***Amended* Agenda**
Board of Trustees
Regular Meeting
Location: The Center for Advanced Technical Studies
Video Livestream: https://lexrich5.rev.vbrick.com/#/webcasts/boardmeeting

August 9, 2021

1. Call to order at 5:30 p.m.

2. Approval of the agenda

3. Enter Executive Session to consider the following:
    a. Selected employment items (*Exhibit A*) (Action)
    b. Selected employment items (*Exhibit B*) (Information Only)
    c. Legal Advice regarding personnel matter
    d. Legal Update regarding *C.A. No 2021-CP-4003694*
    e. Receipt of legal advice related to a potential legal claim
    f. Legal Advice regarding an accreditation complaint referenced in *The State* newspaper on August 8, 2021

4. Call to order at 7:00 p.m.

5. Welcoming remarks – Jan Hammond, Board Chair

6. Invocation – Jan Hammond, Chair, Board of Trustees

7. Pledge of Allegiance – Jan Hammond, Chair, Board of Trustees

8. Superintendent's Report
    a. Back to School 2021-2022
    b. COVID-19 Operations Guidance
    c. Follow-up discussion regarding safety concerns across the District
    d. Community Engagement

9. Approval of the minutes of the July 12, 2021 board meeting

10. Public Participation*

ACTION AGENDA

11. Action as Necessary or Appropriate on Matters Discussed in Executive Session

12. Approval of District's attorney listing for 2021-2022 (Exhibit C)

13. Reinstate Board Policy ECB, "Building and Grounds Maintenance" (Exhibit D)

14. Status update on Chapin High School latent construction defects

DISCUSSION AGENDA

15. Discussion and First Reading of Proposed Revisions to Policy GCG "Part-Time and Substitute Professional Staff Employment" (Exhibit E)

16. Update on Piney Woods Elementary School

17. Adjourn

INFORMATION AGENDA

18. Revisions to Administrative Rule GCG-R "Part-Time and Substitute Professional Staff Employment" (Exhibit F)

19. The next regular scheduled board meeting will be August 23, 2021 at Spring Hill High School.

*The Board welcomes and encourages public participation. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes. Questions asked during public participation will be handled in accordance with board policy BEDH.

COVID-19 NOTICE: Due to state social distancing guidelines, seating capacity at our school board meeting will be limited. Mask use is encouraged. The district will live stream board meetings to provide virtual viewing options.

Minutes/July 12, 2021

The Board of Trustees of School District Five of Lexington and Richland Counties met at The Center for Advanced Technical Studies with the following members present:

Mrs Rebecca Blackburn Hines
Mrs. Nikki Gardner, Secretary
Mrs. Jan Hammond, Chair
Mrs. Catherine Huddle
Mr. Ken Loveless, Vice Chair
Dr. Akil Ross, Interim Superintendent

The following staff were in attendance:

Mr. Todd Bedenbaugh, Executive Director of Operations
Mrs. Katrina Goggins, Director, Office of Communications
Mr. Michael Guliano, Chief Instructional Officer
Dr. Michael Harris, Chief Planning and Administrative Officer
Mrs. Marty Rawls, Chief Finance Officer
Dr. Tamara Turner, Chief Human Resources Officer

A livestream video link was provided to the public as a viewing option for the meeting.

Chair Hammond called the meeting to order and gave welcoming remarks. The Invocation and the Pledge of Allegiance were led by Nikki Gardner, secretary, board of trustees.

During the Superintendent's Report, Dr. Ross gave a presentation on the District's Strategic Plan; Katrina Goggins presented an update on Reentry and ESSER; and Marty Rawls presented the Monthly Financial Reports (Exhibit D).

During public participation, Alan Wright spoke regrading discipline; and Todd Grosh spoke regarding CRT, masks and vaccines.

The Board discussed conducting both Special Financial and Operational Audits.

The Board discussed board member requests for agenda items.

Title I, Title II, and Title IV Programs for 2021-2022 were presented for Information.

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of a July 12, 2021

	BLACKBURN HINES	GARDNER	HAMMOND	HOGAN	HUDDLE	LOVELESS	WHITE
1. M. Huddle S. Gardner Approve the agenda							
M. Huddle S. Gardner I move that we amend the agenda to add an action item under #13 for the lease of property to the Chapin Chamber of Commerce	No	X	No	A	X	X	A
M. Loveless S. Blackburn Hines I move that item #14 listed on tonight's agenda under the discussion agenda be moved under emergency provisions to item #14 under the action agenda. That item is discussing the construction at Chapin High School	X	X	X	A	X	X	A
Vote on original motion	X	X	X	A	X	X	A
2. M. Huddle S. Blackburn Hines Enter executive session to consider the following : a) selected employment items (Exhibit A) (Action) ; b) selected employment items (Exhibit B) (Information Only) ; c) contractual matter regarding consulation services to review the district's organizational structure to increase efficiency ; d) legal advice regarding Board Policy BCA « Board Member Code of Ethics », Board Policy BDD « Board-Superintendent Relationship », and Board Policy AE « Accountability/Commitment to Accomplishment » ; and e) legal advice regarding water, sewer, deeds and easements at Piney Woods Elementary School (Exhibit C)	X	X	X	A	X	X	A

