

Title IX Sexual Harassment Complaint Process

Crandall ISD Board Policy FFH(LOCAL)

• Report of possible sexual harassment is received from a source. Campus Administrator or other staff members notifies Title IX Coordinator.

• Title IX Coordinator determines if allegation meets the definition of Title IX sexual harassment.

• If the allegation could not be classified Title IX sexual harassment, the matter will be referred back to the campus for handling under policy FFH, FFI or the Student Code of Conduct.

• If the allegation would constitute Title IX sexual harassment, the Title IX Coordinator will contact the Complainant to provide required information and offer supportive measure.

• If the Complainant files a formal Title IX complaint or decides to continue with a previously filed formal Title IX complaint, the Title IX Coordinator will:

1. send the required notification to the Complainant and the Respondant
2. assign an Investigator to the complaint.

• Once the Investigator concludes the investigation in accordance with federal regulations, the Investigator will submit the Investigative Report to the Title IX Coordinator, the Complainant and the Respondant. The Complainant and Respondant will have ten days to review documentation that was received and submit a written response prior to the Decision-maker making a determination.

• The Title IX Coordinator will assign a Decision-maker and provide the Decision-maker a copy of the Investigative Report.

• In accordance with federal regulations, the Decision-maker will issue a "Determination of Responsibility" for the alleged sexual harassment.

• Either party can appeal the Determination of Responsibility.

• Once all appeals have been exhausted, and the Determination of Responsibility becomes final, and that the Respondant engaged in Title IX Coordinator will work with the campus to implement appropriate remedies which include discipline under the Student Code of Conduct.