district five
OF LEXINGTON & RICHLAND COUNTIES

AGENDA
BOARD OF TRUSTEES
REGULAR MEETING
LAKE MURRAY ELEMENTARY SCHOOL'S DOCKSIDE THEATRE
JANUARY 23, 2017

1. Call to order at 6:00 p.m.

2. Enter executive session to consider the following:

   a. Selected employment items (Exhibit A)
   b. Contractual Matter: Regarding property

3. Call to order at 7:00 p.m.

4. Welcoming remarks

5. Invocation – Larry Haltiwanger, Sr., Vice Chairman, Board of Trustees

6. Pledge of Allegiance – Bryson Amick, a fourth grade student at Lake Murray Elementary School

7. School Board Spotlight

8. Approval of the agenda

9. Approval of the minutes of the December 12, 2016 board meeting

10. Welcome and brief overview of Lake Murray Elementary School by Claire Thompson, Principal

11. Superintendent's Report

    a. Office of Finance and Operations
       1, Update: Technology Infrastructure

       2. Monthly Financial Reports (Exhibit B)

3. Capital Budget Report (Exhibit C)

12. Public participation*

ACTION AGENDA

13. Action as Necessary or Appropriate on Matters Discussed in Executive Session

14. Second and final reading of revisions to Board Policy IKD "Honor Rolls" (Exhibit D)

15. Approval of Memorandum of Understanding with the District Five Foundation (Exhibit E)

DISCUSSION AGENDA

16. Capital Budget proposal for 2017-2018 (Exhibit F)

17. Proposed revisions to Board Policies as listed: (Exhibit G)

    a. Proposed revision to Board Policy GCQE "Retirement of Professional Staff"

    b. Proposed revisions to Board Policy GDQC "Retirement of Support Staff"

    c. Proposed revisions to Board Policy GCQC/GCQD "Resignation of Instructional Staff/Administrative Staff"

    d. Proposed revisions to Board Policy GDQB "Resignation of Support Staff"

    e. Proposed revisions to Board Policy GCQF "Discipline, Suspension, and Dismissal of Professional Staff"

    f. Proposed deletion of Board Policy GCQF-R "Discipline, Suspension, and Dismissal of Professional Staff"

    g. Proposed revisions to Board Policy GCB "Professional Staff Contracts and Compensation"

    h. Proposed revisions to Board Policy GDB "Support Staff Contracts and Compensation"

18. Adjourn

INFORMATION AGENDA

19. The next board meeting will be February 13, 2017 at Seven Oaks Elementary School.

*The Board welcomes and encourages public participation. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes. Questions asked during public participation are placed in writing will receive a written response in a timely manner.

district five
OF LEXINGTON & RICHLAND COUNTIES

Minutes/December 12, 2016

The Board of Trustees of School District Five of Lexington and Richland Counties met at Leaphart Elementary School with the following members present:

Mr. Robert Gantt, Chairman
Mr. Larry Haltiwanger, Vice Chairman
Mrs. Ellen Baumgardner, Secretary
Mr. Michael Cates
Mrs. Jan Hammond
Ms. Beth Hutchison
Mr. Ed White
Dr. Stephen Hefner, District Superintendent

The following staff were in attendance:

Mr. Mark Bounds, Chief Information Officer
Dr. Michael Harris, Chief Student Services Officer
Dr. Allison Jacques, Chief Human Resources Officer
Dr. Christina Melton, Chief Instructional Officer
Mr. Len Richardson, Chief Finance Officer

The Official swearing-in took place at 6:00 p.m. with Dr. Stephen Hefner administering the Oath of Office to Beth Hutchison.

Chairman Gantt called the meeting to order and gave welcoming remarks.

The Invocation was given by Robert Gantt, Chairman, Board of Trustees. The Pledge of Allegiance was led by Cora Rose Diimmler, a fifth grade student at Leaphart Elementary School.

The Ceremonial swearing-in took place with Dr. Stephen Hefner administering the Oath of Office to Beth Hutchison, who was accompanied by Bob Cox.

The Board conducted the School Board Spotlight.

A welcome and brief overview of Leaphart Elementary School was given by Kelly Brown, Principal.

During the Superintendent's Report, Dawn Strickland, McGregor and Company, presented the Comprehensive Annual Financial Report FY 2016 (Exhibit B); and Len Richardson presented the Financial Reports for October (Exhibit C).

During the public participation time, Kim Murphy spoke regarding treatment.

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of December 12, 2016

	BAUMGARDNER	CATES	GANTT	HALTIWANGER	HAMMOND	HUTCHISON	WHITE
1. M. Hutchison S. Hammond Enter executive session to consider the following : a) selected employment items (Exhibit A) ; and b) receipt of legal advice regarding pending litigation	X	X	X	X	X	X	X
2. M. Baumgardner S. Hutchison Approve the agenda	X	X	X	X	X	X	X
3. M. Haltiwanger S. Baumgardner Approve the minutes of the November 14, 2016 board meeting	X	X	X	X	X	AB	X
4. M. Hutchison S. Hammond Approve the selected employment items (Exhibit A)	X	X	X	X	X	X	X
5. M. Haltiwanger S. Hutchison Approve the proposed 2017-2018 calendar (Exhibit D)	X	X	X	X	X	X	X
6. M. Hutchison S. Baumgardner Approve first reading of proposed revisions to board policy IKD « Honor Rolls » (Exhibit E) with the suggestions made by board members	X	X	X	X	X	X	X
7. M. Baumgardner S. White Adjourn at 8:49 p.m.	X	X	X	X	X	X	X

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

Exhibit B

EXHIBIT B

district five
OF LEXINGTON & RICHLAND COUNTIES

MEMORANDUM

To: Members of the Board of Trustees

Through: Stephen Hefner, Ed.D.
Superintendent

From: A. Len Richardson
Chief Finance Officer

Date: January 18, 2017

Re: January 23, 2017 Board Meeting
Monthly Financial Reports – November 2016 and December 2016

Attached for your information are the revenue and expenditure reports for November 2016 and December 2016.

ALR:tl

Attachment

School District Five of Lexington and Richland

Board Report Revenue

From Date: 11/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.000.0111001.0000.000	Ad Valorem Taxes - Lexington	($34,387,618.68)	($10,769,487.04)	($11,737,639.16)	($22,649,979.52)	$0.00	($22,649,979.52)	65.87%
100.000.0111002.0000.000	Ad Valorem Taxes - Richland	($13,527,095.32)	($1,239,302.93)	($1,326,871.78)	($12,200,223.54)	$0.00	($12,200,223.54)	90.19%
100.000.0112001.0000.000	Vehicle Taxes - Lexington	($7,285,151.28)	($1,142,957.36)	($3,707,452.14)	($3,577,699.14)	$0.00	($3,577,699.14)	49.11%
100.000.0112002.0000.000	Vehicle Taxes - Richland	($5,905,056.72)	($460,315.47)	($2,895,294.60)	($3,009,762.12)	$0.00	($3,009,762.12)	50.97%
100.000.0113001.0000.000	Delinquent Taxes - Lexington	($965,064.68)	($225,747.61)	($544,901.24)	($420,163.44)	$0.00	($420,163.44)	43.54%
100.000.0113002.0000.000	Delinquent Taxes - Richland	($843,264.32)	($71,834.29)	($266,467.50)	($576,796.82)	$0.00	($576,796.82)	68.40%
100.000.0114001.0000.000	Penalties & Interest on Taxes	($159,680.19)	($35,032.94)	($81,585.85)	($78,094.34)	$0.00	($78,094.34)	48.91%
100.000.0114002.0000.000	Penalties & Interest on Taxes	($117,319.81)	($13,406.73)	($52,207.96)	($65,111.85)	$0.00	($65,111.85)	55.50%
100.000.0128001.0000.000	Revenue in Lieu of Taxes - Lex	($999,300.00)	$0.00	$0.00	($999,300.00)	$0.00	($999,300.00)	100.00%
100.000.0131000.0000.000	Student Tuition Out of Distric	($50,000.00)	$0.00	($2,890.00)	($47,110.00)	$0.00	($47,110.00)	94.22%
100.000.0151000.0000.000	Interest on Investments	($95,000.00)	($5,315.40)	($38,943.96)	($56,056.04)	$0.00	($56,056.04)	59.01%
100.000.0190000.0000.000	Other Revenues from Local Sour	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0191000.0000.000	Rentals	($110,000.00)	($28,860.00)	($84,760.00)	($25,240.00)	$0.00	($25,240.00)	22.95%
100.000.0193000.0000.000	Medicaid	($100,000.00)	$0.00	($44,861.49)	($55,138.51)	$0.00	($55,138.51)	55.14%
100.000.0195000.0000.000	Refund of Prior Year	($15,000.00)	($822.92)	($1,879.20)	($13,120.80)	$0.00	($13,120.80)	87.47%
100.000.0199300.0000.000	Insurance Proceeds	($20,000.00)	$0.00	($5,275.24)	($14,724.76)	$0.00	($14,724.76)	73.62%
100.000.0199900.0000.000	Other Local Revenue	($300,000.00)	($506,116.24)	($550,060.60)	$250,060.60	$0.00	$250,060.60	-83.35%
100.000.0199901.0000.000	Other Local Revenue - Lexingto	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0199902.0000.000	Other Local Revenue - Richland	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0199999.0000.000	Operational Balance	($670,385.00)	$0.00	($180.00)	($670,205.00)	$0.00	($670,205.00)	99.97%
100.000.0313100.0000.000	SP Contracts	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0316000.0000.000	School Bus Driver Salary	($1,133,005.00)	($156,990.19)	($470,970.57)	($662,034.43)	$0.00	($662,034.43)	58.43%
100.000.0316100.0000.000	EAA Bus Driver Salary and Frin	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0316200.0000.000	Workers Compensation School Bu	($58,632.00)	$0.00	($61,355.53)	$2,723.53	$0.00	$2,723.53	-4.65%
100.000.0318000.0000.000	State Fringe Benefits	($17,004,173.00)	($2,766,036.83)	($8,298,110.51)	($8,706,062.49)	$0.00	($8,706,062.49)	51.20%
100.000.0318100.0000.000	Retiree Health Insurance	($4,306,644.00)	($710,097.50)	($2,075,642.50)	($2,231,001.50)	$0.00	($2,231,001.50)	51.80%
100.000.0319900.0000.000	State Other Scources	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0331000.0000.000	EFA Full Time Programs	($38,781,675.00)	$0.00	$0.00	($38,781,675.00)	$0.00	($38,781,675.00)	100.00%
100.000.0331100.0000.000	EFA - Kindergarten	$0.00	($272,252.68)	($816,758.04)	$816,758.04	$0.00	$816,758.04	0.00%
100.000.0331200.0000.000	EFA - Primary	$0.00	($867,074.26)	($2,601,222.78)	$2,601,222.78	$0.00	$2,601,222.78	0.00%
100.000.0331300.0000.000	EFA - Elementary	$0.00	($1,652,113.79)	($4,956,341.35)	$4,956,341.35	$0.00	$4,956,341.35	0.00%
100.000.0331400.0000.000	EFA - High School	$0.00	($368,039.36)	($1,104,118.08)	$1,104,118.08	$0.00	$1,104,118.08	0.00%
100.000.0331500.0000.000	EFA - Trainable Mentally Handi	$0.00	($16,259.19)	($48,777.56)	$48,777.56	$0.00	$48,777.56	0.00%
100.000.0331600.0000.000	EFA - Speech Handicapped	$0.00	($519,060.75)	($1,557,182.23)	$1,557,182.23	$0.00	$1,557,182.23	0.00%
100.000.0331700.0000.000	EFA - Homebound	$0.00	($4,615.98)	($13,847.94)	$13,847.94	$0.00	$13,847.94	0.00%
100.000.0332100.0000.000	EFA - Emotionally Handicapped	$0.00	($31,087.33)	($93,262.01)	$93,262.01	$0.00	$93,262.01	0.00%
100.000.0332200.0000.000	EFA - Educable Mentally Handic	$0.00	($10,971.32)	($32,913.96)	$32,913.96	$0.00	$32,913.96	0.00%
100.000.0332300.0000.000	EFA - Learning Disabilities	$0.00	($423,393.32)	($1,270,179.96)	$1,270,179.96	$0.00	$1,270,179.96	0.00%
100.000.0332400.0000.000	EFA - Hearing Handicapped	$0.00	($13,298.21)	($39,894.64)	$39,894.64	$0.00	$39,894.64	0.00%
100.000.0332500.0000.000	EFA - Visually Handicapped	$0.00	($14,060.27)	($42,180.81)	$42,180.81	$0.00	$42,180.81	0.00%
100.000.0332600.0000.000	EFA - Orthopedically Handicapp	$0.00	($8,094.69)	($24,284.07)	$24,284.07	$0.00	$24,284.07	0.00%
100.000.0332700.0000.000	EFA - Vocational	$0.00	($1,354,969.14)	($4,064,907.42)	$4,064,907.42	$0.00	$4,064,907.42	0.00%
100.000.0333100.0000.000	EFA - Autism	$0.00	($153,112.68)	($459,338.04)	$459,338.04	$0.00	$459,338.04	0.00%
100.000.0333200.0000.000	EFA - Gifted and Talented Educ	$0.00	($215,310.62)	($645,931.86)	$645,931.86	$0.00	$645,931.86	0.00%
100.000.0333400.0000.000	EFA - Limited English Proficie	$0.00	($24,897.79)	($74,693.37)	$74,693.37	$0.00	$74,693.37	0.00%
100.000.0335100.0000.000	EFA - Academic Assistance	$0.00	($70,679.47)	($212,038.43)	$212,038.43	$0.00	$212,038.43	0.00%
100.000.0335200.0000.000	EFA - Pupils in Poverty	$0.00	($444,320.84)	($1,332,962.52)	$1,332,962.52	$0.00	$1,332,962.52	0.00%
100.000.0381001.0000.000	Local Property Tax Relief (Tie	($6,611,007.02)	($9,522,063.94)	($9,522,063.94)	$2,911,056.92	$0.00	$2,911,056.92	-44.03%
100.000.0381002.0000.000	Local Property Tax Relief (Tie	($3,969,064.02)	$0.00	$0.00	($3,969,064.02)	$0.00	($3,969,064.02)	100.00%
100.000.0382001.0000.000	Homestead Exemption (Tier 2) -	($1,758,200.50)	$0.00	$0.00	($1,758,200.50)	$0.00	($1,758,200.50)	100.00%

Board Report Revenue

From Date: 11/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
100.000.0382002.0000.000	Homestead Exemption (Tier 2) -	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0382500.0000.000	Property Tax Relief - Tier 3	($30,128,932.00)	($6,025,786.40)	($9,038,679.60)	($21,090,252.40)	$0.00	($21,090,252.40)	70.00%
100.000.0383001.0000.000	Merchants Inventory Tax - Lexi	($196,880.80)	$0.00	($98,440.40)	($98,440.40)	$0.00	($98,440.40)	50.00%
100.000.0383002.0000.000	Merchants Inventory Tax - Rich	($12,805.74)	$0.00	($8,537.16)	($4,268.58)	$0.00	($4,268.58)	33.33%
100.000.0384001.0000.000	Manufacturers Depr. Reimbursem	($295,082.99)	$0.00	$0.00	($295,082.99)	$0.00	($295,082.99)	100.00%
100.000.0384002.0000.000	Manufacturers Depr. Reimbursem	($8,580.01)	$0.00	$0.00	($8,580.01)	$0.00	($8,580.01)	100.00%
100.000.0389001.0000.000	Motor Carrier Vehicle Tax - L	($131,986.14)	($10,006.34)	($108,603.71)	($23,382.43)	$0.00	($23,382.43)	17.72%
100.000.0389002.0000.000	Motor Carrier Vehicle Tax - Ri	($44,313.86)	($10,089.25)	($35,430.83)	($8,883.03)	$0.00	($8,883.03)	20.05%
100.000.0399000.0000.000	Revenue from Other State Sourc	($10,000.00)	$0.00	$0.00	($10,000.00)	$0.00	($10,000.00)	100.00%
100.000.0399200.0000.000	State Forest Commission Revenu	$0.00	($12,690.51)	($24,674.48)	$24,674.48	$0.00	$24,674.48	0.00%
100.000.0399900.0000.000	Revenue from Other State Agenc	$0.00	($18,898.12)	($18,898.12)	$18,898.12	$0.00	$18,898.12	0.00%
100.000.0520000.0000.000	Interfund Transfers	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0522000.0000.000	Transfer from Special Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0523000.0000.000	Transfer from EIA	($4,240,749.00)	$0.00	$0.00	($4,240,749.00)	$0.00	($4,240,749.00)	100.00%
100.000.0527000.0000.000	Transfer from Pupil Activity	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
100.000.0528000.0000.000	Transfer of Indirect Cost	($265,000.00)	($8,434.99)	($8,434.99)	($256,565.01)	$0.00	($256,565.01)	96.82%
100.000.0530000.0000.000	Sale of Fixed Assets	$0.00	($5,366.48)	($16,129.47)	$16,129.47	$0.00	$16,129.47	0.00%
	FUND: General Fund - 100	($174,506,667.08)	($40,209,271.17)	($70,518,077.60)	($103,988,589.48)	$0.00	($103,988,589.48)	59.59%
	Grand Total:	($174,506,667.08)	($40,209,271.17)	($70,518,077.60)	($103,988,589.48)	$0.00	($103,988,589.48)	59.59%

