



MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene: 6:00 PM (Roll Call)

Call to Order: Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

2. Pledge of Allegiance

3. Agenda Review and Approval: (Action)

Approval of the agenda for the Monday, October 23, 2023, meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ Seconded _____

4. Approval of Previous Minutes: (Action)

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meetings on September 25, 2023, and the Workshop notes on October 9, 2023.

Motion _____ Seconded _____

A. 9/25/23 School Board Minutes

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B. 10/09/23 School Board Workshop Notes

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5. Spotlight on Success: 6:05 PM (Information)

A. Forest Hills Elementary - *Building Thinking Classrooms*

B. FEPS (Foundation for EP Schools)

6. Public Comment: 6:30 PM (Information)

7. Announcements: 6:40 PM (Information)

8. Board Work: 6:45 PM (Action)

A. Decision Preparation

B. Required Board Action (Action)

C. Policy Monitoring

1) Ends 1.1 through 1.6 Evidence (FY 2022-23) (Action) *Overview Presentation Uploaded*
Eden Prairie public schools exist so that each student obtains an outstanding education that prepares them for their next stage of life in a manner that justifies the resources expended.

a. Ends Policy 1.1 - Each student graduates and is academically prepared to progress to multiple opportunities after high school.

Evidence Motion _____ Seconded _____

b. Ends Policy 1.2 - Each student is reading at grade level by the end of third grade.

Evidence Motion _____ Seconded _____

c. Ends Policy 1.3 - Each student achieves individual growth expectations and proficiency annually in, but not limited to, Language Arts, Math and Science.

Evidence Motion _____ Seconded _____

d. Ends Policy 1.4 - Each student receives a broad-based education that exceeds the Minnesota State Graduation Requirements

Evidence Motion _____ **Seconded** _____

e. Ends Policy 1.5 - Each student has the 21st century skills needed to succeed in the global economy.

Evidence Motion _____ **Seconded** _____

f. Ends Policy 1.6 - Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society.

Evidence Motion _____ **Seconded** _____

2) Executive Limitations (EL's) **(Action)**

a. EL 2.4 - Treatment of Staff - The Superintendent shall not cause or allow a work environment that is unsafe, unwelcoming, inequitable, disrespectful, unclear or that otherwise inhibits effective staff performance. **(Action)**

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(1) EL 2.4.1 *The Superintendent shall not:* Allow staff to work without a written job description.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(2) EL 2.4.2 *The Superintendent shall not:* Operate without accessible, clearly-written personnel policies.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(3) EL 2.4.3 *The Superintendent shall not:* Operate without a reasonable, formal evaluation policy for all staff.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(4) EL 2.4.4 *The Superintendent shall not:* Allow staff to be unprepared to deal with emergency situations.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(5) EL 2.4.5 *The Superintendent shall not:* Operate without policies and procedures which prevent conflict of interest.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

b. EL 2.8 - Compensation and Benefits - *With respect to employment, compensation, and benefits to employees, consultants, and contract workers, the Superintendent shall not cause or allow jeopardy to financial integrity or to public image.* **(Action)**

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(1) EL 2.8.1 *The Superintendent shall not:* Promise or imply permanent or guaranteed employment.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

(2) EL 2.8.2 *The Superintendent shall not:* Establish current compensation and benefits that deviate materially from the geographical or professional market for the skills employed. Further, compensation and benefits must not deviate from School Board-established parameters.

OI Motion _____ **Seconded** _____

Evidence Motion _____ **Seconded** _____

3) Governance Process (GP's) **(Action)**

a. GP 4.0 - Global Governance Commitment: *The purpose of the School Board on behalf of owners, defined as Eden Prairie taxpayers and residents, is to ensure that the Eden Prairie Public School district:*

Motion _____ **Seconded** _____ Board is/is not compliant.

b. 4.1 - Governing Style: *The School Board will govern lawfully, observing the principles of the Policy Governance model, with an emphasis on (a) outward vision rather than an internal preoccupation, (b) encouragement of diversity in viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of School Board and Superintendent roles, (e) collective rather than individual decisions, and (f) the future rather than the past.*

Motion _____ **Seconded** _____ Board is/is not compliant.

c. GP 4.2 - School Board Job Product: *Specific job outputs of the School Board, as an informed agent of the owners, are those that assure appropriate district performance. Accordingly, the School Board has direct responsibility to:*

Motion _____ **Seconded** _____ Board is/is not compliant.

d. GP 4.3 - Annual Work Plan: *The School Board will follow an annual work plan that schedules time to a) maintain purposeful and ongoing linkage with owners, b) review and refine its Ends policies c) review and refine its Executive Limitations policies, d) monitor all written policies and e) continually improve School Board performance through School Board development and education.*

Motion _____ **Seconded** _____ Board is/is not compliant.

e. GP 4.9 - Governance Investment: *Because poor governance costs more than learning to govern well, the School Board will invest in its governance capacity.*

Motion _____ **Seconded** _____ Board is/is not compliant.

