



**AGENDA
BOARD OF TRUSTEES
REGULAR MEETING
THE CENTER FOR ADVANCED TECHNICAL STUDIES
AUGUST 8, 2016**

1. Call to order at 6:00 p.m.
2. Enter executive session to consider the following:
 - a. Selected employment items (Exhibit A)
 - b. Receipt of legal advice regarding construction
3. Call to order at 7:00 p.m.
4. Welcoming remarks
5. Invocation – Jondy Loveless, Secretary, Board of Trustees
6. Pledge of Allegiance – Lauren Chen, Dutch Fork Middle School student
7. School Board Spotlight
8. Approval of the Agenda
9. Approval of the minutes of the July 18, 2016 board meeting
10. Superintendent's Report
 - a. Office of Finance and Operations
 1. Update: Capital Projects and Capital Projects' Budgets (Exhibit B)
 - b. Office of Information
 1. New Legislation: Telephone Consumer Protection Act (TCPA)
11. Public participation*

ACTION AGENDA

12. Action as Necessary or Appropriate on Matters Discussed in Executive Session
13. Second and final reading approval of proposed revisions to board policy IJOA-E(1) "Field Trip Request" (Exhibit C)

DISCUSSION AGENDA

14. Adjourn

FOR YOUR INFORMATION

15. The next regular school board meeting will be September 12, 2016 at Dutch Fork Elementary School.

*The Board welcomes and encourages public participation. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner.



Minutes/July 18, 2016

The Board of Trustees of School District Five of Lexington and Richland Counties met at The Center for Advanced Technical Studies with the following members present:

Mr. Robert Gantt, Chairman
Mrs. Ellen Baumgardner, Vice Chairman
Mrs. Jondy Loveless, Secretary
Mr. Larry Haltiwanger
Mrs. Jan Hammond
Ms. Beth Hutchison
Mr. Ed White
Dr. Stephen Hefner, District Superintendent

The following staff were in attendance:

Mr. Mark Bounds, Chief Information Officer
Dr. Michael Harris, Chief Student Services Officer
Dr. Allison Jacques, Chief Human Resources Officer
Dr. Christina Melton, Chief Instructional Officer
Mr. Len Richardson, Chief Finance Officer

Chairman Gantt called the meeting to order and gave welcoming remarks.

The Invocation was given by Jan Hammond, Board Member. The Pledge of Allegiance was led by Alli and Jordan Sorenson, students at The Center for Advanced Technical Studies.

The Board conducted the School Board Spotlight.

During the Superintendent's Report, Len Richardson presented the monthly financial report for May 2016 (Exhibit D).

During the public participation, Kim Murphy spoke regarding the budget.

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of July 18, 2016

	B A U M G A R D N E R	G A N T T	H A L T I W A N G E R	H A M M O N D	H U T C H I S O N	L O V E L E S S	W H I T E
1. M. Baumgardner S. Hutchison Enter executive session to consider the following : a) selected employment items (Exhibit A) ; b) discussion of termination of certified employee (Exhibit B) ; c) receipt of legal advice concerning <i>Precision Property Development, LLC v. School District Five of Richland and Lexington Counties</i> ; and d) contractual matter regarding renewal of Lease Agreement with Irmo-Chapin Recreation Commission (Exhibit C)	X	X	X	X	X	X	A
2. M. Baumgardner S. Hammond Approve the agenda	X	X	X	X	X	X	X
3. M. Baumgardner S. Loveless Approve the minutes of the June 20, 2016 board meeting	X	X	X	X	X	X	X
4. M. Hutchison S. Loveless Approve the selected employment items (Exhibit A)	X	X	X	X	X	X	X
5. M. Baumgardner S. Loveless The Board accept the Superintendent's recommendation for the termination of a certified employee of the District based on the information provided by district administration and as set forth in the letter dated May 2, 2016, from the Superintendent to the employee (Exhibit B)	X	X	X	X	X	X	X
6. M. Haltiwanger S. Hammond Approve the contractual matter regarding renewal of the Lease Agreement with Irmo-Chapin Recreation Commission (Exhibit C)	X	X	X	X	X	X	X
7. M. Haltiwanger S. Hutchison Approve second and final reading of proposed revisions to Administration Rule IKA-R "Grading/Assessment	X	X	X	X	X	X	X

