



Agenda

Board of Trustees

Regular Meeting

Virtual Meeting – Public may listen live at:

<https://lexrich5.rev.vbrick.com/#/webcasts/boardmeeting>

April 6, 2020

1. Call to order at 7:00 p.m.
2. Approval of the agenda
3. Welcoming remarks – Michael Cates, Chairman, Board of Trustees
4. Invocation – Michael Cates, Chairman, Board of Trustees
5. Superintendent’s Report
6. Approval of the minutes of the March 9, 2020 board meeting

ACTION AGENDA

7. Emergency Resolution Re: 2019 Novel Coronavirus response
8. Temporary suspension of Board Policy BEDH “Public Participation at Meetings”
9. Personnel:
 - a. Selected employment items (*Exhibit A*) (Action)
 - b. 2020-2021 Reappointments (*Exhibit B*) (Action)
 - c. Selected employment items (*Exhibit C*) (Information Only)
10. Approval Budget Addendum Projects (*Exhibit D*)

DISCUSSION AGENDA

11. Adjourn

INFORMATION AGENDA

12. The next regular scheduled board meeting will be April 27, 2020. Location to be determined due to current closure.



Minutes
Board Meeting – March 9, 2020

The Board of Trustees of School District Five of Lexington and Richland Counties met at Dutch Fork Middle School with the following members present:

Mr. Michael Cates, Chairman
Ms. Beth Hutchison, Vice Chairman (via video/phone conference call)
Mr. Robert Gantt, Secretary
Mrs. Nikki Gardner
Mrs. Jan Hammond
Mr. Ken Loveless
Mr. Ed White
Dr. Christina Melton, District Superintendent

The following staff members were in attendance:

Mrs. Katrina Goggins, Director, Office of Communications
Mr. Michael Guliano, Chief Instructional Officer
Dr. Michael Harris, Chief Planning and Administrative Officer
Dr. Allison Jacques, Chief Human Resources Officer
Mr. Len Richardson, Chief Finance Officer

The Invocation was given by Ed White, Board of Trustees. The Pledge of Allegiance was led by Dutch Fork Middle School 8th grade student, Asia Lebby.

The Board conducted the School Board Spotlight. Individuals recognized were: students who participated in this year's Junior Achievers Challenge competition; Dutch Fork High School's Director of School Counseling, Dr. Donna Huger; and Dutch Fork High School students, Lauren Chen and Caitlin Kunchar.

The minutes from the February 24, 2020 board meeting were approved.

Vernon Sava, principal of Dutch Fork Middle School, offered a welcome and brief overview of the school.

During the Superintendent's Report, Dr. Christina Melton provided a brief update on the Coronavirus (COVID 19). Dr. Michael Harris introduced Student Services Officer, Kelly Brown, who presented information regarding the STOPit app (aligns with Superintendent's Priorities #4 and #5). Len Richardson, presented monthly financial reports as shown in Exhibit C.

During public participation: Kim Murphy spoke regarding budget concerns; Cynthia Hope Clark spoke regarding the 2008 bond referendum; Liesha Huffstetler spoke regarding traffic concerns; Robyn Rhodes spoke regarding reinstatement of a lacrosse coach; Jennifer Zingmark spoke regarding construction issues;

John Abercrombie spoke regarding community concern about processes; and, Ali Hendrick, Sarah Gams and Jessica Bower made introductions and spoke regarding Teacher Forum.

Action was taken as necessary or appropriate on matters discussed in Executive Session: a) selected employment items (Exhibit A) (Action); and b) selected employment items (Exhibit B) (Information Only).

Michael Guliano presented for final approval, Locally Designed Elective Courses (Exhibit D).

The Proposed Five (5) Year Capital Budget Plan (Exhibit E) was presented for final approval.

Attorney Mike Gallagher spoke in regards to the Resolution for the 2020-2021 Capital Budget (Exhibit F).

Budget Addendum Projects (Exhibit G) was presented for first reading approval.

Len Richardson presented for discussion, Parameters for FY 2021 General Fund Budget.

Katrina Goggins presented for discussion, the Proposed School Board Meeting Calendar (Exhibit H).

The next regular scheduled school board meeting will be April 6, 2020.

The meeting was adjourned at 8:52 p.m.