D. Record of Board Self-Evaluation **(Action)**

1) 2022-23 Record of Board Policy Monitoring - Board Management Delegation Policies (BMD's) & Governance Policies (GP's) **(Action)**

Motion _____ **Seconded** _____

2) 2022-23 Record of Board Policy Monitoring - Executive Limitations (EL's) **(Action)**

Motion _____ **Seconded** _____

3) 2022-23 Record of Board Policy Monitoring - Ends 1.1 - 1.6 *(No Updates)*

9. Superintendent Consent Agenda: **8:15 PM (Action)**

Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.

Motion _____ **Seconded** _____

A. Monthly Reports

1) Resolution of Acceptance of Donations

2) Human Resources Report

3) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

B. Minnesota State High School League (MSHSL Grant Application)

C. Seek Bid - EPHS Remodel - Executive Summary

10. Superintendent's Incidental Information Report: **8:20 PM (Information)**

Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)

A. Enrollment Report as of October 1, 2023

B. FY 2022-2023 Achievement Integration Summary Report & World's Best Workforce Report

11. **Board Action on Committee Reports & Minutes: 8:50 PM**

A. Board Development Committee

1) 9/21/23 - Meeting Minutes

2) 10/12/23 Meeting Minutes

B. Community Linkage Committee

1) 10/14/23 - Meeting Minutes

C. Negotiations Committee

D. Policy Committee

12. **Other Board Updates (AMSD, BRIGHTWORKS, ISD 287, MSHSL): 9:20 PM (Information)**

A. AMSD (Association of Metropolitan Schools) - *Abby Libsack/Kim Ross*

B. BrightWorks (formerly ECSU) - *Dennis Stubbs*

C. ISD 287 (Intermediate School District 287) - *Kim Ross*

D. MSHSL (Minnesota State High School League) - *Dennis Stubbs*

13. **Board Work Plan: 9:30 PM (Action)**

A. Work Plan "Change" Document (Action)

Motion _____ Seconded _____

B. 2023-24 Board Annual Work Plan (Information)

14. **Adjournment: (Action)**

Motion _____ Seconded _____ to adjourn at _____ PM.

INDEPENDENT SCHOOL DISTRICT 272 ~ EDEN PRAIRIE SCHOOLS
UNOFFICIAL MINUTES OF THE SEPTEMBER 25, 2023
SCHOOL BOARD MEETING

A Regular Meeting of the Independent School District 272, Eden Prairie Schools, was held on September 25, 2023, in the Eden Prairie District Administrative Offices, 8100 School Road, Eden Prairie, MN 55344.

1. Convene: 6:00 PM – Call to Order - School Board

Present: Steve Bartz, Aaron Casper, Debjyoti "DD" Dwivedy, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

Present: Superintendent Josh Swanson

2. Pledge of Allegiance

3. Agenda Review and Approval – Motion by S. Bartz, **Seconded** by K. Ross to approve the agenda for Monday, September 25, 2023, meeting of the School Board of Independent School District 272 – Passed Unanimously

4. Approval of Previous Minutes – Motion by D. Stubbs, **Seconded** by S. Bartz to approval of the UNOFFICIAL Minutes of the Regular School Board Meeting on August 28, 2023, the Brief Business Meeting on September 11, 2023, and the Workshop Notes on September 11, 2023 – Passed Unanimously

5. Spotlight on Success

A. Eden Prairie High School - *How students and staff are partnering together to cultivate a school experience that truly inspires each*

B. 2023 National Blue Ribbon School - *Oak Point Elementary named the 2023 National Blue Ribbon School by the US Department of Education. Oak Point Elementary is one of only 353 schools nationwide and one of eight in Minnesota to be recognized. We received the award in the Exemplary High-Performing Schools category, which celebrates each state's highest performing schools as measured by state assessments or nationally normed tests – Congratulations to the Oak Point Team!*

