

**Regular Meeting of the Trousdale County Board of Education**

Thursday, September 21, 2023

Trousdale County Board of Education

103 Lock Six Road

Hartsville, TN 37074

Attendance Taken at 5:55 PM.

Robert Atwood: Present

Deanna Bode: Present

John Kerr: Present

Racheal Petty: Present

Barbara Towns: Present

**1. AGENDA:**

**1.A. Call to Order** – Mr. John Kerr, Chairman

**1.B. Invocation** – Mr. John Kerr, Chairman

**1.C. Pledge of Allegiance** – Ms. Barbara Towns, Board Member

**1.D. Time for Public Comment**

**1.E. Invitation for audience to address items on the Agenda**

**1.F. Approval of the Agenda for September 21, 2023**

Approval of the September 21, 2023, Agenda passed with a motion by Racheal Petty and a second by Robert Atwood.

Barbara Towns: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

**2. CONSENT AGENDA:**

**2.A. Approval of Consent Agenda for September 21, 2023**

Approval of the September 21, 2023, Consent Agenda passed with a motion by Robert Atwood and a second by Racheal Petty.

Barbara Towns: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Yea

**2.B. Approval of Minutes from August 17, 2023**

**2.C. Approval of Executive Decision - High School Agriculture Out of State Field Trip – Attachment A**

**2.D. Approval Junk Property - Old Pre-K Curriculum - Attachment B**

**2.E. Approval FBLA Field Trip Request - CTSO Leadership Conference - Attachment C**

**2.F. Approval FBLA Field Trip Request - Nissan Stadium - Attachment D**

**2.G. Approval 2nd grade Field Trip Request - Adventure Science Center - Attachment E**

**2.H. Approval Middle School Library Fundraiser - Book Fair - Attachment F**

**2.I. Approval High School Baseball Fundraiser - Raffle & Chili Supper - Attachment G**

**2.J. Approval FY24 ESSER 3.0 Application – Attachment H**

**2.K. Approval Budget Amendment 142-71100 Regular Instruction Program - Best for All**

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:				
		<b>Subfund 930: Best for All</b>		
<b>DEBIT Revenue</b>	47307	COVID-19 Grant B		982.58
<b>GRAND TOTALS</b>				<b>\$982.58</b>
Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:				
<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program		
	429	Instructional Supplies & Materials		982.58
<b>GRAND TOTALS</b>				<b>\$982.58</b>

**2.L. Approval Budget Amendment 142-72210 Regular Instruction Support Program - Math Implementation Grant**

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:				
		<b>Subfund 937: Math Implementation Support Grant</b>		
<b>DEBIT Revenue</b>	47307	COVID-19 Grant B		73,250.00
<b>GRAND TOTALS</b>				<b>\$73,250.00</b>
Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:				

<b>CREDIT EXPENDITURES</b>	72210	Regular Instruction Support Program	
	399	Other Contracted Service	73,250.00
<b>GRAND TOTALS</b>			<b>\$73,250.00</b>

## 2.M. Approval Budget Amendment 142-72130 Other Student Support - ARP Homeless

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 701: APR Homeless 2.0</b>	
<b>DEBIT Revenue</b>	47404	American Rescue Plan Act Grant #4	5,933.47
<b>GRAND TOTALS</b>			<b>\$5,933.47</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72130	Other Student Support	
	399	Other Contracted Service	5,000.00
	499	Other Supplies & Materials	533.47
	599	Other Charges	400.00
<b>GRAND TOTALS</b>			<b>\$5,933.47</b>

## 2.N. Approval Budget Amendment 142-71100 Regular Instruction Program - Title I

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 102: Title I</b>	
<b>DEBIT Revenue</b>	47141	Title I Grants to LEAs	91,678.16
<b>GRAND TOTALS</b>			<b>\$91,678.16</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program	
	163	Educational Assistants	35,865.50
	201	Social Security	1,778.00
	204	Pensions	2,546.00
	212	Employer Medicare	413.00

	499	Other Supplies & Materials		20,714.66
	722	Regular Instructional Equipment		28,361.00
	73400	Early Childhood Education		
	429	Instructional Supplies & Materials		1,000.00
	499	Other Supplies & Materials		1,000.00
<b>GRAND TOTALS</b>				<b>\$91,678.16</b>

## 2.O. Approval Budget Amendment 142-72210 Regular Instruction Program - Title II

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 202: Title II</b>		
<b>DEBIT Revenue</b>	47189	Eisenhower Professional Development State Grants		79,962.43
<b>GRAND TOTALS</b>				<b>\$79,962.43</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	72210	Regular Instruction Support Services		
	399	Other Contracted Services		69,962.43
	599	Other Charges		10,000.00
<b>GRAND TOTALS</b>				<b>\$79,962.43</b>

