

The Haven School **Handbook**

Online Education for Grades K-12



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Welcome to The Haven School!

Hello!

Welcome to Pathfinder Pack! I am very excited that you have decided to join our school community. At The Haven School, we strive to provide an educational experience grounded in partnership with families. We look forward to embarking on this journey with you!

The Haven School School is a unique learning option for students grades K-12 in Widefield School District 3. Students at The Haven School experience quality virtual instruction, in-person engagement opportunities, a personalized learning path, and flexible schedules to allow students to pursue their passions outside of school. Our students also experience the unique ability to be part of a learning community that values diversity, connection, and personalization. Everyone is Part of the Pack at The Haven School. We truly want all of our students to feel connected to our school community and to find their place in the Pathfinder Pack.

The Haven School School students are Pathfinders--they seek their own educational path and value independence while fostering the ability to work with others. Pathfinders also demonstrate strength and determination in the face of obstacles. Teachers support the unique educational paths of students by intentionally building trusting relationships, providing the best virtual and in-person instruction possible, partnering with parents, and creating unique engagement opportunities for students to connect with their peers and the community. I am proud to be leading the pack as The Haven School Principal.

Go Pathfinders!

A handwritten signature in blue ink, appearing to read 'C. Johnson', with a long horizontal line extending to the right.

Caroline Johnson, Ed.S., LCSW
The Haven School Principal

About

Mission Statement

At The Haven School, students at all levels experience learning through individual and collaborative opportunities, guided by teachers who provide personalized instruction, mentorship, and partnership with families. Pathfinders are encouraged to challenge themselves, grow from mistakes, and engage in field experiences to connect with the broader community and explore the diverse world around them.

Vision Statement

To create a safe, innovative learning community that fosters personalized education, collaboration, and diverse skills to prepare students for the modern world.

Goals for Students

The Haven School students will AIM for Success by:

- ➔ Actively engaging in their education through: regular attendance, interacting with teachers, connecting with peers, and practicing professionalism in the educational setting.
- ➔ Becoming **I**ndependent learners by: following through with commitments, managing their time, and demonstrating consistency in their course work.
- ➔ Developing a **M**indset of growth through: problem solving, perseverance, seeking support when needed, communicating with others, demonstrating flexible thinking, and nurturing a sense of curiosity.

The Haven School Contact Information

Address:	930 Leta Drive Colorado Springs, CO 80911
Main Office Hours:	Mondays: 8:00am-3:30pm Tuesdays: 8:00am-3:30pm Wednesday: 8:00am-3:30pm Thursday: 8:00am-3:30pm Friday: 8:00am-3:30pm
Main Office	Cindy Boothe (719) 391-3080 boothecindy@wsd3.org
Attendance	Rene Hodges (719) 391-3042 hodgesrene@wsd3.org
Counseling Office/Registrar EA	Tameka Garcia-Ross (179) 391-3070 garciarosstameka@wsd3.org
Website	haven.wsd3.org

Administrative Team

Name	Position	Email	Phone
Caroline Johnson	Principal	johnsoncaroline@wsd3.org	(719) 391-3080
Rebecca Kiger	Assistant Principal	kigerr@wsd3.org	(719) 391-3599

Counseling Office

Name	Position	Email	Ph
Dilan Cupp	K-12 Counselor	cuppdilan@wsd3.org	(719) 391-3070

Enrollment and Admission

Enrollment Process

Families interested in enrolling their students in The Haven School must complete an online application found on The Haven School website. Applications are reviewed by The Haven School Admin team. Families will be contacted if additional information is required to complete an application and to schedule a “Meet and Greet” session. A “Meet and Greet” session is an opportunity for potential students and families to learn more about The Haven School. After the application process is complete, students are notified of their enrollment status, and a student orientation will be scheduled. Once The Haven School reaches capacity, students still interested in The Haven School will be placed on a waiting list and notified if a spot becomes available.

Admission

The Haven School accepts student applications for students grades K-12 during the open enrollment period. Students who apply outside of the open enrollment period will be admitted based on availability of space in the student’s grade level. If there is no space available to enroll a student, the student will be put on a waiting list and notified once a spot becomes available.

Student Orientation

All new students are required to attend an orientation with a parent/guardian before they can start their classes at The Haven School. At orientation, families will learn expectations, important tips for success, and parents will be given access to their online parent portals. Students are also required to attend a student only orientation the first week of school where they will meet their teachers, learn how to login and navigate through the online learning platform, and explore ways to be successful in the virtual learning environment.

The Haven School Learning Models

Overview

The Haven School offers two learning models for students: the Enriched Virtual Model and the Virtual Model. Upon enrollment, parents must select which learning model they wish their student to participate in for the current school year. Parents can choose to change their child's learning model at the semester if space is available in the alternative learning model.

Enriched Virtual Model

Students participating in the Enriched Virtual Model complete the majority of their academic coursework and learning activities in an online setting and attend in-building Connection Days at The Haven School. Students are required to attend one to two in-building days per week depending on the student's grade level. In-building Connection Days allow students to interact with their teachers, collaborate with peers, and participate in a variety of enrichment activities such as the following:

- Field trips
- Science, Technology, Engineering, Art, and Math activities
- Experiential learning
- Reading and writing support
- Activities for electives such as physical education, art, music, etc
- Teacher workshops (instructional activities designed to enhance virtual learning)
- Science labs
- Yearbook

Students in the Enriched Virtual Model also complete daily module work in The Haven School's online learning system. Module work is assigned and supported by teachers. In addition to module work and in-building Connection Days, students are required to attend live classes with their teachers throughout the week. The Haven School offers asynchronous online learning meaning that students are only required to log into live classes with their teachers at designated times throughout the school week. Students are not required to be logged into live classes for the entire school day.

Virtual Model

Students participating in the Virtual Model complete all of their academic coursework and learning activities in an online setting. Students complete daily module work in The Haven School's online learning system. Module work is assigned and supported by teachers. In addition to module work, students are required to attend live classes with their teachers throughout the week. The Haven School offers asynchronous online learning meaning that students are only required to log into live classes with their teachers at designated times throughout the school

week. Students are not required to be logged into live classes for the entire school day. Teachers are available for additional support for students in the Virtual Model via online conferencing

Part Time Students

High school students enrolled at MRHS, WHS, or DHS interested in enrolling as a part time student at The Haven School must contact their school counselor. Part time students may take one or two courses each academic semester. Part time students complete courses via an independent study model. While these courses are supported by a teacher at The Haven School, part time students are not required to participate in virtual or in-building classes.

