



**AGENDA
BOARD OF TRUSTEES
REGULAR MEETING
DISTRICT ADMINISTRATION BUILDING
APRIL 12, 2016**

1. Call to order at 6:00 p.m.
2. Enter executive session to consider the following:
 - a. Selected employment items (Exhibit A)
 - b. 2016-2017 Reappointment Recommendations (Exhibit B)
 - c. Contractual matter regarding construction
3. Call to order at 7:00 p.m.
4. Welcoming remarks
5. Invocation – Jondy Loveless, Secretary, Board of Trustees
6. Pledge of Allegiance – Michelle Kim, a student at CrossRoads Intermediate School
7. School Board Spotlight
8. Approval of the Agenda
9. Approval of the minutes of the March 14, 2016 board meeting
10. Superintendent's Report
 - a. Report: "Read to Succeed" Initiative
11. Public participation*

ACTION AGENDA

12. Items considered in executive session

13. Second and final reading of proposed revisions to Board policy GDJ "Support Staff Assignments and Transfers"; GDJ-R "Support Staff Assignments and Transfers" (Exhibit C)
14. Second and final reading of proposed revisions to Board policy GDQD "Discipline, Suspension and Dismissal of Support Staff" (Exhibit D)
15. Second and final reading of proposed revisions to Board policy GCK "Professional Staff Assignments and Transfers"; GCK-R "Professional Staff Assignments and Transfers" (Exhibit E)
16. Second and final reading of deletion of Board policy CFC "Assignment and Transfer of Building Administrators." (Exhibit F)
17. First reading of proposed Administrative Rule KBE-R "Relations with Parent Organizations" (Exhibit G)

DISCUSSION

18. Request for Rezoning of "Shoals Landing" Property (Exhibit H)
19. Parameters for the General Fund Budget for 2016-2017
20. Adjourn

FOR YOUR INFORMATION

21. The next regular school board meeting will be April 25 at River Springs Elementary School.

*The Board welcomes and encourages public participation. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner.



Minutes/March 14, 2016

The Board of Trustees of School District Five of Lexington and Richland Counties met at Chapin Intermediate School's Cafeteria with the following members present:

Mr. Robert Gantt, Chairman
Mrs. Ellen Baumgardner, Vice Chairman
Mrs. Jondy Loveless, Secretary
Mr. Larry Haltiwanger
Mrs. Jan Hammond
Ms. Beth Hutchison
Mr. Ed White
Dr. Stephen Hefner, District Superintendent

The following staff were in attendance:

Mr. Mark Bounds, Chief Information Officer
Mr. Michael Harris, Chief Student Services Officer
Dr. Allison Jacques, Chief Human Resources Officer
Dr. Christina Melton, Chief Instructional Officer
Mr. Len Richardson, Chief Finance Officer

Chairman Gantt called the meeting to order and gave welcoming remarks.

The Invocation was given by Ellen Baumgardner, Vice Chairman. The Pledge of Allegiance was led by John David Splittgerber, student body president at Chapin Intermediate School.

The Board conducted the School Board Spotlight.

A welcome and brief overview of Chapin Intermediate School was given by Vann Holden, Principal.

Dr. Hefner presented the Superintendent's Report.

During the public participation, Tracy Moore and Gretchen Dillon-Sauer spoke regarding the Afternoon Safari Program at Chapin Intermediate School.

Dr. Hefner presented the proposed Administrative Rule KBE-R "Relations with Parent Organizations" (Exhibit I).

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of March 14, 2016

	B A U M G A R D N E R	G A N T T	H A L T I W A N G E R	H A M M O N D	H U T C H I S O N	L O V E L E S S	W H I T E
1. M. Hutchison S. Baumgardner Enter executive session to consider the following: a) selected employment items (Exhibit A); and b) contractual matter regarding selection of audit firm (Exhibit B)	X	X	X	A	X	X	A
2. M. Baumgardner S. Loveless Approve the agenda	X	X	X	X	X	X	X
3. M. Hutchison S. Haltiwanger Approve the minutes of the February 22, 2016 board meeting	X	X	X	X	X	AB	X
4. M. Baumgardner S. Hammond Approve the selected employment items (Exhibit A)	X	X	X	X	X	X	X
5. M. Hutchison S. Hammond Secure the service of McGregor & Company for the next three fiscal years (Exhibit B)	X	X	X	X	X	X	X
6. M. Hutchison S. Haltiwanger Approve the Textbook Adoptions FY 2016-2017 recommendations (Exhibit C)	X	X	X	X	X	X	X
7. M. Hammond S. Hutchison Approve the request for waiver of two inclement weather days (Exhibit D)	X	X	X	X	X	X	X
8. M. Hutchison S. Haltiwanger First reading approval of proposed revisions to Board policy GDJ "Support Staff Assignments and Transfers"; GDJ-R "Support Staff Assignments and Transfers" (Exhibit E)	X	X	X	X	X	X	X

