

STUDENTS

Release of Resident Students

Kennewick School District may release a student who resides within the boundaries of the district to attend another school district or to enroll in ancillary services, if any, in another district as specified in the parental Declaration of Intent to Provide Home-Based Instruction, provided the other district agrees to accept the student if:

- A. There is a financial, educational, safety or health condition affecting the student which would be reasonably improved as a result of the transfer; or
- B. Attendance at the school in the nonresident district is more accessible to the parent/guardian's place of work or to the location of childcare; or
- C. There is some other special hardship or detrimental condition affecting the student or the student's immediate family which would be alleviated as a result of the transfer. Special hardship or detrimental conditions include a student who becomes a resident of the district mid-year. Such student may apply for a release to complete the current school year only in their former district of residence, if transferring mid-year would create a special hardship or detrimental condition;
- D. The purpose of the transfer is for the student to enroll in an online course or online school program offered by an online provider approved under [RCW 28A.250.020](#); or
- E. The student is a child of a full-time school employee.

Parents will request the release of their child by completing the request in the online Choice Transfer Request Portal (CTRP) available on the district website. The superintendent or designee will grant or deny the request for release according to the above stated criteria.

If the student is released, the superintendent's designee will transfer student records as requested by the nonresident district.

If the application is denied, the superintendent's designee will notify the parent of guardian in writing. The notification will include the reason(s) for denial and inform the parent or guardian of their right to appeal, within 20 days of the denial, the district's decision to:

- A. The district's superintendent or designee or;
- B. The Office of Superintendent of Public Instruction (OSPI) as detailed in [RCW 28A.225.230](#)

Existing cooperative agreements between school districts are not to be adversely affected by

