

DINUBA UNIFIED SCHOOL DISTRICT

CLASS TITLE: INTERSESSION DAY CAMP INSTRUCTINAL AIDE

BASIC FUNCTION:

Under the direction of the Administrator of Expanded Learning Opportunities, Intersession Day Camp Instructional Aide is highly organized, self-starter; supports facilitators for the day-to-day instruction and supervision of students in their assignment; assists facilitators with their class(es) within assigned instructional rotations; should be passionate and enthusiastic about working with students; must strive to perform each essential duty outlined below. These requirements listed are representative of the knowledge and or skills to assist an Expanded Learning Intersession Day Camp successfully.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

To interact, initiate, and encourage the students in the activities during the day.

To help the students control behavior using a positive, appropriate approach; making sure that the techniques are consistent.

Provide supervision during break and meal times; to help the children learn appropriate social skills.

To maintain good communication with parents.

To assist the facilitator in planning activities for the group and to offer suggestions and information about the students.

To develop a cooperative and supportive attitude within the classroom.

To assist the teacher in record keeping by passing on observations regarding the student's health, behavior, and development.

To aid the facilitators in the maintenance of the classroom as a clean, organized, and interesting place for the students to spend time.

OTHER DUTIES:

Perform related duties as assigned.

REQUIREMENTS:

Ability to relate joyfully and sensitively to students.

Evidence of enough security and judgment to handle a crisis situation.

Evidence of emotional maturity and stability.

Sensitivity to camper's individual needs.

Intersession Day Camp Instructional Aide - Continued

Ability to use appropriate and positive discipline.

Dependability.

Flexibility.

Arrive on campus promptly and remain with students during camp hours.

Promptly notify administration if absences are required.

PREFERRED QUALIFICATIONS:

Knowledge of and expertise in K-8.

Current Instructional Aide in the Dinuba Unified School District.

Employee _____ Date _____

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

Board Approved: October 24, 2023