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SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of March 14, 2016

	B A U M G A R D N E R	G A N T T	H A L T I W A N G E R	H A M M O N D	H U T C H I S O N	L O V E L E S S	W H I T E
9. M. Haltiwanger S. Hutchison First reading of proposed revisions to Board policy GDQD "Discipline, Suspension and Dismissal of Support Staff" (Exhibit F)	X	X	X	X	X	X	X
10. M. Hutchison S. Baumgardner First reading approval of proposed revisions to Board policy GCK "Professional Staff Assignments and Transfers"; GCK-R "Professional Staff Assignments and Transfers" (Exhibit G)	X	X	X	X	X	X	X
11. M. Haltiwanger S. Hutchison First reading approval of deletion of Board policy CFC "Assignment and Transfer of Building Administrators" (Exhibit H)	X	X	X	X	X	X	X
12. M. Baumgardner S. Loveless Adjourn at 8:15 p.m.	X	X	X	X	X	X	X

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X = Yes
R = Recuse



Memorandum

To: Members of the Board of Trustees
Dr. Stephen W. Hefner, Superintendent

From: Dr. Allison Jacques
Chief Human Resources Officer *Allison Jacques, Ph.D.*

Date: April 7, 2016

Subject: April 12, 2016 Board Meeting
Second and Final Reading Approval – Revisions to Board Policies “GDJ” and “GDJ-R”

Issue: Proposed revisions to Board Policies – Section G

Background: Attached for your consideration are the recommended revisions for the following policies:

- GDJ - “Support Staff Assignments and Transfers”
- GDJ-R – “Support Staff Assignments and Transfers”

Recommendation: The administration recommends second and final reading approval of the proposed revisions to selected “G” policies.

AJ/aw

Attachments - GDJ - Current Board Policy/Recommended Policy – Section G
GDJ-R – Current Board Policy/Recommended Policy – Section G

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES**G - PERSONNEL****Policy GDJ Support Staff Assignments and Transfers****Policy GDJ Support Staff Assignments and Transfers**

Issued 2/10

Purpose: To establish the basic structure for the assignment and transfer of support staff in the district.

Assignment

All personnel are employed by the district, not a particular school.

The basic consideration in the assignment of support personnel in the schools is the well-being of the instructional program. The appropriateness of the assignments for individuals will have a significant impact on the morale of the staff and on the effectiveness of the total educational program. Support personnel, therefore, will be assigned on the basis of their qualifications, the needs of the district and the expressed desires of the individuals affected.

The superintendent or his/her designee is authorized to reassign all personnel in the best interest of the district.

Transfer

Personnel transfers within the district may be affected on a voluntary or involuntary basis. Voluntary transfer occurs as a result of an individual's request for assignment to another school. Involuntary transfer may be required when a school's enrollment changes, programs are eliminated, modified or added, or a school opens or closes.

With regard to both voluntary and involuntary transfers, personnel will be assigned first in accordance with the needs of the school district, second where the administration believes that the employee is best qualified to serve, and third as to the expressed preference of the employee. All other considerations being equal, the preferences of employees will be granted in order of their seniority in the district subject to the approval of the principals involved. Seniority will be determined by length of continuous service in Lexington School District Five. Academic or long-term disability leave will not be construed as an interruption of continuous service; however, this leave time will not be included in the calculation of length of service to the district.

Adopted 9/25/06; Revised 2/22/10

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

Recommended Revisions – April 12, 2016 – Second and Final Reading

Policy

SUPPORT STAFF ASSIGNMENTS AND TRANSFERS

Code **GDJ** Issued _____

Purpose: To establish the basic structure for the assignment and transfer of support staff in the District.

Assignment/Reassignment

All personnel are employed by the district, not a particular school.

The basic consideration in the assignment of support personnel in the schools is the well-being of the instructional program. The appropriateness of the assignments for individuals will have a significant impact on the morale of the staff and on the effectiveness of the total educational program. ~~Support personnel, therefore, will be assigned on the basis of their qualifications, the needs of the District and the expressed desires of the individuals affected.~~

The Superintendent or his/her designee is authorized to reassign all personnel in the best interest of the District.

Transfer

An employee who wishes to be considered for a lateral transfer to a new location must submit a transfer request form to the District's Human Resources Office. Requests for transfers will be handled in accordance with administrative rule GDJ-R.

