

SENECA FALLS CENTRAL SCHOOL DISTRICT
Board of Education Meeting
October 12, 2023-6:00 PM
Robert McKeveny Board/Training Room

BOE Present

Deborah Corsner, Anthony Ferrara, Cara Lajewski, Denise Lorenzetti, Joseph McNamara, Erica Sinicropi
BOE Absent

Michael Mirras (arrived at 6:45 pm), Matthew Lando

Others Present

Dr. Michelle Reed, James Bruni, Amy Hibbard, Claire Ludovico

Joseph McNamara called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda with the addendums as listed.

Revise Kathy Arsenault's last day of work from 9/27/23 to 9/29/23

ADD under X. Consent Agenda

A. Retirements/Resignations/Terminations

2. SFSSA-Resignation

c. Name: Itasha William

Position: Cleaner

Effective: 10/13/2023

d. Name: Mary True

Position: Cashier/FSH

Effective: 09/01/2023

B. Appointments

1. Professional Appointments

a. Name: Daniel Bobbett

Position: School Counselor

Certification: School Counselor-Permanent Certification

Tenure: School Counselor

Effective date: 10/16/2023

Probation: 10/16/2023 through 10/16/2026

Base Salary: \$52,949 (to be pro-rated for the remainder of 2023-2024)

2. Coaching Appointments

Sport/Position	Employee	Stipend
Boys Basketball -8 th Gr. Coach	<u>Devin Anderson</u>	\$2,211.99
Boys Basketball -7 th Gr. Coach	<u>Marshal Wasman</u>	\$2,211.99

3. Civil Service Appointments

e. Name: Atheno Arroya-De La Toba

Civil Service Position: Teacher Aide

Effective: 10/27/2023

Probationary Period: 10/27/2023 -10/22/2024

Hours/day: 6.0

Hourly Rate: \$16.00

Cara Lajewski made the motion, seconded by Deborah Corsner.

Yes 6 No 0 Abstain 0 Motion carried

Approve or Amend

Board of Education Minutes

September 21, 2023

Joseph McNamara asked for a motion to approve the Board of Education minutes dated September 21, 2023.

Anthony Ferrara made the motion, seconded by Cara Lajewski.

Yes 6 No 0 Abstain 0 Motion carried

Treasurer's Report

None at this time

Extra-Curricular Treasurer's Report

None at this time

Recognitions, Celebrations and Presentations

Matthew Mahoney was present. Matthew was awarded the National Rural & Small Town Award (NRSTA), academic honor from College Board's National Recognition Program.

Public Comment

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

Committee Reports
Audit Committee

Erica Sinicropi reported on the following:

The Audit Committee met on Oct. 4, 2023 with Michael DeBadts, External Auditor for Mengel, Metzger, Barr & Co. LLP, to review the external audit. The committee will work on a corrective action plan to be presented at the Nov. 9 Board of Education meeting for approval.
The committee also reviewed/discussed the following: the RFP process, Federal programs, SR2 and SR3 Grants and the increase in the Special Education BOCES program.
The committee also discussed the Cafeteria/School Lunch revenue, or lack of, and plans for the future.

Information
Warrants

07/01/2023 – 07/31/2023

Warrant #3 (A)	\$ 9,723.38
Warrant #4 (A)	\$ 16,111.00
Warrant #5 (A)	\$ 24,402.27
Warrant #6 (A)	\$ 4,102.68
Warrant #7 (A)	\$ 422,153.04
Warrant #8 (A)	\$ 650.00
Warrant #2 (C)	\$ 259.14
Warrant #3 (C)	\$ 68,785.24
Warrant #4 (C)	\$ 525.84
Warrant #1 (F)	\$ 6,270.60
Warrant #2 (F)	\$ 3,971.32
Warrant #3 (F)	\$ 19,859.00
Warrant #1 (H)	\$ 474,260.54

08/01/2023 – 08/31/2023

Warrant #11 (A)	\$ 72,011.33
Warrant #12 (A)	\$ 189,795.57
Warrant #15 (A)	\$ 433,264.79
Warrant #18 (A)	\$ 3,891.24
Warrant #5 (C)	\$ 1,305.99
Warrant #8 (C)	\$ 1,413.99
Warrant #4 (F)	\$ 7,392.00
Warrant #5 (F)	\$ 1,365.00
Warrant #6 (F)	\$ 468.13
Warrant #7 (F)	\$ 1,269.92
Warrant #8 (F)	\$ 43,547.10
Warrant #1(CM)	\$ 200.00