Record of Voting



School District Five of Lexington and Richland Counties

Meeting of March 9, 2020

	Cates	Gantt	Gardner	Hammond	Hutchison	Loveless	White
1. M. Gantt S. Loveless Approve the agenda	X	X	X	X	X	X	X
2. M. Gantt S. Hammond Enter executive session to consider the following: a) selected employment items (Exhibit A) (Action); and b) selected employment items (Exhibit B) (Information Only)	X	X	X	X	X	X	X

A = Absent
 AB = Abstain
 N = No
 X = Yes
 R = Recuse

	Cates	Gantt	Gardner	Hammond	Hutchison	Loveless	White
3. M. Gantt S. Hammond Approve the minutes of the February 24, 2020 board meeting	X	X	X	X	X	X	X
4. M. Gantt S. Loveless Approve selected employment items as shown in Exhibit A	X	X	X	X	X	X	X
5. M. Loveless S. Gardner Approve the Locally Designed Elective Courses as shown in Exhibit D	X	X	X	X	X	X	X
6. M. Gantt S. Gardner Second and final approval of the Proposed Five (5) Year Capital Budget Plan as shown in Exhibit E	X	X	X	X	X	X	X
7. M. Gantt S. White Authorize the issuance and sale of a not exceeding \$10,000,000 General Obligation Bond, Series 2020, or such other appropriate series designation of School District Five of Lexington & Richland Counties, South Carolina; authorizing the South Carolina Association of Governmental Organizations to facilitate the sale of the bond under its General Obligation Debt Program; prescribing the terms and conditions under which the bond may be issued; authorizing the Superintendent of the school district to determine certain matters relating to the bond; providing for the payment of the bond and the disposition of the proceeds thereof; and other matters relating thereto, as shown in Exhibit F	X	X	X	X	X	X	X
8. M. Gantt S. Loveless First reading approval of Budget Addendum Projects as shown in Exhibit G	X	X	X	X	X	X	X
9. M. White S. Loveless Adjourn the meeting at 8:52 p.m.	X	X	X	X	X	X	X

ITEM PRESENTED IN DISCUSSION ~~15~~ JANUARY 27, 2020
Board meeting by Ken Loveless

Elementary School #13
Items Left off cost of cost/budget #'s

Fees for District's project Rep. 30 months x \$7,500.00/month	\$225,000.00
Attorney's fees	\$50,000.00
Landscape Architect's Design fees	\$24,000.00
Architects furniture design fee Architect's voice/data/CATV/AV	\$32,000.00
Infrastructure design fees	\$16,500.00
Architect's printing fees	\$3,500.00
Architect's reimbursables & mileage	\$4,125.00
Tap fees	\$178,310.00
Permitting fees	\$14,465.00
Builders Risk Insurance	\$25,000.00
Owner's Contingency	<u>\$700,000.00</u>
	\$1,272,900.00
Grand Total Reported by District	\$31,286,221.00
Total	\$32,559,121.00
Less Net Proceeds Series 2019B	(\$31,839,203.96)
Budget Deficit	(719,917.04)

Attachment 1 is included with the minutes of the 3/9/2020 meeting, at the request of Board member Ken Loveless pursuant to South Carolina Code Ann. Section 30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

EXHIBIT C
ALLOWANCES

Allowance #1 - OSF Comment Allowance	\$15,000.00
Allowance #2 - Soil Plasticity Remediations Allowance	\$175,000.00
Allowance #3 - Window Shades	\$50,000.00

Attachment 2 is included with
the minutes of the 3/9/2020
meeting, at the request of Board member
Ken Loveless
pursuant to South Carolina Code
Ann. Section 30-4-90(a)(4)
and Board Policy BEDG. The Board majority
did not approve, disapprove, or otherwise
act upon the contents of this attachment.



WHEREAS, on March 13, 2020, Governor McMaster issued Executive Order No. 2020-08, declaring a State of Emergency in South Carolina based on a determination that the 2019 Novel Coronavirus poses an actual or imminent public health emergency for the State of South Carolina; and

WHEREAS, on March 15, 2020, Governor McMaster issued Executive Order No. 2020-09, directing the closure of all public schools in the State of South Carolina and authorizing each school district to make any necessary and appropriate decisions or arrangements to account for local needs and other unique circumstances; and

WHEREAS, on March 17, 2020, Governor McMaster issued Executive Order No. 2020-10, authorizing and directing state agencies to waive or suspend provisions of existing regulations prescribing procedures for conduct of state business if strict compliance with the provisions thereof would in any way prevent, hinder, or delay necessary action in coping with the emergency, and further directing that, to the extent possible, state and local government bodies should utilize any available technology or other reasonable procedures to conduct necessary meetings and accommodate public participation via virtual or other remote or alternate means; and

WHEREAS, on March 28, 2020, Governor McMaster issued Executive Order No. 2020-15, directing the provisions of Orders Nos. 2020-08, 2020-09, and 2020-10 remain in full force and effect for the duration of the State of Emergency, and further directing that, to the extent any political subdivision of this State seeks to adopt or enforce a rule, regulation, or other restriction that conflicts with the applicable Executive Orders, the Governor's Executive Orders shall supersede and preempt any such local rule, regulation, or other restriction.