Instructional Overview

Online Curriculum

The Haven School curriculum for grades K-12 is purchased through Accelerate Education. Accelerate courses are aligned with Colorado Standards and are designed to meet the needs of a variety of learning styles. The Haven School teachers personalize courses to meet the needs of students and to align with the Widefield School District 3 curriculum calendar.

According to Accelerate, “Accelerate’s curriculum is designed with the intent to challenge students academically through rigorous content, while also inspiring students to be active participants in the learning process. This is achieved by engaging students in a variety of activities and assessments (including authentic assessments) appropriate to the field of study, such as labs, journals, written assignments, discussion activities, group and individual projects, formative assessments, objective tests, and written exams. Students are required to apply skills in increasingly complex ways as they progress through Accelerate courses” (Boyd, Chandra. *Accelerate Education: Proposal for Widefield School District*, Accelerate Education, 2020).

Virtual Classes

All students at The Haven School (Enriched Virtual Model and Virtual Model) are required to log into live classes with their teachers throughout each academic week. Schedules vary depending on grade level (elementary, middle, and high school). The Haven School classes are at designated times. When students are not attending live classes or in-building Connection Days, students should be completing teacher assigned module work. The Haven School office should be notified by a parent or guardian if a student misses a virtual class.

Connection Days

In-building Connection Days enable students to develop positive learning relationships with teachers, receive individualized help, attend specialized workshops, and interact with other students. Attendance is taken at Connection Days. The front office should be notified by a parent or guardian if a student misses a scheduled Connection Day. Connection days are designed to enhance online instruction and module work.

Eligibility for The Haven School

Eligibility Overview

Students are accepted into The Haven School on a yearly basis. The Haven School is a choice offered by Widefield School District 3, but it may not be the appropriate educational environment for all students. In order to continue to be eligible for The Haven School, students must demonstrate active engagement in their learning by successful completion of courses, regular attendance at virtual and/or in-building instructional sessions, and by adhering to all academic and behavioral expectations. Students who are not meeting The Haven School eligibility requirements will be given the opportunity to demonstrate improvement throughout the school year, and supports will be put in place to help students develop the skills needed to be successful in a virtual learning environment. If the student continues to not make adequate progress after providing the opportunity to improve with supports, the student may be ineligible for The Haven School the following academic term.

Failure to Attend Instructional Sessions

The Haven School students are full time students that are scheduled for at least 360 hours of instructional time per semester. The Haven School students are required to meet all state requirements for public school attendance including completion of all asynchronous activities and content in their courses each week, and all work must be completed by the end of each semester. Students should ensure they are following the teacher assigned due dates for all asynchronous coursework.

There are 174 required student contact days for the school year not including parent teacher conferences and staff professional development days. It is expected that all students attend the required number of days for the year. The Haven School students with 4 unexcused absences per month in any class or 10 unexcused absences a year are considered “habitually truant” under Colorado State Statute. The parents of habitually truant students will be contacted by the school via phone, email and/or mail to schedule a mandatory meeting. If the parent of a student is unwilling to respond or participate in the creation of a plan to remediate the attendance issue, The Haven School will initiate Widefield School District 3 truancy procedures. Students who are habitually truant may become ineligible for The Haven School the following academic semester.

It is vital that all students engage in their learning experience at The Haven School and attend regularly. All absences are documented by the The Haven School office staff. The Haven School students demonstrate attendance in a variety of avenues. Attendance can include but are not limited to the following educational activities: synchronous activities such as virtual sessions with teachers, in-person sessions with teachers, collaboration with peers, and field trips connected to courses; asynchronous activities such as time spent on completion of teacher directed coursework in the Accelerate Education learning management system; discussion thread

participation; and contacting teachers by email, the Accelerate messaging system, virtual conferences, or phone.

Students at The Haven School receive instructional minutes each school day similar to the instructional time received by students in traditional brick-and-mortar schools in Widefield School District 3. All students are required to engage in their learning an hour per class per school day.

In addition to attendance for virtual sessions, attendance is taken for in-building Connection Days. Students who do not consistently attend Connection Days may not be eligible for the Enriched Virtual Model the following semester. Parents should notify the attendance office if a student is going to be absent from an in-building Connection Day.

AIM for Success Plans

Students at The Haven School must make adequate academic progress and actively engage in the online learning experience in order to be eligible for the The Haven School the following academic semester. Students who are not meeting The Haven School requirements will be put on an AIM for Success Plan in order to support the student in the The Haven School learning environment. Interventions to support students may include: in-building or virtual tutoring, regular check-ins with the school counselor, and/or parent meetings. The Haven School wants to help every student be successful. The Haven School staff will actively work with students and parents to provide each student the opportunity to demonstrate improvement and growth.

Supporting Student Success

Mentor Teacher Responsibilities

Every student will be assigned a mentor teacher. The mentor teacher will provide guidance to students throughout their experience at The Haven School. The mentor teacher will work to monitor student progress in all classes and support students in meeting The Haven School expectations. The mentor teacher will coordinate with parents, facilitate parent teacher conferences, and collaborate with The Haven School counselor on student academic progress.

Content Teacher Responsibilities

Every course at The Haven School is supervised and managed by a highly qualified, licensed Widefield School District 3 teacher. In addition to overseeing the online curriculum, content teachers provide expert guidance to students through the following: virtual class sessions, help with understanding difficult concepts, specialized in-person workshops, guidance on proper pacing, and provide feedback to students on academic performance on a regular basis. Teachers are also responsible for the timely grading of short answers, extended responses, essays, and projects in the online learning platform.

Teacher Availability

Students are encouraged to seek support from teachers as needed. In addition to Connection Days, teachers are available to students and parents for individual communication via Accelerate messaging, phone, email, videoconferencing, and in person by appointment. While students and parents may contact teachers at any time, **teachers are not required to respond outside of normal school hours of M-F 7:30am-3:30pm**. Teachers will do their best to respond to student and parent communication within one school day.

Laptop Check-out

The Haven School provides electronic devices able to support enrolled classes for all students. District devices are to be used for school purposes only via the WSD3 appropriate electronic use policy. The Haven School reserves the right to require students who have checked out an electronic device to return it to The Haven School before the end of the school year if the student is not consistently logging into their online courses or is misusing the device. Students who fail to return devices or return damaged devices will be charged to replace the laptop or cover the cost of necessary repairs. WSD3 reserves the right to monitor student activity on any WSD3 device or online school account. The Haven School can also provide families with an internet hotspot if needed.