End of Report

School District Five of Lexington and Richland

Board Report Expenditures

From Date: 11/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.000.2000000.0000.000	Employee Benefits	$0.00	$0.00	$0.00	$8.44	$8.44	($8.44)	$0.00	($8.44)	0.00%
FUNCTION: Asset/Liability/Equity/Revenue - 000		$0.00	$0.00	$0.00	$8.44	$8.44	($8.44)	$0.00	($8.44)	0.00%
100.111.1000000.0000.000	Salaries	$4,670,102.27	$0.00	$4,670,102.27	$777,760.92	$1,728,771.90	$2,941,330.37	$2,878,390.87	$62,939.50	1.35%
100.111.2000000.0000.000	Employee Benefits	$1,898,184.41	$0.00	$1,898,184.41	$322,358.81	$712,271.75	$1,185,912.66	$1,202,316.84	($16,404.18)	-0.86%
100.111.3000000.0000.000	Purchased Services	$2,720.00	$800.00	$3,520.00	$455.00	$1,255.00	$2,265.00	$0.00	$2,265.00	64.35%
100.111.4000000.0000.000	Supplies and Materials	$69,664.00	($800.00)	$68,864.00	$1,886.96	$33,251.85	$35,612.15	$5,775.76	$29,836.39	43.33%
FUNCTION: Kindergarten Programs - 111		$6,640,670.68	$0.00	$6,640,670.68	$1,102,461.69	$2,475,550.50	$4,165,120.18	$4,086,483.47	$78,636.71	1.18%
100.112.1000000.0000.000	Salaries	$12,199,547.65	$0.00	$12,199,547.65	$1,872,480.39	$4,242,939.67	$7,956,607.98	$7,100,703.74	$855,904.24	7.02%
100.112.2000000.0000.000	Employee Benefits	$4,515,156.41	$0.00	$4,515,156.41	$717,809.29	$1,607,030.60	$2,908,125.81	$2,683,256.08	$224,869.73	4.98%
100.112.3000000.0000.000	Purchased Services	$5,768.00	$5,245.75	$11,013.75	$3,522.96	$7,257.96	$3,755.79	$110.00	$3,645.79	33.10%
100.112.4000000.0000.000	Supplies and Materials	$270,601.00	$36,754.25	$307,355.25	$5,095.35	$107,764.68	$199,590.57	$35,112.23	$164,478.34	53.51%
FUNCTION: Primary Programs - 112		$16,991,073.06	$42,000.00	$17,033,073.06	$2,598,907.99	$5,964,992.91	$11,068,080.15	$9,819,182.05	$1,248,898.10	7.33%
100.113.1000000.0000.000	Salaries	$21,089,531.15	$0.00	$21,089,531.15	$3,412,884.73	$7,654,350.03	$13,435,181.12	$12,711,666.39	$723,514.73	3.43%
100.113.2000000.0000.000	Employee Benefits	$7,779,903.03	$0.00	$7,779,903.03	$1,287,312.64	$2,860,154.67	$4,919,748.36	$4,780,675.46	$139,072.90	1.79%
100.113.3000000.0000.000	Purchased Services	$19,272.00	$2,705.58	$21,977.58	$1,005.20	$6,055.18	$15,922.40	$970.86	$14,951.54	68.03%
100.113.4000000.0000.000	Supplies and Materials	$682,522.00	($49,905.58)	$632,616.42	$15,843.96	$191,418.68	$441,197.74	$54,182.80	$387,014.94	61.18%
FUNCTION: Elementary Programs - 113		$29,571,228.18	($47,200.00)	$29,524,028.18	$4,717,046.53	$10,711,978.56	$18,812,049.62	$17,547,495.51	$1,264,554.11	4.28%
100.114.1000000.0000.000	Salaries	$17,111,559.90	$0.00	$17,111,559.90	$2,790,657.30	$6,344,898.15	$10,766,661.75	$10,353,464.06	$413,197.69	2.41%
100.114.2000000.0000.000	Employee Benefits	$5,966,960.35	$0.00	$5,966,960.35	$991,262.03	$2,225,368.64	$3,741,591.71	$3,671,938.74	$69,652.97	1.17%
100.114.3000000.0000.000	Purchased Services	$161,315.00	$377.00	$161,692.00	$7,649.96	$46,118.79	$115,573.21	$75,100.00	$40,473.21	25.03%
100.114.4000000.0000.000	Supplies and Materials	$711,320.00	$11,623.00	$722,943.00	$17,318.70	$181,007.82	$541,935.18	$62,942.45	$478,992.73	66.26%
100.114.6000000.0000.000	Other Objects	$6,100.00	$0.00	$6,100.00	$5,000.00	$5,100.00	$1,000.00	$0.00	$1,000.00	16.39%
FUNCTION: High School Programs - 114		$23,957,255.25	$12,000.00	$23,969,255.25	$3,811,887.99	$8,802,493.40	$15,166,761.85	$14,163,445.25	$1,003,316.60	4.19%
100.115.1000000.0000.000	Salaries	$2,686,492.20	$0.00	$2,686,492.20	$412,988.68	$989,765.53	$1,696,726.67	$1,528,182.44	$168,544.23	6.27%
100.115.2000000.0000.000	Employee Benefits	$947,279.83	$0.00	$947,279.83	$148,125.93	$350,759.74	$596,520.09	$541,558.46	$54,961.63	5.80%
100.115.3000000.0000.000	Purchased Services	$600.00	$0.00	$600.00	$0.00	$0.00	$600.00	$82.95	$517.05	86.18%
100.115.4000000.0000.000	Supplies and Materials	$125,000.00	$0.00	$125,000.00	$23,649.66	$65,762.59	$59,237.41	$27,286.86	$31,950.55	25.56%
INCTION: Career and Technology Education (Vocational) Prog - 115		$3,759,372.03	$0.00	$3,759,372.03	$584,764.27	$1,406,287.86	$2,353,084.17	$2,097,110.71	$255,973.46	6.81%
100.121.1000000.0000.000	Salaries	$697,025.86	$0.00	$697,025.86	$94,389.38	$217,633.85	$479,392.01	$543,412.05	($64,020.04)	-9.18%
100.121.2000000.0000.000	Employee Benefits	$227,484.25	$0.00	$227,484.25	$35,438.09	$78,461.05	$149,023.20	$131,027.61	$17,995.59	7.91%
100.121.4000000.0000.000	Supplies and Materials	$217.00	$0.00	$217.00	$0.00	$170.47	$46.53	$0.00	$46.53	21.44%
FUNCTION: Educable Mentally Handicapped - 121		$924,727.11	$0.00	$924,727.11	$129,827.47	$296,265.37	$628,461.74	$674,439.66	($45,977.92)	-4.97%

Board Report Expenditures

From Date: 11/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.122.1000000.0000.000	Salaries	$473,330.38	$0.00	$473,330.38	$75,016.66	$168,371.50	$304,958.88	$272,637.84	$32,321.04	6.83%
100.122.2000000.0000.000	Employee Benefits	$185,192.81	$0.00	$185,192.81	$27,040.31	$61,110.84	$124,081.97	$101,862.40	$22,219.57	12.00%
100.122.4000000.0000.000	Supplies and Materials	$273.00	$0.00	$273.00	$0.00	$0.00	$273.00	$0.00	$273.00	100.00%
FUNCTION: Trainable Mentally Handicapped - 122		$658,796.19	$0.00	$658,796.19	$102,056.97	$229,482.34	$429,313.85	$374,500.24	$54,813.61	8.32%
100.123.4000000.0000.000	Supplies and Materials	$137.00	$0.00	$137.00	$0.00	$0.00	$137.00	$0.00	$137.00	100.00%
FUNCTION: Orthopedically Handicapped - 123		$137.00	$0.00	$137.00	$0.00	$0.00	$137.00	$0.00	$137.00	100.00%
100.124.1000000.0000.000	Salaries	$147,765.84	$0.00	$147,765.84	$24,314.20	$54,706.95	$93,058.89	$82,724.88	$10,334.01	6.99%
100.124.2000000.0000.000	Employee Benefits	$58,346.14	$0.00	$58,346.14	$9,604.10	$21,558.62	$36,787.52	$35,933.85	$853.67	1.46%
100.124.4000000.0000.000	Supplies and Materials	$188.00	$0.00	$188.00	$40.36	$40.36	$147.64	$0.00	$147.64	78.53%
FUNCTION: Visually Handicapped - 124		$206,299.98	$0.00	$206,299.98	$33,958.66	$76,305.93	$129,994.05	$118,658.73	$11,335.32	5.49%
100.125.1000000.0000.000	Salaries	$284,276.62	$0.00	$284,276.62	$47,520.87	$110,569.41	$173,707.21	$162,513.89	$11,193.32	3.94%
100.125.2000000.0000.000	Employee Benefits	$95,291.27	$0.00	$95,291.27	$16,000.77	$36,562.53	$58,728.74	$55,986.98	$2,741.76	2.88%
100.125.3000000.0000.000	Purchased Services	$0.00	$0.00	$0.00	$432.50	$432.50	($432.50)	$0.00	($432.50)	0.00%
100.125.4000000.0000.000	Supplies and Materials	$178.00	$0.00	$178.00	$3.03	$3.03	$174.97	$0.00	$174.97	98.30%
FUNCTION: Hearing Handicapped - 125		$379,745.89	$0.00	$379,745.89	$63,957.17	$147,567.47	$232,178.42	$218,500.87	$13,677.55	3.60%
100.126.1000000.0000.000	Salaries	$1,561,318.98	$0.00	$1,561,318.98	$264,572.71	$594,808.43	$966,510.55	$966,035.29	$475.26	0.03%
100.126.2000000.0000.000	Employee Benefits	$570,424.23	$0.00	$570,424.23	$96,086.98	$214,926.28	$355,497.95	$353,796.90	$1,701.05	0.30%
100.126.4000000.0000.000	Supplies and Materials	$9,393.00	$0.00	$9,393.00	$0.00	$2,038.10	$7,354.90	$655.16	$6,699.74	71.33%
FUNCTION: Speech Handicapped - 126		$2,141,136.21	$0.00	$2,141,136.21	$360,659.69	$811,772.81	$1,329,363.40	$1,320,487.35	$8,876.05	0.41%
100.127.1000000.0000.000	Salaries	$4,667,759.18	$0.00	$4,667,759.18	$761,233.25	$1,708,656.37	$2,959,102.81	$2,703,554.31	$255,548.50	5.47%
100.127.2000000.0000.000	Employee Benefits	$1,709,001.23	$0.00	$1,709,001.23	$289,613.93	$641,923.48	$1,067,077.75	$1,072,625.20	($5,547.45)	-0.32%
100.127.3000000.0000.000	Purchased Services	$750.00	$0.00	$750.00	$0.00	$0.00	$750.00	$0.00	$750.00	100.00%
100.127.4000000.0000.000	Supplies and Materials	$8,371.00	$0.00	$8,371.00	$440.94	$4,020.97	$4,350.03	$1,683.42	$2,666.61	31.86%
FUNCTION: Learning Disabilities - 127		$6,385,881.41	$0.00	$6,385,881.41	$1,051,288.12	$2,354,600.82	$4,031,280.59	$3,777,862.93	$253,417.66	3.97%
100.128.1000000.0000.000	Salaries	$536,717.92	$0.00	$536,717.92	$78,265.74	$175,991.09	$360,726.83	$294,704.10	$66,022.73	12.30%
100.128.2000000.0000.000	Employee Benefits	$222,421.79	$0.00	$222,421.79	$31,477.05	$69,952.89	$152,468.90	$117,216.90	$35,252.00	15.85%
100.128.4000000.0000.000	Supplies and Materials	$524.00	$0.00	$524.00	$0.00	$290.10	$233.90	$0.00	$233.90	44.64%
FUNCTION: Emotionally Handicapped - 128		$759,663.71	$0.00	$759,663.71	$109,742.79	$246,234.08	$513,429.63	$411,921.00	$101,508.63	13.36%
100.129.1000000.0000.000	Salaries	$296,693.80	$0.00	$296,693.80	$51,429.43	$116,854.23	$179,839.57	$194,531.93	($14,692.36)	-4.95%
100.129.2000000.0000.000	Employee Benefits	$112,857.20	$0.00	$112,857.20	$19,849.94	$44,605.11	$68,252.09	$69,236.37	($984.28)	-0.87%
FUNCTION: Coordinated Early Intervening Services (CEIS) - 129		$409,551.00	$0.00	$409,551.00	$71,279.37	$161,459.34	$248,091.66	$263,768.30	($15,676.64)	-3.83%
100.135.1000000.0000.000	Salaries	$5,600.00	$0.00	$5,600.00	$833.32	$1,874.97	$3,725.03	$3,125.03	$600.00	10.71%

Board Report Expenditures

From Date: 11/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.135.2000000.0000.000	Employee Benefits	$1,260.83	$0.00	$1,260.83	$203.34	$452.00	$808.83	$762.17	$46.66	3.70%
100.135.4000000.0000.000	Supplies and Materials	$90.00	$0.00	$90.00	$0.00	$0.00	$90.00	$88.56	$1.44	1.60%
JNCTION: Preschool Handicapped Speech (3 and 4 year olds) - 135		$6,950.83	$0.00	$6,950.83	$1,036.66	$2,326.97	$4,623.86	$3,975.76	$648.10	9.32%
100.136.1000000.0000.000	Salaries	$11,919.02	$0.00	$11,919.02	$1,974.00	$4,441.50	$7,477.52	$7,402.52	$75.00	0.63%
100.136.2000000.0000.000	Employee Benefits	$3,856.16	$0.00	$3,856.16	$643.46	$1,434.42	$2,421.74	$2,411.78	$9.96	0.26%
FUNCTION: Preschool Handicapped Itinerant (3 and 4 yr olds) - 136		$15,775.18	$0.00	$15,775.18	$2,617.46	$5,875.92	$9,899.26	$9,814.30	$84.96	0.54%
100.137.1000000.0000.000	Salaries	$887,409.57	$0.00	$887,409.57	$143,521.00	$320,728.36	$566,681.21	$578,440.83	($11,759.62)	-1.33%
100.137.2000000.0000.000	Employee Benefits	$371,321.07	$0.00	$371,321.07	$59,294.36	$131,413.17	$239,907.90	$223,373.04	$16,534.86	4.45%
100.137.4000000.0000.000	Supplies and Materials	$540.00	$0.00	$540.00	$0.00	$540.66	($0.66)	$0.00	($0.66)	-0.12%
JNCTION: Preschool Hanicapped Self Contained (3 & 4 yr old) - 137		$1,259,270.64	$0.00	$1,259,270.64	$202,815.36	$452,682.19	$806,588.45	$801,813.87	$4,774.58	0.38%
100.138.1000000.0000.000	Salaries	$6,324.83	$0.00	$6,324.83	$1,045.80	$2,353.05	$3,971.78	$3,921.78	$50.00	0.79%
100.138.2000000.0000.000	Employee Benefits	$2,131.92	$0.00	$2,131.92	$355.57	$792.88	$1,339.04	$1,332.60	$6.44	0.30%
UNCTION: Preschool Handicapped Homebased (3 & 4 yr olds) - 138		$8,456.75	$0.00	$8,456.75	$1,401.37	$3,145.93	$5,310.82	$5,254.38	$56.44	0.67%
100.139.1000000.0000.000	Salaries	$1,037,626.99	$2,055.85	$1,039,682.84	$152,381.44	$347,956.27	$691,726.57	$583,429.14	$108,297.43	10.42%
100.139.2000000.0000.000	Employee Benefits	$423,597.24	$627.16	$424,224.40	$64,694.64	$147,144.80	$277,079.60	$241,106.16	$35,973.44	8.48%
100.139.3000000.0000.000	Purchased Services	$3,975.00	$9,175.00	$13,150.00	$394.53	$1,290.55	$11,859.45	$135.00	$11,724.45	89.16%
100.139.4000000.0000.000	Supplies and Materials	$51,147.00	($12,137.01)	$39,009.99	$2,644.20	$5,213.01	$33,796.98	$3,124.46	$30,672.52	78.63%
100.139.6000000.0000.000	Other Objects	$221.00	$279.00	$500.00	$0.00	$175.50	$324.50	$0.00	$324.50	64.90%
FUNCTION: Early Childhood Programs - 139		$1,516,567.23	$0.00	$1,516,567.23	$220,114.81	$501,780.13	$1,014,787.10	$827,794.76	$186,992.34	12.33%
100.141.1000000.0000.000	Salaries	$1,045,670.46	$0.00	$1,045,670.46	$162,686.52	$366,284.71	$679,385.75	$611,272.98	$68,112.77	6.51%
100.141.2000000.0000.000	Employee Benefits	$387,880.77	$0.00	$387,880.77	$60,874.54	$135,676.12	$252,204.65	$227,933.53	$24,271.12	6.26%
100.141.3000000.0000.000	Purchased Services	$1,000.00	$0.00	$1,000.00	$205.00	$410.00	$590.00	$0.00	$590.00	59.00%
100.141.4000000.0000.000	Supplies and Materials	$17,100.00	$0.00	$17,100.00	$0.00	$466.88	$16,633.12	$739.65	$15,893.47	92.94%
FUNCTION: Gifted and Talented Academic - 141		$1,451,651.23	$0.00	$1,451,651.23	$223,766.06	$502,837.71	$948,813.52	$839,946.16	$108,867.36	7.50%
100.143.1000000.0000.000	Salaries	$359,239.96	$0.00	$359,239.96	$59,259.76	$133,334.46	$225,905.50	$222,224.24	$3,681.26	1.02%
100.143.2000000.0000.000	Employee Benefits	$126,195.85	$0.00	$126,195.85	$21,125.98	$47,165.10	$79,030.75	$79,268.10	($237.35)	-0.19%
FUNCTION: Advanced Placement - 143		$485,435.81	$0.00	$485,435.81	$80,385.74	$180,499.56	$304,936.25	$301,492.34	$3,443.91	0.71%
100.144.1000000.0000.000	Salaries	$500.00	$0.00	$500.00	$195.00	$195.00	$305.00	$0.00	$305.00	61.00%
100.144.2000000.0000.000	Employee Benefits	$38.26	$0.00	$38.26	$47.69	$47.69	($9.43)	$0.00	($9.43)	-24.65%
100.144.3000000.0000.000	Purchased Services	$0.00	$0.00	$0.00	$860.00	$860.00	($860.00)	$0.00	($860.00)	0.00%
100.144.4000000.0000.000	Supplies and Materials	$50,000.00	$0.00	$50,000.00	$31,352.91	$48,905.05	$1,094.95	$271.31	$823.64	1.65%
FUNCTION: Undesignated - 144		$50,538.26	$0.00	$50,538.26	$32,455.60	$50,007.74	$530.52	$271.31	$259.21	0.51%

