



### **Agenda**

Board of Trustees

Regular Meeting

Virtual Meeting – Public may listen live at:

<https://lexrich5.rev.vbrick.com/#/webcasts/boardmeeting>

May 18, 2020

1. Call to order at 5:30 p.m.
2. Approval of the agenda
3. Enter Executive Session to consider the following:
  - a. Update on Legal matters in which the district is involved including:  
2019-CP-32-04971, 2020-CP-40-00161, 2020-CP-40-02141; briefing on possible potential claims
  - b. Discussion of employment matter regarding employee grievance (*Exhibit A*)
  - c. Selected employment items (*Exhibit B*) (Action)
  - d. Selected employment items (*Exhibit C*) (Information Only)
4. Call to order at 7:00 p.m.
5. Welcoming remarks – Michael Cates, Chairman, Board of Trustees
6. Invocation – Nikki Gardner, Board of Trustees
7. Superintendent's Report
8. Approval of the minutes of the April 27, 2020 board meeting

### **ACTION AGENDA**

9. Action as Necessary or Appropriate on Matters Discussed in Executive Session
10. Modifications of board policy BEDH "Public Participation at Meetings"
11. Approval of Continuing Resolution for Operating Budget FY2021 (*Exhibit D*)
12. Approval of proposed revisions to board policy GCQC/GCQD "Resignation of Instructional Staff/Administrative Staff" (*Exhibit E*)
13. Medicaid Billing Extension Request (*Exhibit F*)
14. Banking Services Extension Request (*Exhibit G*)

15. Approval of request to name Irmo High School Track and Field (*Exhibit H*)

#### **DISCUSSION AGENDA**

16. Discussion and first reading of proposed revisions to board policy IHBf "Homebound Instruction" (*Exhibit I*)
17. Discussion and first reading of proposed revisions to board policy EF "Food Services" (*Exhibit J*)
18. Discussion of New Parameters for 2020-2021 General Fund Budget
19. Adjourn

#### **INFORMATION AGENDA**

20. The next regular scheduled board meeting will be June 15, 2020. Location to be determined due to current mandated closure.



**Minutes**  
**Board Meeting – April 27, 2020**

The Board of Trustees of School District Five of Lexington and Richland Counties conducted a virtual meeting with the following members present:

Mr. Michael Cates, Chairman  
Ms. Beth Hutchison, Vice Chairman  
Mr. Robert Gantt, Secretary  
Mrs. Nikki Gardner  
Mrs. Jan Hammond  
Mr. Ken Loveless  
Mr. Ed White  
Dr. Christina Melton, District Superintendent

The following staff members were in attendance:

Mrs. Katrina Goggins, Director, Office of Communications  
Mr. Michael Guliano, Chief Instructional Officer  
Dr. Michael Harris, Chief Planning and Administrative Officer  
Dr. Allison Jacques, Chief Human Resources Officer  
Mr. Len Richardson, Chief Finance Officer

A livestream audio link was provided to the public for the meeting.

Chairman Cates called the meeting to order at 7:02 p.m. Chairman Cates confirmed 100% attendance of board members via visual video confirmation. Mr. Cates shared a welcome message which included appreciation for the senior supply pick-up events held on April 21 and 22 at each high school. Mr. Cates noted the district continues to navigate through extraordinary times and also reported that we have not yet had to exercise any options provided in the Emergency Resolution that was passed at the April 6, 2020 Board Meeting.

The Invocation was given by Robert Gantt, Board of Trustees.

During the Superintendent's Report, Dr. Christina Melton provided an update on the COVID-19 mandatory closure. Dr. Melton gave praise and appreciation for the senior supply pick-up events and all individuals involved who ensured successful events at each high school. Dr. Melton provided an overview of the work that continues to take place throughout the district and stressed that students remain at the core of districtwide efforts.

The minutes from the April 6, 2020 board meeting were approved.

Approval of Personnel items: a) selected employment items (Exhibit A) (Action); b) selected employment items (Exhibit B) (Information Only).

Textbook Adoptions (Exhibit C) were presented for approval.

The Proposed 2020-2021 School Board Meeting Schedule (Exhibit D) was presented for approval.

Board Policy BEDH, "Public Participation at Meetings" was reinstated (with modifications).

The next regular scheduled school board meeting will be May 18, 2020 with the location to be determined due to the current mandated closure.

The meeting was adjourned at 7:59 p.m.

### Record of Voting



### **School District Five of Lexington and Richland Counties**

Meeting of April 27, 2020  
(Corrected May 15, 2020)

	Cates	Gantt	Gardner	Hammond	Hutchison	Loveless	White
1. M. Gardner S. Gantt  Approve the agenda	X	X	X	X	X	X	X
2. M. Loveless S. Hammond  Motion to amend the agenda of the April 27, 2020 board meeting:  In light of the SC Attorney General's formal opinion on the resolution approved at the 4/6/2020 board meeting, I request that tonight's agenda be amended to include re-visiting the resolution discussion. The Attorney General's formal opinion is attached. (Shown in Attachment #1)	N	N	X	X	N	X	N
3. M. Hutchison S. Loveless  Enter executive session to consider the following: a. Update from counsel and receipt of legal advice regarding Case No. 2013-CP-40-1897	X	X	X	X	X	X	X