NOW, THEREFORE, the Board hereby adopts the following EMERGENCY RESOLUTION:

For the duration of the State of Emergency in South Carolina, and unless otherwise directed by subsequent action of the Board, the Board waives and/or suspends all policies, administrative procedures, and other rules that conflict with the aforementioned Executive Orders of Governor McMaster and any future applicable Executive Orders, any state and federal emergency laws such as the Families First Coronavirus Response Act (FFCRA) that may have or may be passed during the pandemic, any guidance issued by federal or state agencies, including but not limited to FEMA, the Department of Labor, the IRS, and the South Carolina Department of Education, and further authorizes the Board Chair in consultation with the Superintendent to waive or suspend provisions of existing policies, administrative procedures, and other rules, if compliance with the provisions thereof would in any way prevent, hinder, or delay necessary action by the Board or school district in coping with the emergency or otherwise in carrying out the applicable Executive Orders of the Governor, including making necessary and appropriate arrangements to account for the local needs and unique circumstances of the Board and school district.

Policy BEDH Public Participation at Meetings

Issued 5/18

Appearance of Individuals or Groups Before the Board

Purpose: To establish the basic structure for public participation in board meetings. The policy will not be used to circumvent the South Carolina Freedom of Information Act (FOIA).

The board values and encourages community involvement. Public participation at board meetings is one of many ways the community may ask questions. The board encourages the citizens of this community to appear and bring before the board any matter directed toward the improvement of the school system and the agenda of the board. This policy provides for any individual or group to be heard on a subject pertaining to the policies or administration of the school system.

Any individual desiring to speak is required to sign in. The board chair will recognize those who have signed in and wish to speak to an agenda topic, or non-agenda topic, during public participation. Each speaker will use the microphone provided and will begin their remarks by announcing their name and group, if any group is being represented.

The presentation should be as brief as possible, yet include all information considered important by the speaker. Unless the board chair allows additional time, each speaker will be limited to three minutes.

If one spokesperson has presented a matter, it is not necessary for others to repeat the same ideas, but anyone may speak who has comments to add that are pertinent.

Persons appearing before the board are reminded, as a point of information, that the members of the board are without the authority to act independently as individuals in official matters; thus, questions may be directed to the board, but answers must be deferred pending consideration by the entire board. At the discretion of the board chair, an individual board member may offer a clarifying statement. The clarifying statement is not to be considered the opinion or policy of the entire board. Any board member may request the administration provide an oral response to the questions asked, or statements made, during public participation at the next meeting of the board.

Questions asked during public participation will be given due consideration and care. Questions will be addressed as follows:

- Questions will be reviewed and answered in a timely manner following the FOIA time line.
- Questions requiring document research, document production, or the redaction of information will be considered a Freedom of Information Request and will be addressed through the district's FOIA process.
- Questions asked and answered in the last twelve months will not be answered again but will be directed to the district's website for previous answers.
- Questions deemed inappropriate will not be answered. Factors that would make a question inappropriate include but are not limited to:
 - Asking a staff member to interpret the "will" or "mind" of the board is considered inappropriate. Decisions of the board are made after thoughtful and careful consideration of the entire board and only the board may speak to those matters.
 - Asking questions that would inappropriately identify a student or family will not be addressed. Matters pertaining to protected personnel records will not be addressed.
 - Asking questions that suggest illegal or unethical activity of a district employee or board member will not be addressed and will be considered inappropriate.

The privilege of addressing the board does not include the ability to make personal attacks on any board member, district employee, or other member of the public. The board chair or presiding officer is authorized to terminate the remarks of any person should the chair determine that the speaker's remarks violate the spirit or the letter of this policy. No political campaigning or commercial solicitations will be permitted during public participation.

***Note:** For hearing procedures before the board, see KN, Complaints.*

Adopted 1973; Revised 11/16/81, 1/21/85, 10/11/04, 5/22/06, 5/21/18

Legal References:

S.C. Code, 1976, as amended:

Section 30-4-10, *et seq.* - South Carolina Freedom of Information Act.

School District Five of Lexington and Richland Counties



MEMORANDUM

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.
Superintendent

From: A. Len Richardson 
Chief Finance & Operations Officer

Date: March 24, 2020

Re: Second/Final Reading of Budget Addendum Projects (Summary)

The Budget Addendum Projects (Summary) will be presented.

RECOMMENDATION:

The administration recommends approval of the Budget Addendum Projects (Summary).

ALR:tl

Attachment

Budget Addendum Projects (Summary)

• Playground Surface Repairs	= \$ 525,000
• Parking Lot Lighting Improvements	= \$ 115,000
• Pavement/Concrete Surface Improvements	= \$ 410,000
• Canopy Lighting Installation	= \$ 128,000
• Flooring Replacement	= \$ 500,000
• Security Fencing/Gate Repairs, Installation	= \$ 250,000
• Press Box Roof Replacement	= \$ 50,000
• Intercom/Bell System Upgrades (IMS, IHS, CRIS, CIS)	= \$ 500,000
• Chapin Elementary ADA Lift (Lighthouse Arena)	= <u>\$ 300,000</u>
Total	= \$2,778,000*

*Amount subject to change