

RECORD OF PROCEEDINGS

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

August 14,

Held @ M.L. Steele Creative Learning Center @ 5:30 p.m.

20 23

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Meeting called to order by President, Rex Engle at 5:30 p.m.

Pledge of Allegiance

Roll call:

Rex Engle, present; Teresa Gilles, present; Amanda Messer, present; Morgan Wachholz, present; Marc Zappa, present.

Mike Molnar, Superintendent, present; Amelia R. Gioffredo, Treasurer/CFO present.

This meeting and the notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

2023-08-04

It was moved by Gilles and seconded by Zappa to adopt the agenda as presented, including any addenda.

Roll call vote:

Gilles, aye; Zappa aye; Messer, aye; Wachholz, aye; Engle, aye.

The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following:

- First, your comments should be factual and respectful of the rights of others.
- Second, before addressing the board with a specific problem, it is the Board's hope that you have first addressed the problem with the appropriate teacher, staff member, or administrator.

Individual statements should not exceed five (5) minutes and the total time shall be a maximum of thirty (30) minutes.

(If planning to address the Board, please complete the sign-in sheet).

- Public Hearing – Opportunity for public input on the 2024-2025 school calendar. None.

Treasurer's Report: Mrs. Amelia Gioffredo

- Provided a summary financial overview for the month of July 2023
- Discussed the comparison of FY23 and FY24 month-to-date and fiscal year-to-date

RECORD OF PROCEEDINGS

Regular

Minutes of **AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT**

Meeting

August 14,

Held @ **M.L. Steele Creative Learning Center @ 5:30 p.m.**

20 23

2023-08-05

It was moved by Gilles, seconded by Zappa to approve the following:

A. That the Amherst E.V. Board of Education amend and/or approve the board minutes for the 7/17/2023 Regular Board Meeting.

B. That the Amherst E.V. Board of Education amend and/or approve the board minutes for the 7/25/2023 and 8/2/2023 Special Board Meetings.

C. That the Amherst E.V. Board of Education approve the treasurer's financial reports for the month of July 2023, as per **exhibits 8A, 8B, 8C, and 8D.**

D. That the Amherst E.V. Board of Education approve the permanent appropriations for FY 2023-2024 as per **exhibit 8E.**

E. That the Amherst E.V. Board of Education approve the then-and-now invoice(s), thus certifying that both at the time the contract was made and at the time of the certificate, the amount of the contract was lawfully appropriated for such purposes of the contract. That the appropriation remains unencumbered and the available resources to pay the obligation are on-hand, or in the process of collection to the credit of the appropriate fund, in accordance with Ohio Revised Code §5705.41 as per **exhibit 8F.**

- ESC of Lorain County - \$3,040 and \$3,520; Bittersweet - \$5,451 - PO 20240106
- Education Alternatives - \$5,166 - PO 20240105
- NWEA - \$6,604 - PO 20240181
- Ohio Schools Council - \$3,539 - PO 20240139, and \$4,600 - PO 20240138
- SORSA - \$166,250 - PO 20240142

F. That the Amherst E.V. Board of Education approve the following return of advances:

- \$8,162.34 from 590-9223 to general fund 001
- \$602 from 599-9223 to general fund 001

G. That the Amherst E.V. Board of Education acknowledge and approve the Treasurer/CFO as the designated official custodian of a government account(s), as required by the FDIC (Federal Deposit Insurance Corporation).

H. That the Amherst E.V. Board of Education acknowledge and approve the income earned from commercial paper and banker's acceptances, and the purchase and sale activity of the same, pursuant to Ohio Revised Code 135.142, and submit required documentation to the Ohio Department of Education as per **exhibit 8G.**

I. That the Amherst E.V. Board of Education accept and acknowledge the receipt of the following donations to the Amherst Schools:

- a \$100 donation from James and Pamela Turner, in memory of Michael Beatty, Bus Driver, to the soccer and/or swim programs.
- a \$17,000 donation from Comet Athletic Boosters, to be used towards T3 Performance Training.

Roll call vote:

Gilles, aye; Zappa, aye; Messer, aye; Wachholz; aye; Engle, aye.

RECORD OF PROCEEDINGS

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

August 14,

Held @ M.L. Steele Creative Learning Center @ 5:30 p.m.

20 23

2023-08-06

It was moved by Gilles and seconded by Wachholz to approve the following:

J. That the Amherst E.V. Board of Education accepts and acknowledges the trust agreement in which the District has been named as a charitable beneficiary as per **exhibit 8H**.

