

**LOS LUNAS SCHOOLS BOARD OF EDUCATION**  
**REGULAR MEETING**  
**OCTOBER 10, 2024**

**1. CALL TO ORDER**

Ms. Garcia called the Los Lunas Schools Board of Education meeting to order at 6:10 pm. She apologized for being a little late. They were waiting for two individuals, and she was thinking maybe they were stuck in traffic. Either way they were going to move forward.

She welcomed those who were participating in the board meeting in person and those who were watching the board meeting via livestream on YouTube. She asked that anyone addressing the Board to use the microphone at the podium and to be sure to identify themselves for the record. Ms. Garcia added that, as a reminder, the link to the meeting was on the District's webpage, under the Board of Education page. She stated that the streaming would run through the end of the meeting. In the event there was a disruption in the audio portion, she would pause the meeting until it was reestablished. Ms. Garcia stated that they did have an excused absence from Mr. Smith that night, and he would not be attending their meeting.

**LLS BOE Members Present:**

Tina Garcia, President  
P. David Vickers, Vice President  
Bruce Bennett, Secretary  
Eloy Giron, Member

**Board Member Absent:**

Bryan C. Smith, Member

**Administrators Present:**

Dr. Ryan Kettler, Superintendent  
Susan Chavez, Chief Student Services Officer  
Dr. Deborah Elder, Chief Academic Officer  
Andrew Saiz, Chief Personnel Officer  
Sandy Traczyk, Chief Finance Officer  
Mike Good, Dir. of Network Operations  
Michelle Romero, Dir. of Purchasing  
Elena Trodden, Dir. of Language Learning Innovations  
Clair Toledo, Principal, Century High School  
Teri Gough, Principal, Katherine Gallegos Elementary  
Matthew Pendrak, Principal Los Lunas Elementary  
Amy Viramontes, Principal, Peralta Elementary

Monica Rivera, Principal, Tomé Elementary  
Dr. Katherine Trujillo, Asst. Principal, Katherine Gallegos Elementary

**1. CALL TO ORDER (Continued)**

**Others Present:**

Roxie De Santiago, Esq. Walsh/Gallegos  
Approximately 15 additional individuals were in attendance.  
A range of 5 – 9 individuals watched via live streaming.

**2. ANNOUNCEMENT OF MEETING**

Ms. Garcia asked Dr. Kettler to announce the meeting. Dr. Kettler reported the meeting had been announced in accordance with the LLS Open Meetings Resolution, and, was a legally constituted meeting of the Los Lunas Schools Board of Education.

**3. PLEDGE OF ALLEGIANCE**

Andre Souza, a student at Katherine Gallegos Elementary, led the audience in the Pledge.

**4. APPROVAL OF AGENDA**

Ms. Garcia announced that took them to Item #4. APPROVAL OF THE AGENDA. She asked Dr. Kettler if there were any changes or deletions to the agenda. Dr. Kettler announced that he had no changes to the agenda as a whole; however, the Student Representative had not arrived, and while he would like to give him the opportunity to appear. Since they were about 15 minutes since the meeting should've started, he would recommend they move him until a future meeting. Ms. Garcia stated that she knew that they'd tried to reach out to him, and didn't want him to walk in late and then tell him he could go home, but at the same time, if they were not going to hear from him that night, she thought they should remove it from the agenda. A brief discussion ensued during which they wanted to ensure the Student Representative had an opportunity to address the Board, if not at that meeting, at a future one.

**4. APPROVAL OF AGENDA (Continued)**

**Mr. Bennett moved to remove Item #8 A. of the Superintendent's Report per the recommendation of the Superintendent. Ms. Garcia said she had a motion by Bennett to remove Item #8 A. from the agenda.**

Mr. Giron interjected and asked that Item #10 A. i. E. 3900 also be removed. He said that some language had been worked on by Counsel specific to the copyright policy, which was E 3900. Mr. Giron said he knew Mr. Smith had some thoughts on it and he wasn't there, so thought they should wait until he was, and so again he would like to withdraw that item until the next meeting.

A brief discussion ensued regarding the request, during which it was suggested they leave the item on so it could be discussed in order to be able to keep to their schedule, but perhaps wait on the vote until the next meeting when Mr. Smith was there.

