



### ***Agenda***

Board of Trustees

Regular Meeting

Location: Dutch Fork Middle School Cafeteria

Video Livestream: <https://lexrich5.rev.vbrick.com/#/webcasts/boardmeeting>

November 16, 2020

1. Call to order at 7:00 p.m.
2. Approval of the agenda
3. Welcoming remarks – Dr. Christina S. Melton, Superintendent
4. Invocation – Jan Hammond, Board of Trustees
5. Pledge of Allegiance – Jan Hammond, Board of Trustees
6. Swearing in of new school board members
7. Election of Board Officers
8. Approval of the minutes of the October 12, 2020 board meeting
9. Superintendent's Report (Action as necessary)
  - Piney Woods Elementary Logo and School Colors Report
  - Magnet Program Update
  - Online Testing Waiver Request (*Exhibit A*)
  - 2020-2021 School Reentry Overview: Part VIII
10. Public Participation\*

### **ACTION AGENDA**

11. Approval of proposed Superintendent's 2020-2021 Goals (*Exhibit B*)
12. Second and Final Reading of proposed revisions to Policy IC "School Year" (*Exhibit C*)

13. Enter Executive Session to consider the following:
  - a. Selected employment items (*Exhibit D*) (Action)
  - b. Selected employment items (*Exhibit E*) (Information Only)
  - c. Employment matter re: hiring for Chief Finance and Operations Officer position (*Exhibit F*)
  - d. Request for Instruction at a Place Other Than School (*Exhibit G*)
14. Action as Necessary or Appropriate on Matters Discussed in Executive Session

#### **DISCUSSION AGENDA**

15. Proposed Lexington County Stormwater User Fee Update (*Exhibit H*)
16. Adjourn

#### **INFORMATION AGENDA**

17. The next regular scheduled board meeting will be December 14, 2020. Location to be determined.

*\*The Board welcomes and encourages public participation. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes. Questions asked during public participation will be handled in accordance with board policy BEDH.*

**COVID-19 NOTICE:** Due to federal and state social distancing guidelines, seating capacity at our school board meeting will be limited. The district will live stream board meetings to provide virtual viewing options. Masks will be required.



***Minutes***  
***Board Meeting – October 12, 2020***

The Board of Trustees of School District Five of Lexington and Richland Counties conducted an in-person meeting at Spring Hill High School with the following members present:

Mr. Michael Cates, Chairman  
Ms. Beth Hutchison, Vice Chairman  
Mr. Robert Gantt, Secretary  
Mrs. Nikki Gardner  
Mrs. Jan Hammond  
Mr. Ken Loveless  
Mr. Ed White  
Dr. Christina Melton, District Superintendent

The following staff members attended:

Mrs. Katrina Goggins, Director, Office of Communications  
Mr. Michael Guliano, Chief Instructional Officer  
Dr. Michael Harris, Chief Planning and Administrative Officer  
Dr. Tamara Turner, Chief Human Resources Officer  
Mr. Len Richardson, Chief Finance Officer

A livestream video link was provided to the public for the meeting.

Chairman Cates called the meeting to order at 7:00 p.m. and offered welcoming remarks. Mr. Cates recognized board member Beth Hutchison, who was presented a resolution for her service on the School District Five Board of Trustees by Representative Chip Huggins.

Board member, Mrs. Nikki Gardner, gave the invocation and also led the Pledge of Allegiance.

During the Superintendent's Report, Mr. Len Richardson provided a FY 2020-2021 General Fund Budget Amendment which was adopted and approved by the Board of Trustees. Dr. Christina Melton provided an update entitled: *2020-2021 School Reentry Overview: Part VII*, which highlighted grading, attendance, and the high school Wednesday schedule. A review of the procedures for Instructional Model change requests was provided as well.

The minutes of the September 28, 2020 board meeting were presented and approved.

During public participation, the following people spoke regarding school redistricting: David Brent, Patricia Stegura, Lewis Hardison, Michelle Ziehl, Stephanie Lipford, (both Ms. Ziehl and Ms. Lipford

provided petitions for Rolling Creek subdivision), and Charli Wessinger (Ms. Wessinger also provided a Lexington County IDEA Week flier). Kim Murphy spoke regarding taxes, and Hugh Ryan spoke regarding enrollment numbers and Spring Hill High School.