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SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of July 18, 2016

	B A U M G A R D N E R	G A N T T	H A L T I W A N G E R	H A M M O N D	H U T C H I S O N	L O V E L E S S	W H I T E
Systems" (Exhibit E)							
8. M. Hutchison S. Loveless Approve first reading of proposed revisions to board policy IJOA-E(1) "Field Trip Request" (Exhibit F)	X	X	X	X	X	X	X
9. M. Baumgardner S. White Adjourn at 7:49 p.m.	X	X	X	X	X	X	X


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X = Yes
R = Recuse



MEMORANDUM

To: Members of the Board of Trustees

Through: Stephen Hefner, Ed.D.
Superintendent

From: A. Len Richardson 
Chief Finance Officer

Date: August 1, 2016

Re: Capital Projects Budget Reports

Attached for your review are the FY2016 Capital Report, FY2017 Capital Report and Bond Referendum Report.

ALR:tl

Attachment

School District Five of Lexington and Richland

Capital - Board Reports

From Date: 1/1/2016

To Date: 6/30/2016

Fiscal Year: 2015-2016

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
535.253.6900000.0000.000	Other Objects	\$415,330.87	\$0.00	\$0.00	\$415,330.87	\$0.00	\$415,330.87	100.00%
	LOCATION: District Wide - 000	\$415,330.87	\$0.00	\$0.00	\$415,330.87	\$0.00	\$415,330.87	100.00%
535.253.1100000.0000.011	Regular Salaries	\$63,869.76	\$74,355.84	\$74,355.84	(\$10,486.08)	\$0.00	(\$10,486.08)	-16.42%
535.253.1150000.0000.011	Paraprofessional Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
535.253.2100000.0000.011	Health and Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
535.253.2200000.0000.011	Retirement	\$10,468.27	\$12,215.53	\$12,215.53	(\$1,747.26)	\$0.00	(\$1,747.26)	-16.69%
535.253.2300000.0000.011	FICA	\$4,857.37	\$5,659.56	\$5,659.56	(\$802.19)	\$0.00	(\$802.19)	-16.51%
535.253.3320000.0000.011	Travel	\$1,283.93	\$0.00	\$1,283.93	\$0.00	\$0.00	\$0.00	0.00%
535.253.3950000.0000.011	Other Professional and Technic	\$61,005.53	\$41,272.87	\$68,356.68	(\$7,351.15)	\$0.00	(\$7,351.15)	-12.05%
535.253.4100000.0000.011	Supplies	\$3,486.87	\$1,877.85	\$3,486.87	\$0.00	\$0.00	\$0.00	0.00%
535.253.4450000.0000.011	Technology and Software Suppli	\$5,417.52	\$0.00	\$5,417.52	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Financial Services - 011	\$150,389.25	\$135,381.65	\$170,775.93	(\$20,386.68)	\$0.00	(\$20,386.68)	-13.56%
535.253.3230000.0000.038	Repairs and Maintenance Servc	\$204,855.70	\$0.00	\$204,855.70	\$0.00	\$0.00	\$0.00	0.00%
535.253.5200000.0000.038	Buildings	\$3,334,313.57	\$1,771,776.31	\$2,048,866.06	\$1,285,447.51	\$0.00	\$1,285,447.51	38.55%
535.253.5400000.0000.038	Expendable Equipment	\$9,699.35	\$2,563.72	\$9,699.35	\$0.00	\$0.00	\$0.00	0.00%
535.253.5450000.0000.038	Technology Expendable Equipmen	\$107,287.73	\$9,903.17	\$107,287.73	\$0.00	\$0.00	\$0.00	0.00%
535.253.6900000.0000.038	Other Objects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Chapin High School - 038	\$3,656,156.35	\$1,784,243.20	\$2,370,708.84	\$1,285,447.51	\$0.00	\$1,285,447.51	35.16%
535.253.5200000.0000.039	Buildings	\$1,377,359.59	\$400,000.00	\$404,100.00	\$973,259.59	\$0.00	\$973,259.59	70.66%
535.253.5400000.0000.039	Expendable Equipment	\$75,319.13	\$0.00	\$7,521.02	\$67,798.11	\$0.00	\$67,798.11	90.01%
535.253.5450000.0000.039	Technology Expendable Equipmen	\$23,493.36	\$0.00	\$23,493.36	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Irmo High School - 039	\$1,476,172.08	\$400,000.00	\$435,114.38	\$1,041,057.70	\$0.00	\$1,041,057.70	70.52%
535.253.4450000.0000.041	Technology and Software Suppli	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Chapin Elementary School - 041	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
535.253.5300000.0000.043	Improvements Other Than Buildi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Irmo Elementary School - 043	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
535.253.5200000.0000.044	Buildings	\$29,860.00	\$0.00	\$29,860.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Leaphart Elementary Schhol - 044	\$29,860.00	\$0.00	\$29,860.00	\$0.00	\$0.00	\$0.00	0.00%
535.253.5200000.0000.051	Buildings	\$370,956.42	\$0.00	\$350,956.43	\$19,999.99	\$0.00	\$19,999.99	5.39%
535.253.5450000.0000.051	Technology Expendable Equipmen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Dutch Fork High School - 051	\$370,956.42	\$0.00	\$350,956.43	\$19,999.99	\$0.00	\$19,999.99	5.39%
535.253.5200000.0000.057	Buildings	\$123,230.45	\$0.00	\$20,000.00	\$103,230.45	\$0.00	\$103,230.45	83.77%
535.253.5450000.0000.057	Technology Expendable Equipmen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Spring Hill High School - 057	\$123,230.45	\$0.00	\$20,000.00	\$103,230.45	\$0.00	\$103,230.45	83.77%
535.253.5200000.0000.995	Buildings	\$53,179.33	\$0.00	\$0.00	\$53,179.33	\$0.00	\$53,179.33	100.00%
535.253.5450000.0000.995	Technology Expendable Equipmen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Center for Advanced Technical Studies - 995	\$53,179.33	\$0.00	\$0.00	\$53,179.33	\$0.00	\$53,179.33	100.00%
	FUND: Bond Referendum (2008) - 535	\$6,275,274.75	\$2,319,624.85	\$3,377,415.58	\$2,897,859.17	\$0.00	\$2,897,859.17	46.18%
536.253.6900000.0000.000	Other Objects	\$2,112,012.81	\$0.00	\$0.00	\$2,112,012.81	\$0.00	\$2,112,012.81	100.00%
	LOCATION: District Wide - 000	\$2,112,012.81	\$0.00	\$0.00	\$2,112,012.81	\$0.00	\$2,112,012.81	100.00%

