



AGENDA
BOARD OF TRUSTEES
REGULAR MEETING
SEVEN OAKS ELEMENTARY SCHOOL'S MULTI-PURPOSE ROOM
OCTOBER 14, 2019

1. Call to order at 5:30 p.m.
2. Approval of the agenda
3. Enter executive session to consider the following:
 - a. Update on Legal matters in which the district is involved including: 2013-CP-40-01897, 2018-CP-40-02645, 3:18-1278-TLW, 2019-CP-32-02432; briefing on possible potential claims
 - b. Legal update regarding real property issues
 - c. Selected employment items (Exhibit A) (Action)
 - d. Selected employment items (Exhibit B) (Information Only)
4. Call to order at 7:00 p.m.
5. Welcoming remarks
6. Invocation – Robert Gantt, Board of Trustees
7. Pledge of Allegiance – Nolan Lewis and Kelsey Smith, fifth graders, Seven Oaks Elementary School
8. School Board Spotlight
9. Approval of the minutes of the September 23, 2019 board meeting
10. Welcome and brief overview of Seven Oaks Elementary School by Gina Mays, Principal

11. Superintendent's Report (Action as Necessary)
 - a. Office of Finance and Operations
 1. Technology Report (Superintendent's Priority #1)
 2. Report, process and requirements for disposal of surplus real property
 - b. Office of Planning and Administration
 1. Update on school report cards (Superintendent's Priority #1)
12. Public participation*

ACTION AGENDA

13. Action as Necessary or Appropriate on Matters Discussed in Executive Session
14. Approval of Professional Services contract for consulting services for redistricting (Exhibit C)
15. Certification of Delegates for the SCSBA 2019 Delegate Assembly (Exhibit D)

DISCUSSION AGENDA

16. Adjourn

INFORMATION AGENDA

17. The next regular scheduled board meeting will be November 11, 2019 at River Springs Elementary School.

*The Board welcomes and encourages public participation. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes. Questions asked during public participation will be handled in accordance with board policy BEDH.



Minutes/September 23, 2019

The Board of Trustees of School District Five of Lexington and Richland Counties met at The Center for Advanced Technical Studies with the following members present:

Mr. Robert Gantt, Chairman
Ms. Beth Hutchison, Vice Chairman
Mr. Michael Cates, Secretary
Mr. Ken Loveless
Mr. Ed White
Dr. Christina Melton, District Superintendent

The following staff were in attendance:

Mrs. Katrina Goggins, Director, Office of Communications
Mr. Michael Guliano, Chief Instructional Officer
Dr. Michael Harris, Chief Planning and Administrative Officer
Dr. Allison Jacques, Chief Human Resources Officer
Mr. Len Richardson, Chief Finance Officer

Chairman Gantt called the meeting to order.

The Invocation was given by Michael Cates, Board of Trustees. The Pledge of Allegiance was led by Michael Cates, Board of Trustees.

The Board conducted the School Board Spotlight.

During the Superintendent's Report, Len Richardson presented the financial reports (Exhibit C); and Vann Holden presented an overview of State Accountability Model (Superintendent's Priority #1).

During the public participation Sindi Williams spoke regarding her daughter and suspension; and Mary Kathryn Wadford spoke regarding the school board and the Foundation event.

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of September 23, 2019

		C A T E S	G A N T T	G A R D N E R	H A M M O N D	H U T C H I S O N	L O V E L E S S	W H I T E
1.	M. Cates S. Loveless Approve the agenda	X	X	A	A	X	X	X
2.	M. Hutchison S. Loveless Enter executive to consider the following : a) évaluation of superintendent for 2018-2019 (Exhibit A) ; and b) selected employment items (Exhibit B)	X	X	A	A	X	X	X
3.	M .Cates S. Hutchison Approve the minutes of the September 9, 2019 board meeting	X	X	A	A	X	X	X
4.	M. Cates S. Loveless Approve the selected employment items (Exhibit B)	X	X	A	A	X	X	X
5.	M. Loveless S. Hutchison Mr. Chairman, after reviewing Dr. Melton's report on the District's progress, and considering the Board members' comments regarding Dr. Melton's performance, I move that we conclude as a Board that Dr. Melton receive an overall exceptional evaluation for the 2018-19 school year.	X	X	A	A	X	X	X
6.	M. Cates S. White Mr. Chairman, as a result of Dr. Melton's overall exceptional evaluation, I move that we authorize you to execute an amendment to Dr. Melton's contract with the District, the terms of which were reviewed and discussed with the Board during executive session, which provides for, among other things : an extension of her contract for one year, through June 20, 2022 ; an additional 2 percent increase in her annual salary, effective July 1, 2019 ; an additional 5% increase in her annuity percentage each year for the next 3 years, beginning with the annuity payment in October 2019, all of which will continue to be contingent on a satisfactory evaluation, as determined by the Board, during the school year immediately prior to the annual contribution ; an additional \$350 per month for her	X	X	A	A	X	X	X