Target Time

Fridays are designated for “Target Time.” Target time is individual or small group scheduled intervention or extension activities designed to provide additional support for students and/or to enhance the student learning experience. Teachers will schedule Target Time sessions with students. Target Time sessions can be virtual or in-person. Students who are scheduled to attend Target Time should follow through to ensure that they are receiving the additional support offered by teachers.

Parent Support

Parent Responsibilities

Parents or “Learning Coaches” play an important role in student success at The Haven School. As most coursework is completed at home, parents should ensure that students are meeting the minimum daily login requirements and that students are pacing themselves appropriately for academic courses to be completed in a timely manner. Parents should check student progress via their parent account a minimum of once per week. In addition, parents should regularly check their email as this is the primary source of communication for The Haven School.

Parent Account

Each parent will be assigned an online parent account in Accelerate. The username for the parent account is the email address provided in Infinite Campus. The parent account allows parents to check student progress in each class in addition to viewing assignments students need to complete. Parents should check student progress at least once per week in order to guide students to appropriately pace their online coursework. If a parent experiences difficulty logging into their parent account, they should contact The Haven School office immediately to resolve the issue.

Parent-Teacher Conferences

Formal parent-teacher conferences are held once a semester. While conferences are not mandatory, parents are highly encouraged to use conferences as a time to meet with their student’s teacher(s) to discuss student progress. Conferences are also an opportunity for parents and advisory teachers to problem solve barriers to student success if students are not meeting program requirements.

Monitoring of Student Electronic Usage

Parents at The Haven School are strongly encouraged to provide adequate supervision of their student’s online activity. Student computers should be used in "public" areas of the home. Students must be connected to the Internet to have access to their courses. On occasion, students may be required to conduct online searches or research. Parents should carefully and frequently monitor their student’s Internet usage to prevent inappropriate online behavior per WSD3 code JS.

Student Expectations

Daily Login Requirements

Full-time students are expected to attend and participate in their online courses each school day. See below to determine your student's daily expected time per class:

High School	
Course	Expectation of Time Spent per School Day
English	60
Math	60
Science	60
Social Studies	60
Elective 1	60
Elective 2	60
Elective 3	60
TOTAL:	420 minutes

Middle School	
Course	Expectation of Time Spent per School Day
English	60
Math	60
Science	60
Social Studies	60

Elective 1	60
Elective 2	60
TOTAL:	360 minutes

Elementary	
Course	Expectation of Time Spent per School Day
ELA	120
Math	90
Science	60
Social Studies	60
Elective/Enrichment	60
TOTAL:	390 minutes

Virtual Class Attendance

All students are required to attend virtual classes each week. Attendance at virtual classes is mandatory, and attendance will be taken. Students who log into virtual classes 5 minutes after the scheduled start time will be marked as “Tardy.” Students who log out of virtual sessions early or who do not demonstrate engagement in the virtual session (via webcam, responding in virtual chat, and participation in virtual activities) will be marked “absent.” Students who are disruptive during virtual classes will be removed from the virtual learning environment. If a student is absent as a result of technology difficulties, they should document the technology issues via a screenshot or photo and immediately contact The Haven School attendance secretary at 719-391-3042.

Connection Day Attendance

Students who have enrolled in the Enriched Learning Model are required to attend in-person Connection Days each week. Elementary Enriched students attend Mondays and Wednesdays from 8:30-11:00am. Middle school enriched students attend Tuesdays from 9:00am-12:20pm and Wednesdays from 12:00-3:00pm. 9th and 10th grade Enriched students attend in-person from 11:30am-3:00pm on Mondays. 11th and 12th grade Enriched students attend in-person on Thursdays from 9am-12pm. In addition, certain high school electives have required in-person sessions on Thursdays from 12:30-2:00pm. If an Enriched student is going to be absent from

scheduled Connection Days, a parent/guardian must contact The Haven School attendance secretary at 719-391-3042.

Webcam Usage Expectations

Active engagement in the learning process is a requirement of all students enrolled at The Haven School. Interaction via webcam during virtual classes increases student engagement, enhances the learning experience of students, and helps establish the classroom culture in a virtual setting. Usage of webcams also enables teachers to provide feedback in realtime to students. All students are required to have their webcams on and actively participate during virtual classes. Students who do not have their webcam on during virtual classes will receive an unexcused absence. Families with concerns about their student using the webcam during virtual classes should request a meeting with a member of The Haven School admin team to discuss the personalized learning needs of their student.

Disciplinary Removal from Classroom

Students are expected to abide by all WSD3 behavioral policies adopted by the Board of Education while engaging in their learning experience including virtual class sessions, in-building Connection Days, communication with staff and students, and all other academic activities. Students who violate the student code of conduct may be removed from the classroom environment (virtual or in-person) and subject to disciplinary action. A teacher is authorized to immediately remove a student from the virtual or in-person classroom if the student's behavior: 1) violates the code of conduct adopted by the Board; 2) is dangerous, unruly, or disruptive; or 3) seriously interferes with the ability of the teacher to teach the class or other student's ability to learn.

Communication

The Haven School uses a variety of tools to facilitate communication between instructors, students, and parents. The communication system that is part of The Haven School's online learning platform will be the primary means of communication. Instructors, students, and parents may also communicate via email, telephone, text messaging, videoconferencing, and face-to-face. All communications must be professional in form and content. All communications within the course management system, by email, alternate Internet mediums, or otherwise in writing will become a part of the student's records and may be accessed by school and district personnel. School computers may only be used for educational purposes.

The Learning Center

The Haven School Learning Center offers a flexible learning environment for students. Students are welcome to choose where to sit during Connection Days and tutoring sessions. Teachers reserve the right to assign seating if a student is not using flexible seating appropriately or if a specific seating format is needed for instruction. Parents are not allowed to sit in classrooms with students, but are welcome to wait in designated areas at the front of the Learning Center.

Code of Conduct

All students enrolled in Widefield School District 3 are subject to discipline policies and procedures as detailed in the district's board policies. All students taking courses in any District 3 school are bound by the Student Conduct and Discipline Code. For The Haven School students, the phrases “in school buildings,” “on school grounds,” and “during a school sponsored activity” shall include any school sponsored virtual space, event, instructional or resource site, or communication with any district personnel or student.