## 2.P. Budget Amendment 142-71100 Regular Instruction Program - Title IV

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 440: Title IV</b>		
<b>DEBIT Revenue</b>	47147	Safe & Drug Free Schools State Grant		9,331.89
<b>GRAND TOTALS</b>				<b>\$9,331.89</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71100	Regular Instruction Program		
	429	Instructional Supplies & Materials		9,331.89
<b>GRAND TOTALS</b>				<b>\$9,331.89</b>

**2.Q. Approval Budget Amendment 142-71200 Special Education Program - IDEA Part B**

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 902: IDEA Part B</b>	
<b>DEBIT Revenue</b>	47143	Special Education Grants to States	94,905.07
<b>DEBIT EXPENDITURES</b>	71200	Special Education Program	
	116	Teachers	1,998.78
<b>GRAND TOTALS</b>			<b>\$96,903.85</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71200	Special Education Program	
	163	Educational Assistants	65,578.07
	201	Social Security	437.22
	204	Pensions	609.36
	212	Employer Medicare	103.33
	725	Special Education Equipment	5,000.00
	72220	Special Education Support Services	
	322	Evaluation & Training	9,000.00
	499	Other Supplies & Materials	7,740.72
	790	Other Equipment	8,435.15
<b>GRAND TOTALS</b>			<b>\$96,903.85</b>

**2.R. Approval Budget Amendment 142-71200 Special Education Grants - IDEA PreSchool**

Amend the 2023-24 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:

		<b>Subfund 912: IDEA PreSchool</b>	
<b>DEBIT Revenue</b>	47143	Special Education Grants to States	16,986.67
<b>GRAND TOTALS</b>			<b>\$16,986.67</b>

Amend the 2023-24 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:

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<b>CREDIT EXPENDITURES</b>	71200	Special Education Grants	
	429	Instructional Supplies & Materials	8,910.50
	725	Special Education Equipment	8,076.17
<b>GRAND TOTALS</b>			<b>\$16,986.67</b>

**2.S. Approval Budget Amendment 141-71300 Vocational Education Program - SPARC Grant**

Amend the 2023-24 141 General Purpose School Budget by debiting Equity. Amendments are to include:

<b>DEBIT Equity</b>	34555-SPARC	Restricted for Education	90,108.57
<b>GRAND TOTALS</b>			<b>\$90,108.57</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71300	Vocational Education Program	
	116-SPARC	Teachers	28,570.50
	201-SPARC	Social Security	1,786.12
	204-SPARC	State Retirement	2,585.33
	212-SPARC	Employer Medicare	418.62
	429-SPARC	Instructional Supplies	10,000.00
	449-SPARC	Textbooks - Bound	46,748.00
<b>GRAND TOTALS</b>			<b>\$90,108.57</b>

**2.T. Approval Budget Amendment 141-71300 Vocational Education Program - ISM Grant**

Amend the 2023-24 141 General Purpose School Budget by debiting Revenue. Amendments are to include:

<b>DEBIT Revenue</b>	46790	Other Vocational	1,265,000.86
<b>GRAND TOTALS</b>			<b>\$1,265,000.86</b>

Amend the 2023-24 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:

<b>CREDIT EXPENDITURES</b>	71300	Vocational Education Program	
	116	Teachers	50,605.00
	201	Social Security	3,137.51

	204	State Retirement		4,554.45
	207	Medical Insurance		10,750.00
	212	Employer Medicare		733.77
	399	Other Contracted Services		137,670.00
	429	Instructional Supplies		15,000.00
	471	Software		20,000.00
	599	Other Charges		416,836.86
	730	Vocational Instruction Equipment		380,352.84
	72130	Other Student Support		
	499	Other Supplies & Materials		5,000.00
	72510	Fiscal Services		
	119	Accountants / Bookkeepers		5,000.00
	201	Social Security		310.00
	204	State Retirement		297.00
	212	Employer Medicare		72.50
	76100	Regular Capital Outlay		
	304	Architects		5,228.93
	706	Building Construction		209,452.00
<b>GRAND TOTALS</b>				<b>\$1,265,000.86</b>

**3. SCHOOL DISTRICT HIGHLIGHTS: Grow Your Own Teacher Apprentice Program –** Grow Your Own Coordinator, Amanda Gregory, reported that the new Grow Your Own Teacher Apprentice application had recently been approved with Cumberland University. Ms. Gregory stated that in the future, qualifying students will be able to pursue a teaching certification debt free. Ms. Gregory highlighted the recently added Teaching As A Profession (TAP) career-technical pathway that is taught by Ms. Heather Smith and herself. Ms. Gregory stated that the program presently has (16) students in the program in its first year.