~~Personnel transfers within the District may be affected on a voluntary or involuntary basis. Voluntary transfer occurs as a result of an individual's request for assignment to another school. Involuntary transfer may be required when a school's enrollment changes, programs are eliminated, modified or added, or a school opens or closes.~~

~~With regard to both voluntary and involuntary transfers, personnel will be assigned first in accordance with the needs of the School District, second where the administration believes that the employee is best qualified to serve, and third as to the expressed preference of the employee. All other considerations being equal, the preferences of employees will be granted in order of their seniority in the District subject to the approval of the principals involved. Seniority will be determined by length of continuous service in Lexington School District Five. Academic or long-term disability leave will not be construed as an interruption of continuous service; however, this leave time will not be included in the calculation of length of service to the District.~~

Adopted 9/25/06; Revised 2/22/10, ____/15

Recommended Revisions – April 12, 2016 – Second and Final Reading

Administrative Rule

SUPPORT STAFF ASSIGNMENTS AND TRANSFERS

Code **GDJ-R** Issued _____

~~Personnel transfers within the District may be affected on a voluntary or involuntary basis.~~ The Superintendent or his/her designee may make personnel assignments within the District on a voluntary or involuntary basis. The District will use the following procedures in making assignments.

Reassignment

If, in the opinion of the Superintendent, a reassignment would be in the best interests of the District, the Superintendent or his/her designee will advise the employee of the reassignment and confirm the reassignment in writing to the employee. Refusal to comply with the reassignment may be grounds for dismissal.

Requests for Transfer

Voluntary transfer

~~Voluntary transfer occurs as a result of an individual's request for assignment to another school. Whenever vacancies develop in new or existing positions, consideration will be given to qualified applicants among current staff members.~~ If an employee would like to be considered for a lateral transfer, the following procedure will be used.

- The person desiring a transfer for the next academic year must discuss it with his/her principal/director (if in a school) or with his/her immediate supervisor (if on the District level).
- The person must then complete a request for transfer form. Request for transfer forms are issued in January with a deadline for submission to the Chief Human Resources Officer.

When a vacancy for which the person qualifies exists in the school to which the transfer is requested, the person's name will be referred to the principal who will schedule an interview with him/her. Transfer requests will not be made after May 31 in order to ensure stability in school staff for the coming year.

Based upon the recommendation of the site supervisor (and/or other immediate supervisors involved), the normal hiring process will occur.

If a position becomes available after the deadline date, and if it is in the judgment of the Superintendent or his/her designee that a requested position transfer is in the best interest of the

PAGE 2 – GDJ-R – SUPPORT STAFF ASSIGNMENTS AND TRANSFERS

District, such transfer may be made.

Involuntary transfer/reassignment

~~Involuntary transfers may be required when a school's enrollment changes, programs are eliminated, modified or added, or a school opens or closes. If, in the opinion of the Superintendent, an involuntary transfer would be in the best interest of the District, the following procedure(s) will be used.~~

- ~~• The Superintendent or his/her designee will discuss the need for the reassignment with the employee's current site supervisor and with the site supervisor of the position and/or school to which reassignment is being contemplated and the qualifications possessed by a person filling the vacancy.~~
- ~~• The Superintendent or his/her designee will then discuss with the employee to be transferred the reasons why the transfer is being considered. If, after the conference, the Superintendent continues to believe that the transfer should go forward, the employee will be so notified in writing. Refusal to comply with the reassignment may be grounds for dismissal.~~

~~In the event that student enrollment increases or programs are replaced or reinstated for the next academic year at a school from which a person was involuntarily transferred, he/she will be given priority consideration if he/she wishes to return to the original school. In that case, the person will follow procedures as specified for request for transfer.~~

~~Transfers will not be used as a means of disciplinary action. Transfers for promotion may be exempt from this policy.~~

Issued 9/25/06; Revised 2/22/10, ___/15

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

G - PERSONNEL

Policy GDJ Support Staff Assignments and Transfers

AR GDJ-R Support Staff Assignments and Transfers

AR GDJ-R Support Staff Assignments and Transfers

Issued 2/10

Personnel transfers within the district may be affected on a voluntary or involuntary basis. The superintendent or his/her designee may make personnel assignments within the district on a voluntary or involuntary basis. The district will use the following procedures in making assignments.

Voluntary transfer

Voluntary transfer occurs as a result of an individual's request for assignment to another school. Whenever vacancies develop in new or existing positions, consideration will be given to qualified applicants among current staff members. If an employee would like to be considered for a lateral transfer, the following procedure will be used.

- The person desiring a transfer for the next academic year must discuss it with his/her principal/director (if in a school) or with his/her immediate supervisor (if on the district level).
- The person must then complete a request for transfer form. Request for transfer forms are issued in January with a deadline for submission to the chief human resource services officer.

When a vacancy for which the person qualifies exists in the school to which the transfer is requested, the person's name will be referred to the principal who will schedule an interview with him/her. Transfer requests will not be made after May 15 in order to ensure stability in school staff for the coming year.