The Haven School is committed to safeguarding the rights of all students to work and learn in an environment free of discrimination or harassment. Inappropriate online communications, or inappropriate use of online tools, online bullying, harassment, or creating content or messages under the guise of another person is subject to disciplinary procedures, including expulsion. Students are encouraged to report any inappropriate online activity. Misbehavior in other schools and/or programs in which a student may be participating concurrently with his or her participation in the The Haven School program, including academic failure, failure to attend, or failure to participate, may result in disciplinary action at The Haven School.

Student Interactions

The primary interactions at The Haven School will be between individual students and staff. However, students may interact with one another during Connection Days, at the Learning Center, during workshops, and in the virtual learning environment. The Haven School programs, platforms and/or software are not to be used as social media sites. All student to student interactions must be school appropriate. Students should report any inappropriate content or communications to The Haven School staff immediately. Any student who feels that he or she is being harassed or bullied online or otherwise at The Haven School should immediately report that activity to The Haven School staff.

Electronic Usage

Students are expected to follow WSD3 Code JS “Student use of the internet and electronic communications.” Please see below for policy JS:

STUDENT USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS

The Internet and electronic communications (email, chat rooms and other forms of electronic communication) have vast potential to support curriculum and student learning. The Board of Education believes they should be used in schools as a learning resource to educate and to inform. Furthermore, the Board of Education believes that the Internet and its resources have become essential elements of a Widefield School District Education, preparing students for today's connected learning and work environments.

Use of the Internet and electronic communications require students to think critically, analyze information, write clearly, use problem-solving skills, and hone computer and research skills that employers demand. Use of these tools also encourages an attitude of lifelong learning and offers an opportunity for students to participate in distance learning activities, ask questions of and consult with experts, communicate with other students and individuals, and locate material to meet educational and personal information needs. Students may be provided with WSD3 email accounts and have access to web services; including communications tools to help facilitate classroom related interaction with peers and district staff.

The Internet and electronic communications are fluid environments in which students may access materials and information from many sources, including some that may be harmful to students. While it is impossible to predict with certainty what information students might locate or come into contact with, the district shall take reasonable steps to protect students from accessing material and information that is obscene, child pornography or otherwise harmful to minors, as defined by the Board. Students shall take responsibility for their own use of district computers and computer systems to avoid contact with material or information that may be harmful to minors.

Blocking or filtering obscene, pornographic and harmful information

Software that blocks or filters material and information that is obscene, child pornography or otherwise harmful to minors, as defined by the Board, shall either be installed on all district computers having Internet or electronic communications access or access to the Internet will be filtered by a centralized web filter. Students shall report access to material and information that is obscene, child pornography, harmful to minors or otherwise in violation of this policy to the supervising staff member. If a student becomes aware of other students accessing such material or information, he or she shall report it to the supervising staff member.

No expectation of privacy

District computers and computer systems are owned by the district and are intended for educational purposes at all times. Students shall have no expectation of privacy when using the Internet or electronic communications. The district reserves the right to monitor, inspect, copy, review and store (at any time and without prior notice) all usage of district computers and computer systems, including all Internet and electronic communications access and transmission/receipt of materials and information. All material and information accessed/received through district computers and computer systems shall remain the property of the school district.

Unauthorized and unacceptable uses

Students shall use district computers and computer systems in a responsible, efficient, ethical and legal manner. Use of the system must be consistent with the educational objectives of Widefield School District 3. Use of district managed resources and tools will be considered first before utilizing public or other privately managed resources and communications tools. Use of other networks or computing resources must comply with the rules of that network and be in direct support of student learning. Because technology and ways of using technology are constantly evolving, every unacceptable use of district computers and computer systems

cannot be specifically described in policy. Therefore, examples of unacceptable uses include, but are not limited to, the following:

- playing games is not an acceptable use, unless they are specific to curriculum objectives.
- using the system for personal entertainment.
- providing copies of district access software to others or allow individuals not associated with the district to use the service.

No student shall access, create, transmit, retransmit or forward material or information:

- that promotes violence or advocates destruction of property including, but not limited to, access to information concerning the manufacturing or purchasing of destructive devices or weapons
- that is not related to district education objectives that contains pornographic, obscene or other sexually oriented materials, either as pictures or writings,
- that are intended to stimulate erotic feelings or appeal to prurient interests in nudity, sex or excretion
- that harasses, threatens, demeans, or promotes violence or hatred against another person or group of persons in violation of the district's nondiscrimination policies for personal profit, financial gain, advertising, commercial transaction or political purposes
- that plagiarizes the work of another without express consent that uses inappropriate or profane language likely to be offensive to others in the school community
- that is knowingly false or could be construed as intending to purposely damage another person's reputation
- in violation of any federal or state law or district policy, including but not limited to copyrighted material and material protected by trade secret
- that contains personal information about themselves or others, including information protected by confidentiality laws using another individual's Internet or electronic communications account without written permission from that individual
- that impersonates another or transmits through an anonymous remailer
- that accesses fee services without specific permission from the system administrator

Netiquette - Users are expected to abide by the generally accepted rules of network etiquette, OR SOCIALLY RESPONSIBLE USAGE. These include, but are not limited to:

1. Be polite. Do not write or send abusive, obscene, vulgar or threatening messages. Electronic mail and other communications tools are not private and may be subject to public inspection as a public record as provided by law. Moreover, these messages may be stored DIGITALLY and may be subpoenaed in court cases and legal conflicts. In addition, Internet transactions are not private and district staff and administrators may monitor these messages at any time for any reason without notice to the user.
2. The system administrator and district administrators can access email, system messages addressed to other users, social media discussions, and personal web pages. The district shall investigate on its own and will cooperate with legal authorities, and other outside agencies and providers to investigate messages or personal web pages related to, or that support, illegal or inappropriate activities. Messages or system use relating to or in support of illegal activities, as

well as inappropriate messages or system use pursuant to district policy, may result in revocation of system use privileges, termination of employment, commencement of legal action and/or district disciplinary action.

3. Never use the system in a way that disrupts the use of others by downloading large files, sending mass email messages or annoying others using the system. Limit on-line time so that others will have access. Log off when the system is not being used.

4. Staff or student work may be published on the internet only as it relates to class projects, courses, or other school-related activities and only with permission of the person who created it.

5. Never reveal your personal address, phone number, other personally identifiable information, credit card numbers or those of other students, colleagues, or family members.