School District Five of Lexington and Richland

Capital - Board Reports

From Date: 1/1/2016

To Date: 6/30/2016

Fiscal Year: 2015-2016

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
536.253.3250000.0000.058	Rentals	\$340.26	\$0.00	\$340.26	\$0.00	\$0.00	\$0.00	0.00%
536.253.5200000.0000.058	Buildings	\$4,777,078.18	\$1,145,809.94	\$4,332,191.23	\$444,886.95	\$0.00	\$444,886.95	9.31%
536.253.5300000.0000.058	Improvements Other Than Buildi	\$132,350.00	\$0.00	\$0.00	\$132,350.00	\$0.00	\$132,350.00	100.00%
536.253.5400000.0000.058	Expendable Equipment	\$1,226,492.95	\$56,821.99	\$1,155,923.08	\$70,569.87	(\$22,600.00)	\$93,169.87	7.60%
536.253.5450000.0000.058	Technology Expendable Equipmen	\$965,262.33	\$35,410.62	\$963,985.76	\$1,276.57	\$0.00	\$1,276.57	0.13%
536.253.5900000.0000.058	Other Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Chapin Middle School - 058	\$7,101,523.72	\$1,238,042.55	\$6,452,440.33	\$649,083.39	(\$22,600.00)	\$671,683.39	9.46%
	FUND: New Middle School - 536	\$9,213,536.53	\$1,238,042.55	\$6,452,440.33	\$2,761,096.20	(\$22,600.00)	\$2,783,696.20	30.21%
Grand Total:		\$15,488,811.28	\$3,557,667.40	\$9,829,855.91	\$5,658,955.37	(\$22,600.00)	\$5,681,555.37	36.68%