09/01/2023 – 09/30/2023

Warrant #19 (A)	\$ 44,349.18
Warrant #20 (A)	\$ 49,253.11
Warrant #22 (A)	\$ 466,904.51
Warrant #7 (C)	\$ 5,794.99
Warrant #8 (C)	\$ 36.96
Warrant #9 (C)	\$ 18,514.68
Warrant #9 (F)	\$ 21,074.32
Warrant #5 (F)	\$ 9,920.00

Business Administrator

James Bruni, Administrator of Business and Operations, reported on the following:

- Handed out the 2024-2025 budget calendar and reviewed it with the Board. The goal is to have the Board approve the proposed 2024-2025 budget on April 11, 2024.
- Reported that the External Audit was “very clean” and is on tonight’s agenda to be accepted by the Board.

Superintendent Report

Dr. Reed, Superintendent, reported on the following:

- A Superintendent Conference Day was held on Oct. 6, 2023. Staff worked on MTSS and literacy work. The secretaries had training led by Monica Kuney.
- The food pantry opens today (Oct. 12, 2023). The pantry is located on the first floor of the Operations Center.
- The Superintendent has continued to meet with students. The Superintendent met with Kindergarteners and Gr. 6 today (Oct. 12, 2023) and had met with Gr. 5 & 9 students prior to the BOE meeting. It is a good way to get the students’ perspectives on school and a great way to get to know students.
- The student liaison application was sent to students. The deadline to apply is Oct. 13, 2023
- Thank you to the Mynderse Academy Athletic Hall of Fame for the enjoyable event over the weekend (Class of 2023 inductee ceremony). This is the second year the Superintendent has participated.

BOE President Report

Joseph McNamara reminded the Board members of the Four County Legislative Meeting the next day (9:00 am by Zoom). He also asked is information could be sent to the district’s art teachers for a photo display at the Rural Schools Conference.

BOE Member Comments

Anthony Ferrara, member of the Athletic Hall of Fame Committee, thanked the district for the loan of equipment and allowing inductees to tour the Mynderse Academy building/facilities.

Denise Lorenzetti will be the NYSSBA Voting Delegate for the Seneca Falls Central School District at the annual convention for NYSSBA. NYSSBA Area 2 had met to discuss the proposed resolutions and Denise wanted to review with the Board the proposed resolutions where there was a split vote. The Board discussed the following: WiFi available across NYS; Pre-K enrollment preference given to students who qualify for free and reduced lunch; whether to increase six hours of Professional Development for board members beyond the mandated training they already are required to do their first year; and the improvement of NYSTRS Tier 6 and Tier 5.

Anthony Ferrara asked about “Trunk or Treating” at the district. Frank Knight is hosting this weekend (Oct. 14) and Cady Stanton is hosting Trunk or Treating on Oct. 20, 2023.

Consent Agenda
Retirements/Resignations/Terminations

SFEA
None at this time

SFSSA
Resignations

Upon the recommendation of the Superintendent, the Board of Education accepts the following resignation(s).

Name: Kathy Arsenault
Position: Cashier/FSH
Effective: 09/29/2023

Name: Sonia Rivera
Position: Cleaner
Effective: 09/27/2023

Name: Itasha Williams
Position: Cleaner
Effective: 10/13/2023

Name: Mary True
Position: Cashier/FSH
Effective: 09/01/2023

Appointments
Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints the following: *(Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time)*

Name: Daniel Bobbett
Position: School Counselor
Certification: School Counselor-Permanent Certification
Tenure: School Counselor
Effective date: ~~10/16/2023~~ **10/17/2023**
Probation: ~~10/16/2023 through 10/15/2027~~ **10/17/2023 through 10/16/2027**
Base Salary: \$52,949 (to be pro-rated for the remainder of 2023-2024)
Corrected at the Oct. 25, 2023 BOE mtg

Coaching Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following 2023-2024 coaching position(s)