Roll call vote:

Gilles, aye; Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye

SUPERINTENDENT'S REPORT: MR. MIKE MOLNAR

Notes:

- Discussed upgrades that were completed over the summer with security and transportation.
 - New bus routes were established for efficiency
 - *TrackStar* is a new tracking and GPS system that will be installed in the coming weeks to provide the Transportation Department with real-time tracking and data.
 - The Transportation Department will utilize *PikMyKid* for communication specifically with grades K-5 and will continue to explore the communication tool with our routing software *Transfinder* – this will help with the changes in transportation that occur during the school year.
 - Technology changes – Newline interactive boards, security cameras at Steele, new key fobs/badges for staff, visitor management systems
 - Nutrition Services changes – no price changes this year for students for breakfast or lunch.
 - Facilities changes – parking lots resealed at Nord, AJH parking lot and Powers drop off area, AJH concrete pad area with gates and fencing was installed. Basketball hoops and benches will be installed soon. Steele – new roof installed above the main gym, refreshed back hallways with paint, ceiling tiles, and LED lighting.
 - Steele Makerspace will be unveiled in September.

ADMINISTRATIVE COMMITTEE REPORTS:

Mrs. Sarah Walker, Assistant Superintendent

Notes:

- Comprehensive Literacy State Development Grant – one year, \$270,000 grant.
- School psychologist intern will start a yearlong internship.
- Social worker – there will be a social worker made available to each campus.

Mr. Rex Engle, JVS Representative

Notes:

- The JVS Board will meet on Thursday, August 17, 2023.
- The cost for facilities upgrades should be available soon.

RECORD OF PROCEEDINGS

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

August 14,

Held @ **M.L. Steele Creative Learning Center @ 5:30 p.m.**

20 23

Board Updates/Discussion/Committee Reports

Committee Updates

Facilities:

Mrs. Gilles reported that to date, all facilities have been toured. Notes are being compiled and will be presented to the Board upon completion.

Legislative:

Dr. Messer will advise the Board when legislative platforms will be announced, and when this is announced she will present that information to the Board.

Board Discussion:

The Board meeting in the month of September is scheduled for September 18, 2023. This date poses a conflict, and it has been proposed that the meeting be held on September 25, 2023. The regular meeting will be cancelled and a notice for a special meeting will be completed.

2023-08-07

It was moved by Gilles and seconded by Zappa to approve the following:

A. That the Amherst E.V. Board of Education accept the following resignations as indicated and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- **Weldon Hawk**, FT Bus Driver, effective 8/16/2023
- **Barbara Johnson**, PT Cook/Cashier, Powers, effective 8/8/2023
- **Emily King**, Substitute Intervention Specialist, Nord, effective 8/8/2023
- **Joe West**, PT Monitor, Nord, effective 8/8/2023

B. That the Amherst E.V. Board of Education employ the following individuals on a long-term substitute/leave of absence contract, for the **2023-2024** school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools and is in accordance with the ATA negotiated agreement as per Article II section 2.09, effective 8/17/2023:

- **Joseph Dubbert**, Band Teacher, AJH
- **Lisa Koplan**, ELA Teacher, Nord
- **Rachael Maria**, ELA Teacher, AJH
- **Melissa Montague**, Intervention Specialist, Nord
- **Carlee Morris**, 2nd Grade Teacher, Powers
- **Julie Serna**, ELA Teacher, AJH
- **Jordan Ward**, 2nd Grade Teacher, Powers

C. That the Amherst E.V. Board of Education employ **Lauren Kall**, on a one-year contract, as a school psychologist intern, to be paid through the Ohio School Psychologist Intern grant for the **2023-2024** school year, pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure.

RECORD OF PROCEEDINGS

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

August 14,

Held @ M.L. Steele Creative Learning Center @ 5:30 p.m.

20 23

D. That the Amherst E.V. Board of Education employ the following individual(s), as indicated, on a 30 or 60-day probationary contract, for the **2023-2024** school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