End of Report

School District Five of Lexington and Richland

Capital 2017

Fiscal Year: 2015-2016

From Date: 4/1/2016

To Date: 6/30/2016

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
551.253.3950000.0000.041	Other Professional and Technic	\$14,500.00	\$1,497.50	\$1,497.50	\$13,002.50	\$0.00	\$13,002.50	89.67%
551.253.5300000.0000.041	Improvements Other Than Buildi	\$270,516.00	\$262,178.00	\$262,178.00	\$8,338.00	\$0.00	\$8,338.00	3.08%
	FUND: Parking Lot CES - 551	\$285,016.00	\$263,675.50	\$263,675.50	\$21,340.50	\$0.00	\$21,340.50	7.49%
552.253.3230000.0000.052	Repairs and Maintenance Servic	\$1,373,824.00	\$1,132,113.24	\$1,132,113.24	\$241,710.76	\$0.00	\$241,710.76	17.59%
552.253.3950000.0000.052	Other Professional and Technic	\$85,090.00	\$29,334.50	\$29,334.50	\$55,755.50	\$0.00	\$55,755.50	65.53%
	FUND: HVAC LMES - 552	\$1,458,914.00	\$1,161,447.74	\$1,161,447.74	\$297,466.26	\$0.00	\$297,466.26	20.39%
553.253.3230000.0000.053	Repairs and Maintenance Servic	\$1,602,421.00	\$632,613.47	\$632,613.47	\$969,807.53	\$0.00	\$969,807.53	60.52%
553.253.3950000.0000.053	Other Professional and Technic	\$111,255.00	\$99,424.50	\$99,424.50	\$11,830.50	\$0.00	\$11,830.50	10.63%
	FUND: HVAC RSES - 553	\$1,713,676.00	\$732,037.97	\$732,037.97	\$981,638.03	\$0.00	\$981,638.03	57.28%
554.253.3230000.0000.045	Repairs and Maintenance Servic	\$464,950.00	\$136,692.00	\$136,692.00	\$328,258.00	\$0.00	\$328,258.00	70.60%
554.253.3950000.0000.045	Other Professional and Technic	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
	FUND: Roof Replacement SOES - 554	\$494,950.00	\$136,692.00	\$136,692.00	\$358,258.00	\$0.00	\$358,258.00	72.38%
555.253.3950000.0000.050	Other Professional and Technic	\$12,500.00	\$9,083.10	\$9,083.10	\$3,416.90	\$0.00	\$3,416.90	27.34%
555.253.5300000.0000.050	Improvements Other Than Buildi	\$102,391.00	\$0.00	\$0.00	\$102,391.00	\$0.00	\$102,391.00	100.00%
	FUND: Drive Way CIS - 555	\$114,891.00	\$9,083.10	\$9,083.10	\$105,807.90	\$0.00	\$105,807.90	92.09%
556.253.3230000.0000.038	Repairs and Maintenance Servic	\$255,000.00	\$0.00	\$0.00	\$255,000.00	\$0.00	\$255,000.00	100.00%
556.253.3950000.0000.038	Other Professional and Technic	\$30,000.00	\$8,125.00	\$8,125.00	\$21,875.00	\$0.00	\$21,875.00	72.92%
556.253.6900000.0000.011	Other Objects	\$250,000.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00	100.00%
	FUND: Drama Theater CHS - 556	\$535,000.00	\$8,125.00	\$8,125.00	\$526,875.00	\$0.00	\$526,875.00	98.48%
557.253.3950000.0000.995	Other Professional and Technic	\$18,000.00	\$3,137.17	\$3,137.17	\$14,862.83	\$0.00	\$14,862.83	82.57%
557.253.5200000.0000.995	Buildings	\$222,950.00	\$0.00	\$0.00	\$222,950.00	\$0.00	\$222,950.00	100.00%
	FUND: Barn CATE - 557	\$240,950.00	\$3,137.17	\$3,137.17	\$237,812.83	\$0.00	\$237,812.83	98.70%
558.253.3230000.0000.051	Repairs and Maintenance Servic	\$397,500.00	\$0.00	\$0.00	\$397,500.00	\$0.00	\$397,500.00	100.00%
558.253.3950000.0000.051	Other Professional and Technic	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	100.00%
	FUND: Upgrade Auditorium DFHS - 558	\$427,500.00	\$0.00	\$0.00	\$427,500.00	\$0.00	\$427,500.00	100.00%
559.253.3230000.0000.039	Repairs and Maintenance Servic	\$362,438.00	\$0.00	\$0.00	\$362,438.00	\$0.00	\$362,438.00	100.00%
559.253.3950000.0000.039	Other Professional and Technic	\$13,000.00	\$0.00	\$0.00	\$13,000.00	\$0.00	\$13,000.00	100.00%
	FUND: Restroom Renovation IHS - 559	\$375,438.00	\$0.00	\$0.00	\$375,438.00	\$0.00	\$375,438.00	100.00%
560.253.5500000.0000.008	Vehicles	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	100.00%
	FUND: Activity Buses Transportation - 560	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	100.00%
561.258.4100000.0000.006	Supplies	\$133,930.00	\$25,667.79	\$25,667.79	\$108,262.21	\$0.00	\$108,262.21	80.83%
	FUND: Safety and Security Equipment Student Services - 561	\$133,930.00	\$25,667.79	\$25,667.79	\$108,262.21	\$0.00	\$108,262.21	80.83%
562.266.3450000.0000.007	Technology Services	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00	100.00%
562.266.4450000.0000.007	Technology and Software Suppli	\$1,000,000.00	\$470,156.60	\$470,156.60	\$529,843.40	\$0.00	\$529,843.40	52.98%
562.266.5450000.0000.007	Technology Expendable Equipmen	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00	100.00%
	FUND: Technology - 562	\$3,000,000.00	\$470,156.60	\$470,156.60	\$2,529,843.40	\$0.00	\$2,529,843.40	84.33%
563.253.6900000.0000.011	Other Objects	\$65,000.00	\$30,000.00	\$30,000.00	\$35,000.00	\$0.00	\$35,000.00	53.85%
	FUND: Reserve and Issue Cost - 563	\$65,000.00	\$30,000.00	\$30,000.00	\$35,000.00	\$0.00	\$35,000.00	53.85%
564.253.5900000.0000.011	Other Capital Outlay	\$114,735.00	\$0.00	\$0.00	\$114,735.00	\$0.00	\$114,735.00	100.00%