Based upon the recommendation of the site supervisor (and/or other immediate supervisors involved), the normal hiring process will occur.

Involuntary transfer/reassignment

Involuntary transfers may be required when a school's enrollment changes, programs are eliminated, modified or added, or a school opens or closes. If, in the opinion of the superintendent, an involuntary transfer would be in the best interest of the district, the following procedure(s) will be used.

- The superintendent or his/her designee will discuss the need for the reassignment with the employee's current site supervisor and with the site supervisor of the position and/or school to which reassignment is being contemplated and the qualifications possessed by a person filling the vacancy.
- The superintendent or his/her designee will then discuss with the employee to be transferred the reasons why the transfer is being considered. If, after the conference, the superintendent continues to believe that the transfer should go forward, the employee will be so notified in writing. Refusal to comply with the reassignment may be grounds for dismissal.

In the event that student enrollment increases or programs are replaced or reinstated for the next academic year at a school from which a person was involuntarily transferred, he/she will be given priority consideration if he/she wishes to return to the original school. In that case, the person will follow procedures as specified for request for transfer.

Transfers will not be used as a means of disciplinary action. Transfers for promotion may be exempt from

this policy.

Issued 9/25/06; Revised 2/22/10

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

6



Memorandum

To: Members of the Board of Trustees
Dr. Stephen W. Hefner, Superintendent

From: Dr. Allison Jacques
Chief Human Resources Officer *Allison Jacques, Ph.D.*

Date: April 7, 2016

Subject: April 12, 2016 Board Meeting
Second and Final Reading Approval – Revisions to Board Policy "GDQD"

Issue: Proposed revisions to Board Policy – Section G

Background: Attached for your consideration are the recommended revisions for the following policy:

- GDQD - "Discipline, Suspension and Dismissal of Support Staff"

Recommendation: The administration recommends second and final reading approval of the proposed revisions to selected "G" policy.

AJ/aw

Attachments - GDQD - Current Board Policy/Recommended Policy – Section G

Recommended Revisions – April 12, 2016 – Second and Final Reading

Policy

DISCIPLINE, SUSPENSION AND DISMISSAL OF SUPPORT STAFF

Code **GDQD** Issued _____

Purpose: To establish the basic structure for the discipline, suspension and dismissal of support staff.

~~The Board authorizes the Superintendent to discipline, suspend or dismiss support staff as required. Principals should be actively involved in this process for their school.~~

Support staff are considered at-will employees. It will be the policy of this District to discipline and/or dismiss support staff whenever good and sufficient reasons for doing so present themselves. Accordingly, the Board authorizes the Superintendent or his/her designee to carry out such activities.

As appropriate, the administration is authorized to place an employee on administrative leave, with or without pay, while any necessary inquiry is conducted.

With respect to dismissal, such actions will be based on the recommendation of the employee's principal or immediate supervisor and will occur following a pre-termination opportunity before the Superintendent or his/her designee. At such a conference, the employee may present reasons why the recommendation of dismissal should not be accepted by the Superintendent or his/her designee.

Should the Superintendent or his/her designee decide to dismiss the employee, the notice will be in writing.

Grounds for immediate dismissal would include, but not be limited to, the following.

- insubordination
- job abandonment
- persistent neglect of duty
- willful violation of rules and regulations of the Board
- drunkenness
- conviction of a violation of the laws of this State or the United States
- gross immorality
- dishonesty
- illegal use, sale or possession of drugs or narcotics
- violation of safety procedures and guidelines
- unsatisfactory SLED report, as determined by the Superintendent or his/her designee
- harassment, intimidation or bullying

PAGE 2 – GDQD – DISCIPLINE, SUSPENSION AND DISMISSAL OF SUPPORT STAFF

- other acts of misconduct as determined by the administration

In a case where immediate termination is warranted, when possible, the Superintendent or his/her designee and the supervisor will conduct a conference with the employee to provide reasons for the termination and to allow the employee an opportunity to respond. In all cases the Superintendent or his/her designee will follow up with a written termination letter.

Criminal charges

The District may place on administrative leave, with or without pay, a support staff employee who has criminal charges filed against him/her. The District will investigate the actions which led to the employee's arrest and may take further disciplinary action against the employee, up to and including termination, regardless independent of the resolution of the criminal charges.