- **Michelle Barb**, 60-day probationary contract, Monitor, AJH, effective, 8/22/2023
- **Betsy Carrion**, 60-day probationary contract, Monitor, Nord, effective 8/22/2023
- **Suzanne Crews-Harrington**, 60-day probationary contract, Bus Aide, effective 8/18/2023
- **Katie Edwards**, 60-day probationary contract, Student Attendant (one on one), Powers, effective 8/22/2023
- **Elaine Haff**, 60-day probationary contract, Bus Aide, effective 8/18/2023
- **Weldon Hawk**, 30-day probationary contract, Bus Aide, effective 8/18/2023
- **Douglas Hicks**, 60-day probationary contract, PT Bus Driver, effective 8/18/2023
- **Lisa Koney**, 60-day probationary contract, Student Attendant (one on one), Murray Ridge, effective 8/24/2023
- **Kelly Lowry**, 30-day probationary contract, PT Transportation Secretary, effective 8/18/2023
- **Melissa Mercado**, 60-day probationary contract, Student Attendant (one on one), Murray Ridge, effective 8/24/2023
- **Cyndia Reyes**, 60-day probationary contract, Student Attendant (one on one), Nord, effective 8/22/2023
- **Autumn Spradling**, 60-day probationary contract, FT Bus Driver, effective 8/18/2023
- **Lawrence Tindale**, 60-day probationary contract, FT Bus Driver, effective 8/18/2023
- **Jody Vanegas**, 60-day probationary contract, FT Bus Driver, effective 8/18/2023
- **Tatianna Velez-Muniz**, 60-day probationary contract, Secretary, AJH, effective 8/11/2023
- **Brianna Whitlock**, 60-day probationary contract, Teacher Aide, Preschool, Powers, effective 8/23/2023
- **Danielle Workman**, 60-day probationary contract, Student Attendant (one on one), Nord, effective 8/22/2023
- **Christine Zilko**, 60-day probationary contract, Intensive Needs Aide, Powers, effective 8/16/2023

E. That the Amherst E.V. Board of Education employ the following individual(s) as certified and/or classified substitutes for the **2023-2024** school year, as indicated, with compensation at the board-approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check as per **attachment 11A**.

F. That the Amherst E.V. Board of Education approve the changes in contracted status for the following individuals for the **2023-2024** school year as indicated:

- **Theresa Fortune**, Nord Monitor, from 2.25 to 2.75 hours/day
- **Natalie Hostutler**, 4th Grade ELA Teacher to Literacy Coach (serving 6-12 grade), grant-funded.
- **Anthony Karnik**, Nord Monitor, from 2.25 to 2.75 hours/day
- **Dawn Karnik**, from an Educational Aide to an Intensive Needs Aide
- **Sharon Nowicki**, PT Cook/Cashier, from 4.5 hours/day to 5.0 hours/day

RECORD OF PROCEEDINGS

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

August 14,

Held @ M.L. Steele Creative Learning Center @ 5:30 p.m.

20 23

- **Amanda Taylor**, PT Cook/Cashier, from 3.5 hours/day to 5.0 hours/day
- **Yvonne Voros**, PT Cook/Cashier, from 2.0 hours/day to 3.0 hours/day

G. That the Amherst E.V. Board of Education grant a supplemental contract to the following individuals for the fall and/or year-round extracurricular activities during the **2023-2024** school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCI and FBI background check with compensation at the board approved rate as per **attachment 11B**.

H. That the Amherst E.V. Board of Education employ the following individuals as Title Tutors for the **2023-2024** school year with proper placement on the negotiated salary schedule pending completion of all employment requirements, including but not limited to a background check and proper ODE teaching licensure. These are Title I and Title III federal grant expenditures.

- **Rachel Case** - Powers
- **Elizabeth Dlugosz** - Nord
- **Amanda Dobbins** - Powers
- **Laura Hause** - Nord
- **Lauren Knudsen** - Powers
- **Kimberly Koller** - AJH
- **Kelly Park** - Powers
- **Jenna Stack** - Powers

I. That the Amherst E.V. Board of Education employ the following individuals on a supplemental contract for the **2023-2024** school year for service in the **Comet Kid's Club Before & After School Care Program** as a supervisor or an aide, as indicated. Compensation will be at the board-approved Comet Kid's Club salary schedule as per **attachment 11C**:

- **Annette Allison**, Supervisor, Powers
- **Andrea Dolacki**, Aide (as needed for students with special needs)
- **Amanda Gallo**, Aide, Powers
- **Dawn Karnik**, Aide, Powers
- **Barbara Leoni**, Supervisor, Nord

J. That the Amherst E.V. Board of Education approve up to 8 hours for summer professional development, pertaining to special education, for the following individuals, as per **attachment 11D**.

K. That the Amherst E.V. Board of Education approve up to 4 additional hours per person, for purposes of summer training for:

- **Jillian Hunter**
- **Michele Opel**
- **Cindy Zocchi**

L. That the Amherst E.V. Board of Education approved **Gia Hober**, to teach the **4th Grade Summer Reading Program**, and to be paid at the negotiated rate for up to a total of 24 hours.

M. That the Amherst E.V. Board of Education approve the following individuals to attend a **training session** on 8/15/2023, for **Amplify CKLA**, and to be paid at the professional development rate, as per **attachment 11E**.

RECORD OF PROCEEDINGS

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

August 14,

Held @ M.L. Steele Creative Learning Center @ 5:30 p.m.

2023

N. That the Amherst E.V. Board of Education approves a stipend in the amount of \$5,000 for **Matthew Smith** to serve as the **District Security Compliance Manager**, effective for the **2023-2024** school year.

