AGENDA
BOARD OF TRUSTEES
REGULAR MEETING
THE CENTER FOR ADVANCED TECHNICAL STUDIES
SEPTEMBER 23, 2019

1. Call to order at 5:00 p.m.

2. Approval of the agenda

3. Enter executive session to consider the following:

   a. Evaluation of Superintendent for 2018-2019 (Exhibit A)
   b. Selected employment items (Exhibit B)

4. Call to order at 7:00 p.m.

5. Welcoming remarks

6. Invocation – Michael Cates, Board of Trustees

7. Pledge of Allegiance – Michael Cates, Board of Trustees

8. School Board Spotlight

9. Approval of the minutes of the September 9, 2019 board meeting

10. Superintendent's Report (Action as Necessary)

    a. Office of Finance and Operations
       1. Financial Reports (Exhibit C)

    b. Office of Planning and Administration
       1. Overview of State Accountability Model (Superintendent's Priority #1)

11. Public participation*

ACTION AGENDA

12. Action as Necessary or Appropriate on Matters Discussed in Executive Session

13. Evaluation of Superintendent for 2018-2019

14. First and second (final) reading of proposed revisions to board policy KF "Use of School Facilities" (Exhibit D)

15. Approval of school make-up days (Exhibit E)

DISCUSSION AGENDA

16. Adjourn

INFORMATION AGENDA

17. KF-R "Use of School Facilities" Administrative Rule (Exhibit F)

18. The next regular scheduled board meeting will be October 14, 2019 at Seven Oaks Elementary School.

*The Board welcomes and encourages public participation. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes. Questions asked during public participation will be handled in accordance with board policy BEDH.

Minutes/September 9, 2019

The Board of Trustees of School District Five of Lexington and Richland Counties met at H. E. Corley Elementary School with the following members present:

Mr. Robert Gantt, Chairman
Ms. Beth Hutchison, Vice Chairman
Mr. Michael Cates, Secretary
Mrs. Nikki Gardner
Mrs. Jan Hammond
Mr. Ken Loveless
Mr. Ed White
Dr. Christina Melton, District Superintendent

The following staff were in attendance:

Mrs. Katrina Goggins, Director, Office of Communications
Mr. Michael Guliano, Chief Instructional Officer
Dr. Michael Harris, Chief Planning and Administrative Officer
Dr. Allison Jacques, Chief Human Resources Officer
Mr. Len Richardson, Chief Finance Officer

Chairman Gantt called the meeting to order.

The Invocation was given Ed White, Board of Trustees. The Pledge of Allegiance was led ty Alyssa Jones, a student at H. E. Corley Elementary School.

The Board conducted the School Board Spotlight.

A welcome and brief overview of H. E. Corley Elementary School was given by Jason Pollock, Principal.

During the Superintendent's Report, Dr. Harris and Safety Officer Dana Catoe gave a presentation on Ident-A-Kid (2019-2020 Superintendent's Priorities #5).

During the public participation time, Barb Waldman spoke regarding Irmo High School and Page 5; Carroll Frick spoke regarding Chapin High School Stadium concerns; and Bob Wolff spoke regarding Irmo Middle School.

Len Richardson presented proposed revisions to board policy KF "Use of School Facilities" (Exhibit G).

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of September 9, 2019

	CATES	GANTT	GARDNER	HAMMOND	HUTCHISON	LOVELESS	WHITE
1. M. Hutchison S. Cates Approve the agenda	No	No	X	X	No	X	No
M. Loveless S. Hammond I make the motion that the agenda be amended to exclude Items 3A and 3B from Executive Session and that these items be placed after Item #13 in the agenda of today's meeting. Items 3A and 3B do not meet the notice requirements to enter Executive Session as defined by the S.C. Supreme Court's ruling under Donahue vs. The City of North Augusta and in our opinions are, therefore, unlawful							
Vote on original motion	X	X	No	No	X	No	X
2. M. Hutchison S. Cates Enter executive session to consider the following : a) a legal and contractual briefing about Amendment 1, the Early Site Package GMP for Elementary School 13. The Administration is requesting that the Board authorize the execution of Amendment 1 during the Action Agenda (Exhibit A) ; b) a legal and contractual briefing about the Design Development status of Elementary School 13 including a briefing on confidential contract information. A public briefing on this process will occur during the Action Agenda (Exhibit B) ; and c) selected employment items (Exhibit C)	X	X	X	X	X	No	X
3. M. Hutchison S. Loveless Approve the minutes of the August 19, 2019 board meeting	X	X	X	X	X	X	X
4. M. White S. Gardner I move that we authorize the Administration to enter into contracts with the District's CM at Risk contractor for a GMP addendum 1 (the early site package) including the kindergarten pre-k loop for the sum of $3,656,858.00	X	X	X	X	X	No	X

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES Meeting of September 9, 2019	CATES	GANTT	GARDNER	HAMMOND	HUTCHISON	LOVELESS	WHITE
5. M. Cates S. Gardner Approve the selected employment items (Exhibit C)	X	X	X	X	X	X	X
6. M. White S. Gardner Adjourn at 8:23 p.m.	X	X	X	X	X	X	X

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

EXHIBIT C

MEMORANDUM

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.
Superintendent

From: A. Len Richardson
Chief Finance & Operations Officer

Date: September 18, 2019

Re: Monthly Financial Reports – August 2019

Attached for your information are the revenue and expenditure reports through August 2019.

ALR:tl

Attachment

School District Five of Lexington and Richland

Board Report Revenue

From Date: 7/1/2019 To Date: 8/31/2019

Fiscal Year: 2019-2020

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.000.0111001.0000.000	Ad Valorem Taxes - Lexington	($37,233,557.82)	$31,886.99	$31,886.99	($37,265,444.81)	$0.00	($37,265,444.81)	100.09%
100.000.0111002.0000.000	Ad Valorem Taxes - Richland	($14,994,746.18)	($7,376.03)	($7,376.03)	($14,987,370.15)	$0.00	($14,987,370.15)	99.95%
100.000.0112001.0000.000	Vehicle Taxes - Lexington	($7,013,376.00)	($1,410,969.06)	($1,410,969.06)	($5,602,406.94)	$0.00	($5,602,406.94)	79.88%
100.000.0112002.0000.000	Vehicle Taxes - Richland	($6,781,620.00)	($640,463.85)	($640,463.85)	($6,141,156.15)	$0.00	($6,141,156.15)	90.56%
100.000.0113001.0000.000	Delinquent Taxes - Lexington	($963,839.00)	($179,805.62)	($179,805.62)	($784,033.38)	$0.00	($784,033.38)	81.34%
100.000.0113002.0000.000	Delinquent Taxes - Richland	($844,490.00)	($37,195.71)	($37,195.71)	($807,294.29)	$0.00	($807,294.29)	95.60%
100.000.0114001.0000.000	Penalties & Interest on Taxes	($159,552.00)	($27,001.88)	($27,001.88)	($132,550.12)	$0.00	($132,550.12)	83.08%
100.000.0114002.0000.000	Penalties & Interest on Taxes	($117,448.00)	($7,899.06)	($7,899.06)	($109,548.94)	$0.00	($109,548.94)	93.27%
100.000.0115001.0000.000	Sales & Use Tax Credit - Lexin	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0115002.0000.000	Sales & Use Tax Credit - Richl	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0128001.0000.000	Revenue in Lieu of Taxes - Lex	($1,509,596.00)	$0.00	$0.00	($1,509,596.00)	$0.00	($1,509,596.00)	100.00%
100.000.0128002.0000.000	Revenue in Lieu of Taxes - Ric	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0131000.0000.000	Student Tuition Out of Distric	($5,000.00)	($2,892.00)	($2,892.00)	($2,108.00)	$0.00	($2,108.00)	42.16%
100.000.0151000.0000.000	Interest on Investments	($450,000.00)	($150,509.73)	($150,509.73)	($299,490.27)	$0.00	($299,490.27)	66.55%
100.000.0190000.0000.000	Other Revenues from Local Sour	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0191000.0000.000	Rentals	($125,000.00)	($16,952.50)	($16,952.50)	($108,047.50)	$0.00	($108,047.50)	86.44%
100.000.0192000.0000.000	Private Donations	$0.00	$0.00	$0.00	$0.00	$4,600.00	($4,600.00)	0.00%
100.000.0193000.0000.000	Medicaid	($120,000.00)	$0.00	$0.00	($120,000.00)	$0.00	($120,000.00)	100.00%
100.000.0195000.0000.000	Refund of Prior Year	($15,000.00)	($1,945.04)	($1,945.04)	($13,054.96)	$0.00	($13,054.96)	87.03%
100.000.0199200.0000.000	E-Rate Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0199300.0000.000	Insurance Proceeds	($25,000.00)	($2,156.21)	($2,156.21)	($22,843.79)	$0.00	($22,843.79)	91.38%
100.000.0199400.0000.000	Receipt of Legal Settlements	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0199900.0000.000	Other Local Revenue	($200,000.00)	($3,244.60)	($3,244.60)	($196,755.40)	$0.00	($196,755.40)	98.38%
100.000.0199901.0000.000	Other Local Revenue - Lexingto	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0199902.0000.000	Other Local Revenue - Richland	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0199999.0000.000	Operational Balance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0313100.0000.000	SP Contracts	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0313200.0000.000	Home Schooling	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0316000.0000.000	School Bus Driver Salary	($1,200,000.00)	($169,160.14)	($169,160.14)	($1,030,839.86)	$0.00	($1,030,839.86)	85.90%
100.000.0316100.0000.000	EAA Bus Driver Salary and Frin	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0316200.0000.000	Workers Compensation School Bu	($62,270.00)	($61,727.31)	($61,727.31)	($542.69)	$0.00	($542.69)	0.87%
100.000.0318000.0000.000	State Fringe Benefits	($20,066,202.00)	($3,212,295.16)	($3,212,295.16)	($16,853,906.84)	$0.00	($16,853,906.84)	83.99%
100.000.0318100.0000.000	Retiree Health Insurance	($4,960,895.00)	($826,815.94)	($826,815.94)	($4,134,079.06)	$0.00	($4,134,079.06)	83.33%
100.000.0318600.0000.000	State Aid to Classroom - Teach	($3,863,887.00)	$0.00	$0.00	($3,863,887.00)	$0.00	($3,863,887.00)	100.00%
100.000.0319900.0000.000	State Other Scources	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0331000.0000.000	EFA Full Time Programs	($43,014,681.00)	$0.00	$0.00	($43,014,681.00)	$0.00	($43,014,681.00)	100.00%
100.000.0331100.0000.000	EFA - Kindergarten	$0.00	($294,560.81)	($294,560.81)	$294,560.81	$0.00	$294,560.81	0.00%
100.000.0331200.0000.000	EFA - Primary	$0.00	($931,899.38)	($931,899.38)	$931,899.38	$0.00	$931,899.38	0.00%
100.000.0331300.0000.000	EFA - Elementary	$0.00	($1,819,271.98)	($1,819,271.98)	$1,819,271.98	$0.00	$1,819,271.98	0.00%
100.000.0331400.0000.000	EFA - High School	$0.00	($539,467.52)	($539,467.52)	$539,467.52	$0.00	$539,467.52	0.00%
100.000.0331500.0000.000	EFA - Trainable Mentally Handi	$0.00	($16,706.18)	($16,706.18)	$16,706.18	$0.00	$16,706.18	0.00%
100.000.0331600.0000.000	EFA - Speech Handicapped	$0.00	($546,079.06)	($546,079.06)	$546,079.06	$0.00	$546,079.06	0.00%
100.000.0331700.0000.000	EFA - Homebound	$0.00	($4,647.22)	($4,647.22)	$4,647.22	$0.00	$4,647.22	0.00%
100.000.0332100.0000.000	EFA - Emotionally Handicapped	$0.00	($26,508.96)	($26,508.96)	$26,508.96	$0.00	$26,508.96	0.00%
100.000.0332200.0000.000	EFA - Educable Mentally Handic	$0.00	($10,662.58)	($10,662.58)	$10,662.58	$0.00	$10,662.58	0.00%
100.000.0332300.0000.000	EFA - Learning Disabilities	$0.00	($510,313.30)	($510,313.30)	$510,313.30	$0.00	$510,313.30	0.00%
100.000.0332400.0000.000	EFA - Hearing Handicapped	$0.00	($28,256.78)	($28,256.78)	$28,256.78	$0.00	$28,256.78	0.00%
100.000.0332500.0000.000	EFA - Visually Handicapped	$0.00	($11,500.40)	($11,500.40)	$11,500.40	$0.00	$11,500.40	0.00%
100.000.0332600.0000.000	EFA - Orthopedically Handicapp	$0.00	($7,904.36)	($7,904.36)	$7,904.36	$0.00	$7,904.36	0.00%
100.000.0332700.0000.000	EFA - Vocational	$0.00	($1,302,689.16)	($1,302,689.16)	$1,302,689.16	$0.00	$1,302,689.16	0.00%

