

2023-2024 EUDORA USD 491 PAYROLL SCHEDULE

Pay Period Dates for Hourly Employees	Funds available in the employee's account (Pay Day)
June 7th - July 6th	July 14, 2023
July 7th - August 6th	August 15, 2023
August 7th - September 6th	September 15, 2023
September 7th - October 6th	October 13, 2023
October 7th - November 6th	November 15, 2023
November 7th - December 6th	December 15, 2023
December 7th - January 6th	January 12, 2024
January 7th - February 6th	February 15, 2024
February 7th - March 6th	March 13, 2024
March 7th - April 6th	April 15, 2024
April 7th - May 6th	May 15, 2024
May 7th - June 6th	June 14, 2024

HOLIDAY SCHEDULE

September 4, 2023 (Labor Day)

November 23, 2023 (Thanksgiving Day)

November 24, 2023 (Day after Thanksgiving - 12-month employees only)

December 25, 2023 (Christmas Day)

December 22nd or 26th, 2023 (Day before or day after Christmas-12 month employees only)

January 1, 2024 (New Year's Day)

January 15, 2024 (Martin Luther King Jr. Birthday)

May 27, 2024 (Memorial Day)

July 4th, 2024 (Fourth of July - 12-month employees only)

Failure to approve your weekly timesheet of hours worked in Skyward by the 8th of the month could result in a delay of payroll funds into the employee's account

Final approval of hourly employee's weekly timesheets and leave must be done by both the employee and supervisor

Eudora U.S.D. No. 491 does not discriminate on the basis of sex, race, color, national origin, disability, or age in admission or access to, or treatment or employment in, its programs or activities. Any questions regarding the District's compliance with Title VI, Title IX, or Section 504 may be directed to the Supt. of Schools, who can be reached at 785-542-4910, 1310 Winchester Rd. Eudora, KS 66025, or to the Assistant Secretary for Civil Rights U.S. Dept. of Education.