



AGENDA  
BOARD OF TRUSTEES  
REGULAR MEETING  
CHAPIN MIDDLE SCHOOL'S CAFETERIA  
MARCH 18, 2019

1. Call to order at 6:00 p.m.
2. Approval of the agenda
3. Enter executive session to consider the following:
  - a. Receipt of legal advice regarding board policy GBEC "Drug and Alcohol Free Schools/Workplace and GBEC-E "Notice to Employees"
  - b. Selected employment items (Exhibit A)
  - c. A legal briefing on matters threatened, pending and resolved since the last legal briefing. This will include discussions of pending, settled and threatened litigation (if any). The following matters currently active may be discussed: 2013 CP 40 01897; 2018 CP 40 2645; 2018 CP 32 3045; 2018 CP 32 0656; 3:18-cv-1278-TLW; 3:17-cv-00688-CDD-KDW. This is an attorney-client privileged discussion
4. Call to order at 7:00 p.m.
5. Welcoming remarks
6. Invocation – Robert Gantt, Board of Trustees
7. Pledge of Allegiance – Lexi Beck, Student Council President, Chapin Middle School
8. School Board Spotlight
9. Approval of the minutes of the February 11, 2019 board meeting and the February 25, 2019 special-called meeting

10. Welcome and brief overview of Chapin Middle School by Anna Miller, Principal
11. Superintendent's Report  
  
Office of Finance and Operations
  1. Monthly Financial Reports (Exhibit B)  
Office of Instruction
  1. Choice Update #2
  2. #LeaD5
12. Public participation\*

### **ACTION AGENDA**

13. Action as Necessary or Appropriate on Matters Discussed in Executive Session
14. Second and final approval of proposed new board policy KLGA "School Resource Officers" (Exhibit C)
15. Approval of recommendation regarding 2018-2019 make up days (Exhibit D)

### **DISCUSSION AGENDA**

16. Parameters for the FY 2019-2020 General Fund Budget
17. Proposed revisions to board policy GBEC "Drug and Alcohol Free Schools/Workplace and GBEC-E "Notice to Employees" (Exhibit E)
18. Locally Designed Elective Course: 1) Journalism 4: Newspaper Production, CP and Honors; 2) Journalism 4: Yearbook Production, CP and Honors; 3) Student Government/Leadership 1; 4) Student Government/Leadership 2; 5) Student Government/Leadership 3; and 6) Student Government/Leadership 4 (Exhibit F)
19. Adjourn

## **INFORMATION AGENDA**

20. FY 2017-2018 Report of Minority Business Expenditures; FY 2017-2018 Sole Source Procurements; and FY 2017-2018 Emergency Procurements (Exhibit G)
21. The next board meeting will be April 8, 2019 at Ballentine Elementary School .

\*The Board welcomes and encourages public participation. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes. Questions asked during public participation will be handled in accordance with board policy BEDH.



## Minutes/February 11, 2019

The Board of Trustees of School District Five of Lexington and Richland Counties met at Irmo High School with the following members present:

Mr. Robert Gantt, Chairman  
Ms. Beth Hutchison, Vice Chairman  
Mr. Michael Cates, Secretary  
Mrs. Nikki Gardner  
Mrs. Jan Hammond  
Mr. Ken Loveless  
Dr. Christina Melton, District Superintendent

The following staff were in attendance:

Mrs. Katrina Goggins, Director, Office of Communications  
Mr. Michael Guliano, Chief Instructional Officer  
Dr. Michael Harris, Chief Planning and Administrative Officer  
Dr. Allison Jacques, Chief Human Resources Officer  
Mr. Len Richardson, Chief Finance Officer

Chairman Gantt called the meeting to order and gave welcoming remarks.

The Invocation was given by Jan Hammond, Board of Trustees. The Pledge of Allegiance was led by Lily Richter, student at Irmo High School.

The Board conducted the School Board Spotlight.

A welcome and brief overview of Irmo High School was given by Dr. Robin Hardy, Principal.

During the Superintendent's Report, Dr. Jacques gave a report on #Teachin5; and Michael Guliano gave an update on Choice.

During the public participation, Mark Ebert spoke regarding enrollment; and Juli Booth spoke regarding

Katrina Goggins presented a recommendation regarding 2018-2019 make up days (Exhibit E).

Doug Quackenbush presented the Final Schematic Design Presentation, Elementary 13.

A = Absent  
AB = Abstain  
N = No  
X = Yes  
R = Recuse

SCHOOL DISTRICT FIVE  
OF  
LEXINGTON AND RICHLAND COUNTIES

Meeting of February 11, 2019

	C A T E S	G A N T T	G A R D N E R	H A M M O N D	H U T C H I S O N	L O V E L E S S	W H I T E
1. M. Hammond S. Hutchison Approve the agenda	X	X	X	X	X	X	A
2. M. Hutchison S. Hammond Enter executive session to consider the following : a) selected employment items (Exhibit A)	X	X	X	X	X	X	A
3. M. Cates S. Hammond Approve the minutes of the January 28, 2019 board meeting	X	X	X	X	X	X	A
4. M. Hammond S. Loveless Approve the selected employment items (Exhibit A)	X	X	X	X	X	X	A
5. M. Cates S. Hutchison Approve the second and final reading of the 2019-2020 Capital Budget (Exhibit B)	X	X	X	X	X	X	A
6. M. Cates S. Hutchison Approve the Resolution for the FY2019-2020 Capital Budget (Exhibit C)	X	X	X	X	X	X	A
7. M. Hutchison S. Cates Approve first reading of proposed new board policy KLGA "School Resource Officers" (Exhibit D)	X	X	X	X	X	X	A
8. M. Hutchison S. Hammond Adjourn at 9:12 p.m.	X	X	X	X	X	X	A

A = Absent  
AB = Abstain  
N = No  
X = Yes  
R = Recuse



## Minutes/February 25, 2019

The Board of Trustees of School District Five of Lexington and Richland Counties met at Nursery Road Elementary School with the following members present:

Mr. Robert Gantt, Chairman  
Ms. Beth Hutchison, Vice Chairman  
Mr. Michael Cates, Secretary  
Mrs. Nikki Gardner  
Mrs. Jan Hammond  
Mr. Ken Loveless  
Mr. Ed White  
Dr. Christina Melton, District Superintendent

The following staff were in attendance:

Mrs. Katrina Goggins, Director, Office of Communications  
Mr. Michael Guliano, Chief Instructional Officer  
Dr. Michael Harris, Chief Planning and Administrative Officer  
Dr. Allison Jacques, Chief Human Resources Officer  
Mr. Len Richardson, Chief Finance Officer

Chairman Gantt called the meeting to order and gave welcoming remarks.

The Invocation was given by Michael Cates, Board of Trustees. The Pledge of Allegiance was led by Beth Hutchison, Board of Trustees.

The Board received the Comprehensive Facility Study conducted by M. B. Kahn.

A = Absent  
AB = Abstain  
N = No  
X = Yes  
R = Recuse

SCHOOL DISTRICT FIVE  
OF  
LEXINGTON AND RICHLAND COUNTIES

Meeting of February 25, 2019

		C A T E S	G A N T T	G A R D N E R	H A M M O N D	H U T C H I S O N	L O V E L E S S	W H I T E
1.	M. Cates                      S. Hammond  Approve the agenda	X	X	X	X	X	X	A
2.	M. Hutchison                      S. Loveless  Adjourn at 7:54 p.m.	X	X	X	X	X	X	X

A = Absent  
AB = Abstain  
N = No  
X = Yes  
R = Recuse



## MEMORANDUM

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.  
Superintendent

From: A. Len Richardson  
Chief Finance & Operations Officer 

Date: March 11, 2019

Re: Monthly Financial Reports – January 2019

---

Attached for your information are the revenue and expenditure reports for January 2019

ALR:tl

Attachment



# School District Five of Lexington and Richland

## Board Report Revenue

Fiscal Year: 2018-2019

From Date: 1/1/2019

To Date: 1/31/2019

☐ Subtotal by Collapse Mask   
 ☐ Include pre encumbrance   
 ☒ Print accounts with zero balance   
 ☒ Filter Encumbrance Detail by Date Range  
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.000.0111001.0000.000	Ad Valorem Taxes - Lexington	(\$36,388,715.00)	(\$25,178,036.89)	(\$36,104,132.51)	(\$284,582.49)	\$0.00	(\$284,582.49)	0.78%
100.000.0111002.0000.000	Ad Valorem Taxes - Richland	(\$14,654,510.00)	\$0.00	(\$3,305,804.12)	(\$11,348,705.88)	\$0.00	(\$11,348,705.88)	77.44%
100.000.0112001.0000.000	Vehicle Taxes - Lexington	(\$7,013,376.00)	(\$644,523.46)	(\$4,179,956.29)	(\$2,833,419.71)	\$0.00	(\$2,833,419.71)	40.40%
100.000.0112002.0000.000	Vehicle Taxes - Richland	(\$6,781,620.00)	\$0.00	(\$3,312,241.72)	(\$3,469,378.28)	\$0.00	(\$3,469,378.28)	51.16%
100.000.0113001.0000.000	Delinquent Taxes - Lexington	(\$963,839.00)	\$813.02	(\$429,641.29)	(\$534,197.71)	\$0.00	(\$534,197.71)	55.42%
100.000.0113002.0000.000	Delinquent Taxes - Richland	(\$844,490.00)	\$0.00	(\$493,417.11)	(\$351,072.89)	\$0.00	(\$351,072.89)	41.57%
100.000.0114001.0000.000	Penalties & Interest on Taxes	(\$159,552.00)	(\$8,221.78)	(\$72,731.69)	(\$86,820.31)	\$0.00	(\$86,820.31)	54.42%
100.000.0114002.0000.000	Penalties & Interest on Taxes	(\$117,448.00)	\$0.00	(\$73,438.38)	(\$44,009.62)	\$0.00	(\$44,009.62)	37.47%
100.000.0115001.0000.000	Sales & Use Tax Credit - Lexin	\$0.00	(\$405.54)	(\$1,240.88)	\$1,240.88	\$0.00	\$1,240.88	0.00%
100.000.0115002.0000.000	Sales & Use Tax Credit - Richl	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0128001.0000.000	Revenue in Lieu of Taxes - Lex	(\$1,320,000.00)	\$0.00	\$0.00	(\$1,320,000.00)	\$0.00	(\$1,320,000.00)	100.00%
100.000.0131000.0000.000	Student Tuition Out of Distric	(\$50,000.00)	\$0.00	(\$1,647.50)	(\$48,352.50)	\$0.00	(\$48,352.50)	96.71%
100.000.0151000.0000.000	Interest on Investments	(\$205,000.00)	(\$42,071.59)	(\$303,949.24)	\$98,949.24	\$0.00	\$98,949.24	-48.27%
100.000.0190000.0000.000	Other Revenues from Local Sour	\$0.00	\$0.00	(\$6,000.00)	\$6,000.00	\$0.00	\$6,000.00	0.00%
100.000.0191000.0000.000	Rentals	(\$120,000.00)	(\$10,110.00)	(\$110,779.58)	(\$9,220.42)	\$0.00	(\$9,220.42)	7.68%
100.000.0192000.0000.000	Private Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0193000.0000.000	Medicaid	(\$120,000.00)	\$0.00	(\$34,589.99)	(\$85,410.01)	\$0.00	(\$85,410.01)	71.18%
100.000.0195000.0000.000	Refund of Prior Year	(\$15,000.00)	(\$733.07)	(\$6,783.55)	(\$8,216.45)	\$0.00	(\$8,216.45)	54.78%
100.000.0199200.0000.000	E-Rate Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0199300.0000.000	Insurance Proceeds	(\$20,000.00)	(\$4,523.59)	(\$23,968.07)	\$3,968.07	\$0.00	\$3,968.07	-19.84%
100.000.0199400.0000.000	Receipt of Legal Settlements	\$0.00	\$0.00	(\$2,607.62)	\$2,607.62	\$0.00	\$2,607.62	0.00%
100.000.0199900.0000.000	Other Local Revenue	(\$200,000.00)	(\$480.00)	(\$41,598.36)	(\$158,401.64)	\$0.00	(\$158,401.64)	79.20%
100.000.0199901.0000.000	Other Local Revenue - Lexington	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0199902.0000.000	Other Local Revenue - Richland	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0199999.0000.000	Operational Balance	(\$898,273.00)	\$0.00	\$0.00	(\$898,273.00)	\$0.00	(\$898,273.00)	100.00%
100.000.0313100.0000.000	SP Contracts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0313200.0000.000	Home Schooling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0316000.0000.000	School Bus Driver Salary	(\$1,200,000.00)	(\$93,542.16)	(\$561,252.96)	(\$638,747.04)	\$0.00	(\$638,747.04)	53.23%
100.000.0316100.0000.000	EAA Bus Driver Salary and Frin	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0316200.0000.000	Workers Compensation School Bu	(\$61,740.00)	\$0.00	(\$62,269.59)	\$529.59	\$0.00	\$529.59	-0.86%
100.000.0318000.0000.000	State Fringe Benefits	(\$19,319,340.00)	(\$1,530,857.83)	(\$10,544,909.83)	(\$8,774,430.17)	\$0.00	(\$8,774,430.17)	45.42%
100.000.0318100.0000.000	Retiree Health Insurance	(\$4,957,657.00)	(\$500,927.44)	(\$2,456,258.41)	(\$2,501,398.59)	\$0.00	(\$2,501,398.59)	50.46%
100.000.0319900.0000.000	State Other Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0331000.0000.000	EFA Full Time Programs	(\$42,080,149.00)	\$0.00	\$0.00	(\$42,080,149.00)	\$0.00	(\$42,080,149.00)	100.00%
100.000.0331100.0000.000	EFA - Kindergarten	\$0.00	(\$152,500.89)	(\$997,299.01)	\$997,299.01	\$0.00	\$997,299.01	0.00%
100.000.0331200.0000.000	EFA - Primary	\$0.00	(\$469,667.30)	(\$3,216,091.21)	\$3,216,091.21	\$0.00	\$3,216,091.21	0.00%
100.000.0331300.0000.000	EFA - Elementary	\$0.00	(\$901,159.93)	(\$6,264,589.03)	\$6,264,589.03	\$0.00	\$6,264,589.03	0.00%
100.000.0331400.0000.000	EFA - High School	\$0.00	(\$276,483.81)	(\$1,801,184.73)	\$1,801,184.73	\$0.00	\$1,801,184.73	0.00%
100.000.0331500.0000.000	EFA - Trainable Mentally Handi	\$0.00	(\$11,212.68)	(\$50,270.52)	\$50,270.52	\$0.00	\$50,270.52	0.00%
100.000.0331600.0000.000	EFA - Speech Handicapped	\$0.00	(\$262,025.34)	(\$1,854,984.22)	\$1,854,984.22	\$0.00	\$1,854,984.22	0.00%
100.000.0331700.0000.000	EFA - Homebound	\$0.00	(\$643.67)	(\$11,900.32)	\$11,900.32	\$0.00	\$11,900.32	0.00%
100.000.0332100.0000.000	EFA - Emotionally Handicapped	\$0.00	(\$12,691.95)	(\$98,818.77)	\$98,818.77	\$0.00	\$98,818.77	0.00%
100.000.0332200.0000.000	EFA - Educable Mentally Handic	\$0.00	(\$2,267.11)	(\$47,051.17)	\$47,051.17	\$0.00	\$47,051.17	0.00%
100.000.0332300.0000.000	EFA - Learning Disabilities	\$0.00	(\$260,708.46)	(\$1,713,047.94)	\$1,713,047.94	\$0.00	\$1,713,047.94	0.00%
100.000.0332400.0000.000	EFA - Hearing Handicapped	\$0.00	(\$13,089.26)	(\$69,558.98)	\$69,558.98	\$0.00	\$69,558.98	0.00%
100.000.0332500.0000.000	EFA - Visually Handicapped	\$0.00	(\$6,469.98)	(\$44,119.56)	\$44,119.56	\$0.00	\$44,119.56	0.00%
100.000.0332600.0000.000	EFA - Orthopedically Handicapp	\$0.00	(\$2,839.32)	(\$25,007.52)	\$25,007.52	\$0.00	\$25,007.52	0.00%
100.000.0332700.0000.000	EFA - Vocational	\$0.00	(\$640,284.54)	(\$4,609,904.94)	\$4,609,904.94	\$0.00	\$4,609,904.94	0.00%
100.000.0333100.0000.000	EFA - Autism	\$0.00	(\$98,298.12)	(\$668,451.06)	\$668,451.06	\$0.00	\$668,451.06	0.00%
100.000.0333200.0000.000	EFA - Gifted and Talented Educ	\$0.00	(\$102,969.34)	(\$793,224.16)	\$793,224.16	\$0.00	\$793,224.16	0.00%