Board Report Revenue

From Date: 7/1/2019 To Date: 8/31/2019

Fiscal Year: 2019-2020

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.000.0333100.0000.000	EFA - Autism	$0.00	($194,763.08)	($194,763.08)	$194,763.08	$0.00	$194,763.08	0.00%
100.000.0333200.0000.000	EFA - Gifted and Talented Educ	$0.00	($221,137.12)	($221,137.12)	$221,137.12	$0.00	$221,137.12	0.00%
100.000.0333400.0000.000	EFA - Limited English Proficie	$0.00	($29,756.70)	($29,756.70)	$29,756.70	$0.00	$29,756.70	0.00%
100.000.0335100.0000.000	EFA - Academic Assistance	$0.00	($215,652.08)	($215,652.08)	$215,652.08	$0.00	$215,652.08	0.00%
100.000.0335200.0000.000	EFA - Pupils in Poverty	$0.00	($450,953.68)	($450,953.68)	$450,953.68	$0.00	$450,953.68	0.00%
100.000.0335300.0000.000	EFA - DUAL	$0.00	($6,178.52)	($6,178.52)	$6,178.52	$0.00	$6,178.52	0.00%
100.000.0337500.0000.000	EFA Education Foundation Suppl	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0339200.0000.000	EFA - NBC Excess EFA Formula	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0381001.0000.000	Local Property Tax Relief (Tie	($10,580,071.00)	$0.00	$0.00	($10,580,071.00)	$0.00	($10,580,071.00)	100.00%
100.000.0381002.0000.000	Local Property Tax Relief (Tie	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0382001.0000.000	Homestead Exemption (Tier 2) -	($1,758,200.00)	$0.00	$0.00	($1,758,200.00)	$0.00	($1,758,200.00)	100.00%
100.000.0382002.0000.000	Homestead Exemption (Tier 2) -	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0382500.0000.000	Property Tax Relief - Tier 3	($31,656,943.00)	$0.00	$0.00	($31,656,943.00)	$0.00	($31,656,943.00)	100.00%
100.000.0383001.0000.000	Merchants Inventory Tax - Lexi	($194,013.00)	$0.00	$0.00	($194,013.00)	$0.00	($194,013.00)	100.00%
100.000.0383002.0000.000	Merchants Inventory Tax - Rich	($19,942.00)	$0.00	$0.00	($19,942.00)	$0.00	($19,942.00)	100.00%
100.000.0384001.0000.000	Manufacturers Depr. Reimbursem	($289,373.00)	($22,255.26)	($22,255.26)	($267,117.74)	$0.00	($267,117.74)	92.31%
100.000.0384002.0000.000	Manufacturers Depr. Reimbursem	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0389001.0000.000	Motor Carrier Vehicle Tax - L	($185,886.00)	($10,480.62)	($10,480.62)	($175,405.38)	$0.00	($175,405.38)	94.36%
100.000.0389002.0000.000	Motor Carrier Vehicle Tax - Ri	($64,704.00)	($2,436.48)	($2,436.48)	($62,267.52)	$0.00	($62,267.52)	96.23%
100.000.0390000.0000.000	Other State Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0399000.0000.000	Revenue from Other State Sourc	($20,000.00)	$0.00	$0.00	($20,000.00)	$0.00	($20,000.00)	100.00%
100.000.0399200.0000.000	State Forest Commission Revenu	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0399300.0000.000	PEBA On-behalf Payments	($1,190,410.00)	$0.00	$0.00	($1,190,410.00)	$0.00	($1,190,410.00)	100.00%
100.000.0399900.0000.000	Revenue from Other State Agenc	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0520000.0000.000	Interfund Transfers	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0522000.0000.000	Transfer from Special Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0523000.0000.000	Transfer from EIA	($5,758,851.00)	$0.00	$0.00	($5,758,851.00)	$0.00	($5,758,851.00)	100.00%
100.000.0527000.0000.000	Transfer from Pupil Activity	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0528000.0000.000	Transfer of Indirect Cost	($350,000.00)	($4,417.55)	($4,417.55)	($345,582.45)	$0.00	($345,582.45)	98.74%
100.000.0530000.0000.000	Sale of Fixed Assets	$0.00	($1,410.00)	($1,410.00)	$1,410.00	$0.00	$1,410.00	0.00%
	FUND: General Fund - 100	($195,794,553.00)	($13,936,431.63)	($13,936,431.63)	($181,858,121.37)	$4,600.00	($181,862,721.37)	92.88%
	Grand Total:	($195,794,553.00)	($13,936,431.63)	($13,936,431.63)	($181,858,121.37)	$4,600.00	($181,862,721.37)	92.88%

End of Report

School District Five of Lexington and Richland

Board Report Expenditures

From Date: 7/1/2019 To Date: 8/31/2019

Fiscal Year: 2019-2020

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.111.1000000.0000.000	Salaries	$4,941,844.69	$0.00	$4,941,844.69	$191,083.78	$191,083.78	$4,750,760.91	$4,396,429.29	$354,331.62	7.17%
100.111.2000000.0000.000	Employee Benefits	$2,334,649.47	$0.00	$2,334,649.47	$88,982.68	$88,982.68	$2,245,666.79	$2,059,570.59	$186,096.20	7.97%
100.111.3000000.0000.000	Purchased Services	$2,626.47	$0.00	$2,626.47	$0.00	$0.00	$2,626.47	$0.00	$2,626.47	100.00%
100.111.4000000.0000.000	Supplies and Materials	$61,343.00	$0.00	$61,343.00	$18,908.95	$18,908.95	$42,434.05	$2,423.22	$40,010.83	65.22%
	FUNCTION: Kindergarten Programs - 111	$7,340,463.63	$0.00	$7,340,463.63	$298,975.41	$298,975.41	$7,041,488.22	$6,458,423.10	$583,065.12	7.94%
100.112.1000000.0000.000	Salaries	$13,144,363.30	$0.00	$13,144,363.30	$535,485.85	$535,485.85	$12,608,877.45	$12,184,779.44	$424,098.01	3.23%
100.112.2000000.0000.000	Employee Benefits	$5,839,260.30	$0.00	$5,839,260.30	$236,043.71	$236,043.71	$5,603,216.59	$5,372,718.57	$230,498.02	3.95%
100.112.3000000.0000.000	Purchased Services	$5,621.00	$0.00	$5,621.00	$0.00	$0.00	$5,621.00	$374.50	$5,246.50	93.34%
100.112.4000000.0000.000	Supplies and Materials	$308,147.00	$0.00	$308,147.00	$62,866.91	$62,866.91	$245,280.09	$9,547.11	$235,732.98	76.50%
	FUNCTION: Primary Programs - 112	$19,297,391.60	$0.00	$19,297,391.60	$834,396.47	$834,396.47	$18,462,995.13	$17,567,419.62	$895,575.51	4.64%
100.113.1000000.0000.000	Salaries	$23,261,823.28	$0.00	$23,261,823.28	$960,326.81	$960,326.81	$22,301,496.47	$21,941,912.48	$359,583.99	1.55%
100.113.2000000.0000.000	Employee Benefits	$10,046,657.65	$0.00	$10,046,657.65	$400,897.58	$400,897.58	$9,645,760.07	$9,225,092.20	$420,667.87	4.19%
100.113.3000000.0000.000	Purchased Services	$17,702.00	$0.00	$17,702.00	$1,072.80	$1,072.80	$16,629.20	$815.72	$15,813.48	89.33%
100.113.4000000.0000.000	Supplies and Materials	$505,327.00	$0.00	$505,327.00	$99,963.68	$99,963.68	$405,363.32	$20,801.70	$384,561.62	76.10%
	FUNCTION: Elementary Programs - 113	$33,831,509.93	$0.00	$33,831,509.93	$1,462,260.87	$1,462,260.87	$32,369,249.06	$31,188,622.10	$1,180,626.96	3.49%
100.114.1000000.0000.000	Salaries	$18,928,869.68	$0.00	$18,928,869.68	$825,344.39	$825,344.39	$18,103,525.29	$17,370,020.26	$733,505.03	3.88%
100.114.2000000.0000.000	Employee Benefits	$7,881,345.35	$0.00	$7,881,345.35	$335,966.83	$335,966.83	$7,545,378.52	$7,191,072.56	$354,305.96	4.50%
100.114.3000000.0000.000	Purchased Services	$385,867.00	$5,000.00	$390,867.00	$16,141.20	$16,141.20	$374,725.80	$175,677.42	$199,048.38	50.92%
100.114.4000000.0000.000	Supplies and Materials	$770,464.00	($5,000.00)	$765,464.00	$170,011.12	$170,011.12	$595,452.88	$56,773.31	$538,679.57	70.37%
100.114.6000000.0000.000	Other Objects	$885.00	$0.00	$885.00	$0.00	$0.00	$885.00	$0.00	$885.00	100.00%
	FUNCTION: High School Programs - 114	$27,967,431.03	$0.00	$27,967,431.03	$1,347,463.54	$1,347,463.54	$26,619,967.49	$24,793,543.55	$1,826,423.94	6.53%
100.115.1000000.0000.000	Salaries	$2,681,887.09	$0.00	$2,681,887.09	$159,707.16	$159,707.16	$2,522,179.93	$2,420,139.95	$102,039.98	3.80%
100.115.2000000.0000.000	Employee Benefits	$1,144,571.34	$0.00	$1,144,571.34	$68,299.97	$68,299.97	$1,076,271.37	$1,032,591.54	$43,679.83	3.82%
100.115.3000000.0000.000	Purchased Services	$10,600.00	$0.00	$10,600.00	$1,772.47	$1,772.47	$8,827.53	$7,541.42	$1,286.11	12.13%
100.115.4000000.0000.000	Supplies and Materials	$115,000.00	$0.00	$115,000.00	$15,982.87	$15,982.87	$99,017.13	$8,208.61	$90,808.52	78.96%
JNCTION: Career and Technology Education (Vocational) Prog - 115		$3,952,058.43	$0.00	$3,952,058.43	$245,762.47	$245,762.47	$3,706,295.96	$3,468,481.52	$237,814.44	6.02%
100.118.1000000.0000.000	Salaries	$81,157.58	$0.00	$81,157.58	$8,150.84	$8,150.84	$73,006.74	$187,469.24	($114,462.50)	-141.04%
100.118.2000000.0000.000	Employee Benefits	$36,948.06	$0.00	$36,948.06	$4,166.84	$4,166.84	$32,781.22	$95,837.28	($63,056.06)	-170.66%
	FUNCTION: Montessori Programs - 118	$118,105.64	$0.00	$118,105.64	$12,317.68	$12,317.68	$105,787.96	$283,306.52	($177,518.56)	-150.30%
100.121.1000000.0000.000	Salaries	$1,006,352.64	$0.00	$1,006,352.64	$41,799.80	$41,799.80	$964,552.84	$961,395.70	$3,157.14	0.31%
100.121.2000000.0000.000	Employee Benefits	$456,020.20	$0.00	$456,020.20	$17,907.39	$17,907.39	$438,112.81	$413,016.26	$25,096.55	5.50%
100.121.3000000.0000.000	Purchased Services	$0.00	$0.00	$0.00	$2,340.00	$2,340.00	($2,340.00)	$90,285.00	($92,625.00)	0.00%