**Ms. Garcia called for a second. Mr. Vickers seconded the motion. Ms. Garcia asked if there was any discussion. There being none, Ms. Garcia called for a vote with the following results: Eloy Giron – yes; P. David Vickers – yes; Bruce Bennett – yes; Bryan C. Smith – absent; and Tina Garcia – yes. The motion to approve the agenda passed: 4/0/1 Absent.**

The agenda was passed as presented, with the exception as stated.

**5. PUBLIC COMMENT *(In Accordance with Board Policy B-2150 Public Address to the Board)***

Ms. Garcia asked if there were any requests for public comment. Dr. Kettler responded that no one had asked to address the Board.

**6. APPROVAL OF CONSENT ITEMS (\*Items for Consideration for Consent)**

Ms. Garcia stated that the next item on the agenda was going to be Item #6. APPROVAL OF CONSENT ITEMS. The board members had each previously reviewed and filled out the Consent Sheet. She then called for a motion.

**Mr. Bennett moved, and Mr. Vickers seconded, to approve all of the action items on the Consent Agenda as presented. There being no discussion, Ms. Garcia called for a vote regarding the consent items with the following results: Eloy Giron – yes; Bruce Bennett – yes; P. David Vickers – yes; Bryan C. Smith - absent; and Tina Garcia – yes. Motion regarding the consent items passed: 4/0/1 Absent.**

**7. APPROVAL OF MINUTES: September 26, 2023 Regular Board Meeting\*  
(Approved by Consent)**

## 8. SUPERINTENDENT'S REPORT

### A. Student Representative Report: Bryan Vargas, Century High School

This item was removed from the agenda under Item # 4. Approval of the Agenda.

*(Note: Due to extenuating circumstances, the Student Representative was unable to arrive prior to the start of the meeting. However, he arrived later, and gave his presentation under Item 8. C. kw)*

### B. School Report: Teri Gough , Principal, Katherine Gallegos Elementary

Ms. Gough thanked the board members and Dr. Kettler for the opportunity to speak to them about Katherine Gallegos Elementary. She introduced her new Assistant Principal, Katherine Trujillo, and recognized the KGE family of staff, parents, and students in the audience.

## 8. SUPERINTENDENT'S REPORT (Continued)

### B. School Report: Teri Gough, Principal, Katherine Gallegos Elementary (Continued)

Ms. Gough, along with her Assistant Principal, then gave a PowerPoint Presentation during which they discussed in depth the following areas:

**Every student deserves access to a robust, rigorous, and complete curriculum at their grade level.**

- 90-day Plan Desired Outcome
- PLCs
- Weekly Lesson Plans
- Walk-throughs

**Every student is capable of engaging with grade-level standards and rigorous content and deserves world class instruction and materials to support them.**

- Inclusion and Co-Teaching
- Coaching with the University of Indiana

**Every student deserves to use technology as a tool for learning AND a tool to express their learning in creative ways.**

- Universal Design for Learning (UDL)

- Technology PD

**Every student deserves to have the opportunity to learn in multiple languages, just as their global peers.**

- Pledge in English and Spanish
- Timekettle Translator Earbuds

**Data Story: 2023 LA**

Student Proficiency	3 <sup>rd</sup> Grade	4 <sup>th</sup> Grade	5 <sup>th</sup> Grade	6 <sup>th</sup> Grade
Novice	5%	10%	23%	2%
Nearing Proficiency	34%	29%	31%	40%
Proficient	18%	22%	24%	25%
Advanced	32%	38%	23%	33%

**Data Story: 2023 Math**

Student Proficiency	3 <sup>rd</sup> Grade	4 <sup>th</sup> Grade	5 <sup>th</sup> Grade	6 <sup>th</sup> Grade
Novice	19%	18%	24%	15%
Nearing Proficiency	36%	24%	23%	19%
Proficient	34%	39%	26%	48%
Advanced	11%	19%	27%	18%

**8. SUPERINTENDENT’S REPORT (Continued)**

**B. School Report: Teri Gough , Principal, Katherine Gallegos Elementary (Cont.)**

**Every student deserves to connect the relevance of learning as they explore future career opportunities**

- Beable
- Guest Speakers/Presenters
- Student Mentors

**Every student deserves a classroom experience that acknowledges their integrated cognitive, social, and emotional development.**