School District Five of Lexington and Richland

Capital 2017

Fiscal Year: 2015-2016

From Date: 4/1/2016

To Date: 6/30/2016

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	FUND: School Identify Needs - 564	\$114,735.00	\$0.00	\$0.00	\$114,735.00	\$0.00	\$114,735.00	100.00%
565.253.3230000.0000.042	Repairs and Maintenance Serv	\$340,000.00	\$0.00	\$0.00	\$340,000.00	\$0.00	\$340,000.00	100.00%
	FUND: DFES Replacement of Floors - 565	\$340,000.00	\$0.00	\$0.00	\$340,000.00	\$0.00	\$340,000.00	100.00%
Grand Total:		\$9,500,000.00	\$2,840,022.87	\$2,840,022.87	\$6,659,977.13	\$0.00	\$6,659,977.13	70.11%

End of Report

School District Five of Lexington and Richland

Capital Projects 586

From Date: 1/1/2016

To Date: 6/30/2016

Fiscal Year: 2015-2016

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
586.253.6900000.0000.000	Other Objects	\$587,786.33	\$0.00	\$54,249.94	\$533,536.39	\$0.00	\$533,536.39	90.77%
	LOCATION: District Wide - 000	\$587,786.33	\$0.00	\$54,249.94	\$533,536.39	\$0.00	\$533,536.39	90.77%
586.266.3230000.0000.007	Repairs and Maintenance Serv	\$50,704.65	\$16,869.20	\$16,869.20	\$33,835.45	\$0.00	\$33,835.45	66.73%
586.266.3450000.0000.007	Technology Services	\$601,549.35	\$374,452.41	\$555,305.94	\$46,243.41	\$0.00	\$46,243.41	7.69%
586.266.4450000.0000.007	Technology and Software Suppl	\$1,847,746.00	\$1,263,971.72	\$1,416,959.19	\$430,786.81	\$0.00	\$430,786.81	23.31%
	LOCATION: Technology Services - 007	\$2,500,000.00	\$1,655,293.33	\$1,989,134.33	\$510,865.67	\$0.00	\$510,865.67	20.43%
586.251.5500000.0000.008	Vehicles	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Transportation - 008	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	0.00%
586.253.3230000.0000.009	Repairs and Maintenance Serv	\$40,570.00	\$32,100.00	\$32,100.00	\$8,470.00	\$0.00	\$8,470.00	20.88%
586.253.3950000.0000.009	Other Professional and Technic	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
	LOCATION: Maintenance - 009	\$60,570.00	\$32,100.00	\$32,100.00	\$28,470.00	\$0.00	\$28,470.00	47.00%
586.252.3950000.0000.011	Other Professional and Technic	\$205,000.00	\$103,019.20	\$103,019.20	\$101,980.80	\$0.00	\$101,980.80	49.75%
586.253.3190000.0000.011	Fees for Legal and Other Profe	\$10,517.59	\$3,617.00	\$10,517.59	\$0.00	\$0.00	\$0.00	0.00%
586.253.5900000.0000.011	Other Capital Outlay	\$59,782.00	\$0.00	\$0.00	\$59,782.00	\$0.00	\$59,782.00	100.00%
586.253.6100000.0000.011	Redemption of Principal	\$591,000.00	\$0.00	\$591,000.00	\$0.00	\$0.00	\$0.00	0.00%
586.253.6200000.0000.011	Interest	\$4,580.75	\$0.00	\$4,580.75	\$0.00	\$0.00	\$0.00	0.00%
586.253.6900000.0000.011	Other Objects	\$266,263.11	\$0.00	\$0.00	\$266,263.11	\$0.00	\$266,263.11	100.00%