6. Public Comment – n/a

7. Announcements

- School buses in the district have a new security feature aimed at improving safety for students and drivers. [Each bus in our fleet is now equipped with a stop arm camera](#), funded by a \$53,000 grant from the Minnesota Department of Public Safety.
- Last spring, EPHS 12th grader Smiraa Misra not only got a jump start on college through the PSEO program, she also was one of only 12 students from a pool of 5,000 to have work featured in the [University's First-Year Writing Student Showcase](#).
- Exciting news for another EPHS 12 grader: Jasmine Garry was named a Target 2023 EPIC Award Winner! She was selected as a Technovation App Design winner of over 20,000 applications for the app she designed in iOS app development.
- EP Online has a lot of things to brag about — and one of them is the international chess champion in their ranks! [Congratulations to EP Online 9th grader Alice Lee](#), the youngest American female International Master elect, who competed at the World Women's Chess Championship and won the individual gold medal on the top board!
- EPHS siblings Sasha and Nico Allen were honored as finalists in the 2023 Lowell Milken Center Discovery International Competition, which celebrates projects by students in grades 4 through 12 that use primary sources to highlight the impact of an Unsung Hero from at least 20 years ago. [Sasha created a documentary about Agnes Láckovič](#) and was awarded the grand prize of \$6,000, while [Nico created a website about Aristides de Sousa Mendes](#) and received an honorable mention along with a prize of \$500!
- Ten Eden Prairie High School students have been named National Merit Semifinalists for the class of 2024! Congratulations to Alexandra (Sasha) Allen, Yash Dagade, Rhil Garg, Neha Karri, Nikhil Kori, Sophia Lin, Pranav Narayanan, Vineel Panyala, and Brian Shi! We're so proud of these Eagles and wish them luck as they continue toward finalist status.

8. Superintendent's Incidental Information Report

A. FY 2022-23 Year-end Preliminary Financial Report

B. FY 2023-24 Preliminary Enrollment Report

9. Board Work

A. Decision Preparation

B. Required Board Action

1) Approval of Preliminary FY2024-25 Levy

Motion by A. Libsack, **Seconded** by K. Ross approve the preliminary levy at the maximum for taxes payable in 2024 for Independent School District #272, Eden Prairie, MN – Passed Unanimously

- a. Executive Summary
- b. Tax Levy Comparison
- c. Tax Levy Presentation Pay 24

C. Policy Monitoring

1) Executive Limitations (EL's)

a. EL 2.3 Treatment of Parents:

(1) EL 2.3.1, EL 2.3, and EL 2.3.3

OI Motion by S. Bartz, **Seconded** by D. Dwivedy, OI for 2.3 is reasonable, **Friendly Amendment** to include all the child policies – Passed Unanimously

Evidence Motion by C. Strehl, **Seconded** by D. Stubbs, Superintendent's assertion is compliant;

Friendly Amendment to include all child policies – Passed Unanimously

b. EL 2.6 Financial Management and Operations

(1) EL 2.6

OI Motion by K. Ross, **Seconded** by D. Dwivedy, OI is reasonable – Passed Unanimously

Evidence Motion by S. Bartz, **Seconded** by D. Dwivedy, the Superintendent's assertion as compliant – Passed Unanimously

2.6.1, 2.6.2, 2.6.3, 2.6.4, 2.6.5 and 2.6.6

OI Motion by A. Libsack, **Seconded** by K. Ross, OI is reasonable – Passed Unanimously

Evidence Motion by K. Ross, **Seconded** by D. Dwivedy, the Superintendent's assertion is compliant – Passed Unanimously

(2) EL 2.6.7

OI Motion by D. Dwivedy, **Seconded** by D. Stubbs, OI is reasonable – Passed Unanimously

Evidence Motion by S. Bartz, **Seconded** by A. Casper, the Superintendent's assertion is compliant – Passed Unanimously

2) All Board Management Delegation Policies (BMD's)

a. BMD 3.0 - Single Point of Contact:

b. BMD 3.1 - Unity of Control: The School Board will direct the Superintendent only through official School Board action.

c. BMD 3.2 - Delegation to the Superintendent

d. BMD 3.3 - Superintendent Accountability & Performance

Motion by K. Ross, **Seconded** by A. Casper, BMD 3.0, and all child policies, 3.1, 3.2, & 3.3, the Board's behavior is fully compliant – Passed Unanimously

3) Governance Process Policies: GP's

a. GP 4.4 - Officer Roles

b. GP 4.5 - School Board Members Code of Conduct

c. GP 4.6 - Process of Addressing School Board Member Violations

d. GP 4.7 School Board Committee Principles

e. GP 4.8 - School Board Committee Structure

f. GP 4.10 - Operation of the School Board Governing Rules

Motion by S. Bartz, **Seconded** by K. Ross, GP's 4.4, 4.5, 4.6, 4.7, 4.8, and 4.10, the Board's behavior is fully compliant – Passed Unanimously

D. Record of Board Self-Evaluation

1) 2022-23 Record of Board Policy Monitoring - Governance Policies - BMD's & GP's (*No Updates*)

2) 2022-23 Record of Board Policy Monitoring - Executive Limitation - EL's

Motion by K. Ross, **Seconded** by S. Bartz to approve as presented – Passed Unanimously