- Monthly Assemblies ~ ROARS
- Sensory Room
- Journaling, Art

**Every employee deserves to be supported in staying current in the most effective practices in their field, implementing new initiatives, and perfecting their ability to improve student learning.**

- Number Talk PD
- Amplify on Site Coaching
- Educator Fellows

#### **Family Engagement**

- Parent/Teacher Conferences
- Family Nights
- Communication

#### **Safety and Security**

- Schools Resource Officer (SRO) and New Campus Security Officer (CSO)
- Patrols throughout the day
- Relationship with Local Law Enforcement
- STOPit App

## **8. SUPERINTENDENT’S REPORT (Continued)**

### **B. School Report: Teri Gough , Principal, Katherine Gallegos Elementary (Cont.)**

Discussion ensued regarding the presentation including ear buds used for translation and how that worked, security coverage and the difference between a School Resource Officer and Campus Security, as well as, the Fellows Program, and its benefits to both the Fellow and the District.

Ms. Gough and Ms. Trujillo were both welcomed to their new positions, and they, along with the staff, were commended for their hard work and dedication.

### **C. Other Comments**

*(See #8. A. Student Representative Report: Bryan Vargas, Century High School)*

Dr. Kettler introduced the Student Representative for the evening, Bryan Vargas, from Century High School. Bryan thanked the members of the Board and Superintendent Dr.

Kettler for the opportunity given to him to come out and be able to tell them more about Century High School. He then gave them the following report on CHS.

Bryan said he was there to share some new things and things going on at his school. On Thursday, September 14, 2023, they had a new test called “Horizons.” This was the first year they’d tried it out to see how it was and they were excited that Horizons was like the SAT.

They also had a lot of students enrolled, including himself, into one or more dual credit classes. Those classes had helped many students that were falling behind catch up on their credits, so they would be able to graduate on time, or even earlier, and get their college credits.

On Tuesday, September 12<sup>th</sup>, and Wednesday, September 13<sup>th</sup>, they’d had a Parents’ Night Dinner. This brought the families and teachers together with the teachers being able to help out the parents if they had any questions, or, if they didn’t have any, just so they could get to know each other better. On Thursday, September 14<sup>th</sup>, and Friday, September 15<sup>th</sup>, they’d had a Parents’ Breakfast.

**8. SUPERINTENDENT’S REPORT (Continued)**

**C. Other Comments (Continued)**

**Student Representative Report: Bryan Vargas, Century High School (Continued)**

At Century High School, they had started “*New Mexico Out Of School Time*” (NMOST). That gave students the chance to do some fun activities after school. Some of those activities included: “*Dungeon and Dragons*”, “*It’s Only Fabric*”, which was a class for sewing and embroidering, “*Make It and Take It*” which they’d used in their innovation lab to create their own designs, and, they were going to start a STEM/Robotics class. With all of this, the students must be tutored before they could have fun.

Bryan stated that they’d had a big increase in students playing sports at Los Lunas and Valencia. They had students participating in cheer, dance, football, and baseball.

Century High School and the District- wide Credit Recovery Classes had reached a grand total of nearly 300 Edgenuity Classes that had been completed already in this first semester.

Also one of their outdoor classes got the opportunity to build “Hornos” aka ovens. It was a cool experience because it showed them teamwork, communication, and skills they could use in the future. He added that they planned to have a fall festival for all their students later this month using this area of campus.

Discussion ensued regarding Bryan’s report during which the board members were give more information on the auto repairs classes, including the types of vehicles available to work on, which did not currently include electric cars, the innovation labs, their 3-D printers, and Bryan’s future career plans.

Bryan was commended for his report, as well as, for returning to school and obtaining thirteen credits in one semester. Bryan was further commended for his dedication to his career plan, his accomplishments, as well as, his future career plans. Bryan was wished the best in his future, and told they were very proud of him and his accomplishments.

**8. SUPERINTENDENT’S REPORT (Continued)**

**C. Other Comments (Continued)**

Dr, Kettler stated that in a few weeks, he would give a more formal presentation concerning his first 100 days through the quarterly reports they had talked about. That evening, he briefly wanted to report that school interviews were nearly completed, and he had two more to finish them up. As he’d visited the schools, Dr. Kettler said he could see the many great things that were presented to the Board at every board meeting. The staff and students were doing an amazing job each-and-every day - from Pre-K all the way to 12<sup>th</sup> grade.