Board Report Expenditures

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.145.1000000.0000.000	Salaries	$193,937.00	$0.00	$193,937.00	$21,273.60	$37,768.25	$156,168.75	$9,178.70	$146,990.05	75.79%
100.145.2000000.0000.000	Employee Benefits	$48,484.00	$0.00	$48,484.00	$5,334.76	$9,402.42	$39,081.58	$2,302.15	$36,779.43	75.86%
100.145.3000000.0000.000	Purchased Services	$16,000.00	$0.00	$16,000.00	$700.00	$1,200.00	$14,800.00	$0.00	$14,800.00	92.50%
	FUNCTION: Homebound - 145	$258,421.00	$0.00	$258,421.00	$27,308.36	$48,370.67	$210,050.33	$11,480.85	$198,569.48	76.84%
100.148.1000000.0000.000	Salaries	$145,586.16	$0.00	$145,586.16	$22,900.44	$50,173.34	$95,412.82	$82,174.44	$13,238.38	9.09%
100.148.2000000.0000.000	Employee Benefits	$47,584.60	$0.00	$47,584.60	$7,895.39	$17,306.99	$30,277.61	$27,888.34	$2,389.27	5.02%
100.148.3000000.0000.000	Purchased Services	$3,945.00	$0.00	$3,945.00	$0.00	$0.00	$3,945.00	$0.00	$3,945.00	100.00%
100.148.4000000.0000.000	Supplies and Materials	$5,900.00	$0.00	$5,900.00	$0.00	$0.00	$5,900.00	$0.00	$5,900.00	100.00%
	FUNCTION: Gifted and Talented Artistic - 148	$203,015.76	$0.00	$203,015.76	$30,795.83	$67,480.33	$135,535.43	$110,062.78	$25,472.65	12.55%
100.149.1000000.0000.000	Salaries	$1,505,121.46	$0.00	$1,505,121.46	$1,381,614.80	$1,556,510.12	($51,388.66)	$341,196.98	($392,585.64)	-26.08%
100.149.2000000.0000.000	Employee Benefits	$393,288.15	$0.00	$393,288.15	$138,329.47	$190,901.24	$202,386.91	$136,651.65	$65,735.26	16.71%
100.149.3000000.0000.000	Purchased Services	$2,000,000.00	$0.00	$2,000,000.00	$426,863.30	$737,883.14	$1,262,116.86	$5,000.00	$1,257,116.86	62.86%
	FUNCTION: Other Special Programs - 149	$3,898,409.61	$0.00	$3,898,409.61	$1,946,807.57	$2,485,294.50	$1,413,115.11	$482,848.63	$930,266.48	23.86%
100.161.1000000.0000.000	Salaries	$994,293.10	$0.00	$994,293.10	$146,465.41	$317,557.90	$676,735.20	$533,906.90	$142,828.30	14.36%
100.161.2000000.0000.000	Employee Benefits	$418,108.55	$0.00	$418,108.55	$64,235.72	$138,497.23	$279,611.32	$234,935.97	$44,675.35	10.69%
100.161.4000000.0000.000	Supplies and Materials	$2,050.00	$400.00	$2,450.00	$0.00	$466.72	$1,983.28	$413.58	$1,569.70	64.07%
	FUNCTION: Other Exceptional Programs - 161	$1,414,451.65	$400.00	$1,414,851.65	$210,701.13	$456,521.85	$958,329.80	$769,256.45	$189,073.35	13.36%
100.172.1000000.0000.000	Salaries	$20,410.00	$0.00	$20,410.00	$0.00	$0.00	$20,410.00	$0.00	$20,410.00	100.00%
100.172.2000000.0000.000	Employee Benefits	$5,066.00	$0.00	$5,066.00	$0.00	$0.00	$5,066.00	$0.00	$5,066.00	100.00%
	FUNCTION: Elementary Summer School - 172	$25,476.00	$0.00	$25,476.00	$0.00	$0.00	$25,476.00	$0.00	$25,476.00	100.00%
100.173.1000000.0000.000	Salaries	$59,844.00	$0.00	$59,844.00	$0.00	$23,824.00	$36,020.00	$0.00	$36,020.00	60.19%
100.173.2000000.0000.000	Employee Benefits	$14,679.99	$0.00	$14,679.99	$0.00	$5,845.20	$8,834.79	$0.00	$8,834.79	60.18%
	FUNCTION: High School Summer School - 173	$74,523.99	$0.00	$74,523.99	$0.00	$29,669.20	$44,854.79	$0.00	$44,854.79	60.19%
100.181.1000000.0000.000	Salaries	$217,676.56	$0.00	$217,676.56	$37,502.80	$112,511.88	$105,164.68	$112,508.28	($7,343.60)	-3.37%
100.181.2000000.0000.000	Employee Benefits	$64,943.14	$0.00	$64,943.14	$11,255.01	$33,327.08	$31,616.06	$33,755.80	($2,139.74)	-3.29%
100.181.3000000.0000.000	Purchased Services	$7,000.00	($2,452.83)	$4,547.17	$65.32	$1,590.80	$2,956.37	$290.00	$2,666.37	58.64%
100.181.4000000.0000.000	Supplies and Materials	$800.00	$2,403.56	$3,203.56	$1,016.24	$1,816.24	$1,387.32	$365.14	$1,022.18	31.91%
100.181.6000000.0000.000	Other Objects	$0.00	$651.00	$651.00	$300.00	$651.00	$0.00	$0.00	$0.00	0.00%
	FUNCTION: Adult Basic Education Programs - 181	$290,419.70	$601.73	$291,021.43	$50,139.37	$149,897.00	$141,124.43	$146,919.22	($5,794.79)	-1.99%
100.182.1000000.0000.000	Salaries	$1,000.00	$0.00	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	100.00%
100.182.2000000.0000.000	Employee Benefits	$76.50	$0.00	$76.50	$0.00	$0.00	$76.50	$0.00	$76.50	100.00%
100.182.3000000.0000.000	Purchased Services	$500.00	($300.00)	$200.00	$65.73	$65.73	$134.27	$0.00	$134.27	67.14%

Board Report Expenditures

From Date: 11/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.182.4000000.0000.000	Supplies and Materials	$5,130.00	($301.73)	$4,828.27	$60.00	$4,174.47	$653.80	$241.72	$412.08	8.53%
FUNCTION: Adult Secondary Education Programs - 182		$6,706.50	($601.73)	$6,104.77	$125.73	$4,240.20	$1,864.57	$241.72	$1,622.85	26.58%
100.188.1000000.0000.000	Salaries	$51,533.20	$0.00	$51,533.20	$5,069.40	$12,673.50	$38,859.70	$17,742.90	$21,116.80	40.98%
100.188.2000000.0000.000	Employee Benefits	$21,692.40	$0.00	$21,692.40	$2,009.64	$4,973.99	$16,718.41	$7,027.93	$9,690.48	44.67%
FUNCTION: Parenting/Family Literacy - 188		$73,225.60	$0.00	$73,225.60	$7,079.04	$17,647.49	$55,578.11	$24,770.83	$30,807.28	42.07%
100.190.1000000.0000.000	Salaries	$492,033.95	$0.00	$492,033.95	$79,972.79	$186,269.36	$305,764.59	$291,302.01	$14,462.58	2.94%
100.190.2000000.0000.000	Employee Benefits	$122,330.83	$0.00	$122,330.83	$19,906.64	$45,238.48	$77,092.35	$71,477.84	$5,614.51	4.59%
100.190.6000000.0000.000	Other Objects	$20,800.00	$0.00	$20,800.00	$6,342.39	$11,671.45	$9,128.55	$84.00	$9,044.55	43.48%
FUNCTION: Instrucational Pupil Activity - 190		$635,164.78	$0.00	$635,164.78	$106,221.82	$243,179.29	$391,985.49	$362,863.85	$29,121.64	4.58%
100.211.1000000.0000.000	Salaries	$871,434.21	($21,304.78)	$850,129.43	$146,755.16	$341,001.13	$509,128.30	$505,564.39	$3,563.91	0.42%
100.211.2000000.0000.000	Employee Benefits	$360,636.52	$0.00	$360,636.52	$83,209.93	$163,814.80	$196,821.72	$242,205.89	($45,384.17)	-12.58%
100.211.3000000.0000.000	Purchased Services	$6,000.00	$21,304.78	$27,304.78	$7,840.23	$10,227.31	$17,077.47	$12,745.50	$4,331.97	15.87%
100.211.4000000.0000.000	Supplies and Materials	$1,890.00	$0.00	$1,890.00	$124.51	$300.00	$1,590.00	$300.00	$1,290.00	68.25%
FUNCTION: Attendance and Social Work Services - 211		$1,239,960.73	$0.00	$1,239,960.73	$237,929.83	$515,343.24	$724,617.49	$760,815.78	($36,198.29)	-2.92%
100.212.1000000.0000.000	Salaries	$3,076,368.94	$0.00	$3,076,368.94	$502,119.51	$1,272,951.91	$1,803,417.03	$1,786,391.59	$17,025.44	0.55%
100.212.2000000.0000.000	Employee Benefits	$1,076,131.62	$0.00	$1,076,131.62	$178,170.90	$447,415.10	$628,716.52	$631,809.32	($3,092.80)	-0.29%
100.212.3000000.0000.000	Purchased Services	$2,088.00	$0.00	$2,088.00	$0.00	$0.00	$2,088.00	$0.00	$2,088.00	100.00%
100.212.4000000.0000.000	Supplies and Materials	$33,744.00	($1,400.00)	$32,344.00	$1,674.69	$7,694.15	$24,649.85	$1,464.16	$23,185.69	71.68%
FUNCTION: Guidance Services - 212		$4,188,332.56	($1,400.00)	$4,186,932.56	$681,965.10	$1,728,061.16	$2,458,871.40	$2,419,665.07	$39,206.33	0.94%
100.213.1000000.0000.000	Salaries	$1,474,956.25	$0.00	$1,474,956.25	$280,642.20	$630,058.59	$844,897.66	$1,041,644.11	($196,746.45)	-13.34%
100.213.2000000.0000.000	Employee Benefits	$560,321.49	$0.00	$560,321.49	$105,706.73	$234,934.89	$325,386.60	$392,452.33	($67,065.73)	-11.97%
100.213.3000000.0000.000	Purchased Services	$3,100.00	$0.00	$3,100.00	$100.00	$100.00	$3,000.00	$0.00	$3,000.00	96.77%
100.213.4000000.0000.000	Supplies and Materials	$33,244.00	($1,000.00)	$32,244.00	$53.20	$7,489.99	$24,754.01	$1,690.87	$23,063.14	71.53%
100.213.6000000.0000.000	Other Objects	$345.00	$0.00	$345.00	$0.00	$0.00	$345.00	$0.00	$345.00	100.00%
FUNCTION: Health Services - 213		$2,071,966.74	($1,000.00)	$2,070,966.74	$386,502.13	$872,583.47	$1,198,383.27	$1,435,787.31	($237,404.04)	-11.46%
100.214.1000000.0000.000	Salaries	$1,192,640.45	$0.00	$1,192,640.45	$193,465.18	$481,673.52	$710,966.93	$613,423.54	$97,543.39	8.18%
100.214.2000000.0000.000	Employee Benefits	$387,493.19	$0.00	$387,493.19	$62,302.98	$152,736.31	$234,756.88	$196,277.72	$38,479.16	9.93%
100.214.3000000.0000.000	Purchased Services	$6,000.00	$0.00	$6,000.00	$0.00	$48.87	$5,951.13	$0.00	$5,951.13	99.19%
100.214.4000000.0000.000	Supplies and Materials	$5,850.00	$0.00	$5,850.00	$0.00	$0.00	$5,850.00	$444.06	$5,405.94	92.41%
FUNCTION: Psycological Services - 214		$1,591,983.64	$0.00	$1,591,983.64	$255,768.16	$634,458.70	$957,524.94	$810,145.32	$147,379.62	9.26%
100.217.1000000.0000.000	Salaries	$82,035.31	$0.00	$82,035.31	$13,205.88	$39,617.64	$42,417.67	$39,617.68	$2,799.99	3.41%
100.217.2000000.0000.000	Employee Benefits	$28,568.55	$0.00	$28,568.55	$4,735.14	$14,047.23	$14,521.32	$14,197.95	$323.37	1.13%

Board Report Expenditures

From Date: 11/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.217.4000000.0000.000	Supplies and Materials	$1,260.00	$0.00	$1,260.00	$0.00	$211.08	$1,048.92	$0.00	$1,048.92	83.25%
FUNCTION: Career Specialist Services - 217		$111,863.86	$0.00	$111,863.86	$17,941.02	$53,875.95	$57,987.91	$53,815.63	$4,172.28	3.73%
100.221.1000000.0000.000	Salaries	$1,868,550.79	$0.00	$1,868,550.79	$323,119.87	$834,425.75	$1,034,125.04	$1,022,703.47	$11,421.57	0.61%
100.221.2000000.0000.000	Employee Benefits	$623,570.94	$0.00	$623,570.94	$104,672.38	$267,445.67	$356,125.27	$330,674.30	$25,450.97	4.08%
100.221.3000000.0000.000	Purchased Services	$484,823.00	($175.50)	$484,647.50	($24,037.47)	$212,600.75	$272,046.75	$77,049.06	$194,997.69	40.23%
100.221.4000000.0000.000	Supplies and Materials	$142,440.00	$0.00	$142,440.00	$5,816.39	$51,686.32	$90,753.68	$7,299.14	$83,454.54	58.59%
100.221.6000000.0000.000	Other Objects	$3,331.00	$175.50	$3,506.50	$0.00	$2,279.50	$1,227.00	$0.00	$1,227.00	34.99%
JNCTION: Improvement of Instruction Curriculum Development - 221		$3,122,715.73	$0.00	$3,122,715.73	$409,571.17	$1,368,437.99	$1,754,277.74	$1,437,725.97	$316,551.77	10.14%
100.222.1000000.0000.000	Salaries	$1,846,286.91	$0.00	$1,846,286.91	$293,029.96	$655,550.44	$1,190,736.47	$1,069,535.74	$121,200.73	6.56%
100.222.2000000.0000.000	Employee Benefits	$676,362.02	$0.00	$676,362.02	$115,955.86	$256,342.56	$420,019.46	$425,915.81	($5,896.35)	-0.87%
100.222.3000000.0000.000	Purchased Services	$1,500.00	$465.00	$1,965.00	$0.00	$465.00	$1,500.00	$0.00	$1,500.00	76.34%
100.222.4000000.0000.000	Supplies and Materials	$332,441.00	($465.00)	$331,976.00	$26,384.51	$106,197.33	$225,778.67	$31,338.47	$194,440.20	58.57%
FUNCTION: Library and Media Services - 222		$2,856,589.93	$0.00	$2,856,589.93	$435,370.33	$1,018,555.33	$1,838,034.60	$1,526,790.02	$311,244.58	10.90%
100.223.1000000.0000.000	Salaries	$554,941.53	$0.00	$554,941.53	$95,567.82	$281,299.49	$273,642.04	$280,649.44	($7,007.40)	-1.26%
100.223.2000000.0000.000	Employee Benefits	$186,269.69	$0.00	$186,269.69	$32,612.33	$94,380.77	$91,888.92	$96,630.12	($4,741.20)	-2.55%
100.223.3000000.0000.000	Purchased Services	$1,011.00	$0.00	$1,011.00	$0.00	$493.34	$517.66	$447.66	$70.00	6.92%
100.223.4000000.0000.000	Supplies and Materials	$540.00	$0.00	$540.00	$0.00	$0.00	$540.00	$0.00	$540.00	100.00%
FUNCTION: Supervision of Special Programs - 223		$742,762.22	$0.00	$742,762.22	$128,180.15	$376,173.60	$366,588.62	$377,727.22	($11,138.60)	-1.50%
100.224.1000000.0000.000	Salaries	$1,020.38	$0.00	$1,020.38	$0.00	$0.00	$1,020.38	$0.00	$1,020.38	100.00%
100.224.2000000.0000.000	Employee Benefits	$255.66	$0.00	$255.66	$0.00	$0.00	$255.66	$0.00	$255.66	100.00%
100.224.3000000.0000.000	Purchased Services	$83,058.00	($3,200.00)	$79,858.00	$4,626.53	$19,781.00	$60,077.00	$4,366.36	$55,710.64	69.76%
100.224.4000000.0000.000	Supplies and Materials	$9,022.00	$649.00	$9,671.00	$438.31	$4,104.19	$5,566.81	$397.67	$5,169.14	53.45%
FUNCTION: Improvement of Instruction Inservice & Staff Train - 224		$93,356.04	($2,551.00)	$90,805.04	$5,064.84	$23,885.19	$66,919.85	$4,764.03	$62,155.82	68.45%
100.231.1000000.0000.000	Salaries	$67,281.00	$0.00	$67,281.00	$10,412.48	$29,635.52	$37,645.48	$33,640.30	$4,005.18	5.95%
100.231.2000000.0000.000	Employee Benefits	$16,826.88	$0.00	$16,826.88	$2,623.14	$7,356.24	$9,470.64	$8,474.75	$995.89	5.92%
100.231.3000000.0000.000	Purchased Services	$336,775.00	$0.00	$336,775.00	$60,385.68	$188,808.01	$147,966.99	$41,813.09	$106,153.90	31.52%
100.231.6000000.0000.000	Other Objects	$368,185.00	$0.00	$368,185.00	$0.00	$413,710.00	($45,525.00)	$0.00	($45,525.00)	-12.36%
FUNCTION: Board of Education - 231		$789,067.88	$0.00	$789,067.88	$73,421.30	$639,509.77	$149,558.11	$83,928.14	$65,629.97	8.32%
100.232.1000000.0000.000	Salaries	$271,439.33	$0.00	$271,439.33	$47,186.44	$141,559.33	$129,880.00	$141,559.31	($11,679.31)	-4.30%
100.232.2000000.0000.000	Employee Benefits	$79,840.84	$0.00	$79,840.84	$11,989.94	$36,819.84	$43,021.00	$41,914.49	$1,106.51	1.39%
100.232.3000000.0000.000	Purchased Services	$19,000.00	$0.00	$19,000.00	$653.28	$2,576.14	$16,423.86	$940.81	$15,483.05	81.49%
100.232.4000000.0000.000	Supplies and Materials	$6,723.00	$0.00	$6,723.00	$0.00	$583.69	$6,139.31	$991.89	$5,147.42	76.56%