Security

Security on district computer systems is a high priority. Students who identify a security problem while using the Internet or electronic communications must immediately notify a system administrator. Students should not demonstrate the problem to other users. Logging on to the Internet or electronic communications as a system administrator is prohibited. Students shall not: use another person's password or any other identifier gain or attempt to gain unauthorized access to district computers or computer systems read, alter, delete or copy, or attempt to do so, electronic communications of other system users Any user identified as a security risk, or as having a history of problems with other computer systems, may be denied access to the Internet and electronic communications. Safety In the interest of student safety, the district shall educate students about appropriate online behavior, including cyberbullying awareness and response, and interacting on social networking sites and in chat rooms.

Web Services - Access and Use

All web pages created by district employees, students and student organizations on the district's computer system will be subject to treatment as district-sponsored publications. This includes information produced, posted and managed through district managed web tool, but also includes the use of other public and privately managed tools. Accordingly, the district reserves the right to exercise editorial control over such publications. Students shall not reveal personal information, such as home address or phone number, while using the Internet or electronic communications. Without first obtaining permission of the supervising staff member, students shall not use their last name or any other information that might allow another person to locate him or her. Students shall not arrange face-to-face meetings with persons met on the Internet or through electronic communications.

Vandalism

Vandalism will result in cancellation of privileges and may result in school disciplinary action, including suspension or expulsion, and/or legal action. Vandalism is defined as any malicious or intentional attempt to harm, destroy, modify, abuse or disrupt operation of any network within the school district or any network connected to the Internet, operation of any form of electronic communications, the data contained on any network or electronic communications, the data of another user, usage by another user, or district-owned software or hardware. This

includes, but is not limited to, the uploading or creation of computer viruses and the use of encryption software.

Unauthorized software

Students are prohibited from using or possessing any software that has been downloaded or is otherwise in the user's possession without appropriate registration and payment of any fees owed to the software owner.

Assigning student projects and monitoring student use

The district will make reasonable efforts to see that the Internet and electronic communications are used responsibly by students. Administrators, teachers and staff have a professional responsibility to work together to monitor students' use of the Internet and electronic communications, help students develop the intellectual skills needed to discriminate among information sources, to identify information appropriate to their age and developmental levels, and to evaluate and use information to meet their educational goals. Students shall have specifically defined objectives and search strategies prior to accessing material and information on the Internet and through electronic communications.

Opportunities shall be made available on a regular basis for parents to observe student use of the Internet and electronic communications in schools.

All students shall be supervised by staff while using the Internet or electronic communications at a ratio of at least one staff member to each 35 students. Staff members assigned to supervise student use shall have received training in Internet and electronic communications safety and monitoring student use.

Student use is an expectation

Use of the Internet and electronic communications demands personal responsibility and an understanding of the acceptable and unacceptable uses of such tools. Student use of the Internet and electronic communications is an expectation and a privilege, not a right. Failure to follow the use procedures contained in this policy shall result in the loss of the privilege to use these tools and restitution for costs associated with damages, and may result in school disciplinary action, including suspension or expulsion, and/or legal action. The school district may deny, revoke or suspend access to district technology or close accounts at any time. Because of the essential role that the Internet and Internet resources play and will increasingly play in providing current and relevant education in the Widefield School District, it will be the expectation of the District that students will use the Internet at school. For parents who do not wish for their student(s) to use the Internet at school, Widefield School District provides parents the opportunity to opt their student(s) out of Internet usage. Parents/guardians shall be required to sign the district's Internet Opt-out Form annually before the District will disable access to the Internet for the student. Your signature(s) on the attached "Internet Opt-out" form creates a contract that is legally binding and indicates the party (parties) who signed has (have) read the terms and conditions carefully, understand(s) their significance and accept(s) and agree(s) to them. PLEASE NOTE: Opting your student out of Internet use at school does NOT

automatically opt your student out of having an email account through the Widefield School District. When you opt your student out of the Internet use at school, they will still have a wsd3.org email account available that can be accessed any place your student has access to the Internet outside of school. However, opting out does mean that the student would not be able to access his/her wsd3.org email account at school.

School district makes no warranties

The school district makes no warranties of any kind, whether express or implied, related to the use of district computers and computer systems, including access to the Internet and electronic communications services. Providing access to these services does not imply endorsement by the district of the content, nor does the district make any guarantee as to the accuracy or quality of information received. The district shall not be responsible for any damages, losses or costs a student suffers in using the Internet and electronic communications. This includes loss of data and service interruptions. Use of any information obtained via the Internet and electronic communications is at the student's own risk.

Terms and Conditions

These Terms and Conditions reflect the entire agreement of the parties and supersede all prior oral or written agreements and understandings of the parties. These terms and conditions shall be governed and interpreted in accordance with the laws of the State of Colorado, and the United States of America

Cell Phone/Electronic Device Policy

Although The Haven School understands that cell phones are useful tools for parent/student communication, cell phones should not become a disruption to the learning environment. Students are allowed to carry electronic communication devices, but these devices must be turned off inside school buildings, on school buses, at school-sponsored activities and on field trips except when used for instructional purposes and with the express permission of school staff. Cell phones may only be used before/after school and at lunch as long as such use does not negatively impact the school environment. Cell phone use during class time is not allowed unless a teacher or staff member gives explicit permission for educational purposes. Any electronic communication device with a camera or other recording capability is expressly prohibited in restrooms or in any other location where such operation may violate the privacy rights of another person. Electronic device use is prohibited during state testing, SAT, PSATs, and all other exams given at The Haven School. Unless specifically allowed by the instructor, electronic device use is also prohibited on all class assessments. Violation of this policy will result in disciplinary action and confiscation of the device. (WSD3 Policy JICJ)

Closed Campus Policy

The Haven School has a closed campus policy. Once students are on campus at The Haven School Learning Center, they are expected to remain on campus for the duration of their scheduled academic activity.

Monies Owed/Conditions

Any fees owed to the school for items such as library materials, lost or damaged books, and/or lost or damaged electronic devices including hotspots must be paid before the end of the school year.

Plagiarism Policy

Students enrolled in The Haven School are held to high academic and ethical standards as students are trusted to complete the majority of their work in an environment of their choosing. All work submitted by students must be their own work and not copied from unauthorized sources. Proper citations must be used to give credit to sources of information used in academic work that are not the student's original thoughts or ideas. If a teacher suspects that a student may be submitting work that is not their own, the teacher may request the student to take tests at The Haven School Learning Center to verify the student's understanding of academic concepts.