Board Report Expenditures

From Date: 7/1/2019 To Date: 8/31/2019

Fiscal Year: 2019-2020

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.121.4000000.0000.000	Supplies and Materials	$2,523.00	$0.00	$2,523.00	$485.18	$485.18	$2,037.82	$0.00	$2,037.82	80.77%
FUNCTION: Educable Mentally Handicapped - 121		$1,464,895.84	$0.00	$1,464,895.84	$62,532.37	$62,532.37	$1,402,363.47	$1,464,696.96	($62,333.49)	-4.26%
100.122.1000000.0000.000	Salaries	$439,787.08	$0.00	$439,787.08	$17,939.94	$17,939.94	$421,847.14	$412,618.60	$9,228.54	2.10%
100.122.2000000.0000.000	Employee Benefits	$184,841.23	$0.00	$184,841.23	$7,807.20	$7,807.20	$177,034.03	$179,565.35	($2,531.32)	-1.37%
100.122.4000000.0000.000	Supplies and Materials	$3,262.00	$0.00	$3,262.00	$635.93	$635.93	$2,626.07	$0.00	$2,626.07	80.50%
FUNCTION: Trainable Mentally Handicapped - 122		$627,890.31	$0.00	$627,890.31	$26,383.07	$26,383.07	$601,507.24	$592,183.95	$9,323.29	1.48%
100.123.4000000.0000.000	Supplies and Materials	$1,187.00	$0.00	$1,187.00	$26.36	$26.36	$1,160.64	$0.00	$1,160.64	97.78%
FUNCTION: Orthopedically Handicapped - 123		$1,187.00	$0.00	$1,187.00	$26.36	$26.36	$1,160.64	$0.00	$1,160.64	97.78%
100.124.1000000.0000.000	Salaries	$114,614.70	$0.00	$114,614.70	$2,508.34	$2,508.34	$112,106.36	$57,691.78	$54,414.58	47.48%
100.124.2000000.0000.000	Employee Benefits	$47,348.04	$0.00	$47,348.04	$958.65	$958.65	$46,389.39	$22,048.94	$24,340.45	51.41%
100.124.4000000.0000.000	Supplies and Materials	$1,841.00	$0.00	$1,841.00	$0.00	$0.00	$1,841.00	$0.00	$1,841.00	100.00%
FUNCTION: Visually Handicapped - 124		$163,803.74	$0.00	$163,803.74	$3,466.99	$3,466.99	$160,336.75	$79,740.72	$80,596.03	49.20%
100.125.1000000.0000.000	Salaries	$288,134.66	$0.00	$288,134.66	$11,469.80	$11,469.80	$276,664.86	$263,805.17	$12,859.69	4.46%
100.125.2000000.0000.000	Employee Benefits	$116,464.29	$0.00	$116,464.29	$4,688.23	$4,688.23	$111,776.06	$107,829.18	$3,946.88	3.39%
100.125.4000000.0000.000	Supplies and Materials	$2,848.00	$0.00	$2,848.00	$181.84	$181.84	$2,666.16	$0.00	$2,666.16	93.62%
FUNCTION: Hearing Handicapped - 125		$407,446.95	$0.00	$407,446.95	$16,339.87	$16,339.87	$391,107.08	$371,634.35	$19,472.73	4.78%
100.126.1000000.0000.000	Salaries	$1,756,296.51	$0.00	$1,756,296.51	$77,194.07	$77,194.07	$1,679,102.44	$1,775,462.09	($96,359.65)	-5.49%
100.126.2000000.0000.000	Employee Benefits	$741,541.86	$0.00	$741,541.86	$33,094.68	$33,094.68	$708,447.18	$761,463.93	($53,016.75)	-7.15%
100.126.4000000.0000.000	Supplies and Materials	$78,181.00	$0.00	$78,181.00	$2,521.66	$2,521.66	$75,659.34	$1,869.58	$73,789.76	94.38%
FUNCTION: Speech Handicapped - 126		$2,576,019.37	$0.00	$2,576,019.37	$112,810.41	$112,810.41	$2,463,208.96	$2,538,795.60	($75,586.64)	-2.93%
100.127.1000000.0000.000	Salaries	$4,237,857.40	$0.00	$4,237,857.40	$179,920.38	$179,920.38	$4,057,937.02	$4,139,977.55	($82,040.53)	-1.94%
100.127.2000000.0000.000	Employee Benefits	$1,891,767.98	$0.00	$1,891,767.98	$77,739.16	$77,739.16	$1,814,028.82	$1,778,574.79	$35,454.03	1.87%
100.127.4000000.0000.000	Supplies and Materials	$99,931.00	$0.00	$99,931.00	$5,715.33	$5,715.33	$94,215.67	$20,042.91	$74,172.76	74.22%
FUNCTION: Learning Disabilities - 127		$6,229,556.38	$0.00	$6,229,556.38	$263,374.87	$263,374.87	$5,966,181.51	$5,938,595.25	$27,586.26	0.44%
100.128.1000000.0000.000	Salaries	$850,373.01	$0.00	$850,373.01	$32,393.10	$32,393.10	$817,979.91	$745,041.17	$72,938.74	8.58%
100.128.2000000.0000.000	Employee Benefits	$378,924.31	$0.00	$378,924.31	$14,481.39	$14,481.39	$364,442.92	$333,071.92	$31,371.00	8.28%
100.128.4000000.0000.000	Supplies and Materials	$4,445.00	$0.00	$4,445.00	$36.24	$36.24	$4,408.76	$0.00	$4,408.76	99.18%
FUNCTION: Emotionally Handicapped - 128		$1,233,742.32	$0.00	$1,233,742.32	$46,910.73	$46,910.73	$1,186,831.59	$1,078,113.09	$108,718.50	8.81%
100.129.1000000.0000.000	Salaries	$782,856.22	$0.00	$782,856.22	$44,115.14	$44,115.14	$738,741.08	$633,018.40	$105,722.68	13.50%
100.129.2000000.0000.000	Employee Benefits	$318,957.82	$0.00	$318,957.82	$18,678.04	$18,678.04	$300,279.78	$268,148.95	$32,130.83	10.07%
FUNCTION: Coordinated Early Intervening Services (CEIS) - 129		$1,101,814.04	$0.00	$1,101,814.04	$62,793.18	$62,793.18	$1,039,020.86	$901,167.35	$137,853.51	12.51%

Board Report Expenditures

From Date: 7/1/2019 To Date: 8/31/2019

Fiscal Year: 2019-2020

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.135.4000000.0000.000	Supplies and Materials	$90.00	$0.00	$90.00	$52.33	$52.33	$37.67	$0.00	$37.67	41.86%
JNCTION: Preschool Handicapped Speech (3 and 4 year olds) - 135		$90.00	$0.00	$90.00	$52.33	$52.33	$37.67	$0.00	$37.67	41.86%
100.136.1000000.0000.000	Salaries	$12,620.26	$0.00	$12,620.26	$337.34	$337.34	$12,282.92	$7,758.80	$4,524.12	35.85%
100.136.2000000.0000.000	Employee Benefits	$4,791.17	$0.00	$4,791.17	$128.77	$128.77	$4,662.40	$2,961.70	$1,700.70	35.50%
FUNCTION: Preschool Handicapped Itinerant (3 and 4 yr olds) - 136		$17,411.43	$0.00	$17,411.43	$466.11	$466.11	$16,945.32	$10,720.50	$6,224.82	35.75%
100.137.1000000.0000.000	Salaries	$1,229,993.07	$0.00	$1,229,993.07	$45,322.90	$45,322.90	$1,184,670.17	$1,042,426.54	$142,243.63	11.56%
100.137.2000000.0000.000	Employee Benefits	$549,103.08	$0.00	$549,103.08	$19,787.61	$19,787.61	$529,315.47	$450,749.12	$78,566.35	14.31%
100.137.4000000.0000.000	Supplies and Materials	$540.00	$0.00	$540.00	$467.67	$467.67	$72.33	$0.00	$72.33	13.39%
JNCTION: Preschool Handicapped Self Contained (3 &4 yr old) - 137		$1,779,636.15	$0.00	$1,779,636.15	$65,578.18	$65,578.18	$1,714,057.97	$1,493,175.66	$220,882.31	12.41%
100.138.1000000.0000.000	Salaries	$6,793.17	$0.00	$6,793.17	$230.74	$230.74	$6,562.43	$5,307.02	$1,255.41	18.48%
100.138.2000000.0000.000	Employee Benefits	$2,666.08	$0.00	$2,666.08	$72.08	$72.08	$2,594.00	$1,657.86	$936.14	35.11%
UNCTION: Preschool Handicapped Homebased (3 & 4 yr olds) - 138		$9,459.25	$0.00	$9,459.25	$302.82	$302.82	$9,156.43	$6,964.88	$2,191.55	23.17%
100.139.1000000.0000.000	Salaries	$1,055,959.83	$0.00	$1,055,959.83	$45,700.76	$45,700.76	$1,010,259.07	$958,311.91	$51,947.16	4.92%
100.139.2000000.0000.000	Employee Benefits	$488,307.66	$0.00	$488,307.66	$21,093.06	$21,093.06	$467,214.60	$457,181.96	$10,032.64	2.05%
100.139.3000000.0000.000	Purchased Services	$19,575.50	$0.00	$19,575.50	$0.00	$0.00	$19,575.50	$0.00	$19,575.50	100.00%
100.139.4000000.0000.000	Supplies and Materials	$30,946.00	$0.00	$30,946.00	$1,920.91	$1,920.91	$29,025.09	$3,976.59	$25,048.50	80.94%
100.139.6000000.0000.000	Other Objects	$1,500.00	$0.00	$1,500.00	$0.00	$0.00	$1,500.00	$0.00	$1,500.00	100.00%
FUNCTION: Early Childhood Programs - 139		$1,596,288.99	$0.00	$1,596,288.99	$68,714.73	$68,714.73	$1,527,574.26	$1,419,470.46	$108,103.80	6.77%
100.141.1000000.0000.000	Salaries	$1,298,378.92	$0.00	$1,298,378.92	$55,919.58	$55,919.58	$1,242,459.34	$1,286,150.34	($43,691.00)	-3.37%
100.141.2000000.0000.000	Employee Benefits	$565,074.84	$0.00	$565,074.84	$24,165.41	$24,165.41	$540,909.43	$555,804.40	($14,894.97)	-2.64%
100.141.3000000.0000.000	Purchased Services	$1,388.00	$0.00	$1,388.00	$0.00	$0.00	$1,388.00	$0.00	$1,388.00	100.00%
100.141.4000000.0000.000	Supplies and Materials	$12,725.00	($150.00)	$12,575.00	$0.00	$0.00	$12,575.00	$0.00	$12,575.00	100.00%
100.141.6000000.0000.000	Other Objects	$0.00	$150.00	$150.00	$150.00	$150.00	$0.00	$0.00	$0.00	0.00%
FUNCTION: Gifted and Talented Academic - 141		$1,877,566.76	$0.00	$1,877,566.76	$80,234.99	$80,234.99	$1,797,331.77	$1,841,954.74	($44,622.97)	-2.38%
100.143.1000000.0000.000	Salaries	$343,669.23	$0.00	$343,669.23	$12,021.85	$12,021.85	$331,647.38	$277,695.55	$53,951.83	15.70%
100.143.2000000.0000.000	Employee Benefits	$139,757.25	$0.00	$139,757.25	$4,916.68	$4,916.68	$134,840.57	$113,113.74	$21,726.83	15.55%
FUNCTION: Advanced Placement - 143		$483,426.48	$0.00	$483,426.48	$16,938.53	$16,938.53	$466,487.95	$390,809.29	$75,678.66	15.65%
100.144.3000000.0000.000	Purchased Services	$8,300.00	$0.00	$8,300.00	$0.00	$0.00	$8,300.00	$0.00	$8,300.00	100.00%
100.144.4000000.0000.000	Supplies and Materials	$50,000.00	$0.00	$50,000.00	$534.99	$534.99	$49,465.01	$150.00	$49,315.01	98.63%
100.144.6000000.0000.000	Other Objects	$11,775.00	$0.00	$11,775.00	$11,650.00	$11,650.00	$125.00	$0.00	$125.00	1.06%
FUNCTION: International Baccalaureate - 144		$70,075.00	$0.00	$70,075.00	$12,184.99	$12,184.99	$57,890.01	$150.00	$57,740.01	82.40%
100.145.1000000.0000.000	Salaries	$193,937.00	$0.00	$193,937.00	$2,118.75	$2,118.75	$191,818.25	$2,104.25	$189,714.00	97.82%