Board Report Expenditures

From Date: 11/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.232.6000000.0000.000	Other Objects	$7,100.00	$0.00	$7,100.00	$0.00	$2,310.50	$4,789.50	$0.00	$4,789.50	67.46%
FUNCTION:	Office of Superintendent - 232	$384,103.17	$0.00	$384,103.17	$59,829.66	$183,849.50	$200,253.67	$185,406.50	$14,847.17	3.87%
100.233.1000000.0000.000	Salaries	$10,042,327.05	$0.00	$10,042,327.05	$1,687,400.72	$4,676,962.94	$5,365,364.11	$5,339,748.36	$25,615.75	0.26%
100.233.2000000.0000.000	Employee Benefits	$3,538,206.47	$0.00	$3,538,206.47	$608,207.83	$1,650,297.28	$1,887,909.19	$1,936,751.24	($48,842.05)	-1.38%
100.233.3000000.0000.000	Purchased Services	$217,950.00	$549.00	$218,499.00	$16,599.77	$50,175.92	$168,323.08	$8,086.27	$160,236.81	73.34%
100.233.4000000.0000.000	Supplies and Materials	$255,831.00	($4,000.00)	$251,831.00	$4,323.21	$65,046.38	$186,784.62	$24,221.57	$162,563.05	64.55%
100.233.6000000.0000.000	Other Objects	$19,171.00	$1,202.00	$20,373.00	$324.95	$12,894.26	$7,478.74	$990.48	$6,488.26	31.85%
FUNCTION:	School Administration - 233	$14,073,485.52	($2,249.00)	$14,071,236.52	$2,316,856.48	$6,455,376.78	$7,615,859.74	$7,309,797.92	$306,061.82	2.18%
100.251.3000000.0000.000	Purchased Services	$260,000.00	$0.00	$260,000.00	$52,498.85	$61,373.46	$198,626.54	$84,649.04	$113,977.50	43.84%
UNCTION: Student Transportation (Federal/District Mandated) - 251		$260,000.00	$0.00	$260,000.00	$52,498.85	$61,373.46	$198,626.54	$84,649.04	$113,977.50	43.84%
100.252.1000000.0000.000	Salaries	$693,950.77	$0.00	$693,950.77	$114,651.20	$351,220.59	$342,730.18	$343,953.60	($1,223.42)	-0.18%
100.252.2000000.0000.000	Employee Benefits	$241,436.10	$0.00	$241,436.10	$62,926.61	$149,153.89	$92,282.21	$152,072.19	($59,789.98)	-24.76%
100.252.3000000.0000.000	Purchased Services	$136,680.00	$0.00	$136,680.00	$21,319.10	$113,282.11	$23,397.89	$10,834.49	$12,563.40	9.19%
100.252.4000000.0000.000	Supplies and Materials	$53,955.00	$0.00	$53,955.00	$248.43	$19,202.62	$34,752.38	$3,976.70	$30,775.68	57.04%
100.252.6000000.0000.000	Other Objects	$3,600.00	$0.00	$3,600.00	$225.00	$586.00	$3,014.00	$473.00	$2,541.00	70.58%
FUNCTION:	Fiscal Services - 252	$1,129,621.87	$0.00	$1,129,621.87	$199,370.34	$633,445.21	$496,176.66	$511,309.98	($15,133.32)	-1.34%
100.254.1000000.0000.000	Salaries	$6,556,065.21	$0.00	$6,556,065.21	$1,054,229.45	$3,148,340.26	$3,407,724.95	$3,132,004.21	$275,720.74	4.21%
100.254.2000000.0000.000	Employee Benefits	$3,593,668.55	$0.00	$3,593,668.55	$696,944.76	$2,018,779.62	$1,574,888.93	$1,574,447.60	$441.33	0.01%
100.254.3000000.0000.000	Purchased Services	$4,662,551.00	$35,000.00	$4,697,551.00	$540,239.87	$2,345,348.80	$2,352,202.20	$1,410,354.49	$941,847.71	20.05%
100.254.4000000.0000.000	Supplies and Materials	$5,539,156.00	($35,000.00)	$5,504,156.00	$712,555.44	$2,132,755.58	$3,371,400.42	$126,926.48	$3,244,473.94	58.95%
100.254.6000000.0000.000	Other Objects	$3,556.00	$0.00	$3,556.00	$0.00	$1,979.04	$1,576.96	$0.00	$1,576.96	44.35%
FUNCTION:	Operation and Maintenance of Plant - 254	$20,354,996.76	$0.00	$20,354,996.76	$3,003,969.52	$9,647,203.30	$10,707,793.46	$6,243,732.78	$4,464,060.68	21.93%
100.255.1000000.0000.000	Salaries	$3,271,622.86	$0.00	$3,271,622.86	$585,779.04	$1,436,466.93	$1,835,155.93	$1,861,758.09	($26,602.16)	-0.81%
100.255.2000000.0000.000	Employee Benefits	$1,246,236.09	$0.00	$1,246,236.09	$238,963.89	$535,887.41	$710,348.68	$795,187.81	($84,839.13)	-6.81%
100.255.3000000.0000.000	Purchased Services	$304,992.00	$9,000.00	$313,992.00	$10,159.24	$61,780.48	$252,211.52	$36,421.84	$215,789.68	68.72%
100.255.4000000.0000.000	Supplies and Materials	$61,990.00	$0.00	$61,990.00	$3,051.45	$16,101.27	$45,888.73	$14,222.55	$31,666.18	51.08%
100.255.6000000.0000.000	Other Objects	$500.00	$0.00	$500.00	$0.00	$281.00	$219.00	$128.00	$91.00	18.20%
FUNCTION:	Student Transportation (State Mandated) - 255	$4,885,340.95	$9,000.00	$4,894,340.95	$837,953.62	$2,050,517.09	$2,843,823.86	$2,707,718.29	$136,105.57	2.78%
100.256.1000000.0000.000	Salaries	$66,721.00	$0.00	$66,721.00	$0.00	$0.00	$66,721.00	$0.00	$66,721.00	100.00%
100.256.2000000.0000.000	Employee Benefits	$5,104.16	$0.00	$5,104.16	$0.00	$0.00	$5,104.16	$0.00	$5,104.16	100.00%
FUNCTION:	Food Services - 256	$71,825.16	$0.00	$71,825.16	$0.00	$0.00	$71,825.16	$0.00	$71,825.16	100.00%
100.257.1000000.0000.000	Salaries	$279,107.20	$0.00	$279,107.20	$39,302.04	$117,906.12	$161,201.08	$117,905.64	$43,295.44	15.51%

Board Report Expenditures

From Date: 11/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.257.2000000.0000.000	Employee Benefits	$103,124.38	$0.00	$103,124.38	$14,597.31	$43,140.96	$59,983.42	$43,582.39	$16,401.03	15.90%
100.257.3000000.0000.000	Purchased Services	$636,906.00	$15,964.00	$652,870.00	$124,075.61	$214,529.44	$438,340.56	$117,292.75	$321,047.81	49.17%
100.257.4000000.0000.000	Supplies and Materials	$52,639.00	($15,964.00)	$36,675.00	$0.00	$6,433.25	$30,241.75	$4,875.40	$25,366.35	69.17%
	FUNCTION: Internal Services - 257	$1,071,776.58	$0.00	$1,071,776.58	$177,974.96	$382,009.77	$689,766.81	$283,656.18	$406,110.63	37.89%
100.258.1000000.0000.000	Salaries	$74,322.69	$0.00	$74,322.69	$12,688.01	$37,483.50	$36,839.19	$36,384.15	$455.04	0.61%
100.258.2000000.0000.000	Employee Benefits	$27,043.49	$0.00	$27,043.49	$3,939.87	$12,012.62	$15,030.87	$11,360.26	$3,670.61	13.57%
100.258.3000000.0000.000	Purchased Services	$1,806,131.00	($9,000.00)	$1,797,131.00	$363,284.04	$372,263.71	$1,424,867.29	$1,049,760.70	$375,106.59	20.87%
100.258.4000000.0000.000	Supplies and Materials	$900.00	$0.00	$900.00	$0.00	$0.00	$900.00	$0.00	$900.00	100.00%
100.258.6000000.0000.000	Other Objects	$410.00	$0.00	$410.00	$0.00	$0.00	$410.00	$0.00	$410.00	100.00%
	FUNCTION: Security - 258	$1,908,807.18	($9,000.00)	$1,899,807.18	$379,911.92	$421,759.83	$1,478,047.35	$1,097,505.11	$380,542.24	20.03%
100.261.1000000.0000.000	Salaries	$645,885.78	$0.00	$645,885.78	($153,322.20)	$63,981.96	$581,903.82	$63,982.04	$517,921.78	80.19%
100.261.2000000.0000.000	Employee Benefits	$189,027.54	$0.00	$189,027.54	($44,671.91)	$17,952.58	$171,074.96	$19,324.33	$151,750.63	80.28%
	FUNCTION: Head of Component Unit - 261	$834,913.32	$0.00	$834,913.32	($197,994.11)	$81,934.54	$752,978.78	$83,306.37	$669,672.41	80.21%
100.263.1000000.0000.000	Salaries	$740,997.92	$0.00	$740,997.92	$134,266.14	$366,049.72	$374,948.20	$387,072.08	($12,123.88)	-1.64%
100.263.2000000.0000.000	Employee Benefits	$223,973.45	$0.00	$223,973.45	$60,563.51	$137,462.19	$86,511.26	$142,339.34	($55,828.08)	-24.93%
100.263.3000000.0000.000	Purchased Services	$81,000.00	$0.00	$81,000.00	$21,982.17	$75,019.85	$5,980.15	$3,080.62	$2,899.53	3.58%
100.263.4000000.0000.000	Supplies and Materials	$25,000.00	$0.00	$25,000.00	$2,427.79	$14,461.55	$10,538.45	$3,579.40	$6,959.05	27.84%
100.263.6000000.0000.000	Other Objects	$12,700.00	$0.00	$12,700.00	$1,606.20	$10,178.19	$2,521.81	$728.96	$1,792.85	14.12%
	FUNCTION: Information Services - 263	$1,083,671.37	$0.00	$1,083,671.37	$220,845.81	$603,171.50	$480,499.87	$536,800.40	($56,300.53)	-5.20%
100.264.1000000.0000.000	Salaries	$608,972.97	$0.00	$608,972.97	$94,907.61	$292,227.19	$316,745.78	$275,329.01	$41,416.77	6.80%
100.264.2000000.0000.000	Employee Benefits	$207,391.14	$0.00	$207,391.14	$61,449.62	$129,934.62	$77,456.52	$108,527.59	($31,071.07)	-14.98%
100.264.3000000.0000.000	Purchased Services	$78,744.00	$0.00	$78,744.00	$1,742.36	$9,050.64	$69,693.36	$7,325.00	$62,368.36	79.20%
100.264.4000000.0000.000	Supplies and Materials	$59,527.00	$0.00	$59,527.00	$58.25	$2,589.79	$56,937.21	$1,621.39	$55,315.82	92.93%
100.264.6000000.0000.000	Other Objects	$0.00	$0.00	$0.00	$0.00	$351.00	($351.00)	$0.00	($351.00)	0.00%
	FUNCTION: Staff Services - 264	$954,635.11	$0.00	$954,635.11	$158,157.84	$434,153.24	$520,481.87	$392,802.99	$127,678.88	13.37%
100.266.1000000.0000.000	Salaries	$1,828,160.93	$0.00	$1,828,160.93	$275,458.48	$729,288.58	$1,098,872.35	$848,846.66	$250,025.69	13.68%
100.266.2000000.0000.000	Employee Benefits	$607,944.39	$0.00	$607,944.39	$96,771.64	$251,707.91	$356,236.48	$302,677.88	$53,558.60	8.81%
100.266.3000000.0000.000	Purchased Services	$824,723.00	$0.00	$824,723.00	$130,198.73	$275,212.32	$549,510.68	$32,550.46	$516,960.22	62.68%
100.266.4000000.0000.000	Supplies and Materials	$10,520.00	$0.00	$10,520.00	$2,953.70	$5,823.82	$4,696.18	$1,132.90	$3,563.28	33.87%
100.266.6000000.0000.000	Other Objects	$176.00	$0.00	$176.00	$0.00	$0.00	$176.00	$0.00	$176.00	100.00%
	FUNCTION: Technology and Data Processing Services - 266	$3,271,524.32	$0.00	$3,271,524.32	$505,382.55	$1,262,032.63	$2,009,491.69	$1,185,207.90	$824,283.79	25.20%
100.271.1000000.0000.000	Salaries	$1,553,174.81	($33,600.00)	$1,519,574.81	$237,433.26	$657,645.55	$861,929.26	$702,546.35	$159,382.91	10.49%

Board Report Expenditures

From Date: 11/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range
☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.271.2000000.0000.000	Employee Benefits	$403,145.41	$0.00	$403,145.41	$62,187.93	$167,677.40	$235,468.01	$194,239.05	$41,228.96	10.23%
100.271.3000000.0000.000	Purchased Services	$22,424.00	$33,600.00	$56,024.00	$10,112.56	$24,395.41	$31,628.59	$22,456.49	$9,172.10	16.37%
100.271.6000000.0000.000	Other Objects	$522,029.00	$0.00	$522,029.00	$0.00	$472,629.00	$49,400.00	$0.00	$49,400.00	9.46%
FUNCTION: Pupil Service Activities - 271		$2,500,773.22	$0.00	$2,500,773.22	$309,733.75	$1,322,347.36	$1,178,425.86	$919,241.89	$259,183.97	10.36%
100.390.3000000.0000.000	Purchased Services	$15,000.00	$0.00	$15,000.00	$2,250.00	$6,750.00	$8,250.00	$8,250.00	$0.00	0.00%
100.390.4000000.0000.000	Supplies and Materials	$5,850.00	$0.00	$5,850.00	$0.00	$0.00	$5,850.00	$0.00	$5,850.00	100.00%
FUNCTION: Other Community Services - 390		$20,850.00	$0.00	$20,850.00	$2,250.00	$6,750.00	$14,100.00	$8,250.00	$5,850.00	28.06%
100.412.7000000.0000.000	Transfers	$20,000.00	$0.00	$20,000.00	($484.44)	$27,653.89	($7,653.89)	$0.00	($7,653.89)	-38.27%
FUNCTION: Payments to Other Governmental Units - 412		$20,000.00	$0.00	$20,000.00	($484.44)	$27,653.89	($7,653.89)	$0.00	($7,653.89)	-38.27%
100.425.7000000.0000.000	Transfers	$411,745.00	$0.00	$411,745.00	$0.00	$0.00	$411,745.00	$0.00	$411,745.00	100.00%
FUNCTION: Transfer to Food Service Fund - 425		$411,745.00	$0.00	$411,745.00	$0.00	$0.00	$411,745.00	$0.00	$411,745.00	100.00%
Grand Total:		**$174,506,667.08**	**$0.00**	**$174,506,667.08**	**$28,539,589.84**	**$69,690,919.01**	**$104,815,748.07**	**$90,033,213.12**	**$14,782,534.95**	**8.47%**

End of Report

Exhibit C

EXHIBIT C

district five
OF LEXINGTON & RICHLAND COUNTIES

MEMORANDUM

To: Members of the Board of Trustees

Through: Stephen Hefner, Ed.D.
Superintendent

From: A. Len Richardson
Chief Finance Officer

Date: January 18, 2017

Re: Capital Projects Budget Reports

Attached for your review are the FY2016 Capital Report, FY2017 Capital Report and Building Program Capital Report.

ALR:tl

Attachment

School District Five of Lexington and Richland

Capital Projects 585 - 586

Fiscal Year: 2016-2017

From Date: 7/1/2016 To Date: 12/31/2016

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
586.253.6900000.0000.000	Other Objects	$0.00	$271,312.92	$271,312.92	$0.00	$0.00	$271,312.92	$0.00	$271,312.92	100.00%
	LOCATION: District Wide - 000	$0.00	$271,312.92	$271,312.92	$0.00	$0.00	$271,312.92	$0.00	$271,312.92	100.00%
586.266.3230000.0000.007	Repairs and Maintenance Services	$0.00	$33,835.45	$33,835.45	$6,941.66	$6,941.66	$26,893.79	$3,286.61	$23,607.18	69.77%
586.266.3450000.0000.007	Technology Services	$0.00	$601,549.35	$601,549.35	$145.00	$145.00	$601,404.35	$42,400.00	$559,004.35	92.93%
586.266.4450000.0000.007	Technology and Software Supplies	$0.00	$1,598,552.74	$1,598,552.74	$209,276.70	$209,276.70	$1,389,276.04	$0.00	$1,389,276.04	86.91%
	LOCATION: Technology Services - 007	$0.00	$2,233,937.54	$2,233,937.54	$216,363.36	$216,363.36	$2,017,574.18	$45,686.61	$1,971,887.57	88.27%
586.253.3230000.0000.009	Repairs and Maintenance Services	$0.00	$21,600.00	$21,600.00	$0.00	$0.00	$21,600.00	$0.00	$21,600.00	100.00%
586.253.3950000.0000.009	Other Professional and Technical Services	$0.00	$20,000.00	$20,000.00	$12,911.00	$12,911.00	$7,089.00	$7,004.00	$85.00	0.43%
	LOCATION: Maintenance - 009	$0.00	$41,600.00	$41,600.00	$12,911.00	$12,911.00	$28,689.00	$7,004.00	$21,685.00	52.13%
586.252.3950000.0000.011	Other Professional and Technical Services	$0.00	$205,000.00	$205,000.00	$96,889.80	$96,889.80	$108,110.20	$0.00	$108,110.20	52.74%
586.253.3190000.0000.011	Fees for Legal and Other Professional Services	$0.00	$0.00	$0.00	$225.00	$225.00	($225.00)	$0.00	($225.00)	0.00%
586.253.5900000.0000.011	Other Capital Outlay	$0.00	$59,782.00	$59,782.00	$0.00	$0.00	$59,782.00	$0.00	$59,782.00	100.00%
586.253.6100000.0000.011	Redemption of Principal	$0.00	$591,000.00	$591,000.00	$0.00	$0.00	$591,000.00	$0.00	$591,000.00	100.00%
586.253.6200000.0000.011	Interest	$0.00	$4,580.75	$4,580.75	$0.00	$0.00	$4,580.75	$0.00	$4,580.75	100.00%
	LOCATION: Financial Services - 011	$0.00	$860,362.75	$860,362.75	$97,114.80	$97,114.80	$763,247.95	$0.00	$763,247.95	88.71%
586.253.3100000.0000.038	Professional and Technical Services	$0.00	$5,726.00	$5,726.00	$1,575.00	$1,575.00	$4,151.00	$4,151.00	$0.00	0.00%
586.253.3230000.0000.038	Repairs and Maintenance Services	$0.00	$94,171.78	$94,171.78	$6,130.75	$6,130.75	$88,041.03	$0.00	$88,041.03	93.49%
586.253.3950000.0000.038	Other Professional and Technical Services	$0.00	$30,507.30	$30,507.30	$10,965.74	$10,965.74	$19,541.56	$0.00	$19,541.56	64.06%
586.253.5200000.0000.038	Buildings	$0.00	$566,426.78	$566,426.78	$522,321.05	$522,321.05	$44,105.73	$47,691.50	($3,585.77)	-0.63%
586.253.5300000.0000.038	Improvements Other Than Buildings	$0.00	$28,614.00	$28,614.00	$0.00	$0.00	$28,614.00	$0.00	$28,614.00	100.00%
	LOCATION: Chapin High School - 038	$0.00	$725,445.86	$725,445.86	$540,992.54	$540,992.54	$184,453.32	$51,842.50	$132,610.82	18.28%
586.253.3230000.0000.039	Repairs and Maintenance Services	$0.00	$229,583.40	$229,583.40	$33,150.00	$33,150.00	$196,433.40	$189,500.00	$6,933.40	3.02%
586.253.3950000.0000.039	Other Professional and Technical Services	$0.00	$20,103.75	$20,103.75	$15,811.40	$15,811.40	$4,292.35	$1,757.35	$2,535.00	12.61%
586.253.5200000.0000.039	Buildings	$0.00	$89,866.58	$89,866.58	$70,371.66	$70,371.66	$19,494.92	$17,237.92	$2,257.00	2.51%
	LOCATION: Irmo High School - 039	$0.00	$339,553.73	$339,553.73	$119,333.06	$119,333.06	$220,220.67	$208,495.27	$11,725.40	3.45%
586.253.3230000.0000.040	Repairs and Maintenance Services	$0.00	$12,134.70	$12,134.70	$5,320.00	$5,320.00	$6,814.70	$5,884.70	$930.00	7.66%
	LOCATION: Irmo Middle School - 040	$0.00	$12,134.70	$12,134.70	$5,320.00	$5,320.00	$6,814.70	$5,884.70	$930.00	7.66%
586.253.4100000.0000.043	Supplies	$0.00	$4,300.00	$4,300.00	$4,239.00	$4,239.00	$61.00	$0.00	$61.00	1.42%
	LOCATION: Irmo Elementary School - 043	$0.00	$4,300.00	$4,300.00	$4,239.00	$4,239.00	$61.00	$0.00	$61.00	1.42%
586.253.3230000.0000.046	Repairs and Maintenance Services	$0.00	$3,490.08	$3,490.08	$3,490.08	$3,490.08	$0.00	$0.00	$0.00	0.00%
586.253.5400000.0000.046	Expendable Equipment	$0.00	$33,000.00	$33,000.00	$31,216.00	$31,216.00	$1,784.00	$0.00	$1,784.00	5.41%
	LOCATION: Crossroads Intermediate School - 046	$0.00	$36,490.08	$36,490.08	$34,706.08	$34,706.08	$1,784.00	$0.00	$1,784.00	4.89%