You MUST CITE the source of information when you use

- words copied from another source
- ideas from another person, even when you express them in your own words
- specific information that is not common knowledge
- charts, graphs, pictures, or maps from other sources

You DO NOT CITE the source of information when you use

- an idea, fact, or opinion that is yours.
- information that is common knowledge (facts or ideas easily found in general reference sources).
- common sayings or phrases.

The following consequences will occur if a Haven School student plagiarizes or cheats on their work:

1st Offense: The student will receive a "0" on the entire assignment the student plagiarized or cheated on including any multiple choice. Parents will be contacted by the teacher in which the plagiarism/cheating occurred.

2nd Offense: The student will receive a "0" on the entire assignment the student plagiarized or cheated on including any multiple choice. Parents will be contacted by the program facilitator, and an in-person meeting may be requested.

3rd Offense: The student will receive a "0" on the entire assignment the student plagiarized or cheated on including any multiple choice. With the third offense, the student becomes ineligible for The Haven School the next semester.

Behavior Policies

Bullying

Bullying is any written or verbal expression, or physical or electronic act or gesture, or a pattern thereof, that is intended to coerce, intimidate, or cause any physical, mental or emotional harm to any student. The Haven School's response to instances of bullying will include administrative action and consequences may vary depending on the circumstances and severity of the offense.

Malicious Harassment

Harassment is behavior that communicates unwelcome verbal or physical gestures/actions that is demeaning or abusive. The Haven School's response to students who violate the harassment policy include administrative action and appropriate consequences depending on the circumstances and severity of the offense.

Drugs, Alcohol, and Tobacco

Alcohol Related

Students are prohibited from using, possessing or distributing alcohol or tobacco products on school property or in connection with any school activity. Violation of this policy will result in disciplinary action and the potential to be disenrolled from The Haven School.

Tobacco Related

Widefield School District 3 policy and Colorado State law prohibits all tobacco use on school property, including electronic devices. Violation of this policy will result in administrative consequences depending on the circumstances and severity of the offense.

Drug Related

The Board of Education has determined that the use of illegal drugs by students in the Widefield School District 3 is a significant threat to the health, safety and welfare of students and the school community, and that the incidence of drug use is increasing. In accordance with WSD3 policy, a student in possession of any amount of an illegal substance as defined by the Uniform Controlled Substances Act of 1992 as set forth in Colorado Revised Statutes, Section 18-18-101 et. Seq., will be recommended for expulsion. Students may have an opportunity to avoid expulsion by completing and adhering to a drug contract with specific and stringent guidelines. The opportunity outlined in this regulation will not apply to serious drug offenses, defined as manufacturing, distribution, and/or felony possession of a controlled substance on school premises or at a school sponsored activity. Any serious drug offense will be grounds for possible expulsion without the possibility of a contract in lieu of expulsion as provided in this regulation. The intent of this regulation is fourfold: (1) to provide for the health and safety of all students; (2) to undermine the effects of peer pressure by providing a legitimate reason for students to refuse to use illegal drugs; (3) to curtail drug use by providing incentives for students who use

drugs to participate in drug treatment and testing programs; and (4) to provide alternatives to expulsion. Violation of the drug policy will result in disciplinary actions correlating with the severity of offense, possible notification of law enforcement, possible drug contract, and possible recommendation for expulsion.

Weapons

Carrying, bringing, using, or possessing any dangerous weapon in any school building, on school grounds, in any school vehicle, or at any school-sponsored activity is prohibited. Violation of WSD3 weapon policy will result in disciplinary action, notification of law enforcement, and/or recommendation for expulsion.

Dress Code

Students attending Connection Days or tutoring sessions at the Learning Center are expected to dress appropriately in accordance with WSD3 district student dress code policy. District policy states, "Student dress and grooming shall conform to reasonable standards of neatness, cleanliness, and modesty." Student dress should not interfere with their or other's learning experience. The Haven School staff reserve the right to address student attire and administer appropriate consequences.

Specifically, the following clothing/accessories will not be permitted:

- Headwear worn inside the building (including hoodies, hats, bandanas, nets, caps).
- Sunglasses/dark glasses worn inside the building (even on top of or behind your head).
- Garments that expose the torso including, but not limited to, muscle shirts, strapless clothing, single shoulder tops, "spaghetti" straps, exposed midriffs (shirts must overlap the pants) or see-through clothing.
- Straps/sleeves should be at least 2 fingers in width..
- Any inappropriately sheer, tight or low cut clothing.
- Skirts or shorts shorter than fingertip length.
- Clothing that may be construed as profane, sexually explicit, indecent, lewd, or revealing.
- Clothing or accessories that feature, advertise or promote weapons, drug or alcohol use.
- Clothing, accessories, logos, symbols, or gestures, which suggest gang affiliation.
- Billfold chains or any chains draped from clothing.
- Clothing or accessories containing "spikes."
- Excessive marking on the face or face paint.
- Pajamas and/or slippers. "Pajamas" are defined as any clothes that look like pajamas. "Slippers" do not have hard soles.
- Sagging – There can be no gap between your shirt and pants. We do not want to see any part of whatever you are wearing under your pants. You must be able to walk without holding your pants up.
- **Any clothing deemed by the administration to be disruptive to learning**

Additional Student Support

Special Education Services

When a student with disabilities applies to enroll at The Haven School, the school special education team will hold a meeting to determine if The Haven School is an appropriate academic placement for the student and how services will be met in the learning environment at The Haven School. Once a student with an Individualized Education Program (IEP) is enrolled at The Haven School, special education services will be provided in-person or virtually based on student need in accordance with the student's IEP. The Haven School special education staff will monitor student progress towards goals. The Haven School teachers will work with students to ensure that accommodations are being met, and that students are utilizing the accessibility features in Accelerate as needed to ensure students are accessing academic curriculum.

Individuals With Disabilities Education Act (IDEA)

Schools are required to provide a free and appropriate public education (FAPE) to school-aged children with disabilities per the Individuals With Disabilities Education Act (IDEA). Parents/legal guardians of The Haven School students may request that the school conduct an evaluation for special education services for their student if they believe their child is eligible for special education services.