O. That the Amherst E.V. Board of Education approve the following game management and **athletic event personnel** to be paid according to the approved **2023-2024 Ancillary salary schedule** out of the athletic fund as per **attachment 11F**.

P. That the Amherst E.V. Board of Education approves **Brian Teppner**, Powers Elementary Principal, for the supervision and administration of the **Comet Kid's Club Before and After School Program** for the **2023-2024** school year. Upon completion of the **2023-2024** school year, he will receive a stipend of \$5,000 paid through the Comet Kid's Club funds.

Q. That the Amherst E.V. Board of Education approve a stipend in the amount of \$5,000 for **Sarah Rigda** to serve as the **Amherst Schools Educational Foundation Liaison**, effective for the **2023-2024** school year.

R. That the Amherst E.V. Board of Education approve the list of student workers for the **Comets Live Program**, to be paid at minimum wage (\$10.10/hour) as per **attachment 11G**.

S. That the Amherst E.V. Board of Education employ the following as **student workers**, to be paid at minimum wage (\$10.10/hour):

- **Asa Nicely**
- **Lucas Young**

T. That the Amherst E.V. Board of Education approves a \$100 stipend per event, for **Charles (Doug) Cogdell** and **Matthew Smith** for the **Comets Live Program**.

U. That the Amherst E.V. Board of Education approves **Tessa Ruebensaal** as **Athletic Trainer (Extra Coverage)**, for the **2023-2024** school year.

V. That the Amherst E.V. Board of Education approve up to 8 additional hours, for help with summer scheduling for **Chandler Kremer**.

W. That the Amherst E.V. Board of Education approves a \$200 stipend for **Janine Holbert** for her work on developing the new curriculum for the Wellness Class at Nord.

X. That the Amherst E.V. Board of Education approve the salary advancement due to changes in the educational training level of certified staff as per **attachment 11H**.

Roll call vote:
Gilles, aye; Zappa, aye; Messer, aye; Wachholz, aye; Engle aye

2023-08-08

It was moved by Gilles and seconded by Wachholz to approve the following:

A. That the Amherst E.V. Board of Education approve the revised **Primary Service Agreement** with the **Lorain County ESC**, for the **2023-2024** school year as per **exhibit 12A**.

RECORD OF PROCEEDINGS

Regular

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Meeting

August 14,

Held @ M.L. Steele Creative Learning Center @ 5:30 p.m.

20 23

B. That the Amherst E.V. Board of Education enter into a contract with **LCADA Way** for the **2023-2024** school year as per **exhibit 12B**.

Roll call vote:

Gilles, aye; Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye

2023-08-09

It was moved by Gilles and seconded by Zappa to approve the following:

A. That the Amherst E.V. Board of Education accept the agreement with **Ripcho Studios** for PreK-12 school photos, including yearbook services for PreK-8, as per **exhibit 13A**.

B. That the Amherst E.V. Board of Education renew the agreement with the City of Amherst for the **School Resource Officers (SRO)**, effective for the **2023-2024** school year, as per **exhibit 13B**.

C. That the Amherst E.V. Board of Education approve the change order from **Williams Brothers** for the M.L. Steele Maker Space as per **exhibit 13C**.

D. That the Amherst E.V. Board of Education approve bus routes and authorize the Transportation Supervisor to make adjustments to all bus routes/stops as needed throughout the **2023-2024** school year as per **exhibit 13D**.

E. That the Amherst E.V. Board of Education approve the transportation agreement with **Vermilion Schools** as per **exhibit 13E**.

Roll call vote:

Gilles, aye; Zappa, aye; Messer, aye; Wachholz, aye; Engle, aye

2023-08-10

It was moved by Gilles and seconded by Wachholz to move to executive session at 5:56 p.m.

A. the appointment, employment, dismissal, discipline, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee or official, licensee or student requests public hearing;

B. the purchase of property for public purposes or the sale of property at competitive bidding;

C. conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action;

D. preparing for, conducting, or reviewing negotiations or bargaining sessions with employees;

E. matters required to be kept confidential by federal law or rules or state statute;

F. specialized details of security arrangements.

Roll call vote:

Gilles, aye; Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye

RECORD OF PROCEEDINGS

Minutes of AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT

Regular Meeting

Held @ M.L. Steele Creative Learning Center @ 5:30 p.m.

August 14,
2023

2023-08-11

After leaving the executive session, it was moved by Gilles and seconded by Wachholz to adjourn the meeting.

Roll call vote:

Gilles, aye; Wachholz, aye; Messer, aye; Zappa, aye; Engle, aye

Board President Rex Engle adjourned the meeting at 8:12 p.m.


Board President


Treasurer/CFO