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of a July 12, 2021

	BLACKBURN HINES	GARDNER	HAMMOND	HOGAN	HUDDLE	LOVELESS	WHITE
3. M. Gardner S. Huddle Approve the minutes of the June 28, 2021 board meeting	X	X	X	A	X	X	A
4. M. Gardner S. Blackburn Hines Approve the selected employment items (Exhibit A) (Action)	X	X	X	A	X	X	A
5. M. Huddle S. Loveless I move that per agenda item 3-C we authorize the administration to contract with Angela Bain Consulting for a total cost not to exceed $10,000 for organization structure and efficiency consulting	X	X	X	A	X	X	A
6. M. Huddle S. Gardner I move that we approve the deeds and easements for the force main and lift station and the water mains and lines for Piney Woods Elementary per Exhibit C	X	X	X	A	X	X	A
7. M. Loveless S. Huddle I make a motion that we approve the substitute staffing contract as presented by Marty Rawls tonight	X	X	X	A	X	X	A
8. M. Blackburn Hines S. Huddle I move that we direct the administration research, establish, and implement programs to accurately measure and significantly reduce safety concerns such as bullying in order to improve the classroom management and the social emotional health of all students in Lexington Richland Five	X	X	X	A	X	X	A

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SCHOOL DISTRICT FIVE
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Meeting of a July 12, 2021

			BLACKBURN HINES	GARDNER	HAMMOND	HOGAN	HUDDLE	LOVELESS	WHITE
9.	M. Loveless	Huddle	X	X	X	A	X	X	A
	I move that we direct the superintendent to immediately require the District's attorney to serve notice in the most expedited manner possible to China Construction Company of America. The notice is to demand it respond to conditions shown in the WM Envelope Consultants, LLC report entitled "Pre-cast Coping Investigation and Written Report" Chapin High School dated May 25, 2021 and take actions to remediate as soon as possible								
10.	M. Huddle	Gardner	X	X	X	A	X	X	A
	Adjourn at 8:20 p.m.								

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EXHIBIT C

MEMORANDUM

To: Members of the Board of Trustees

Through: Akil E. Ross, Sr., Ed.D.
Superintendent

From: Marty Rawls
Chief Financial Officer

Date: August 4, 2021

Re: August 9, 2021 Board Meeting
Action Item
Legal Services for FY 2021-2022

The District solicited Request for Qualifications (RFQ 2020-016) for Legal Services in the following areas of practice:

1. Business/Corporate
2. Student Affairs
3. Personnel/Employment
4. Property/Real Estate

Attached is an **updated** list for FY 2021-2022.

Note – The attached list references Burr Forman McNair, Haynesworth, Sinkler, Boyd, and Parker Poe under the Legal Services for the area of practice in regards to Bonds. The District did not include Bonds in the RFQ 2020-016. All attorneys are subject to approval by the Board, and I am requesting approval for these firms under Section 710 Exemptions of the District's Procurement Code – Code Exemptions 6(a) Policy and Legal Services – Attorney Services and Costs Associated with Issuance or Refinancing of Bonds.

RECOMMENDATION:

The administration recommends approval of the attorney firms as listed.

Attachment

Attorney Listing for FY 2021-2022

Business/Corporate

- Halligan, Mahoney, Williams, Smith, Fawley & Reagle, PA
- Haynesworth, Sinkler, Boyd
- Richardson Plowden, Attorneys at Law
- White & Story, LLC

Student Affairs

- Duff, Freeman, Lyon Attorneys and Counselors at Law
- Halligan, Mahoney, Williams, Smith, Fawley & Reagle, PA
- White & Story, LLC

Personnel/Employment

- Halligan, Mahoney, Williams, Smith, Fawley & Reagle, PA
- Haynesworth, Sinkler, Boyd
- Richardson Plowden, Attorneys at Law
- White & Story, LLC

Property/Real Estate

- Haynesworth, Sinkler, Boyd
- Richardson Plowden, Attorneys at Law

Bond

- Burr Forman McNair
- Haynesworth, Sinkler, Boyd
- Parker Poe

EXHIBIT D

M E M O R A N D U M

To: Members of the Board of Trustees

Through: Dr. Akil Ross Sr.
Interim Superintendent

From: Todd A. Bedenbaugh
Executive Director of Operations

Date: July 28, 2021

Re: August 9, 2021 Board Meeting
Policy ECB- Building and Grounds Maintenance- Request to Reinstate the Suspended Policy

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Issue: This policy was suspended due to COVID-19 in August 2020.

Recommendation: The administration recommends to reinstate the portion of the policy designating the building principal as supervisor of custodial staff members.

TB: cr

Attachment- Policy ECB- Building and Grounds Maintenance

Policy ECB Buildings and Grounds Maintenance

Issued 11/13

Purpose: To establish the basic structure for maintaining and repairing district property.

