

# School Site Council (SSC)



**Sequoia Academy  
September 25, 2023**

# Call Meeting to Order & Roll Call

Members present:

Staff: Alisha Tardif, Brian Long, Kristal Mathis, Wendy Thompson, Tanya Wu


Parents: Fawn Edwards, Daniel Ramsey, Remi Rundzio, Tuan Tran

Members Absent:

Staff:

Parents: Rebekah Espinoza

# Agenda Review

- I. Call Meeting to Order
  - II. Introduction
  - III. Purpose of the SSC committee
  - IV. Roles & Responsibilities of the SSC
  - V. Review, Develop, & Approve Bylaws
  - VI. Review, Develop, & Approve Sequoia Parent Engagement Policy
  - VII. Review, Develop, & Approve Sequoia School–Parent Compact
  - VIII. Discuss the Delegation of ELAC Authority
  - IX. School Plan for Student Achievement
  - X. Comprehensive School Safety Plan
  - XI. Review Parent Education Opportunities
  - XII. Parent Comments or Concerns
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# Approval of Previous Minutes

04/03/2023 Meeting Minutes

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# Purpose of the SSC

The SSC is intended to be a decision–making body that represents all stakeholders of the community.

- Each member of the SSC shares a unique perspective & knowledge of the school 's needs, as they affect all students, during SSC meetings.
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# Role & Responsibilities of the SSC

1. Assessing needs of students and using data to set goals
2. Gathering information from the school's English Learners Advisory Committee (ELAC) and other advisory groups on campus
3. Revising the School Plan for Student Achievement (SPSA) with budgetary allocations
4. Evaluating the effectiveness of the SPSA
5. Revising the Home–School Compact and Parent Involvement Guidelines, annually
6. Review, revise, and approve the School Safety Plan
7. Revising School Site Council By–laws annually and post on your website
8. The Board of Trustees holds the final authority.

# Selection of SSC Officers

- Chairperson
  - Vice Chairperson
  - Secretary
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# **School Site Council (SSC) Bylaws**

- Duties, terms, election procedures
- Regular meeting times
- Reviewed annually
- Amended  $\frac{2}{3}$  majority vote
- Revised bylaws must be dated and documented in minutes and submitted to district office.



# Parent & Family Engagement Policy

*Sequoia Academy* has developed a written Title I Parent and Family Engagement policy with input from Title I parents and agreed upon by Title I parents. This policy describes the means for carrying out the following Title I parent and family requirements

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# **School-Parent Compact**

Sequoia Academy and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

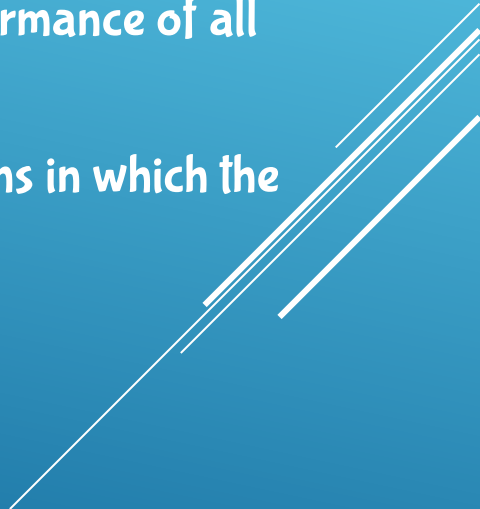
# English Learner Advisory Committee (ELAC)

The purpose of ELAC is to advise the principal and school staff on programs and services for English learners and the School Site Council (SSC) on the development of the School Plan for Student Achievement. The ELAC also assists the school on other tasks listed below:

- The school's program for English Learners.
- The school's needs assessment.
- The school's annual language census.
- Efforts to make parents aware of the importance of regular school attendance.

Vote to absorb ELAC into SSC.

# **School Plan for Student Achievement** **(SPSA) Purpose**

- Coordinates all educational services at the school.
  - Addresses how funds will be used to improve the academic performance of all students.
  - Integrates the purposes & requirements of all categorical programs in which the school participates.
  - Serves as the organizer for a school's improvement process.
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# Sequoia Academy's Goal 2023-2024

Create a rigorous learning environment with high expectations and appropriate supports for all students.

Rigor in all subject areas, utilizing the following:

- GATE Framework
- AVID WICOR strategies
- Write From the Beginning & Beyond
- STEA<sup>3</sup>M

# Review & Approve SPSA Goals

## Goal 1: Student Achievement

- ▶ Students will increase proficiency by 2% in ELA and Math (in all subgroups) through first best instruction.
- ▶ \$24,000

## Goal 2: Personal and Professional Growth

- ▶ Staff will have increased opportunities to collaborate, develop professionally, and focus on first best instruction to personalize learning and meet the needs of all learners.
- ▶ \$36,200

## Goal 3: Fiscal Stewardship

- ▶ Sequoia Academy will implement programs with a an emphasis on the GATE Framework, AVID WICOR strategies, Write from the Beginning & Beyond, and STEAM to personalize learning and meet the needs of all learners.
- ▶ \$34,682

## Goal 4: Learning Environment

- ▶ Staff and students will strive to maintain safe and high quality programs around Sequoia Academy.
- ▶ \$17,878

# **Comprehensive School Safety Plan**

- Each school is required to develop a comprehensive school safety plan per California Education Code sections 32280–32289.
- Monthly Emergency Drills
- District Safety Task Force
- District–Wide: Raptor system, WPD trainings & support
- Ways you can help: Parking Lot & Crosswalk Safety

# **SSC Meetings 2023-2024**

**10/23 4:00–5:00pm via Zoom**

**1/22 3:00–4:00pm via Zoom**

**3/25 3:00–4:00pm**

**5/20 3:00–4:00pm (if needed)**