The Haven School follows IDEA and WSD3 policy regarding special education services. See below for WSD3 policy JRA/JRC-E4 regarding parent rights and annual notification with regards to IDEA:

“The regulations implementing the Individuals With Disabilities Education Act (IDEA), afford parents eligible students certain rights with respect to a school district's ability to access private insurance or public benefits, such as Medicaid, to help pay for certain services that are provided at school. These rights are as follows:

1. **YOU HAVE THE RIGHT TO RECEIVE NOTICE IN AN UNDERSTANDABLE LANGUAGE.** The school district must give you an annual written notice of your rights, which must be written in language understandable to the general public; and also provided in the native language of the parent or other mode of communication used by the parent, unless it is clearly not feasible to do so.
2. **YOUR CHILD'S CONFIDENTIAL INFORMATION CANNOT BE DISCLOSED WITHOUT YOUR CONSENT.** Parental consent must be obtained under the Family Educational Rights and Privacy Act (FERPA) regulations at 34 CFR part 99 and the IDEA regulations at §300.622 before the school district discloses, for billing purposes, your child's

personally identifiable information to the agency responsible for the administration of the State's public benefits or insurance program (e.g., Medicaid);

3. YOUR CHILD HAS A RIGHT TO SPECIAL EDUCATION AND RELATED SERVICES AT NO COST TO YOU. This means that, with regard to services required to provide a Free Appropriate Public Education ("FAPE") to an eligible child under IDEA, the school district

-May not require parents to sign up for or enroll in public benefits or insurance programs in order for their child to receive FAPE;

-May not require parents to incur an out-of-pocket expense such as the payment of a deductible or co-pay amount incurred in filing a claim for services provided pursuant to this part, but may pay the cost that the parents otherwise would be required to pay;

-May not use a child's benefits under a public benefits or insurance program if that use would:

- Decrease available lifetime coverage or any other insured benefit; o
- Result in the family paying for services that would otherwise be covered by the public benefits or insurance program and that are required for the child outside of the time the child is in school;
- Increase premiums or lead to the discontinuation of benefits or insurance;
- Risk loss of eligibility for home and community-based waivers, based on aggregate health-related expenditures.

4. YOU MAY WITHDRAW CONSENT AT ANY TIME. Once you've given consent for disclosure of confidential information about your child to the agency responsible for the administration of the State's public benefits or insurance program (e.g., Medicaid), you have a legal right under the FERPA regulations to withdraw that consent whenever you wish.

5. IF YOU REFUSE CONSENT, OR WITHDRAW CONSENT, THE SCHOOL DISTRICT STILL HAS TO PROVIDE REQUIRED SERVICES AT NO COST TO YOU. If you refuse to provide consent for the disclosure of personally identifiable information to the agency responsible for the administration of the State's public benefits or insurance program (e.g., Medicaid), or, if you give consent but then later withdraw consent, that does not relieve the school district of its responsibility to ensure that all required services are provided at no cost to the parents."

504 Plans

Students who apply to The Haven School with a current 504 plan may be required to provide a copy of their current 504 plan. The Haven School accepts students with 504 Plans if accommodations can be met in the The Haven School learning environment. The Haven School counselor may work with families to modify a student's 504 plan to accurately reflect the student's needs in the virtual learning environment. 504 Plans are for individuals that have a physical or mental impairment that "substantially" limits one or more major life activities. If a parent believes their child would qualify and benefit from a 504 Plan, they should contact The Haven School counselor. The counselor will support parents through the process of the 504 Plan.

Academic Policies

Grading/Course Completion

The Haven School students complete the majority of their work using the online learning platform Accelerate. Some assignments are automatically graded by Accelerate while other assignments are graded manually by a content teacher. Teachers may ask students to redo an assignment after receiving additional instruction if the student has not demonstrated mastery of the content. All courses must be completed by the end of the current grading term. At the end of each academic semester, students will receive a score of a “zero” for all missing and incomplete assignments. These grades will factor into a student’s final grade.

Secondary Grading Policy

Secondary students receive an A for grades ranging from 90-100, a B for grades ranging from 80-89, a C for grades ranging from 70-79, and a D for grades ranging from 60-69. Students receive a F for grades 59 or below. Students must earn a D or better to earn academic credit for a course.

Elementary Grading Policy

Teachers will post grades for core classes: Language Arts, Math, Science and Social Studies. Teachers will make sure both performance and pace are factored into grade. (This means zeros are entered for missing assignments so grade accurately reflects performance.) The table below will be used for students in grades K-2 to assign appropriate grades.

Grade in IC	Unsatisfactory	Partially Proficient	Proficient	Advanced
Percentage In Accelerate	< 49%	50-69%	70-94%	95%+

Students in grades 3-5 will be awarded letter grades. Students receive an A for grades ranging from 90-100, a B for grades ranging from 80-89, a C for grades ranging from 70-79, and a D for grades ranging from 60-69. Students receive a F for grades 59 or below.

Contested Grades

If the need arises to contest a semester grade, it is the responsibility of the parent/guardian to contact the Haven School counselor within 4 weeks of the end of that semester. The Haven School counselor will follow set procedures to address the concerns regarding the grade.

Activity Eligibility

Any student enrolled at The Haven School participating in school-sponsored events of a competitive, festival, and/or interscholastic nature (including sports) shall:

- Be a regularly enrolled/attending member of the Haven School student body
- Be enrolled a minimum of five academic classes per semester and failing no more than one class per semester
- Be a good citizen of the Haven School school community
- Have carried a minimum of five academic classes the previous semester, have passed four academic classes during the previous semester, and have failed no more than one academic class the previous semester
- CHSAA considers a withdraw/fail (WF) as an F for eligibility purposes
- Eligibility for The Haven School students is calculated based on the overall grade in each academic course and appropriate pacing (within 1 week of target weekly pacing).

Withdrawal

A parent who wishes to withdraw their student from The Haven School must visit the school office to complete the withdrawal form and return their student's designated electronic device. If a parent decides to disenroll their child from The Haven School then wishes to re-enroll them, they must complete a new application and may need to wait until the next academic year to enroll based on grade level availability. The Haven School will forward academic records to the student's new school upon receiving a formal records request.

Schedule Changes

Students who wish to change their class schedule must meet with The Haven School counselor before the semester add/drop date. Once the schedule change is approved, the student's schedule will be altered to reflect the change. A student may drop a class after the add/drop date with approval by the school counselor and/or with medical documentation. A class dropped after the add/drop date will show up as WF on the student's academic transcript as appropriate.

Testing and Assessment

Widefield School District 3 uses a variety of assessments for accountability, program evaluation, identification of student needs, and to guide instruction and learning. Formative and summative assessments are given in individual courses. District and state standardized assessments (such as CogAT, CMAS, DIBELS, and STAR) are also given. The Haven School students are required to participate in all state, district, and course assessments. Parents will be notified of testing

schedules via email and/or through the mail. District and state standardized assessments will need to be completed in-person at the Learning Center.