		Cates	Gantt	Gardner	Hammond	Hutchison	Loveless	White
4.	M. -- S. -- (presumptive approval of minutes as presented)  Approve the minutes of the April 6, 2020 board meeting	X	X	X	X	X	X	X
5.	M. Hutchison S. Gantt  Personnel a. Selected employment items ( <i>Exhibit A</i> ) (Action) b. Selected employment items ( <i>Exhibit B</i> ) (Information Only)	X	X	X	X	X	X	X
6.	M. Hammond S. Hutchison  Approval of Textbook Adoptions ( <i>Exhibit C</i> )	X	X	X	X	X	X	X
7.	M. Gantt S. Hutchison  Approval of Proposed 2020-2021 School Board Meeting Schedule ( <i>Exhibit D</i> )	X	X	X	X	X	X	X
8.	M. Cates S. Hutchison  Motion (Reinstate with modifications Board Policy BEDH, "Public Participation at Meetings")  That we reinstate policy BEDH in a format designed to address the unique situation and circumstances imposed by the limitations of online meetings, the specifics will be as follows: The District will create a public participation portal on its website, which will be open for each Board meeting. The portal will be open for public participation only. Anyone desiring to participate in the portal may do so according to rules similar to our current public participation.  1. The submissions form will open when the agenda is posted for the public and must be submitted before 12:00 PM on the date of the board meeting. 2. The submissions will be limited to 400 words, which approximates a three-minute presentation. 3. Each submitter will provide his or her name, physical address, e-mail address, and telephone number as well as any	X	X	X	X	X	X	X

group that he/she represents with his/her submission. Only the name and comment will be posted by the district. 4. The submission may be on an agenda topic or a non-agenda topic. 5. Each submitter will be allowed one submission per meeting. 6. The District will provide, electronically, the submissions to board members prior to the meeting, and the District will post each submission to a separate section of the Board Page for each meeting under public participation. 7. The District will treat each submission as if it were given during public participation and follow policy BEDH in addressing the submissions.								
9.	M. Hammond                      S. —  							

A = Absent  
 AB = Abstain  
 N = No  
 X = Yes  
 R = Recuse



MOTION TO AMEND THE AGENDA OF THE  
APRIL 27, 2020 BOARD MEETING

THE MOTION:

" IN LIGHT OF THE S.C. ATTORNEY GENERAL'S  
FORMAL OPINION ON THE RESOLUTION APPROVED  
AT THE 4/6/2020 BOARD MEETING, I  
REQUEST THAT TONIGHT'S AGENDA  
BE AMENDED TO INCLUDE ~~RE-VISITING~~  
RE-VISITING THE RESOLUTION DISCUSSION.  
THE ATTORNEY GENERAL'S FORMAL  
OPINION IS ATTACHED. "

RESPECT FULLY SUBMITTED,

KENNETH B. LOVELESS

TRUSTEE

Attachment #1, pg. 1 is included with  
the minutes of the 4/27/2020  
meeting, at the request of Board member  
Ken Loveless  
pursuant to South Carolina Code  
Ann. Section 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.



ALAN WILSON  
ATTORNEY GENERAL

April 16, 2020

Christina Gwozdz, MD  
Chairperson  
Beaufort County Board of Education  
Post Office Drawer 309  
Beaufort, SC 29901-0309

Attachment #1, pg. 2 is included with  
the minutes of the 4/27/2020  
meeting, at the request of Board member  
Ken Loveless  
pursuant to South Carolina Code  
Ann. Section 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.

Dear Dr. Gwozdz:

Attorney General Alan Wilson has referred your letter to the Opinions section. The request letter reads as follows:

The Beaufort County Board of Education is requesting a formal opinion on the legality of the attached Emergency Resolution, which has not yet been approved by the Board. ...

The resolution states the following:

NOW, THEREFORE, the Board hereby adopts the following EMERGENCY  
RESOLUTION:

For the duration of the State of Emergency in South Carolina, and unless otherwise directed by subsequent action of the Board, the Board waives and/or suspends all policies, administrative procedures, and other rules that conflict with the aforementioned Executive Orders of Governor McMaster and any future applicable Executive Orders, any state and federal emergency laws such as the Families First Coronavirus Response Act (FFCRA) that may have or may be passed during the pandemic, any guidance issued by federal or state agencies, including but not limited to FEMA, the Department of Labor, the IRS, and the South Carolina Department of Education, and further authorizes the Board Chair in consultation with the Superintendent to waive or suspend provisions of existing policies, administrative procedures, and other rules, if compliance with the provisions thereof would in any way prevent, hinder, or delay necessary action by



Christina Gwozdz, MD  
Page 2  
April 16, 2020

Attachment #1, pg. 3 is included with  
the minutes of the 4/27/2020  
meeting, at the request of Board member  
Ken Loveless  
pursuant to South Carolina Code  
Ann. Section 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.

the Board or school district in coping with the emergency or otherwise in carrying out the applicable Executive Orders of the Governor, including making necessary and appropriate arrangements to account for the local needs and unique circumstances of the Board and school district.

#### Law/Analysis

It is this Office's opinion that the resolution does not present an apparent conflict with state law. However, in application, the waiver or suspension of policies, administrative procedures, and other rules by a single board member and superintendent raises potential issues regarding the non-delegation doctrine. See Bauer v. S.C. State Hous. Auth., 271 S.C. 219, 232, 246 S.E.2d 869, 876 (1978) (discussing limitations on delegating legislative power).