Board Report Expenditures

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.145.2000000.0000.000	Employee Benefits	$58,045.34	$0.00	$58,045.34	$638.28	$638.28	$57,407.06	$295.23	$57,111.83	98.39%
100.145.3000000.0000.000	Purchased Services	$16,000.00	$0.00	$16,000.00	$0.00	$0.00	$16,000.00	$0.00	$16,000.00	100.00%
	FUNCTION: Homebound - 145	$267,982.34	$0.00	$267,982.34	$2,757.03	$2,757.03	$265,225.31	$2,399.48	$262,825.83	98.08%
100.148.1000000.0000.000	Salaries	$157,649.71	$0.00	$157,649.71	$7,362.69	$7,362.69	$150,287.02	$151,734.16	($1,447.14)	-0.92%
100.148.2000000.0000.000	Employee Benefits	$63,816.79	$0.00	$63,816.79	$2,831.13	$2,831.13	$60,985.66	$58,930.71	$2,054.95	3.22%
100.148.3000000.0000.000	Purchased Services	$7,020.00	$0.00	$7,020.00	$0.00	$0.00	$7,020.00	$0.00	$7,020.00	100.00%
100.148.4000000.0000.000	Supplies and Materials	$2,875.00	$0.00	$2,875.00	$36.61	$36.61	$2,838.39	$0.00	$2,838.39	98.73%
	FUNCTION: Gifted and Talented Artistic - 148	$231,361.50	$0.00	$231,361.50	$10,230.43	$10,230.43	$221,131.07	$210,664.87	$10,466.20	4.52%
100.149.1000000.0000.000	Salaries	$622,264.43	$0.00	$622,264.43	$79,649.00	$79,649.00	$542,615.43	$542,088.17	$527.26	0.08%
100.149.2000000.0000.000	Employee Benefits	$270,393.62	$0.00	$270,393.62	$25,374.30	$25,374.30	$245,019.32	$251,790.76	($6,771.44)	-2.50%
100.149.3000000.0000.000	Purchased Services	$2,054,330.40	$0.00	$2,054,330.40	$78,118.71	$78,118.71	$1,976,211.69	$0.00	$1,976,211.69	96.20%
	FUNCTION: Other Special Programs - 149	$2,946,988.45	$0.00	$2,946,988.45	$183,142.01	$183,142.01	$2,763,846.44	$793,878.93	$1,969,967.51	66.85%
100.161.1000000.0000.000	Salaries	$967,238.73	$0.00	$967,238.73	$31,879.38	$31,879.38	$935,359.35	$726,464.73	$208,894.62	21.60%
100.161.2000000.0000.000	Employee Benefits	$477,172.44	$0.00	$477,172.44	$15,968.84	$15,968.84	$461,203.60	$365,868.22	$95,335.38	19.98%
100.161.4000000.0000.000	Supplies and Materials	$25,379.00	$0.00	$25,379.00	$2,184.44	$2,184.44	$23,194.56	$2,686.81	$20,507.75	80.81%
	FUNCTION: Other Exceptional Programs - 161	$1,469,790.17	$0.00	$1,469,790.17	$50,032.66	$50,032.66	$1,419,757.51	$1,095,019.76	$324,737.75	22.09%
100.172.1000000.0000.000	Salaries	$40,000.00	$0.00	$40,000.00	$4,320.00	$4,320.00	$35,680.00	$0.00	$35,680.00	89.20%
100.172.2000000.0000.000	Employee Benefits	$11,552.00	$0.00	$11,552.00	$1,301.36	$1,301.36	$10,250.64	$0.00	$10,250.64	88.73%
	FUNCTION: Elementary Summer School - 172	$51,552.00	$0.00	$51,552.00	$5,621.36	$5,621.36	$45,930.64	$0.00	$45,930.64	89.10%
100.173.1000000.0000.000	Salaries	$65,000.00	$0.00	$65,000.00	$30,615.00	$30,615.00	$34,385.00	$0.00	$34,385.00	52.90%
100.173.2000000.0000.000	Employee Benefits	$17,999.00	$0.00	$17,999.00	$9,222.90	$9,222.90	$8,776.10	$0.00	$8,776.10	48.76%
	FUNCTION: High School Summer School - 173	$82,999.00	$0.00	$82,999.00	$39,837.90	$39,837.90	$43,161.10	$0.00	$43,161.10	52.00%
100.181.1000000.0000.000	Salaries	$114,933.01	$0.00	$114,933.01	$19,155.51	$19,155.51	$95,777.50	$95,777.50	$0.00	0.00%
100.181.2000000.0000.000	Employee Benefits	$39,436.09	$0.00	$39,436.09	$6,572.44	$6,572.44	$32,863.65	$32,862.23	$1.42	0.00%
100.181.3000000.0000.000	Purchased Services	$3,856.00	$0.00	$3,856.00	$700.00	$700.00	$3,156.00	$0.00	$3,156.00	81.85%
100.181.4000000.0000.000	Supplies and Materials	$800.00	$0.00	$800.00	$0.00	$0.00	$800.00	$45.89	$754.11	94.26%
100.181.6000000.0000.000	Other Objects	$691.00	$0.00	$691.00	$0.00	$0.00	$691.00	$0.00	$691.00	100.00%
	FUNCTION: Adult Basic Education Programs - 181	$159,716.10	$0.00	$159,716.10	$26,427.95	$26,427.95	$133,288.15	$128,685.62	$4,602.53	2.88%
100.182.3000000.0000.000	Purchased Services	$500.00	$0.00	$500.00	$0.00	$0.00	$500.00	$0.00	$500.00	100.00%
100.182.4000000.0000.000	Supplies and Materials	$5,130.00	$0.00	$5,130.00	$0.00	$0.00	$5,130.00	$0.00	$5,130.00	100.00%
	FUNCTION: Adult Secondary Education Programs - 182	$5,630.00	$0.00	$5,630.00	$0.00	$0.00	$5,630.00	$0.00	$5,630.00	100.00%
100.188.1000000.0000.000	Salaries	$38,142.00	$0.00	$38,142.00	$3,178.50	$3,178.50	$34,963.50	$34,963.50	$0.00	0.00%

Board Report Expenditures

From Date: 7/1/2019 To Date: 8/31/2019

Fiscal Year: 2019-2020

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.188.2000000.0000.000	Employee Benefits	$23,604.78	$0.00	$23,604.78	$1,939.96	$1,939.96	$21,664.82	$21,339.56	$325.26	1.38%
FUNCTION:	Parenting/Family Literacy - 188	$61,746.78	$0.00	$61,746.78	$5,118.46	$5,118.46	$56,628.32	$56,303.06	$325.26	0.53%
100.190.1000000.0000.000	Salaries	$652,010.13	$0.00	$652,010.13	$29,787.17	$29,787.17	$622,222.96	$575,339.95	$46,883.01	7.19%
100.190.2000000.0000.000	Employee Benefits	$192,428.00	$0.00	$192,428.00	$8,946.20	$8,946.20	$183,481.80	$164,974.46	$18,507.34	9.62%
100.190.6000000.0000.000	Other Objects	$20,800.00	$0.00	$20,800.00	$0.00	$0.00	$20,800.00	$8,000.00	$12,800.00	61.54%
FUNCTION:	Instructional Pupil Activity - 190	$865,238.13	$0.00	$865,238.13	$38,733.37	$38,733.37	$826,504.76	$748,314.41	$78,190.35	9.04%
100.211.1000000.0000.000	Salaries	$1,007,805.76	$0.00	$1,007,805.76	$68,772.97	$68,772.97	$939,032.79	$917,618.16	$21,414.63	2.12%
100.211.2000000.0000.000	Employee Benefits	$497,789.14	$0.00	$497,789.14	$32,070.13	$32,070.13	$465,719.01	$455,449.21	$10,269.80	2.06%
100.211.3000000.0000.000	Purchased Services	$121,000.00	$0.00	$121,000.00	$2,000.00	$2,000.00	$119,000.00	$40,000.00	$79,000.00	65.29%
100.211.4000000.0000.000	Supplies and Materials	$3,000.00	$0.00	$3,000.00	$31,386.74	$31,386.74	($28,386.74)	$400.00	($28,786.74)	-959.56%
FUNCTION:	Attendance and Social Work Services - 211	$1,629,594.90	$0.00	$1,629,594.90	$134,229.84	$134,229.84	$1,495,365.06	$1,413,467.37	$81,897.69	5.03%
100.212.1000000.0000.000	Salaries	$3,397,041.78	$0.00	$3,397,041.78	$273,886.38	$273,886.38	$3,123,155.40	$3,160,346.89	($37,191.49)	-1.09%
100.212.2000000.0000.000	Employee Benefits	$1,449,979.56	$0.00	$1,449,979.56	$113,494.62	$113,494.62	$1,336,484.94	$1,332,859.05	$3,625.89	0.25%
100.212.3000000.0000.000	Purchased Services	$3,443.00	$0.00	$3,443.00	$118.86	$118.86	$3,324.14	$0.00	$3,324.14	96.55%
100.212.4000000.0000.000	Supplies and Materials	$34,272.00	$0.00	$34,272.00	$1,147.20	$1,147.20	$33,124.80	$109.66	$33,015.14	96.33%
FUNCTION:	Guidance Services - 212	$4,884,736.34	$0.00	$4,884,736.34	$388,647.06	$388,647.06	$4,496,089.28	$4,493,315.60	$2,773.68	0.06%
100.213.1000000.0000.000	Salaries	$1,909,675.86	$0.00	$1,909,675.86	$75,615.07	$75,615.07	$1,834,060.79	$1,741,192.93	$92,867.86	4.86%
100.213.2000000.0000.000	Employee Benefits	$818,781.27	$0.00	$818,781.27	$31,558.53	$31,558.53	$787,222.74	$750,708.31	$36,514.43	4.46%
100.213.3000000.0000.000	Purchased Services	$1,530.00	$0.00	$1,530.00	$0.00	$0.00	$1,530.00	$60.48	$1,469.52	96.05%
100.213.4000000.0000.000	Supplies and Materials	$36,272.00	$0.00	$36,272.00	$3,232.73	$3,232.73	$33,039.27	$10,025.94	$23,013.33	63.45%
FUNCTION:	Health Services - 213	$2,766,259.13	$0.00	$2,766,259.13	$110,406.33	$110,406.33	$2,655,852.80	$2,501,987.66	$153,865.14	5.56%
100.214.1000000.0000.000	Salaries	$1,184,873.53	$0.00	$1,184,873.53	$98,629.77	$98,629.77	$1,086,243.76	$1,076,705.39	$9,538.37	0.81%
100.214.2000000.0000.000	Employee Benefits	$466,692.08	$0.00	$466,692.08	$39,481.66	$39,481.66	$427,210.42	$431,784.76	($4,574.34)	-0.98%
100.214.3000000.0000.000	Purchased Services	$6,000.00	$0.00	$6,000.00	$0.00	$0.00	$6,000.00	$0.00	$6,000.00	100.00%
100.214.4000000.0000.000	Supplies and Materials	$5,850.00	$0.00	$5,850.00	$0.00	$0.00	$5,850.00	$0.00	$5,850.00	100.00%
FUNCTION:	Psychological Services - 214	$1,663,415.61	$0.00	$1,663,415.61	$138,111.43	$138,111.43	$1,525,304.18	$1,508,490.15	$16,814.03	1.01%
100.217.1000000.0000.000	Salaries	$84,052.83	$0.00	$84,052.83	$14,008.80	$14,008.80	$70,044.03	$70,044.03	$0.00	0.00%
100.217.2000000.0000.000	Employee Benefits	$34,933.41	$0.00	$34,933.41	$5,794.20	$5,794.20	$29,139.21	$28,971.01	$168.20	0.48%
100.217.4000000.0000.000	Supplies and Materials	$1,035.00	$0.00	$1,035.00	$0.00	$0.00	$1,035.00	$0.00	$1,035.00	100.00%
FUNCTION:	Career Specialist Services - 217	$120,021.24	$0.00	$120,021.24	$19,803.00	$19,803.00	$100,218.24	$99,015.04	$1,203.20	1.00%
100.221.1000000.0000.000	Salaries	$1,927,861.64	$0.00	$1,927,861.64	$229,324.36	$229,324.36	$1,698,537.28	$1,530,819.93	$167,717.35	8.70%
100.221.2000000.0000.000	Employee Benefits	$742,992.81	$0.00	$742,992.81	$88,751.62	$88,751.62	$654,241.19	$567,961.63	$86,279.56	11.61%