Dr. Kettler stated that he had begun meeting with directors, starting with the innovations directors, under Dr. Elder. He hoped to finish up the meetings with directors in the next week or two. He was then planning to send a survey to all staff or employees, as well as, the community, by the end October. The information that he was gaining from the interviews, was gathered from a specific set of questions. From there, he would be attending a staff meeting at the schools, to meet with the staff. He was also hoping to be able to hold a couple of in person community event meetings – on both the east and west side, and possibly one online.



Dr. Kettler stated that there was still a lot of work to be done. There were still a lot of meetings to be held, but felt they were making progress, both with his 10-day plan and getting to visit more of the district and community.

Discussion ensued during which the board members individually commended Dr. Kettler for going to the schools and meeting people, as well as, sending out a survey, and his plan to hold two community events – one on each side.

Dr. Kettler was asked if he would be sharing the survey results or if it was for his use. He replied that he would be presenting the information during his quarterly presentation, or the next one in January.

Ms. Garcia announced that the items in the Superintendent's Report was for information only; no action was needed or warranted at that time.

Ms. Garcia announced that would take them to Item # 10, the Discussion and Action to Amend Policies. However, before that, she knew that there were some students that my need to step out. She then called for a five-minute break, to the let the people who needed to step out to able to do so.

## **BREAK**

Ms. Garcia called for a Break at 6:47 pm to allow those who needed to leave the opportunity to do so.

## **REGULAR MEETING**

The meeting was called back into Regular Session at 6:51 pm.

### **9. FINANCE ITEMS: Needed before October 24th Meeting\***

- A. Approval of Award Recommendation Peralta Elementary School Construction; RFP 2024-002-MR (Approved by Consent)**
- B. Approval of MOU: Between Town of Peralta and Los Lunas Schools for Temporary Land Use (Approved by Consent)**

Ms. Garcia stated that took them to Item # 10 DISCUSSION AND ACTION TO AMEND POLICIES. She noted that their first one up was Section E. Support Services. The policies were discussed originally at the September 12<sup>th</sup> Board Meeting, and they were back up for discussion that night. Discussion ensued and clarification given that the policies would be for discussion with approval to be discussed at the next

meeting.

**10. DISCUSSION AND ACTION TO AMEND POLICIES**

**A. Section E. Support Services (As Discussed at the September 12, 2023 Board Meeting)**

**i. E. 3900**

She said they would start with Item #10 A i., which was Section E 3900, and turned it over to Dr. Kettler.

Dr. Kettler stated that they had quite a bit of policy to go through that evening, and, for efficiency, he hoped that the Board had the opportunity to review the policies and recommended changes. To that end he would give brief overviews of the changes.

**10. DISCUSSION AND ACTION TO AMEND POLICIES**

**A. Section E. Support Services (As Discussed at the September 12, 2023 Board Meeting)**

**i. E. 3900**

Dr. Kettler stated that Section E was originally discussed the two outstanding policies they had been waiting on were 3900 and 4250, so he would like to call Board Counsel, Ms. De Santiago, to the podium for a review of the two policies to discuss the legal background on the two policies.

Ms. DeSantiago explained that first of all, the policy itself, as it came from NMSBA, had some outdated references to technology and needed to be brought up-to-date. She then discussed the changes she recommended that included: deleting language from the bottom of Page 3, then from 'Fair use' all the way to the very end... To the next to last page at the very bottom says 'Violations', all of that material in between would come out. The process she'd used was to make the policy more general, as technology was constantly changing, and had deleted portions that were specific, again, many of which were no longer in use.

Ms. De Santiago stated that she recognized Mr. Smith had comments to make and she was not sure which, if any, had to do with the changes she'd suggested. It was discussed that the updated policy suggestions would be emailed to Mr. Smith since he wasn't in attendance at the meeting to see the changes she'd provided the board members at the meeting.

Discussion ensued during which they talked about other changes suggested to be made to the

policy, inclusive of noting that the District had a registered trademark, as well as, abiding by copyright laws.

**10. DISCUSSION AND ACTION TO AMEND POLICIES (Continued)**

**A. Section E. Support Services (As Discussed at the September 12, 2023 Board Meeting)**

**i. E. 3900**

The board members agreed that because there were significant changes being discussed to all the policies that evening, they should repost all of the policies discussed that evening so the staff and the community had access to them.