#### **ACTION AGENDA**

Action was taken as necessary or appropriate on matters discussed in Executive Session: Selected employment items shown in Exhibit A, for Action; selected employment items shown in Exhibit B, Information Only; and Request for Instruction at a Place Other Than School, shown in Exhibit C.

#### **DISCUSSION AGENDA**

Discussion and First Reading of proposed revisions to board policy IC "School Year" (Exhibit D) was presented by Mrs. Katrina Goggins.


An Update on Progress and Processes of Growth Forecasting and Redistricting was provided by Mr. Mike Zuba and Mr. Patrick Gallagher of Milone and MacBroom, Inc.

The meeting was adjourned at 9:56 p.m.

#### **INFORMATION AGENDA**

The next regular scheduled board meeting will be November 16, 2020. Location to be determined.

#### **Record of Voting**

 <div style="text-align: center;"> <b>School District Five of Lexington and Richland Counties</b>             Meeting of October 12, 2020         </div>		Cates	Gantt	Gardner	Hammond	Hutchison	Loveless	White
1. M. Hutchison	S. Gantt							
Approve the agenda								
M. Hutchison	S. Gantt	X	X	X	X	X	X	X
Amend the original motion to change item #14 to continuation of public participation and change item #15 to adjourn.								
Vote on original motion		X	X	X	X	X	X	X

	Cates	Gantt	Gardner	Hammond	Hutchison	Loveless	White
2. M. Hutchison S. Hammond  Enter Executive Session to consider selected employment items, Exhibit A, Action; Exhibit B, Information, and Request for Instruction at a Place Other Than School, Exhibit C	X	X	X	X	X	X	X
3. M. Hammond S. Hutchison  Approve the FY 2020-2021 General Fund Budget Amendment	X	X	X	X	X	X	X
4. M. Gantt S. Hammond  Approve the minutes from the September 28, 2020 board meeting	X	X	X	X	X	X	X
5. M. Hutchison S. Gantt  Approve selected employment items as shown in Exhibit A	X	X	X	X	X	X	X
6. M. Hutchison S. Hammond  Allow the request for instruction at a place other than school as shown in Exhibit C	X	X	X	X	X	X	X
7. M. Hutchison S. White  Adjourn at 9:56 p.m.	X	X	X	X	X	X	X

A = Absent  
 AB = Abstain  
 N = No  
 X = Yes  
 R = Recuse



Resubmitted by Beth Hutchison 10/12/20 mtg  
State of South Carolina

see pages 2 + 3  
to see "Recusal requirement"

for Mr. Loveless  
regarding Ethics Commission  
warning that he must  
recuse himself in School Board  
business whenever discussion or vote about contract construction - he must recuse himself.

## State Ethics Commission

CHILDS C. THRASHER, CHAIR  
DONALD M. HILL, CHAIR  
BRIAN M. BARNWELL



AJ HOLLOWAY  
DON JACKSON  
BRANDOLYN THOMAS PINKSTON

201 EXECUTIVE CENTER DRIVE, SUITE 150  
COLUMBIA, S.C. 29210

MEGHEE PALMER  
EXECUTIVE DIRECTOR

September 25, 2020

### VIA ELECTRONIC MAIL ONLY

Kenneth B. Loveless  
228 Lookout Pointes Drive  
Chapin, SC 29036  
ken@lovelesscontracting.com

Attachment #3, pg 6 is included with  
the minutes of the 9/25/2020  
meeting at the request of Board member  
Ken Loveless

pursuant to South Carolina Code  
Ann. Section 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.

Re: Informal Opinion Request

Dear Mr. Loveless:

Thank you for your request for an informal opinion from the State Ethics Commission (Commission). An informal opinion is the opinion of Commission staff, taking into consideration any applicable formal opinions, law, and/or judicial decisions. Please be advised that an informal opinion is not binding on the Commission. Additionally, the Commission's jurisdiction is limited to the applicability of the Ethics, Government Accountability, and Campaign Reform Act of 1991 (Act). This opinion is based solely on the facts relayed by you and does not supersede any other statutory or regulatory restrictions or procedures which may apply to this situation. A failure to disclose relevant information may void the opinion.

### ISSUE

On September 21, 2020, you presented the following in an e-mail:

I am an elected member of the Lexington-Richland District Five Board of Trustees. The company for whom I am employed as President, Loveless Commercial Contracting, Inc., from time to time subcontracts work from general contractors. I understand that our company can neither bid upon nor construct projects either as subcontractor or a general contractor for District Five. Loveless Commercial Contracting, Inc. has never done so.