~~Once the District's investigation has been concluded and/or after the criminal charges have been resolved, the employee will be advised of what, if any, further disciplinary action, up to and including termination, will be taken. On a case by case basis, the Superintendent or his/her designee may alter these procedures as may be appropriate.~~

Adopted 12/14/09; Revised ___/16

~~Legal references:~~

~~A. S.C. Code, 1976, as amended:~~

~~1. Section 59-18-1300 District accountability system~~

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES**G - PERSONNEL****Policy GDQD Discipline, Suspension and Dismissal of Support Staff****Policy GDQD Discipline, Suspension and Dismissal of Support Staff**

Issued 12/09

Purpose: To establish the basic structure for the discipline, suspension and dismissal of support staff.

The board authorizes the superintendent to discipline, suspend or dismiss support staff as required. Principals should be actively involved in this process for their school.

Adopted 12/14/09

Legal references:

S.C. Code of Laws 1976, as amended:

Section 59-18-1300 - District accountability system.

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES



Memorandum

To: Members of the Board of Trustees
Dr. Stephen W. Hefner, Superintendent

From: Dr. Allison Jacques
Chief Human Resources Officer *Allison Jacques, Ph.D.*

Date: April 7, 2016

Subject: April 12, 2016 Board Meeting
Second and Final Reading Approval – Revisions to Board Policies "GCK" and "GCK-R"

Issue: Proposed revisions to Board Policies – Section G

Background: Attached for your consideration are the recommended revisions for the following policies:

- GCK - "Professional Staff Assignments and Transfers"
- GCK-R - "Professional Staff Assignments and Transfers"

Recommendation: The administration recommends second and final reading approval of the proposed revisions to selected "G" policies.

AJ/aw

Attachments - GCK - Current Board Policy/Recommended Policy – Section G
GCK-R – Current Board Policy/Recommended Policy – Section G

Recommended Revisions – April 12, 2016 – Second and Final Reading

Policy

PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS

Code GCK Issued _____

Purpose: To establish the basic structure for the assignment and transfer of professional staff in the District.

Assignment/Reassignment

In order to ensure the highest quality of instruction, the Superintendent or his/her designee will be ~~is~~ responsible for the placement of employees within the District. The Superintendent or his/her designee may delegate the responsibility of the placement process to other administrators; however, he/she ultimately retains responsibility for staff assignments.

~~It is the policy of the District to assign instructional personnel to positions based on the needs of the District, qualifications of staff members and the expressed preferences of personnel. When it is not possible to meet all three of these components, the administration will assign employees in the following order: in accordance with the needs of the District and its students; where the administration believes the employee is most qualified to serve; and the expressed preference of the employee.~~ The Superintendent or his/her designee is authorized to reassign all personnel in the best interest of the District. An employee may be reassigned prior to the start of the school year or at any time during a school year.

Placement of personnel at the school level is within the discretion of the building principal.

Transfer

An employee who wishes to be considered for a lateral transfer to a new location must submit a transfer request form to the District's Human Resources Office. Requests for transfers will be handled in accordance with administrative rule GCK-R.

~~Personnel transfer within the District may be affected on a voluntary or involuntary basis. Voluntary transfer occurs as a result of an individual's request for assignment to another school. Involuntary transfer may be required when a school's enrollment changes; programs are eliminated, modified or added; or a school opens or closes.~~

~~With regard to both voluntary and involuntary transfers, personnel will be assigned first in accordance with the needs of the School District, second where the administration believes that the employee is best qualified to serve, and third as to the expressed preference of the employee. Academic or long-term disability leave will not be construed as an interruption of continuous service; however, this leave time will not be included in the calculation of length of service to the~~

PAGE 2 – GCK – PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS

District. _____

~~The Superintendent is authorized to transfer personnel in the best interests of the District. Employees may be transferred at any time.~~

Adopted 5/20/74; Revised 11/16/81, 1/25/88, 6/20/88, 9/25/06, 2/22/10, ____/15

Legal references:

- A. S.C. Code, 1976, as amended:
 - 1. Section 59-25-410 - Teacher to be notified of assignment by August 15th.

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES**G - PERSONNEL****Policy GCK Professional Staff Assignments and Transfers****Policy GCK Professional Staff Assignments and Transfers**

Issued 2/10

Purpose: To establish the basic structure for the assignment and transfer of professional staff in the district.

Assignment

In order to ensure the highest quality of instruction, the superintendent is responsible for the placement of employees within the district. The superintendent may delegate the responsibility of the placement process to other administrators; however, he/she ultimately retains responsibility for staff assignments.

It is the policy of the district to assign instructional personnel to positions based on the needs of the district, qualifications of staff members and the expressed preferences of personnel. When it is not possible to meet all three of these components, the administration will assign employees in the following order: in accordance with the needs of the district and its students; where the administration believes the employee is most qualified to serve; and the expressed preference of the employee. The superintendent or his/her designee is authorized to reassign all personnel in the best interest of the district.

Placement of personnel at the school level is within the discretion of the building principal.