The resolution can broadly be divided into two clauses. The first suspends any of the Board's policies, administrative procedures, and other rules that conflict with the Governor's executive orders, state and federal law, and guidance from state and federal agencies for the duration of the state of emergency in South Carolina. This clause does not raise apparent issues and seems to be an acknowledgment that the Board's rule making power must be consistent with state and federal law. See S.C. Code § 59-19-110. In regards to suspending the Board policies in response to agency guidance, the Board is authorized to "prescribe such rules and regulations" as they "may deem necessary or advisable to the proper disposition of matters" brought before them. Id. The Board has the authority to voluntarily alter its own policies, procedures, and rules to comply with lawfully issued state and federal agency guidance.

The second clause permits the Board Chair, in consultation with the superintendent, to waive or suspend provisions of existing policies, procedures, or rules that "would in any way prevent, hinder, or delay necessary action by the Board or school district in coping with the emergency" or carrying out applicable Governor's executive orders and accounting for local needs. This clause seems to apply where a policy, procedure, or rule does not directly conflict with an executive order, state or federal law or agency guidance, but instead makes the response to the emergency or compliance with an executive order more difficult. While this clause does not appear to conflict with state law on its face, it may be applied in a manner that would. One concern with this clause is that it may be used in a manner that violates quorum requirements. See In re Matthews, 345 S.C. 638, 646, 550 S.E.2d 311, 314-15 (2001) ("In the absence of any statutory or other controlling provision, the common-law rule that a majority of the whole board is necessary to constitute a quorum applies, and the board may do no valid act in the absence of a quorum."). Again, the Board may adopt rules and regulations that it deems proper to address the matters brought before them. This specifically includes "designat[ing] one or more of its members" to conduct hearings in connection with any responsibility of the board to one or more of its members. Id. However, this designee must still report to the Board for its determination. Id. Similarly, if this second clause is utilized, we suggest consulting with the Board's or school

Christina Gwozdz, MD

Page 3

April 16, 2020

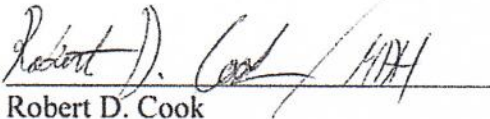
district's attorney to ensure that any policy or rule suspension is one that a designated member can make or that the superintendent can make on their own, or if it needs Board approval.

Sincerely,



Matthew Houck  
Assistant Attorney General

REVIEWED AND APPROVED BY:



Robert D. Cook  
Solicitor General

Attachment #1, pg. 4 is included with  
the minutes of the 4/27/2020  
meeting, at the request of Board member  
Ken Loveless  
pursuant to South Carolina Code  
Ann. Section 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.



BOARD MEETING OF APRIL 27, 2020

MOTION TO AMEND MOTION PLACED  
FOR ACTION AGENDA ITEM # 12,  
ON THE FLOOR BY CHAIRMAN CATES:

" AMEND THE MOTION TO STATE THAT

ALL THE QUESTIONS PRESENTED

BY MEMBERS OF PUBLIC IN ACCORDANCE

WITH Policy BEDM BE READ

ALoud AT THAT MEETING. "

Respectfully Submitted,

Kenneth B. Loveless

Trustee


Attachment #2 is included with  
the minutes of the 4/27/2020  
meeting, at the request of Board member  
Ken Loveless  
pursuant to South Carolina Code  
Ann. Section 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.



**MEMORANDUM**

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.,  
Superintendent

From: A. Len Richardson,   
Chief Finance & Operations Officer

Date: May 13, 2020

Re: Board Meeting – May 18, 2020  
Continuing Resolution for Operating Budget FY2021

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The continuing resolution for the FY2021 operating budget will be presented for approval.

**RECOMMENDATION:**

The administration recommends approval of the continuing resolution for the FY2021 operating budget.

ALR:tl

Attachment



**STATE OF SOUTH CAROLINA  
COUNTY OF LEXINGTON &  
RICHLAND COUNTIES**

**) BEFORE THE SCHOOL DISTRICT  
)FIVE OF RICHLAND & LEXINGTON  
)COUNTIES BOARD OF TRUSTEES**

**CONTINUING RESOLUTION FOR OPERATING BUDGET**

Whereas,

1. Board Policy DB provides that, "In case the budget does not receive approval by June 30, the board will adopt a continuing resolution based on last year's operating budget until the budget can be approved."
2. The State of South Carolina has adopted a continuing resolution in the event that the state has not completed an adopted budget by June 30, 2020.
3. In the event the state's budget is not approved by the beginning of the new fiscal year (July 1, 2020), there will be disruption and uncertainty concerning the effect of the FY 2021 budget.

Now therefore, BE IT RESOLVED:

1. In the event the State of South Carolina does not vote to give final approval of the State Budget and respective education funding lines from the state budget and respective new guidelines of those funds by the end of the day on June 30, 2020, the Board directs that the FY 2020 Board budget, in current form, shall continue to govern and shall provide the legal authority for the receipt and expenditure of funds for the operations of the District, until the Board finds that the Board's FY 2021 budget shall go into effect.
2. If the State of South Carolina completes final approval to the State budget on or before June 30, 2020, then this resolution shall be moot and of no effect.
3. Nothing in this resolution constitutes a waiver of any of the Board's legal status relating to the budget, management and control of the School District Five of Lexington & Richland Counties.

It is so resolved this \_\_\_\_\_ day of June 2020.

