- 17) Approve the attendance of Melina Skwarek at the NJASBO Purchasing Update workshop at the Westin, Mt. Laurel, on March 26, 2024 from 9:00 am to 1:00 pm. Costs: \$125.00 Registration Fee and Travel.
- 18) Approve the attendance of Melina Skwarek at the NJASBO Audit Review workshop at the Westin, Mt. Laurel, on April 16, 2024 from 9:00 am to 1:00 pm. Costs: \$125.00 Registration Fee and Travel.

F. Students

- 1) Notification to the Board of one Tighe student who served one day of Out of School Suspension for discipline reasons in September 2023.

12. Presentation and Approval of Minutes: September 13, 2023 Regular Meeting

13. Report of the Board Secretary: August 2023

a. Financial Reports - August 2023

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of August 31, 2023 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls – \$ 1,397,152.49

d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2022-2023

To:	11-000-270-513-00-00	TRANSPORTATION	<u>\$63,000.00</u>
		TOTAL	\$63,000.00
FROM:	11-000-270-515-00-00	TRANSPORTATION	<u>\$63,000.00</u>
		TOTAL	\$63,000.00

Ratified Budget Transfers for 2023-2024

To:	12-130-100-730-00-00	EAT CHROMEBOXES	<u>\$1,231.45</u>
		TOTAL	\$1,231.45
FROM:	12-120-100-730-00-00	EAT CHROMEBOXES	<u>\$1,231.45</u>
		TOTAL	\$1,231.45

14. Report of Receipts and Disbursements – August 2023

15. Cash Report – August 2023

16. New Business

A) Approve Margate City School District’s participation in the statewide DCF initiative called the New Jersey Statewide Student Support Services Network (NJ4S) to assist in providing mental health and wellness services to students and families.

B) Approve the first reading of the following board polices and regulations:

- 4151.1/4251.1 Personal Illness and Injury/Health and Hardship policy
- 5131.1 Harassment, Intimidation, and Bullying policy
- 5131.1R Harassment, Intimidation, and Bullying regulation
- 5131.5 Vandalism/Violence policy
- 6142.2 English as a Second Language: Bilingual Programs policy

C) Approve the updated Dr. Dominick A. Potena Performing Arts Center facility license agreement

D) Approve the District Comprehensive Health and Physical Education Curriculum for K-8.

E) Approve the District Career Readiness, Life Literacies and Key Skills Curriculum for K-8.

F) Approve the integrated Amistad Curriculum for K-8.

G) Approve the integrated LGBTQ and Disabilities Inclusive Curriculum for grades 6-8.

H) Approve the submission of the DPR self-assessment and signed declaration page for QSAC monitoring

I) Approve District’s Three Year Comprehensive Maintenance Plan (CMP) for the 2022/2023, 2023/2024, 2024/2025 school years.

17. Other Matters

18. Public Comment

19. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;
BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

20. Open Session

21. Adjournment