Board Report Expenditures

From Date: 7/1/2019 To Date: 8/31/2019

Fiscal Year: 2019-2020

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.221.3000000.0000.000	Purchased Services	$607,203.00	($27,600.00)	$579,603.00	$386,397.51	$386,397.51	$193,205.49	$34,821.76	$158,383.73	27.33%
100.221.4000000.0000.000	Supplies and Materials	$92,350.00	$0.00	$92,350.00	$4,610.68	$4,610.68	$87,739.32	$2,503.20	$85,236.12	92.30%
100.221.6000000.0000.000	Other Objects	$3,978.50	$27,600.00	$31,578.50	$27,600.00	$27,600.00	$3,978.50	$0.00	$3,978.50	12.60%
JNCTION: Improvement of Instruction Curriculum Development - 221		$3,374,385.95	$0.00	$3,374,385.95	$736,684.17	$736,684.17	$2,637,701.78	$2,136,106.52	$501,595.26	14.86%
100.222.1000000.0000.000	Salaries	$1,891,428.61	$0.00	$1,891,428.61	$79,332.23	$79,332.23	$1,812,096.38	$1,792,981.85	$19,114.53	1.01%
100.222.2000000.0000.000	Employee Benefits	$892,802.83	$0.00	$892,802.83	$36,907.90	$36,907.90	$855,894.93	$838,981.00	$16,913.93	1.89%
100.222.3000000.0000.000	Purchased Services	$1,200.00	$2,139.00	$3,339.00	$0.00	$0.00	$3,339.00	$1,999.00	$1,340.00	40.13%
100.222.4000000.0000.000	Supplies and Materials	$337,710.00	($2,139.00)	$335,571.00	$17,727.97	$17,727.97	$317,843.03	$35,977.80	$281,865.23	84.00%
100.222.6000000.0000.000	Other Objects	$175.00	$0.00	$175.00	$0.00	$0.00	$175.00	$0.00	$175.00	100.00%
FUNCTION: Library and Media Services - 222		$3,123,316.44	$0.00	$3,123,316.44	$133,968.10	$133,968.10	$2,989,348.34	$2,669,939.65	$319,408.69	10.23%
100.223.1000000.0000.000	Salaries	$898,068.03	$0.00	$898,068.03	$131,488.07	$131,488.07	$766,579.96	$772,853.35	($6,273.39)	-0.70%
100.223.2000000.0000.000	Employee Benefits	$338,712.18	$0.00	$338,712.18	$49,034.19	$49,034.19	$289,677.99	$290,162.43	($484.44)	-0.14%
100.223.3000000.0000.000	Purchased Services	$13,749.00	$0.00	$13,749.00	$72.50	$72.50	$13,676.50	$0.00	$13,676.50	99.47%
100.223.4000000.0000.000	Supplies and Materials	$540.00	$0.00	$540.00	$0.00	$0.00	$540.00	$194.40	$345.60	64.00%
100.223.6000000.0000.000	Other Objects	$351.00	$0.00	$351.00	$0.00	$0.00	$351.00	$0.00	$351.00	100.00%
FUNCTION: Supervision of Special Programs - 223		$1,251,420.21	$0.00	$1,251,420.21	$180,594.76	$180,594.76	$1,070,825.45	$1,063,210.18	$7,615.27	0.61%
100.224.1000000.0000.000	Salaries	$1,956.88	$0.00	$1,956.88	$0.00	$0.00	$1,956.88	$0.00	$1,956.88	100.00%
100.224.2000000.0000.000	Employee Benefits	$541.86	$0.00	$541.86	$0.00	$0.00	$541.86	$0.00	$541.86	100.00%
100.224.3000000.0000.000	Purchased Services	$90,897.00	($350.00)	$90,547.00	$13,201.66	$13,201.66	$77,345.34	$500.00	$76,845.34	84.87%
100.224.4000000.0000.000	Supplies and Materials	$9,842.00	$0.00	$9,842.00	$1,400.61	$1,400.61	$8,441.39	$0.00	$8,441.39	85.77%
FUNCTION: Improvement of Instruction Inservice & Staff Train - 224		$103,237.74	($350.00)	$102,887.74	$14,602.27	$14,602.27	$88,285.47	$500.00	$87,785.47	85.32%
100.231.1000000.0000.000	Salaries	$59,076.00	$0.00	$59,076.00	$9,845.34	$9,845.34	$49,230.66	$49,230.66	$0.00	0.00%
100.231.2000000.0000.000	Employee Benefits	$17,682.00	$0.00	$17,682.00	$2,965.95	$2,965.95	$14,716.05	$14,831.55	($115.50)	-0.65%
100.231.3000000.0000.000	Purchased Services	$430,500.00	$0.00	$430,500.00	$111,797.39	$111,797.39	$318,702.61	$38,400.00	$280,302.61	65.11%
100.231.6000000.0000.000	Other Objects	$395,000.00	$0.00	$395,000.00	$253,118.50	$253,118.50	$141,881.50	$250,218.50	($108,337.00)	-27.43%
FUNCTION: Board of Education - 231		$902,258.00	$0.00	$902,258.00	$377,727.18	$377,727.18	$524,530.82	$352,680.71	$171,850.11	19.05%
100.232.1000000.0000.000	Salaries	$362,518.89	$0.00	$362,518.89	$57,956.44	$57,956.44	$304,562.45	$285,582.38	$18,980.07	5.24%
100.232.2000000.0000.000	Employee Benefits	$133,058.96	$0.00	$133,058.96	$21,389.81	$21,389.81	$111,669.15	$105,683.86	$5,985.29	4.50%
100.232.3000000.0000.000	Purchased Services	$43,419.00	$0.00	$43,419.00	$1,326.99	$1,326.99	$42,092.01	$1,504.48	$40,587.53	93.48%
100.232.4000000.0000.000	Supplies and Materials	$6,723.00	$0.00	$6,723.00	$844.45	$844.45	$5,878.55	$100.00	$5,778.55	85.95%
100.232.6000000.0000.000	Other Objects	$7,100.00	$0.00	$7,100.00	$1,449.00	$1,449.00	$5,651.00	$0.00	$5,651.00	79.59%
FUNCTION: Office of Superintendent - 232		$552,819.85	$0.00	$552,819.85	$82,966.69	$82,966.69	$469,853.16	$392,870.72	$76,982.44	13.93%

Board Report Expenditures

Fiscal Year: 2019-2020

From Date: 7/1/2019 To Date: 8/31/2019

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.233.1000000.0000.000	Salaries	$10,977,054.56	$0.00	$10,977,054.56	$1,431,103.95	$1,431,103.95	$9,545,950.61	$9,199,980.84	$345,969.77	3.15%
100.233.2000000.0000.000	Employee Benefits	$4,550,969.42	$0.00	$4,550,969.42	$584,386.11	$584,386.11	$3,966,583.31	$3,824,694.61	$141,888.70	3.12%
100.233.3000000.0000.000	Purchased Services	$189,625.43	$0.00	$189,625.43	$21,235.16	$21,235.16	$168,390.27	$6,944.89	$161,445.38	85.14%
100.233.4000000.0000.000	Supplies and Materials	$267,782.00	($385.00)	$267,397.00	$40,738.37	$40,738.37	$226,658.63	$14,760.21	$211,898.42	79.24%
100.233.6000000.0000.000	Other Objects	$22,050.50	$350.00	$22,400.50	$1,167.56	$1,167.56	$21,232.94	$496.44	$20,736.50	92.57%
	FUNCTION: School Administration - 233	$16,007,481.91	($35.00)	$16,007,446.91	$2,078,631.15	$2,078,631.15	$13,928,815.76	$13,046,876.99	$881,938.77	5.51%
100.251.1000000.0000.000	Salaries	$56,628.37	$0.00	$56,628.37	$3,038.12	$3,038.12	$53,590.25	$69,876.87	($16,286.62)	-28.76%
100.251.2000000.0000.000	Employee Benefits	$32,317.99	$0.00	$32,317.99	$1,195.17	$1,195.17	$31,122.82	$27,479.32	$3,643.50	11.27%
100.251.3000000.0000.000	Purchased Services	$374,000.00	$0.00	$374,000.00	$17,412.30	$17,412.30	$356,587.70	$212,740.80	$143,846.90	38.46%
100.251.5000000.0000.000	Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$149,651.00	($149,651.00)	0.00%
UNCTION: Student Transportation (Federal/District Mandated) - 251		$462,946.36	$0.00	$462,946.36	$21,645.59	$21,645.59	$441,300.77	$459,747.99	($18,447.22)	-3.98%
100.252.1000000.0000.000	Salaries	$924,543.59	$0.00	$924,543.59	$150,698.12	$150,698.12	$773,845.47	$753,490.74	$20,354.73	2.20%
100.252.2000000.0000.000	Employee Benefits	$384,875.49	$0.00	$384,875.49	$62,683.08	$62,683.08	$322,192.41	$313,415.45	$8,776.96	2.28%
100.252.3000000.0000.000	Purchased Services	$202,691.00	$0.00	$202,691.00	$15,300.97	$15,300.97	$187,390.03	$11,661.22	$175,728.81	86.70%
100.252.4000000.0000.000	Supplies and Materials	$53,955.00	$0.00	$53,955.00	$1,955.64	$1,955.64	$51,999.36	$436.97	$51,562.39	95.57%
100.252.6000000.0000.000	Other Objects	$5,938.00	$0.00	$5,938.00	$0.00	$0.00	$5,938.00	$0.00	$5,938.00	100.00%
	FUNCTION: Fiscal Services - 252	$1,572,003.08	$0.00	$1,572,003.08	$230,637.81	$230,637.81	$1,341,365.27	$1,079,004.38	$262,360.89	16.69%
100.254.1000000.0000.000	Salaries	$6,872,350.66	$0.00	$6,872,350.66	$1,070,166.05	$1,070,166.05	$5,802,184.61	$5,352,259.73	$449,924.88	6.55%
100.254.2000000.0000.000	Employee Benefits	$3,379,415.74	$0.00	$3,379,415.74	$522,454.34	$522,454.34	$2,856,961.40	$2,616,453.80	$240,507.60	7.12%
100.254.3000000.0000.000	Purchased Services	$4,731,652.00	$136,481.77	$4,868,133.77	$764,670.59	$764,670.59	$4,103,463.18	$2,313,129.21	$1,790,333.97	36.78%
100.254.4000000.0000.000	Supplies and Materials	$5,539,156.00	($107,544.00)	$5,431,612.00	$468,052.00	$468,052.00	$4,963,560.00	$140,406.34	$4,823,153.66	88.80%
	FUNCTION: Operation and Maintenance of Plant - 254	$20,522,574.40	$28,937.77	$20,551,512.17	$2,825,342.98	$2,825,342.98	$17,726,169.19	$10,422,249.08	$7,303,920.11	35.54%
100.255.1000000.0000.000	Salaries	$3,698,345.90	$0.00	$3,698,345.90	$297,378.64	$297,378.64	$3,400,967.26	$3,159,239.32	$241,727.94	6.54%
100.255.2000000.0000.000	Employee Benefits	$1,689,060.24	$0.00	$1,689,060.24	$114,428.44	$114,428.44	$1,574,631.80	$1,481,680.26	$92,951.54	5.50%
100.255.3000000.0000.000	Purchased Services	$177,130.00	$0.00	$177,130.00	$19,521.54	$19,521.54	$157,608.46	$83,696.00	$73,912.46	41.73%
100.255.4000000.0000.000	Supplies and Materials	$56,500.00	$0.00	$56,500.00	$10,440.95	$10,440.95	$46,059.05	$9,245.65	$36,813.40	65.16%
100.255.6000000.0000.000	Other Objects	$1,000.00	$0.00	$1,000.00	$354.45	$354.45	$645.55	$0.00	$645.55	64.56%
	FUNCTION: Student Transportation (State Mandated) - 255	$5,622,036.14	$0.00	$5,622,036.14	$442,124.02	$442,124.02	$5,179,912.12	$4,733,861.23	$446,050.89	7.93%
100.257.1000000.0000.000	Salaries	$253,767.59	$0.00	$253,767.59	$45,913.92	$45,913.92	$207,853.67	$232,265.28	($24,411.61)	-9.62%
100.257.2000000.0000.000	Employee Benefits	$106,824.90	$0.00	$106,824.90	$19,382.64	$19,382.64	$87,442.26	$97,116.22	($9,673.96)	-9.06%
100.257.3000000.0000.000	Purchased Services	$734,184.00	$385.00	$734,569.00	$90,231.68	$90,231.68	$644,337.32	$25,510.72	$618,826.60	84.24%
100.257.4000000.0000.000	Supplies and Materials	$42,973.00	$0.00	$42,973.00	$1,319.17	$1,319.17	$41,653.83	$0.00	$41,653.83	96.93%
	FUNCTION: Internal Services - 257	$1,137,749.49	$385.00	$1,138,134.49	$156,847.41	$156,847.41	$981,287.08	$354,892.22	$626,394.86	55.04%