If my employer, Loveless Commercial Contracting, Inc. is awarded a project outside of District Five such as an upcoming project at E.L. Wright Middle School in Richland District No. 2 as a subcontractor for a general contractor who does

Attachment #1, pg 1 is included with  
the minutes of the 10/12/2020  
meeting at the request of Board member  
Beth Hutchison  
pursuant to South Carolina Code  
Ann. Section 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.

See pages 2 + 3



Attachment #1, #2 is included with the minutes of the 10/12/2020 meeting, at the request of Board member Beth Hutchison pursuant to South Carolina Code Ann. Section 30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

Kenneth B. Loveless, p. 2  
September 25, 2020

business with District Five, what ethics path in reference to voting upon matters that effect the general contractor with whom Loveless contracts should I follow?

LAW

Section 8-13-700 states, in part:

(A) No [public official] may knowingly use his official [office] to obtain an economic interest for himself, a family member, an individual with whom he is associated, or a business with which he is associated . . .

(B) No [public official] may make, participate in making, or in any way attempt to use his [office] to influence a governmental decision in which he, a family member, an individual with whom he is associated, or a business with which he is associated has an economic interest. A [public official] who, in the discharge of his official responsibilities, is required to take an action or make a decision which affects an economic interest of himself, a family member, an individual with whom he is associated, or a business with which he is associated shall:

(1) prepare a written statement describing the matter requiring action or decisions and the nature of his potential conflict of interest with respect to the action or decision;  
...

(4) if he is a public official, other than a member of the General Assembly, he shall furnish a copy of the statement to the presiding officer of the governing body of an agency, commission, board, or of a county, municipality, or a political subdivision thereof, on which he serves, who shall cause the statement to be printed in the minutes and require that the member be excused from any votes, deliberations, and other actions on the matter on which the potential conflict of interest exists and shall cause the disqualification and the reasons for it to be noted in the minutes.

Section 8-13-100(4) defines "business with which he is associated" as:

[a] business of which the person or a member of his immediate family is a director, an officer, owner, employee, a compensated agent, or holder of stock worth more than one hundred thousand dollars or more at fair market value and which constitutes five percent or more of the total outstanding stock of any class.

#### DISCUSSION

Based on the facts presented, the general contractor for which Loveless Construction subcontracts is a "business with which [you are] associated" for purposes of the Ethics Act. This means that whenever you are faced with a scenario in which the general contractor has an economic

- General Contractor Contract Construction as 7 Oct. 2020

\* If other conflicts occur, the requirement to recuse stands.

Attachment #3, #7 is included with the minutes of the 9/28/2020 meeting, at the request of Board member Kenneth B. Loveless pursuant to South Carolina Code Ann. Section 30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

By 10/12/2020  
Beth Hutchison

Note: Mr. Loveless must recuse himself

Kenneth B. Loveless, p. 3

September 25, 2020

interest, you must recuse yourself from that matter following the instructions in Section 8-13-700(B). There is no outright prohibition against Loveless Construction performing subcontracting work for this general contractor; rather, Section 8-13-700(B) must be followed in instances where the general contractor has an economic interest. Thank you for contacting the Commission. If you have any questions or need anything further, please do not hesitate to contact me.

Attachment <sup>#1, pg 3</sup> is included with  
the minutes of the 10/12/2020  
meeting, at the request of Board member  
Beth Hutchinson  
pursuant to South Carolina Code  
Ann. Section 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.

Sincerely,

*Courtney M. Laster*

Courtney M. Laster  
General Counsel

Attachment <sup>#3, pg 8</sup> is included with  
the minutes of the 9/25/2020  
meeting, at the request of Board member  
Ken Loveless  
pursuant to South Carolina Code  
Ann. Section 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.





**MEMORANDUM**

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.  
Superintendent

From: Dr. Michael R. Harris  
Chief Planning and Administrative Officer

Date: November 10, 2020

Re: November 16, 2020 Board Meeting  
Request for Online Testing Waiver

**Recommendation:**

The Education Accountability Act (EAA) mandates computer-based testing for SC READY and SCPASS, with the exception of students with disabilities as specified in their Individualized Education Program or 504 plan. A proviso in the General Appropriations Bill allows districts to request a waiver from the State Board of Education (SBE) to administer tests on paper.

