

# SHELDON INDEPENDENT SCHOOL DISTRICT

Donald Ney Administration Building  
11411 C. E. King Parkway  
Houston, TX 77044

Board of Trustees  
Regular Meeting--April 21, 2020

## AGENDA

Meeting Time: 7:00 PM  
The Board of Trustees

Latricia Archie, President

Eileen Palmer, Vice President  
Ken Coleman, Member  
Devora Myles, Member

Angela Cormier, Secretary  
Erika Martinez, Member  
Fred Rivas, Member

1. **Note to Public of Telephone or Video Conferencing:**  
**Pursuant to Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020 to advance the public health goal of limiting face-to-face meetings (also called "social distancing"), this meeting will be conducted via telephone conference or videoconference, which will be audible to the Board and public. The Board President, presiding officer or trustees will not be physically present at one location but a quorum will be required for the meeting.**  
  
**Any member of the public who wishes to address the Board during the Public Comments section or on a particular action agenda item must submit written comments to the following email box [sandramatthieu@sheldonisd.com](mailto:sandramatthieu@sheldonisd.com) no later than 6 p.m. on April 21st. Subject to limitations that may become necessary, your comments will be read to the board prior to action on the agenda item.**
2. Open Meeting - Call to Order
3. Prayer
4. Roll Call
5. Celebrations
  - A. Trustee Coleman's Birthday - April 8th
6. Reports
  - A. Remote Learning
  - B. Meals Update

C. C. E. King High School Senior Events

D. Technology Update

E. Personnel Update

7. New Business

A. Review of Investment Policies of the District

It is recommended that the Investment Policies set forth above and the Investment Officers be approved with a copy to be attached to and become a part of the minutes.

B. Consider General Contractor for the Conversion of C.E. King High School to C.E. King Middle School Project

It is recommended that the Board of Trustees approve Nash Industries as the preferred contractor to perform the reduced Base scope of work and Alternates #4 and 5 for the Conversion of CE King High School to CE King Middle School project at a price not to exceed \$4,272,105.21 as the best value to the District.

Furthermore it is recommended that the Board of Trustees authorize the superintendent or designee authority to approve payments and authorize expenditures which do not alter the contract cost or contract time and with a copy to be attached to and become part of the minutes.

C. Consider General Contractor for the Track and Canopy Addition at the Sheldon Lake Elementary

It is recommended that the Board of Trustees approve Construction Master as the preferred Job Order Contractor to install the additional Canopy and the Track at the Sheldon Lake Elementary at a price not to exceed \$ 223,252.00 as the best value to the District.

Furthermore it is recommended that the Board of Trustees authorize the superintendent or designee authority to approve payments and authorize expenditures which do not alter the contract cost or contract time and with a copy to be attached to and become part of the minutes.

D. Consider Cosmetology Equipment for the Cosmetology program for the CE King High School

It is recommended that the Board of Trustees approve the purchase of cosmetology equipment and the installation of that equipment from Kaemark, as part of a co-operative purchasing group, at a price not to exceed \$ 57,092.00 as the best value to the District.

Furthermore it is recommended that the Board of Trustees authorize the superintendent or designee authority to approve payments and authorize expenditures which do not alter the contract cost or contract time and with a copy to be attached to and become part of the minutes.

8. Board Information

A. Investment Report - March 2020

B. Sheldon ISD - Expenditure & Revenue Report on General Operating Fund (GOF), Child Nutrition, and Debt Service

C. Monthly Bond Projects Update

9. Comments From The Public-Under the Open Records Act, the Board cannot respond to items or comments that are not covered on the agenda; therefore, a Board response will not be made tonight.
10. Adjournment to closed session pursuant to Texas Government Code Section: 551.072 to discuss the purchase, exchange, lease, or value of real property, 551.071, 551.129 Consultation with the District's attorney concerning legal issues and procedural issues related to termination of probationary contract employee and proposed nonrenewal of term contract employee, 551.074 Consider and discuss recommendation to terminate probationary contract of teacher Alexandra Quevedo at the end of the 2019-2020 school year. Consider and discuss recommendation to propose nonrenewal of the term contract of teacher Tovia McNeil at the end of the 2019-2020 school year, or for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee, and 551.076 for considering the deployment, specific occasions for, or implementation of, security personnel or devices.
  - A. Land sale/purchase
  - B. Personnel
  - C. Extra Duty Pay
  - D. Security Devices
  - E. Board Operating Procedures
11. Reconvene to Open Session
12. Action on Closed Session Items
13. Personnel
  - A. District Lead Mentors and Mentors of First Year Teachers – Extra Duty Pay

It is recommended that the teachers in the attached document receive the extra duty pay on May 20, 2020 payroll for the spring semester of service. It is recommended that the attached document become a part of the minutes.
  - B. Personnel Recommendations

It is recommended that the contract recommendations for the 2020-2021 school year be approved as submitted with a copy to be attached to and become part of the minutes.
  - C. Probationary Chapter 21 Contract Recommendations

It is recommended that the contract recommendations for the 2020-2021 school year be approved as submitted with a copy to be attached to and become part of the minutes.
  - D. Probationary NON-Chapter 21 Contract Recommendations

It is recommended that the contract recommendations for the 2020-2021 school

year be approved as submitted with a copy to be attached to and become part of the minutes.

E. Term Chapter 21 Contract Recommendations

It is recommended that the contract recommendations for the 2020-2021 school year be approved as submitted with a copy to be attached to and become part of the minutes.

F. Term NON-Chapter 21 Contract Recommendations

It is recommended that the contract recommendations for the 2020-2021 school year be approved as submitted with a copy to be attached to and become part of the minutes.

G. Personnel Recommendation/Proposed Nonrenewal of Term Contract

It is recommended that the Board approve the Superintendent's recommendation and propose the nonrenewal of the Term Contract of Tovia McNeill, Teacher at Carroll Elementary, at the end of the contract period for specified reasons contained in Board policy DFBB (Local) and authorize the superintendent to carry out such duties as necessary to provide the required notice with a copy to be attached to and become a part of the minutes.

H. Personnel Recommendation/Termination of Probationary Contract

It is recommended that the Board find that it is in the best interest of the District to terminate the Probationary Contract of Alexandra Quevedo, Teacher at Royalwood Elementary, at the end of the contract period and authorize the superintendent to carry out such duties as necessary to provide the required notice with a copy to be attached to and become a part of the minutes.

14. Other Necessary Business

A. Board Workshop - May 5, 2020 at 6:30 p.m.

B. May Regular Board Meeting - May 19, 2019 at 7:00 p.m.

15. Board Suggestions/Recommendations for Future Organizational Information Updates

16. Suggestions for Future Agenda Items

17. Adjournment

18. Reports

---

Closed Session

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

- 551.071 Private consultation with the board's attorney.
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 551.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discussing personnel or to hear complaints against personnel.
  
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
- 551.0821 Deliberating a matter regarding a public school student if personally identifiable information may be revealed.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
- 551.084 Excluding witnesses from a hearing.
- 551.087 Deliberation regarding economic development negotiations.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE OF BOARD MEETING

Notice is hereby given that on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_ the Board of Trustees of the Sheldon Independent School District will hold a Regular meeting at \_\_\_\_ p.m., at the Sheldon ISD Administration Building located at 11411 C. E. King Parkway, Houston, Texas 77044. The subjects to be discussed are listed on this agenda and made a part of this notice.

On this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_ this notice was faxed to news media who have previously requested such notice and a copy was posted on the bulletin board in the School District Administration Building at 1:00 p.m. on said date.