Board Report Expenditures

From Date: 7/1/2019 To Date: 8/31/2019

Fiscal Year: 2019-2020

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.258.1000000.0000.000	Salaries	$185,057.61	$0.00	$185,057.61	$30,364.68	$30,364.68	$154,692.93	$151,823.35	$2,869.58	1.55%
100.258.2000000.0000.000	Employee Benefits	$68,103.70	$0.00	$68,103.70	$11,216.66	$11,216.66	$56,887.04	$56,085.37	$801.67	1.18%
100.258.3000000.0000.000	Purchased Services	$1,964,724.70	$20,880.00	$1,985,604.70	$6,343.74	$6,343.74	$1,979,260.96	$1,898,844.32	$80,416.64	4.05%
100.258.4000000.0000.000	Supplies and Materials	$16,000.00	$15,903.04	$31,903.04	$67.07	$67.07	$31,835.97	$18,875.38	$12,960.59	40.62%
100.258.6000000.0000.000	Other Objects	$410.00	$0.00	$410.00	$0.00	$0.00	$410.00	$0.00	$410.00	100.00%
	FUNCTION: Security - 258	$2,234,296.01	$36,783.04	$2,271,079.05	$47,992.15	$47,992.15	$2,223,086.90	$2,125,628.42	$97,458.48	4.29%
100.262.1000000.0000.000	Salaries	$705,842.76	$0.00	$705,842.76	$120,371.03	$120,371.03	$585,471.73	$591,097.79	($5,626.06)	-0.80%
100.262.2000000.0000.000	Employee Benefits	$277,631.52	$0.00	$277,631.52	$46,903.19	$46,903.19	$230,728.33	$232,888.28	($2,159.95)	-0.78%
	FUNCTION: Planning - 262	$983,474.28	$0.00	$983,474.28	$167,274.22	$167,274.22	$816,200.06	$823,986.07	($7,786.01)	-0.79%
100.263.1000000.0000.000	Salaries	$392,722.42	$0.00	$392,722.42	$66,555.56	$66,555.56	$326,166.86	$327,127.72	($960.86)	-0.24%
100.263.2000000.0000.000	Employee Benefits	$166,855.61	$0.00	$166,855.61	$28,089.65	$28,089.65	$138,765.96	$138,746.18	$19.78	0.01%
100.263.3000000.0000.000	Purchased Services	$179,500.00	$0.00	$179,500.00	$8,301.11	$8,301.11	$171,198.89	$55,008.18	$116,190.71	64.73%
100.263.4000000.0000.000	Supplies and Materials	$30,000.00	$0.00	$30,000.00	$7,855.11	$7,855.11	$22,144.89	$3,867.69	$18,277.20	60.92%
100.263.6000000.0000.000	Other Objects	$12,000.00	$0.00	$12,000.00	($11,634.82)	($11,634.82)	$23,634.82	$4,939.12	$18,695.70	155.80%
	FUNCTION: Information Services - 263	$781,078.03	$0.00	$781,078.03	$99,166.61	$99,166.61	$681,911.42	$529,688.89	$152,222.53	19.49%
100.264.1000000.0000.000	Salaries	$826,520.04	$0.00	$826,520.04	$136,171.25	$136,171.25	$690,348.79	$635,976.82	$54,371.97	6.58%
100.264.2000000.0000.000	Employee Benefits	$319,429.24	$0.00	$319,429.24	$49,553.08	$49,553.08	$269,876.16	$231,786.67	$38,089.49	11.92%
100.264.3000000.0000.000	Purchased Services	$28,744.00	$0.00	$28,744.00	$654.06	$654.06	$28,089.94	$5,385.96	$22,703.98	78.99%
100.264.4000000.0000.000	Supplies and Materials	$30,527.00	$0.00	$30,527.00	$221.20	$221.20	$30,305.80	$170.10	$30,135.70	98.72%
	FUNCTION: Staff Services - 264	$1,205,220.28	$0.00	$1,205,220.28	$186,599.59	$186,599.59	$1,018,620.69	$873,319.55	$145,301.14	12.06%
100.266.1000000.0000.000	Salaries	$1,772,640.27	$0.00	$1,772,640.27	$265,476.32	$265,476.32	$1,507,163.95	$1,366,991.60	$140,172.35	7.91%
100.266.2000000.0000.000	Employee Benefits	$709,516.01	$0.00	$709,516.01	$106,225.18	$106,225.18	$603,290.83	$547,318.38	$55,972.45	7.89%
100.266.3000000.0000.000	Purchased Services	$1,001,471.50	($39,737.77)	$961,733.73	$339,072.30	$339,072.30	$622,661.43	$83,085.05	$539,576.38	56.10%
100.266.4000000.0000.000	Supplies and Materials	$160,520.00	$0.00	$160,520.00	$969.35	$969.35	$159,550.65	$19,205.07	$140,345.58	87.43%
	FUNCTION: Technology and Data Processing Services - 266	$3,644,147.78	($39,737.77)	$3,604,410.01	$711,743.15	$711,743.15	$2,892,666.86	$2,016,600.10	$876,066.76	24.31%
100.271.1000000.0000.000	Salaries	$1,518,127.09	$0.00	$1,518,127.09	$155,941.17	$155,941.17	$1,362,185.92	$1,313,163.07	$49,022.85	3.23%
100.271.2000000.0000.000	Employee Benefits	$473,751.00	$0.00	$473,751.00	$53,351.00	$53,351.00	$420,400.00	$432,274.35	($11,874.35)	-2.51%
100.271.3000000.0000.000	Purchased Services	$239,952.00	($25,983.04)	$213,968.96	$106,109.20	$106,109.20	$107,859.76	$12,381.25	$95,478.51	44.62%
100.271.6000000.0000.000	Other Objects	$419,228.00	$0.00	$419,228.00	$315,000.00	$315,000.00	$104,228.00	$0.00	$104,228.00	24.86%
	FUNCTION: Pupil Service Activities - 271	$2,651,058.09	($25,983.04)	$2,625,075.05	$630,401.37	$630,401.37	$1,994,673.68	$1,757,818.67	$236,855.01	9.02%
100.390.3000000.0000.000	Purchased Services	$15,000.00	$0.00	$15,000.00	$0.00	$0.00	$15,000.00	$15,000.00	$0.00	0.00%
100.390.4000000.0000.000	Supplies and Materials	$5,850.00	$0.00	$5,850.00	$0.00	$0.00	$5,850.00	$0.00	$5,850.00	100.00%
	FUNCTION: Other Community Services - 390	$20,850.00	$0.00	$20,850.00	$0.00	$0.00	$20,850.00	$15,000.00	$5,850.00	28.06%

Board Report Expenditures

From Date: 7/1/2019 To Date: 8/31/2019

Fiscal Year: 2019-2020

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.412.7000000.0000.000	Transfers	$20,000.00	$0.00	$20,000.00	$3,938.62	$3,938.62	$16,061.38	$0.00	$16,061.38	80.31%
FUNCTION: Payments to Other Governmental Units - 412		$20,000.00	$0.00	$20,000.00	$3,938.62	$3,938.62	$16,061.38	$0.00	$16,061.38	80.31%
100.425.7000000.0000.000	Transfers	$267,897.00	$0.00	$267,897.00	$0.00	$0.00	$267,897.00	$0.00	$267,897.00	100.00%
FUNCTION: Transfer to Food Service Fund - 425		$267,897.00	$0.00	$267,897.00	$0.00	$0.00	$267,897.00	$0.00	$267,897.00	100.00%
Grand Total:		**$195,794,553.00**	**$0.00**	**$195,794,553.00**	**$15,322,273.64**	**$15,322,273.64**	**$180,472,279.36**	**$159,793,492.53**	**$20,678,786.83**	**10.56%**

End of Report

EXHIBIT D

MEMORANDUM

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.
Superintendent

From: A. Len Richardson
Chief Finance & Operations Officer

Date: September 18, 2019

Re: Board Policy – Section K "Use of School Facilities"
First and Second (Final) Reading – September 23, 2019

Issue: Proposed revisions to the Board Policy KF "Use of School Facilities"

Recommendation: The administration recommends that the proposed revisions receive First and Second (Final) Reading.

ALR:tl

Attachments - Proposed/Current Board Policy KF "Use of School Facilities"

COMMUNITY USE OF SCHOOL FACILITIES

Code **KF** *Issued* _____

Purpose: To establish the basic structure for community use of school facilities.

The board considers school buildings, school playgrounds and athletic fields as community assets and believes that such facilities should be fully utilized to promote the health and welfare of the children, youth and adults in the school district. Thus, the board encourages the temporary use of school facilities (when not being used for school purposes) by qualified individuals, organizations or groups of citizens in accordance with board rules and regulations.

Invariably, use of school facilities involves expenditures for heat, light and other incidental expenses that rightfully should be reimbursed to the district. This cost will be based on the estimated actual cost involved for the contemplated use. Activities that risk excessive wear or damage to school property and/or excessive depreciation will not be approved.

All organizations using district facilities must adhere to the district's policy that prohibits the use or possession of alcoholic beverages or tobacco-related products on school campuses and in school facilities.

Organizations not allowed to use school facilities

Organizations which will not be allowed to use school facilities are those that do the following.

- promulgate any theory or doctrine subversive to the laws of the United States or any political subdivision thereof or advocate governmental changes by violence
- sponsor any activity that may result in damage to school facilities, grounds and/or equipment
- have a purpose in conflict with school activities
- promote fundraising activities by commercial organizations
- use the building or part thereof by an individual or group for corporate gain, unless the activity is a desired part of the school curriculum or program and sponsored by a parent organization, recreation commission or other school-related organization

Organizations not required to file facilities use agreements

School-sponsored and school-related organizations such as parent-teacher organizations, school-sponsored booster clubs, school improvement councils, the School District Five of Lexington and Richland Counties Education Foundation, School District Five professional education organizations and programs arranged by School District Five of Lexington and Richland Counties may use school facilities without charge. However, such usage must be approved by the respective school principal, arrangements made to cover all custodial needs and arrangements made to pay the school food service program for a cafeteria staff member to be present, if kitchen facilities are used.

Also included in this group are those activities provided under the contractual auspices of the Irmo-Chapin Recreation Commission, the Richland County Recreation Commission and other district governmental entities when facilities are used for polling places, for voter registration or for meetings of political organizations as required by statute.

Organizations allowed to use school facilities

(see next page)

PAGE 2 - KF - COMMUNITY USE OF SCHOOL FACILITIES

~~Use of school facilities by qualified individuals and organizations may be granted for the purpose of providing educational, religious, civic, social or recreational meetings and/or activities that promote the welfare of the community, provided such meetings are non-exclusive and open to the general public.~~

~~Any group requesting use of school facilities must apply in writing on the appropriate form KF-E(3), Request for Use of School Facilities. School principals have custody of all facilities at their school plants. Therefore, they will be responsible for receiving requests for the use of school facilities by outside groups. All requests will be subject first to approval of the building principal based on school schedules and availability of the facility. After approval by the school principal, the request will be submitted by the principal to the director of new design and construction. Following approval from that office, the chief financial officer will receive the application and compute all fees and costs associated with the application before it is approved.~~

~~The regulations, procedures and schedule of charges contained in administrative rule KF-R, Public Use of School Facilities and exhibits KF-E(1), KF-E(2) and KF-E(3) will apply to use of school facilities by non-school organizations.~~

The board provides public school facilities through the use of taxpayers' funds collected for educational purposes. As a service to the community, the board will allow specific community groups to use school facilities in accordance with board rules and regulations and in keeping with the following general policies:

- *Use of school facilities by the schools and by school related organizations, such as parent-teacher organizations, school-sponsored booster clubs, school improvement councils, the School District Five of Lexington and Richland Counties Education Foundation, School District Five professional education organizations and programs arranged by School District Five of Lexington and Richland Counties, take precedence over all other uses.*

- *Requests by local agencies and by other agencies/organizations for the use of facilities for educational purposes take priority over other external requests for the use of facilities.*

- *School buildings are available to church groups for worship services while their facilities are under construction. Those church groups involved in a building restoration program and those in the formative stage must produce documentary evidence that such plans are underway. Property deeds, building contracts, financial reserves on hand documents reflecting firm commitments for financing or contributions., may constitute such evidence. The determination that documentary evidence is sufficient is within the sole and absolute discretion of the District.*

- *Groups that are renting a school facility for more than one consecutive month during a 12-month period must provide, as a part of their request to use the school facility, a written "exit strategy" including duration of rental request, at which time such group will occupy a permanent structure not affiliated with School District Five of Lexington & Richland Counties.*

- *The board restricts the use of facilities to recognized nonprofit community organizations. The board will not allow any for profit organization or any individual or group who will use the building for a business or commercial purpose to rent or use any building or part thereof. The board may allow the use of a facility if such activity is determined to be educational in nature and not otherwise available to District Five students. Both the school principal and the superintendent, or his or her designee, must approve any such use or rental where a profit could be realized.*