#### **4. PRINCIPALS' REPORTS:**

**4.A. Trousdale County Elementary School –** Ms. Badru stated that the school's present enrollment is (652) students in grades Kindergarten through 5<sup>th</sup> grade. She stated that she has gained (53) students while losing (52) from the same time last year. Ms. Badru stated that the school is presently experiencing 21-31 student absences per day which is lower than 24-26 student absences from the prior year. She noted that she had not had any reported COVID cases. She stated that the school had recently completed its fall AIMS-Web universal reading screeners and those reports have been sent home to parents. Ms. Badru concluded by discussing the school's plans for the upcoming Parent-Teacher Conference to be held on October 12 and the 3<sup>rd</sup> grade parent meeting that will be held for parents.

**4.B. Jim Satterfield Middle School –** Mr. McCall reported that the middle school has had a great start to the school year with very limited discipline or transportation issues. As of 8/17/23, student enrollment is at 329 with 21 new students transfers in and with 15 student transfers out. The school had its first Professional Development day on Friday, August 4<sup>th</sup>. The school's primary focus was the Standard Analysis Documents from the 2022-2023 TnReady assessment. The time was spent reflecting and analyzing data based on student performance last year, which

gave the school an opportunity to adjust instruction and pacing for this year to improve student outcomes in 2023-24.

Mr. McCall stated that he and Mr. Gulley had recently begun instructional walkthroughs. Mr. McCall's focus is feedback to teachers that primarily addresses identified power indicators and student work.

The school held its first pep rally Tuesday to kick off its Volleyball and Football seasons. JSMS beat Cannon County 16-12 on the Creekbank that same night. The Jackets are currently 3-0 and are to travel to Jackson Co next Tuesday. This year's team is coached by BJ West in the 3rd year. His assistants this year are Jason Evitts, DJ Linville, Eric Eden, and Ethan Copas. This year's team has 40 players.

Volleyball season started last week. The Lady Jackets currently sit at 1-1, with a win over Smith Co and loss to Macon County. Tonight the team plays Jackson Co and this weekend at the Clash on the Hill Tournament at Smith Co. Coach Makenzee Dixon is in her 1st year as head coach of the Lady Jackets and is assisted by Chelsea Jones. The Lady Jackets have 18 players.

**4.C. Troup County High School** – Dr. Kuhn stated that there are currently 404 students at the High School. There have been several new student enrollment requests this week. The Junior class is the largest class with 115 students. He stated that the biggest discipline issues so far has been cell phones and tardies as some students that are still used to sleeping in late.

Overall, the established routines from last year have carried over to the new year nicely. Students are getting to classes quickly. Last week we started our walkthrough process that included our feedback sessions. The feedback sessions are happening sooner this year and incorporate a thorough focus of student work from that class.

**4.D. Student School Board Representative** – Kallie Cornwell reported to the Board about the current success of the high school volleyball and football teams. She reported on the school's most recent homecoming festivities that added more student representatives from multiple school clubs and organizations. She stated that the school was not able to come up with (50) students necessary to paint individual parking spaces and would not be able to hold a powderpuff football game this year due to the large number of students that would be out during fall break. She concluded by stating that she and Dalton Malmin would be helping with the upcoming TSBA Fall District Meeting that is being at Troup County High in 2023.

## **5. DIRECTORS' REPORT:**

### **5.A. Employment Notifications**

Burford, Kiara	CDC Educational Assistant
Burton, John	Bus Driver
Clark, Heather	PreK Educational Assistant
Frost, Ida Marie	180-day Janitor
Payne, Stacey	Part-time School Nurse
Schnitker, Tiffany	Bus Driver

Resignations:	
McEvoy, Amy	PreK Educational Assistant



**5.B. Academic and Goal Updates** – Dr. Satterfield stated that the district had completed approximately (40) school days. At the present time, the district has 1,379 students which is approximately (20) students less than the same time in 2022. He stated that the district is fully staffed but is in need of more substitute teachers. He stated that the district had completed the Q1 AIMS-Web universal reading screeners in grades K-5, noting that Q1 reports have recently been sent home to parents. He stated that ELA instructional walkthroughs were to begin next week while Q1 formative benchmark assessments will be held during the week of September 25-29. He reminded everyone that Q1 report cards will be sent home by students on October 10 and that schools are already making plans for Parent-Teacher Conferences to be held on Thursday, October 12 from 1:00 – 8:30 pm.