Further discussion ensued regarding the need to make the changes easier to read, more consistent, and making it easier to follow and track the changes by changing the color of the font; specifically, blue would be used to identify ‘new language’, and red strike out would be used to designate language to be removed.

A brief discussion ensued regarding as to when the policies would be brought back for further review, discussion, and approval, which included adding additional meeting dates if necessary to keep to the timeframe the Board had set for themselves to finish up the policy review by the end of December.

**ii. E. 4250**

Dr. Kettler said that they had received an updated version of the policy that afternoon so he would pass it on to Ms. De Santiago to discuss her recommendations.

Ms. De Santiago stated that she had printed a version of it for them so they could see the changes. She explained that she had worked with Mike Good to compare the District’s former policy and the one suggested by policy services. She felt the District’s policy was much better. Further, they had suggested some additional changes to be included in the new policy to reflect the District’s current use, inclusive of records retention. The IT Department did backups so the retention piece was done through them.

**10. DISCUSSION AND ACTION TO AMEND POLICIES (Continued)**

**A. Section E. Support Services (As Discussed at the September 12, 2023 Board Meeting)**

**ii. E. 4250**

Discussion ensued as to how that related to text messages that had to be saved and deleted, and what was required to be preserved. She noted that it was a gray area in the courts. A person could be asked to retain the messages, and it was up to the individual to do so. If there were none, Ms. De Santiago noted if it was part of a discovery request, a subpoena to the carrier company could determine if a message was sent but not what the message was. She also discussed the consequences if not produced if it existed. Further discussion ensued regarding current retention timeframes, including retention default settings on cell phones.

It was noted that the timeframe retention that was imposed on district-issued cell phones was something that fell under the Superintendent to determine.

In answer to his inquiry regarding getting calls and messages for other people who had the number previously, Mr. Vickers was told that carriers had a finite number of phone numbers to issue. The phones provided were new, and did not include previous phone contacts or information from the person who had the phone before.

Discussion ensued regarding retention of records on personal phones, which included that if business of the District was conducted on personal devices, they could be requested as part of IPRA's and cautioned against the use of them for school business.

**B. Section G. Personnel**

Dr. Kettler stated that they'd had the first reading of Section G. There were three specific policies that had been recommended for counsel to review: G 3100, G 6100, and G 9100.

With those exceptions, he recommended that Section G be approved.

**10. DISCUSSION AND ACTION TO AMEND POLICIES (Continued)**

**B. Section G. Personnel (Continued)**

He then discussed the following policies:

G 3100 Professional/Support Staff - Voluntary Transfer of Accrued Annual or Sick Leave; to review staff recommended a complete rewrite of this policy which they believed was in compliance with the law.

G-6100 Discipline, Suspension, Termination, and Discharge of Professional Staff Members and G—9300 Discus Discipline, Suspension, Termination, and Discharge of Support Staff Members; they did not like the language titled “Minor Discipline”: in those two personnel policies. The language used in the policy did not reflect the progressive discipline LLS followed and therefore the language in the policy should be changed. If language needed to be added to address non-bargaining unit employees Under section G-6100 and G-9300 with regards to discipline then his recommendation would be to add such language.

Ms. De Santiago, led discussion regarding the policy and that the Collective Bargaining language was consistent for everyone. She apologized for not getting the changes she suggested until late that afternoon, and suggested that they be posted on the web for people to able to reviews until the next meeting.

Dr. Kettler interjected and said that if the Board was comfortable, he recommended that they approve the remainder of Section G except for G 3100, G 6100, and G 9100.

**Mr. Giron moved that they approve section G personnel policy with the exception of section 3100, section 6100 and section 9300, and defer the other to a later meeting.**

Ms. De Santiago interjected and stated that in fairness to Dr. Kettler, she had looked at more than those three policies, and had handed them to them. She didn’t think it was fair to Dr. Kettler or the Board that she did not mention those revisions before, which they now had in front of them. She noted that she had made some potential recommendations to other sections.

**10. DISCUSSION AND ACTION TO AMEND POLICIES (Continued)**

**B. Section G. Personnel (Continued)**

Ms. De Santiago added that they would not have been posted, and again offered her apologies to Dr. Kettler, as she knew he told her to look at those three specifically. She had looked at all of them as a general overall to see all of the changes. She noted that the ones that they had printed and that were in their packet right then, had her recommendations in green, and they could see that there were more than those three policies. In fairness to each of them and to Dr. Kettler, she realized that they had a motion pending, but before somebody gave a second to it or before they had a vote and discussion of that.