	LOCATION: Financial Services - 011	\$1,137,143.45	\$106,636.20	\$709,117.54	\$428,025.91	\$0.00	\$428,025.91	37.64%
586.253.5450000.0000.013	Technology Expendable Equipmen	\$47,500.00	\$0.00	\$47,500.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Public Information Office - 013	\$47,500.00	\$0.00	\$47,500.00	\$0.00	\$0.00	\$0.00	0.00%
586.253.3100000.0000.038	Professional and Technical Ser	\$42,162.20	\$6,350.00	\$36,436.20	\$5,726.00	\$0.00	\$5,726.00	13.58%
586.253.3230000.0000.038	Repairs and Maintenance Serv	\$522,790.11	\$27,400.00	\$462,149.08	\$60,641.03	\$0.00	\$60,641.03	11.60%
586.253.3950000.0000.038	Other Professional and Technic	\$60,556.30	\$5,162.50	\$30,049.00	\$30,507.30	\$0.00	\$30,507.30	50.38%
586.253.5200000.0000.038	Buildings	\$803,190.00	\$233,177.45	\$233,177.45	\$570,012.55	\$0.00	\$570,012.55	70.97%
586.253.5300000.0000.038	Improvements Other Than Buildi	\$180,734.00	\$0.00	\$152,120.00	\$28,614.00	\$0.00	\$28,614.00	15.83%
	LOCATION: Chapin High School - 038	\$1,609,432.61	\$272,089.95	\$913,931.73	\$695,500.88	\$0.00	\$695,500.88	43.21%
586.253.3230000.0000.039	Repairs and Maintenance Serv	\$146,037.47	\$143,648.27	\$143,648.27	\$2,389.20	\$0.00	\$2,389.20	1.64%
586.253.5200000.0000.039	Buildings	\$115,000.00	\$25,133.42	\$25,133.42	\$89,866.58	\$0.00	\$89,866.58	78.14%
	LOCATION: Irmo High School - 039	\$261,037.47	\$168,781.69	\$168,781.69	\$92,255.78	\$0.00	\$92,255.78	35.34%
586.253.3100000.0000.040	Professional and Technical Ser	\$3,393.16	\$0.00	\$3,393.16	\$0.00	\$0.00	\$0.00	0.00%
586.253.3950000.0000.040	Other Professional and Technic	\$3,330.00	\$0.00	\$3,330.00	\$0.00	\$0.00	\$0.00	0.00%
586.253.5200000.0000.040	Buildings	\$944,349.25	\$25,280.10	\$944,349.25	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Irmo Middle School - 040	\$951,072.41	\$25,280.10	\$951,072.41	\$0.00	\$0.00	\$0.00	0.00%
586.253.3100000.0000.047	Professional and Technical Ser	\$8,810.00	\$2,735.00	\$8,810.00	\$0.00	\$0.00	\$0.00	0.00%
586.253.3230000.0000.047	Repairs and Maintenance Serv	\$273,600.00	\$40,864.90	\$264,648.40	\$8,951.60	\$0.00	\$8,951.60	3.27%
586.253.3950000.0000.047	Other Professional and Technic	\$47,000.00	\$39,794.81	\$43,418.81	\$3,581.19	\$0.00	\$3,581.19	7.62%
	LOCATION: Nursery Road Elementary School - 047	\$329,410.00	\$83,394.71	\$316,877.21	\$12,532.79	\$0.00	\$12,532.79	3.80%
586.253.5400000.0000.049	Expendable Equipment	\$17,333.00	\$17,262.29	\$17,262.29	\$70.71	(\$5,083.38)	\$5,154.09	29.74%
	LOCATION: HE Corley Elementary School - 049	\$17,333.00	\$17,262.29	\$17,262.29	\$70.71	(\$5,083.38)	\$5,154.09	29.74%
586.253.3100000.0000.053	Professional and Technical Ser	\$9,890.70	\$0.00	\$9,890.70	\$0.00	\$0.00	\$0.00	0.00%

