

DINUBA UNIFIED SCHOOL DISTRICT

CLASS TITLE: INTERSESSION DAY CAMP CUSTODIAN

BASIC FUNCTION:

Under the direction of the District Administrator of Expanded Learning Opportunities and the Director of Facilities, Maintenance & Operations, Intersession Day Camp Custodians are responsible for properly maintaining the site grounds and facilities of the district in a safe and efficient manner by providing proper maintenance to ensure the interior and exterior environment is safe, secure, and aesthetically attractive. In addition, these positions support Custodial Operations by performing cleaning duties, as needed and directed, to provide students, employees, contractors, and community with a safe, attractive, comfortable, clean, and efficient place in which to learn, play and develop in a day camp style setting in partnership with Elevo Coaches to provide a full 9 hour day enrichment program for students.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Performs and all custodian cleaning duties as assigned.

Maintains buildings (restrooms, floors, windows, etc.)

Moves and arranges furniture and equipment.

Report safety, sanitary and fire hazards to appropriate personnel; report need for maintenance and repairs to appropriate authority.

Prepares school for opening/closing.

OTHER DUTIES:

Performs other related duties as assigned which are reasonably related to the above.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Preferred methods of cleaning and preserving floors, walls and fixtures.

The use of cleaning materials, disinfectants, and equipment used in custodial work; of tools (and ability to use them) in minor maintenance work.

Ability to quickly learn schedules and procedures.

Ability to perform physical labor including lifting in excess of 50 pounds.

Understand and carry out oral and written instructions.

Establish and maintain cooperative relationships with students, parents, faculty, staff & contractors.

ABILITY TO:

Communicate effectively both orally and in writing.

Establish and maintain cooperative and effective working relationships with others.

Operate assigned cleaning equipment.

Analyze situations accurately and adopt an effective course of action.

Meet schedules and timelines.

Intersession Day Camp Custodian - Continued

Work independently with little direction.
Plan and organize work.

EDUCATION AND EXPERIENCE:

One year of experience in comparable field.

LICENSES AND OTHER REQUIREMENTS:

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor work environment.
Subject to fumes, dust and odors.
Cafeteria, classrooms, restrooms and other school facilities.
Multiple Interruptions.
Variable hours.

PHYSICAL DEMANDS:

Hearing and speaking to exchange information and communicate
Seeing to monitor students and read a variety of materials
Dexterity of hands and fingers to operate a variety of custodial equipment
Standing, walking or moving for extended periods of time
Bending at the waist, kneeling or crouching
Reaching overhead, above the shoulders and horizontally
Climbing ladders and working from heights to replace light bulbs.

HAZARDS:

Exposure to cleaning agents and chemicals.
Working on ladders.

Employee _____ Date _____

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

Board Approved: October 24, 2023