Capital Projects 585 - 586

Fiscal Year: 2016-2017

From Date: 7/1/2016 To Date: 12/31/2016

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
586.253.3230000.0000.047	Repairs and Maintenance Services	$0.00	$98,951.60	$98,951.60	$51,781.90	$51,781.90	$47,169.70	$0.00	$47,169.70	47.67%
586.253.3950000.0000.047	Other Professional and Technical Services	$0.00	$7,581.19	$7,581.19	$2,930.00	$2,930.00	$4,651.19	$4,377.70	$273.49	3.61%
586.253.5300000.0000.047	Improvements Other Than Buildings	$0.00	$16,000.00	$16,000.00	$0.00	$0.00	$16,000.00	$14,238.00	$1,762.00	11.01%
LOCATION: Nursery Road Elementary School - 047		$0.00	$122,532.79	$122,532.79	$54,711.90	$54,711.90	$67,820.89	$18,615.70	$49,205.19	40.16%
586.253.3230000.0000.048	Repairs and Maintenance Services	$0.00	$42,000.00	$42,000.00	$42,000.00	$42,000.00	$0.00	$0.00	$0.00	0.00%
LOCATION: Harbison West Elementary School - 048		$0.00	$42,000.00	$42,000.00	$42,000.00	$42,000.00	$0.00	$0.00	$0.00	0.00%
586.253.5400000.0000.049	Expendable Equipment	$0.00	$1,049.41	$1,049.41	$0.00	$0.00	$1,049.41	$0.00	$1,049.41	100.00%
LOCATION: HE Corley Elementary School - 049		$0.00	$1,049.41	$1,049.41	$0.00	$0.00	$1,049.41	$0.00	$1,049.41	100.00%
586.253.3230000.0000.050	Repairs and Maintenance Services	$0.00	$3,785.42	$3,785.42	$3,785.42	$3,785.42	$0.00	$0.00	$0.00	0.00%
LOCATION: Chapin Intermediate School - 050		$0.00	$3,785.42	$3,785.42	$3,785.42	$3,785.42	$0.00	$0.00	$0.00	0.00%
586.253.3230000.0000.051	Repairs and Maintenance Services	$0.00	$7,152.81	$7,152.81	$0.00	$0.00	$7,152.81	$7,152.81	$0.00	0.00%
LOCATION: Dutch Fork High School - 051		$0.00	$7,152.81	$7,152.81	$0.00	$0.00	$7,152.81	$7,152.81	$0.00	0.00%
586.253.4100000.0000.052	Supplies	$0.00	$2,858.63	$2,858.63	$2,858.63	$2,858.63	$0.00	$0.00	$0.00	0.00%
586.253.5300000.0000.052	Improvements Other Than Buildings	$0.00	$25,000.00	$25,000.00	$0.00	$0.00	$25,000.00	$23,225.00	$1,775.00	7.10%
LOCATION: Lake Murray Elementary School - 052		$0.00	$27,858.63	$27,858.63	$2,858.63	$2,858.63	$25,000.00	$23,225.00	$1,775.00	6.37%
586.253.5400000.0000.053	Expendable Equipment	$0.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00	$0.00	0.00%
LOCATION: River Springs Elementary School - 053		$0.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$0.00	$0.00	$0.00	0.00%
586.253.3230000.0000.054	Repairs and Maintenance Services	$0.00	$6,831.02	$6,831.02	$6,831.02	$6,831.02	$0.00	$0.00	$0.00	0.00%
586.253.4100000.0000.054	Supplies	$0.00	$12,000.00	$12,000.00	$0.00	$0.00	$12,000.00	$6,196.91	$5,803.09	48.36%
586.253.5200000.0000.054	Buildings	$0.00	$37,777.34	$37,777.34	$5,771.13	$5,771.13	$32,006.21	$0.00	$32,006.21	84.72%
LOCATION: Dutch Fork Middle School - 054		$0.00	$56,608.36	$56,608.36	$12,602.15	$12,602.15	$44,006.21	$6,196.91	$37,809.30	66.79%
586.253.3230000.0000.057	Repairs and Maintenance Services	$0.00	$7,375.65	$7,375.65	$7,375.65	$7,375.65	$0.00	$0.00	$0.00	0.00%
LOCATION: Spring Hill High School - 057		$0.00	$7,375.65	$7,375.65	$7,375.65	$7,375.65	$0.00	$0.00	$0.00	0.00%
586.253.3230000.0000.058	Repairs and Maintenance Services	$0.00	$5,199.81	$5,199.81	$0.00	$0.00	$5,199.81	$5,199.81	$0.00	0.00%
LOCATION: Chapin Middle School - 058		$0.00	$5,199.81	$5,199.81	$0.00	$0.00	$5,199.81	$5,199.81	$0.00	0.00%
586.253.3230000.0000.995	Repairs and Maintenance Services	$0.00	$4,200.00	$4,200.00	$0.00	$0.00	$4,200.00	$0.00	$4,200.00	100.00%
586.253.5200000.0000.995	Buildings	$0.00	$48,201.00	$48,201.00	$0.00	$0.00	$48,201.00	$48,201.00	$0.00	0.00%
LOCATION: Center for Advanced Technical Studies - 995		$0.00	$52,401.00	$52,401.00	$0.00	$0.00	$52,401.00	$48,201.00	$4,200.00	8.02%
FUND: Capital Project FY 2015-2016 - 586		$0.00	$4,856,101.46	$4,856,101.46	$1,159,313.59	$1,159,313.59	$3,696,787.87	$427,504.31	$3,269,283.56	67.32%

Capital Projects 585 - 586

From Date: 7/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
Grand Total:		**$0.00**	**$4,856,101.46**	**$4,856,101.46**	**$1,159,313.59**	**$1,159,313.59**	**$3,696,787.87**	**$427,504.31**	**$3,269,283.56**	**67.32%**

End of Report

School District Five of Lexington and Richland

Capital Budget Plan 2017

From Date: 7/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
551.253.3950000.0000.041	Other Professional and Technic	$3,567.50	$3,567.50	$3,567.50	$0.00	$0.00	$0.00	0.00%
	FUND: Parking Lot CES - 551	$3,567.50	$3,567.50	$3,567.50	$0.00	$0.00	$0.00	0.00%
552.253.3230000.0000.052	Repairs and Maintenance Servic	$842,365.36	$809,094.44	$809,094.44	$33,270.92	$27,202.92	$6,068.00	0.72%
552.253.3950000.0000.052	Other Professional and Technic	$55,755.50	$12,067.50	$12,067.50	$43,688.00	$0.00	$43,688.00	78.36%
	FUND: HVAC LMES - 552	$898,120.86	$821,161.94	$821,161.94	$76,958.92	$27,202.92	$49,756.00	5.54%
553.253.3230000.0000.053	Repairs and Maintenance Servic	$967,492.53	$893,422.74	$893,422.74	$74,069.79	$59,319.59	$14,750.20	1.52%
553.253.3950000.0000.053	Other Professional and Technic	$14,145.50	$14,145.50	$14,145.50	$0.00	$0.00	$0.00	0.00%
	FUND: HVAC RSES - 553	$981,638.03	$907,568.24	$907,568.24	$74,069.79	$59,319.59	$14,750.20	1.50%
554.253.3230000.0000.045	Repairs and Maintenance Servic	$264,300.00	$264,300.00	$264,300.00	$0.00	$0.00	$0.00	0.00%
554.253.3950000.0000.045	Other Professional and Technic	$3,291.60	$3,291.60	$3,291.60	$0.00	$0.00	$0.00	0.00%
	FUND: Roof Replacement SOES - 554	$267,591.60	$267,591.60	$267,591.60	$0.00	$0.00	$0.00	0.00%
555.253.3950000.0000.050	Other Professional and Technic	$1,920.00	$1,920.00	$1,920.00	$0.00	$0.00	$0.00	0.00%
555.253.5300000.0000.050	Improvements Other Than Buildi	$102,215.00	$102,215.00	$102,215.00	$0.00	$0.00	$0.00	0.00%
	FUND: Drive Way CIS - 555	$104,135.00	$104,135.00	$104,135.00	$0.00	$0.00	$0.00	0.00%
556.253.3230000.0000.038	Repairs and Maintenance Servic	$255,000.00	$0.00	$0.00	$255,000.00	$0.00	$255,000.00	100.00%
556.253.3950000.0000.038	Other Professional and Technic	$21,875.00	$1,625.00	$1,625.00	$20,250.00	$13,700.00	$6,550.00	29.94%
556.253.6900000.0000.011	Other Objects	$250,000.00	$0.00	$0.00	$250,000.00	$0.00	$250,000.00	100.00%
	FUND: Drama Theater CHS - 556	$526,875.00	$1,625.00	$1,625.00	$525,250.00	$13,700.00	$511,550.00	97.09%
557.253.3950000.0000.995	Other Professional and Technic	$5,862.83	$405.00	$405.00	$5,457.83	$2,435.00	$3,022.83	51.56%
557.253.5200000.0000.995	Buildings	$231,950.00	$31,509.17	$31,509.17	$200,440.83	$191,440.83	$9,000.00	3.88%
	FUND: Barn CATE - 557	$237,812.83	$31,914.17	$31,914.17	$205,898.66	$193,875.83	$12,022.83	5.06%
558.253.3230000.0000.051	Repairs and Maintenance Servic	$397,500.00	$0.00	$0.00	$397,500.00	$0.00	$397,500.00	100.00%
558.253.3950000.0000.051	Other Professional and Technic	$30,000.00	$14,800.00	$14,800.00	$15,200.00	$3,700.00	$11,500.00	38.33%
	FUND: Upgrade Auditorium DFHS - 558	$427,500.00	$14,800.00	$14,800.00	$412,700.00	$3,700.00	$409,000.00	95.67%
559.253.3230000.0000.039	Repairs and Maintenance Servic	$312,438.00	$0.00	$0.00	$312,438.00	$288,903.00	$23,535.00	7.53%
559.253.3950000.0000.039	Other Professional and Technic	$13,000.00	$0.00	$0.00	$13,000.00	$0.00	$13,000.00	100.00%
	FUND: Restroom Renovation IHS - 559	$325,438.00	$0.00	$0.00	$325,438.00	$288,903.00	$36,535.00	11.23%
560.253.5500000.0000.008	Vehicles	$200,000.00	$0.00	$0.00	$200,000.00	$200,000.00	$0.00	0.00%
	FUND: Activity Buses Transportation - 560	$200,000.00	$0.00	$0.00	$200,000.00	$200,000.00	$0.00	0.00%
561.258.4100000.0000.006	Supplies	$45,118.39	$0.00	$0.00	$45,118.39	$0.00	$45,118.39	100.00%
561.258.5450000.0000.006	Technology Expendable Equipmen	$63,143.82	$0.00	$0.00	$63,143.82	$66,319.38	($3,175.56)	-5.03%
	FUND: Safety and Sercurity Equipment Student Services - 561	$108,262.21	$0.00	$0.00	$108,262.21	$66,319.38	$41,942.83	38.74%
562.266.3450000.0000.007	Technology Services	$1,000,000.00	$5,000.00	$5,000.00	$995,000.00	$20,395.24	$974,604.76	97.46%
562.266.4450000.0000.007	Technology and Software Suppli	$518,843.40	$3,178.30	$3,178.30	$515,665.10	$197.10	$515,468.00	99.35%
562.266.5450000.0000.007	Technology Expendable Equipmen	$1,011,000.00	$367,429.17	$367,429.17	$643,570.83	$647,868.31	($4,297.48)	-0.43%
	FUND: Technology - 562	$2,529,843.40	$375,607.47	$375,607.47	$2,154,235.93	$668,460.65	$1,485,775.28	58.73%
563.253.6900000.0000.011	Other Objects	$65,000.00	$0.00	$0.00	$65,000.00	$0.00	$65,000.00	100.00%
	FUND: Reserve and Issue Cost - 563	$65,000.00	$0.00	$0.00	$65,000.00	$0.00	$65,000.00	100.00%
564.253.5900000.0000.011	Other Capital Outlay	$280,082.93	$0.00	$0.00	$280,082.93	$0.00	$280,082.93	100.00%

Capital Budget Plan 2017

From Date: 7/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask ☐ Include pre encumbrance ☐ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: School Identify Needs - 564	$280,082.93	$0.00	$0.00	$280,082.93	$0.00	$280,082.93	100.00%
565.253.3230000.0000.042	Repairs and Maintenance Servic	$337,631.37	$337,631.37	$337,631.37	$0.00	$0.00	$0.00	0.00%
	FUND: DFES Replacement of Floors - 565	$337,631.37	$337,631.37	$337,631.37	$0.00	$0.00	$0.00	0.00%
	Grand Total:	$7,293,498.73	$2,865,602.29	$2,865,602.29	$4,427,896.44	$1,521,481.37	$2,906,415.07	39.85%

End of Report

School District Five of Lexington and Richland

Capital Bldg Plan- Board Reports

From Date: 7/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
535.253.6900000.0000.000	Other Objects	$0.00	$370,514.86	$370,514.86	$0.00	$0.00	$370,514.86	$0.00	$370,514.86	100.00%
	LOCATION: District Wide - 000	$0.00	$370,514.86	$370,514.86	$0.00	$0.00	$370,514.86	$0.00	$370,514.86	100.00%
535.253.1100000.0000.011	Regular Salaries	$0.00	$0.00	$0.00	$21,925.44	$21,925.44	($21,925.44)	$1,906.56	($23,832.00)	0.00%
535.253.1150000.0000.011	Paraprofessional Salary	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
535.253.2100000.0000.011	Health and Dental Insurance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
535.253.2200000.0000.011	Retirement	$0.00	$0.00	$0.00	$3,703.21	$3,703.21	($3,703.21)	$322.02	($4,025.23)	0.00%
535.253.2300000.0000.011	FICA	$0.00	$0.00	$0.00	$1,677.29	$1,677.29	($1,677.29)	$145.86	($1,823.15)	0.00%
535.253.2700000.0000.011	Workmans Comp	$0.00	$0.00	$0.00	$49.74	$49.74	($49.74)	$12.43	($62.17)	0.00%
535.253.3320000.0000.011	Travel	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
535.253.3950000.0000.011	Other Professional and Technical Services	$0.00	$0.00	$0.00	$15,395.37	$15,395.37	($15,395.37)	$0.00	($15,395.37)	0.00%
535.253.4100000.0000.011	Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$742.60	($742.60)	0.00%
535.253.4450000.0000.011	Technology and Software Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	LOCATION: Financial Services - 011	$0.00	$0.00	$0.00	$42,751.05	$42,751.05	($42,751.05)	$3,129.47	($45,880.52)	0.00%
535.253.3230000.0000.038	Repairs and Maintenance Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
535.253.5200000.0000.038	Buildings	$0.00	$1,685,447.51	$1,685,447.51	$550,585.64	$550,585.64	$1,134,861.87	$745,441.56	$389,420.31	23.10%
535.253.5400000.0000.038	Expendable Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
535.253.5450000.0000.038	Technology Expendable Equipment	$0.00	$17,842.24	$17,842.24	$0.00	$0.00	$17,842.24	$0.00	$17,842.24	100.00%
535.253.6900000.0000.038	Other Objects	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	LOCATION: Chapin High School - 038	$0.00	$1,703,289.75	$1,703,289.75	$550,585.64	$550,585.64	$1,152,704.11	$745,441.56	$407,262.55	23.91%
535.253.3230000.0000.039	Repairs and Maintenance Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
535.253.5200000.0000.039	Buildings	$0.00	$958,751.74	$958,751.74	$568,000.00	$568,000.00	$390,751.74	$405,259.59	($14,507.85)	-1.51%
535.253.5400000.0000.039	Expendable Equipment	$0.00	$67,798.11	$67,798.11	$0.00	$0.00	$67,798.11	$37,585.08	$30,213.03	44.56%
535.253.5450000.0000.039	Technology Expendable Equipment	$0.00	$3,926.84	$3,926.84	$0.00	$0.00	$3,926.84	$0.00	$3,926.84	100.00%
	LOCATION: Irmo High School - 039	$0.00	$1,030,476.69	$1,030,476.69	$568,000.00	$568,000.00	$462,476.69	$442,844.67	$19,632.02	1.91%
535.253.4450000.0000.041	Technology and Software Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	LOCATION: Chapin Elementary School - 041	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
535.253.5300000.0000.043	Improvements Other Than Buildings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	LOCATION: Irmo Elementary School - 043	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
535.253.5200000.0000.044	Buildings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	LOCATION: Leaphart Elementary Schhol - 044	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
535.253.5200000.0000.051	Buildings	$0.00	$99,999.99	$99,999.99	$20,000.00	$20,000.00	$79,999.99	$0.00	$79,999.99	80.00%
535.253.5300000.0000.051	Improvements Other Than Buildings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

Capital Bldg Plan- Board Reports

From Date: 7/1/2016 To Date: 12/31/2016

Fiscal Year: 2016-2017

☐ Include pre encumbrance ☑ Print accounts with zero balance ☑ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
535.253.5450000.0000.051	Technology Expendable Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	LOCATION: Dutch Fork High School - 051	$0.00	$99,999.99	$99,999.99	$20,000.00	$20,000.00	$79,999.99	$0.00	$79,999.99	80.00%
535.253.5200000.0000.057	Buildings	$0.00	$0.00	$0.00	$103,230.45	$103,230.45	($103,230.45)	$0.00	($103,230.45)	0.00%
535.253.5450000.0000.057	Technology Expendable Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	LOCATION: Spring Hill High School - 057	$0.00	$0.00	$0.00	$103,230.45	$103,230.45	($103,230.45)	$0.00	($103,230.45)	0.00%
535.253.5200000.0000.995	Buildings	$0.00	$173,179.33	$173,179.33	$24,429.33	$24,429.33	$148,750.00	$28,750.00	$120,000.00	69.29%
535.253.5450000.0000.995	Technology Expendable Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	LOCATION: Center for Advanced Technical Studies - 995	$0.00	$173,179.33	$173,179.33	$24,429.33	$24,429.33	$148,750.00	$28,750.00	$120,000.00	69.29%
	FUND: Bond Referendum (2008) - 535	$0.00	$3,377,460.62	$3,377,460.62	$1,308,996.47	$1,308,996.47	$2,068,464.15	$1,220,165.70	$848,298.45	25.12%
536.253.6900000.0000.000	Other Objects	$0.00	$2,112,012.81	$2,112,012.81	$0.00	$0.00	$2,112,012.81	$0.00	$2,112,012.81	100.00%
	LOCATION: District Wide - 000	$0.00	$2,112,012.81	$2,112,012.81	$0.00	$0.00	$2,112,012.81	$0.00	$2,112,012.81	100.00%
536.253.3250000.0000.058	Rentals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
536.253.5200000.0000.058	Buildings	$0.00	$832,484.55	$832,484.55	$2,078.25	$2,078.25	$830,406.30	$455,458.85	$374,947.45	45.04%
536.253.5300000.0000.058	Improvements Other Than Buildings	$0.00	$132,350.00	$132,350.00	$137,850.00	$137,850.00	($5,500.00)	$2,500.00	($8,000.00)	-6.04%
536.253.5400000.0000.058	Expendable Equipment	$0.00	$70,525.88	$70,525.88	$19,931.31	$19,931.31	$50,594.57	$70.53	$50,524.04	71.64%
536.253.5450000.0000.058	Technology Expendable Equipment	$0.00	$978.65	$978.65	$0.00	$0.00	$978.65	$24,823.32	($23,844.67)	-2436.49%
536.253.5900000.0000.058	Other Capital Outlay	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
	LOCATION: Chapin Middle School - 058	$0.00	$1,036,339.08	$1,036,339.08	$159,859.56	$159,859.56	$876,479.52	$482,852.70	$393,626.82	37.98%
	FUND: New Middle School - 536	$0.00	$3,148,351.89	$3,148,351.89	$159,859.56	$159,859.56	$2,988,492.33	$482,852.70	$2,505,639.63	79.59%
Grand Total:		**$0.00**	**$6,525,812.51**	**$6,525,812.51**	**$1,468,856.03**	**$1,468,856.03**	**$5,056,956.48**	**$1,703,018.40**	**$3,353,938.08**	**51.39%**

End of Report

Exhibit D

EXHIBIT D

MEMORANDUM

To: Members of the Board of Trustees
Dr. Stephen W. Hefner, Superintendent

From: Dr. Christina Melton
Chief Instructional Officer

Date: January 11, 2017

Re: January 23, 2017 Board Meeting,
Second Reading: Approval of Proposed Revisions
Board Policy IKD "Honor Rolls"

Item: Proposed revisions to Board Policy IKD "Honor Rolls" is attached in draft form, along with the current Board Policy IKD.