The board is aware of the tremendous investment in school facilities. Therefore the district must establish a continuing program for the maintenance of all district property.

The superintendent is responsible for the overall maintenance of buildings and grounds. The school district will maintain plants and equipment in safe and proper working that complies with all state safety regulations. The district will continually upgrade, remodel and repair buildings and equipment as needed.

The board, acting on recommendations from the superintendent, must approve the remodeling, reconditioning and improvement of school buildings.

Each building principal is responsible for operation and maintenance of his/her school and will supervise custodial staff members as they carry out regular operational and normal maintenance duties. Except in emergencies, the district will provide additional maintenance services only upon approval of the superintendent or his/her designee. The board will appropriate funds for maintenance items involving major repairs or renovation.

Volunteer assistance

All major improvements to school grounds that involve major grading or any substantial alteration or improvement of any building will require approval of the board, even though such improvements and alterations are made by parent teacher organizations, student or other groups and involve no expense to the district.

Such groups may be permitted to plant shrubbery and make minor landscaping improvements in school grounds upon the approval of the school principal and the superintendent.

Adopted 2/24/69; Revised 1973, 11/16/81, 1/21/85, 4/2/90, 11/11/13

School District Five of Lexington and Richland Counties

EXHIBIT E

Memorandum

To: Members of the Board of Trustees

Through: Dr. Akil E. Ross, Sr.
Interim Superintendent

From: Tamara D. Turner, Ed.D.
Chief Human Resources Officer

Date: August 5, 2021

Re: August 9, 2021 Board Meeting
Action Item
Discussion and First Reading of Proposed Revisions to Board Policy GCG **"Part-Time and Substitute Professional Staff Employment"**

Item: Discussion and First Reading approval of proposed revisions to Board Policy GCG ***"Part-Time and Substitute Professional Staff Employment."***

Background: The proposed revisions to Board Policy GCG **"Part-Time and Substitute Staff Employment"** addresses the current staffing arrangement now in existence with ESS.

Recommendation: The administration recommends that the Board of Trustees approve the recommended revisions of Board Policy GCG **"Part-Time and Substitute Professional Staff Employment."**

I will be present at the Board Meeting to answer any questions you may have regarding this information.

TDT:aw

Attachment - Current Board Policy GCG and Revisions to Board Policy GCG

PROPOSED REVISIONS - DISCUSSION AND FIRST READING: AUGUST 9, 2021

Board Policy

Part-Time and Substitute Professional and Support Staff Employment Code: GCG

Purpose: To establish the basic structure of the employment of part-time and substitute professional and select support staff employees.

Substitute teachers serve in the absence of regular teachers. Substitute teachers should possess the training and experience necessary to ensure that students receive uninterrupted instruction when the regular teacher of record is absent.

School District Five of Lexington and Richland Counties contracts with a staffing service to provide substitute programs.

This service provides substitutes for teachers, teaching assistants, and select support staff positions. Nursing substitutes will be hired through the district. Contact information for the provider is available at each school or through the district office.

The principal/director has the responsibility for evaluating the effectiveness of each substitute staff placed in his/her school.

Adopted 8/1/73; Revised 11/16/81, 5/28/84, 1/25/88, 4/16/90, 2/3/92, 6/17/91, 10/12/09, **XX/XX/21**

School District Five of Lexington and Richland Counties

EXHIBIT F

Memorandum

To: Members of the Board of Trustees

Through: Dr. Akil E. Ross, Sr.
Interim Superintendent

From: Tamara D. Turner, Ed.D.
Chief Human Resources Officer

Date: August 4, 2021

Re: August 9, 2021 Board Meeting
Information ONLY Item
Revisions to Administrative Rule GCG-R **"Part-Time and Substitute Professional Staff Employment"**

Item: Revisions to Administrative Rule GCG-R **"Part-Time and Substitute Professional Staff Employment."**

Background: The revisions to Administrative Rule GCG-R **"Part-Time and Substitute Professional Staff Employment"** defines long-term absences and the certification requirements for a long-term substitute receiving certified pay.

I will be present at the Board Meeting to answer any questions you may have regarding this information.

TDT:aw

Attachments - Current AR GCG-R and Revisions to AR GCG-R

PRESENTED AS INFORMATION ONLY – REVISIONS : AUGUST 9, 2021

Administrative Rule

Part-Time Substitute Professional and Support Staff Employment Code: AR GCG-R

When it is necessary to obtain a substitute teacher, schools will follow the procedures established by the provider for that school year. This update is provided at the beginning of the school year.

The primary goal in providing substitute services to our classrooms is to ensure quality instruction; therefore, certified teachers are always sought, particularly for long-term absences, which are defined as 10 consecutive days or more.

A long-term certified substitute receiving certified pay must hold a valid South Carolina teaching certificate in the appropriate content/certified area.

Issued 10/12/09; **Revised xx/xx/21**

School District Five of Lexington and Counties