School District Five of Lexington and Richland

Capital Projects 586

From Date: 1/1/2016

To Date: 6/30/2016

Fiscal Year: 2015-2016

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
586.253.3230000.0000.053	Repairs and Maintenance Serv	\$17,990.00	\$24,202.00	\$24,202.00	(\$6,212.00)	\$0.00	(\$6,212.00)	-34.53%
586.253.5200000.0000.053	Buildings	\$1,823,691.26	\$0.00	\$1,823,691.26	\$0.00	\$0.00	\$0.00	0.00%
586.253.5400000.0000.053	Expendable Equipment	\$113,251.00	\$0.00	\$113,251.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: River Springs Elementary School - 053	\$1,964,822.96	\$24,202.00	\$1,971,034.96	(\$6,212.00)	\$0.00	(\$6,212.00)	-0.32%
586.253.3100000.0000.054	Professional and Technical Ser	\$5,682.50	\$0.00	\$5,682.50	\$0.00	\$0.00	\$0.00	0.00%
586.253.5200000.0000.054	Buildings	\$272,540.32	\$2,574.41	\$234,762.98	\$37,777.34	\$0.00	\$37,777.34	13.86%
	LOCATION: Dutch Fork Middle School - 054	\$278,222.82	\$2,574.41	\$240,445.48	\$37,777.34	\$0.00	\$37,777.34	13.58%
586.253.3230000.0000.056	Repairs and Maintenance Serv	\$51,468.95	\$0.00	\$51,468.95	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Oak Pointe Elementary School - 056	\$51,468.95	\$0.00	\$51,468.95	\$0.00	\$0.00	\$0.00	0.00%
586.253.3230000.0000.995	Repairs and Maintenance Serv	\$4,200.00	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$0.00	0.00%
	LOCATION: Center for Advanced Technical Studies - 995	\$4,200.00	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: Capital Project FY 2015-2016 - 586	\$10,000,000.00	\$2,591,814.68	\$7,667,176.53	\$2,332,823.47	(\$5,083.38)	\$2,337,906.85	23.38%
	Grand Total:	\$10,000,000.00	\$2,591,814.68	\$7,667,176.53	\$2,332,823.47	(\$5,083.38)	\$2,337,906.85	23.38%