Transfer

Personnel transfer within the district may be affected on a voluntary or involuntary basis. Voluntary transfer occurs as a result of an individual's request for assignment to another school. Involuntary transfer may be required when a school's enrollment changes; programs are eliminated, modified or added; or a school opens or closes.

With regard to both voluntary and involuntary transfers, personnel will be assigned first in accordance with the needs of the school district, second where the administration believes that the employee is best qualified to serve, and third as to the expressed preference of the employee. Academic or long-term disability leave will not be construed as an interruption of continuous service; however, this leave time will not be included in the calculation of length of service to the district.

The superintendent is authorized to transfer personnel in the best interests of the district. Employees may be transferred at any time.

Adopted 5/20/74; Revised 11/16/81, 1/25/88, 6/20/88, 9/25/06, 2/22/10

Legal references:

S.C. Code, 1976, as amended:

Section 59-25-410 - Teacher to be notified of assignment by August 15th.

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

Recommended Revisions – April 12, 2016 – Second and Final Reading

Administrative Rule

PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS

Code **GCK-R** Issued _____

~~Personnel transfers within the District may be affected on a voluntary or involuntary basis.~~ The Superintendent or his/her designee may make personnel assignments within the District on a voluntary or involuntary basis.

Reassignment

If, in the opinion of the Superintendent, a reassignment would be in the best interests of the District, the Superintendent or his/her designee will advise the employee of the reassignment and confirm the reassignment in writing to the employee. Refusal to comply with the reassignment may be grounds for dismissal.

Requests for Transfer

Voluntary transfer

~~Voluntary transfer occurs as a result of an individual's request for assignment to another school. Whenever vacancies develop in new or existing positions, consideration will be given to qualified applicants among current staff members.~~ If an employee would like to be considered for a lateral transfer, the following procedure will be used.

- The person desiring a transfer for the next academic year must discuss it with his/her principal/director (if in a school) or with his/her immediate supervisor (if on the District level).
- The person must then complete a request for transfer form. Request for transfer forms are issued in early January with a deadline for submission to the Chief Human Resources Officer.

When a vacancy for which the person qualifies exists in the school to which the transfer is requested, the person's name will be referred to the principal who will schedule an interview with him/her. Transfer requests will not be made after May 31 in order to ensure stability in school staff for the coming year.

Based upon the recommendation of the site supervisor (and/or other immediate supervisors involved), the normal hiring process will occur.

If a position becomes available after the deadline date, and if it is in the judgment of the Superintendent or his/her designee that a requested position transfer is in the best interest of the

PAGE 2 – GCK-R – PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS

District, such transfer may be made.

Involuntary transfer/reassignment

~~Involuntary transfers may be required when a school's enrollment changes; programs are eliminated, modified or added; or a school opens or closes. If, in the opinion of the Superintendent, a transfer would be in the best interest of the District, the Superintendent or his/her designee will advise the site supervisor and the employee of the transfer and confirm the reassignment in writing to the employee. Refusal to comply with the transfer may be grounds for dismissal.~~

~~In the event that involuntary transfers would be in the best interest of the District, the Superintendent will adhere to the following guidelines.~~

- ~~• The Superintendent is not limited to considering for involuntary transfers only positions in a particular school, area or program in which the loss of enrollment, program change or financial emergency has occurred.~~
- ~~• The Superintendent will determine the appropriate weight to give to these factors depending on the needs and circumstances of the district. Length of service in the District will be a consideration only where the need arises to choose for involuntary transfer among employees considered by the administration to be equally competent in their performance.~~
- ~~• Once the Board has approved the elimination of the specified positions or changes to be made in programs, the Superintendent will use specific criteria to select employees who are to be considered for involuntary transfer. The Superintendent will make the decisions based on the following criteria and in compliance with Board Policy GCQA/GCQB Professional Personnel Reduction in Force.~~
- ~~• The Superintendent will make a recommendation to the board based on first, the contract level according to State law, and the remaining criteria in no particular order.~~

Certified personnel

- ~~— contract level achieved (according to state law) —~~
- ~~— quality of instruction —~~
- ~~— certification area and/or type —~~
- ~~— degrees earned —~~
- ~~— certification in other areas which may be available —~~
- ~~— qualification and ability as determined by District evaluation procedures —~~
- ~~— attendance record —~~
- ~~— principal or supervisor's recommendation —~~
- ~~— extracurricular needs of the schools —~~
- ~~— total years of administrative, teaching and/or paraprofessional experience in the District —~~
- ~~— any other factor considered appropriate by the Superintendent —~~
- ~~• The Superintendent or his/her designee will discuss the need for the reassignment with the employee's current site supervisor and with the site supervisor of the position and/or school to which reassignment is being contemplated and the qualifications possessed by a~~