Individual Career and Academic Plan (ICAP)

All Haven School secondary students will develop and maintain an Individual Career and Academic Plan (ICAP) in compliance with WSD3 graduation requirements. Student Individual Career and Academic Plan will be developed in cooperation with the student, parents and The Haven School school counselor.

Graduation Requirements

Starting with the class of 2022, in addition to the 48 credits needed to graduate all students must demonstrate English and Math proficiency. The Colorado Department of Education has provided many ways for students to demonstrate proficiency including scores on the SAT, ACT, Accuplacer, ASVAB, and AP exams or a capstone project may be completed. Students should work with the Haven School school counselor to ensure they are meeting these requirements. All classes at The Haven School are 1 credit per semester course.

The required credits/courses include the following:

Communication Skills-	Eight credits – three in composition, two in literature, two in composition and/or literature, and one in speech.
Mathematical Development-	Six credits.
Scientific Development-	Six credits – two in the area of life science, two in the area of earth science, and two in the area of physical science.
Social Studies and Citizenship-	Seven credits – one in social studies survey, one in geography, two in world history, two in American history, and one in American government.
Personal Development-	Five credits – two in physical education, one in health (9- 12), and two from fine arts, foreign language (9-12), and/or careers (10-12).

Required Credits = 32

Elective Credits = 16

Total Credits = 48

Multi-tiered Student Support Systems (MTSS)

WSD3 utilizes a Multitiered Student Support Systems (MTSS) model. According to the Colorado Department of Education, MTSS is “a systemic, continuous improvement framework in which data-based problem-solving and decision making is practiced across all levels of the educational system for supporting students.” The Haven School consistently uses data to drive decision making in order to do what is best for students and to maintain high academic standards.

The purpose of MTSS is to identify students who are experiencing academic, social/emotional, or behavioral challenges in order to put interventions and supports in place to assist the student academically, socially, and emotionally. There are three levels of the MTSS model. At The Haven School, our tiers are as follows:

Tier 1- Universal Level: All students at The Haven School receive research-based, high quality instruction in virtual and in-person formats. The Haven School expectations are incorporated and reinforced by all teachers and staff. Tier-1 interventions may include but are not limited to: workshops, small group work with teachers (in-person and virtual), Target Time sessions, individual instruction with teachers, re-teaching concepts, and using time management/organizational strategies to properly pace student progress.

Tier 2-Targeted Level: Tier 2 interventions are put into place when a student is not meeting the expectations of The Haven School and are at risk of not successfully completing their courses. Students needing tier-2 interventions may be required to meet individually with their mentor teacher and/or the school counselor with a parent or guardian to discuss a support plan. Target Time sessions may also be scheduled. Students may also be required to attend additional help sessions (in-building or virtual) to receive increased support.

Tier 3- Intensive Level: Interventions are provided to students with severe academic, behavioral, or social-emotional needs. For tier 3 interventions, formal testing and assessments may be necessary to decipher the best way to meet student needs.

Student Records/Release of Information

The Family Educational Rights & Privacy Act (FERPA) and Colorado law affords parents/guardians (parents) and students over 18 years of age (eligible students) certain rights with respect to the student's educational record as follows: 1) the right to inspect and review the student's records; 2) the right to request to amend the student's educational records; and 3) the right to consent to disclosure of personally identifiable information contained in the student's educational records, except as authorized without consent; 4) the right to file a complaint with the U.S. Department of Education; 5) the right to refuse to permit the designation of any or all of the categories of directory information; 6) the right to request that information not be provided to military recruiters.

The district is permitted by law to disclose information regarding students. Directory information may include the student's name, date and place of birth, major/minor fields of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, honors and awards received, the most recent and previous schools or institutions attended, and other similar information. The parent or eligible student, however, has the right to refuse to permit the disclosure of any or all directory information and may submit an objection in writing to the superintendent or designee within twenty (20) calendar days of publication of the notice. Disclosure of personally identifiable information can be made without consent to the following:

1) School officials working in the school at which the student is enrolled who have a specific and legitimate educational interest in the information for use in furthering a student's academic achievement or maintaining a safe and orderly learning environment; 2) Officials of another school, school system or post-secondary institution in which the student seeks to enroll; 3) Authorities named in FERPA including comptroller general of the United States, secretary of education, and state educational authorities; 4) Institutions connected with a student's application for our receipt of financial aid; 5) A criminal justice agency investigating a criminal matter concerning a student enrolled or who will enroll in the school district; 6) Educational testing and research organizations; 7) Accrediting agencies for the purpose of accreditation only; 8) Parents of students over 18 years of age who are dependent for financial income tax purposes; 9) Emergency situations; 10) Anyone if required by a court order or subpoena; and 11) Parties to litigation or if the district initiates legal action against a parent or student. See Board policy JRA for further information.

Academic Placement

When a student enrolls at The Haven School, student records are reviewed to determine appropriate placement in grade level and courses. Some courses offered at The Haven School require prerequisite classes. Placement in classes requiring prerequisites will be determined by the school counselor. If a parent wishes to request a different grade level for their student (either retention or academic acceleration), the parent must meet with school administration to discuss the request. Student records, academic performance, and testing will be utilized to determine if retention or academic acceleration is an appropriate placement for the student.

Building Policies

Visitor Policy

In alignment with WSD3 policies, The Haven School does not allow visitors in the classrooms. Classrooms are designated for The Haven School staff and students only. All visitors, including parents, are expected to sign in at the front desk and wait in designated areas. Parents are expected to stay in the waiting area provided for parents near the front desk. Parents who violate the visitor policy will lose rights to enter the Haven School Learning Center.

Food & Beverages

The Haven School does not have a student cafeteria or vending machines, however school lunch service is available for purchase Monday-Thursday for students attending in-person Connection Days. School breakfast service is also available for middle school students on Tuesdays. Students must be mindful of computer usage while consuming food and beverages, and students are expected to clean up after themselves. Student snacks should not interfere with the learning environment. The Haven School follows the WSD3 wellness policy for in-class food for instructional purposes

Weather Related Office Closures

The Haven School will follow WSD3 protocol for closures due to inclement weather and “e-learning” days. On late starts due to inclement weather, each grade level (Elementary, Middle School, and High School) should follow the schedules provided during paperwork pickup at the beginning of the school year. These schedules can also be found on The Haven School website at haven.wsd3.org/schedules.