End of Report



MEMORANDUM

To: Members of the Board of Trustees
Dr. Stephen W. Hefner, Superintendent

From: Dr. Christina S. Melton *CSM*
Chief Instructional Officer

Date: July 19, 2016

Re: August 8, 2016 Board Meeting,
Second Reading: Approval of Proposed Revision
Board Policy Exhibit IJOA-E(1) "Field Trip Request"

Item: A proposed revision to Board Policy Exhibit IJOA-E(1) "Field Trip Request" is attached in DRAFT form, along with the current Board Policy Exhibit.

Recommendation: The administration recommends the revision to Board Policy Exhibit IJOA-E(1) "Field Trip Request" move to Second Reading approval.

I will be present to answer any questions you may have regarding these adoptions.

Attachments: Proposed revision to Board Policy Exhibit IJOA-E(1) "Field Trip Request"
Current Board Policy Exhibit IJOA-E(1) "Field Trip Request"

Proposed Revision
FIELD TRIP REQUEST

Name of sponsor: _____

Date of trip: _____ Number of students involved: _____

Trip description: _____

Method of transportation (see ** below): _____

Time of departure: _____ Time of return: _____

Chaperones: _____

Instructional objective(s): _____

Financial arrangements: _____ Total cost: \$ _____

Budget: \$ _____ Students pay: \$ _____ Other: \$ _____

To be completed by sponsor

- Transportation arrangements made with district transportation.
- Transportation arrangements made with private carrier (when appropriate).
- Permission slips collected.
- Cafeteria notified.
- Attendance office notified.
- Teachers notified.

Signature of sponsor: _____ Date submitted: _____

Principal approval: _____ Date: _____

Nurse signature: _____ **Date:** _____

Chief Instructional Officer approval: _____ Date: _____

Superintendent/designee approval (overnight trips only): _____

Date: _____

Follow-up report (*utilize reverse side of page*)

**** Method of transportation:** *When it is possible based on availability, school bus transportation will be used to transport students on field trips. In cases where school bus transportation is not possible due to availability and/or not practicable based on the number of students who are going on the field trip, private automobiles driven by parents, teachers or students may be used on field trips, subject to written approval from the principal/director. All drivers must be at least 18 years old and must provide proof of insurance coverage to the district. In no case will students be transported in any vehicle (including vehicle rentals/charters) designed or used to transport more than 10 passengers, including the driver, unless that vehicle meets the definition of a school bus under federal law.*

FIELD TRIP REQUEST

Name of sponsor: _____

Date of trip: _____ Number of students involved: _____

Trip description: _____

Method of transportation (see ** below): _____

Time of departure: _____ Time of return: _____

Chaperones: _____

Instructional objective(s): _____

Financial arrangements: Total cost: \$ _____

Budget: \$ _____ Students pay: \$ _____ Other: \$ _____

To be completed by sponsor

- () Transportation arrangements made with district transportation.
- () Transportation arrangements made with private carrier (when appropriate).
- () Permission slips collected.
- () Cafeteria notified.
- () Attendance office notified.
- () Teachers notified.

Signature of sponsor: _____ Date submitted: _____

Principal approval: _____ Date: _____

Chief Instructional Officer approval: _____ Date: _____

Superintendent/designee approval (overnight trips only): _____
Date: _____

Follow-up report (utilize reverse side of page)

**** Method of transportation:** When it is possible based on availability, school bus transportation will be used to transport students on field trips. In cases where school bus transportation is not possible due to availability and/or not practicable based on the number of students who are going on the field trip, private automobiles driven by parents, teachers or students may be used on field trips, subject to written approval from the principal/director. All drivers must be at least 18 years old and must provide proof of insurance coverage to the district. In no case will students be transported in any vehicle (including vehicle rentals/charters) designed or used to transport more than 10 passengers, including the driver, unless that vehicle meets the definition of a school bus under federal law.