**5.C. Project Updates** – Dr. Satterfield provided the Board with pictures of the new greenhouse foundation while updating the Board on its progress. He stated that the new large American flag sponsored by Carman Real Estate has been shipped and it should be installed prior to the beginning of basketball season. Dr. Satterfield introduced Don Collins with CTC Design Collaborative who updated the Board on the progress of the elementary school roof replacement and the planning for the new field house. Mr. Collins recommended that the Board authorize Dr. Satterfield to compete the geotechnical and ALTA surveys when each becomes available to save time on both projects.

## **6. NEW BUSINESS:**

### **6.A. Part-time Elementary School Nurse**

Ms. Kathy Atwood, School Health Coordinator, discussed present challenges that the elementary school nursing staff is experiencing caring for an unprecedented number of students with special health needs.

Motion to create a part-time nurse position and to compensate the position at the same rate that is currently paid to school nurses (RN \$28.62/hr, LPN \$23.50/hr) passed with a motion by Robert Atwood and a second by Racheal Petty.

Barbara Towns:   Yea  
Deanna Bode:     Yea  
John Kerr:        Yea  
Racheal Petty:    Yea  
Robert Atwood:   Yea

### **6.B. TSBA Delegate Assembly Representatives**

Motion to elect Racheal Petty and Barbara Towns as 2023 TSBA Delegate Assembly Representatives passed with a motion by Racheal Petty and a second by Barbara Towns.

Barbara Towns:   Yea  
Deanna Bode:     Yea

John Kerr: Yea  
Racheal Petty: Yea  
Robert Atwood: Yea

#### **6.C. Geotechnical Scope of Work & ALTA Level Surveys**

Don Collins with CTC Design Collaborative reported to the Board about updates to both the elementary roof and fieldhouse projects. In order to save time on the projects, Mr. Collins recommended that the Board authorize Dr. Satterfield to approve both the geotechnical scope of work and ALTA survey when each become available which he anticipates to become available within the next few weeks.

Motion to authorize Dr. Satterfield to approve the Geotechnical Scope of Work & ALTA Surveys passed with a motion by Barbara Towns and a second by Racheal Petty.

Barbara Towns: Yea  
Deanna Bode: Yea  
John Kerr: Yea  
Racheal Petty: Yea  
Robert Atwood: Yea

#### **7. ACCOUNT ANALYSIS:**

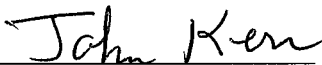
#### **8. VENDOR CHECKS:**

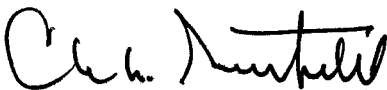
#### **9. EXPENDITURES & ENCUMBRANCES:**

#### **10. ADJOURN:**

Motion to Adjourn passed with a motion by Deanna Bode and a second by Racheal Petty.

Barbara Towns: Yea  
Deanna Bode: Yea  
John Kerr: Yea  
Racheal Petty: Yea  
Robert Atwood: Yea

  
Chairperson

  
Director of Schools



## Trousdale County Schools Request for School Trip

Attachment A

(To be submitted to principal at least ten (10) days prior to the occurrence of trip)

School: ☐ TCES ☐ JSMS ☒ TCHS ☐ Other: \_\_\_\_\_  
(Please specify)

Transportation Requested: ☒ Bus ☐ Van ☐ Car ☐ None  
(Please indicate # of vehicles needed in boxes provided)

Destination: CPC Field Day

Address: 98 Celsor Rd, Fountain Run, KY 42133

Date(s) of Event: September 7<sup>th</sup> 2023

Approximate Mileage: 73.6 (round trip) Student Fee: \$ Free

Group Attending: TCHS Agriculture Approximate #: 20

Teacher(s) in Charge: Jordan Mabry

Departure Time: 8:00 am Return Time: 2:30 pm

How will students benefit from this trip? Students will get to participate in livestock judging. They will get to tour the CPC facility & learn about the buying & selling of commodities.

Lunch details: Complimentary lunch

Parents or Chaperones: None

Non-participating students or classes will work on current projects assigned by the teacher

For Central Office Use Only

[Signature]  
Principal's Signature

9/1/23  
Date

[Signature]  
Director's Signature

9/1/23  
Date

[Signature]  
Transportation Director's Signature

8-31-23  
Date

Assigned Bus Driver(s): Don Robinson

September 5, 2023

Declare for Junk Property

Two non-approved curriculums by the state for PreK – (8) teacher volumes of “Big Day for PreK” that were replaced with state approved curriculums “Creative Curriculum”

Linda Carey



## Trousdale County Schools Request for School Trip

*(To be submitted to principal at least ten (10) days prior to the occurrence of trip)*