3) 2022-23 Record of Board Policy Monitoring - Ends (1.1 - 1.6) *(No Updates)*

10. **Superintendent Consent Agenda – Motion** by A. Libsack, **Seconded** by K. Ross to approve Consent Agenda as presented – Passed Unanimously

A. Monthly Reports

1) Human Resources Report

2) Business Services Reports

a. Board Business

b. Financial Report - Monthly Revenue/Expenditure Report

(1) June 2023

(2) July 2023

(3) August 2023

B. Withdrawal from Learning Exchange

C. Naming of the Aeronautics Lab

11. **Board Action on Committee Reports & Minutes**

A. Board Development Committee

B. Community Linkage Committee

C. Negotiations Committee

D. Policy Committee

12. **Other Board Updates (AMSD, BrightWorks, ISD 287, MSHSL)**

A. AMSD

B. BrightWorks

C. ISD 287

D. MSHSL (Minnesota State High School League) - *Dennis Stubbs*

13. **Board Work Plan**

A. Work Plan "Change" Document – **Motion** by S. Bartz, **Seconded** by A. Libsack to approve report as presented, **Friendly Amendment** made to include Inspiring News additions – Passed Unanimously

Eden Prairie School Board

2023–24 WORK PLAN CHANGES

“Proposed” Changes – September 25, 2023

Date of Meeting/Workshop	Changes Requested
Monday, October 9, 2023 – Workshop	- ADD: - <i>Discuss January Topics for Inspiring News</i>
Monday, October 23, 2023	
Monday, November 13, 2023 – Workshop	- ADD: - <i>PBIS: Culture, Climate and Sense of Belonging</i> - <i>5-Year Financial Projections: Revenue & Expense</i> - <i>January DRAFT of Inspiring News Topics Due</i>
Monday, November 27, 2023	
Monday, December 11, 2023	- ADD: - <i>Final Approval – Inspiring News Topic (for January)</i>

Monday, January 8, 2024 – Annual Organizational Mtg and Workshop	- ADD: - <i>Legislative Impacts to Financial and Program Stability</i>
Monday, January 22, 2024	
Monday, February 12, 2024 – Workshop	- ADD: - <i>Artificial Intelligence Working Group Report</i>
Monday, February 26, 2024	
Monday, March 11, 2024 – Workshop	
Monday, March 25, 2024	
Monday, April 8, 2024 - Workshop	- ADD: - <i>Academic Vision Process & Planning</i>
Monday, April 22, 2024	- ADD: - <i>Crisis Management: Legislation Impacts</i>
<ul style="list-style-type: none"> • Baseline AI Discussion – <i>Moved to February 12, 2024</i> • Proactive PBIS – Culture, Climate and Sense of Belonging Work – <i>Moved to November 13, 2023</i> 	
Placeholder – Policy Review	

B. 2023-24 Board Annual Work Plan

14. **Adjournment** – **Motion** by S. Bartz, **Seconded** by A. Casper to adjourn at 8:25 PM – Passed Unanimously

Abby Libsack – Board Clerk

School Board Workshop Notes- Monday, October 9, 2023

1. CONVENE – 6:00 PM
School Board Members Present: Steve Bartz, Aaron Casper, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs, Debjyoti "DD" Dwivedy
Joining via Zoom: Dr. Josh Swanson
2. Jason Mutzenberger: Setting Stage for Fiscal Year 2024-25 Budget Guidelines
3. Discuss January Topics for Inspiring News
 - a. Recent test scores and ongoing teacher measurement- MWM?
 - b. Evolving in classroom, AI, Pathways, Personalized Learning
 - c. We just monitored the Ends Policies (10/23)- let's look at what we are doing as a district to accomplish these things; forward thinking; how it helps administration; WHY we are doing what we are doing.
4. Policy Monitoring: Review Governance Process: (GPs) 4.0, 4.1, 4.2, 4.3 and 4.9)
 - a. GP 4.0- Global Governance Commitment
 - i. "EP tax payers" wording to reflect EP Online or? Keep same? "owners" wording
 - b. GP 4.1- Governing Style
 - c. GP 4.2- School Board Job Products
 - i. "informed agents"
 - ii. 4.2.2D "power"
 - d. GP 4.3- Annual Work Plan
 - i. 4.3.2 do we do a good job addressing "placeholders" in work plan
 - e. GP 4.9- Governance Investment
 - i. 4.9.2 maintenance of "superior capability"
5. Work Plan "Change" Document- nothing
6. 2023-24 School Board Annual Work Plan- nothing
 - a. Future discussion regarding behavior
7. Adjourn at 6:55pm

Abby Libsack, Board Clerk

