

## October PTO Meeting

10-16-2023



### Attendees:

Jen Davenport, Sarah Ruffing, Chelsea Myers, Sabrina Vaughn, Nicole Strait, Nathania Dallas  
Teresa Hartzell, Sara Fox, Malinda Quinn, Beth Hein, Lindsey Tauscher, Chloe Brumbaugh, Mindy Trick, Kristine Happy,  
Mandy Davis

Zoom is being offered for PTO meetings!

We cannot post the zoom link on Facebook as our page is public; reach out to a PTO board member, message PTO Facebook, or send a note into school (to PTO mailbox) to have your email address added! Zoom link will come from the board in email the day of or weekend before meeting. Zoom app, link, or call in # can be used.

### 2023-2024 PTO Board:

Jen Davenport – President  
Chelsea Myers – Vice-President  
OPEN – Secretary  
Sarah Ruffing – Treasurer

### Mrs. Linder: Principal's Report

#### Past Business:

- **“A Few of My Favorite Things”** – We are working on getting copies out to students; Jen is talking with Jody on how to get specials teachers' forms to students
- **Boonshoft “Museum in Motion”** – Thank you to all parent volunteers and teachers for a wonderful event! Next year we will have to start repeating themes we have used in the past as they only have 3 currently. COSI has ended their travel program. Thoughts? General thoughts kids won't remember items from 3 years ago enough to not do it... and questions they ask vary with age. Revisit next year with feedback. If you know of other organizations to run a Science Day or similar, let Jen Davenport know, but we will book Boonshoft for Fall 2024.
- **KONA ICE** – Sept. 18<sup>th</sup> earned \$109. Our next one will be on Oct. 23<sup>rd</sup> and will be the last one until March. QR code came early, and it will be announced on Facebook.

#### New Business:

- **Board** – Sabrina Vaughn will be stepping down as treasurer effective 10/16/2023 following this meeting. Sarah Ruffing will be taking over the duties as treasurer and will be stepping down as secretary. We are on the search for a new secretary and hope to have one by the next meeting. Email nominations for secretary, and any questions, to Jen Davenport.
- **Picnics** – Picnics is for sale. We will continue our Picnics nights through the sale, and hope to partner with the new owner. The flyer for Picnics nights will go into teacher mailboxes tonight. Nov 1 is our first Picnics fundraiser night.
- **Penny War** – Started on Oct. 9<sup>th</sup>. Already have had great participation! Will end on Oct. 27<sup>th</sup>. Winner will be announced on Monday, Oct. 30<sup>th</sup>. **Needed: 2 volunteers to host “Teacher Jail.”**
- **Santa Shop** – Volunteer signups going out soon for December 6<sup>th</sup> (setup at noon in gym), 7<sup>th</sup> (all day, during Cookies with Santa and cleanup after). The elementary will host Cookies with Santa on the evening of Thursday Dec. 7<sup>th</sup>. Santa Shop will be only 1 day and will include pre-school. **Needed: 23 ALL DAY during school hours (10 wrappers, 10 shoppers, 3 counters/cashiers, we will also ask high school for help). Lunch will be provided to volunteers! In the evening we will need 2-3 volunteers to cashier and watch items during Cookies with Santa.**
- **Skating Party** – January 14<sup>th</sup> (January 21<sup>st</sup> backup date) at Skate Zone 805

- **T-Shirts** – In the works! We will have these to hand out very soon! We have plenty of sponsors to cover students, teachers, staff! THANK YOU for the overwhelming response!
- **Teacher/Staff gift** – September was an inspirational sticky note pad and a “you’re awesome” pen, October was Halloween candy and leftover note pads and pens!
  - **Teacher/Staff Gifts: 42 single mailboxes, 6 cafeteria, 7 bus drivers, 4 custodian, 3 in Helmer = 62 total**
  - Sept/Oct - Sarah
  - Nov/Dec - Jen
  - Jan/Feb - Sabrina
  - March/April - Chelsea
- **Approve Treasurer’s Report – with Boonshoft deducted (\$858) - APPROVED**
- **PTO meetings** – Meetings will be held at 4:00pm in the Elementary Library. Next meeting dates: November 20, January 8, February 12, March 18, April 15, May 20
- **Teacher Gift Card Drawing:** Mrs. Brumbaugh
- **Motion to Adjourn**