The Administration recommends the initial approval to request an online testing waiver for SC READY - English Language Arts (Grades 3, 4, 5) and Other (All assessments administered to homebound and homebased students that are unable to attend school).

Official requests for the waiver will be presented to the State Board of Education (SBE) for final district approval.

MRH:lm

The Education Accountability Act (EAA) mandates computer-based testing for SC READY and SCPASS, with the exception of students with disabilities as specified in their Individualized Education Program or 504 plan. A proviso in the General Appropriations Bill allows districts to request a waiver from the State Board of Education (SBE) to administer the tests on paper.

The administration of School District Five recommends that an online testing waiver request is made for the following:

- **SC READY – English Language Arts**  
Grades 3, 4, and 5
- **Other**  
All assessments administered to homebound and homebased students who are unable to attend school.

Reason(s) for Waiver Request:

- This is the first year our students in grades three through five have had individual devices. While the students are able to respond to multiple choice-style questions on the devices, we have found that the students in grades three through five best express their writing via paper and pencil. Composing essays and written responses on the computer requires students to master the location of each letter on the keyboard as well as the keyboard commands for functions such as capitalization and punctuation. Their participation in the computer format of this assessment will therefore produce results that reflect students' computer proficiency rather than their mastery of the writing standards for their grade level.
- The availability and reliability of internet access cannot be guaranteed for homebound and homebased students.

If the waiver is approved, all paper administrations of SC READY must be completed during the first ten days of the district's twenty-day testing window.

The online testing waiver is online and requires approval from the Superintendent and Board of Trustees.



**MEMORANDUM**

To: Members of the Board of Trustees

From: Christina S. Melton, Ed.D., Superintendent 

Date: November 10, 2020

Re: 2020-2021 Goals

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I have attached for your review my goals for the 2020-2021 school year. These goals are aligned with our five-year strategic plan and are a continuation from the 2019-2020 goals.

I look forward to having further discussion with the Board regarding my goals at the November 16 meeting at Dutch Fork Middle School.

CM/eks  
Attachment



# SUPERINTENDENT'S GOALS

2020-2021



## Superintendent's Priorities

- Focus our work decisions on/around our strategic plan
- Identify areas of achievement to improve
- Provide "Chick-Fil-A" & "Moe's"-like customer service for our internal and external community
- Strengthen the structure and quality of communication both internally and externally
- Promote work and learning environments where students and staff feel safe physically, emotionally and socially

## GOAL 1

We will provide world-class education that ensures challenging curricula with the highest expectations for all students as evidenced by:

- I. State and national assessments and awards that show the District's academic rigor and excellence,
- II. Academic growth measures that show the District's success providing accessibility and bridging the achievement gap,
- III. College and career readiness indicators, including measures for Career & Technical Education programs and initiatives for students with special needs, and
- IV. Expansion of early childhood school readiness initiatives.

## GOAL 2

We will develop productive citizens who are competent and capable of demonstrating world-class skills, life adaptability and career characteristics that positively contribute to a global society as evidenced by:

- I. Behavioral supports for students throughout the District,
- II. Community involvement programs that enhance the District's relationships and partnerships with businesses, organizations, families and other stakeholder groups,
- III. Partnerships with post-secondary institutions that help grow academic and career opportunities for students,
- IV. Opportunities that develop world-class skills noted in the Profile of the South Carolina Graduate, including collaboration, communication, innovation, and critical thinking. (See attached document for information on the Profile of the South Carolina Graduate), and
- V. Professional development opportunities to increase staff knowledge, skills, and competencies in teaching in a virtual environment.

## GOAL 3

We will maintain a safe, supportive, and nurturing environment that is conducive to working and learning as evidenced by:

- I. The implementation of district-wide safety measures,
- II. Strategies to impact student discipline and enhance Positive Behavior Interventions and Supports (PBIS) initiatives,
- III. Ongoing monitoring, awareness, initiatives, activities and interventions to promote the physical, emotional and social well-being of students and staff,

## **Superintendent's Priorities**

- Focus our work decisions on/around our strategic plan
- Identify areas of achievement to improve
- Provide "Chick-Fil-A" & "Moe's"-like customer service for our internal and external community
- Strengthen the structure and quality of communication both internally and externally
- Promote work and learning environments where students and staff feel safe physically, emotionally and socially

- IV. Ongoing administrative professional development on strategies to reduce discipline in classrooms and virtual learning platforms,
- V. Ongoing focus on strengthening internal and external communications and community engagement, and
- VI. Reinforced and revised structures within district-level meetings with school administrators so they effectively share information with teachers and staff.

