

TINC ROAD ELEMENTARY SCHOOL PARENT HANDBOOK



2023 - 2024

Translated versions on last page.



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A Message from the Principal, Mr. Grilo

Dear Parents and Guardians,
Welcome to Tinc Road Elementary School! Tinc Road is a very exciting place where our highest priority is student learning. Together with our outstanding faculty, staff and our parent community, we strive to create an educational environment conducive to the fulfillment of each individual student's learning potential.

The goal of Tinc Road School is to provide its students with a rich and rewarding learning environment and educational experience that will lead them to develop a life-long love of learning. It is our hope that this student/parent handbook will help you navigate through some of the questions you may have pertaining to our school and that your Tinc Road experiences will be ones that you and your child treasure for a lifetime. Should you have any questions, please feel free to contact the school. We'd be happy to speak or meet with you to address your concerns.

Please visit our website <https://trs.motsd.org/> for school notifications, upcoming events, and information about the fun and exciting programs we have here at Tinc Road.

If you are on social media, please follow [@tincroadschool](#) on Twitter for a glimpse into all that is great about Tinc Road School!

Warmest Regards,
Mark Grilo
Principal



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Contact Information

Main Office- (973) 927-2203

Mr. Mark Grilo, Principal
mark.grilo@motsd.org
(973) 927-2203 x2101

Mrs. Dani Marangon, Instructional Supervisor
dani.marangon@motsd.org
(973) 927-2203 x2102

Mrs. Angela Aaron, Secretary
angela.aaron@motsd.org
(973) 927-2203 x2101

Mrs. Sheila Staszak, Clerical Aide
sheila.staszak@motsd.org
(973) 927-2203 x2102

Mrs. Lisa Barba, School Counselor
lisa.barba@motsd.org
(973)-927-2203 x2306

Mrs. Alina Szast, School Counselor
alina.szast@motsd.org
(973)-927-2203 x2308

Mrs. Liliana Duque-DeJesus, School Nurse, BSN,RN,CSN
liliana.duquedejesus@motsd.org
(973)-927-2203 x2485

Mrs. Melissa Ferrick, School Nurse
melissa.ferrick@mosd.org



Contact Information

[Tinc Road Staff Directory/Emails](#)

[Tinc Road Elementary Website](#)

All Tinc Road and District news, updates and reminders are posted on Twitter! Make sure to follow us so you are informed!

Dr. Bangia @SuptMOTSD

Mr. Grilo @markdgrilo

Mrs. Maragon @Dani_Maragon

School Account @tincroadschool

District Account @MountOliveTSD



Teachers post class updates and photos of their learning throughout the week! Make sure to follow your homeroom teachers as well!

The Tinc Tribune

Our bi-weekly newsletter is emailed via Real-Time on Friday. This newsletter contains all pertinent information regarding school events and important district updates.

If you are not receiving this newsletter, be sure to update your contact information in Real-Time.

[Real Time Support](#)



Contact Information- Support Directory

Communication among administrators, teachers, and parents/guardians is very important.

All questions related to your student or general school questions should be directed to your homeroom teacher. If there is anything they can not answer, they will direct you to the correct staff member. As per District Policy 9200-The teacher will return the parent/guardian's call or respond by email within 36 hours excluding weekends, holidays, and recesses.

For other questions see the flow charts below.

Academic Concerns

Homeroom teacher -> Instructional Supervisor-> Principal

Student Conflicts

Homeroom teacher -> Guidance -> Building Administrator

Registration or Real Time

Main office staff -> Technology Support



District Information



**MOUNT OLIVE
SCHOOL DISTRICT**
"Ready for what comes next"

[Mt. Olive District Website](#)

[Mt. Olive District Calendar](#)

[Mt. Olive District Curriculum on Rubicon](#)

[Mt. Olive District Meal Program](#)

[Right at School- Before & Aftercare Program](#)

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Attendance Policy

Attendance is one of the most powerful predictors of academic achievement and having your student in their seat, ready to learn for the entire school day will benefit them, their classmates, and our whole school community. Please make every effort for your child to be in school, on time every day.

We want to work together to make sure your child has great attendance and can get the most out of their learning opportunities this school year.

Please use the [Pick Up Patrol app](#) to communicate with the school anytime your students will be absent, late or picked up early.