# School District Five of Lexington and Richland

## Board Report Revenue

From Date: 1/1/2019

To Date: 1/31/2019

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.000.0333400.0000.000	EFA - Limited English Proficie	\$0.00	(\$13,657.82)	(\$104,186.55)	\$104,186.55	\$0.00	\$104,186.55	0.00%
100.000.0335100.0000.000	EFA - Academic Assistance	\$0.00	(\$113,520.79)	(\$718,208.37)	\$718,208.37	\$0.00	\$718,208.37	0.00%
100.000.0335200.0000.000	EFA - Pupils in Poverty	\$0.00	(\$239,230.81)	(\$1,511,128.34)	\$1,511,128.34	\$0.00	\$1,511,128.34	0.00%
100.000.0335300.0000.000	EFA - DUAL	\$0.00	(\$2,895.37)	(\$23,664.67)	\$23,664.67	\$0.00	\$23,664.67	0.00%
100.000.0337500.0000.000	EFA Education Foundation Suppl	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0339200.0000.000	EFA - NBC Excess EFA Formula	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0381001.0000.000	Local Property Tax Relief (Tie	(\$10,580,071.00)	\$0.00	(\$9,522,063.94)	(\$1,058,007.06)	\$0.00	(\$1,058,007.06)	10.00%
100.000.0381002.0000.000	Local Property Tax Relief (Tie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0382001.0000.000	Homestead Exemption (Tier 2) -	(\$1,758,200.00)	\$0.00	\$0.00	(\$1,758,200.00)	\$0.00	(\$1,758,200.00)	100.00%
100.000.0382002.0000.000	Homestead Exemption (Tier 2) -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0382500.0000.000	Property Tax Relief - Tier 3	(\$31,062,365.00)	(\$3,107,240.10)	(\$12,428,960.40)	(\$18,633,404.60)	\$0.00	(\$18,633,404.60)	59.99%
100.000.0383001.0000.000	Merchants Inventory Tax - Lexi	(\$194,013.00)	(\$49,220.20)	(\$147,660.60)	(\$46,352.40)	\$0.00	(\$46,352.40)	23.89%
100.000.0383002.0000.000	Merchants Inventory Tax - Rich	(\$19,942.00)	\$0.00	(\$8,537.16)	(\$11,404.84)	\$0.00	(\$11,404.84)	57.19%
100.000.0384001.0000.000	Manufacturers Depr. Reimburse	(\$289,373.00)	\$0.00	\$0.00	(\$289,373.00)	\$0.00	(\$289,373.00)	100.00%
100.000.0384002.0000.000	Manufacturers Depr. Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0389001.0000.000	Motor Carrier Vehicle Tax - L	(\$152,068.00)	(\$17,597.04)	(\$147,689.19)	(\$4,378.81)	\$0.00	(\$4,378.81)	2.88%
100.000.0389002.0000.000	Motor Carrier Vehicle Tax - Ri	(\$52,932.00)	\$0.00	(\$57,024.67)	\$4,092.67	\$0.00	\$4,092.67	-7.73%
100.000.0399000.0000.000	Revenue from Other State Sourc	(\$20,000.00)	\$0.00	\$0.00	(\$20,000.00)	\$0.00	(\$20,000.00)	100.00%
100.000.0399200.0000.000	State Forest Commission Revenu	\$0.00	\$0.00	(\$26,477.29)	\$26,477.29	\$0.00	\$26,477.29	0.00%
100.000.0399300.0000.000	PEBA On-behalf Payments	(\$1,190,410.00)	\$0.00	\$0.00	(\$1,190,410.00)	\$0.00	(\$1,190,410.00)	100.00%
100.000.0399900.0000.000	Revenue from Other State Agenc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0520000.0000.000	Interfund Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0522000.0000.000	Transfer from Special Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0523000.0000.000	Transfer from EIA	(\$5,621,487.00)	\$0.00	\$0.00	(\$5,621,487.00)	\$0.00	(\$5,621,487.00)	100.00%
100.000.0527000.0000.000	Transfer from Pupil Activity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.000.0528000.0000.000	Transfer of Indirect Cost	(\$290,000.00)	(\$1,769.54)	(\$207,160.36)	(\$82,839.64)	\$0.00	(\$82,839.64)	28.57%
100.000.0530000.0000.000	Sale of Fixed Assets	\$0.00	(\$645.00)	(\$25,527.22)	\$25,527.22	\$0.00	\$25,527.22	0.00%
	FUND: General Fund - 100	(\$188,721,570.00)	(\$34,772,708.70)	(\$109,323,010.59)	(\$79,398,559.41)	\$0.00	(\$79,398,559.41)	42.07%
<b>Grand Total:</b>		(\$188,721,570.00)	(\$34,772,708.70)	(\$109,323,010.59)	(\$79,398,559.41)	\$0.00	(\$79,398,559.41)	42.07%

End of Report

# School District Five of Lexington and Richland

## Board Report Expenditures

Fiscal Year: 2018-2019

From Date: 1/1/2019

To Date: 1/31/2019

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.111.1000000.0000.000	Salaries	\$4,663,731.81	\$0.00	\$4,663,731.81	\$363,054.03	\$2,037,649.13	\$2,626,082.68	\$2,360,167.85	\$265,914.83	5.70%
100.111.2000000.0000.000	Employee Benefits	\$2,205,978.21	\$0.00	\$2,205,978.21	\$170,741.94	\$922,385.00	\$1,283,593.21	\$727,833.72	\$555,759.49	25.19%
100.111.3000000.0000.000	Purchased Services	\$2,720.00	\$0.00	\$2,720.00	\$0.00	\$9.33	\$2,710.67	\$0.00	\$2,710.67	99.66%
100.111.4000000.0000.000	Supplies and Materials	\$59,129.00	\$0.00	\$59,129.00	\$1,551.17	\$39,876.74	\$19,252.26	\$1,337.01	\$17,915.25	30.30%
	FUNCTION: Kindergarten Programs - 111	\$6,931,559.02	\$0.00	\$6,931,559.02	\$535,347.14	\$2,999,920.20	\$3,931,638.82	\$3,089,338.58	\$842,300.24	12.15%
100.112.1000000.0000.000	Salaries	\$13,314,456.89	\$0.00	\$13,314,456.89	\$1,017,103.43	\$5,678,805.56	\$7,635,651.33	\$6,544,813.99	\$1,090,837.34	8.19%
100.112.2000000.0000.000	Employee Benefits	\$5,758,446.43	\$0.00	\$5,758,446.43	\$446,333.64	\$2,412,595.16	\$3,345,851.27	\$1,871,944.69	\$1,473,906.58	25.60%
100.112.3000000.0000.000	Purchased Services	\$7,701.00	\$0.00	\$7,701.00	\$350.00	\$2,270.23	\$5,430.77	\$596.00	\$4,834.77	62.78%
100.112.4000000.0000.000	Supplies and Materials	\$262,610.00	\$0.00	\$262,610.00	\$12,673.95	\$157,802.41	\$104,807.59	\$3,597.71	\$101,209.88	38.54%
	FUNCTION: Primary Programs - 112	\$19,343,214.32	\$0.00	\$19,343,214.32	\$1,476,461.02	\$8,251,473.36	\$11,091,740.96	\$8,420,952.39	\$2,670,788.57	13.81%
100.113.1000000.0000.000	Salaries	\$22,569,563.09	\$0.00	\$22,569,563.09	\$1,792,082.75	\$10,091,123.52	\$12,478,439.57	\$11,527,675.78	\$950,763.79	4.21%
100.113.2000000.0000.000	Employee Benefits	\$9,581,415.34	\$0.00	\$9,581,415.34	\$756,872.95	\$4,127,457.69	\$5,453,957.65	\$3,195,639.01	\$2,258,318.64	23.57%
100.113.3000000.0000.000	Purchased Services	\$19,272.45	\$500.00	\$19,772.45	(\$831.25)	\$2,939.45	\$16,833.00	\$250.12	\$16,582.88	83.87%
100.113.4000000.0000.000	Supplies and Materials	\$468,744.00	(\$500.00)	\$468,244.00	\$25,822.00	\$261,142.41	\$207,101.59	\$2,825.13	\$204,276.46	43.63%
100.113.6000000.0000.000	Other Objects	\$16,200.00	(\$16,200.00)	\$0.00	\$0.00	\$702.00	(\$702.00)	\$0.00	(\$702.00)	0.00%
	FUNCTION: Elementary Programs - 113	\$32,655,194.88	(\$16,200.00)	\$32,638,994.88	\$2,573,946.45	\$14,483,365.07	\$18,155,629.81	\$14,726,390.04	\$3,429,239.77	10.51%
100.114.1000000.0000.000	Salaries	\$18,302,706.97	(\$101,887.50)	\$18,200,819.47	\$1,464,902.70	\$8,212,469.09	\$9,988,350.38	\$9,259,616.95	\$728,733.43	4.00%
100.114.2000000.0000.000	Employee Benefits	\$7,426,616.28	\$0.00	\$7,426,616.28	\$598,363.62	\$3,248,545.58	\$4,178,070.70	\$2,493,415.82	\$1,684,654.88	22.68%
100.114.3000000.0000.000	Purchased Services	\$292,092.00	(\$3,225.00)	\$288,867.00	\$16,745.57	\$118,468.79	\$170,398.21	\$97,723.64	\$72,674.57	25.16%
100.114.4000000.0000.000	Supplies and Materials	\$752,788.00	(\$6,995.00)	\$745,793.00	\$38,301.79	\$348,681.24	\$397,111.76	\$31,260.72	\$365,851.04	49.06%
100.114.6000000.0000.000	Other Objects	\$9,600.00	(\$9,415.00)	\$185.00	\$0.00	\$885.00	(\$700.00)	\$0.00	(\$700.00)	-378.38%
	FUNCTION: High School Programs - 114	\$26,783,803.25	(\$121,522.50)	\$26,662,280.75	\$2,118,313.68	\$11,929,049.70	\$14,733,231.05	\$11,882,017.13	\$2,851,213.92	10.69%
100.115.1000000.0000.000	Salaries	\$2,683,817.84	\$0.00	\$2,683,817.84	\$206,748.96	\$1,208,688.35	\$1,475,129.49	\$1,272,104.18	\$203,025.31	7.56%
100.115.2000000.0000.000	Employee Benefits	\$1,097,955.37	\$0.00	\$1,097,955.37	\$86,437.82	\$493,354.04	\$604,601.33	\$368,853.49	\$235,747.84	21.47%
100.115.3000000.0000.000	Purchased Services	\$600.00	\$9,000.00	\$9,600.00	\$485.16	\$3,475.36	\$6,124.64	\$5,298.43	\$826.21	8.61%
100.115.4000000.0000.000	Supplies and Materials	\$125,000.00	(\$9,000.00)	\$116,000.00	\$8,881.85	\$60,897.28	\$55,102.72	\$8,740.66	\$46,362.06	39.97%
100.115.6000000.0000.000	Other Objects	\$900.00	(\$900.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUNCTION: Career and Technology Education (Vocational) Prog - 115	\$3,908,273.21	(\$900.00)	\$3,907,373.21	\$302,553.79	\$1,766,415.03	\$2,140,958.18	\$1,654,996.76	\$485,961.42	12.44%
100.121.1000000.0000.000	Salaries	\$1,030,837.30	\$0.00	\$1,030,837.30	\$76,895.67	\$448,093.22	\$582,744.08	\$465,092.26	\$117,651.82	11.41%
100.121.2000000.0000.000	Employee Benefits	\$439,478.16	\$0.00	\$439,478.16	\$33,402.86	\$181,918.87	\$257,559.29	\$127,977.77	\$129,581.52	29.49%
100.121.4000000.0000.000	Supplies and Materials	\$4,049.00	\$0.00	\$4,049.00	\$884.13	\$4,275.93	(\$226.93)	\$365.65	(\$592.58)	-14.64%
	FUNCTION: Educable Mentally Handicapped - 121	\$1,474,364.46	\$0.00	\$1,474,364.46	\$111,182.66	\$634,288.02	\$840,076.44	\$593,435.68	\$246,640.76	16.73%