PAGE 3 – GCK-R – PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS

~~person filling the vacancy.——~~

~~The Chief Human Resource Services Officer will identify and list all employees who would be eligible for transfer based on the needs of the program in his/her school and in the school where the vacancy exists, as well as the qualifications of the person needed to fill that vacancy.——~~

~~The principal will meet with the person being transferred to give the reason for the change and establish a date for the transfer.——~~

~~In the event that student enrollment increases or programs are replaced or reinstated for the next academic year at a school from which a person was involuntarily transferred, he/she will be given priority consideration if he/she wishes to return to the original school. In that case, the person will follow procedures specified for voluntary transfer.——~~

~~Transfers will not be used as a means of disciplinary action. Transfers for promotion may be exempt from this policy.~~

Issued 5/20/74; Revised 11/16/81, 6/20/88, 9/25/06, 12/13/10, ____/15

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES**G - PERSONNEL**

Policy GCK Professional Staff Assignments and Transfers

AR GCK-R Professional Staff Assignments And Transfers

AR GCK-R Professional Staff Assignments And Transfers

Issued 12/10

Personnel transfers within the district may be affected on a voluntary or involuntary basis. The superintendent or his/her designee may make personnel assignments within the district on a voluntary or involuntary basis.

Voluntary transfer

Voluntary transfer occurs as a result of an individual's request for assignment to another school. Whenever vacancies develop in new or existing positions, consideration will be given to qualified applicants among current staff members. If an employee would like to be considered for a lateral transfer, the following procedure will be used.

- The person desiring a transfer for the next academic year must discuss it with his/her principal/director (if in a school) or with his/her immediate supervisor (if on the district level).
- The person must then complete a request for transfer form. Request for transfer forms are issued in early January with a deadline for submission to the chief human resource services officer.

When a vacancy for which the person qualifies exists in the school to which the transfer is requested, the person's name will be referred to the principal who will schedule an interview with him/her. Transfer requests will not be made after May 15 in order to ensure stability in school staff for the coming year.

Based upon the recommendation of the site supervisor (and/or other immediate supervisors involved), the normal hiring process will occur.

Involuntary transfer/reassignment

Involuntary transfers may be required when a school's enrollment changes; programs are eliminated, modified or added; or a school opens or closes. If, in the opinion of the superintendent, a transfer would be in the best interest of the district, the superintendent or his/her designee will advise the site supervisor and the employee of the transfer and confirm the reassignment in writing to the employee. Refusal to comply with the transfer may be grounds for dismissal.

In the event that involuntary transfers would be in the best interest of the district, the superintendent will adhere to the following guidelines.

- The superintendent is not limited to considering for involuntary transfers only positions in a particular school, area or program in which the loss of enrollment, program change or financial emergency has occurred.
- The superintendent will determine the appropriate weight to give to these factors depending on the needs and circumstances of the district. Length of service in the district will be a consideration only where the need arises to choose for involuntary transfer among employees considered by the administration to be equally competent in their performance.

Once the board has approved the elimination of the specified positions or changes to be made in

programs, the superintendent will use specific criteria to select employees who are to be considered for involuntary transfer. The superintendent will make the decisions based on the following criteria and in compliance with board policy GCOA/GCQB Professional Personnel Reduction in Force.

- The superintendent will make a recommendation to the board based on first, the contract level according to state law, and the remaining criteria in no particular order.

Certified personnel

- contract level achieved (according to state law)
 - quality of instruction
 - certification area and/or type
 - degrees earned
 - certification in other areas which may be available
 - qualification and ability as determined by district evaluation procedures
 - attendance record
 - principal or supervisor's recommendation
 - extracurricular needs of the schools
 - total years of administrative, teaching and/or paraprofessional experience in the district
 - any other factor considered appropriate by the superintendent
- The superintendent or his/her designee will discuss the need for the reassignment with the employee's current site supervisor and with the site supervisor of the position and/or school to which reassignment is being contemplated and the qualifications possessed by a person filling the vacancy.

The chief human resource services officer will identify and list all employees who would be eligible for transfer based on the needs of the program in his/her school and in the school where the vacancy exists, as well as the qualifications of the person needed to fill that vacancy.

The principal will meet with the person being transferred to give the reason for the change and establish a date for the transfer.

In the event that student enrollment increases or programs are replaced or reinstated for the next academic year at a school from which a person was involuntarily transferred, he/she will be given priority consideration if he/she wishes to return to the original school. In that case, the person will follow procedures specified for voluntary transfer.

Transfers will not be used as a means of disciplinary action. Transfers for promotion may be exempt from this policy.