- *Non-school groups (even non-profit entities) may not use school facilities for money-raising or fundraising events.*
- *The use of a school building, facility, or other school property for any non-school purpose must not interfere with the school program.*
- *Certain areas which house expensive and delicate equipment may not be made available to non-school related groups.*
- *A political party or the state election commission may conduct a primary or election, without charge, in a school facility based upon availability as determined by the board.*
- *Organizations using school facilities are responsible for the proper conduct of all persons attending the event, for providing police protection if needed, for immediate restoration of school property in the event of any damage, and for all liabilities of all persons in attendance. The district will set forth all terms in a contract which an official representative of the organization must sign.*
- *Every non-school organization using a school facility must contractually assume liability for every occurrence that takes place during their use of the facility or portion thereof and must contractually indemnify and hold District Five harmless from all claims that occur during, as a result of or as a consequence of their use of the facility.*
- *The administration will set up a schedule of fees which takes into consideration the purpose of the event. Fees will be sufficient to cover operational expenses and a reasonable amount for overhead.*
- *The administration may establish detailed administrative rules pertaining to public use of school facilities in keeping with the above policies. However, the board will not allow groups to use school facilities if they advocate unconstitutional or illegal acts, or if their activities are contrary to the best interests of the public schools or to the educational welfare of its students.*
- *The board will not allow groups to use school facilities when the proposed function presents an obvious danger to the safety of persons or property.*
- *The administration must seek board approval before approving a use of any district facility should the administration have any question about the appropriateness of the proposed use.*
- All organizations using district facilities must adhere to the district's ~~policy~~ *policies* that prohibit ~~s~~ the use or possession of alcoholic beverages, ~~or~~ tobacco-related products, *or other controlled substances* on school campuses and in school facilities.
- *All district policies and procedures apply to any organization using a school facility.*

Adopted 11/18/74; Revised 11/16/81, 10/24/83, 1/21/85, 3/20/89, 5/3/93, 8/12/96, 6/23/03, 6/14/10

Legal references:

A. S.C. Code, 1976, as amended:
   1. Section 7-9-110 - Conducting elections or primaries in a facility that receives state funds.
   2. Section 59-1-370 - Closing of educational institutions on general election day.
   3. *Section 59-19-90(7) - General powers and duties of school trustees.*
   4. *Section 59-19-120 - Rules and regulations governing use of school buildings.*

 (see next page)

5. *Section 59-19-125 - Leasing school property for particular purposes.*

B. Federal Cases:
1. *Child Evangelism Fellowship of South Carolina v. Anderson School District Five*, 470 F.3d 1062 (4th Cir. 2006).

USE OF SCHOOL FACILITIES

Code **KF** *Issued* **6/10**

Purpose: To establish the basic structure for community use of school facilities.

The board considers school buildings, school playgrounds and athletic fields as community assets and believes that such facilities should be fully utilized to promote the health and welfare of the children, youth and adults in the school district. Thus, the board encourages the temporary use of school facilities (when not being used for school purposes) by qualified individuals, organizations or groups of citizens in accordance with board rules and regulations.

Invariably, use of school facilities involves expenditures for heat, light and other incidental expenses that rightfully should be reimbursed to the district. This cost will be based on the estimated actual cost involved for the contemplated use. Activities that risk excessive wear or damage to school property and/or excessive depreciation will not be approved.

All organizations using district facilities must adhere to the district's policy that prohibits the use or possession of alcoholic beverages or tobacco-related products on school campuses and in school facilities.

Organizations not allowed to use school facilities

Organizations which will not be allowed to use school facilities are those that do the following.

- promulgate any theory or doctrine subversive to the laws of the United States or any political subdivision thereof or advocate governmental changes by violence
- sponsor any activity that may result in damage to school facilities, grounds and/or equipment
- have a purpose in conflict with school activities
- promote fundraising activities by commercial organizations
- use the building or part thereof by an individual or group for corporate gain, unless the activity is a desired part of the school curriculum or program and sponsored by a parent organization, recreation commission or other school-related organization

Organizations not required to file facilities use agreements

School-sponsored and school-related organizations such as parent-teacher organizations, school-sponsored booster clubs, school improvement councils, the School District Five of Lexington and Richland Counties Education Foundation, School District Five professional education organizations and programs arranged by School District Five of Lexington and Richland Counties may use school facilities without charge. However, such usage must be approved by the respective school principal, arrangements made to cover all custodial needs and arrangements made to pay the school food service program for a cafeteria staff member to be present, if kitchen facilities are used.

Also included in this group are those activities provided under the contractual auspices of the Irmo-Chapin Recreation Commission, the Richland County Recreation Commission and other district governmental entities when facilities are used for polling places, for voter registration or for meetings of political organizations as required by statute.

Organizations allowed to use school facilities

 (see next page)

PAGE 2 - KF - USE OF SCHOOL FACILITIES

Use of school facilities by qualified individuals and organizations may be granted for the purpose of providing educational, religious, civic, social or recreational meetings and/or activities that promote the welfare of the community, provided such meetings are non-exclusive and open to the general public.

Any group requesting use of school facilities must apply in writing on the appropriate form KF-E(3), Request for Use of School Facilities. School principals have custody of all facilities at their school plants. Therefore, they will be responsible for receiving requests for the use of school facilities by outside groups. All requests will be subject first to approval of the building principal based on school schedules and availability of the facility. After approval by the school principal, the request will be submitted by the principal to the director of new design and construction. Following approval from that office, the chief financial officer will receive the application and compute all fees and costs associated with the application before it is approved.

The regulations, procedures and schedule of charges contained in administrative rule KF-R, Public Use of School Facilities and exhibits KF-E(1), KF-E(2) and KF-E(3) will apply to use of school facilities by non-school organizations.

Adopted 11/18/74; Revised 11/16/81, 10/24/83, 1/21/85, 3/20/89, 5/3/93, 8/12/96, 6/23/03, 6/14/10

Legal references:

A. S.C. Code of Laws, 1976 as amended:
   1. Section 7-9-110 - Conducting elections or primaries in a facility that receives state funds.
   2. Section 59-1-370 - Closing of educational institutions on general election day.

B. Court cases:
   1. Child Evangelism Fellowship of South Carolina v. Anderson School District Five, 470 F.3d 1062 (4th Cir. 2006).

EXHIBIT E

Memorandum

To: Members of the Board of Trustees

From: Katrina Goggins
Director, Office of Communications

Date: September 18, 2019

Re: Recommendation Regarding Make-up Day

School District Five of Lexington & Richland Counties closed schools and offices on Thursday, September 5 due to strong winds and other expected impacts of Hurricane Dorian.

By law (Section 59-1-425 of the South Carolina Code of Laws), districts are required to include at least three severe weather make-up days in each year's academic school calendar. Potential make-up days included in the 2019-2020 academic calendar are October 7, October 25 & 28, February 17, March 13 & 16 and April 10.

In bringing a recommendation to the School Board, the Administration has received input from parent leaders (Superintendent's Parents Advisory), principals, teacher leaders (Superintendent's Faculty Advisory) and staff (Superintendent's Support Employee Advisory).

Recommendation:
The Administration recommends that the School Board approve Monday, October 7 to make up the day lost on September 5 due to an inclement weather closure.

EXHIBIT F

MEMORANDUM

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.
Superintendent

From: A. Len Richardson
Chief Finance & Operations Officer

Date: September 18, 2019

Re: **INFORMATION ONLY**
Revisions to Administrative Rule and Exhibits - KF-R "Use of School Facilities"

INFORMATION ONLY: Revisions to Administrative Rule and Exhibits listed below:

a. Revisions to Administrative Rule KF-R "Use of School Facilities"
b. Revisions to Administrative Rule Exhibit KF-E(1) "Hourly Fee Schedule – For Selected Use of District Five Facilities"
c. Revisions to Administrative Rule Exhibit KF-E(2) "Hourly Fee Schedule for Selected Facilities"

ALR:tl

Attachments - Revised/Current Administrative Rule KF-R "Use of School Facilities"
Revised/Current Administrative Rule Exhibit KF-E(1) "Hourly Fee Schedule – For Selected Use of District Five Facilities"
Revised/Current Administrative Rule Exhibit KF-E(2) "Hourly Fee Schedule for Selected Facilities"

COMMUNITY USE OF SCHOOL FACILITIES

Code **KF-R** *Issued* _____

School principals have custody of all facilities at their school *campus* ~~plants~~. Therefore, they will be responsible for receiving requests for the use of school facilities by outside groups. *A refundable security deposit may be required with the initial application requesting use of the facility.* Once the request has been approved by the building principal *or his/her designee*, the request will be forwarded to the ~~director of new design and construction and the~~ Chief ~~financial services~~ *Finance and Operations* Officer for district approval and determination of fees.

Guidelines

No request will be granted which interferes with school or district use of the facilities. *School and district activities take priority over other requests. The district reserves the right to refuse use of or cancel previously approved use of facilities should conditions and/or circumstances warrant such action.*

Organizations *approved to use* ~~using~~ school facilities must *submit current and proper evidence of insurance (a certificate of liability insurance naming School District Five of Lexington & Richland Counties as certificate holder and additional insured) and* pay all *applicable* fees for the use of facilities *ten days* prior to the use of the facility. Payment must be made to School District Five of Lexington and Richland Counties, *and submitted to the Office of Finance and Operations for processing*. Organizations using school facilities ~~will not be allowed to~~ *cannot* make payments directly to school employees for their services. ~~All payments must be made to the district and sent to the district financial services office for processing. The district will then pay the~~ *All* ~~appropriate~~ employees *will be paid through payroll process* for their services *as appropriate*.

~~Organizations not required to file facilities use agreements, as approved by board policy, may use school facilities without charge. However, such usage must be approved by the respective school principal/designee, arrangements made to cover all custodial needs and arrangements made to pay the school food service program for a cafeteria staff member to be present, if kitchen facilities are used.~~

Organizations ~~required to complete facilities use agreements~~ *requesting use of school facilities* should not assume that the request has been approved until *it receives official approval* ~~returned~~ from the ~~chief financial services officer~~ *Office of Finance and Operations, executes the appropriate indemnification agreement provided by the Office of Finance and Operations, provides a certificate of insurance approved by the Office of Finance and Operations and* prepays the usage cost to the district. *Failure to submit payment of fees owed, indemnification agreement and certificate of liability insurance by the required date may result in cancellation of requested use of facility. Failure to timely notify school principal/designee of cancellation of event may result in forfeiture of fees.*

~~School and district activities take priority over other requests. The district reserves the right to refuse use of or cancel previously approved use of facilities should conditions and/or circumstances warrant such action.~~

Procedure for requesting use of a facility

Applications for use of school facilities will be received by the school principal*/designee* for the facility requested, *no less than two weeks and no more than six months in advance of event dates requested.* If the facility *and staffing* is available for use and the request is approved by the

principal */designee*, the completed application will be submitted*, along with security deposit if appropriate,* ~~to the director of new design and construction to ensure there are no conflicts with building and renovation plans to the office of finance and operations~~ *for district approval.* ~~Following approval from that office, t~~ The Chief ~~financial~~ *Finance and Operations* officer *or his/her designee* will ~~receive the application and~~ compute all fees and costs associated with the application ~~before it is approved~~ *upon approval*.

~~If the application is refused, the principal/designee should submit the request form to the designated district representative with a general explanation as to why use was not approved.~~

Following *district* approval, ~~the application will be routed as follows~~ *the principal/designee will be notified and will*:

- ~~Returned to the principal who will affirm~~ *Communicate* the approval with the organization requesting the facility.
- Review conditions and expectations for use of the facility with the organization.
- Make arrangements for the collection of fees *owed, the execution of the indemnification and other agreements and certificate of liability insurance* before use ~~(or each use)~~ of the facility.

Facilities usage and fee schedule

The fee schedule as shown in exhibits KF-E(1) and KF-E(2) will be used to calculate fees to cover operations and incidental expenses for organizations which use district facilities.

A school administrator or his/her designee and a school custodian must be on premises at all times during an organization's use of school facilities, as well as any additional personnel specific to the use requested (i.e. kitchen staff, audio visual technician, technology personnel). Any use of kitchen facilities will require cafeteria staff on premises. Organizations will be required ~~to have a school custodian on the premises at all times the organization is using the facility and~~ to reimburse the district for the cost*s associated with their specific use* as designated on the fee schedule. ~~Fees for a custodian may be waived if the usage is during the custodian's regular working hours. An exception may be made to this requirement if the organization has a person who can assume the custodian duties, who has authorized access to the building and is approved by the building principal/designee.~~ If additional personnel are required by this policy or by the principal*/designee*, those additional costs will be calculated by the Office of ~~financial services~~ *Finance and Operations* and added to the rental fee.

Organizations will determine with each school principal*/designee* prior to use any estimated additional expenses that may be incurred in addition to those fees shown in exhibits KF-E(1) and KF-E(2). These fees will be calculated separately and added to the hourly use fee that is computed.

All use agreements and fees will terminate on June 30 at the end of each fiscal year and must be renewed and fees recalculated for the next fiscal year.