## **GOAL 4**

We will recruit, hire, and retain highly effective, diverse staff who prepare students to succeed in a competitive, global workplace as evidenced by:

- I. The development of a diversity matrix reflective of recruitment strategies under the umbrella of #TeachIn5 including efforts to recruit, hire, and retain a diverse teaching staff,
- II. The development of a matrix of retention efforts to include partnerships between the District and colleges/universities to increase the resources and support available to teachers, pathways for teachers who are interested in leadership roles, and mentorship programs, and
- III. Continued capacity building through #LeaD5, which provides opportunities for teacher-led professional development.

## **GOAL 5**

We will maximize the District's resources of time, expertise, and finances as evidenced by:

- I. Continued monitoring of energy usage and use of existing technology to reduce energy consumption,
- II. An unmodified opinion on the annual financial audit contained in the CAFR (Comprehensive Annual Financial Report),
- III. Stakeholder meetings to engage key leaders in offering recommendations for use of federal and local funds,
- IV. The implementation of growth forecasting and redistricting initiatives in conjunction with the building of Piney Woods Elementary School, and
- V. Continued efforts to expand, update and evaluate technology and technology infrastructure for the District with the involvement of stakeholders.





COPY

October 5, 2020

Dr. Christina S. Melton, Superintendent  
School District Five of Lexington and Richland Counties  
1020 Dutch Fork Road  
Irmo, SC 29063

Dear Dr. Melton:

I am writing on behalf of the School District Five of Lexington and Richland Counties Board of Trustees to provide a summary of the Board's evaluation of your performance as Superintendent during the 2019-20 school year, based on your evaluation conducted during our meeting on September 28, 2020.

The Board concluded that you received an overall outstanding evaluation for the 2019-20 school year. We appreciate your tremendous work during this past school year, particularly given the unprecedented circumstances brought on by COVID-19. At the outset, we commend you for meeting all the goals for your 2019-20 evaluation including: (1) we will provide world-class education that ensures challenging curricula with the highest expectations for all students; (2) we will develop productive citizens who are competent and capable of demonstrating world-class skills, life adaptability and career characteristics that positively contribute to a global society; (3) we will maintain a safe, supportive and nurturing environment that is conducive to working and learning; (4) we will recruit, hire and retain highly effective, diverse staff who prepare students to succeed in a competitive, global workplace; and (5) we will maximize the District's resources of time, expertise, and finances.

You have demonstrated that the District's top priority remains the safety and security of our students, staff and schools. Your care and compassion for all students is evident in the decisions you make. We wish to highlight your particular focus on the mental health and well-being of our students. You have done an amazing job helping students in need with the support of Transportation Services and Food Services. We also wish to commend you for programs such as Project SEARCH, and Building Occupational Opportunities in the Midlands (BOOM) Initiatives, as well as the District's Adult Education program, which focus on the specific needs of our students to prepare for life after school.

We appreciate your outstanding work and continued emphasis on the successful recruitment, hiring, and retention of our staff. We believe we have the best teachers in our State. You have remained focused on recruiting and hiring the best candidates for our District. Your ensuring that

[www.lexrich5.org](http://www.lexrich5.org)

1020 Dutch Fork Road • Irmo, South Carolina 29063 • (803) 476-8000

"Pursuing Excellence for Tomorrow's Challenges"



Dr. Christina S. Melton  
October 5, 2020  
Page Two

our teachers, particularly our new teachers, are provided with tremendous mentoring and support has contributed to the District's success in retaining our outstanding staff. The continued focus on promoting leaders from within our District has also enhanced our ability to retain our staff. We are pleased with the phenomenal quality and amount of training provided to the District's teachers and staff, which has included the most current training in such areas as safety, mental health and behavior.

You have established a strong communication system with parents and students in the District. Your meetings with multiple advisory groups on a consistent basis, as well as your partnerships with both the Irmo Chamber of Commerce and the Chapin Chamber of Commerce to recognize students of the month, help reinforce the District's connection with the community.