Sport/Position	Employee	Stipend
Boys Basketball -8 th Gr. Coach	Devin Anderson	\$2,211.99
Boys Basketball -7 th Gr. Coach	Marshal Wasman	\$2,211.99

Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

Name: Meaghan Hagadorn
Civil Service Position: Teacher Aide
Effective: 09/25/2023
Probationary Period: 09/25/2023 – 09/24/2024
Hours/day: 6.0
Hourly Rate: \$16.00

Name: Katie L. Terry
Civil Service Position: Teacher Aide
Effective: 10/23/2023
Probationary Period: 10/23/2023-10/22/2024
Hours/day: 6.0
Hourly Rate: \$16.00

Name: Nona Stymus
Civil Service Position: Cashier/FSH
Effective: 10/16/2023
Probationary Period: 10/16/2023 – 10/15/2024
Hours/day: 3.75
Hourly Rate: \$16.00

Name: Brandon Naylor
Civil Service Position: Cleaner (12 month)
Effective: 10/13/2023
Probationary Period: 10/13/2023 – 10/12/2024
Hours/day: 8.0
Hourly Rate: \$15.25

Name: Athena Arroyo-De La Toba
Civil Service Position: Teacher Aide
Effective: 10/27/2023
Probationary Period: 10/27/2023 -10/22/2024
Hours/day: 6.0
Hourly Rate: \$16.00

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following substitute position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

Name: Guyette Dougherty
Position: Substitute Teacher (Tutor)
NYSED Certification: Uncertified
Effective: 10/13/2023

Name: Maria Gallina
Position: Substitute Teacher
NYSED Certification: Uncertified
Effective: 10/13/2023

Probationary to Permanent
None at this time

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:
08/31/2023, 09/11/2023 (1), 09/11/2023 (2), 09/14/2023 (1), 09/14/2023 (2), 09/15/2023, 09/19/2023, 09/20/2023, 09/22/2023 (1), 09/22/2023 (2), 09/22/2023 (3), 09/25/2023, 09/26/2023 (1), 09/26/2023 (1).

Gifts and Donations
None at this time
Transportation Requests
None at this time

Joseph McNamara asked for a motion to approve the consent agenda as listed.

Denise Lorenzetti made the motion, seconded by Deborah Corsner.
Yes 6 No 0 Abstain 0 Motion carried

Old Business
Correction

Joseph McNamara asked for a motion to correct the following effective date that was approved at the Aug. 31, 2023 board meeting as presented.

- XI. Consent Agenda
- B. Appointments
- 3. Civil Service Appointments

i. Name: Stephen Tillinghast
Civil Service Position: Bus Monitor
Effective: ~~09/05/2023~~ 09/01/2023
Probationary Period: 09/01/2023 through 08/31/2024
Hours/day: 2.0
Hourly Rate: \$15.38

Cara Lajewski made the motion, seconded by Anthony Ferrara.

Yes 6 No 0 Abstain 0 Motion carried

New Business

RESOLUTION OF THE BOARD OF EDUCATION OF THE SENECA FALLS CENTRAL SCHOOL DISTRICT, SENECA COUNTY, NEW YORK (THE "DISTRICT") AUTHORIZING THE SUBMISSION OF A PROPOSITION TO BE VOTED UPON BY THE QUALIFIED VOTERS OF SAID DISTRICT AT A SPECIAL MEETING THEREOF TO BE HELD ON DECEMBER 12, 2023

MOTION: WHEREAS, the Board of Education of the Seneca Falls Central School District, Seneca County, New York (the "District") proposes to have the District undertake a capital improvement project consisting of additions, alterations, renovations and improvements to the District's school buildings and associated facilities, including improvements to the District's Elizabeth Cady Stanton Elementary School, Frank Knight Elementary School and the Middle School, to enhance the safety, efficiency, and functionality of its schools and facilities, including site improvements for various school purposes, athletic complex improvements and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto (collectively, the "Project"), all at a total estimated cost not to exceed \$24,750,000, with such cost being raised by the expenditure of \$4,250,000 from the District's existing "General Capital Reserve Fund" (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 17, 2022), and with the balance thereof, not to exceed \$20,500,000, being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by New York State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary; and

WHEREAS, the Board, acting as lead agency under the State Environmental Quality Review Act and the regulations thereunder (6 NYCRR Part 617) (collectively, "SEQRA"), by resolution adopted on August 31, 2023, determined that (i) the actions to be undertaken as part of the Project constitutes a "Type II" action within the meaning of SEQRA and, as such, (ii) no further actions under SEQRA need be undertaken; and

WHEREAS, the Board of Education now intends to schedule a special meeting of the qualified voters of the District to be held on December 12, 2023 for the purpose of voting on a proposition on whether to authorize the District to undertake the Project.