School: ☐ TCES ☐ JSMS ☒ TCHS ☐ Other: \_\_\_\_\_  
(Please specify)

Transportation Requested: ☐ Bus ☒ Van ☐ Car ☐ None  
(Please indicate # of vehicles needed in boxes provided)

Destination: Tennessee CTSO Fall Leadership Conference- Farm Bureau Expo Center

Address: 945 E Baddour Pkwy, Lebanon, TN 37087

Date(s) of Event: 10/24/2023

Approximate Mileage: 38 (round trip) Student Fee: \$ 30.00

Group Attending: FBLA Approximate #: 5

Teacher(s) in Charge: Ms. Galloway(not attending), Mrs. Hough

Departure Time: 7:45am Return Time: 2:45pm

How will students benefit from this trip? \_\_\_\_\_

provide leadership development, skill-building, and networking opportunities for students involved in CTSOs. FLCs aim to empower and inspire student leaders to enhance their leadership abilities, personal growth, and career readiness skills. Students will have the opportunity to participate in engaging and interactive sessions led by CTSO state officer teams.

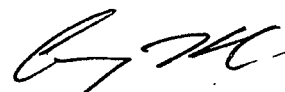
Lunch details: On site, included in registration

Parents or Chaperones: n/a

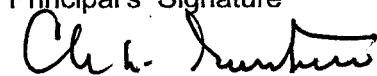
Non-participating students or classes will \_\_\_\_\_

Sub for Business classes, lessons will be loaded to Google classroom for students..

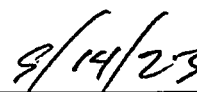
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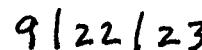
Principal's Signature



Director's Signature



Date

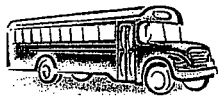


Date

Transportation Director's Signature

Date

Assigned Bus Driver(s): \_\_\_\_\_



## Trousdale County Schools Request for School Trip

(To be submitted to principal at least ten (10) days prior to the occurrence of trip)

School: ☐ TCES ☐ JSMS ☒ TCHS ☐ Other: \_\_\_\_\_  
(Please specify)

Transportation Requested: ☒ Bus(1) ☐ Van ☐ Car ☐ None  
(Please indicate # of vehicles needed in boxes provided)

Destination: Nissan Stadium (Titans' Learning Lab)

Address: 1 Titans Way, Nashville, TN 37213

Date(s) of Event: November 13

Approximate Mileage: ~ 100 (round trip) Student Fee: \$ 35 each

Group Attending: FBLA Approximate #: ~ 40

Teacher(s) in Charge: Courtney Galloway/Chelsey Hough

Departure Time: 8:00 Return Time: 2:30

How will students benefit from this trip? Students will benefit from the experience by exploring business careers in fields, such as finance and marketing.

Lunch details: Lunch will be on our own.

Parents or Chaperones: None at this time

Non-participating students or classes will Non-participating  
Students will have a substitute paid for by FBLA.

For Central Office Use Only

[Signature]  
Principal's Signature

[Signature]  
Director's Signature

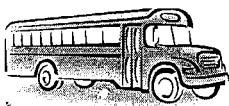
8/21/23  
Date

9/22/23  
Date

\_\_\_\_\_  
Transportation Director's Signature

\_\_\_\_\_  
Date

Assigned Bus Driver(s): \_\_\_\_\_



# Trousdale County Schools Request for School Trip

Attachment E

(To be submitted to principal at least ten (10) days prior to the occurrence of trip)

School: ☒ TCES ☐ JSMS ☐ TCHS ☐ Other: \_\_\_\_\_  
(Please specify)

Transportation Requested: ☐ Bus ☐ Van ☐ Car ☒ None  
(Please indicate # of vehicles needed in boxes provided)

Destination: Adventure Science Center (they come to us)

Address: @ TCES (they come to us)

Date(s) of Event: December 12, 2023

Approximate Mileage: — (round trip) Student Fee: \$ 4.00

Group Attending: 2nd grade Approximate #: 120

Teacher(s) in Charge: all 2nd grade teachers

Departure Time: 9:00 Return Time: 10:00

How will students benefit from this trip? Students will apply what they learn from Domain 6 in Read Aloud to the "Cooking up a Storm" program.

Lunch details: regular lunch

Parents or Chaperones: — 2nd Grade teachers

Non-participating students or classes will be covered by PTO pending guidelines or students will do reading/math acceleration in the library with ms. Raines or classroom helper money.