Signed: \_\_\_\_\_  
Board Chairman

\_\_\_\_\_  
Board Secretary



Memorandum

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.  
Superintendent

From: Allison Jacques, Ph.D. *Allison Jacques, Ph.D.*  
Chief Human Resources Officer

Date: May 14, 2020

Re: Board Policy - Section G

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**Issue:** Proposed revisions to the Board Policy listed below:

- a. Board Policy GCQC/GCQD "Resignation of Instructional Staff/Administrative Staff"

**Recommendation:** The administration recommends approval of the proposed revisions.

AJ/aw

Attachments - Proposed/Current Board Policy GCQC/GCQD "Resignation of Instructional Staff/Administrative Staff"

## RECOMMENDED REVISIONS FOR APPROVAL – MAY 18, 2020

### *Policy*

#### RESIGNATION OF INSTRUCTIONAL STAFF/ADMINISTRATIVE STAFF

Code **GCQC/GCQD** Issued \_\_\_\_\_

Purpose: To establish the basic structure for the resignation of professional staff members.

Any professional staff member who wants to be released from his or her contract must submit such a request in writing to the superintendent or his/her designee. The board authorizes the superintendent to accept resignations on its behalf. Acceptance of a professional employee's resignation is within the sole discretion of the superintendent and will be based upon the needs of the district. The district reserves the right not to release the teacher or other professional if written notice is not given in a timely manner, or if a suitable replacement cannot be found. Until an individual has been formally released from his/her contract, the district expects the employee to report for duty until the release is approved. The district is under no obligation to release a teacher from a contract. For such resignation to be effective, it must be accepted in writing by the superintendent or his/her designee.

Approval will generally not be given to release a person to accept a similar position after May ~~31~~ **10 of each year**, unless the superintendent or his/her designee determines that the circumstances were beyond the teacher's control and a qualified replacement can be found.

The board will be formally advised of all resignations. When the superintendent does not accept a resignation and the employee fails to continue to perform his/her contractual duties, the superintendent may recommend to the board that a formal complaint and report of the breach be sent to the State Board of Education and ask that appropriate action be taken against the employee for unprofessional conduct. The board will vote formally on all such recommendations. Both state law and State Board of Education regulations provide for suspension or revocation of the professional certificate under such circumstances.

Adopted 8/1/73; Revised 11/16/81, 12/14/09, 2/27/17, \_\_/\_\_/20

#### Legal references:

- A. S.C. Code, 1976, as amended:
  - 1. Section 59-25-150 – State Board of Education may revoke/suspend certificate for just cause.
  - 2. Section 59-25-160 – “Just cause” for revocation/suspension of certificate by State Board.
  - 3. Section 59-25-530 – Unprofessional conduct; breach of contract.
- B. State Board of Education Regulations:
  - 1. R-43-58 – Disciplinary action on educator certificates.
  - 2. R-43-58.1 – Reporting of terminations of certain school district employees.
  - 3. R-43-206 – Professional personnel resignation.

**Policy GCQC/GCQD Resignation of Instructional Staff/Administrative Staff**

Issued 2/17

**Purpose:** To establish the basic structure for the resignation of professional staff members.

Any professional staff member who wants to be released from his or her contract must submit such a request in writing to the superintendent or his/her designee. The board authorizes the superintendent to accept resignations on its behalf. Acceptance of a professional employee's resignation is within the sole discretion of the superintendent and will be based upon the needs of the district. The district reserves the right not to release the teacher or other professional if written notice is not given in a timely manner, or if a suitable replacement cannot be found. Until an individual has been formally released from his/her contract, the district expects the employee to report for duty until the release is approved. The district is under no obligation to release a teacher from a contract. For such resignation to be effective, it must be accepted in writing by the superintendent or his/her designee.

Approval will generally not be given to release a person to accept a similar position after May 31 unless the superintendent or his/her designee determines that the circumstances were beyond the teacher's control and a qualified replacement can be found.

The board will be formally advised of all resignations. When the superintendent does not accept a resignation and the employee fails to continue to perform his/her contractual duties, the superintendent may recommend to the board that a formal complaint and report of the breach be sent to the State Board of Education and ask that appropriate action be taken against the employee for unprofessional conduct. The board will vote formally on all such recommendations. Both state law and State Board of Education regulations provide for suspension or revocation of the professional certificate under such circumstances.

Adopted 8/1/73; Revised 11/16/81, 12/14/09, 2/27/17

Legal references:

S.C. Code, 1976, as amended:

[Section 59-25-150](#) - State Board of Education may revoke/suspend certificate for just cause.

[Section 59-25-160](#) - "Just cause" for revocation/suspension of certificate by State Board.

[Section 59-25-530](#) - Unprofessional conduct; breach of contract.

State Board of Education Regulation:

[R-43-58](#) - Disciplinary action on educator certificates.

[R-43-58.1](#) - Reporting of terminations of certain school district employees.

[R-43-206](#) - Professional personnel resignation.

School District Five of Lexington and Richland Counties



**MEMORANDUM**

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D., Superintendent  
A. Len Richardson, Chief Finance & Operations Officer

From: Lynda Robinson, Procurement Coordinator *LR*

Date: May 11, 2020

Re: Contract Extension – Medicaid Billing Services

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In accordance with the District's Procurement Code Section 2030.4, contract extensions beyond a five-year period require the approval of the superintendent. I am requesting that the current contract for Medicaid Direct Billing Services, which expires on May 27, 2020, be extended through May 27, 2021. An extension of the contract for an additional year will ensure consistency for staff already going through a myriad of changes resulting from the COVID-19 pandemic. In addition, the extension should provide for more competition as businesses begin to reopen across the country. The current contractor is Sivic Solutions and their prices are fair and reasonable.

