

30th October, 2023

Dear Parent/Carer,

Re: PTA Meeting

We will be holding a meeting on Wednesday 8th November at 2pm to gauge interest and discuss the formation of a PTA at The Baird Primary Academy.

Please try to attend the meeting If you are interested in becoming a member. If there is sufficient interest to move forward, the Chair, Treasurer and Secretary will be decided at the meeting. People must be nominated and seconded for these positions.

The set-up process and responsibilities of the PTA will then be formalised.

Please access the academy via the main entrance pedestrian gate, the green gates next to the academy entrance will be open for you to access the main hall.

Yours sincerely,



Mrs C Welch
Principal