# School District Five of Lexington and Richland

## Board Report Expenditures

Fiscal Year: 2018-2019

From Date: 1/1/2019

To Date: 1/31/2019

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.122.1000000.0000.000	Salaries	\$436,998.06	\$0.00	\$436,998.06	\$32,665.64	\$183,227.08	\$253,770.98	\$191,103.85	\$62,667.13	14.34%
100.122.2000000.0000.000	Employee Benefits	\$187,398.42	\$0.00	\$187,398.42	\$13,838.65	\$74,657.52	\$112,740.90	\$49,708.60	\$63,032.30	33.64%
100.122.4000000.0000.000	Supplies and Materials	\$2,715.00	\$0.00	\$2,715.00	\$593.34	\$4,026.92	(\$1,311.92)	\$298.73	(\$1,610.65)	-59.32%
	FUNCTION: Trainable Mentally Handicapped - 122	\$627,111.48	\$0.00	\$627,111.48	\$47,097.63	\$261,911.52	\$365,199.96	\$241,111.18	\$124,088.78	19.79%
100.123.4000000.0000.000	Supplies and Materials	\$1,771.00	\$0.00	\$1,771.00	\$146.81	\$576.93	\$1,194.07	\$129.74	\$1,064.33	60.10%
	FUNCTION: Orthopedically Handicapped - 123	\$1,771.00	\$0.00	\$1,771.00	\$146.81	\$576.93	\$1,194.07	\$129.74	\$1,064.33	60.10%
100.124.1000000.0000.000	Salaries	\$110,804.87	\$0.00	\$110,804.87	\$4,736.76	\$26,552.18	\$84,252.69	\$30,789.03	\$53,463.66	48.25%
100.124.2000000.0000.000	Employee Benefits	\$49,044.39	\$0.00	\$49,044.39	\$1,776.12	\$9,699.44	\$39,344.95	\$7,035.23	\$32,309.72	65.88%
100.124.4000000.0000.000	Supplies and Materials	\$1,757.00	\$0.00	\$1,757.00	\$85.00	\$332.54	\$1,424.46	\$0.00	\$1,424.46	81.07%
	FUNCTION: Visually Handicapped - 124	\$161,606.26	\$0.00	\$161,606.26	\$6,597.88	\$36,584.16	\$125,022.10	\$37,824.26	\$87,197.84	53.96%
100.125.1000000.0000.000	Salaries	\$319,788.53	\$0.00	\$319,788.53	\$23,483.49	\$125,043.82	\$194,744.71	\$144,104.63	\$50,640.08	15.84%
100.125.2000000.0000.000	Employee Benefits	\$124,997.30	\$0.00	\$124,997.30	\$9,258.47	\$48,286.27	\$76,711.03	\$39,080.35	\$37,630.68	30.11%
100.125.3000000.0000.000	Purchased Services	\$0.00	\$0.00	\$0.00	\$162.50	\$162.50	(\$162.50)	\$0.00	(\$162.50)	0.00%
100.125.4000000.0000.000	Supplies and Materials	\$1,726.00	\$0.00	\$1,726.00	\$0.00	\$2,741.59	(\$1,015.59)	\$0.00	(\$1,015.59)	-58.84%
	FUNCTION: Hearing Handicapped - 125	\$446,511.83	\$0.00	\$446,511.83	\$32,904.46	\$176,234.18	\$270,277.65	\$183,184.98	\$87,092.67	19.51%
100.126.1000000.0000.000	Salaries	\$1,791,916.91	(\$46,875.00)	\$1,745,041.91	\$133,574.09	\$745,670.06	\$999,371.85	\$851,320.46	\$148,051.39	8.48%
100.126.2000000.0000.000	Employee Benefits	\$749,092.77	\$0.00	\$749,092.77	\$56,182.52	\$299,003.71	\$450,089.06	\$228,256.35	\$221,832.71	29.61%
100.126.3000000.0000.000	Purchased Services	\$0.00	\$46,875.00	\$46,875.00	\$12,545.00	\$74,001.67	(\$27,126.67)	\$79,240.83	(\$106,367.50)	-226.92%
100.126.4000000.0000.000	Supplies and Materials	\$77,044.00	\$0.00	\$77,044.00	\$3,690.91	\$17,103.73	\$59,940.27	\$0.00	\$59,940.27	77.80%
	FUNCTION: Speech Handicapped - 126	\$2,618,053.68	\$0.00	\$2,618,053.68	\$205,992.52	\$1,135,779.17	\$1,482,274.51	\$1,158,817.64	\$323,456.87	12.35%
100.127.1000000.0000.000	Salaries	\$4,443,784.49	\$0.00	\$4,443,784.49	\$336,977.03	\$1,880,226.05	\$2,563,558.44	\$2,102,024.48	\$461,533.96	10.39%
100.127.2000000.0000.000	Employee Benefits	\$1,913,610.52	\$0.00	\$1,913,610.52	\$147,084.99	\$786,394.50	\$1,127,216.02	\$594,201.33	\$533,014.69	27.85%
100.127.3000000.0000.000	Purchased Services	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
100.127.4000000.0000.000	Supplies and Materials	\$96,589.00	\$0.00	\$96,589.00	\$5,165.58	\$65,977.63	\$30,611.37	\$2,611.19	\$28,000.18	28.99%
	FUNCTION: Learning Disabilities - 127	\$6,454,734.01	\$0.00	\$6,454,734.01	\$489,227.60	\$2,732,598.18	\$3,722,135.83	\$2,698,837.00	\$1,023,298.83	15.85%
100.128.1000000.0000.000	Salaries	\$781,906.60	\$0.00	\$781,906.60	\$59,633.28	\$333,459.99	\$448,446.61	\$387,616.37	\$60,830.24	7.78%
100.128.2000000.0000.000	Employee Benefits	\$354,505.60	\$0.00	\$354,505.60	\$26,700.06	\$144,774.28	\$209,731.32	\$108,236.89	\$101,494.43	28.63%
100.128.3000000.0000.000	Purchased Services	\$0.00	\$70,200.00	\$70,200.00	\$9,571.25	\$21,076.25	\$49,123.75	\$49,123.75	\$0.00	0.00%
100.128.4000000.0000.000	Supplies and Materials	\$4,474.00	\$0.00	\$4,474.00	\$65.35	\$2,583.69	\$1,890.31	\$0.00	\$1,890.31	42.25%
	FUNCTION: Emotionally Handicapped - 128	\$1,140,886.20	\$70,200.00	\$1,211,086.20	\$95,969.94	\$501,894.21	\$709,191.99	\$544,977.01	\$164,214.98	13.56%
100.129.1000000.0000.000	Salaries	\$6,000.00	\$0.00	\$6,000.00	\$60,705.15	\$344,974.21	(\$338,974.21)	\$375,769.32	(\$714,743.53)	11912.39%
100.129.2000000.0000.000	Employee Benefits	\$459.00	\$0.00	\$459.00	\$24,023.96	\$128,856.37	(\$128,397.37)	\$99,264.81	(\$227,662.18)	49599.60%

# School District Five of Lexington and Richland

## Board Report Expenditures

Fiscal Year: 2018-2019

From Date: 1/1/2019

To Date: 1/31/2019

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
FUNCTION: Coordinated Early Intervening Services (CEIS) - 129		\$6,459.00	\$0.00	\$6,459.00	\$84,729.11	\$473,830.58	(\$467,371.58)	\$475,034.13	(\$942,405.71)	14590.58%
100.135.1000000.0000.000	Salaries	\$5,600.00	\$0.00	\$5,600.00	\$0.00	\$650.00	\$4,950.00	\$0.00	\$4,950.00	88.39%
100.135.2000000.0000.000	Employee Benefits	\$1,490.00	\$0.00	\$1,490.00	\$0.00	\$54.05	\$1,435.95	\$0.00	\$1,435.95	96.37%
100.135.4000000.0000.000	Supplies and Materials	\$90.00	\$0.00	\$90.00	\$0.00	\$0.00	\$90.00	\$0.00	\$90.00	100.00%
JUNCTION: Preschool Handicapped Speech (3 and 4 year olds) - 135		\$7,180.00	\$0.00	\$7,180.00	\$0.00	\$704.05	\$6,475.95	\$0.00	\$6,475.95	90.19%
100.136.1000000.0000.000	Salaries	\$12,273.96	\$0.00	\$12,273.96	\$1,016.60	\$5,666.30	\$6,607.66	\$6,592.94	\$14.72	0.12%
100.136.2000000.0000.000	Employee Benefits	\$4,893.63	\$0.00	\$4,893.63	\$375.64	\$2,049.70	\$2,843.93	\$1,617.95	\$1,225.98	25.05%
FUNCTION: Preschool Handicapped Itinerant (3 and 4 yr olds) - 136		\$17,167.59	\$0.00	\$17,167.59	\$1,392.24	\$7,716.00	\$9,451.59	\$8,210.89	\$1,240.70	7.23%
100.137.1000000.0000.000	Salaries	\$1,038,632.44	\$0.00	\$1,038,632.44	\$92,466.89	\$518,448.68	\$520,183.76	\$600,505.76	(\$80,322.00)	-7.73%
100.137.2000000.0000.000	Employee Benefits	\$478,102.05	\$0.00	\$478,102.05	\$41,055.72	\$220,437.37	\$257,664.68	\$171,775.37	\$85,889.31	17.96%
100.137.4000000.0000.000	Supplies and Materials	\$540.00	\$0.00	\$540.00	\$0.00	\$498.01	\$41.99	\$0.00	\$41.99	7.78%
JUNCTION: Preschool Handicapped Self Contained (3 & 4 yr old) - 137		\$1,517,274.49	\$0.00	\$1,517,274.49	\$133,522.61	\$739,384.06	\$777,890.43	\$772,281.13	\$5,609.30	0.37%
100.138.1000000.0000.000	Salaries	\$6,549.84	\$0.00	\$6,549.84	\$541.64	\$3,029.02	\$3,520.82	\$3,520.67	\$0.15	0.00%
100.138.2000000.0000.000	Employee Benefits	\$2,863.92	\$0.00	\$2,863.92	\$207.90	\$1,133.43	\$1,730.49	\$873.77	\$856.72	29.91%
JUNCTION: Preschool Handicapped Homebased (3 & 4 yr olds) - 138		\$9,413.76	\$0.00	\$9,413.76	\$749.54	\$4,162.45	\$5,251.31	\$4,394.44	\$856.87	9.10%
100.139.1000000.0000.000	Salaries	\$1,009,851.23	\$0.00	\$1,009,851.23	\$80,221.22	\$467,837.07	\$542,014.16	\$490,966.35	\$51,047.81	5.05%
100.139.2000000.0000.000	Employee Benefits	\$469,239.16	\$0.00	\$469,239.16	\$36,125.96	\$200,826.77	\$268,412.39	\$149,227.92	\$119,184.47	25.40%
100.139.3000000.0000.000	Purchased Services	\$12,613.00	\$15,557.18	\$28,170.18	\$312.40	\$8,957.53	\$19,212.65	\$0.00	\$19,212.65	68.20%
100.139.4000000.0000.000	Supplies and Materials	\$52,498.00	(\$15,557.18)	\$36,940.82	\$871.69	\$18,465.49	\$18,475.33	\$2,390.97	\$16,084.36	43.54%
100.139.6000000.0000.000	Other Objects	\$1,500.00	\$0.00	\$1,500.00	\$125.00	\$774.50	\$725.50	\$0.00	\$725.50	48.37%
FUNCTION: Early Childhood Programs - 139		\$1,545,701.39	\$0.00	\$1,545,701.39	\$117,656.27	\$696,861.36	\$848,840.03	\$642,585.24	\$206,254.79	13.34%
100.141.1000000.0000.000	Salaries	\$1,027,032.60	\$0.00	\$1,027,032.60	\$103,613.74	\$577,383.88	\$449,648.72	\$665,861.00	(\$216,212.28)	-21.05%
100.141.2000000.0000.000	Employee Benefits	\$437,193.73	\$0.00	\$437,193.73	\$44,227.15	\$238,981.42	\$198,212.31	\$179,123.71	\$19,088.60	4.37%
100.141.3000000.0000.000	Purchased Services	\$3,376.00	\$1,300.00	\$4,676.00	\$1,188.00	\$2,350.00	\$2,326.00	\$0.00	\$2,326.00	49.74%
100.141.4000000.0000.000	Supplies and Materials	\$17,100.00	(\$4,375.00)	\$12,725.00	\$42.23	\$5,984.77	\$6,740.23	\$0.00	\$6,740.23	52.97%
FUNCTION: Gifted and Talented Academic - 141		\$1,484,702.33	(\$3,075.00)	\$1,481,627.33	\$149,071.12	\$824,700.07	\$656,927.26	\$844,984.71	(\$188,057.45)	-12.69%
100.143.1000000.0000.000	Salaries	\$366,439.92	\$0.00	\$366,439.92	\$27,243.74	\$152,415.52	\$214,024.40	\$177,084.44	\$36,939.96	10.08%
100.143.2000000.0000.000	Employee Benefits	\$151,319.83	\$0.00	\$151,319.83	\$10,869.87	\$59,211.63	\$92,108.20	\$46,047.57	\$46,060.63	30.44%
FUNCTION: Advanced Placement - 143		\$517,759.75	\$0.00	\$517,759.75	\$38,113.61	\$211,627.15	\$306,132.60	\$223,132.01	\$83,000.59	16.03%
100.144.1000000.0000.000	Salaries	\$51,392.00	\$0.00	\$51,392.00	\$0.00	\$500.00	\$50,892.00	\$0.00	\$50,892.00	99.03%
100.144.2000000.0000.000	Employee Benefits	\$21,922.00	\$0.00	\$21,922.00	\$0.00	\$41.58	\$21,880.42	\$0.00	\$21,880.42	99.81%
100.144.3000000.0000.000	Purchased Services	\$8,300.00	\$0.00	\$8,300.00	\$0.00	\$13,014.25	(\$4,714.25)	\$925.00	(\$5,639.25)	-67.94%