### Event planning

#### **BINGO – starting to plan... BINGO will be March 22 this year!**

- **Cards** – Thank you to Bethany Brown for laminating all of the BINGO cards and cleaning the chips! This will help the cards last longer and be safe for our kids and family members with allergies! Thank you, Bethany! (Meeting attendees signed thank you card)
- **Food Donations** – Thoughts on stores that will donate chips, drinks? Last year we got a good deal on both from Kroger in Englewood, but would like to find complete donation. Suggest asking local – Arcanum Dollar stores and sending letter to Sams Club Corporate in NOVEMBER for the full donation (corporate now approves, then we would work with local store to source).
- **Pizza** – Marcos was slow to respond and delivered an hour late. Marco’s has great pricing and hot boxes, but we need great service. Would volunteers picking up help? Maybe, but this was a cooking delay, vs. delivery. Should we stick with pizza or do something else? Fox’s? Chick Fil A is more pricy. 571 Diner (volume may be an issue)? Cooking may be too labor intense. (Nathania will call Fox’s to ask about a deal on 90 pizzas, we can include thank you sign at event and on Facebook, vendor can also provide coupons if desired!)
- **Silent Auction** went really well. We need to keep having fun items and high value items. Maybe ask those businesses that volunteered to fund t-shirts?

**Family Night** – plan TBD, Nicole Strait will start thinking of ideas.

### Teacher Requests:

- Mrs. Happy and Mrs. Hangen – Math booklets - \$50.00 to Mrs. Happy – APPROVED
- Mrs. Brumbaugh – Creative Mathematics textbooks – \$25.00 – APPROVED

### **PTO Calendar of Events ’23-’24**

August 28 – Open House  
 August 29 – First Day of School  
 September 18 – “Get to know your teacher” flyers due back to PTO  
 October 4 – Boonshoft Museum in Motion  
 October 9<sup>th</sup> - 27<sup>th</sup> - Fall Fundraiser – Penny Wars  
 December 7 – Santa Shop  
 January 14 – Skating Party (January 21 backup date)  
 February 1 – PTO Scholarship applications distributed  
 March 22 – BINGO  
 March 22 – PTO Scholarship applications due  
 April TBD – PTO Scholarship Interviews (to be awarded at the senior breakfast)  
 May 6-10 – Teacher Appreciation Week

May 17 – Field Day

May 31 – Teacher Luncheon

## **PTO Officers & Event Chairs 23'-24'**

**President** – Jennifer Davenport

**Vice President** – Chelsea Myers

**Secretary** –

**Treasurer** – Sarah Ruffing

**Beautification** – Jamie Johnson & \_\_\_\_\_ **(Jen will share dates so volunteers can help!)**

**Volunteer Coordinator** – Sarah Ruffing

**Open House** – Jennifer Davenport & \_\_\_\_\_

**Monthly Fundraisers** – Jennifer Davenport & \_\_\_\_\_

**Boonshoft Museum in Motion** – Jennifer Davenport & \_\_\_\_\_

**Santa Shop** – Jennifer Davenport, Laci Sando, & Cherri Riffell

**Skating Party** – Jessica Fox

**Bingo** – Sarah Ruffing & Chelsea Myers

**Teacher Appreciation** – Casey Stout & \_\_\_\_\_

**Staff Luncheon** – \_\_\_\_\_

**Student/Staff T-shirts** – Casey Stout

**Newsletter (quarterly, ahead of events)** – Jennifer Davenport

## **FM Club News & Events**