Approved: \_\_\_\_\_  
Mr. Michael Cates, Board Chairman

Date: \_\_\_\_\_

LR:tl



**MEMORANDUM**

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D., Superintendent  
A. Len Richardson, Chief Finance & Operations Officer

From: Lynda Robinson, Procurement Coordinator *LR*

Date: May 11, 2020

Re: Contract Extension – Banking Services

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In accordance with the District's Procurement Code Section 2030.4, contract extensions beyond a seven-year period require the approval of the Board of Trustees of School District Five of Lexington and Richland Counties. I am requesting that the current contract for Banking Services, which expires on June 30, 2020, be extended for an additional two years through June 30, 2022. The current contract vendor, BB&T Bank, has served the District well with excellent customer service and a competitive fee schedule. As such, it would not be advantageous to the District go through the arduous task of transferring all of the District's accounts to another bank, especially during the current extraordinary conditions created by the COVID-19 pandemic.

Approved: \_\_\_\_\_  
Mr. Michael Cates, Board Chairman

Date: \_\_\_\_\_


LR:tl



**MEMORANDUM**

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.  
Superintendent

From: A. Len Richardson   
Chief Finance & Operations Officer

Date: May 13, 2020

Re: Request to Name Irmo High School Track and Field Facility

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The request to name Irmo High School Track and Field Facility is attached.

ALR:tl

Attachments – Request to name Irmo High School Track and Field Facility

February 20, 2020

Board of Trustees  
Lexington Richland School District 5  
1020 Dutch Fork Road  
Irmo, SC 29063

***Re: Written Endorsement to Name Facility at Irmo High School***

Honorable Board Members:

The purpose of this correspondence is to endorse naming the Irmo High School Track and Field after the late Coach Mike Moore. Mr. Moore coached cross country and track for approximately 40 years. He began serving in this capacity at Irmo High School in 1983 with 32 total years of service to Irmo High School and District 5. Sadly, Coach Moore passed away on September 17, 2015, in the middle of the 15-16 season.

Mike Moore's contributions to Irmo High School, D5 and the larger Irmo community are immeasurable. However, here are just a few of his professional accomplishments during his tenure at IHS. The girls and boys cross country teams each won state championships in the 1990's, with the girls taking home two in that decade. In addition, the girls and boys track teams won countless cross county and regional championships. During this time, Coach Moore is also associated with being an integral part of statewide events, both participation in those existing and bringing new ones into existence.

Coach Moore was also a fan of the sport in which he excelled. He actively advocated for advancing and bringing attention to cross country and track for the students he coached and those to come later. As a result, he was instrumental in the establishment of the annual Lake Murray Invitational Cross Country Meet. Further, he is credited with the creation of the Shrine Bowl Run in Spartanburg and what is now known as the SCTCCCA Bob Jenkins Coaches Classic in Columbia; both of which are vast state cross country events.

Coach Moore's talent and dedication to cross country and track are undisputable. As acknowledgements of his successes and contributions, he was inducted into the SC Track and Cross Country Coaches Association Hall of Fame in 2002. In 2008, he was inducted into the USA Track and Field Hall of Fame.

Though these accomplishments to sport and community are impressive, they are not all there was to Coach Moore. He embodied the phrase "above and beyond the call of duty." His dedication



to his sport was rivaled only by his dedication to family, students, mentoring and service. As proof of the kind of man, Coach and mentor he was, please see the attachment to this letter. It is an interview conducted by one of his athletes, Silas Arendash, of other athletes Mike Moore coached. These interview answers reveal the far reaching and positive impact Coach Moore had on Irmo High School athletes.

In summary, the far reaching and positive implications of Coach Mike Moore's accomplishments, both personally and professionally are irrefutable. They mirror the messages we wish to send to students everyday. Know your talent, find your passion, work hard, success means doing what you love and doing it well, be kind, be productive and care for others and your community. Because of the role model he was, the accomplishments he achieved, the level of success he obtained, and the love and dedication he exuded for sport, students, and community; we wholeheartedly endorse naming the Irmo Track and Field facilities for Coach Mike Moore.

Sincerely,



D.C. Terry, Sr.

Chair, Irmo High School SIC  
6671 St. Andrews Avenue  
Columbia, SC 29212

## **Ryan Plexico**

**Q:How long were you coached under Coach Moore?**

A: 4 years, from 9th grade to 12th grade.

**Q:What is your best memory of/with him and it doesn't have to be while you were in high school?**

A: I have several, after being the surprise runner-up finisher in the 2000 state championship. I was able to walk from the back of the bus to the front where he was driving and tap him on the shoulder, he looked at me and I looked at him. In that moment I smiled and he smiled, neither one of us said anything because we knew what we had accomplished was great we didn't have to say anything.

Another one, when I was in the 2000 track state championship for the 3200m. Coach Moore took off his famous hat and put on a ball cap with the logo of the college I was going to run at the next year. That's a great memory because of all the support I felt.

