

FRANKLIN MONROE ELEMENTARY PTO MEETING MINUTES

May 15, 2023

Attendees (signed in):

Jen Davenport, Sarah Ruffing, Chelsea Myers, Sabrina Vaughn

Tonnya Helfrich, Megan Linder, Lindsey Tauscher, Kim Hackworth, Mindy Trick, Kristine Happy, Mandy Davis, Brian Happy, Clint Sharp

Congratulations, Mrs. Helfrich, on your retirement! You have blessed our children in so many ways over the years! The PTO gifted Mrs. Helfrich with a cozy basket of teas, honey sticks, a chenille blanket, notecards, a candle, cookies, and a gift card.

Mrs. Happy won the gift card drawing!

Zoom is being offered for PTO meetings! **Zoom did not work this day as we were in FM116; we will try next year to request rooms that have internet access! **

We cannot post the zoom link on Facebook as our page is public; reach out to a PTO board member, message PTO Facebook, or send a note into school (to PTO mailbox) to have your email address added! Zoom link will come from Sarah day of or weekend before meeting. Zoom app, link, or call in # can be used.

Sarah will start emailing minutes to the teacher/staff list and parent list for those that want to follow along at home! (Apologies for these notes being delayed; life has been hectic in May for us!)

2022-2023 PTO Board:

Jen Davenport – President

Chelsea Myers – Vice-President

Sabrina Vaughn – Treasurer

Sarah Ruffing – Secretary

Mrs. Linder: Principal's Report:

PTO Board, at least Jen, will meet with Mrs. Linder to plan 2023-2024 calendar, particularly fundraising, June 7. Dates below are not locked in.

Teacher Requests:

- Mrs. Quinn - \$86.75 plus potential tax/shipping – prizes, ASL carpet and posters – APPROVED
- Mrs. Riffell – \$175 – Brain pop account – APPROVED
- Mrs. Tauscher – \$225.21 – new rug for new classroom with reading circles – APPROVED

Past Business:

- **Kona Ice** – April earned \$85. Next date: Friday, May 19th. Proposed schedule for next year: 09/18/2023, 10/23/2023, 03/26/2024, 04/30/2024, 05/21/2024/field day
- **Scholarships** – 4 scholarships are being awarded. 1 - \$1,000 and 3 - \$500. We had a \$500 carryover from an unused scholarship last year. Interviews are complete and students will be awarded at the Senior Breakfast on May 26th.
- **Teacher Appreciation Week** – THANK YOU to Annie Filbrun and Casey Stout! We love being able to give a whole week of goodies to our AMAZING teachers!

New Business:

- **Classroom kits** – PTO surplus funds from our amazing fundraising this year (Bingo, Penny Wars, Santa Shop) will be used to buy a recess kit for each grade. Kids have voted on the contents and will be responsible for bringing their kit to and from recess each day.
- **Field Day** – May 19, Kona Ice will be there and will setup outside 10:40-3:00pm. Do we need volunteers? Yes – 1 volunteer needed. We will use Facebook to advertise need.
- **Teacher Luncheon** – June 2nd. Soup and Salad bar with bread and a cookie. Olive Garden is donating salad and breadsticks with the purchase of soup. Cannot pick up until 11:15am. We are waiting to hear back from Kim if

the luncheon can start later. Another option could be to pick up food the evening before. Megan – no issues changing the lunch time for elementary teachers. Sarah and Jen to coordinate with Olive Garden.

- **PTO Officers/ Event Chairs** – See attached list. Need to fill event chairs: Open House, Monthly Fundraisers, Boonshoft Science Day, Staff Luncheon, Newsletter, and Teacher Appreciation Week. Teachers – If you have parents wanting to volunteer or know of parents you'd recommend – please pass names along to Jen. This includes a creator for the PTO Post if there are any creative spirits out there!
- **PTO Meeting Dates for 2023/2024** – 4:00pm was suggested at the last meeting. Trying to find a good teacher/parent balance. Open discussion. 3:30 pm – Struggle for parents to get here, but not an overwhelming number more (2-5 more) at 7pm meetings. Would committee leads come? Teachers – Didn't feel like they knew what was going on, prefer earlier meeting. Good to see meeting minutes (Sarah emailing now), but can't give input with not attending meetings. Could try 4pm and see if parents/teachers show. Need to use a room with internet access – Room 116 will be a classroom and did not have accessibility to Zoom today.
- **Looking into for 2023/2024**
 - **Open House** – August 28th – Time will be sent out.
 - Fall fundraiser – Fun run / glow run
 - Spring family event
 - **PTO meetings 2023/2024**– Library – third Monday of every month, except December and adjusted where holidays may fall.
 - Next meeting: September 18th time TBD

Approve Treasurer's Report – Approved

Motion to Adjourn

PTO Calendar of Events '23-'24 – Tentative – PTO to confirm with Mrs. Linder

August 28? – Open House

August 29 – First Day of School

September 18 – “Get to know your teacher” flyers due back to PTO

October 4 – Boonshoft Science Day

October date TBD - Fall Fundraiser – Penny Wars

November 1-30 – Toy Drive

December 1 – Toy Drive delivery

December 6 & 7 – Santa Shop

January 14 – Skating Party (January 21 backup date)

February 1 – PTO Scholarship applications distributed

March 22 – BINGO

March 22 – PTO Scholarship applications due

April TBD – PTO Scholarship Interviews (to be awarded at the senior breakfast)

May 6-10 – Teacher Appreciation Week

May 24? – Field Day

June 4? – Teacher Luncheon

PTO Officers & Event Chairs 23'-24'

President – Jennifer Davenport

Vice President – Chelsea Myers

Secretary – Sarah Ruffing

Treasurer – Sabrina Vaughn

Beautification – Jamie Johnson

Volunteer Coordinator – Sarah Ruffing

Open House (cookie and water donations) –

Monthly Fundraisers (Kona Ice, Picnics, etc.) –

Boonshoft Museum in Motion –

Santa Shop – Jennifer Davenport, Laci Sando, & Cherri Riffell

Skating Party – Jessica Fox

Bingo – Sarah Ruffing & Chelsea Myers

Teacher Appreciation – Casey Stout &

Staff Luncheon (day after last day of school) –

Student/Staff T-shirts – Casey Stout

Newsletter (monthly) –