Recommendation: The administration recommends Second Reading approval of the proposed revisions to Board Policy IKD "Honor Rolls".

I will be present to answer any questions you may have regarding this revision.

Attachments: Current Board Policy IKD "Honor Rolls"
Proposed revisions to Board Policy IKD "Honor Rolls"

Current Policy

HONOR ROLLS

Code **IKD** Issued **4/15**

Purpose: To establish the board's vision for publication of student honor rolls.

The board wants to encourage and foster the development of intellectual student ability, desirable traits of character and qualities of leadership. The board will support programs which recognize outstanding student achievement far in excess of minimum requirements in these areas. These programs may include honor rolls, honor societies, special awards or special recognition at honors programs and/or commencement exercises.

The board directs the certified staff to develop criteria and procedures for these recognition programs in honor of scholarship or distinguished service by students in any school activity. The criteria and procedures will make clear the relationship between the honor and the relevant goal or goals of the schools.

A student must maintain an average of 90 for all subjects for which he/she is enrolled in order to be eligible for the honor roll. The 90 average is designated by the state uniform grading scale. No student who is enrolled for fewer than six blocks is eligible for the honor roll.

Honor graduates

A senior student will be considered a high school honor graduate if he/she ranks in the top 15% of the class or earns a 4.0 cumulative GPA or above as defined in the state uniform grading scale policy. This cumulative grade point average is determined by including all grades in all subjects and is computed at the end of the tenth, eleventh and twelfth grades. Distinguished honor graduates will be defined as the top 5% of the senior class as determined by the cumulative grade point average.

Adopted 1973; Revised 11/16/81, 5/19/03, 6/17/13, 4/22/15

Suggested Policy Revision
(Second Reading 1/23/17)

HONOR ROLLS

DRAFT IKD

Purpose: To establish the board's vision for publication of student honor rolls.

The board ~~wants to~~ encourages and fosters the development of intellectual student ability, desirable traits of character and qualities of leadership. The board will support programs which recognize outstanding student achievement far in excess of minimum requirements in these areas. These programs may include honor rolls, honor societies, special awards or special recognition at honors programs and/or commencement exercises.

The board directs the certified staff to develop criteria and procedures for these recognition programs in honor of scholarship or distinguished service by students in any school activity. The criteria and procedures will make clear the relationship between the honor and the relevant goal or goals of the schools.

A student must maintain a~~n~~ **minimum** average of ~~90~~ ~~80~~ **90** ~~for all~~ **in each** subject~~s~~ for which he/she is enrolled in order to be eligible for the **A** Honor Roll. ~~The 90-80 average is designated by the state uniform grading scale.~~ **A student must maintain a~~n~~ minimum average of 80** ~~for all~~ **in each subject~~s~~ for which he/she is enrolled in order to be eligible for the A/B Honor Roll.** No student who is enrolled for fewer than six blocks is eligible for the honor roll.

Honor graduates

A senior student will be considered a high school honor graduate if he/she ranks in the top 15% of the class or earns a 4.0 cumulative GPA or above as defined in the state uniform grading scale policy. This cumulative grade point average is determined by including all grades in all subjects and is computed at the end of the tenth, eleventh and twelfth grades. Distinguished honor graduates will be defined as the top 5% of the senior class as determined by the cumulative grade point average.

Adopted 1973; Revised 11/16/81, 5/19/03, 6/17/13, 4/22/15

Exhibit E

EXHIBIT E

district five
OF LEXINGTON & RICHLAND COUNTIES

Memorandum

To: Members of the Board of Trustees

Through: Dr. Stephen W. Hefner
Superintendent

From: Mark A. Bounds
Chief Information Officer

Date: January 18, 2017

Re: Memorandum of Understanding with the District Five Foundation

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The District Five Foundation exists solely for the purpose of providing financial and other support to District Five in support of improving the District's ability to provide services and benefits to its students, employees and community.

The District Five and District Five Foundation leadership have concluded that it will be in their mutual best interests to combine efforts in managing certain routine clerical tasks and in hosting the Foundation's web site. This effort will provide more efficient and effective support and communication from the Foundation to the community resulting in better support to District Five students, employees and the community.

The Foundation will reimburse the District for both the clerical support and web hosting services. Time and cost to the District will be monitored and financial reimbursements will be adjusted as needed for the purposes of fairness and equity.

This Memorandum of Understanding is entered into on a trial basis for the 2017 calendar year. It will be evaluated and reconsidered for renewal for future years.

We recommend that the School Board of Trustees approve execution of the Memorandum of Understanding and Agreement Relating to the Support of School District Five of Lexington and Richland Counties by the District Five Foundation for Educational Excellence, Inc.

/MAB

MEMORANDUM OF UNDERSTANDING
AND
AGREEMENT

RELATING TO

THE SUPPORT OF SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES BY THE DISTRICT 5 FOUNDATION FOR EDUCATIONAL EXCELLENCE, INC.

This agreement (the "Agreement") is made and entered into on the date set forth herein by and between School District Five of Lexington and Richland Counties (the "District"), a South Carolina Public School District with such government, rights, privileges, and liabilities as other school districts possess under the provisions of the general laws of the State of South Carolina (the "State") and the District 5 Foundation for Educational Excellence, Inc. (the "Foundation"), a South Carolina Eleemosynary Corporation, a 501(c) non-profit entity organized and existing for the purpose of providing financial and other support for the District. Where the Foundation and the District are referred to collectively they are referred to as the "Parties".

WITNESSETH:

WHEREAS, the Foundation exists solely for the purpose of providing financial and other support to the District in support of improving its ability to provide services and benefits to its students and community so support the District's mission; and Whereas, after consideration and discussions, the Foundation and District have concluded that it will be in their mutual best interests to combine efforts in managing certain clerical tasks and in hosting the Foundation's web site; and both have determined that an arrangement whereby the District assists the Foundation in these areas while charging a cost commensurate with the District's expense in providing the proposed services will be mutually beneficial in that it will reduce expenses for the Foundation which will provide a direct and immediate benefit to the District.

WHEREAS, the Foundation is in need of limited clerical services on a very part time basis, and the District has the ability to provide those services at no cost to the public; and

WHEREAS, the Foundation would like to have its web site hosted as a sub-site on the School District's web site and the District is able to provide that service at a fixed cost which the Foundation will reimburse and which will result in a direct benefit to the District at no cost to the public

NOW THEREFORE, in consideration of the mutual agreements between the parties as set forth herein and other good and valuable consideration, the parties hereto do agree as follows:

SECTION 1
CLERICAL SERVICES

The District shall provide limited clerical services to the Foundation to assist the Foundation with processing mailings, maintaining its books and records and carrying out other clerical tasks ancillary to the operation of the Foundation at the request of the Foundation's governing body.

The parties have analyzed these needs and concluded that they will require an average of approximately 12 hours of assistance per quarter more or less.

The District and Foundation have agreed that a reasonable cost reimbursement for these services based upon cost of staffing at the District will be the sum of $250.00 per quarter. The District agrees to perform the requested services at this level and the Foundation agrees to pay the District the sum of $250.00 per quarter as fair and agreed consideration for these services.

The Parties agree that this arrangement will be entered into on a trial basis during calendar year 2017 and provided it is acceptable to both parties this MOU will be renewed for the upcoming calendar year.

Should the time required or cost incurred by the District in providing the services require adjustment for purposes of fairness and equity, the Parties agree that they will do so.

SECTION 2
WEB HOSTING SERVICES

Because the sole purpose of the Foundation is to provide support to the District, the Parties have determined that they will mutually benefit from the Foundation's World Wide Web site being hosted from the District's web domain as a sub site thereon.

The parties agree that the District will provide the following services:

a. The District will host the Foundations sub-site on its website during calendar year 2017. Should the Parties conclude that the relationship is mutually beneficial and economical, they will renew this arrangement for the ensuing calendar years.
b. District staff will train Foundation representatives on how to manage the Foundations website and provide password access to the Foundation's portion of the site. No access will be provided to any of the District's web site.
c. District staff will make reasonable emergency modifications to the Foundation's website to remove inaccurate and or inappropriate information / pictures.
d. The District reserves the right to remove any content on the Foundation's website that disparages the District any District school or any District employee.
e. District staff will act as a liaison between the Foundation and the web host.

In exchange for the District's agreement to host, the Foundation will provide the following:

a. The Foundation will pay an activation fee ($200.00) to establish the new site on or before January 15, 2017.
b. The Foundation will assign two persons as its website representatives to be trained on website management using the District's system. In the event that any representative is replaced, the Foundation will reimburse the District for any training costs incurred in training a replacement representative.
c. The Foundation will maintain their website with current and accurate information.
d. The District must approve all content displayed on the Foundation website prior to it being posted.
e. The Foundation will follow and strictly adhere to all rules and regulations that the District imposes and abides by as it relates to web site content.
f. The Foundation will pay the annual maintenance fee for the website. The fee for 2017 is $761.00. The Foundation will reimburse the actual annual maintenance fee incurred for each year that this MOU is in effect within thirty days of receiving a request for payment from the District

SECTION 3
MISCELLANEOUS

6.01 Binding Nature of Agreement. This Agreement shall inure to the benefit of and shall be binding in accordance with its terms upon the School District and its Board of Trustees, the Foundation and its Board of Directors and their respective successors in office. All parties shall act reasonably, diligently and in good faith to address all issues that may arise during the implementation of the transactions that are the subject of this Agreement is in a commercially reasonable manner so as to accomplish the intended purposes set forth herein, including entering into such other and further documents as are normally required for transactions of similar magnitude and complexity to appropriately address the duties and responsibilities of all parties.

6.02 No Personal Liability. No obligation or agreement contained herein shall be deemed to be an obligation or agreement of any present or future member, officer, agent or employee of the District in any other than his or her official capacity, and neither the members of the Board of Trustees, nor any official executing this Agreement shall be personally liable thereon or be subject to any personal liability or accountability by reason of the obligations or agreements of the District contained in this Agreement.

6.03 Effect of Agreement. All obligations of the parties, each to the other, contained in any memorandum and any other document or based upon any other communications prior to the execution of this Agreement have been satisfied or are superseded by this Agreement and are no longer valid and enforceable, provided this Agreement is properly executed and duly authorized by the parties. This Agreement constitutes and is intended by the parties to constitute the entire agreement between the parties.

6.04 Amendments. This Agreement may not be effectively amended, changed,

modified, altered or terminated, except in accordance with the express provisions of this Agreement or with the written consent of all parties hereto.

6.05 Captions. The captions and headings of the paragraphs of this Agreement are for convenience only and are not to be used to interpret or define any or all of the provisions of this Agreement.

6.06 Sections; Headings. The sections, headings and other titles to paragraphs of this Agreement are inserted solely for the convenience of reference. None shall in any way define, limit, extend or aid in the construction of the scope, extent, meaning or intent of this Agreement.

6.07 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

6.08 No Construction Against Drafter. The parties hereby acknowledge that they have reviewed this Agreement and concur that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of any provision of this Agreement.

6.09 Severability. If any provision of this Agreement or any obligation or agreement contained herein is determined by a court of competent jurisdiction to be invalid or unenforceable, that determination shall not affect any other provision, obligation or agreement, each of which shall be construed and enforced as if the invalid or unenforceable portion were not contained herein. That invalidity or unenforceability shall not affect any valid and enforceable application thereof; and each such provision, obligation, or agreement shall be deemed to be effective, operative, made, entered into, or taken in the manner and to the full extent permitted by law.

6.10 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State, and by their signatures herein below, the parties consent to the exclusive jurisdiction of the courts of the State, Lexington County, for resolution of any dispute arising hereunder.

6.11 Notices. All notices or other communications hereunder shall be sufficiently given and shall be deemed given when mailed by U.S. Mail addressed as follows:

If to the District:

School District Five of Lexington and Richland Counties
Attn: Superintendent
1020 Dutch Fork Road
Irmo, South Carolina 29063

If to the Foundation:

District 5 Foundation for Educational Excellence
Attn: Paula Hite, Registered Agent
410 Clearview Drive
Columbia, South Carolina 29212

6.12 No Third Party Beneficiaries. Nothing in this Agreement, express or implied, is intended to or shall confer upon any person, other than the parties hereto, any rights, benefits or remedies of any nature whatsoever under or by reason of this Agreement.

IN WITNESS WHEREOF, the parties hereto, each after due authorization, have executed this Agreement on the respective dates indicated below.

SCHOOL DISTRICT FIVE OF LEXINGTON
AND RICHLAND COUNTY

By: _____
Robert Gantt
Its: Board Chair

(SEAL)

ATTEST:

By: _____
Stephen W. Hefner, Ed.D.
Its: Superintendent

Date: January ____, 2017

DISTRICT 5 FOUNDATION FOR
EDUCATIONAL EXCELLENCE, INC.

By: _____

Name:_____
Its: President

(SEAL)

ATTEST:

By: _____

Name:_____
Its: Secretary

Date: January _____, 2017

Exhibit F

EXHIBIT F

district five
OF LEXINGTON & RICHLAND COUNTIES

MEMORANDUM

To: Members of the Board of Trustees

Through: Stephen W. Hefner, Ed. D.
Superintendent

From: A. Len Richardson
Chief Finance Officer

Date: January 18, 2017

Re: Proposed FY2018 Five (5) Year Capital Budget Plan

The proposed Five (5) Year Capital Budget Plan for FY2018 has been developed for consideration. This plan is designed to insure the district maintains the physical plants, while addressing other necessary equipment priorities. The established priorities include necessary roof replacements, Heating, Ventilation, and Air Conditioning (HVAC) system replacements, technology, activity bus replacement, curriculum related renovations, and funds for contingencies.

Administrative Consideration: The five year proposal is based on the projected amount of funds available at the current millage rate. Although this is a five year plan, an updated proposal will be presented annually for Board approval. However, approval of the proposed Five (5) Year Capital Plan is requested, so staff can continue to allocate labor and effort towards the accomplishment of the overall plan.

Recommendation: The administration recommends the proposed Five (5) Year Capital Budget Plan and funding for the FY2018 portion of the plan proceed to first reading.