# School District Five of Lexington and Richland

## Board Report Expenditures

Fiscal Year: 2018-2019

From Date: 1/1/2019

To Date: 1/31/2019

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.144.4000000.0000.000	Supplies and Materials	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$3,784.04	\$46,215.96	\$0.00	\$46,215.96	92.43%
100.144.8000000.0000.000	Other Objects	\$0.00	\$0.00	\$0.00	\$0.00	\$11,775.00	(\$11,775.00)	\$0.00	(\$11,775.00)	0.00%
	FUNCTION: International Baccalaureate - 144	\$131,614.00	\$0.00	\$131,614.00	\$0.00	\$29,114.87	\$102,499.13	\$925.00	\$101,574.13	77.18%
100.145.1000000.0000.000	Salaries	\$193,937.00	\$0.00	\$193,937.00	\$12,001.14	\$36,620.84	\$157,316.16	\$19,438.44	\$137,877.72	71.09%
100.145.2000000.0000.000	Employee Benefits	\$53,701.00	\$0.00	\$53,701.00	\$3,841.43	\$11,849.49	\$41,851.51	\$6,167.15	\$35,684.36	66.45%
100.145.3000000.0000.000	Purchased Services	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$1,325.00	\$14,675.00	\$0.00	\$14,675.00	91.72%
	FUNCTION: Homebound - 145	\$263,638.00	\$0.00	\$263,638.00	\$15,842.57	\$49,795.33	\$213,842.67	\$25,605.59	\$188,237.08	71.40%
100.148.1000000.0000.000	Salaries	\$149,855.95	\$0.00	\$149,855.95	\$12,793.68	\$70,582.82	\$79,273.13	\$79,856.45	(\$583.32)	-0.39%
100.148.2000000.0000.000	Employee Benefits	\$58,454.06	\$0.00	\$58,454.06	\$5,030.61	\$27,315.90	\$31,138.16	\$21,844.05	\$9,294.11	15.90%
100.148.3000000.0000.000	Purchased Services	\$3,945.00	\$3,075.00	\$7,020.00	\$0.00	\$1,498.66	\$5,521.34	\$0.00	\$5,521.34	78.65%
100.148.4000000.0000.000	Supplies and Materials	\$5,900.00	\$0.00	\$5,900.00	\$0.00	\$26.97	\$5,873.03	\$0.00	\$5,873.03	99.54%
	FUNCTION: Gifted and Talented Artistic - 148	\$218,155.01	\$3,075.00	\$221,230.01	\$17,824.29	\$99,424.35	\$121,805.66	\$101,700.50	\$20,105.16	9.09%
100.149.1000000.0000.000	Salaries	\$600,546.92	\$0.00	\$600,546.92	\$57,650.96	\$300,015.33	\$300,531.59	\$351,522.25	(\$50,990.66)	-8.49%
100.149.2000000.0000.000	Employee Benefits	\$260,469.54	\$0.00	\$260,469.54	\$22,909.39	\$122,696.69	\$137,772.85	\$102,077.00	\$35,695.85	13.70%
100.149.3000000.0000.000	Purchased Services	\$2,054,331.00	\$0.00	\$2,054,331.00	\$219,264.02	\$1,060,050.85	\$994,280.15	\$0.00	\$994,280.15	48.40%
	FUNCTION: Other Special Programs - 149	\$2,915,347.46	\$0.00	\$2,915,347.46	\$299,824.37	\$1,482,762.87	\$1,432,584.59	\$453,599.25	\$978,985.34	33.58%
100.161.1000000.0000.000	Salaries	\$846,722.35	\$0.00	\$846,722.35	\$69,166.17	\$405,272.88	\$441,449.47	\$448,385.83	(\$6,936.36)	-0.82%
100.161.2000000.0000.000	Employee Benefits	\$420,845.06	\$0.00	\$420,845.06	\$34,793.75	\$190,810.24	\$230,034.82	\$141,430.10	\$88,604.72	21.05%
100.161.4000000.0000.000	Supplies and Materials	\$24,402.00	\$0.00	\$24,402.00	\$469.64	\$12,388.29	\$12,013.71	\$1,514.51	\$10,499.20	43.03%
	FUNCTION: Other Exceptional Programs - 161	\$1,291,969.41	\$0.00	\$1,291,969.41	\$104,429.56	\$608,471.41	\$683,498.00	\$591,330.44	\$92,167.56	7.13%
100.172.1000000.0000.000	Salaries	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$3,240.00	\$36,760.00	\$0.00	\$36,760.00	91.90%
100.172.2000000.0000.000	Employee Benefits	\$11,552.00	\$0.00	\$11,552.00	\$0.00	\$937.14	\$10,614.86	\$0.00	\$10,614.86	91.89%
	FUNCTION: Elementary Summer School - 172	\$51,552.00	\$0.00	\$51,552.00	\$0.00	\$4,177.14	\$47,374.86	\$0.00	\$47,374.86	91.90%
100.173.1000000.0000.000	Salaries	\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$28,995.00	\$36,005.00	\$0.00	\$36,005.00	55.39%
100.173.2000000.0000.000	Employee Benefits	\$17,999.00	\$0.00	\$17,999.00	\$0.00	\$8,386.92	\$9,612.08	\$0.00	\$9,612.08	53.40%
	FUNCTION: High School Summer School - 173	\$82,999.00	\$0.00	\$82,999.00	\$0.00	\$37,381.92	\$45,617.08	\$0.00	\$45,617.08	54.96%
100.181.1000000.0000.000	Salaries	\$112,012.52	\$0.00	\$112,012.52	\$9,209.38	\$64,965.66	\$47,046.86	\$46,046.85	\$1,000.01	0.89%
100.181.2000000.0000.000	Employee Benefits	\$37,082.85	\$0.00	\$37,082.85	\$3,064.76	\$21,341.85	\$15,741.00	\$13,707.96	\$2,033.04	5.48%
100.181.3000000.0000.000	Purchased Services	\$4,547.00	(\$691.00)	\$3,856.00	\$162.50	\$387.50	\$3,468.50	\$0.00	\$3,468.50	89.95%
100.181.4000000.0000.000	Supplies and Materials	\$800.00	\$0.00	\$800.00	\$0.00	\$86.34	\$713.66	\$0.00	\$713.66	89.21%
100.181.6000000.0000.000	Other Objects	\$0.00	\$691.00	\$691.00	\$0.00	\$691.00	\$0.00	\$0.00	\$0.00	0.00%
	FUNCTION: Adult Basic Education Programs - 181	\$154,442.37	\$0.00	\$154,442.37	\$12,436.64	\$87,472.35	\$66,970.02	\$59,754.81	\$7,215.21	4.67%

# School District Five of Lexington and Richland

## Board Report Expenditures

Fiscal Year: 2018-2019

From Date: 1/1/2019

To Date: 1/31/2019

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.182.1000000.0000.000	Salaries	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	0.00%
100.182.2000000.0000.000	Employee Benefits	\$77.00	\$0.00	\$77.00	\$0.00	\$83.16	(\$6.16)	\$0.00	(\$6.16)	-8.00%
100.182.3000000.0000.000	Purchased Services	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
100.182.4000000.0000.000	Supplies and Materials	\$5,130.00	\$0.00	\$5,130.00	\$144.90	\$1,565.91	\$3,564.09	\$0.00	\$3,564.09	69.48%
FUNCTION: Adult Secondary Education Programs - 182		\$6,707.00	\$0.00	\$6,707.00	\$144.90	\$2,649.07	\$4,057.93	\$0.00	\$4,057.93	60.50%
100.188.1000000.0000.000	Salaries	\$37,627.90	\$0.00	\$37,627.90	\$3,010.00	\$19,560.00	\$18,067.90	\$18,060.00	\$7.90	0.02%
100.188.2000000.0000.000	Employee Benefits	\$22,752.64	\$0.00	\$22,752.64	\$1,853.10	\$10,933.56	\$11,819.08	\$8,132.43	\$3,686.65	16.20%
100.188.4000000.0000.000	Supplies and Materials	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
FUNCTION: Parenting/Family Literacy - 188		\$60,630.54	\$0.00	\$60,630.54	\$4,863.10	\$30,493.56	\$30,136.98	\$26,192.43	\$3,944.55	6.51%
100.190.1000000.0000.000	Salaries	\$625,880.75	\$0.00	\$625,880.75	\$51,486.06	\$294,384.03	\$331,496.72	\$328,078.09	\$3,418.63	0.55%
100.190.2000000.0000.000	Employee Benefits	\$179,637.32	\$0.00	\$179,637.32	\$14,827.95	\$84,382.33	\$95,254.99	\$63,086.77	\$32,168.22	17.91%
100.190.6000000.0000.000	Other Objects	\$20,800.00	\$0.00	\$20,800.00	\$1,451.05	\$8,781.55	\$12,018.45	\$4,210.78	\$7,807.67	37.54%
FUNCTION: Instructional Pupil Activity - 190		\$826,318.07	\$0.00	\$826,318.07	\$67,765.06	\$387,547.91	\$438,770.16	\$395,375.64	\$43,394.52	5.25%
100.211.1000000.0000.000	Salaries	\$1,024,049.10	\$0.00	\$1,024,049.10	\$78,514.96	\$467,355.10	\$556,694.00	\$462,750.42	\$93,943.58	9.17%
100.211.2000000.0000.000	Employee Benefits	\$495,578.26	\$0.00	\$495,578.26	\$39,151.59	\$215,348.89	\$280,229.37	\$158,148.29	\$122,081.08	24.63%
100.211.3000000.0000.000	Purchased Services	\$81,000.00	\$0.00	\$81,000.00	\$6,392.68	\$24,326.22	\$56,673.78	\$20,000.00	\$36,673.78	45.28%
100.211.4000000.0000.000	Supplies and Materials	\$4,000.00	\$0.00	\$4,000.00	(\$54.84)	\$495.55	\$3,504.45	\$504.45	\$3,000.00	75.00%
FUNCTION: Attendance and Social Work Services - 211		\$1,604,627.36	\$0.00	\$1,604,627.36	\$124,004.39	\$707,525.76	\$897,101.60	\$641,403.16	\$255,698.44	15.94%
100.212.1000000.0000.000	Salaries	\$3,339,539.01	\$0.00	\$3,339,539.01	\$264,618.29	\$1,619,450.48	\$1,720,088.53	\$1,599,641.43	\$120,447.10	3.61%
100.212.2000000.0000.000	Employee Benefits	\$1,371,062.50	\$0.00	\$1,371,062.50	\$111,618.21	\$658,727.76	\$712,334.74	\$487,931.08	\$224,403.66	16.37%
100.212.3000000.0000.000	Purchased Services	\$2,088.00	\$1,355.00	\$3,443.00	\$0.00	\$1,320.10	\$2,122.90	\$0.00	\$2,122.90	61.66%
100.212.4000000.0000.000	Supplies and Materials	\$33,914.00	(\$1,355.00)	\$32,559.00	\$1,181.14	\$11,939.63	\$20,619.37	\$367.09	\$20,252.28	62.20%
FUNCTION: Guidance Services - 212		\$4,746,603.51	\$0.00	\$4,746,603.51	\$377,417.64	\$2,291,437.97	\$2,455,165.54	\$2,087,939.60	\$367,225.94	7.74%
100.213.1000000.0000.000	Salaries	\$1,837,012.56	\$0.00	\$1,837,012.56	\$150,223.76	\$848,403.28	\$988,609.28	\$967,028.53	\$21,580.75	1.17%
100.213.2000000.0000.000	Employee Benefits	\$766,342.24	\$0.00	\$766,342.24	\$63,155.54	\$341,798.40	\$424,543.84	\$255,810.18	\$168,733.66	22.02%
100.213.3000000.0000.000	Purchased Services	\$1,600.00	\$31,717.50	\$33,317.50	\$9,667.50	\$18,139.68	\$15,177.82	\$14,763.75	\$414.07	1.24%
100.213.4000000.0000.000	Supplies and Materials	\$33,414.00	\$470.00	\$33,884.00	\$2,912.20	\$15,902.18	\$17,981.82	\$0.00	\$17,981.82	53.07%
100.213.6000000.0000.000	Other Objects	\$445.00	\$0.00	\$445.00	\$0.00	\$0.00	\$445.00	\$0.00	\$445.00	100.00%
FUNCTION: Health Services - 213		\$2,638,813.80	\$32,187.50	\$2,671,001.30	\$225,959.00	\$1,224,243.54	\$1,446,757.76	\$1,237,602.46	\$209,155.30	7.83%
100.214.1000000.0000.000	Salaries	\$1,182,766.20	\$0.00	\$1,182,766.20	\$93,506.84	\$571,041.04	\$611,725.16	\$553,173.63	\$58,551.53	4.95%
100.214.2000000.0000.000	Employee Benefits	\$442,068.20	\$0.00	\$442,068.20	\$36,448.74	\$216,476.85	\$225,591.35	\$149,400.53	\$76,190.82	17.24%
100.214.3000000.0000.000	Purchased Services	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$1,748.24	\$4,251.76	\$0.00	\$4,251.76	70.86%