As for the last one, in later years, during the summer, I was able to help Coach Moore and his brother with a tree cutting service they had on the side. It's a great memory working side by side with him for a summer job. The fact that he knew I was a hard worker and he asked me to do that with him meant a lot.

**Q:Did you run in college and if so where?**

A: I was able to run 4 years at Francis Marion University, track and cross country. It was a great experience and not a day goes by that I don't think about that time in life.

**Q:What emotional impacts did Coach Moore have on you?**

A: Coach Moore made me a better person. He taught me a work ethic that doesn't just happen overnight. It's hard to explain but he taught me that there are even positives in losing. Mike Moore was a great person but he did not hand out compliments often. However, not to a fault he only handed out compliments when superior performance is achieved, so if he told you good job then you had just been amazing whether you realized it or not.

**Q:What impacts in general did he have on you?**

A: Simply put, he turned me into a better human. It wasn't all hugs and kisses. He expected greatness from you without even saying a word, so you knew you needed to expect greatness from yourself or else you were going to be left behind.

**Q:What type of guy was Coach Moore and how did it translate to his coaching?**

A: He was a great person himself, very religious. He greatly cared about his wife and 2 daughters. I'm not 100% sure but I think he was 1 of 7 children, 5 boys and 2 girls. One thing that I tell people all the time is, "The day I met coach Moore, and the entire time I knew him, and the first time I ran for him in 1997, to the last time I saw him in the hospital right after his stroke; he never changed. His hair cut was the same, his weight was the same, his looks were the same. From the day I met him to the day he died he never changed to me. That was from 1997 to 2015.

**Q:How did he carry himself at practice and away from practice?**

A: I heard someone ask Coach Moore once why he became a PE coach and he said it was because he loved to play. As a PE coach he could play all the time. I can't think of anything he

cared about more than work ethic, if you busted your tail for this guy then you were one of his favorites.

**Other Memories:** I remember Coach Moore driving a teammate and I to NC State running camp in the middle of the summer in Asheville NC. He didn't have to take us but he wanted to because he wanted us to be good. I remember his old caprice station wagon was overheating so he told us that he couldn't run the AC. We didn't care; we were just happy to be with him.

**My biggest regret:** My biggest regret I have with Coach Moore is I thought I had more time. We didn't. I thought I had more time to spend with him, let him meet my kids, see my house on the lake.

**Things I'm grateful for:** I'm grateful for the fact that he met my wife and he liked her a lot. Her name is Abbey and all he jokingly said to me after that was take her to Abbiville SC and show her around. I am forever grateful that the day Coach Moore had his stroke I got in the car with my wife and went to the hospital to find him to talk to him. When I found him, I talked to him, I hugged him, I told him I loved him, I told him to get better because I wouldn't be the person I am without him and that was the last time I ever saw or talked to him again. I still want him here to this day, but how would I feel if I hadn't seen him that one last time. I'm so grateful I saw him that one last time.

### **Hayden Spencer**

**Q: How long were you coached under Coach Moore?**

A: He coached me from October 2013 till September 2015 when he passed. He let me come out to train even though it was too late to join the cross-country team.

**Q: How did he act whether it was at practice or at a meet or outside of that environment?**

A: He expected 100% from all his athletes, and he pushed all of us hard, but he was kind and understanding. Outside of practice he was very personable and friendly, and you could tell he lived by a set of morals. He was a Christian and did his best to act like a devout Christian.

**Q: What impact did he make on your life and are they still relevant to this day?**

A: I remember Coach Moore always treating me really well. He was encouraging when I started coming to practice and he made me feel like I belonged. He emphasized treating your teammates well, like brothers. I messed up once by sending something mean and stupid to another teammate in the gym, and he stood me up for me in front of Kennedy (Athletic Director at the time). He also pulled me aside and talked about being kind and having someone to keep me accountable, so that I was being the best person I could be. He gave me a ride home one day when it was raining, and he asked me about my parents being divorced, and he also told me to stay strong because even though it was hard to get through it didn't define who I was. The one time I walked in a race I was super pissed and angry at myself at the finish line, but he told me that it was okay and that someday you just have a bad race. Pretty much all of those things were very impactful at the time, and still have impact to this day. He helped to make me more kind, a better leader, a better friend, and helped me just to have a more positive outlook. In



general, I wish I could have talked to him again; after I became a captain. He was a great man and I didn't really realize how great a man and I didn't really realize how great he was until after the fact.

**Q:How do you think your life would be without ever meeting Coach Moore or what is something that he did or told you that will stick with you for the rest of your life?**

A: I think my life would have been different in the sense that I wouldn't have bonded with my teammates as much if he hadn't passed away. When Coach Moore passed away we went from being teammates to being brothers, if that makes sense. And I think the reason for that was because he was such a good man that we all looked up to. We wanted to make him proud. And I'm still close friends with the majority of that varsity team.

I don't think I can remember anything he said specifically that stuck with me, or at least don't remember it word for word. I do remember him telling me how important accountability was, and that I should always have a friend to help me stay strong in times of weakness. Other than that, his saying, "Be brave, be bold, be courageous", was always something I really liked.

**Katie Webber**

**Q: How long were you coached under Mike Moore?**

A: 3 years

**Q: How did he carry himself at practice and away from practice?**

A: He was always making jokes and being very encouraging at practice. At meets, he would always be encouraging to everyone whether or not they ran for Irmo. He carried himself with self-confidence and a sense of importance in a good way. He was always proud to be associated with his athletes and to be able to call himself their coach.