~~No organization will be allowed to use a facility for more than four years. After this timeframe, the administration may grant an additional one year usage provided that the organization is vigorously pursuing the completion of a building program for its own facility.~~

All users are responsible for the strict observance of all state and federal laws and rules of the board of health, police department and fire department.

No food or drinks will be allowed in classrooms, gymnasiums or auditoriums without prior approval from the principal*/designee*. *The principal/designee may approve or disapprove these requests in his or her sole discretion for any reason or no reason at all.*

Organizations desiring to bring equipment or to ~~erect~~ *set up* decorations, lights or other apparatus must coordinate with the building principal*/designee*. *The principal/designee may approve or disapprove these requests in his or her sole discretion for any reason or no reason at all.*

The district reserves, *in its sole discretion,* the right to refuse use of or cancel previous approval of the use of the facility should conditions or circumstances warrant such actions.

~~*Organizations* which use facilities on a regular basis will be required to provide proper evidence of insurance (certificate of liability insurance) to the district each year.~~

~~Organizations wishing to use kitchen facilities must pay the fee for a district cafeteria staff member to be present in addition to all other assessed fees.~~

The district will under no circumstances be liable for injuries sustained by any person or for any property belonging to the individual or organization. *The user of the facility shall indemnify and hold the district, its staff, employees, contractors and representatives harmless from every injury to person or property that occurs during the user's use of the facility including set up, use, and cleanup activities.*

Proper treatment of school facilities

Misuse of a facility, as determined by the principal/designee in his or her sole and absolute discretion will result in the automatic denial of all future use requests. Subsequent reinstatement of an opportunity to use the facility will require approval of the Office of Finance and Operations and the Superintendent or her/his designee.

- ~~*First offense* - Contact the responsible party in writing and schedule a conference concerning violation of the policy relative to proper use of the facility.~~

- ~~*Second offense* - Repeat the action previously listed and explain that further violations will result in his/her recommendation to the superintendent that further use of the facility will be denied.~~

- ~~*Third offense* - Review violation with the superintendent for his/her appropriate action.~~

Should damage and breakage result from an organization's use of a facility, that organization *shall be liable to the school district for all costs of repairs necessary to correct, repair or replace the damage or breakage including administrative fees and costs of collection including attorney fees should the district have to obtain assistance to collect these monies* ~~must reimburse the school district for repairing the damage or breakage~~.

Issued 6/14/10; Revised 8/8/11; 9/_/19

USE OF SCHOOL FACILITIES

Code **KF-R** *Issued* **8/11**

School principals have custody of all facilities at their school plants. Therefore, they will be responsible for receiving requests for the use of school facilities by outside groups. Once the request has been approved by the building principal, the request will be forwarded to the director of new design and construction and the chief financial services officer for district approval and determination of fees.

Guidelines

No request will be granted which interferes with school or district use of the facilities.

Organizations using school facilities must pay all fees for the use of facilities prior to the use of the facility. Payment must be made to School District Five of Lexington and Richland Counties. Organizations using school facilities will not be allowed to make payments directly to school employees for their services. All payments must be made to the district and sent to the district financial services office for processing. The district will then pay the appropriate employees for their services.

Organizations not required to file facilities use agreements, as approved by board policy, may use school facilities without charge. However, such usage must be approved by the respective school principal, arrangements made to cover all custodial needs and arrangements made to pay the school food service program for a cafeteria staff member to be present, if kitchen facilities are used.

Organizations required to complete facilities use agreements should not assume that the request has been approved until the signed application is returned from the chief financial services officer and the user prepays the usage cost to the district. School and district activities take priority over other requests. The district reserves the right to refuse use of or cancel previously approved use of facilities should conditions and/or circumstances warrant such action.

Procedure for requesting use of a facility

Applications for use of school facilities will be received by the school principal for the facility requested. If the facility is available for use and the request is approved by the principal, the completed application will be submitted to the director of new design and construction to ensure there are no conflicts with building and renovation plans. Following approval from that office, the chief financial officer will receive the application and compute all fees and costs associated with the application before it is approved.

If the application is refused, the principal should submit the request form to the designated district representative with a general explanation as to why use was not approved.

Following approval, the application will be routed as follows.

- Returned to the principal who will affirm the approval with the organization requesting the facility.

 (see next page)

- Review conditions and expectations for use of the facility with the organization.
- Make arrangements for the collection of fees before use (or each use) of the facility.

Facilities usage and fee schedule

The fee schedule as shown in exhibits KF-E(1) and KF-E(2) will be used to calculate fees to cover operations and incidental expenses for organizations which use district facilities.

Organizations will be required to have a school custodian on the premises at all times the organization is using the facility and to reimburse the district for the cost as designated on the fee schedule. Fees for a custodian may be waived if the usage is during the custodian's regular working hours. An exception may be made to this requirement if the organization has a person who can assume the custodian duties, who has authorized access to the building and is approved by the building principal. If additional personnel are required by this policy or by the principal, those additional costs will be calculated by the office of financial services and added to the rental fee.

Organizations will determine with each school principal prior to use any estimated additional expenses that may be incurred in addition to those fees shown in exhibits KF-E(1) and KF-E(2). These fees will be calculated separately and added to the hourly use fee that is computed.

All use agreements and fees will terminate on June 30 at the end of each fiscal year and must be renewed and fees recalculated for the next fiscal year.

No organization will be allowed to use a facility for more than four years. After this timeframe, the administration may grant an additional one year usage provided that the organization is vigorously pursuing the completion of a building program for its own facility.

All users are responsible for the strict observance of all state and federal laws and rules of the board of health, police department and fire department.

No food or drinks will be allowed in classrooms, gymnasiums or auditoriums without prior approval from the principal.

Organizations desiring to bring equipment or to erect decorations, lights or other apparatus must coordinate with the building principal.

The district reserves the right to refuse use of or cancel previous approval of the use of the facility should conditions or circumstances warrant such actions.

Organizations which use facilities on a regular basis will be required to provide proper evidence of insurance (certificate of liability insurance) to the district each year.

Organizations wishing to use kitchen facilities must pay the fee for a district cafeteria staff member to be present in addition to all other assessed fees.

The district will under no circumstances be liable for injuries sustained by any person or for any property belonging to the individual or organization.

Proper treatment of school facilities

When use of a facility is granted and the principal determines that the facility is not being treated or used properly, he/she will take the following action.

 (see next page)

- *First offense* - Contact the responsible party in writing and schedule a conference concerning violation of the policy relative to proper use of the facility.
- *Second offense* - Repeat the action previously listed and explain that further violations will result in his/her recommendation to the superintendent that further use of the facility will be denied.
- *Third offense* - Review violation with the superintendent for his/her appropriate action.

Should damage and breakage result from an organization's use of a facility, that organization must reimburse the school district for repairing the damage or breakage.

Issued 6/14/10; Revised 8/8/11

Revised Administrative Rule Exhibit
First & Second Reading - September 23, 2019

FILE: KF-E(1)

HOURLY FEE SCHEDULE
FOR USE OF DISTRICT FIVE FACILITIES

						PERSONNEL FEES *		
			CAFETERIA**			CUSTODIAL AND/OR CAFETERIA PERSONNEL	TECHNOLOGY / AUDIO VISUAL TECH PERSONNEL	ADMINISTRATIVE STAFF OR DESIGNEE
SCHOOL	CLASSROOM/ LAB/UNIT	GYMNASIUM (***)	(without kitchen)	(with kitchen)	MULTI-PURPOSE ROOM (Libraries/Theaters/ Education Production Facilities/Lecture Halls/Professional Development)	(Hourly Rate - Two hour minimum)	(Hourly Rate - Two hour minimum)	(Hourly Rate - Two hour minimum)
Elementary Schools	$50	$75	$100	$125	$100	$40	$40	$75
Intermediate Schools	$50	$100	$100	$125	$100	$40	$40	$75
Middle Schools	$50	$100	$100	$125	$100	$40	$40	$75
High Schools	$50	$100/$200	$125	$150	$175	$40	$40	$75
The Center for Advanced Technical Studies & Spring Hill High School - Multi Purpose Room	n/a	n/a	n/a	n/a	$250	$40	$40	$75
Irmo High School - Center for the Arts****	n/a	n/a	n/a	n/a	$350	$40	$40	$75

* All personnel fees charged to cover employee salary and fringe benefits.
** Use of kitchen facilities will require the cafeteria manager/operator or other such person designated by the school principal/director.
*** The first number indicates costs for the practice/physical education gymnasium, while the second number relates to the main gymnasium facility.
**** Irmo High School - Center for the Arts fee includes use of two dressing rooms.

ALL FEES ARE SUBJECT TO CHANGE

Issued 10/24/83; Revised 1/21/85, 3/20/89, 3/2/92, 8/12/96, 7/24/00, 7/23/07, 6/14/10, 2/11/13, 9/__/19

HOURLY FEE SCHEDULE *
FOR SELECTED USE OF DISTRICT FIVE FACILITIES

SCHOOL	CLASSROOM/ LAB/UNIT	GYMNASIUM	CAFETERIA** (without kitchen)	CAFETERIA** (with kitchen)	MULTI-PURPOSE ROOM (Libraries/Theaters/ Education Production Facilities)	CUSTODIAL AND/OR CAFETERIA PERSONNEL (Hourly Rate - Two hour minimum)
Elementary schools	$30	$50	$50	$60	$60	$30
Alternative Academy	$30	$60	n/a	n/a	n/a	$30
Chapin Middle School	$30	$70	$70	$85	$60	$30
CrossRoads Middle School	$30	$70	$70	$85	$60	$30
Dutch Fork Middle & Irmo Middle Schools	$30	$70	$70	$85	$85	$30
Chapin High School	$30	$50/$95***	$70	$85	$90	$30
Dutch Fork High School	$30	$50/$120***	$90	$110	$110	$30
Irmo High School/Annex	$30	$50/$120***	$90	$110	$110	$30
Spring Hill High School	$30	$50/$120***	$90	$110	$200	$30
The Center for Advanced Technical Studies	n/a	n/a	n/a	n/a	$200	$30
Auditoriums -Dutch Fork High School/Irmo Elementary	$110 per hour (two-hour minimum)					

* A maximum 30-minute "grace period" for each usage will be granted for logistical coordination prior to the imposition of another hourly charge; custodians will be commensurately compensated for all on-site time.

** Use of kitchen facilities will require the cafeteria manager/operator or other such person designated by the school principal/director.

*** The first number indicates costs for the practice/physical education gymnasium, while the second number relates to the main gymnasium facility.

n/a - Not available.

Issued 10/24/83; Revised 1/21/85, 3/20/89, 3/2/92, 8/12/96, 7/24/00, 7/23/07, 6/14/10, 2/11/13, 12/09/13

Revised Administrative Rule Exhibit
First & Second Reading - September 23, 2019

FILE: KF-E(2)

HOURLY FEE SCHEDULE FOR DISTRICT OUTDOOR FACILITIES

Facility	Fees per hour (without lights)	Fees per hour (with lights)	Clean-up fee (per hour/ per person) (minimum 2 hours)
Stadium facilities	$500 for the 1st hour plus $125/hr for additional hours after 1 hour	$500 for the 1st hour plus $250/hr for additional hours after 1 hour	$40
Baseball/Softball facilities	$500 for the 1st hour plus $100/hr for additional hours after 1 hour	$500 for the 1st hour plus $150/hr for additional hours after 1 hour	$40
Tennis courts	$100	$150	$40
Track facilities †	$100	$150	$40
Practice field facilities	$100	$150	$40

SPECIAL PROVISIONS

- Operation of the canteen and concession sales will be reserved for the schools utilizing the facility.
- Safety and security are the responsibility of the organization renting the facility.
- The number of clean-up persons will be determined by the supervising school official.

† Stadium hourly fee schedule will apply to the rental of a track located in a stadium (Dutch Fork High School).

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School District Five of Lexington and Richland Counties

FILE: KF-E(2)

HOURLY FEE SCHEDULE FOR SELECTED FACILITIES

Facility	Charges (without lights/with lights)	Clean-up fee per hour/person
Stadium facilities	$200/$300	$30
Baseball facilities	$50/$75	$30
Tennis courts	$50/$75	$30
Track*/Soccer/Practice facilities	$50/$75	$30

SPECIAL PROVISIONS

- Operation of the canteen and concession sales will be reserved for the schools utilizing the facility.
- Safety and security are the responsibility of the organization or person renting the facility.
- The number of clean-up persons will be determined by the supervising school official.

* *Stadium hourly fee schedule will apply to the rental of a track located in a stadium (Dutch Fork High School).*

Issued 10/24/83; Revised 1/21/85, 3/20/89, 3/2/92, 8/12/96, 8/27/07, 6/14/10