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of September 23, 2019

	C A T E S	G A N T T	G A R D N E R	H A M M O N D	H U T C H I S O N	L O V E L E S S	W H I T E
monthly automobile allowance; and the applicability of Board policy to her accrued sick leave and vacation leave.							
7. M. Hutchison S. Cates First and second (final) reading of proposed revisions to board policy KF "Use of School Facilities" (Exhibit D)	X	X	A	A	X	X	X
8. M. Cates S. Loveless Approve the school make-up day (Exhibit E).	X	X	A	A	X	X	X
9. M. White S. Cates Adjourn at 8:05 p.m.	X	X	A	A	X	X	X

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TO: Members of the Board of Trustees

FROM: Dr. Michael R. Harris
Chief Planning and Administrative Officer

DATE: October 14, 2019

RE: Professional Services Contract for Redistricting

School District 5 of Lexington and Richland Counties has contacted Milone & MacBroom, Inc. (MMI) regarding a proposal for growth forecasting and redistricting services. The aforementioned proposed contract was presented and discussed during Executive Session on Monday, June 10, 2019 and thereafter revised on June 17, 2019 and September 17, 2019 upon recommendation of legal counsel. A copy of the proposed contract as referenced above is included with the Superintendent Board Brief.

Upon approval of the proposed contract, services will include, to a minimum, 1) Project initiation, data collection and fact finding; 2) Growth forecasting; 3) Enrollment projections; 4) Capacity and utilization; 5) Redistricting scenarios; and 6) Public meetings and communication plans.

Attached is a sequential timeline of Executive Session and Board Meeting dates whereby the Professional Services proposed contract was discussed.

Recommendation:

The Administration recommends the approval of the Professional Services contract with Milone & MacBroom, Inc. (MMI) for growth forecasting and redistricting services.

Professional Services

Milone & MacBroom, Inc.



Board Executive Session

Receipt of Legal Advice

June 10, 2019

Center for Advanced Technical Studies

Board Action Agenda

Postponed

June 24, 2019

Center for Advanced Technical Studies

Board Discussion Agenda

Public Presentation

Mr. Mike Zuba

Director of Planning

August 5, 2019

District Office

Board Action Agenda

Regular Meeting

October 14, 2019

Seven Oaks Elementary School

***Next Steps**

To Be Determined

October 14, 2019
Dr. Michael R. Harris, CPAO

Official Voting Delegates Certification Form

Lexington 05
Your district is allowed **6 Votes**

Certification deadline: Monday, November 18, 2019

Certification of Delegates from SCSBA’s Constitution:

Article V, Section 4. Each active member board will certify its voting delegate to SCSBA before the deadline date for such certification. An alternate delegate for each voting delegate will also be named and certified. **In no case will a member of a member board be allowed to serve as an official delegate unless certified by the member board as a delegate or alternate prior to the designated deadline for certification.**

Official Voting Delegates

The following board members have been designated as official voting delegates at the annual business meeting on Saturday, December 7, 2019. Please list each delegate attending along with an alternate. Include name and number of votes assigned to each delegate.

Check one (if a delegate is also serving as an alternate, check both boxes)

	Name	Number of votes
<input type="checkbox"/> delegate <input type="checkbox"/> alternate		
<input type="checkbox"/> delegate <input type="checkbox"/> alternate		
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This form is not official until we have the appropriate signatures listed below.

Superintendent

Board Chairman

For delegates to be certified, this form must be returned by November 18, 2019 to:
Judy LeGrand, SCSBA, 111 Research Drive, Columbia, SC 29203; email: jlegrand@scsba.org
Or fax: 1-877-859-6439. Thank you.