Discussion ensued regarding her comments, including, that she had been asked to look at three policies, but had looked at the others, and provided additional recommendations. They could reject all the remaining recommendations she'd sent in and not review them and approve them without. If they did so she would simply say, if they wanted to do that, their motion should be to approve them without her recommendations at this point because they had not been reviewed.

Further discussion ensued on the length of the policies, the lack of response from Mr. Kennedy, the need to allow time for the public to view the recommendations, and how to proceed.

Mr. Giron withdrew his motion.

- C. NMSBA Policy Advisory Updates from 22-23 Legislative Session**
  - i. Section A. Foundations and Basic Commitments**
  - ii. Section B. School Board Governance and Operations**
  - iii. Section E. Support Services**
  - iv. Section J. Students**

Ms. Garcia stated there were four items the NMSBA sent them that were passed by the legislature during last year. Part of the service that they received from NSMBA was to let them know what the policies were.

## **10. DISCUSSION AND ACTION TO AMEND POLICIES (Continued)**

- C. NMSBA Policy Advisory Updates from 22-23 Legislative Session**
  - i. Section A. Foundations and Basic Commitments**
  - ii. Section B. School Board Governance and Operations**
  - iii. Section E. Support Services**
  - iv. Section J. Students**

Dr. Kettler reported that they had adopted several statutory amendments, warranting the consideration of the following new or amendment local school board policies.

New Policy – A-0350 Nondiscrimination Related to Reproductive or Gender Affirming Health Care – HB 7 added sections to Chapter 24 NMSA 1978 the effect of which was to

prohibit public bodies (including school districts) from discriminating against persons based on the use or non-use of reproductive or gender-affirming care. It was a new policy used to comply with statutory amendments.

New Policy – A- 0400 Human Rights Act Protection Gender or Gender Identity; HB 207 made changes to the Human Rights Act. (NMSA 1978 Sections 28-1-1 et seq.) to add government agencies, including school districts) among those who could not discriminate against a person based on a wide variety of personal characteristics including gender identity and gender. Again, it was a new policy issued to comply with the statutory amendments.

New Policy B-005 (B) School Board Elections/Holidays. HB 4 made numerous updates and changes to the election code, including making every general and local election a school holiday. The provisions of that were effective January 1, 2024. It, like the previous two policies, were new policies issued with the statutory amendments.

Existing Policy E - 3100, (EF) Food Services; SB 4 changed the name of the original act to the Healthy Hunger-Free Students' Bill of Rights Act and amended the act to ensure free, healthy, school meals for all students and prescribed the duties of a school districts and the public education department. The corresponding regulation was updated accordingly. Again, that was an amended policy issue to comply with statutory amendments.

## **10. DISCUSSION AND ACTION TO AMEND POLICIES (Continued)**

### **C. NMSBA Policy Advisory Updates from 22-23 Legislative Session**

- i. Section A. Foundations and Basic Commitments**
- ii. Section B. School Board Governance and Operations**
- iii. Section E. Support Services**
- iv. Section J. Students**

Existing Policy – J - 1050, Open Enrollment, SB 120 clarified provisions for military families who anticipated moving to any attendance area and allowed a student to enroll in schools in that attendance area prior to establishing a residence. That was an amended policy issued to comply with statutory amendments.

Discussion ensued, with input from legal counsel, regarding the polices including whether they had to go through three readings, as well as,, clarification of state statutes and that the

policies were separate, and content of the policy, that included parent input. Dr. Kettler explained that the policies would be going into the NMSBA handbook as previously approved by the Board, and if changes were made, would only be reflected in our district's policy handbook.

**Mr. Vickers moved to defer the policies to November so that parents and families could have an opportunity to review them especially because they'd had a board member missing.**

Legal counsel led discussion during which she explained that the board members did not have the authority to change anything within the statute but she believed that he was asking for modifying language in the policy in a way reflected LLS. She further explained that the number of readings wasn't an issue, it was when the Board was ready to act on it.

Ms. Garcia asked if Mr. Vickers wanted his motion to remain. Upon his confirmation, she called for a second. There being none, and no further motions offered, she moved on to the next section.