# School District Five of Lexington and Richland

## Board Report Expenditures

Fiscal Year: 2018-2019

From Date: 1/1/2019

To Date: 1/31/2019

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.214.4000000.0000.000	Supplies and Materials	\$5,850.00	\$0.00	\$5,850.00	\$0.00	\$5,807.66	\$42.34	\$0.00	\$42.34	0.72%
	FUNCTION: Psychological Services - 214	\$1,636,684.40	\$0.00	\$1,636,684.40	\$129,955.58	\$795,073.79	\$841,610.61	\$702,574.16	\$139,036.45	8.50%
100.217.1000000.0000.000	Salaries	\$160,862.02	\$0.00	\$160,862.02	\$6,735.00	\$51,895.00	\$108,967.02	\$33,675.03	\$75,291.99	46.81%
100.217.2000000.0000.000	Employee Benefits	\$66,613.35	\$0.00	\$66,613.35	\$2,735.14	\$19,244.09	\$47,369.26	\$12,146.19	\$35,223.07	52.68%
100.217.4000000.0000.000	Supplies and Materials	\$1,260.00	\$0.00	\$1,260.00	\$98.85	\$580.20	\$679.80	\$0.00	\$679.80	53.95%
	FUNCTION: Career Specialist Services - 217	\$228,735.37	\$0.00	\$228,735.37	\$9,568.99	\$71,719.29	\$157,016.08	\$45,821.22	\$111,194.86	48.61%
100.221.1000000.0000.000	Salaries	\$1,948,791.53	(\$41,500.00)	\$1,907,291.53	\$133,661.47	\$954,805.30	\$952,486.23	\$741,800.62	\$210,685.61	11.05%
100.221.2000000.0000.000	Employee Benefits	\$712,961.99	\$0.00	\$712,961.99	\$49,858.05	\$347,278.13	\$365,683.86	\$218,138.24	\$147,545.62	20.69%
100.221.3000000.0000.000	Purchased Services	\$501,370.00	\$57,833.00	\$559,203.00	\$13,575.79	\$569,314.67	(\$10,111.67)	\$76,600.00	(\$86,711.67)	-15.51%
100.221.4000000.0000.000	Supplies and Materials	\$142,440.00	\$0.00	\$142,440.00	\$1,261.37	\$16,341.50	\$126,098.50	\$0.00	\$126,098.50	88.53%
100.221.6000000.0000.000	Other Objects	\$2,400.00	\$1,452.00	\$3,852.00	\$0.00	\$3,066.00	\$786.00	\$0.00	\$786.00	20.40%
	FUNCTION: Improvement of Instruction Curriculum Development - 221	\$3,307,963.52	\$17,785.00	\$3,325,748.52	\$198,356.68	\$1,890,805.60	\$1,434,942.92	\$1,036,538.86	\$398,404.06	11.98%
100.222.1000000.0000.000	Salaries	\$1,943,136.72	\$0.00	\$1,943,136.72	\$143,462.48	\$806,419.85	\$1,136,716.87	\$936,404.13	\$200,312.74	10.31%
100.222.2000000.0000.000	Employee Benefits	\$907,105.01	\$0.00	\$907,105.01	\$67,062.19	\$362,483.11	\$544,621.90	\$284,748.29	\$259,873.61	28.65%
100.222.3000000.0000.000	Purchased Services	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$130.00	\$1,370.00	\$0.00	\$1,370.00	91.33%
100.222.4000000.0000.000	Supplies and Materials	\$334,146.00	\$0.00	\$334,146.00	\$28,422.83	\$181,758.77	\$152,387.23	\$29,567.42	\$122,819.81	36.76%
100.222.6000000.0000.000	Other Objects	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00	(\$175.00)	\$0.00	(\$175.00)	0.00%
	FUNCTION: Library and Media Services - 222	\$3,185,887.73	\$0.00	\$3,185,887.73	\$238,947.50	\$1,350,966.73	\$1,834,921.00	\$1,250,719.84	\$584,201.16	18.34%
100.223.1000000.0000.000	Salaries	\$883,448.67	\$0.00	\$883,448.67	\$73,549.39	\$497,468.19	\$385,980.48	\$379,707.43	\$6,273.05	0.71%
100.223.2000000.0000.000	Employee Benefits	\$337,233.33	\$0.00	\$337,233.33	\$26,878.84	\$209,956.77	\$127,276.56	\$111,461.88	\$15,814.68	4.69%
100.223.3000000.0000.000	Purchased Services	\$13,500.00	(\$351.00)	\$13,149.00	\$0.00	\$0.00	\$13,149.00	\$0.00	\$13,149.00	100.00%
100.223.4000000.0000.000	Supplies and Materials	\$540.00	\$0.00	\$540.00	\$0.00	\$0.00	\$540.00	\$0.00	\$540.00	100.00%
100.223.6000000.0000.000	Other Objects	\$0.00	\$351.00	\$351.00	\$0.00	\$351.00	\$0.00	\$0.00	\$0.00	0.00%
	FUNCTION: Supervision of Special Programs - 223	\$1,234,722.00	\$0.00	\$1,234,722.00	\$100,428.23	\$707,775.96	\$526,946.04	\$491,169.31	\$35,776.73	2.90%
100.224.1000000.0000.000	Salaries	\$1,957.00	\$0.00	\$1,957.00	\$0.00	\$0.00	\$1,957.00	\$0.00	\$1,957.00	100.00%
100.224.2000000.0000.000	Employee Benefits	\$542.00	\$0.00	\$542.00	\$0.00	\$0.00	\$542.00	\$0.00	\$542.00	100.00%
100.224.3000000.0000.000	Purchased Services	\$76,033.00	\$3,500.00	\$79,533.00	\$5,499.36	\$35,666.86	\$43,866.14	\$4,727.14	\$39,139.00	49.21%
100.224.4000000.0000.000	Supplies and Materials	\$9,022.00	\$1,000.00	\$10,022.00	\$211.47	\$3,257.57	\$6,764.43	\$211.47	\$6,552.96	65.39%
	FUNCTION: Improvement of Instruction Inservice & Staff Train - 224	\$87,554.00	\$4,500.00	\$92,054.00	\$5,710.83	\$38,924.43	\$53,129.57	\$4,938.61	\$48,190.96	52.35%
100.231.1000000.0000.000	Salaries	\$68,713.75	\$0.00	\$68,713.75	\$4,805.76	\$37,645.12	\$31,068.63	\$24,028.76	\$7,039.87	10.25%
100.231.2000000.0000.000	Employee Benefits	\$19,844.53	\$0.00	\$19,844.53	\$1,390.02	\$10,888.54	\$8,955.99	\$5,444.28	\$3,511.71	17.70%
100.231.3000000.0000.000	Purchased Services	\$342,151.00	\$0.00	\$342,151.00	\$33,132.18	\$284,615.91	\$57,535.09	\$34,688.00	\$22,847.09	6.68%



# School District Five of Lexington and Richland

## Board Report Expenditures

Fiscal Year: 2018-2019

From Date: 1/1/2019

To Date: 1/31/2019

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.231.6000000.0000.000	Other Objects	\$376,335.00	\$0.00	\$376,335.00	\$0.00	\$386,429.00	(\$10,094.00)	\$1.00	(\$10,095.00)	-2.68%
	FUNCTION: Board of Education - 231	\$807,044.28	\$0.00	\$807,044.28	\$39,327.96	\$719,578.57	\$87,465.71	\$64,162.04	\$23,303.67	2.89%
100.232.1000000.0000.000	Salaries	\$267,970.23	\$0.00	\$267,970.23	\$28,263.72	\$207,721.13	\$60,249.10	\$141,318.67	(\$81,069.57)	-30.25%
100.232.2000000.0000.000	Employee Benefits	\$91,976.68	\$0.00	\$91,976.68	\$10,139.66	\$68,058.21	\$23,918.47	\$36,962.12	(\$13,043.65)	-14.18%
100.232.3000000.0000.000	Purchased Services	\$43,419.00	\$0.00	\$43,419.00	\$1,254.94	\$7,512.70	\$35,906.30	\$621.94	\$35,284.36	81.26%
100.232.4000000.0000.000	Supplies and Materials	\$6,723.00	\$0.00	\$6,723.00	\$121.42	\$5,509.27	\$1,213.73	\$0.00	\$1,213.73	18.05%
100.232.6000000.0000.000	Other Objects	\$7,100.00	\$0.00	\$7,100.00	\$0.00	\$2,278.00	\$4,822.00	\$0.00	\$4,822.00	67.92%
	FUNCTION: Office of Superintendent - 232	\$417,188.91	\$0.00	\$417,188.91	\$39,779.74	\$291,079.31	\$126,109.60	\$178,902.73	(\$52,793.13)	-12.65%
100.233.1000000.0000.000	Salaries	\$10,596,219.77	\$0.00	\$10,596,219.77	\$866,144.06	\$5,797,681.15	\$4,798,538.62	\$4,658,761.17	\$139,777.45	1.32%
100.233.2000000.0000.000	Employee Benefits	\$4,311,682.58	\$0.00	\$4,311,682.58	\$351,321.74	\$2,281,465.16	\$2,030,217.42	\$1,505,579.17	\$524,638.25	12.17%
100.233.3000000.0000.000	Purchased Services	\$186,005.00	(\$2,184.17)	\$183,820.83	\$4,085.04	\$51,409.17	\$132,411.66	\$4,993.10	\$127,418.56	69.32%
100.233.4000000.0000.000	Supplies and Materials	\$266,610.00	(\$13,114.83)	\$253,495.17	\$25,481.92	\$163,544.29	\$89,950.88	\$15,296.62	\$74,654.26	29.45%
100.233.6000000.0000.000	Other Objects	\$16,069.00	\$22,204.00	\$38,273.00	\$0.00	\$35,935.82	\$2,337.18	\$0.00	\$2,337.18	6.11%
	FUNCTION: School Administration - 233	\$15,376,586.35	\$6,905.00	\$15,383,491.35	\$1,247,032.76	\$8,330,035.59	\$7,053,455.76	\$6,184,630.06	\$868,825.70	5.65%
100.251.1000000.0000.000	Salaries	\$0.00	\$0.00	\$0.00	\$3,426.40	\$23,361.86	(\$23,361.86)	\$18,776.01	(\$42,137.87)	0.00%
100.251.2000000.0000.000	Employee Benefits	\$0.00	\$0.00	\$0.00	\$1,776.54	\$9,937.12	(\$9,937.12)	\$3,913.26	(\$13,850.38)	0.00%
100.251.3000000.0000.000	Purchased Services	\$359,000.00	\$0.00	\$359,000.00	\$830.74	\$78,955.77	\$280,044.23	\$161,289.94	\$118,754.29	33.08%
	FUNCTION: Student Transportation (Federal/District Mandated) - 251	\$359,000.00	\$0.00	\$359,000.00	\$6,033.68	\$112,254.75	\$246,745.25	\$183,979.21	\$62,766.04	17.48%
100.252.1000000.0000.000	Salaries	\$888,120.36	\$0.00	\$888,120.36	\$70,335.94	\$505,693.02	\$382,427.34	\$345,087.98	\$37,339.36	4.20%
100.252.2000000.0000.000	Employee Benefits	\$363,621.89	\$0.00	\$363,621.89	\$28,990.96	\$200,814.54	\$162,807.35	\$123,818.73	\$38,988.62	10.72%
100.252.3000000.0000.000	Purchased Services	\$202,691.00	\$0.00	\$202,691.00	\$8,491.81	\$56,326.85	\$146,364.15	\$5,478.71	\$140,885.44	69.51%
100.252.4000000.0000.000	Supplies and Materials	\$53,955.00	\$0.00	\$53,955.00	\$1,416.37	\$4,503.34	\$49,451.66	\$2,054.11	\$47,397.55	87.85%
100.252.6000000.0000.000	Other Objects	\$3,600.00	\$0.00	\$3,600.00	\$1,160.00	\$3,188.50	\$411.50	\$1,160.00	(\$748.50)	-20.79%
	FUNCTION: Fiscal Services - 252	\$1,511,988.25	\$0.00	\$1,511,988.25	\$110,395.08	\$770,526.25	\$741,462.00	\$477,599.53	\$263,862.47	17.45%
100.254.1000000.0000.000	Salaries	\$6,789,023.12	\$0.00	\$6,789,023.12	\$529,108.37	\$3,778,496.58	\$3,010,526.54	\$2,619,061.06	\$391,465.48	5.77%
100.254.2000000.0000.000	Employee Benefits	\$3,263,754.80	\$0.00	\$3,263,754.80	\$257,671.81	\$1,764,716.42	\$1,499,038.38	\$1,039,905.28	\$459,133.10	14.07%
100.254.3000000.0000.000	Purchased Services	\$4,662,551.00	\$0.00	\$4,662,551.00	\$372,225.25	\$3,031,191.68	\$1,631,359.32	\$816,626.03	\$814,733.29	17.47%
100.254.4000000.0000.000	Supplies and Materials	\$5,539,156.00	(\$6,000.00)	\$5,533,156.00	\$648,785.38	\$2,654,270.95	\$2,878,885.05	\$171,361.13	\$2,707,523.92	48.93%
100.254.5000000.0000.000	Capital Outlay	\$0.00	\$13,545.00	\$13,545.00	\$7,545.00	\$13,094.84	\$450.16	\$0.00	\$450.16	3.32%
100.254.6000000.0000.000	Other Objects	\$3,556.00	\$0.00	\$3,556.00	\$0.00	\$106.00	\$3,450.00	\$0.00	\$3,450.00	97.02%
	FUNCTION: Operation and Maintenance of Plant - 254	\$20,258,040.92	\$7,545.00	\$20,265,585.92	\$1,815,335.81	\$11,241,876.47	\$9,023,709.45	\$4,646,953.50	\$4,376,755.95	21.60%
100.255.1000000.0000.000	Salaries	\$3,656,206.81	\$0.00	\$3,656,206.81	\$282,523.09	\$1,767,476.87	\$1,888,729.94	\$1,588,963.74	\$299,766.20	8.20%