**Q: What impact did he make on your life and are they still relevant to this day?**

A: He was very encouraging and uplifting in my life. He made such a positive impact on my life and I still honor his legacy. I try to hold myself to his standards in how I treat people both in and outside of practice. Those impacts have made a lasting impression on my personality.

**Ward Keith**

**Q: How long were you coached under Mike Moore?**

A: 2 years

**Q: How did he carry himself at practice and away from practice?**

A: He genuinely cared about us and wanted the best for us on and off the track. He was a loving coach who loved what he did and loved his athletes. He didn't put up with any nonsense but would make you laugh.

**Q:What impact did he make on your life and are they still relevant to this day?**

A: His impact on me shaped my work ethic. Seeing his example I wanted to work hard just like he did.



**MEMORANDUM**

TO: Members of the Board of Trustees  
Christina S. Melton, Ed.D., Superintendent

FROM: Dr. Michael R. Harris  
Chief Planning and Administrative Officer

DATE: May 12, 2020

RE: May 18, 2020 Board Meeting, Discussion and First Reading.  
Proposed Revisions to Board Policy IHBF "Homebound Instruction"

Recommendation:

The administration recommends that proposed revisions to Policy IHBF "Homebound Instruction" proceed to Second Reading and Final approval.

Attachments: Revised Policy IHBF "Medical Homebound Instruction"  
Current Policy IHBF "Homebound Instruction"

## MEDICAL HOMEBOUND INSTRUCTION

Code **IHBF**

Students who cannot attend public school because of illness, accident, or pregnancy, even with transportation, are eligible for medical homebound or hospitalized instruction.

The district will provide at least the minimum number of instruction hours as provided in current rules and regulations of the State Board of Education (SBE). All teachers providing medical homebound instruction to students residing in the district must hold a valid South Carolina teacher's certificate.

In order for a student to receive medical homebound instruction, the following conditions must exist:

- The student must be of legal school age.
- A physician, physician's assistant, or properly authorized advanced practice registered nurse (APRN) must certify that the student is unable to attend school but may profit from instruction given in the home or school.
- The homebound instruction must be approved by the superintendent or his/her designee on appropriate forms provided by the South Carolina Department of Education.
- The student must successfully complete the materials assigned and receive a passing grade from the student's classroom teacher or the homebound teacher in case of extended medical homebound instruction. This requirement is necessary in order for the student to advance to the next grade or to satisfy the state requirements for a state high school diploma.

A student is eligible for medical homebound instruction according to certain timelines as stated in SBE regulation.

Should an approved student not be provided the required periods of medical homebound instruction that he/she is entitled to receive, the student is eligible to have the medical homebound instruction made up by the district. This make-up may occur during the student's remaining eligibility for medical homebound instruction or may occur after the student returns to school. The school will not hold make-up periods during the regular school day. If the school delays the start of services for any reason and the student is still entitled to the services, the district must make up the missed instructional periods even if the regular school year has ended.

Medical and student records are confidential subject to the provisions of policy JRA, *Student Records* and its accompanying administrative rule.

Adopted ^

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### Legal References:

- A. S.C. Code of Laws, 1976, as amended:
  - 1. Section 40-33-34(D)(2)(b) - APRNs may complete homebound certification unless otherwise provided in his/her practice agreement.
  - 2. Section 59-33-20(c) - Homebound instruction available to certain disabled children.
- B. S.C. State Board of Education Regulations:
  - 1. R43-241 - Medical homebound instruction.



## Policy IHBF Homebound Instruction

Issued 3/12

**Purpose:** To establish the basic structure for the district's provision of medical homebound instruction to students.

Students who cannot attend public school because of illness, accident or pregnancy, even with transportation, are eligible for medical homebound or hospitalized instruction.

The district will provide at least the minimum number of instruction hours as provided in current rules and regulations of the state board of education. All teachers providing medical homebound instruction to students residing in the district must hold a valid South Carolina teacher's certificate.

In order for a student to receive medical homebound instruction, the following conditions must exist.

- The student must be of legal school age.
- A physician must certify that the student is unable to attend school but may profit from instruction given in the home or school.
- The student must be approved by the superintendent or his/her designee on appropriate forms provided by the district and state department of education.
- The student must successfully complete the materials assigned and receive a passing grade from the student's classroom teacher or the homebound teacher in case of extended medical homebound instruction in order for the student to advance to the next grade or to satisfy the state requirements for a state high school diploma.

A student is eligible for medical homebound instruction according to certain timelines as stated in the state board of education regulation.

Should an approved student not be provided the required periods of medical homebound instruction that he/she is entitled to receive, the student is eligible to have the medical homebound instruction made up by the district. This make-up may occur during the student's remaining eligibility for medical homebound instruction or may occur after the student returns to school. The school will not hold make-up periods during the regular school day. If the school delays the start of services for any reason and the student is still entitled to the services, the district must make up the missed instructional periods even if the regular school year has ended.

Medical and student records are confidential subject to the provisions of [JRA](#) and .

Adopted 4/28/86; Revised 4/2/90, 3/16/92, 9/8/97, 3/26/12

Legal references:

S.C. Code, 1976, as amended:

[Section 59-21](#)-540 - Special education services for which state aid allowed.

[Section 59-33](#)-20(c) - Homebound instruction available to certain handicapped children.