[Signature]  
Principal's Signature

8/18/23  
Date

[Signature]  
Director's Signature

9/22/23  
Date

Transportation Director's Signature

Date

Assigned Bus Driver(s): N/A



Trousedale County Schools  
Request for Fundraising Activity

Attachment F

School: ☐ TCES

☒ JSMS

☐ TCHS

Student Group/Activity:

Library

Net Amount Expected/Goal:

\$3,000 sales / \$500 profit

Specific Purpose of the Fundraiser:

The purpose of the fundraiser is to give the students an opportunity to buy books here at school.

Specific Use of the Funds Acquired:

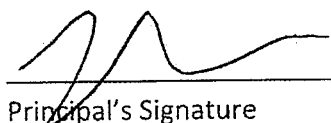
Any funds/profits from the book fair would go directly to buy more books or any supplies necessary for the library that would benefit the students.

Describe how students will be involved in the fundraising activity:

When students come to the library for class, they will have the opportunity to walk through the book fair and purchase anything they choose.

Stacey Gregory  
Sponsor's Signature

8-31-23  
Date

  
Principal's Signature

9-1-23  
Date

Ch. Miller  
Director's Signature

9/22/23  
Date

Board Approved:

9-21-2023





# Trousdale County Schools

## Request for Fundraising Activity

Attachment G

School: ☐TCES ☐JSMS ☐XTCHS

Student Group/Activity: TCHS BASEBALL

Net Amount Expected/Goal: \$4,500 - \$5,000

### Specific Purpose of the Fundraiser:

"Reverse Raffle / Chili Supper" (Was our biggest fundraiser but COVID year shut it down and it hasn't been active since 2019). To help raise funds for General Operating Budget. Looking at December / January to have event.

### Specific Use of the Funds Acquired:

Pay for equipment, uniforms, facility needs/upgrades, etc. To also pay for trip to East Tennessee to play during Spring Break week in March 2024.

### Describe how students will be involved in the fundraising activity:

\*Help sell raffle tickets \*Help work event \*Help collect items to be used as prizes  
\*No mandatory allotment of ticket sells put on student-athletes

\_\_\_\_Davy Cothron – Head Baseball Coach\_\_\_\_

Sponsor's Signature

Date 9-14-23

Principal's Signature

Date

Director's Signature

Date

Board Approved: \_\_\_\_\_

9-21-23

**FY24 ESSER 3.0 Application Board Approval**  
**School Year 2023-24**

Attachment H

Due December 1, 2023

LEA #: 850	LEA Name (Legal Name of Agency): Trousdale County Board of Education
LEA Legal Mailing Address:	
Street Address: <u>103 Lock Six Road</u>	
City: <u>Hartsville</u> State: <u>TN</u> Zip: <u>37074</u>	

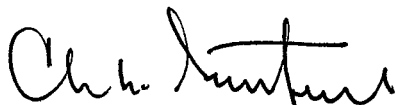
The facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are true and correct to the best of my knowledge.

The Board of Education has reviewed and approved this project year's application for filing.

This action is recorded in the official minutes of the Agency's Board meeting held on the date entered below:

September 21, 2023

Board Meeting Date



Director of Schools (Signature)

Dr. Clint A. Satterfield

Director of Schools (Print Name)

9/21/2023

Date Signed



Board of Education Official (Signature)

Mr. John C. Kerr

Board of Education Official (Print Name)

9/21/2023

Date Signed

## ESSER 3.0 Public Plan for Remaining Funds

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a *Public Plan - Federal Relief Spending*. All plans were developed with meaningful public consultation with stakeholder groups. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

### General Information

LEA Name: Trousdale County Schools

Director of Schools (Name): Clint A. Satterfield

ESSER Director (Name): Clint A. Satterfield

Address: 103 Lock Six Rd. Hartsville, TN 37074

Phone #: 615-374-2193 District Website: www.tcschools.org

Addendum Date: 09/15/2023

Total Student Enrollment:	1,371
Grades Served:	K-12
Number of Schools:	3

### Funding

ESSER 2.0 Remaining Funds:	0
ESSER 3.0 Remaining Funds:	\$163,794.98
<b>Total Remaining Funds:</b>	<b>\$163,794.98</b>

### Budget Summary

		ESSER 2.0 Remaining Funds	ESSER 3.0 Remaining Funds
Academics	Tutoring		25,320
	Summer Programming		40,679.98
	Early Reading		
	Interventionists		
	Other		91,363
	Sub-Total		157,362.98
Student Readiness	AP and Dual Credit/ Enrollment Courses		
	High School Innovation		
	Academic Advising		
	Special Populations		
	Mental Health		
	Other		
	Sub-Total		
Educators	Strategic Teacher Retention		
	Grow Your Own		
	Class Size Reduction		
	Other		
	Sub-Total		
Foundations	Technology		
	High-Speed Internet		
	Academic Space (facilities)		
	Auditing and Reporting		
	Other		6,432
	Sub-Total		6,432
<b>Total</b>			<b>163,794.98</b>

**Academics**

1. Describe strategic allocations to accelerate **Academic Achievement**, including how allocations support the investments identified in the district's needs assessment.