# School District Five of Lexington and Richland

## Board Report Expenditures

Fiscal Year: 2018-2019

From Date: 1/1/2019

To Date: 1/31/2019

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.255.2000000.0000.000	Employee Benefits	\$1,661,104.65	\$0.00	\$1,661,104.65	\$127,130.79	\$732,725.37	\$928,379.28	\$444,687.79	\$483,691.49	29.12%
100.255.3000000.0000.000	Purchased Services	\$172,130.00	\$0.00	\$172,130.00	\$9,250.56	\$46,993.60	\$125,136.40	\$57,008.27	\$68,128.13	39.58%
100.255.4000000.0000.000	Supplies and Materials	\$56,500.00	\$0.00	\$56,500.00	\$5,345.78	\$25,510.39	\$30,989.61	\$14,814.46	\$16,175.15	28.63%
100.255.6000000.0000.000	Other Objects	\$1,000.00	\$0.00	\$1,000.00	\$23.90	\$670.30	\$329.70	\$0.00	\$329.70	32.97%
FUNCTION: Student Transportation (State Mandated) - 255		\$5,546,941.46	\$0.00	\$5,546,941.46	\$424,274.12	\$2,573,376.53	\$2,973,564.93	\$2,105,474.26	\$868,090.67	15.65%
100.256.1000000.0000.000	Salaries	\$85,000.00	\$0.00	\$85,000.00	\$0.00	\$65,500.00	\$19,500.00	\$0.00	\$19,500.00	22.94%
100.256.2000000.0000.000	Employee Benefits	\$6,503.00	\$0.00	\$6,503.00	\$0.00	\$6,754.88	(\$251.88)	\$0.00	(\$251.88)	-3.87%
FUNCTION: Food Services - 256		\$91,503.00	\$0.00	\$91,503.00	\$0.00	\$72,254.88	\$19,248.12	\$0.00	\$19,248.12	21.04%
100.257.1000000.0000.000	Salaries	\$245,374.82	\$0.00	\$245,374.82	\$16,912.80	\$132,876.23	\$112,498.59	\$84,563.92	\$27,934.67	11.38%
100.257.2000000.0000.000	Employee Benefits	\$107,278.44	\$0.00	\$107,278.44	\$6,866.20	\$53,828.07	\$53,450.37	\$28,896.28	\$24,554.09	22.89%
100.257.3000000.0000.000	Purchased Services	\$734,184.00	\$0.00	\$734,184.00	\$48,911.65	\$362,579.99	\$371,604.01	\$19,297.19	\$352,306.82	47.99%
100.257.4000000.0000.000	Supplies and Materials	\$52,639.00	(\$9,666.00)	\$42,973.00	\$2,527.15	\$14,186.76	\$28,786.24	\$1,028.46	\$27,757.78	64.59%
100.257.5000000.0000.000	Capital Outlay	\$0.00	\$9,666.00	\$9,666.00	\$0.00	\$0.00	\$9,666.00	\$9,666.00	\$0.00	0.00%
FUNCTION: Internal Services - 257		\$1,139,476.26	\$0.00	\$1,139,476.26	\$75,217.80	\$563,471.05	\$576,005.21	\$143,451.85	\$432,553.36	37.96%
100.258.1000000.0000.000	Salaries	\$183,774.79	\$0.00	\$183,774.79	\$14,437.44	\$100,409.68	\$83,365.11	\$72,187.20	\$11,177.91	6.08%
100.258.2000000.0000.000	Employee Benefits	\$71,854.08	\$0.00	\$71,854.08	\$4,177.75	\$34,112.80	\$37,741.28	\$19,444.99	\$18,296.29	25.46%
100.258.3000000.0000.000	Purchased Services	\$1,754,262.00	(\$93,922.30)	\$1,660,339.70	\$246,454.05	\$1,132,942.42	\$527,397.28	\$753,104.12	(\$225,706.84)	-13.59%
100.258.4000000.0000.000	Supplies and Materials	\$5,000.00	\$11,000.00	\$16,000.00	\$10,692.00	\$12,893.33	\$3,106.67	\$0.00	\$3,106.67	19.42%
100.258.5000000.0000.000	Capital Outlay	\$0.00	\$6,922.30	\$6,922.30	\$6,734.50	\$6,734.50	\$187.80	\$406.56	(\$218.76)	-3.16%
100.258.6000000.0000.000	Other Objects	\$410.00	\$0.00	\$410.00	\$0.00	\$0.00	\$410.00	\$0.00	\$410.00	100.00%
FUNCTION: Security - 258		\$2,015,300.87	(\$76,000.00)	\$1,939,300.87	\$282,495.74	\$1,287,092.73	\$652,208.14	\$845,142.87	(\$192,934.73)	-9.95%
100.261.1000000.0000.000	Salaries	\$500.00	(\$500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUNCTION: Head of Component Unit - 261		\$500.00	(\$500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
100.262.1000000.0000.000	Salaries	\$695,229.02	\$0.00	\$695,229.02	\$57,822.07	\$409,926.16	\$285,302.86	\$283,205.45	\$2,097.41	0.30%
100.262.2000000.0000.000	Employee Benefits	\$260,583.75	\$0.00	\$260,583.75	\$21,882.82	\$148,856.20	\$111,727.55	\$93,761.63	\$17,965.92	6.89%
FUNCTION: Planning - 262		\$955,812.77	\$0.00	\$955,812.77	\$79,704.89	\$558,782.36	\$397,030.41	\$376,967.08	\$20,063.33	2.10%
100.263.1000000.0000.000	Salaries	\$356,503.51	\$0.00	\$356,503.51	\$30,430.80	\$202,103.19	\$154,400.32	\$154,099.73	\$300.59	0.08%
100.263.2000000.0000.000	Employee Benefits	\$154,408.05	\$0.00	\$154,408.05	\$13,004.12	\$79,685.44	\$74,722.61	\$51,727.65	\$22,994.96	14.89%
100.263.3000000.0000.000	Purchased Services	\$101,000.00	\$0.00	\$101,000.00	\$713.93	\$88,362.84	\$12,637.16	\$227.73	\$12,409.43	12.29%
100.263.4000000.0000.000	Supplies and Materials	\$30,000.00	\$0.00	\$30,000.00	\$1,305.06	\$20,597.36	\$9,402.64	\$3,234.42	\$6,168.22	20.56%
100.263.6000000.0000.000	Other Objects	\$12,000.00	\$0.00	\$12,000.00	\$282.03	\$8,599.79	\$3,400.21	\$7.03	\$3,393.18	28.28%
FUNCTION: Information Services - 263		\$653,911.56	\$0.00	\$653,911.56	\$45,735.94	\$399,348.62	\$254,562.94	\$209,296.56	\$45,266.38	6.92%

# School District Five of Lexington and Richland

## Board Report Expenditures

Fiscal Year: 2018-2019

From Date: 1/1/2019

To Date: 1/31/2019

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.264.1000000.0000.000	Salaries	\$801,056.45	\$0.00	\$801,056.45	\$67,846.44	\$479,158.27	\$321,898.18	\$334,405.22	(\$12,507.04)	-1.56%
100.264.2000000.0000.000	Employee Benefits	\$304,072.10	\$0.00	\$304,072.10	\$25,388.33	\$178,156.94	\$125,915.16	\$106,555.10	\$19,360.06	6.37%
100.264.3000000.0000.000	Purchased Services	\$28,744.00	\$0.00	\$28,744.00	\$2,174.37	\$11,269.26	\$17,474.74	\$10,962.67	\$6,512.07	22.66%
100.264.4000000.0000.000	Supplies and Materials	\$19,527.00	\$11,000.00	\$30,527.00	\$12,167.82	\$18,431.38	\$12,095.62	\$11,959.00	\$136.62	0.45%
100.264.6000000.0000.000	Other Objects	\$0.00	\$0.00	\$0.00	\$0.00	\$702.00	(\$702.00)	\$0.00	(\$702.00)	0.00%
	FUNCTION: Staff Services - 264	\$1,153,399.55	\$11,000.00	\$1,164,399.55	\$107,576.96	\$687,717.85	\$476,681.70	\$463,881.99	\$12,799.71	1.10%
100.266.1000000.0000.000	Salaries	\$1,701,400.02	\$0.00	\$1,701,400.02	\$134,470.90	\$935,980.77	\$765,419.25	\$659,207.94	\$106,211.31	6.24%
100.266.2000000.0000.000	Employee Benefits	\$657,835.38	\$0.00	\$657,835.38	\$52,553.22	\$357,706.18	\$300,129.20	\$220,386.95	\$79,742.25	12.12%
100.266.3000000.0000.000	Purchased Services	\$886,647.00	(\$85,175.50)	\$801,471.50	\$2,438.23	\$512,462.79	\$289,008.71	\$26,846.60	\$262,162.11	32.71%
100.266.4000000.0000.000	Supplies and Materials	\$10,520.00	\$150,000.00	\$160,520.00	\$82.95	\$30,345.25	\$130,174.75	\$119,122.72	\$11,052.03	6.89%
100.266.6000000.0000.000	Other Objects	\$0.00	\$175.50	\$175.50	\$0.00	\$175.50	\$0.00	\$0.00	\$0.00	0.00%
	FUNCTION: Technology and Data Processing Services - 266	\$3,256,402.40	\$65,000.00	\$3,321,402.40	\$189,545.30	\$1,836,670.49	\$1,484,731.91	\$1,025,564.21	\$459,167.70	13.82%
100.271.1000000.0000.000	Salaries	\$1,489,052.87	\$0.00	\$1,489,052.87	\$109,236.19	\$776,396.10	\$712,656.77	\$671,176.19	\$41,480.58	2.79%
100.271.2000000.0000.000	Employee Benefits	\$448,615.09	\$0.00	\$448,615.09	\$34,962.93	\$237,010.16	\$211,604.93	\$149,494.50	\$62,110.43	13.84%
100.271.3000000.0000.000	Purchased Services	\$22,424.00	\$99,700.00	\$122,124.00	\$4,355.00	\$109,506.21	\$12,617.79	\$6,469.50	\$6,148.29	5.03%
100.271.6000000.0000.000	Other Objects	\$581,928.00	(\$99,700.00)	\$482,228.00	\$0.00	\$315,000.00	\$167,228.00	\$0.00	\$167,228.00	34.68%
	FUNCTION: Pupil Service Activities - 271	\$2,542,019.96	\$0.00	\$2,542,019.96	\$148,554.12	\$1,437,912.47	\$1,104,107.49	\$827,140.19	\$276,967.30	10.90%
100.390.3000000.0000.000	Purchased Services	\$15,000.00	\$0.00	\$15,000.00	\$1,764.00	\$8,688.00	\$6,312.00	\$6,312.00	\$0.00	0.00%
100.390.4000000.0000.000	Supplies and Materials	\$5,850.00	\$0.00	\$5,850.00	\$0.00	\$0.00	\$5,850.00	\$0.00	\$5,850.00	100.00%
	FUNCTION: Other Community Services - 390	\$20,850.00	\$0.00	\$20,850.00	\$1,764.00	\$8,688.00	\$12,162.00	\$6,312.00	\$5,850.00	28.06%
100.412.7000000.0000.000	Transfers	\$20,000.00	\$0.00	\$20,000.00	\$98.42	\$15,182.90	\$4,817.10	\$0.00	\$4,817.10	24.09%
	FUNCTION: Payments to Other Governmental Units - 412	\$20,000.00	\$0.00	\$20,000.00	\$98.42	\$15,182.90	\$4,817.10	\$0.00	\$4,817.10	24.09%
100.425.7000000.0000.000	Transfers	\$267,897.00	\$0.00	\$267,897.00	\$0.00	\$0.00	\$267,897.00	\$0.00	\$267,897.00	100.00%
	FUNCTION: Transfer to Food Service Fund - 425	\$267,897.00	\$0.00	\$267,897.00	\$0.00	\$0.00	\$267,897.00	\$0.00	\$267,897.00	100.00%
<b>Grand Total:</b>		<b>\$188,721,570.00</b>	<b>\$0.00</b>	<b>\$188,721,570.00</b>	<b>\$15,067,327.73</b>	<b>\$90,672,688.12</b>	<b>\$98,048,881.88</b>	<b>\$75,095,283.90</b>	<b>\$22,953,597.98</b>	<b>12.16%</b>

End of Report



**MEMORANDUM**

TO: Members of the Board of Trustees  
Christina S. Melton, Ed.D., Superintendent

FROM: Dr. Michael R. Harris  
Chief Planning and Administrative Officer

DATE: March 5, 2019

RE: March 18, 2019 Board Meeting, Second and Final Reading.  
New Board Policy KLGA "School Resource Officers"

Recommendation:

The administration recommends that Policy KLGA "School Resource Officers" proceed for Board approval.

Attachments: New Policy KLGA "School Resource Officers"

## SCHOOL RESOURCE OFFICERS

Code **KLGA**

In order to provide a safe learning environment for all students, the board supports the use of School Resource Officers to expand school safety efforts and to conduct community policing services in and around the schools.

### Definition

A School Resource Officer is a sworn law enforcement officer who has completed the state-approved basic course of instruction and is assigned to the school district to act as a law enforcement officer.

