

**MEMORANDUM OF UNDERSTANDING BETWEEN  
LOS GATOS-SARATOGA UNION HIGH SCHOOL DISTRICT  
AND DISTRICT TEACHERS' ASSOCIATION  
FOR A PILOT BELL SCHEDULE for 2022-2023**

**May 18, 2022**

The Los Gatos-Saratoga Union High School District ("District") and District Teachers' Association ("Association" or "DTA") enter this Memorandum of Understanding ("MOU") regarding Article VII Professional Responsibilities/Hours.

The District and Association understand that high schools are required by law to implement a 8:30 a.m. start time beginning in Fall 2022. In order to change from an 8:15 a.m. start to an 8:30 a.m. start without modifying the 3:45 p.m. end time of 7th period, the District implemented a bell schedule during the 2021-2022 school year that had a full tutorial every other day.

The District and Association recognize the benefit of returning to a bell schedule that includes a daily tutorial for the benefit of the students served by the District.

In order to meet the requirements for annual instructional minutes, accommodate an 8:30 a.m. start and implement daily tutorial, the DTA and District agree to a one year pilot program, effective with the start of the 2022-2023 school year, in which the start and end times provided in Article VII Professional Responsibilities/Hours, Section 6.1.a. shall be as follows:

Current language:

- (a) Classes will begin no earlier than 7:30 A.M. and end no later than 3:45 P.M.

New language:

For the 2022-23 school year the parties agree to adopt separate bell schedules for Los Gatos High School and Saratoga High School.

In order to accommodate the numerous faculty and students at Saratoga High school who teach and take a 7th period, the Saratoga High School school day shall begin no earlier than 7:30 am and end no later than 3:45 pm.

The Los Gatos High School school day shall begin no earlier than 7:40 am and end no later than 3:55 pm.

For the duration of this pilot the parties agree the District will adopt the bell schedules below.

## Los Gatos High School

### Odd

<b>1st PERIOD (85)</b> Period begins 8:30 Period ends 9:55
<b>TUTORIAL (40)</b> Period begins 9:55 Period ends 10:35
<b>Break (5)</b> Period begins 10:35 Period ends 10:40
<b>3rd PERIOD (85)</b> Period begins 10:50 Period ends 12:15
<b>LUNCH (30)</b> Period begins 12:15 Warning bell 12:45
<b>5th PERIOD (85)</b> Period begins 12:55 Period ends 2:20
<b>7th PERIOD (85)</b> Period begins 2:30 Period ends 3:55

### Even

<b>2nd PERIOD (85)</b> Period begins 8:30 Period ends 9:55
<b>TUTORIAL (40)</b> Period begins 9:55 Period ends 10:35
<b>Break (5)</b> Period begins 10:35 Period ends 10:40
<b>4th PERIOD (85)</b> Period begins 10:50 Period ends 12:15
<b>LUNCH (30)</b> Period begins 12:15 Warning bell 12:45
<b>6th PERIOD (90) + Announ.</b> Period begins 12:55 Period ends 2:25

## Saratoga High School

### Odd

<b>1st PERIOD (85)</b> Period begins 8:30 Period ends 9:55
<b>TUTORIAL (30)</b> Period begins 9:55 Period ends 10:25
<b>Break (5)</b> Period begins 10:25 Period ends 10:30
<b>3rd PERIOD (85)</b> Period begins 10:40 Period ends 12:05
<b>LUNCH (30)</b> Period begins 12:05 Warning bell 12:35
<b>5th PERIOD (85)</b> Period begins 12:45 Period ends 2:10
<b>7th PERIOD (85)</b> Period begins 2:20 Period ends 3:45

### Even

<b>2nd PERIOD (85)</b> Period begins 8:30 Period ends 9:55
<b>TUTORIAL (50)</b> Period begins 9:55 Period ends 10:45
<b>Break (5)</b> Period begins 10:45 Period ends 10:50
<b>4th PERIOD (85)</b> Period begins 11:00 Period ends 12:25
<b>LUNCH (30)</b> Period begins 12:25 Warning bell 12:55
<b>6th PERIOD (90) + Announ.</b> Period begins 1:05 Period ends 2:35

This MOU shall be in effect for the complete 2022-2023 school year only and the parties agree to meet and negotiate over professional responsibilities and hours in Article 7 in the collective bargaining agreement no later than February 6, 2023. Nothing in this MOU shall be construed to expand or limit the legal scope of proposals either party may elect to make in such negotiations.

This MOU is non-precedent setting.

*Marcy Cooper* 5/20/2022

DTA Lead Negotiator

*Marcy Cooper* 5/25/2022

*DTA Lead Negotiator*

*Carrie Bosco* 5/25/2022

LGSUHSD Chief Negotiator