To continue to address learning loss brought on by the recent pandemic, a portion of remaining ESSER 3.0 funds (\$25,320) will be used support ELA TN ALL Corps extended day tutoring for students in grades K-4 in order to meet requirements of the new TN Literacy Success Act that requires retained K-2 students to complete high-dose, low-ratio tutoring for a minimum of :30 minutes 2x per week as well as 4<sup>th</sup> grade students who were promoted on the summer camp pathway to attend the same high-dose, low-ratio tutoring programming.

(\$40,679.98) of remaining ESSER 3.0 funds will be utilized to pay for additional teacher salary and stipends for the Summer Learning Camp and Summer Bridge Camp to ensure a minimum of 15:1 student/teacher ratio and a high-dose, low-ratio of 3:1 student/teacher ratio for rising 4<sup>th</sup> grade classrooms is kept ensure that all 3<sup>rd</sup> grade students are promoted to the fourth grade upon completion of Summer Learning Camp and the ELA TCAP posttest. Funds are also used to support summer high school credit recovery, STREAM mini-camps educational assistants, including principal and secretarial supports.

2. Describe initiatives included in the "other" category.

(91,363) of remaining funds are being used for school instructional coordinator salary and benefits.

**Student Readiness**

1. Describe strategic allocations to support **Student Readiness** and the School-Related Supports necessary to access high-quality instruction, including how allocations support the investments identified in the district's needs assessment.

N/A

2. Describe initiatives included in the "other" category.

N/A

### ***Educators***

1. Describe strategic allocations to **Recruit, Retain and Support Educators and School Personnel**, including how allocations support the investments identified in the district's needs assessment.

N/A

2. Describe initiatives included in the "other" category.

N/A

### ***Foundations***

1. Describe strategic allocations to **Strengthen Structural Expectations**, including how allocations support the investments identified in the district's needs assessment.

N/A

2. Describe initiatives included in the "other" category.

To further support Academic programming, (\$6,432) of remaining ESSER 3.0 funds are being utilized to support Summer Learning Camp and STREAM Camp nurses and janitors.

### ***Monitoring, Auditing, and Reporting***

1. Outline how the LEA is continuing to actively monitor allocations; conducting interim audits to ensure an appropriate application of funds; collecting and managing data elements required to be reported; and reporting this information to the community.

The Director of Finance and Director of Schools reviews each purchase request prior to order placement to ensure all expenditures are in conformity with Uniform Grants Guidance and the approved budget. All ESSER funds are maintained in separate subfunds which are balanced on a monthly basis, and all purchasing procedures are followed in accordance with the district's competitive bid process, and all applicable purchases are inventoried. All capital projects are reviewed to ensure applicable Davis-Bacon guidelines are followed. The Director of Schools ensures that appropriate information is reported to the community via the district website.

2. Describe how the LEA is meeting the requirements to spend 20 percent of **the total ESSER 3.0 allocation** on direct services to students to address learning loss, or indicate participation in TN ALL Corps.

The district has allocated a total of \$1,577,576.70 which is 73% of its ESSER 3.0 funding to address loss of learning through learning acceleration. The district has employed (3) high-dose math tutors for non-proficient students in grades 3-5, provided teacher attendance stipends in 2021-22 to incentivize in-person instruction, employed school instructional coordinators for each school to provide on-going year-round instructional coaching for teachers, purchased high quality reading and mathematics curricula and materials for students in grades 1-12, and hired a Coordinator of Teacher Talent & Development / Learning Loss Strategist to coordinate district-wide initiatives to address learning loss.

### ***Family and Community Engagement***

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

The district annually conducts both a teacher retention analysis to study teacher retention trends as well as a TNReady analysis to quantify student learning loss caused by the negative impacts of the COVID pandemic. Student data are analyzed with teachers regularly before and throughout the school year in PLCs and Power Friday professional developments. High-dose math students and their parents are surveyed periodically for effectiveness and favorability. A summer learning camp family survey is conducted at the conclusion of each summer learning camp to gauge camp effectiveness.

2. Describe how the LEA engaged at minimum 10 percent of the total stakeholders engaged vs. responses received in the development of the revised plan.