As we identify areas of focus going into the 2020-21 school year, we ask that you focus on enhancing the District's technology, both with respect to the District's technology infrastructure, as well as the effectiveness of our virtual instruction. We also ask that you continue your focus on the effectiveness of the District's internal communications. In particular, we ask that you focus on the District's internal communications with teachers and staff to ensure that the school-level administrators are reinforcing the District's messages at the school level. We also discussed our request that you evaluate the District's overall discipline programs to ensure we have the most effective discipline strategies in place.

As a result of your overall outstanding evaluation, the Board voted to extend your contract for one year, through June 30, 2023.

We wish to thank you and your staff for the extraordinary efforts you make on behalf of our students, staff and community every day. We congratulate you on your outstanding evaluation and look forward to your continued leadership in the coming years.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Cates", with a stylized flourish at the end.

Michael Cates  
Board Chairman

c: All Board Members



# School District Five of Lexington and Richland Counties

## STRATEGIC PLAN 2016—2021

### Our Vision

School District Five of Lexington and Richland Counties is an educational system that will empower all students to meet or exceed expectations for academic, social, and emotional growth and success. We will provide opportunities for students, as innovative learners, to develop creative and critical problem solving skills to meet dynamic global changes. We will maximize our use of resources through collaborative partnerships with our community, business, and education partners. District Five's students will be prepared to pursue excellence for tomorrow's challenges.

### Our Mission

The mission of School District Five of Lexington and Richland Counties, in partnership with the community, is to provide challenging curricula with high expectations for learning that develop productive citizens who can solve problems and contribute to a global society.

### Our Goals

**Goal 1: We will provide world-class knowledge via challenging curricula with high expectations for all students.**

**Strategy 1.1** We will employ research-based instructional practices that provide challenging curricula and high expectations for all students.

**Strategy 1.2** We will provide professional development experiences for all district staff to ensure that challenging curricula with high expectations is provided to all students.

**Strategy 1.3** We will increase and support choice options in order to provide challenging curricula for all students.

**Strategy 1.4** We will utilize all available data to ensure that each student is provided appropriately challenging curricula.

**Goal 2: We will develop productive citizens who demonstrate world-class skills and life and career characteristics who will contribute to a global society.**

**Strategy 2.1** We will monitor students' progress toward college, career, and life success.

**Strategy 2.2** We will provide opportunities for civic participation through community building and character development to ensure students are actively involved in the global society.

**Strategy 2.3** We will provide opportunities to develop world-class skills in collaboration, communication, innovation, and critical thinking.

**Strategy 2.4** We will foster the development of integrity, self-direction, perseverance, and interpersonal skills.

**Goal 3: We will maintain a safe, supportive, nurturing environment that is conducive to working and learning.**

**Strategy 3.1** We will promote facility and equipment safety in order to provide a safe environment for students and staff.

**Strategy 3.2** We will promote operational safety in order to provide a safe environment for students and staff.

**Strategy 3.3** We will develop a sense of community district wide in order to provide an environment conducive to working and learning.

**Strategy 3.4** We will minimize classroom disruptions in order to provide an environment conducive to working and learning.

**Strategy 3.5** We will promote overall health in order to provide an environment conducive to working and learning.

**Goal 4: We will recruit, hire, and retain a highly effective, diverse staff who understands what students need to succeed in a competitive, global workplace.**

**Strategy 4.1** We will recruit a highly qualified and diverse staff.

**Strategy 4.2** We will retain a highly qualified and diverse staff.

**Strategy 4.3** We will maintain a staff that is effective and understands what students need to succeed in a competitive, global workplace.

**Goal 5: We will maximize the school district's resources of time, expertise, and finances.**

**Strategy 5.1** We will maintain a professional development resource plan that maximizes staff and community expertise to address training needs in curriculum and instruction, assessment, communication, and administration for all personnel.

**Strategy 5.2** We will maximize the district's financial resources through proper maintenance of facilities and equipment, proper budgetary procedures, fiscal accountability, and materials and energy conservation.

**Strategy 5.3** We will maximize time by establishing and communicating policies, procedures, and staffing models that provide for the effective operation of the system, minimize duplication of effort, and maximize instructional and planning time.