School District 5 of Lexington and Richland Counties
Five (5) Year Capital Budget Plan Proposal
Budget Proposal - 01.23.2017

	A	C	D	E	F			G
		Approved FY 2016-17	Proposed FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20	Proposed FY 2020-21	Proposed FY 2021-22	Total
	Projected Revenue	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**50,000,000.00**
	Maintenance and New Initiatives							
1	**041 Chapin Elementary**							
2	Construct Parking Lot	305,016						0
3	**048 Harbison West Elementary**							
4	Replace HVAC Phase I, Lighting & Ceilings					1,901,250		1,901,250
5	Replace HVAC Phase II, Lighting & Ceilings						1,901,250	1,901,250
6	**052 Lake Murray Elementary**							
7	Replace HVAC Phase I, Lighting & Ceilings	1,318,914						0
8	Replace HVAC Phase II, Lighting & Ceilings		2,452,746					2,452,746
9	Replace HVAC Phase III, Lighting & Ceilings			2,115,780				2,115,780
10	**047 Nursery Road Elementary**							
11	Replace HVAC Phase I, Lighting & Ceilings					1,901,250		1,901,250
12	Replace HVAC Phase II, Lighting & Ceilings						1,901,250	1,901,250
13	**053 River Springs Elementary**							
14	Replace HVAC Phase II, Lighting & Ceilings	739,836						0
15	Replace HVAC Phase III, Lighting & Ceilings	878,840						0
16	Replace HVAC Phase IV, Roof Top Equipment		176,250					176,250
17	**045 Seven Oaks Elementary**							
18	Roof Replacement, Wings 500, 800 & PE Center	649,950						0
19	**050 Chapin Intermediate**							
20	Roof Replacement Phase I, Original Bldg.		1,265,173					1,265,173
21	Roof Replacement, Phase II, Original Bldg.			1,191,829				1,191,829
22	Install Car Rider Extension Drive.	174,891						0
23	**054 Dutch Fork Middle**							
24	Replace HVAC Phase III, Ceilings & Lighting				2,572,300			2,572,300
25	**040 Irmo Middle**							
26	Replace HVAC Phase IV, Ceilings & Lighting						1,776,000	1,776,000
27	**038 Chapin High**							
28	Upgrade Drama Theater	535,000						0
29	**051 Dutch Fork High**							
30	Roof Repl., Phase I, Original Bldg., Metal Towers			1,330,800				1,330,800
31	Roof Replacement, Phase II, Original Building				1,251,700			1,251,700
32	Roof Replacement, Phase III, Original Building					1,251,700		1,251,700

School District 5 of Lexington and Richland Counties
Five (5) Year Capital Budget Plan Proposal
Budget Proposal - 01.23.2017

	A	C	D	E	F			G
		Approved FY 2016-17	Proposed FY 2017-18	Proposed FY 2018-19	Proposed FY 2019-20	Proposed FY 2020-21	Proposed FY 2021-22	Total
	Projected Revenue	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**50,000,000.00**
33	Replace HVAC Phase V, Ceilings & Lighting		1,556,600					1,556,600
34	Replace Theater Lighting System	296,250						0
35	**039 Irmo High**							
36	Roof Replacement, Activities			1,119,613				1,119,613
37	Roof Repl., Adult Ed., Re-Coat Covered Walkways		365,800					365,800
38	Replace HVAC, Fresh Air, 2 Units, West Wing					303,000		303,000
39	Rpl. HVAC Exterior 35-ton Air Cooled Chiller, Activities			94,000				94,000
40	Replace HVAC, Fan Coil Units, Ceilings & Lighting				1,303,000			1,303,000
41	Replace HVAC, West Wing, Ceilings & Lighting				785,000			785,000
42	Renovate Restrooms, West Wing.	375,438						0
43	**995 CATE Center**							
44	Construct Barn.	240,950						0
45	**009 District Office**							
46	Roof Replacement, District Office						503,750	503,750
47	Replace HVAC, Ceilings & Lighting (DO)					487,500		487,500
48	**009 District**							
49	Issuance Costs (includes interest expense)	65,000	65,000	65,000	65,000	65,000	65,000	325,000
50	Activity Bus Replacement	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000
51	Safety & Security Equipment	133,930						0
52	Maintenance Equipment & Vehicles		75,000	75,000	75,000	75,000	75,000	375,000
53	School-Identified Needs	585,985	343,431	307,979	248,000	315,300	77,750	1,292,460
54	Contingency	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000
55	**Sub Total - Maintenance and New Initiatives**	**7,000,000**	**7,000,000**	**7,000,000**	**7,000,000**	**7,000,000**	**7,000,000**	**35,000,000**
56								
57			**Technology**					
58	Technology Plan	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
59	**Sub Total - Technology**	**3,000,000**	**3,000,000**	**3,000,000**	**3,000,000**	**3,000,000**	**3,000,000**	**15,000,000**
60								
61	**Grand Total**	**10,000,000**	**10,000,000**	**10,000,000**	**10,000,000**	**10,000,000**	**10,000,000**	**50,000,000**

Exhibit G

EXHIBIT G

district five
OF LEXINGTON & RICHLAND COUNTIES

Memorandum

To: Members of the Board of Trustees

Through: Stephen W. Hefner, Ed.D.,
Superintendent

From: Allison Jacques, Ph.D.
Chief Human Resources Officer

Date: January 19, 2017

Re: Board Policies – Section G

Issue: Proposed revisions to Board Policies as listed below:

a. Proposed revisions to Board Policy GCQE "Retirement of Professional Staff"
b. Proposed revisions to Board Policy GDQC "Retirement of Support Staff"
c. Proposed revisions to Board Policy GCQC/GCQD "Resignation of Instructional Staff/Administrative Staff"
d. Proposed revisions to Board Policy GDQB "Resignation of Support Staff"
e. Proposed revisions to Board Policy GCQF "Discipline, Suspension, and Dismissal of Professional Staff"
f. Proposed deletion of Board Policy GCQF-R "Discipline, Suspension, and Dismissal of Professional Staff"
g. Proposed revisions to Board Policy GCB "Professional Staff Contracts and Compensation"
h. Proposed revisions to Board Policy GDB "Support Staff Contracts and Compensation"

AJ/aw

Attachments - Board Policy GCQE "Retirement of Professional Staff"
Board Policy GDQC "Retirement of Support Staff"
Board Policy GCQC/GCQD "Resignation of Instructional Staff/Administrative Staff"
Board Policy GDQB "Resignation of Support Staff"
Board Policy GCQF "Discipline, Suspension, and Dismissal of Professional Staff"
Board Policy GCQF-R "Discipline, Suspension, and Dismissal of Professional Staff"
Board Policy GCB "Professional Staff Contracts and Compensation"
Board Policy GDB "Support Staff Contracts and Compensation"

ORIGINAL POLICY

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
G - PERSONNEL
Policy GCQE Retirement of Professional Staff

Policy GCQE Retirement of Professional Staff

Issued 2/10

Purpose: To establish the basic structure for the retirement of professional staff in a manner that will have a minimum amount of impact on the district's instructional program.

Any school district employee who is a member of the South Carolina Retirement System may retire with full benefits if the member has reached the age of 65 or has 28 or more years of creditable service. Any member who has reached age 60 may retire with reduced benefits.

Also, the member who has reached the age of 55 and who has at least 25 years of creditable service may elect early retirement with reduced benefits from the retirement system; however, he/she will not be eligible for cost-of-living adjustments for a period of time.

The employee should notify the board in writing of his/her intent to retire as soon as possible, but not later than March 15 of the year in which he/she plans to retire.

An eligible employee wishing to retire during the course of the school year and to continue his/her employment as a retired employee must adhere to the current state statutes at the time of retirement.

Teacher and Employee Retention Incentive (TERI) program

School district employees who desire to participate in the Teacher and Employee Retention Incentive (TERI) program should consult the South Carolina State Retirement System or the district's benefits coordinator in order to ascertain current governing rules and regulations. Employees under TERI are retired for retirement benefit purposes and retain full employment rights and benefits.

Sick leave benefits at the time of TERI retirement may be credited for retirement benefit calculations. Any remaining balance will be brought forward into the TERI term of employment. Any such entitlements are to be determined by reference to the school district's leave policy. TERI participants are eligible for cumulative leave.

Vacation leave benefits are the same as for non-retired employees.

Adopted 8/1/73; Revised 6/7/82, 2/22/10

Legal references:

Federal Law:

29 U.S.C. 621 *et seq.* - Age Discrimination in Employment Act of 1967.

S.C. Code, 1976, as amended:

Section 9-1-10 - Teachers are members of the state retirement system.

Section 9-1-1510 - Members may retire at age 60 or after 28 years of creditable service.

Section 9-1-1515 - Early retirement.

Section 9-1-1550 - Service retirement allowances.

Section 9-1-2210 - Teacher and Employee Retention Incentive Program.

RECOMMENDED REVISIONS – JANUARY 23, 2017 - DISCUSSION

Policy

RETIREMENT OF PROFESSIONAL STAFF

Code **GCQE** *Issued* _____

Purpose: To establish the basic structure for the retirement of professional staff in a manner that will have a minimum amount of impact on the District's instructional program.

Any District employee who is a member of the South Carolina Retirement System ("SCRS") is eligible to retire when the employee has met the terms and conditions established for retirement eligibility in State law. Employees should confirm their eligibility with the SCRS.

~~**Any School District employee who is a member of the South Carolina Retirement System may retire with full benefits if the member has reached the age of 65 or has 28 or more years of creditable service. Any member who has reached age 60 may retire with reduced benefits.**~~

~~**Also, the member who has reached the age of 55 and who has at least 25 years of creditable service may elect early retirement with reduced benefits from the Retirement System; however, he/she will not be eligible for cost-of-living adjustments for a period of time.**~~

An eligible ~~**The**~~ employee should notify the Board in writing of his/her intent to retire as soon as possible, but not later than March 15 of the year in which he/she plans to retire.

An eligible employee wishing to retire during the course of the school year and to continue his/her employment as a retired employee must adhere to the current State statutes **and District policy** at the time of retirement**, and must be approved for rehire by the Superintendent.**

Teacher and Employee Retention Incentive (TERI) program

School District employees who desire to participate in the Teacher and Employee Retention Incentive (TERI) program should consult the **SCRS** ~~**South Carolina State Retirement System**~~ or the District's benefits coordinator in order to ascertain current governing rules and regulations. Employees under TERI are retired for retirement benefit purposes and retain full employment rights and benefits.

Sick leave benefits at the time of TERI retirement may be credited for retirement benefit calculations. Any remaining balance will be brought forward into the TERI term of employment. Any such entitlements are to be determined by reference to the School District's leave policy. TERI participants are eligible for cumulative leave.

Vacation leave benefits are the same as for non-retired employees.

Adopted 8/1/73; Revised 6/7/82, 2/22/10, ___/17

Legal references:

A. Federal Law:
   1. 29 U.S.C. 621 et seq. - Age Discrimination in Employment Act of 1967.

B. S.C. Code, 1976, as amended:
   2. Section 9-1-10 - Teachers are members of the state retirement system.
   3. Section 9-1-1510 – **Retirement** ~~**Members may retire at age 60 or after 28 years of creditable service.**~~
   4. Section 9-1-1515 - Early retirement.
   5. Section 9-1-1550 - Service retirement allowances.
   6. Section 9-1-2210 - Teacher and Employee Retention Incentive Program.

ORIGINAL POLICY

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
G - PERSONNEL
Policy GDQC Retirement of Support Staff

Policy GDQC Retirement of Support Staff

Issued 2/10

Purpose: To establish the basic structure for the retirement of support staff.

Any employee who is a member of the South Carolina Retirement System may retire with full benefits if the member has reached the age of 65 or has 28 or more years of creditable service. Any member who has reached age 60 may retire with reduced benefits.

Also, the member who has reached the age of 55 and who has at least 25 years of creditable service may elect early retirement with reduced benefits from the retirement system; however, he/she will not be eligible for cost-of-living adjustments for a period of time.

The employee should notify the board in writing of his/her intent to retire as soon as possible but not later than March 15 of the year in which he/she plans to retire.

Teacher and Employee Retention Incentive (TERI) program

School district employees who desire to participate in the Teacher and Employee Retention Incentive (TERI) program should consult the South Carolina State Retirement System or the district's benefits coordinator in order to ascertain current governing rules and regulations. Employees under TERI are retired for retirement benefit purposes and retain full employment rights and benefits.

Sick leave benefits at the time of TERI retirement may be credited for retirement benefit calculations. Any remaining balance will be brought forward into the TERI term of employment. Any such entitlements are to be determined by reference to the school district's leave policy. TERI participants are eligible for cumulative leave.

Vacation leave benefits are the same as for non-retired employees.

Adopted 8/1/73; Revised 2/22/10

Legal references:

Federal Law:

29 U.S.C. 621 *et seq.* - Age Discrimination in Employment Act of 1967.

S.C. Code, 1976, as amended:

Section 9-1-10 - Teachers are members of the state retirement system.

Section 9-1-1510 - Members may retire at age 60 or after 28 years of creditable service.

Section 9-1-1515 - Early retirement.

Section 9-1-1550 - Service retirement allowances.

Section 9-1-2210 - Teacher and Employee Retention Incentive Program.

RECOMMENDED REVISIONS – JANUARY 23, 2017 - DISCUSSION

Policy

RETIREMENT OF SUPPORT STAFF

Code **GDQC** *Issued* _____

Purpose: To establish the basic structure for the retirement of support staff.

Any District employee who is a member of the South Carolina Retirement System ("SCRS") is eligible to retire when the employee has met the terms and conditions established for retirement eligibility in State law. Employees should confirm their eligibility with the SCRS.

~~**Any employee who is a member of the South Carolina Retirement System may retire with full benefits if the member has reached the age of 65 or has 28 or more years of creditable service. Any member who has reached age 60 may retire with reduced benefits.**~~

~~**Also, the member who has reached the age of 55 and who has at least 25 years of creditable service may elect early retirement with reduced benefits from the Retirement System; however, he/she will not be eligible for cost-of-living adjustments for a period of time.**~~

An eligible ~~**The**~~ employee should notify the Board in writing of his/her intent to retire as soon as possible but not later than March 15 of the year in which he/she plans to retire.

An eligible employee wishing to retire during the course of the school year and to continue his/her employment as a retired employee must adhere to the current State statutes and District policy at the time of retirement, and must be approved for rehire by the Superintendent.

Teacher and Employee Retention Incentive (TERI) program

School District employees who desire to participate in the Teacher and Employee Retention Incentive (TERI) program should consult the **SCRS** ~~**South Carolina State Retirement System**~~ or the District's benefits coordinator in order to ascertain current governing rules and regulations. Employees under TERI are retired for retirement benefit purposes and retain full employment rights and benefits.

Sick leave benefits at the time of TERI retirement may be credited for retirement benefit calculations. Any remaining balance will be brought forward into the TERI term of employment. Any such entitlements are to be determined by reference to the School District's leave policy. TERI participants are eligible for cumulative leave.

Vacation leave benefits are the same as for non-retired employees.

Adopted 8/1/73; Revised 2/22/10, ____/17

Legal references:

A. Federal Law:
1. 29 U.S.C. 621 et seq. - Age Discrimination in Employment Act of 1967.

B. S.C. Code, 1976, as amended:
Section 9-1-10 - Teachers are members of the state retirement system.
Section 9-1-1510 – **Retirement** ~~**Members may retire at age 60 or after 28 years of creditable service.**~~
Section 9-1-1515 - Early retirement.
Section 9-1-1550 - Service retirement allowances.
Section 9-1-2210 - Teacher and Employee Retention Incentive Program.

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
G - PERSONNEL
Policy GCQC/GCQD Resignation of Instructional Staff/Administrative Staff

Policy GCQC/GCQD Resignation of Instructional Staff/Administrative Staff

Issued 12/09

Purpose: To establish the basic structure for the resignation of professional staff members.

Any professional staff member who wants to cancel or terminate a contract must state his/her desire in writing to the superintendent. The district is under no obligation to release a teacher from a contract except as set out below. For such resignation to be effective, it must be accepted in writing by the superintendent.

The board will be formally advised of all resignations. When the superintendent does not accept a resignation and the employee fails to continue to perform his/her contractual duties, the superintendent will report the breach of contract to the board. The board may send a formal complaint to the state board of education requesting that appropriate action be taken against the employee for failure to comply with contractual obligations. If there is conclusive evidence, the state board will take action on a complaint signed by the appropriate administrator; however, there must be documentation that the board voted to send the complaint. Both state law and state board of education regulation provide for suspension or revocation of the professional certificate under such circumstances.

Contract releases (teachers)

The board will not release a teacher from his/her contract after July 1 except under one of the following conditions.

- circumstances beyond the teacher's control (ex., military/business transfer of spouse)
- serious illness of teacher
- promotion to higher level position

The teacher must submit a request for contract release in writing to the superintendent 30 days prior to the deadline set forth in this policy.

The district reserves the right not to release the teacher if written notice is not given before the date specified above or a suitable replacement has not been found.

Until a teacher has been formally released from his/her contract, the district expects the teacher to report for duty on the first day of the school year or to continue to report for duty if the request for release is made mid-year.

If a teacher signs a new contract without having been properly released from a previous contract, the new contract is considered to be void.

Adopted 8/1/73; Revised 11/16/81, 12/14/09

Legal references:

S.C. Code of Laws, 1976, as amended:

Section 59-25-150 - State Board of Education may revoke/suspend certificate for just cause.

Section 59-25-160 - "Just cause" for revocation/suspension of certificate by State Board.

Section 59-25-530 - Unprofessional conduct; breach of contract.

State Board of Education Regulation:

R-43-206 - Professional personnel resignation.

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R-43-58 - Disciplinary action on educator certificates.

R-43-58.1 - Reporting of terminations of certain school district employees.

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

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RECOMMENDED REVISIONS – JANUARY 23, 2017 - DISCUSSION

Policy

RESIGNATION OF INSTRUCTIONAL STAFF/ADMINISTRATIVE STAFF

Code **GCQC/GCQD** *Issued* _____

Purpose: To establish the basic structure for the resignation of professional staff members.

Any professional staff member who wants to **be released from his or her** ~~**cancel or terminate a**~~ contract must **submit such a request** ~~**state his/her desire**~~ in writing to the Superintendent. **The Board authorizes the Superintendent to accept resignations on its behalf. Acceptance of a professional employee's resignation is within the sole discretion of the Superintendent and will be based upon the needs of the District. The District reserves the right not to release the teacher or other professional if written notice is not given in a timely manner, or if a suitable replacement cannot be found. Until an individual has been formally released from his/her contract, the District expects the employee to report for duty until the release is approved.** The District is under no obligation to release a teacher from a contract ~~**except as set out below.**~~ For such resignation to be effective, it must be accepted in writing by the Superintendent or his/her designee.

Approval will generally not be given to release a person to accept a similar position after May 30 unless the Superintendent or his/her designee determines that the circumstances were beyond the teacher's control and a qualified replacement can be found.

The Board will be formally advised of all resignations. When the Superintendent does not accept a resignation and the employee fails to continue to perform his/her contractual duties, the Superintendent **may recommend to the Board that a formal complaint and** ~~**will**~~ report **of** the breach **be sent** ~~**of contract**~~ to the **State** Board **of Education and ask that appropriate action be taken against the employee for unprofessional conduct.** The Board **will vote formally on all such recommendations** ~~**may send a formal complaint to the State Board of Education requesting that appropriate action be taken against the employee for failure to comply with contractual obligations. If there is conclusive evidence, the State Board will take action on a complaint signed by the appropriate administrator; however, there must be documentation that the Board voted to send the complaint.**~~ Both State law and State Board of Education regulation provide for suspension or revocation of the professional certificate under such circumstances.

~~**Contract releases (teachers)**~~

~~**The Board will not release a teacher from his/her contract after July 1 except under one of the following conditions.**~~

- ~~**circumstances beyond the teacher's control (ex., military/business transfer of**~~

~~spouse)~~

- ~~serious illness of teacher~~
- ~~promotion to higher level position~~

~~The teacher must submit a request for contract release in writing to the Superintendent 30 days prior to the deadline set forth in this policy.~~

~~The District reserves the right not to release the teacher if written notice is not given before the date specified above or a suitable replacement has not been found.~~

~~Until a teacher has been formally released from his/her contract, the District expects the teacher to report for duty on the first day of the school year or to continue to report for duty if the request for release is made mid-year.~~

~~If a teacher signs a new contract without having been properly released from a previous contract, the new contract is considered to be void.~~

Adopted 8/1/73; Revised 11/16/81, 12/14/09, ___/16

Legal references:

A. S.C. Code, 1976, as amended:
   1. Section 59-25-150 - State Board of Education may revoke/suspend certificate for just cause.
   2. Section 59-25-160 - "Just cause" for revocation/suspension of certificate by State Board.
   3. Section 59-25-530 - Unprofessional conduct; breach of contract.

B. State Board of Education Regulations:
   1. R-43-206 - Professional personnel resignation.
   2. R-43-58 - Disciplinary action on educator certificates.
   3. R-43-58.1 - Reporting of terminations of certain school district employees.

ORIGINAL POLICY

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
G - PERSONNEL
Policy GDQB Resignation of Support Staff

Policy GDQB Resignation of Support Staff

Issued 12/09

Purpose: To establish the basic structure for the resignation of support staff members.

A support staff member who wishes to terminate his/her employment with the district may submit a letter of resignation to his/her supervisor. The supervisor will forward the request to the superintendent. The staff member must submit this letter two weeks before the desired termination date.

The superintendent will present a list of such requests to the board of trustees as appropriate.