## **10. DISCUSSION AND ACTION TO AMEND POLICIES**

**(Continued)**

### **D. Section H. Negotiations**

Dr. Kettler explained that this section from the policy service was a blank session. He added language to be very general to include following the collective bargaining unit.

### **E. Section I. Instructional Program**

All policies in this section need corresponding regulation. He then reviewed the staff's recommended changes and noted there were no recommended changes submitted from the community. He referred them to the table of changes he'd submitted as part of their packet that included:

I-0200 School Day Delete bullets, replace with "1040 instructional hours as defined by NM PED" Update reference

I-1250 Basic Instructional Program Bullet 1: Daily instruction to ensure all NM PED standards are taught each school year in ELA, math, and science Sub bullets 1 & 2, combine into "Fine arts", Sub bullet 3, delete "a language other than English" Bullet 2: Daily instruction to ensure all NM PED standards are taught each school year in ELA; Bullet 3: Daily instruction to ensure all NM PED standards are taught each school year in math; Remove Bullet 4 Replace high school section with graduation requirements

I-2400 Special Instructional Programs & Accommodations for Disabled students Change title to "Student With Disabilities"



I-2500\*At risk/ Disadvantaged SAT Change the 9-18 weeks to “This process cannot delay an evaluation for a student.”

Change “promotion” to “double promotion” “Double promotion and retention are mandatory functions of the Student Assistance Team”

**10. DISCUSSION AND ACTION TO AMEND POLICIES (Continued)**

**E. Section I. Instructional Program**

Last 2 bullets, remove “18 weeks”

Keep broad enough for when guidelines change

I-2550 Programs for Pregnant/Parenting Students  
Delete number of days

I-3000 Homebound Recommend removal since remote learning is now available, therapies would be provided per IEP

\*Will require update to JHD

I-4550 Class size Gen ed ok

Capitalize “Individualized Education Plan”

I-4700 Student schedules and course loads  
Capitalize “Individualized Education Plan”

I-5250 Instructional Resources and Materials 5th paragraph, delete last sentence, replace with “Materials that are available digitally will be accessible to parents.”

Delete last paragraph

I-6500 Field Trips Remove “and shall be limited to a distance of not more than \_\_\_ miles away from the school.”

Needs regulations

I-6700 Grading/Assessment Systems  
Remove timeline, replace with “grading period”

I-6800 Report Cards/Progress Reports Capitalize IEP

I-6950 Grade Adjustments Change “records custodian” to “school administration”

I-7100 Class ranking/ GPA  
First bullet, replace “...first semester of the ninth grade” with “the first courses completed for high school credit.”

**10. DISCUSSION AND ACTION TO AMEND POLICIES (Continued)**

## **E. Section I. Instructional Program**

### **I-7350 Graduation Requirements**

4 units English

4 units Math (one unit equal to or greater than Algebra II)

3 units Science

-Must include 2 lab sciences

3.5 units Social Studies

-.5 Economics

-.5 Government

-1 U.S. History

-1 World History

-.5 New Mexico History

.5 unit Health

1 unit Physical Education

Substitution of P.E. requirement for Marching Band & JROTC:

#### **7.24 MARCHING BAND, JROTC, AND NMAA – SANCTIONED INTERSCHOLASTIC SPORTS (SUBSTITUTE CREDIT)**

Commencing with the 2021-22 school year, the Los Lunas Board of Education, approves participation in activities and programs related to high school marching band activities related to high school marching band, Junior Reserve Officers' Training Corps (JROTC), or interscholastic sports sanctioned by the New Mexico Activities Association during the school day, as part of the School District curriculum and that credit shall be awarded for satisfactory achievement in such program counted toward fulfillment of the required physical education unit for graduation from high school in the Los Lunas School District.

8 units Electives (including 1 unit career cluster, workplace readiness, or language other than English)

Total Credits: 24

One of the above courses must be Pre-AP, AP, Dual Credit or Distance Learning Add seal of bilingual/biliteracy

I-7351 State of New Mexico Diploma of Excellence State Seal of Bilingualism-Biliteracy (ADDITIONAL POLICY FOR LLS, PREVIOUSLY PASSED BY THE BOARD)

## **10. DISCUSSION AND ACTION TO AMEND POLICIES**

**(Continued)**

## **E. Section I. Instructional Program**

### **I-7750 Use and Dissemination of Test Results**

Eliminate last paragraph, replace with, “parents must be provided with interim and state test result reports at the parent/teacher conference immediately following test administration”

I-8350 Flag Displays

Change to Governor’s orders

Dr. Kettler then reviewed the purpose and requirements to receive the State of New Mexico Diploma of Excellence State Seal of Bilingualism-Biliteracy

**F. Section L. Education Agency Relations**

No changes were recommended.

