



Transportation Services Bus Stop Review Request

This form is used to identify necessary information in order to review whether a bus stop needs to be changed, added or deleted. Please complete the following information for Bus Stop Review consideration. Written request must be submitted to the Transportation Office at least ten (10) school days prior to the desired date change to allow time for the proposed change to be reviewed. Form should be sent to the attention of: Lisa Book, Director of Transportation Services-Chelsea School District- 14138 E Old US 12-Chelsea, Mi. 48118 (734)-433-2274 Office – (734)-433-2217 Fax

Address / Location of Proposed Bus Stop:

Name/Grade of students at current Bus Stop:

Current Bus # _____ P/U Time: _____ Drop Off Time: _____

Permanent Change Request: yes / no

Temporary Change Requested: Start Date: _____ End Date: _____

Briefly describe what change is being requested:

Briefly describe the reason for this review:

Name of Requestor: _____ Phone Number: _____