

REQUEST FOR PROPOSALS

The Board of Education of the Mount Vernon City School District, Mount Vernon, New York, popularly known as the Mount Vernon City School District, in accordance with Section 103 of Article 5-A of the General Municipal Law, hereby invites the submission of sealed bids from reputable and qualified contractors for the provision of labor and materials for the following contract with the School District:

**RFP #2023-24-14: SPECIAL EDUCATION AND RELATED SERVICES
FOR AGES PRE-K-21
November 14, 2023 at 11:00 AM**

RFP for the **Special Education and Related Services** Contract will be received until the above stated hour of prevailing time and date at the Office of the Purchasing Department at the Mount Vernon City School District Administration Building located at 165 North Columbus Avenue, Mount Vernon, New York 10553. Specifications and bid forms may be obtained in the Purchasing Office located at 165 North Columbus Avenue, Mount Vernon, New York beginning on **October 30, 2023** Monday through Friday, excluding holidays from 10:00 a.m. to 3:00 p.m.

RFP must be presented on the standard proposal form in the manner designated therein and as required by the Specifications. All proposal must be enclosed in sealed envelopes, which are clearly marked on the outside: **RFP #2023-24-14 For: "Mount Vernon City School District - Special Education and Related Services Contract for ages Pre-K - 21"**. Proposal shall remain firm for a period of forty-five (45) days following the date of the bid opening. No phone, fax or email bids will be accepted. The School District is not responsible for delays occasioned by any delivery service, the internal mail delivery system of the School District or any other means of delivery employed by the Bidder.

The Board of Education reserves the right to waive any informalities in or to reject any or all proposal, or to accept that proposal which, in the Board of Education's judgment, is in the best interest of the School District.

BOARD OF EDUCATION
MOUNT VERNON CITY SCHOOL DISTRICT
Purchasing Office
165 North Columbus Avenue
Mount Vernon, New York 10553