### Jurisdiction

School administrators and staff will have the primary responsibility for maintaining proper order in schools and for disciplining students for violations of board policies and school rules. A School Resource Officer is not a school disciplinarian and will not be requested or permitted to intervene in school discipline matters unless authorized by the district code of conduct. The administrator or other school officials may refer Level II misconduct to the School Resource Officer or other local law enforcement authorities only when the conduct rises to a level of criminality, the conduct presents an immediate safety risk, or the conduct is the third or subsequent act which rises to a level of criminality in that school year.

Upon observation or notification and verification of a criminal offense by district or building-level administration, the administrator will immediately contact the School Resource Officer, or local law enforcement authorities if the School Resource Officer is unavailable or circumstances warrant otherwise. When a referral to law enforcement is required, the School Resource Officer will be the first line of contact for local law enforcement to ensure that the matter is resolved promptly to decrease significant interruption to the learning process.

The School Resource Officer is granted statewide jurisdiction to arrest any persons committing crimes in connection with a school activity or school-sponsored event, and he/she will be called immediately to handle a disturbance or emergency regarding a visitor or employee who disrupts the learning environment or school activity.

### Roles and Responsibilities

As law enforcement, a School Resource Officer's roles and responsibilities in the school setting will include, but not be limited to, the following:

- Establish and maintain a close partnership with the school administration and staff to maintain a safe and constructive learning environment.
- Enforce local, state, and federal laws.
- Serve as a resource to administrators and staff concerning law enforcement and child welfare issues.
- Serve as a liaison between the schools and the Sheriff's Department(s) in addressing issues of concern to both entities.



## PAGE 2 - KLGA - SCHOOL RESOURCE OFFICERS

- Develop educational programs and activities on topics such as crime prevention that will increase a student's knowledge of and respect for the law and the function of law enforcement agency programs.
- Assist in emergency crisis planning and building security matters including, but not limited to, conducting security inspections to deter criminal or delinquent activities.
- Provide consultation and support to improve school/law enforcement collaboration.

### Memorandum of Understanding

The roles and responsibilities listed above are in addition to any outlined in the requisite Memorandum of Understanding (MOU) executed between the district and the local law enforcement agency that employs the School Resource Officer. Prior to the placement of a School Resource Officer in a school district, a MOU must be executed defining the role of the school district, individual schools, local law enforcement agencies, school administration, and the School Resource Officer. At the beginning of each school year, district administration will review the terms of the MOU with, and provide a written copy to, both the building-level administration and the School Resource Officer.

Adopted ^

---

#### Legal References:

- A. S.C. Code, 1976, as amended:
  - 1. Section 5-7-12 - School Resource Officer definition and jurisdiction.
  - 2. Section 16-3-755 - Sexual battery with a student.
  - 3. Section 59-24-60 - Requires administrators to contact law enforcement.
- B. State Board of Education Regulations:
  - 1. R43-210 - School Resource Officers.
  - 2. R43-243 - Special education discipline guidelines.
  - 3. R43-279 - Minimum standards of student conduct and disciplinary enforcement procedures to be implemented by local school districts.



### Memorandum

To: Members of the Board of Trustees

From: Katrina Goggins  
Director, Office of Communications

Date: March 13, 2019 *KG*

Re: Recommendation Regarding 2018-2019 Make-up Days

School District Five of Lexington & Richland Counties has closed schools to students five days this school year due to inclement weather. Students missed four school days (Tuesday, Sept. 11, through Friday, Sept. 14) by order of the governor due to Hurricane Florence and another school day on Thursday, Oct. 11, due to Hurricane Michael.

By law (Section 59-1-425 of the South Carolina Code of Laws), districts are required to include at least three severe weather make-up days in each year's academic school calendar. Potential make-up days included in the academic calendar were Oct. 8, Feb. 18, March 29 and April 22.

During a special-called meeting on Oct. 1, the Lexington-Richland School District Five School Board approved three make-up days lost due to inclement weather:

- **Monday, October 8.** Students attended school on this day, which was previously scheduled as a Staff Development/Teacher Work Day. This was an **A Day** for middle and high school students.
- **Friday, March 29.** Students will attend school on this day, which was previously scheduled as a Teacher/Student Holiday. This will be an **A Day** for middle and high school students.
- **Monday, April 22.** Students will attend school on this day, which was previously scheduled as a Staff Development/Teacher Work Day. This will be a **B Day** for middle and high students.

Employees are responsible for ensuring that they work the total number of days per their contract and are making up days lost to inclement weather, per guidelines provided by the Office of Human Resources and the district Administration.

On January 14, the school board approved Policy IC, which states the following:

*After the district has made up three days or the appropriate number of missed hours using one of the options listed above, the board may waive up to three additional days by a majority vote of the board. If, after the waiver by the board, the district has additional days to make up, the board may request that days be forgiven by SCDE. The State Board of Education can waive an additional three days upon the request of the board after a majority vote by the board agreeing to submit the request.*

**Recommendation:**

Due to the possibility of more inclement weather in the academic school year and limited make-up day opportunities in the current school year calendar, the Administration recommends that the school board forgive the remaining two days students must currently make up due to inclement weather closures.





Memorandum

To: Members of the Board of Trustees

Through: Christina S. Melton, Ed.D.  
Superintendent

From: Allison Jacques, Ph.D. *Allison Jacques*  
Chief Human Resources Officer

Date: March 14, 2019

Re: Board Policy and Board Exhibit – Section G

---

**Issue:** Proposed revisions to Board Policy and Board Exhibit as listed below:

- a. Proposed revisions to Board Policy GBEC “Drug and Alcohol Free Schools/Workplace”
- b. Proposed revisions to Board Exhibit GBEC-E “Notice To Employees”

**Recommendation:** The administration recommends that the proposed revisions to Board Policy GBEC and Board Exhibit GBEC-E move to First Reading.

AJ/aw

Attachments - Proposed/Current Board Policy GBEC “Drug and Alcohol Free Schools/Workplace”  
Proposed/Current Board Exhibit GBEC-E “Notice To Employees”

## RECOMMENDED REVISIONS – DISCUSSION: MARCH 18, 2019

### *Policy*

#### DRUG AND ALCOHOL FREE SCHOOLS/WORKPLACE

Code GBEC Issued \_\_\_\_\_

Purpose: To establish the basic structure to ensure the board's vision of a school environment free of drugs and alcohol.

The school district is committed to providing a drug and alcohol free learning environment and workplace. Drug and alcohol abuse at school or in connection with school-sponsored activities on or off school grounds threatens the health and safety of our students and our employees and adversely affects the educational mission of the schools.

#### Employees

No employee will unlawfully manufacture, distribute, dispense, possess, use, or be under the influence of any drug on or in the workplace. "Drug" means any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, any counterfeit drug, imitation controlled substance, "lookalike" substance, synthetic drug or designer drug (bath salts and synthetic marijuana), or any other controlled substance as defined by the act and regulation cited below. No employee will manufacture, distribute, dispense, possess, use, or be under the influence of alcohol on or in the workplace.

"Workplace" means the site for the performance of work. That includes any District or school building or premises and any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities. It also includes off-school property during any school-sponsored or school-approved activity, event or function such as a field trip, or athletic event where students are under the jurisdiction of the school district.

~~No employee will unlawfully manufacture, distribute, dispense, possess or use any drug on or in the workplace. "Drug" means any of, but not limited to, the following.~~

- ~~•—narcotic drug~~
- ~~•—hallucinogenic drug~~
- ~~•—amphetamine~~
- ~~•—barbiturate~~
- ~~•—marijuana~~



- ~~• any other controlled substance as defined by the act and regulation cited below, other than a valid prescription in an employee's possession for personal use only~~

~~"Workplace" means the site for the performance of work including, but not limited to, the following.~~

- ~~• any school building~~
- ~~• any school premises~~
- ~~• any school-owned vehicle~~
- ~~• any other school-approved vehicle used to transport students to and from school or school activities~~

~~It also includes off school property during any school-sponsored or school-approved activity, event or function such as a field trip or athletic event where students are under the jurisdiction of the school district or where work on a federal grant is performed.~~

As a condition of employment, each employee will notify his/her supervisor immediately of his/her arrest or conviction of any criminal drug or alcohol statute. ~~for a violation occurring in the workplace as defined above. The employee must notify the supervisor no later than five days after such conviction.~~

As a condition of employment, each employee must abide by the terms of the school district policy respecting a drug-free and alcohol-free workplace.

An employee who violates the terms of this policy may be subject to ~~a requirement of satisfactory participation in a drug abuse assistance program. An employee who violates the terms of this policy may be subject to~~ disciplinary action including, but not limited to, nonrenewal administrative leave, suspension or termination at the discretion of the board.

The Board will take such action in accordance with District policies and regulations as well as applicable State and federal law.

The Board directs the administration to establish a drug-free awareness program in the District to include information on the dangers of drug and alcohol abuse in the workplace, the District's policy on a drug-free and alcohol-free workplace and any drug or alcohol counseling available to employees as well as any available rehabilitation and employee assistance programs.

### Employee Drug Testing

Any employee who appears to be under the influence of drugs or alcohol in such a way that would adversely affect the performance of his or her duties or the image of the District will be immediately placed on administrative leave, with pay, pending an investigation. Consistent with the Board's intent to discover, prevent, and prohibit the illicit possession, use, sale, and influence of drugs or alcohol, the Board adopts the following employee drug



and alcohol testing policy.

This policy applies to employees on District or school premises, at District or school-related activities, while on or about District business, or in off-duty hours where such off-duty usage affects the employee's on-the-job conduct or activities.

An employee may be required to submit to drug and alcohol testing as the law permits and the needs of the school and District if a supervisor has “reasonable suspicion” to suspect an employee may be under the influence of alcohol or drugs. “Reasonable suspicion” exists if the employee’s supervisor believes the actions or appearance or conduct of an employee are indicative of the use of drugs or alcohol. Such determination shall be made on a case by case basis.

Any employee who, when requested by his/her supervisor to do so, refuses to submit as herein prescribed to an established drug and/or alcohol test for, or who shows a positive result from, such test will be subject to dismissal from employment with the District.

All District employees who drive school buses and/or other District vehicles that require a commercial driver’s license (CDL) will undergo alcohol and controlled substance testing in compliance with the Omnibus Transportation Employee Testing Act of 1991, as provided in Policy EEAE/EEAE-R (Bus Safety Program).

## **Students**

No student, regardless of age, will possess, use, sell, purchase, barter, distribute or be under the influence of alcoholic beverages or other controlled substances in the following situations.

- on school property (including buildings, grounds, vehicles)
- at any school-sponsored activity, function or event whether on or off school grounds (including any place where an interscholastic athletic contest is taking place)
- during any field trip
- during any trip or activity sponsored by the board or under the supervision of the board or its authorized agents

No student will aid, abet, assist or conceal the possession, consumption, purchase or distribution of any alcoholic beverage by any other student or students in any of the circumstances listed above.

No student will market or distribute any substance which is represented to be or is substantially similar in color, shape, size or markings of a controlled substance in any of the circumstances listed above.

All principals will cooperate fully with law enforcement agencies and will report to them all

## PAGE 4 – GBEC – DRUG AND ALCOHOL FREE SCHOOLS/WORKPLACE

information that would be considered pertinent or beneficial in their efforts to stop the sale, possession and use of controlled substances.

The administration will suspend students who violate this policy and the board may expel them. The board intends to expel all students who distribute any controlled substance on school grounds.

Adopted 1973; Revised 3/29/82, 4/26/86, 11/12/90, 1/21/91, 4/26/92, 2/1/93, 12/6/93, 5/22/95, 9/22/97, 9/23/02, 4/27/09, \_\_/\_\_/19

---

### Legal references:

#### A. Federal Statutes:

1. Drug-Free Workplace Act 102 Stat. 4305-4308.
2. Controlled Substances Act (21 U.S.C. 812) - Schedules I through V of Section 202.

#### B. Federal Regulations

1. 54 F.R. 4946 (1/31/89) - Relating to the Drug-Free Workplace Act.
2. 21 CFR 1300.11 through 1300.15 - Defining controlled substances.

#### C. S.C. Code of Laws, 1976, as amended:

##### (Alcohol)

1. S.C. Constitution Article XVII, Section 14 - Must be over 21 to possess distilled liquors.
2. Section 16-17-530 - Students who come to school in an intoxicated condition or conduct themselves in a disorderly or boisterous manner could be arrested for a misdemeanor.
3. Section 59-67-150 - Drinking alcoholic liquors on a school bus is prohibited.

##### (Drugs)

1. Section 44-53-110, et seq. - Lists of illicit drugs.
2. Section 44-53-140 - Student addicted or dependent upon a drug may seek counseling concerning treatment or therapy from a guidance counselor or teacher without fear of legal action.
3. Section 44-53-370 - Unlawful for any person to possess scheduled drug unless obtained by valid prescription.
4. Section 44-53-440 - Person over 18 who distributes a controlled substance to person under 18 shall be guilty of felony and sentenced to no more than 20 years with no suspension or probation.

## Policy GBEC Drug and Alcohol Free Schools/Workplace

Issued 4/09

Purpose: To establish the basic structure to ensure the board's vision of a school environment free of drugs and alcohol.

The school district is committed to providing a drug and alcohol free learning environment and workplace. Drug and alcohol abuse at school or in connection with school-sponsored activities on or off school grounds threatens the health and safety of our students and our employees and adversely affects the educational mission of the schools.

### Employees

No employee will unlawfully manufacture, distribute, dispense, possess or use any drug on or in the workplace. "Drug" means any of, but not limited to, the following.

- narcotic drug
- hallucinogenic drug
- amphetamine
- barbiturate
- marijuana
- any other controlled substance as defined by the act and regulation cited below, other than a valid prescription in an employee's possession for personal use only

"Workplace" means the site for the performance of work including, but not limited to, the following.

- any school building
- any school premises
- any school-owned vehicle
- any other school-approved vehicle used to transport students to and from school or school activities

It also includes off-school property during any school-sponsored or school-approved activity, event or function such as a field trip or athletic event where students are under the jurisdiction of the school district or where work on a federal grant is performed.

