



UNION PUBLIC SCHOOLS
MINOR RENOVATION REQUEST

SCHOOL & AREA	SITE CODE
REQUESTED BY	DATE
ESTIMATE __ YES __ NO	DRAWING ATTACHED __ YES __ NO
SCOPE OF WORK:	
SIGNATURE OF PRINCIPAL OR DEPARTMENT HEAD	

*Note: Please return form Fred Isaacs, Director of Construction.

TO BE COMPLETED BY SUPPORT SERVICES	
BUDGET COST ESTIMATE: \$	
APPROVAL BY DIRECTOR OF CONSTRUCTION	YES NO
SIGNATURE:	
APPROVAL BY DIRECTOR OF OPERATIONS OR TECHNOLOGY	YES NO
SIGNATURE:	
MINOR RENOVATION FUNDING INFORMATION / NOTICE TO PROCEED (please select)	
<input type="checkbox"/> I AUTHORIZE THE TRANSFER OF SITE BOND FUND # _____ YEAR _____ TO SUPPORT SERVICES MINOR RENOVATION BOND FUND # _____ YEAR _____	
<input type="checkbox"/> I PLAN TO PAY OUT OF GENERAL FUND BUDGET # _____	
<input type="checkbox"/> I DO NOT WISH TO PROCEED AND WILL ADD TO FUTURE BOND LISTS.	
SIGNATURE OF PRINCIPAL OR DEPARTMENT HEAD	DATE
SIGNATURE OF ASSISTANT SUPERINTENDENT FOR SUPPORT SERVICES	DATE