# PROFILE OF THE South Carolina Graduate

## WORLD-CLASS KNOWLEDGE

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Rigorous standards in language arts  
and math for career and college  
readiness

Multiple languages, science, technology,  
engineering, mathematics (STEM), arts and  
social sciences



## WORLD-CLASS SKILLS

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Creativity and innovation

Critical thinking and  
problem solving

Collaboration and teamwork

Communication, information,  
media and technology

Knowing how to learn

## LIFE AND CAREER CHARACTERISTICS

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Integrity • Self-direction • Global perspective • Perseverance • Work ethic • Interpersonal skills

© SCASA Superintendents' Roundtable


Adopted by: SC State Board of Education, SC Department of Education, SC Education Oversight Committee, SC Arts Alliance, SC Arts in Basic Curriculum Steering Committee, SCASCD, SC Chamber of Commerce, SC Council on Competitiveness, SC School Boards Association, TransformSC Schools and Districts.





**Memorandum**

To: Members of the Board of Trustees

From: Katrina Goggins  
Director, Office of Communications 

Date: November 11, 2020

Re: Second and Final Reading of proposed revisions to Policy IC "School Year"

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**Recommendation:**

The administration recommends approval of proposed revisions to Policy IC School Year.

Currently, Policy IC School Year states that the "superintendent will present the proposed calendar to the board for approval in the spring of each year." The revision will allow the administration to present a proposed calendar earlier each school year.

## **Policy IC School Year**

*Issued 1/19*

Purpose: To establish the basic structure for the length of the school year.

The school year will consist of 190 days. The district will use 180 days for student instruction.

The district will use no more than two of the 10 remaining days for preparation for opening of school. The district must use three days for professional development based on the state academic achievement standards. The remaining five days may be used for teacher preparation and planning, academic plans, and parent conferences.

The district will not begin classes for students prior to the third Monday in August. This does not apply to schools operating on a year-round modified school calendar. The district may request a waiver from this requirement under certain conditions outlined in law.

### **School Calendar**

The superintendent or his/her designee, in consultation with the staff, will prepare the school calendar. The calendar will set forth starting dates, ending dates, days of attendance for students, days of in-service and organizational meetings for teachers, holidays and vacation periods, days of reports to parents/legal guardians, and other schedules of importance to the staff and public. The superintendent will present the proposed calendar to the board for approval ~~in the spring of each year~~.

### **Make-up Days**

The district may make up all days lost due to snow, extreme weather conditions, or other disruptions. The board will designate at least three days within the school calendar as make-up days on the superintendent's recommendation. If those days have been used or are no longer available, the board may lengthen the school day by no longer than one hour per day for the total number of hours missed with the prior approval of the South Carolina Department of Education (SCDE) or operate schools on Saturday. However, if the board authorizes make-up days on Saturday, tutorial instruction normally offered on Saturday for students in grades seven through 12 must be scheduled at an alternative time.

After the district has made up three days or the appropriate number of missed hours using one of the options listed above, the board may waive up to three additional days by a majority vote of the board. If, after the waiver by the board, the district has additional days to make up, the board may request that days be forgiven by SCDE. The State Board of Education can waive an additional three days upon the request of the board after a majority vote by the board agreeing to submit the request.

The district must submit a report at the end of the school year to SCDE detailing the number of days missed, the reason why the days were missed, the number of days made up, and the number of days waived.

Adopted 8/1/73; Revised 11/16/81, 1/21/85, 5/3/93, 11/14/11, 1/14/19

Legal References:

S.C. Code of Laws, 1976, as amended:

[Section 59-1-370](#) - Closing of educational institutions on general election days.

[Section 59-1-425](#) - School terms; instructional days; make-up days.

[Section 59-19-90\(12\)](#) - Board authorized to establish an annual calendar.

S.C. State Board of Education Regulations:

[R-43-231](#) - Defined program, grades K-5.

[R-43-232](#) - Defined program, grades 6-8.

[R-43-234](#) - Defined program, grades 9-12 and graduation requirements.



## MEMORANDUM

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.  
Superintendent

From: A. Len Richardson, Chief Finance & Operations Officer  
Clay Cannon, Director of Facilities Operations

Date: November 11, 2020

Re: November 16, 2020 Board Meeting  
Proposed Lexington County Stormwater User Fee Update

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Lexington County is proposing a user fee that will have a fiscal impact to the district. The purpose of this presentation is to provide information to board members about the proposed Lexington County Stormwater User Fee.

LR:tl