



Regional School Unit 5
Durham · Freeport · Pownal

“To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions.”

Jean Skorapa, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools
June Sellers, Ed.D., Director of Instructional Support

Finance Committee Minutes
October 25, 2023
Pownal Elementary School Library

In Attendance: Beth Munsen, Chair, Maura Pillsbury, Jean Skorapa, Kelly Wentworth

Chair Munsen called the meeting to order at 5:14 P.M.

Election of Chair:

Maura Pillsbury nominated Beth Munsen as Chair of the Finance Committee. The nomination was seconded by Beth Munsen. Unanimous vote of those present.

FY23 Audit Update:

Kelly updated the Committee on the status of the FY23 audit. The Business Office continues to work through the requests of the auditor. A major focus of the FY23 audit is the student activity accounts.

FY24 Budget Update:

Kelly reported that Budget Guidance was issued to Administrators at the October 17th Administrator meeting. Administrator's will meet to determine budget priorities on November 7th. Budget worksheets are due to the Superintendent, December 1st. The Superintendent, Assistant Superintendent, and the Director of Finance & HR will meet with Administrators to review their proposals beginning on December 4th. The Superintendent's Recommend Budget will be presented to the Board on January 24th.

Other:

Discussion around the Community Budget Brochure contents. Consensus was that the contents should be streamlined and relate to budget. Recommendations were made that will be discussed with the Strategic Communications Committee who is scheduled to review the document at their October 31st meeting.

Next meeting topics: Review feedback from Strategic Communications Committee regarding Community Budget Brochure; Cost Sharing Review and Recommendation.

Meeting adjourned at 5:59 P.M.