Discussion ensued regarding the policies that would be updated with the revisions discussed, being reposted. It was noted that the policies would be color-coded to include blue for new language, and red strike out for language to be deleted.

**11. WORK PLAN FOR POLICY REVIEW IN NOVEMBER: Sections J. Students & K. School-Community Relations**

Dr. Kettler reported that the next two sessions to be discussed would be Section J. Students & Section K. School-Community Relations. He added that the polices were available on the District web page for the staff/community to offer input.

A brief discussion ensued regarding the upcoming meetings and policy review, inclusive of the policies that had been discussed that evening. It was noted that there was a lot of work to do with just two meetings scheduled to finish up the policy schedule the Board had set for themselves, and the board members were reminded to please review the policies prior to the meeting (s). If needed, other meetings could be scheduled.

Ms. Garcia noted that Item #11 was for information only; no action was needed or warranted.

**12. NEW BUSINESS: Board Member Requests for Topics for Upcoming Board Work Sessions and/or Board Meetings**

Ms. Garcia noted that this item was for items board members would like to see on upcoming meetings or work sessions. She asked the board members if they had anything they’d like to be added. There being none, Ms. Garcia told the board members to let her know if they had other topics as soon as possible.

**13. ANNOUNCEMENT OF MEETINGS**

Ms. Garcia stated that took them to Item # 13. ANNOUNCEMENT OF MEETINGS. She added that, as allowed by the NM Open Meetings Act and the District’s Open Meetings Resolution, on occasion, a quorum of the board members would attend the same function, including those held at school sites, as well as, sports functions, conferences, workshops, and trainings, including site activities and ceremonies.

She added that board members would refrain from discussing and/or acting on LLS Board issues in those settings. In addition, only official meetings were published, and if other meetings were scheduled, they would be announced in accordance with the Open Meetings Act. Ms. Garcia then announced the following meetings:

- October 11, 2023 NMSBA Region IV Fall Meeting 5:30 – 8:30 pm Hosted  
by APS: Berna Facio Professional Development Center 3315  
Louisiana Blvd NE, Albuquerque, NM 87110 (*Quorum in Attendance*)
- October 17, 2023 Finance Committee Meeting 3:00 pm  
CO Board Room
- October 17, 2023 Audit Committee Meeting 4:00 pm CO Board Room  
(*Attendance by Invitation Only*)
- October 24, 2023 Board Work Session 4:00 – 5:00 pm CO  
Board Room Topics: Discussion of Quarterly Report on Superintendent’s 100-Day Plan,  
Goals, and Evaluation Plan Discussion Only – No Action Will Be Taken

**13. ANNOUNCEMENT OF MEETINGS (Continued)**

- October 24, 2023 Closed Executive Session 5:00 pm CO Conference Room Closed  
Executive Session Regarding Limited Personnel: Specifically, Discussion Regarding  
Addendum to Superintendent’s Contract {Pursuant to 10-15-1 H (2) of the NM  
Open Meetings Act} (*Quorum in Attendance*)
- October 24, 2023 Regular Board Meeting 6:00 pm CO Board Room

**14. ADJOURNMENT**

Ms. Garcia stated that brought them to Item # 14. ADJOURNMENT. She then called for a motion to adjourn the meeting. She asked the board members to remain after the board meeting in case they were any documents that needed to be signed.

**Mr. Bennett moved, and Mr. Giron seconded, to adjourn the meeting. There being no discussion, Ms. Garcia called for a vote with the following results: Bruce Bennett – yes; Eloy**

**Giron – yes; Bryan C. Smith – absent; P. David Vickers – yes; and Tina Garcia – yes. Motion to adjourn the meeting passed: 4/0/1 absent.**

The meeting was adjourned at 8:30 pm.

**Approved this 24<sup>th</sup> day of October 2023.**

**Tina Garcia, Board President**

**Bruce Bennett, Board Secretary**

ksw