Adopted 12/14/09

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

RECOMMENDED REVISIONS – JANUARY 23, 2017 - DISCUSSION

Policy

RESIGNATION OF SUPPORT STAFF

Code **GDQB** *Issued* _____

Purpose: To establish the basic structure for the resignation of support staff members.

A support staff member who wishes to terminate his/her employment with the District **should** ~~**may**~~ submit a letter of resignation to his/her supervisor. The supervisor will forward the request to the Superintendent **or his/her designee**. The staff member must submit this letter two weeks before the desired termination date. **The Board authorizes the Superintendent or his/her designee to accept and approve support staff resignations. The Superintendent or his/her designee will acknowledge and accept such resignations in writing.**

The Superintendent will **provide as information** ~~**present a list of such requests**~~ to the Board of Trustees **a list of resignations he/she has accepted** ~~**as appropriate**~~.

Adopted 12/14/09; Revised ___/16

ORIGINAL POLICY

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
G - PERSONNEL
Policy GCQF Discipline, Suspension and Dismissal of Professional Staff

Policy GCQF Discipline, Suspension and Dismissal of Professional Staff

Issued 2/09

Purpose: To establish the basic structure for discipline, suspension and dismissal of professional staff in order to ensure accountability for due process as well as a quality educational program.

It is the responsibility of the school administration to operate the public schools in a manner that will maintain a broad community confidence in and support of the public schools. In the absence of such support, the district cannot maintain a strong, effective public education program.

Therefore, it is the policy of the board to remove from employment any professional staff member who fails or who may be incompetent to give instruction in accordance with the directions of the superintendent or who otherwise manifests an evident unfitness for teaching. The principal should be actively involved in this process for the school.

Any action of the district under this policy will be taken pursuant to the provisions of the Teacher Employment and Dismissal Act, Section 59-25-410, *et seq.*, Code of Laws of South Carolina 1976, as amended except for persons employed under an induction contract or an annual contract as defined in state law.

Adopted 2/24/69; Revised 8/1/73, 11/16/81, 2/9/09

Legal references:

S.C. Code of Laws 1976, as amended:

Section 59-18-1300 - District accountability system.

Section 59-25-150 - State board of education may revoke/suspend certificate for just cause.

Section 59-25-160 - Revocation or suspension of certificate; "just cause" defined.

Section 59-25-410, *et. seq.* - Teacher Employment and Dismissal Act.

Section 59-26-40 - Induction, annual and continuing contracts; termination of employment for annual contract teachers; hearing.

State Board of Education Regulations:

R-43-58 - Disciplinary action on educator certificates.

R-43-58.1 - Reporting terminations of certain district employees.

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

RECOMMENDED REVISIONS – JANUARY 23, 2017 - DISCUSSION

Policy

DISCIPLINE, SUSPENSION, AND DISMISSAL OF PROFESSIONAL STAFF

Code **GCQF** *Issued* _____

Purpose: To establish the basic structure for discipline, suspension and dismissal of professional staff in order to ensure accountability for due process as well as a quality educational program.

It is the responsibility of the school administration to operate the public schools in a manner that will maintain a broad community confidence in and support of the public schools. In the absence of such support, the District cannot maintain a strong, effective public education program.

Therefore, it is the policy of the Board to remove from employment any professional staff member who fails or who may be incompetent to give instruction in accordance with the directions of the Superintendent or who otherwise manifests an evident unfitness for teaching. The principal should be actively involved in this process for the school.

Induction and Annual Contract Teachers

The dismissal or non-renewal of District certified employees who hold induction or annual contracts will be carried out in accordance with SC Code Ann. 59-26-40 (Rev. 2012).

Continuing Contract Teachers

The dismissal or non-renewal of District certified employees who hold continuing contracts will be carried out in accordance with the SC Employment and Dismissal of Teachers Act, SC Code Ann. 59-25-410, et seq. (Rev. 2016).

It is the policy of the Board to remove from employment any teacher or administrator who fails, or who may be incompetent, to give instruction in accordance with the directions of the Superintendent or who otherwise manifests an evident unfitness for teaching. Evident unfitness for teaching is manifested by conduct such as, but not limited to, the following:

- **persistent neglect of duty**
- **willful violation of rules and regulations of the Board**
- **drunkenness**
- **conviction of a violation of the law of this State or the United States**
- **gross immorality**
- **dishonesty**
- **illegal use, sale, or possession of drugs or narcotics**

Whenever a principal or other school administrator charged with the supervision of a

teacher finds it necessary to reprimand a teacher for a reason that he/she believes may lead to dismissal or cause the teacher not to be re-employed, he/she should take the following steps in consultation with the Superintendent or his/her designee.

Performance Concerns

If the issue involves a performance problem, the principal or designated school administrator will discuss the concern(s) with the teacher and provide the teacher with an opportunity to respond to the concerns. The administrator should, where appropriate, follow up such a conference in writing.

If an informal discussion does not resolve the matter, the principal or designated school administrator will bring the concern(s), in writing, to the attention of the teacher involved and make a reasonable effort to assist the teacher to correct whatever appears to be the cause of potential dismissal or failure to be re-employed. Such efforts may include formally evaluating the teacher, placing the teacher on an improvement plan, and/or some other acceptable means of notice and assistance. Except in those cases warranting immediate suspension and recommendation for termination, the administration should allow reasonable time for improvement.

Misconduct Concerns

If the issue involves misconduct, the principal or designated school administrator will immediately confer with the Superintendent or his/her designee. The Superintendent or his/her designee, after consultation with the Board's legal counsel, will advise the principal regarding appropriate actions to take. The Superintendent or his/her designee is authorized to place an employee on administrative leave, with pay, while an investigation is conducted.

Disciplinary action, up to and including a recommendation of termination, may be taken against any certified employee who is determined to have engaged in unprofessional or inappropriate conduct toward students, parents/legal guardians or staff members. Such conduct may include, but is not limited to, the following:

- violating District policies or procedures;
- engaging in criminal conduct;
- engaging in inappropriate conduct of a sexual nature towards other employees or students;
- harassment, intimidation, or bullying; or
- making inappropriate comments to students.

This includes any action or conduct communicated or performed in person, in writing or electronically through such means as a telephone, cell phone, computer, PDA, or other telecommunications device, and includes text messaging and use of social media. Disciplinary action, including a recommendation of termination, may also be taken against any employee whose conduct the administration has determined has impaired the

employee's ability to be an effective teacher.

Reporting Expectations

The Board directs the Superintendent to report to the State Board of Education the name and certificate number of any certified educator who is dismissed, resigns, or is otherwise separated from employment with this District based on allegations of misconduct including, but not limited to, the following:

- **misconduct involving drugs**
- **sexual misconduct**
- **the commission of a crime**
- **immorality**
- **dishonesty**
- **other conduct that the Superintendent reasonably believes would constitute grounds for revocation or suspension of the employee's professional certificate**

~~**Any action of the District under this policy will be taken pursuant to the provisions of the Teacher Employment and Dismissal Act, Section 59-25-410, et seq., Code of Laws of South Carolina 1976, as amended except for persons employed under an induction contract or an annual contract as defined in State law.**~~

Adopted 2/24/69; Revised 8/1/73, 11/16/81, 2/9/09, ___/16

Legal references:

A. S.C. Code, 1976, as amended:
   1. Section 59-18-1300 - District accountability system.
   2. Section 59-25-150 - State board of education may revoke/suspend certificate for just cause.
   3. Section 59-25-160 - Revocation or suspension of certificate; "just cause" defined.
   4. Section 59-25-410, et. seq. - Teacher Employment and Dismissal Act.
   5. Section 59-26-40 - Induction, annual and continuing contracts; termination of employment for annual contract teachers; hearing.

B. State Board of Education Regulations:
   1. R-43-58 - Disciplinary action on educator certificates.
   2. R-43-58.1 - Reporting terminations of certain district employees.

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
G - PERSONNEL
Policy GCQF Discipline, Suspension and Dismissal of Professional Staff
AR GCQF-R Discipline, Suspension and Dismissal of Professional Staff

AR GCQF-R Discipline, Suspension and Dismissal of Professional Staff

Issued 2/09

Evident unfitness for teaching is manifested by conduct such as, but not limited to, the following.

- incompetence
- persistent neglect of duty
- willful violation of policies and/or administrative rules of the district or school
- unprofessional conduct
- drunkenness
- cruelty
- commission of a crime
- immorality
- any conduct involving moral turpitude
- dishonesty
- illegal use, sale or possession of drugs or narcotics
- obtaining or attempting to obtain a certificate through fraudulent means or through misrepresentation of material facts
- failure to comply with the provisions of a contract without the written consent of the board
- test security violation
- failure to comply with a court order for child support
- failure for a second time to complete successfully the formal evaluation process as an annual contract teacher

Whenever a district or building level administrator charged with the supervision of a certified employee finds it necessary to reprimand the employee for a reason that he/she believes may lead to dismissal or cause the certified employee not to be re-employed, he/she will take the following steps.

- Bring the matter in writing to the attention of the certified employee and make a reasonable effort to assist the employee to correct whatever appears to be the cause of potential dismissal or failure to be re-employed.
- Except in those cases warranting immediate suspension and termination, allow reasonable time for improvement.

Supervisors must maintain appropriate professional relationships with those employees whom they supervise.

Issued 2/9/09

RECOMMENDED DELETION – JANUARY 23, 2017 - DISCUSSION

~~*Administrative Rule*~~

~~**DISCIPLINE, SUSPENSION, AND DISMISSAL OF PROFESSIONAL STAFF**~~

~~*Code* GCQF-R *Issued* _____~~

~~**Evident unfitness for teaching is manifested by conduct such as, but not limited to, the following.**~~

- ~~**incompetence**~~
- ~~**persistent neglect of duty**~~
- ~~**willful violation of policies and/or administrative rules of the District or school**~~
- ~~**unprofessional conduct**~~
- ~~**drunkenness**~~
- ~~**cruelty**~~
- ~~**commission of a crime**~~
- ~~**immorality**~~
- ~~**any conduct involving moral turpitude**~~
- ~~**dishonesty**~~
- ~~**illegal use, sale or possession of drugs or narcotics**~~
- ~~**obtaining or attempting to obtain a certificate through fraudulent means or through misrepresentation of material facts**~~
- ~~**failure to comply with the provisions of a contract without the written consent of the Board**~~
- ~~**test security violation**~~
- ~~**failure to comply with a court order for child support**~~
- ~~**failure for a second time to complete successfully the formal evaluation process as an annual contract teacher**~~

~~**Whenever a District or building level administrator charged with the supervision of a certified employee finds it necessary to reprimand the employee for a reason that he/she believes may lead to dismissal or cause the certified employee not to be re-employed, he/she will take the following steps.**~~

- ~~**Bring the matter in writing to the attention of the certified employee and make a reasonable effort to assist the employee to correct whatever appears to be the cause of potential dismissal or failure to be re-employed.**~~
- ~~**Except in those cases warranting immediate suspension and termination, allow reasonable time for improvement.**~~

~~**Supervisors must maintain appropriate professional relationships with those employees whom they supervise.**~~

~~Adopted 2/9/09~~

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
G - PERSONNEL
Policy GCB Professional Staff Contracts and Compensation

Policy GCB Professional Staff Contracts and Compensation

Issued 1/15

Purpose: To establish the basic structure for professional staff contracts and compensation.

Compensation

The board will attempt to pay its professional employees at a level that will attract and hold (retain) personnel dedicated to education.

The compensation of certificated personnel is based on the state salary schedule with local supplements as approved by the board. The schedule takes into consideration the levels of professional training and years of service in the district. The district may uniformly negotiate salaries below the salary schedule for non-TERI retired teachers and administrators.

The effective date for annual salary changes as determined by the salary schedule or by action of the board is July 1 unless extenuating circumstances prohibit this decision until after July 1.

Contracts

The board issues contracts on or before April 15th each year unless that date is modified by state law, in which case the board may issue contracts no later than the modified date. Personnel must give written acceptance of their contracts to the superintendent on or before April 25th unless that date is modified by state law, in which case personnel will accept contracts by the modified date. The district reserves the right to conclude that any certificated personnel who has not accepted his/her contract by signing and returning it by the required date has rejected the district's offer of employment, in which case the district may declare the position vacant.

The board will award administrative contracts on the recommendation of the superintendent.

Teacher and Employee Retention Incentive Program (TERI) participants

Should a mid-year vacancy occur in a contract position held by a TERI employee, the board authorizes the superintendent or his/her designee to fill such vacancy for the remainder of the school year in which the vacancy occurs through a letter of agreement. This letter of agreement will state that the employee has no right to or expectation of continuing employment beyond the period specified in the letter of agreement.

When issuing contracts, the district will offer TERI employees working under TERI agreements that will expire during the ensuing school year the same type of contract the participant had the previous year. The contract will specifically contain notice that the contract expires on the date designated in the employee's TERI agreement and will specifically reiterate said expiration date.

Contract releases

For release of teachers from contracts, see policy GCQC/GCQD.

Adopted 8/1/73; Revised 11/16/81, 4/2/90, 9/28/09, 1/26/15

Legal references:

S. C. Code, 1976, as amended:

Section 9-1-2210 - Teacher and Employee Retention Incentive Program; operation.

Section 59-19-80 - Teacher contracts to be awarded in public.

Section 59-19-290 - Contracts in excess of apportioned funds void.

Section 59-20-50 - Minimum salary schedule.

Section 59-21-20 - Teacher contracts to be based on school term of 190 days.

Section 59-25-57 - Salaries negotiable below schedule for non-TERI retired teachers

Section 59-25-410 - Notice to teacher of employment status.

Section 59-25-420 - Teacher required to notify board of acceptance; opportunity for hearing if not reemployed.

Section 59-25-710 - Salary complaints.

State Board of Education Regulations:

R-43-205.1 - Assisting, Developing and Evaluating Professional Teaching (ADEPT).

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

RECOMMENDED REVISIONS – JANUARY 23, 2017 - DISCUSSION

Policy

PROFESSIONAL STAFF CONTRACTS AND COMPENSATION

Code **GCB** *Issued* _____

Purpose: To establish the basic structure for professional staff contracts and compensation.

Compensation

The Board will attempt to pay its professional employees at a level that will attract and hold (retain) personnel dedicated to education.

The compensation of certificated personnel is based on the state salary schedule with local supplements as approved by the Board. The schedule takes into consideration the levels of professional training and years of service in the District. The District may uniformly negotiate salaries below the salary schedule for non-TERI retired teachers and administrators.

The effective date for annual salary changes as determined by the salary schedule or by action of the Board is July 1 unless extenuating circumstances prohibit this decision until after July 1.

Contracts

Upon recommendation of the Superintendent, t~~T~~he Board **will notify teachers in writing of their employment status** ~~**issues contracts on or**~~ before **May 1 for the following school year** ~~**April 15th each year unless that date is modified by State law, in which case the Board may issue contracts no later than the modified date.**~~ Personnel must give written acceptance of their contracts to the Superintendent **or his/her designee** ~~**on or**~~ before **May 11** ~~**April 25th unless that date is modified by State law, in which case personnel will accept contracts by the modified date.**~~ **Failure to give such notification constitutes contract rejection.** The District reserves the right to conclude that any certificated personnel who has not accepted his/her contract by signing and returning it by the required date has rejected the District's offer of employment, in which case the District may declare the position vacant. **Notice of the Superintendent's recommendation not to renew an employment contract must be given in writing before May 1.**

The Board will award administrative contracts on the recommendation of the Superintendent.

Teacher and Employee Retention Incentive Program (TERI) participants

Should a mid-year vacancy occur in a contract position held by a TERI employee, the Board authorizes the Superintendent or his/her designee to fill such vacancy for the remainder of the school year in which the vacancy occurs through a letter of agreement. This letter of agreement

will state that the employee has no right to or expectation of continuing employment beyond the period specified in the letter of agreement.

When issuing contracts, the District will offer TERI employees working under TERI agreements that will expire during the ensuing school year the same type of contract the participant had the previous year. The contract will specifically contain notice that the contract expires on the date designated in the employee's TERI agreement and will specifically reiterate said expiration date.

Contract releases

For release of teachers from contracts, see policy GCQC/GCQD.

Adopted 8/1/73; Revised 11/16/81, 4/2/90, 9/28/09, 1/26/15, ___/16

Legal references:

A. S.C. Code, 1976, as amended:
   1. Section 9-1-2210 - Teacher and Employee Retention Incentive Program; operation.
   2. Section 59-19-80 - Teacher contracts to be awarded in public.
   3. Section 59-19-290 - Contracts in excess of apportioned funds void.
   4. Section 59-20-50 - Minimum salary schedule.
   5. Section 59-21-20 - Teacher contracts to be based on school term of 190 days.
   6. Section 59-25-57 - Salaries negotiable below schedule for non-TERI retired teachers
   7. Section 59-25-410 - Notice to teacher of employment status.
   8. Section 59-25-420 - Teacher required to notify board of acceptance; opportunity for hearing if not reemployed.
   9. Section 59-25-710 - Salary complaints.

B. State Board of Education Regulations:
   1. R-43-205.1 - Assisting, Developing and Evaluating Professional Teaching (ADEPT).

ORIGINAL POLICY

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
G - PERSONNEL
Policy GDB Support Staff Contracts and Compensation

Policy GDB Support Staff Contracts and Compensation

Issued 4/08

Purpose: To establish the basic structure for support staff contracts and compensation.

Compensation

The board will set the salary of all support staff on the recommendation of the superintendent. The board will set compensation according to the responsibility of the position, the services rendered, the provisions of the district's operational budget and any applicable state and federal laws.

The effective date for all salary changes is July 1.

Contracts

Except under unusual circumstances, the district does not issue contracts to support staff. The district considers such staff to be "at-will" employees under the provisions of South Carolina law.

Adopted 2/24/69; Revised 11/16/81, 4/28/08

Legal references:

S.C. Code, 1976, as amended:

Section 59-67-470 - School bus drivers to be employed by the board of trustees.

Section 59-67-480 - Salaries of school bus drivers to be fixed annually by General Assembly.

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RECOMMENDED REVISIONS – JANUARY 23, 2017 - DISCUSSION

Policy

SUPPORT STAFF ~~CONTRACTS AND~~ COMPENSATION

Code **GDB** *Issued* _____

Purpose: To establish the basic structure for support staff ~~contracts and~~ compensation.

~~Compensation~~

The board will set the salary of all support staff on the recommendation of the superintendent. The board will set compensation according to the responsibility of the position, the services rendered, the provisions of the district's operational budget and any applicable state and federal laws.

The effective date for all salary changes is July 1.

~~Contracts~~

Except under unusual circumstances, the district does not issue contracts to support staff. The district considers such staff to be "at-will" employees under the provisions of South Carolina law.

Adopted 2/24/69; Revised 11/16/81, 4/28/08, ___/17

Legal references:

A. S.C. Code, 1976, as amended:
   1. Section 59-67-470 - School bus drivers to be employed by the board of trustees.
   2. Section 59-67-480 - Salaries of school bus drivers to be fixed annually by General Assembly.