The district used three electronic surveys that was pushed out by the district's text messaging system during the spring of 2022. The district surveyed families, students, and teachers of which 46% of the families surveyed (295) responded with 98% of the responses being favorable of the district's present ESSER plan strategies. Although students (268) continue to favor the ESSER plan strategies, 10% of their responses requested more high school class offerings. 90% of the high school teachers (31) rated the support provided by the school instructional coordinators as worthwhile to improving their professional practice.

3. Describe how the LEA engaged a representation of a diverse population of stakeholders.

The district continues to engage multiple stakeholders through board meetings, parent-teacher conference, county education committee meetings, and radio broadcasts. District surveys include learning management surveys, early literacy surveys, bullying prevention surveys, summer learning camp surveys, and classroom teacher surveys that conducted by the students themselves. Surveys are administered to all the parents of students from our largest ED and SWD subgroups to ensure that their families have input in the programming of the school district.

4. Describe how the LEA used multiple modes of engagement (such as surveys, scheduled in-person or virtual meetings, and town halls) to gain input from stakeholders in the development of the revised plan.

The district continues utilized parent surveys via the text messaging platform, in-person interviews with teachers and students during PLC meetings, grade-level meetings, parent-teacher meetings and conferences as well as attendance hearings. The district has monthly public forum opportunities that provides stakeholder input opportunities such as education committee and Board meetings. During parent-teacher conferences teachers are provided with parent materials (ex: parent portal access) and information about educating parents about how to identify and address learning loss through learning acceleration.



## **Safe Return to In-Person Instruction and Continuity of Services Plan Addendum**

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Trousdale County

Date: 09/15/2023

### **1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.**

Through parent conferences, teacher meetings, health meetings, and principal meetings, stakeholders including parents, teachers, nurses, principals, and district leaders have overwhelmingly indicated their preference to return to traditional and in-person learning for the 2022-23 school year. Input from these groups continue to provide the foundation of our in-person return to school model. However, the district continues to provide one-to-one devices for all students in grades K-12 in case students are quarantined or for emergency school closures. In 2021-22, the district used its remote learning plan to transition to remote instruction by requesting a waiver from the Commissioner of Education. The school health department, school nurses, and principals advise the Director of Schools when transitions to remote instruction become practical.

### **2. Describe how the LEA engaged the health department in the development of the revised plan.**

The Coordinated Health Department in consultation with the school nurses consistently communicates on an as need basis with the local Department of Health about COVID and other disease causing pathogens that affect both staff and student attendance. Presently, neither our school nurses nor the health department quarantine staff or students as the decision is left to families and their physician.

**3. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.**

<i>Appropriate accommodations for children with disabilities with respect to health and safety policies</i>
The same health and safety protocols that are provided to all students are provided to students with special needs and disabilities with increased monitoring of asthmatic students.
<i>Physical distancing (e.g., use of cohorts/podding)</i>
Presently, the school district protocols no longer include physical distancing, podding, or mandatory masking. Protective masking of staff and students is optional via school board policy.
<i>Hand washing and respiratory etiquette</i>
Health protocols provide frequent handwashing opportunities for students throughout the school day. Electric air hand dryers have been installed in all facilities replacing paper towels to promote safer handwashing etiquette. Protective masking of staff and students is optional via school board policy. Although schools no longer require masking, teachers foster an environment where masking decisions are respected.
<i>Cleaning and maintaining healthy facilities including improving ventilation</i>
Restroom facilities are cleaned and disinfected throughout the school day and after each class exchange. HVAC at all schools have recently been renovated during the past five years that meet fresh air requirements. New windows have been installed at the middle school to enhance fresh air ventilation.
<i>Contact tracing in combination with isolation and quarantine</i>
With new state laws and Department of Health Guidance, schools are no longer isolating and quarantining staff and students as it has now become one's "personal responsibility" per the TN Department of Health.
<i>Diagnostic and screening testing</i>
Through the Epidemiology Laboratory Capacity (ELC) grant, the district provides <u>optional</u> COVID screening for employees. And, is prepared to resume its screening facility should cases increase.
<i>Efforts to provide vaccinations to educators, other staff, and students, if eligible</i>
The district does not require vaccinations of employees nor does the district solicit vaccination information from its employees.
<i>Universal and correct wearing of masks</i>
The district does not require the wearing of protective masks for either staff nor students. However, our schools foster a climate where masking decisions are respected.

**4. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services.**

The district's remote learning plan only requests transition to remote instruction for staff shortages due to quarantines related to COVID. As previously stated, the district's objective is to provide in-person learning every day for all students. When traditional learning becomes impractical, the district is positioned to pivot to remote instruction. The district can still continue to provide lunches to students in case of a school closure. Nurses and counselors remain available to students in the event of a school closure. Special education students are contacted daily via Google Meet by their special education teacher during remote learning days.