

To parents and guardians,

At Lehigh Area School District, we use Google Workspace for Education, and we are seeking your permission to provide and manage a Google Workspace for Education account for your child. Google Workspace for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom, and more used by tens of millions of students and teachers around the world. At Lehigh Area School District, students may use their Google Workspace for Education accounts to complete assignments, communicate with their teachers, sign into their Chromebooks, and learn 21st century digital citizenship skills.

The notice attached provides answers to common questions about what Google can and cannot do with your child's personal information, including:

- What personal information does Google collect?
- How does Google use this information?
- Will Google disclose my child's personal information?
- Does Google use student personal information for users in K-12 schools to target advertising?
- Can my child share information with others using the Google Workspace for Education account?

Please read it carefully, let us know of any questions, then contact me at glaviolette@lehigh.org if you do **NOT** provide your consent. In that event, we will **NOT** create a Google Workspace for Education account for your child. Please keep in mind that students who cannot use Google services, will not be able to use school issued Chromebooks, Canvas, and other software to complete assignments.

Thank you,
Gretchen Laviolette
Director of Instructional Technology and Curriculum Development