If you need assistance with the app or have questions about your students' attendance, please call the main off.

[MOTSD Parent Attendance Notification for 23-24](#)



Schedules

Tinc Road Regular Schedule

Arrival: 8:30

Dismissal: 3:30

Tinc Road Early Dismissal Schedule

Arrival: 8:30

Dismissal: 12:40

Tinc Road 2-Hour Delayed Opening Schedule

Arrival: 10:30

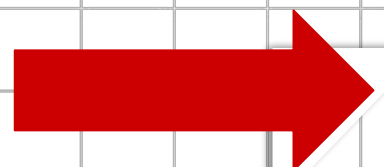
Dismissal: 3:30

Visitors are not permitted in the building without an appointment. Please contact the individual or main office to make an appointment.

If your child is being picked up early from school, please update Pick Up Patrol so the teacher and office can plan accordingly. You must pick up your child no later than 3:00pm, after 3:00 you will be asked to wait in the car line.

[Pick Up Patrol Information](#)

[Mt. Olive School District Calendar](#)



Curriculum

Programs used to support our Curriculum

- **Math:** Envision
- **Language Arts:** Schoolwide Reader's and Writer's Workshop K-5 ; Foundations for Phonics Instruction K-3
- **Science:** Inspire Science
- **Social Studies:** Impact Social Studies
- All grade level curriculum can be found on [Rubicon Atlas](#)

All student online learning platforms can be access by logging into ClassLink with the student's @motsd email address.

- [Class Link - Single Log On](#)



Tinc Road PTO

Tinc Road PTO is a non-profit 501c(3) organization comprised of parents, teachers and staff working together to foster cooperation between home and school in order to provide the best educational opportunities for all children. The PTO relies on donations from the community to provide curriculum enriching programs, teacher grants and low-cost family activities throughout the year.

All parents and guardians who have a student enrolled in Tinc are automatically a member of the PTO. Participation is not required, but highly encouraged. Students love seeing our faces at events and take great pride in knowing the person(s) running the events. It is a lot of fun and extremely rewarding!

The Executive Board is comprised of elected volunteers running the day-to-day operations of the PTO. Each position has its own responsibilities as outlined in the by-laws, but the main function of the board is to act as a liaison between the school officials and the general membership (parents and guardians). The board organizes committees comprised of volunteers to assist with school programs, organize school assemblies, host fundraising and family events, and show support to teachers and staff throughout the year.

We are excited to be able to host in person events this year and have a lot of fun ideas planned. We cannot do any of this without our volunteers. Please join our Facebook group and follow us on Twitter and Instagram to stay informed. Be on the lookout in the Tinc Tribune for opportunities to join us in providing our students with another awesome school year!

As always, we welcome your feedback. Please feel free to reach out with any questions, suggestions, or to let us know how we can provide support. We are in this together!



Tinc Road PTO

2023-2024 Executive Board

Check out the [Tinc PTO Website](#) for updates and calendar of events.

President: Nikki Ottoson
ng.ottoson@gmail.com

Vice-President: Janelle Tricarico

Co-Treasurer: Kathy Lipniskis

Co-Treasurer: Claire Walters

Secretary: Lauren Lock

Communications: Erica Marcinko
communicationstrspto@gmail.com



Academic Support

The Mount Olive School District supports and celebrates all students and is committed to reaching every student at their individual academic level. Small group instruction allows for teachers to meet the different learning styles of each student. Students developed Personalized Learning Plans help to connect teachers, students, and parents with a shared vision of success in both academic and social emotional learning.

Additional Academic Support is provided to identified learners by our Academic Intervention teachers. In conjunction with the homeroom teacher, additional small group or team teaching opportunities are provided to the student.

If students require more intense support they are referred to our Response to Intervention (RTI) team. The team consists of the Academic Intervention teacher, homeroom teacher, School Psychologist, Instructional Supervisor and Guidance Counselor if needed. Together they work with the parents to develop a formal plan to meet the student's individual needs and monitor progress.

If you have concerns about your child's progress, please reach out to your homeroom teacher.



Translated Version

Arabic

Bengali

Chinese

Español

Gujarati

Hindi

Russian

Tamil

Telugu

Turkish

Urdu

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