[Section 59-33](#)-30 - Establishment by state board of education of program of specialized education for handicapped children; rules and regulations.

State Board of Education Regulations:

R-43-241 - Medical homebound instruction.

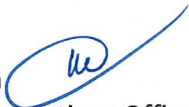
School District Five of Lexington and Richland Counties



**MEMORANDUM**

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.  
Superintendent

From: A. Len Richardson   
Chief Finance & Operations Officer

Date: May 13, 2020

Re: Board Policy – Section E “Business Management”; Policy EF “Food Services”  
Discussion and First Reading – May 18, 2020

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**Issue:** Proposed revisions to the Board Policy EF “Food Services”

**Recommendation:** The administration recommends that the proposed revisions move to Second Reading approval.

ALR:tl

Attachments – Proposed/Current Board Policy EF “Food Services”



## FOOD SERVICES

Code **EF** Issued

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Purpose: To establish the board's vision and the basic structure for district student nutrition program.

The district participates in the national school lunch program and provides nutritional, well-balanced breakfasts and lunches in all schools.

The purpose of the district food program is as follows.

- to maintain and improve the health and physical fitness of the school child by providing him/her with an adequate meal
- to provide a satisfactory learning experience in the food program which will contribute to the overall development of the child
- to provide free or reduced-price meals for students from economically deprived families

The board, with the recommendation of the director of student nutrition, sets meal prices for students and adults, if meal prices are set above the amount required by USDA.

The ~~director of student nutrition-principals~~, in consultation with the ~~director of student nutrition school principals~~, is ~~are~~ responsible for the overall operation of the cafeterias ~~in their schools~~. Individual ~~school lunchroom~~ student nutrition managers work under the supervision of ~~school principals~~ the director of student nutrition.

The student nutrition program will be operated under the general recommendations and standards established by the South Carolina State Board of Education in compliance with USDA regulations.

The district will not deny any child who a principal or teacher believes is improperly nourished a free lunch, milk or other food simply because the district has not received proper application from the child's parent/legal guardian.

The administration will establish rules and procedures which conform to state and federal requirements regarding participation in programs for free and reduced price meals and supplementary food. The administration will report such regulations to the board from time to time for its approval.

Free and reduced lunch applications are available electronically, located on the district's website. ~~Paper A~~ applications are ~~made available at the schools upon request also available at the district office and the schools~~.

Adopted 1973; Revised 11/16/81, 1/21/85, 2/6/89, 4/2/90, 12/9/13

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Legal references:

A. Federal Law:

1. Child Nutrition Act of 1996 (CNA), 42 U.S.C.A. Section 1771, *et seq.*
2. Healthy, Hunger-Free Kids Act of 2010, Pub. L. No. 111-296, 124 Stat. 3183.

B. S. C. Code, 1976 as amended:

1. Sections 59-10-310, *et seq.* - Nutrition standards.

## **PAGE 2 - EF - FOOD SERVICES**

**C. Federal Regulations:**

1. National School Lunch Program, 7 C.F.R. Section 210.10.
2. School Breakfast Program, 7 C.F.R. Section 220.8.

**D. State Board of Education Regulations:**

1. R43-168 - Nutrition standards for elementary (K-5) school food service meals and competitive foods.

## **FOOD SERVICES**

Code **EF** Issued **12/13**

Purpose: To establish the board's vision and the basic structure for district student nutrition program.

The district participates in the national school lunch program and provides nutritional, well-balanced breakfasts and lunches in all schools.

The purpose of the district food program is as follows.

- to maintain and improve the health and physical fitness of the school child by providing him/her with an adequate meal
- to provide a satisfactory learning experience in the food program which will contribute to the overall development of the child
- to provide free or reduced-price meals for students from economically deprived families

The board, with the recommendation of the director of student nutrition, sets meal prices for students and adults, if meal prices are set above the amount required by USDA.

The principals, in consultation with the director of student nutrition, are responsible for the overall operation of the cafeteria in their schools. Individual school lunchroom managers work under the supervision of school principals.

The student nutrition program will be operated under the general recommendations and standards established by the South Carolina State Board of Education in compliance with USDA regulations.

The district will not deny any child who a principal or teacher believes is improperly nourished a free lunch, milk or other food simply because the district has not received proper application from the child's parent/legal guardian.

The administration will establish rules and procedures which conform to state and federal requirements regarding participation in programs for free and reduced price meals and supplementary food. The administration will report such regulations to the board from time to time for its approval.

Free and reduced lunch applications are available electronically, located on the district's website. Applications are also available at the district office and the schools.

Adopted 1973; Revised 11/16/81, 1/21/85, 2/6/89, 4/2/90, 12/9/13

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Legal references:

A. Federal Law:

1. Child Nutrition Act of 1996 (CNA), 42 U.S.C.A. Section 1771, *et seq.*
2. Healthy, Hunger-Free Kids Act of 2010, Pub. L. No. 111-296, 124 Stat. 3183.

B. S. C. Code, 1976 as amended:

1. Sections 59-10-310, *et seq.* - Nutrition standards.

C. Federal Regulations:

1. National School Lunch Program, 7 C.F.R. Section 210.10.



## **PAGE 2 - EF - FOOD SERVICES**

2. School Breakfast Program, 7 C.F.R. Section 220.8.
- D. State Board of Education Regulations:
  1. R43-168 - Nutrition standards for elementary (K-5) school food service meals and competitive foods.