

Selah Middle School Parent and Family Engagement Policy/Plan and Procedures

2017-2018

Selah Middle School is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if Selah Middle School and home work together to promote high achievement by our children. Neither home nor Selah Middle School can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way.

Selah Middle School recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Selah Middle School intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS

- A. School Name will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.
School Parent and Family Engagement Policy will be uploaded to our school website and made available in the office via hard copy.
- B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
Thursday, February 1st at 7:30
Friday, February 2nd at 8:00
- C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.
Two separate meetings were scheduled at different dates and time of day, snacks will also be provided.
- D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under Section 1116.
Parent meeting was held on Friday, October 27th and 6:00. Parents provided feedback to the school on the school wide plan. Parents will be invited again to provide feedback at two meeting in February. Thursday, February 1st at 7:30 at the district office and again on Friday, February 2nd at 8:00 at Selah Middle School.
- E. Provide parents of participating children—
 1. Timely information about programs under this part.

2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

Fall Open House

Fall and Spring Student Led Conferences (reviewed students current academic standing as well as SBA and STAR assessment results)

Fall parent meeting to gain feedback on plan

Two meetings in February to gain parent feedback on plan

Fall parent night focused on Standards Based Grading

EL Parent night to inform parents on Standards Based Grading

EL- parent notification letters sent home

Sped- IEP communicates eligibility

- F. If schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.

PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

-Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.

-Provide frequent reports to parents on their child's progress.

-Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent

- SMS hosts Student Led Conferences twice each year. Students current academic standing is reviewed as well as how students are performing on state and district assessments.
- Staff members are available before and after school to support students and/or meet with parents.
- Grades are sent home at the end of each semester.
- Progress reports are emailed via skyward every two weeks.

- Email addresses and class phone numbers are posted on our website
- Some staff use Class Dojo or Remind in order to provide parents with effective two-way communication

BUILDING CAPACITY FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must:**

- 1) Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
 - SBA reports were distributed at fall Student Led Conferences. Reports are explained and ideas on how to collaborate with teachers are discussed.

- 2) Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).

- 3) Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.
 - Poverty Training incorporated into professional development opportunities at the start of the year and throughout the school year at staff meetings.

- 4) Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
 - The Selah School District has two full time Family Engagement Specialists employed to support these activities.

- 5) Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
 - Information has been communicated in both english and spanish which cover a variety of topics such as
 - EL Parent Night
 - Attendance information night
 - Student Led Conference information twice each year

The following are allowable activities:

- 6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- 7) May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.
- 8) May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions. In order to increase parent participation food and childcare were provided for EL Parent Night as well as a Family Attendance Information evening.
- 9) May train parents to enhance the involvement of other parents.
- 10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation. Community Home Specialist has conducted multiple in home visits, depending on the situation and need of the student(s) and families. Meetings have also been provided in the evening as well as in the morning.
- 11) May adopt and implement model approaches to improving Parent and Family Engagement.
- 12) May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section.
- 13) May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities.

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

Parent meetings were scheduled on the below dates in order to inform parents of the plan as well as to gain their feedback.

October 27, 2017

February 1, 2018

February 2, 2018

PART IV-ADOPTION – This Selah Middle School Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Selah Middle School on March 1st, 2018 and will be in effect for the period of 2018-2019 school year. The school will distribute these Parent and

Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before February 5, 2018.

Signature of Title I Authorized Representative

Date