NOW THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION OF THE SENECA FALLS CENTRAL SCHOOL DISTRICT, SENECA COUNTY, NEW YORK, AS FOLLOWS:

SECTION 1. A special meeting of the qualified voters of the Seneca Falls Central School District, Seneca County, State of New York (the "District"), shall be held in the District's Operations Center, 2 Butler Avenue, Seneca Falls, New York 13148, on December 12, 2023, at 12:00 p.m. (noon), with polls to be open between the hours of 12:00 p.m. (noon) and 8:00 p.m. for the purpose of voting upon the following proposition:

PROPOSITION NO. 1

Shall the Board of Education of the Seneca Falls Central School District, Seneca County, New York (the "District") be authorized to undertake a capital improvement project consisting of additions, alterations, renovations and improvements to the District's school buildings and associated facilities, including improvements to the District's Elizabeth Cady Stanton Elementary School, Frank Knight Elementary School and the Middle School, to enhance the safety, efficiency, and functionality of its schools and facilities, including site improvements for various school purposes, athletic complex improvements and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto; for a total aggregate maximum cost of \$24,750,000, with such cost being raised by the expenditure of \$4,250,000 from the District's existing "General Capital Reserve Fund" (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 17, 2022), and with the balance thereof, not to exceed \$20,500,000, being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary; and

SECTION 2. Said special meeting shall be called by the publication of a notice of special meeting substantially in the form attached to this resolution as Exhibit A. The District Clerk is hereby authorized and directed to publish said notice of special meeting, in the manner required by law, in the *Finger Lakes Times* and the *Auburn Citizen*, each a newspaper of general circulation within the District.

SECTION 3. Voting on the above referenced proposition shall be by ballot with the full text of such proposition appearing thereon.

SECTION 4. This resolution shall take effect immediately upon its adoption.

Anthony Ferrara made the motion, seconded by Cara Lajewski.
Yes 6 No 0 Abstain 0 Motion carried

Capital Project Referendum
December 12, 2023

Joseph McNamara asked for a motion to set the following date, time and location for the Special Meeting of the 2023 Capital Project Referendum:

Tuesday, December 12, 2023
Operations Center, 2 Butler Avenue
12:00 pm to 8:00 p.m.

Deborah Corsner made the motion, seconded by Denise Lorenzetti.
Yes 6 No 0 Abstain 0 Motion carried

Set Date, Time and Location of Public Hearing
2023 Capital Project Referendum

Joseph McNamara asked for a motion to set the following date, time and location for a public hearing on the Capital Project Vote:

Thursday, November 30, 2023
Robert McKeveny Training Room
Operations Center, 2 Butler Avenue
6:00 pm

Anthony Ferrara made the motion, seconded by Cara Lajewski.
Yes 6 No 0 Abstain 0 Motion carried

Policy
2nd Reading

Joseph McNamara asked for a motion to upon the recommendation of the Superintendent, the Board of Education approves the 2nd final reading of the following policies:

- Policy 0100- NON-DISCRIMINATION AND EQUAL OPPORTUNITY
- Policy 0110.2- SEXUAL HARASSMENT IN THE WORKPLACE
- Policy 4321 PROGRAMS FOR STUDENTS WITH DISABILITIES UNDER THE IDEA AND NEW YORK'S EDUCATION LAW ARTICLE 89
- Policy 8414.5- ALCOHOL AND DRUG TESTING OF DRIVERS

Cara Lajewski made the motion, seconded by Denise Lorenzetti.
Yes 6 No 0 Abstain 0 Motion carried

Overnight Requests

Joseph McNamara asked for a motion to approve the overnight conference request for Carleen Mull, Jaclyn Barker and Catherine Sargent to attend the National K-8 Litcon Literacy & RR Conference in Columbus Ohio from Jan. 27 to Jan. 30, 2024 pending compliance with Policy 6740.