As a condition of employment, each employee will notify his/her supervisor of his/her conviction of any criminal drug statute for a violation occurring in the workplace as defined above. The employee must notify the supervisor no later than five days after such conviction.

As a condition of employment, each employee must abide by the terms of the school district policy respecting a drug-free workplace.

An employee who violates the terms of this policy may be subject to a requirement of satisfactory participation in a drug abuse assistance program. An employee who violates the terms of this policy may be subject to disciplinary action including, but not limited to, nonrenewal, suspension or termination at the discretion of the board.

The board will take such action in accordance with district policies and regulations as well as applicable state and federal law.

5



The board directs the administration to establish a drug-free awareness program in the district to include information on the dangers of drug abuse in the workplace, the district's policy on a drug-free workplace and any drug counseling available to employees as well as any available rehabilitation and employee assistance programs.

## Students

No student, regardless of age, will possess, use, sell, purchase, barter, distribute or be under the influence of alcoholic beverages or other controlled substances in the following situations.

- on school property (including buildings, grounds, vehicles)
- at any school-sponsored activity, function or event whether on or off school grounds (including any place where an interscholastic athletic contest is taking place)
- during any field trip
- during any trip or activity sponsored by the board or under the supervision of the board or its authorized agents

No student will aid, abet, assist or conceal the possession, consumption, purchase or distribution of any alcoholic beverage by any other student or students in any of the circumstances listed above.

No student will market or distribute any substance which is represented to be or is substantially similar in color, shape, size or markings of a controlled substance in any of the circumstances listed above.

All principals will cooperate fully with law enforcement agencies and will report to them all information that would be considered pertinent or beneficial in their efforts to stop the sale, possession and use of controlled substances.

The administration will suspend students who violate this policy and the board may expel them. The board intends to expel all students who distribute any controlled substance on school grounds.

(Cf. [JICH](#); also [ADB](#))

Adopted 1973; Revised 3/29/82, 4/26/86, 11/12/90, 1/21/91, 4/26/92, 2/1/93, 12/6/93, 5/22/95, 9/22/97, 9/23/02, 4/27/09

## Legal references:

### Federal statutes:

Drug-Free Workplace Act 102 Stat. 4305-4308.

Controlled Substances Act ([21 U.S.C. 812](#)) - Schedules I through V of Section 202.

### Federal regulations:

54 F.R. 4946 (1/31/89) - Relating to the Drug-Free Workplace Act.

[21 CFR 1300.11 through 1300.15](#) - Defining controlled substances.

### S.C. Code of Laws, 1976, as amended:

#### ([Alcohol](#))

[S.C. Constitution Article XVII](#), Section 14 - Must be over 21 to possess distilled liquors.

[Section 16-17-530](#) - Students who come to school in an intoxicated condition or conduct themselves in a disorderly or boisterous manner could be arrested for a misdemeanor.

6

Section 59-67-150 - Drinking alcoholic liquors on a school bus is prohibited.

(Drugs)

Section 44-53-110, et seq. - Lists of illicit drugs.

Section 44-53-140 - Student addicted or dependent upon a drug may seek counseling concerning treatment or therapy from a guidance counselor or teacher without fear of legal action.

Section 44-53-370 - Unlawful for any person to possess scheduled drug unless obtained by valid prescription.

Section 44-53-440 - Person over 18 who distributes a controlled substance to person under 18 shall be guilty of felony and sentenced to no more than 20 years with no suspension or probation.

School District Five of Lexington and Richland Counties



## RECOMMENDED REVISIONS – DISCUSSION: MARCH 18, 2019

*Exhibit*

### NOTICE TO EMPLOYEES

Code GBEC-E Issued \_\_\_\_\_

*You are hereby notified* that it is a violation of the policy of this District for any employee to unlawfully manufacture, distribute, dispense, possess or use, or be under the influence of, on or in the workplace any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcohol or any other controlled substance as defined in Schedules I through V of Section 2020 of the Controlled Substances Act (21 U.S. C. 812) and as further defined by Regulations 21 CFR 1300.11 through 1300.15.

"Workplace" means the site for the performance of work. ~~done in connection with a federal grant~~. That includes any District or school building or ~~any school~~ premises and any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities. It also includes off-school property during any school-sponsored or school-approved activity, event or function such as a field trip or athletic event where students are under the jurisdiction of the school district.

You are further notified that it is a condition of your continued employment ~~on any federal grant~~ that you will comply with the above policy of the ~~school~~ District and will notify your supervisor immediately of your arrest or conviction of any criminal drug or alcohol statute. ~~for a violation occurring in the workplace. You must notify your supervisor no later than five days after such conviction.~~

An employee who violates the terms of this policy ~~may be subject to a requirement of satisfactory participation in a drug abuse assistance program. An employee who violates the terms of this policy~~ may be subject to disciplinary action including, but not limited to, nonrenewal administrative leave, suspension or termination at the discretion of the board.

Adopted 4/27/09; Revised \_\_/\_\_/19

8

## File GBEC-E Notice to Employees

***You are hereby notified*** that it is a violation of the policy of this district for any employee to unlawfully manufacture, distribute, dispense, possess or use on or in the workplace any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana or any other controlled substance as defined in Schedules I through V of Section 2020 of the Controlled Substances Act ([21 U.S. C. 812](#)) and as further defined by [Regulations 21 CFR 1300.11 through 1300.15](#).

"Workplace" means the site for the performance of work done in connection with a federal grant. That includes any school building or any school premises and any school-owned vehicle or any other school-approved vehicle used to transport students to and from school or school activities. It also includes off-school property during any school-sponsored or school-approved activity, event or function such as a field trip or athletic event where students are under the jurisdiction of the school district.

You are further notified that it is a condition of your continued employment on any federal grant that you will comply with the above policy of the school district and will notify your supervisor of your conviction of any criminal drug statute for a violation occurring in the workplace. You must notify your supervisor no later than five days after such conviction.

An employee who violates the terms of this policy may be subject to a requirement of satisfactory participation in a drug abuse assistance program. An employee who violates the terms of this policy may be subject to disciplinary action including, but not limited to, nonrenewal, suspension or termination at the discretion of the board.

Adopted 4/27/09

School District Five of Lexington and Richland Counties



**MEMORANDUM**

To: Members of the Board of Trustees

Through: Dr. Christina S. Melton, Superintendent

From: Michael Guliano *MG*  
Chief Instructional Officer

Date: March 12, 2019

Re: March 18, 2019 Board Meeting  
Discussion: Approval of Locally Designed Elective Courses

---

**Item:** Proposed Locally Designed Elective Courses.

- Journalism 4: Newspaper Production, College Preparatory
- Journalism 4: Newspaper Production, Honors
- Journalism 4: Yearbook Production, College Preparatory
- Journalism 4: Yearbook Production, Honors
- Student Government/Leadership 1
- Student Government/Leadership 2
- Student Government/Leadership 3
- Student Government/Leadership 4

**Recommendation:** The administration recommends the proposed Locally Designed Elective Courses move to approval.

I will be present to answer any questions you may have regarding the addition of these new items.

Attachment: Course Descriptions

#### **Journalism 4: Newspaper Production, College Preparatory**

Journalism 4 Newspaper College Preparatory is designed to give journalism students continued experience in newspaper design, writing, editing, typography, and photography without the additional responsibilities as an editor or manager. Students will contribute to the publication and support the overall work of the newspaper as experienced journalists. These students will work closely with the editors and graphic designers to contribute ideas and provide feedback to the newspaper leadership.

#### **Journalism 4: Newspaper Production, Honors**

Journalism 4 Newspaper Honors is designed to give serious journalism students experience in leadership and management. These students will hold positions as editors-in-chief and/or business managers, section editors, graphic designers, etc. Students will be required to have advanced skills in design, writing, editing, typography, and photography and will oversee many layers of publication. Students in this level should also be producing content suitable for publication and should be submitting work for contests, too. These students will also work closely with the teacher/adviser and section editors. Extensive work outside of class is required, which may include but is not limited to: entering local, regional, and national contests and preparing a portfolio of work completed through the year. This honors course is the capstone course in the Journalism 2-4 (Newspaper) program.

#### **Journalism 4: Yearbook Production, College Preparatory**

Journalism 4 Yearbook College Preparatory is designed to give journalism students continued experience in yearbook design, copywriting, editing, design, and photography without the additional responsibilities as an editor or manager. Students will contribute to the publication and support the overall work of the yearbook as experienced journalists. These students will work closely with the editors and graphic designers to contribute ideas and provide feedback to the yearbook leadership.

#### **Journalism 4: Yearbook Production, Honors**

Journalism 4 Yearbook Honors is designed to give serious journalism students experience in leadership and management. Students at this level will be expected to produce content suitable for publication and will hold positions as editors-in-chief, business managers, section editors, graphic designers, photographers, etc. Students will be required to have advanced skills in design, writing, editing, typography, and photography and will oversee many layers of publication. Students will also work closely with the adviser, other editors, and the staff. Extensive work outside of class is required, which may include, but is not limited to: entering local, regional, and national contests and preparing a portfolio of work completed through the year. This honors course is the capstone course in the Journalism 2-4 (Yearbook) program.

### **Student Government/Leadership 1**

This course is designed to develop leadership skills that can be utilized both personally and externally in the school community. Emphasis will be placed on building school culture through developing school pride and community service activities. The learning goals of Student Government/Leadership students are to understand various roles of the staff, learn how the council functions throughout the school, and understand specific job expectations. This course provides the training and time to be successful in leadership. The synergy that results from this class helps to create cohesive student leadership and build capacity in students.

Eligible Students: All student body officers and class officers. This is not designed to be an elective class for the general student body. Students must be enrolled in this class to hold Student Council or class offices.

### **Student Government/Leadership 2**

This course is designed to develop leadership skills that can be utilized both personally and externally in the school community. Emphasis will be placed on building school culture through developing school pride and community service activities. Students will have an understanding of how the council functions. The students will be given opportunities to learn new roles as leaders with support from Leadership 3 and 4 students. This course provides the training and time to be successful in leadership. The synergy that results from this class helps to create cohesive student leadership and build capacity in students.

Eligible Students: All student body officers and class officers. This is not designed to be an elective class for the general student body. Students must be enrolled in this class to hold Student Council or class offices.

### **Student Government/Leadership 3**

This course is designed to develop leadership skills that can be utilized both personally and externally in the school community. Emphasis will be placed on building school culture through developing school pride and community service activities. Students will assist Leadership 4 students in the implementation and planning of school pride and community service activities. The synergy that results from this class helps to create cohesive student leadership and build capacity in students.

Eligible Students: All student body officers and class officers. This is not designed to be an elective class for the general student body. Students must be enrolled in this class to hold Student Council or class offices.

### **Student Government/Leadership 4**

This course is designed to develop leadership skills that can be utilized both personally and externally in the school community. Emphasis will be placed on building school culture through developing school pride and community service activities. Students will determine the agenda and goals for the year. Students will oversee and are accountable for school pride and community service activities. The synergy that results from this class helps to create cohesive student leadership and build capacity in students.

Eligible Students: All student body officers and class officers. This is not designed to be an elective class for the general student body. Students must be enrolled in this class to hold Student Council or class offices.





MEMORANDUM

To: Board Members

Through: Christina S. Melton, Ed.D.  
Superintendent

From: A. Len Richardson   
Chief Finance & Operations Officer

Date: March 11, 2019

Re: FY 2017-2018 Report of Minority Business Expenditures  
FY 2017-2018 Sole Source Procurements  
FY 2017-2018 Emergency Procurements

---

Pursuant to section 5260.1 of the School District Five of Lexington and Richland Counties Procurement Code, the FY 2018 MBE report is provided for your information.

Information referencing Sole Source and Emergency Procurements during FY 2018 is also provided pursuant to section 2440.3 of the Code.

ALR/tl

Attachments (3)

School District Five of  
Lexington and Richland Counties  
Report of Minority Business Expenditures  
July 1, 2017 - June 30, 2018

	Total FY18 Expenditures
SC Certified Vendors	
Lorick Office	8611.01
Shred With Us LLC	2183.6
Quintech Solutions Inc	159,708.37
Musical Innovations LLC	11,099.64
Minute Man Movers LLC	15,740.00
AOS Specialty Contractors Inc	252,086.90
Chao and Associates	23,590.50
Wilson & Associates Sports Turf	93,938.85
Total	566,958.87
Non-SC Certified Minority Vendors	
Cadan Technologies(US Government)	9,433.00
Thompson Little (NWBOC)	15,089.14
Total	24,522.14
Grand Total	<u>591,481.01</u>

District Five of Lexington and Richland Counties  
Sole Source Procurements  
FY 2017-2018

VENDOR	DESCRIPTION	TOTAL FY18 CONTRACTS
Data Management Inc.	Time and Attendance Software	121,169.80
CSX	Maintaining RR crossing at Irmo High School practice fields	5,422.55
EnergyCap	Energy Accounting Software	12,580.00
Mobile Communications	SEON ameras and components	149,220.64
PCS Revenue	PCS tablets, bases, electronic cash drawers and keypad scanners	20,531.25
Palmetto Controls	Digital Computerized Energy Mangement Repair and Upgrades	83,741.81
Shepard & Associates	Design Roof at CIS-Phase 2	26,975.00
Meca	Design HVAC replacement at LMES-Phase 3 Final	26,500.00
Rock Communication	Digital Radios for buses and other district owned vehicles	28,988.14
Simplex Grinnell/Johnson Controls	Authorized Fire alarm repair at various schools	30,790.80
Total		505,919.99



District Five of Lexington and Richland Counties  
Emergency Procurements  
July 1, 2017 through June 30, 2018

VENDOR	DESCRIPTION	TOTAL AMOUNT
Merrit Plumbing	Plumbing infrasture to 6 portable classrooms	6,270.50
ABS	Asbestos Testing	500.00
Total		6,770.50