Anthony Ferrara made the motion, seconded by Erica Sinicropi.
Yes 6 No 0 Abstain 0 Motion carried

Agreements
Agri-Business Child Development (Seneca Falls Head Start)

Joseph McNamara asked for a motion to upon the recommendation of the Superintendent, the Board of Education approves the 2023-2024 agreement between the Seneca Falls Central School District and Agri-Business Child Development at Seneca Falls Head Start.

Denise Lorenzetti made the motion, seconded by Cara Lajewski.
Yes 6 No 0 Abstain 0 Motion carried

Michael Mirras arrived at 6:45 pm.

Kara James
2023-2024 Agreement

Joseph McNamara asked for a motion to upon the recommendation of the Superintendent, the Board of Education approves the 2023-2024 agreement between the Seneca Falls Central School District and Kara James, NYS Certified School Psychologist, for the purpose of Psychological Testing Services.

Cara Lajewski made the motion, seconded by Deborah Corsner.
Yes 7 No 0 Abstain 0 Motion carried

2023-24 Seneca County Cooperative Counseling Agreement

Joseph McNamara asked for a motion to upon the recommendation of the Superintendent, the Board of Education approves the 2023-2024 agreement between the Seneca Falls Central School District and Seneca County Cooperative Counseling.

Anthony Ferrara made the motion, seconded by Cara Lajewski made.
Yes 7 No 0 Abstain 0 Motion carried

Family Counseling Service of the Finger Lakes Agreement

Joseph McNamara asked for a motion to upon the recommendation of the Superintendent, the Board of Education approves the Therapist Service Agreement between the Seneca Falls Central School District/

Wayne-Finger Lakes BOCES and the Family Counseling Service of the Finger Lakes, Inc., for services provided to Seneca Fall Central School District from January 1, 2024 through June 30, 2024.

Cara Lajewski made the motion, seconded by Denise Lorenzetti.

Yes 7 No 0 Abstain 0 Motion carried

External Audit Ending June 30, 2023

Joseph McNamara asked for a motion to accept the External Audit Report and Management Letter of the Seneca Falls Central School District’s Basic Financial Statements for the fiscal year ended June 30, 2023 completed by Mengel, Metzger, Barr & Co. LLP and that the Business Administrator, in conjunction with the Audit Committee, respond to such audit.

Anthony Ferrara made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Section V Combined Team
Geneva Ice Hockey Merger

Joseph McNamara asked for a motion to Whereas the Seneca Falls Central School District and Geneva City School District have met to ascertain the advantages of combining sports teams; and

Whereas Seneca Falls Central School District and Geneva City School District have agreed on terms for combining Varsity Ice Hockey;

Be it therefore resolved, upon the recommendation of the Superintendent of Schools that the Board of Education approve up to five (5) Seneca Falls Central School District students participate in the Geneva City School District Varsity Ice Hockey program;

Be it further resolved that the Geneva City School District will be the host school, following the Geneva City School District coach’s salary schedule and coaches handbook; and

Be it further resolved, that the students from each district will follow their own schools’ code of conduct; and

Be it further resolved, that all of the costs associated with the Varsity Ice Hockey program for the 2023-2024 school year (such as supplies, officials, salaries, and transportation) will be based on a percentage of the athletes that participate from Seneca Falls CSD and Geneva CSD, and will be billed to Seneca Falls Central School District.

Cara Lajewski made the motion, seconded by Deborah Corsner.

Yes 7 No 0 Abstain 0 Motion carried

Executive Session

Joseph McNamara asked for a motion to move into Executive Session at 6:49 pm to discuss the details the appointment a particular person or corporation.

Deborah Corsner made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

The regular meeting resumed at 8:17 pm.

Adjourn

Joseph McNamara asked for a motion to adjourn the meeting at 8:17 pm.

Michael Mirras made the motion, seconded by Deborah Corsner.

Yes 7 No 0 Abstain 0 Motion carried

Joseph McNamara, Board President