Issued 5/20/74; Revised 11/16/81, 6/20/88, 9/25/06, 12/13/10

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES



Memorandum

To: Members of the Board of Trustees
Dr. Stephen W. Hefner, Superintendent

From: Dr. Allison Jacques
Chief Human Resources Officer *Allison Jacques, Ph.D.*

Date: April 7, 2016

Subject: April 12, 2016 Board Meeting
Second and Final Reading Approval – Deletion of Board Policy CFC

Issue: Proposed Deletion to Board Policy – Section C

Background: Attached for your consideration is the deletion of the following policy:

- CFC – "Assignment and Transfer of Building Administrators"

Recommendation: The administration recommends second and final reading approval of deletion to selected "C" policy.

AJ/aw

Attachments - CFC - Current Board Policy/Recommended Policy – Section C

Recommended Deletion – April 12, 2016 – Second and Final Reading

Policy

~~ASSIGNMENT AND TRANSFER OF BUILDING ADMINISTRATORS~~

Code CFC Issued _____

~~Purpose: To establish the basic structure for the assignment and transfer of building administrators.~~

~~The Superintendent is responsible for the assignment of all administrators.~~

~~Appropriate placement and transfer practices for school administrators should enhance effective utilization of skills and abilities and the professional growth of individuals. These objectives can best be achieved through the provision of some variety of school assignment over a period of years, and the best possible matching of known administrator strengths to identified current needs of a particular school.~~

~~In making decisions on placement, the Superintendent will give consideration to the following:~~

- ~~*—needs of the school and District as perceived by the Board and central administration~~
- ~~*—compatibility of administrative style among administrators in the school~~
- ~~*—length of current assignment in a school~~
- ~~*—opportunities provided for professional growth in the proposed assignment~~
- ~~*—appropriate training to enable effective planning and educational continuity~~
- ~~*—administrator's expressed preferences~~

~~Compulsory transfers and/or the reassignment of administrative personnel are subject to the District's grievance procedure set forth in policy GBK, GCM and GBM.~~

~~The Board will review administrative transfers involving a loss of rank and/or income in a grievance hearing upon the specific request of the affected administrator.~~

~~Adopted 1/25/88; Revised 11/27/06~~

~~Legal references:~~

~~A. — S.C. Code, 1976, as amended:~~

- ~~1. — Section 59-25-410— Notification of employment for ensuing year; notification of assignment.~~
- ~~2. — Section 59-24-15— Rights of certified personnel employed as administrators.~~

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
C - GENERAL SCHOOL ADMINISTRATION
Policy CFC Assignment and Transfer of Building Administrators

Policy CFC Assignment and Transfer of Building Administrators

Issued 11/06

Purpose: To establish the basic structure for the assignment and transfer of building administrators.

The superintendent is responsible for the assignment of all administrators.

Appropriate placement and transfer practices for school administrators should enhance effective utilization of skills and abilities and the professional growth of individuals. These objectives can best be achieved through the provision of some variety of school assignment over a period of years, and the best possible matching of known administrator strengths to identified current needs of a particular school.

In making decisions on placement, the superintendent will give consideration to the following.

- needs of the school and district as perceived by the board and central administration
- length of current assignment in a school
- compatibility of administrative style among administrators in the school
- opportunities provided for professional growth in the proposed assignment
- appropriate training to enable effective planning and educational continuity
- administrator's expressed preferences

Compulsory transfers and/or the reassignment of administrative personnel are subject to the district's grievance procedure set forth in policy [GBK](#), [GCM](#) and [GBM](#).

The board will review administrative transfers involving a loss of rank and/or income in a grievance hearing upon the specific request of the affected administrator.

Adopted 1/25/88; Revised 11/27/06

Legal references:

S.C. Code, 1976, as amended:

[Section 59-25](#)-410 - Notification of employment for ensuing year; notification of assignment.

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES



MEMORANDUM

TO: Members of the Board of Trustees

THROUGH: Stephen W. Hefner, Ed.D.,
Superintendent

FROM: A. Len Richardson 
Chief Finance Officer

DATE: April 6, 2016

RE: Board Policy – Section K - KBE-R – Relations with Parent Organizations

Issue: Proposed revisions to Board Policy – Section K

Background: Attached for your consideration are the recommended revisions for the following policy:

- KBE-R – Relations with Parent Organizations

Recommendation: Administration recommends that the proposed revisions to selected “K” policy proceed to Second Reading approval.

LR/tl

Attachment/s – KBE-R – Relations with Parent Organizations – Section K

Proposed Administrative Rule – April 12, 2016

KBE-R – Relations with Parent Organizations

Support Organizations' Roles and Responsibilities:

An Extension of the School

Booster clubs and parent teacher organizations/associations are separate entities from the school district. The District Board appreciates the time, effort, energy and financial support these organizations provide to the staff and students of the District. As a result, the board encourages administration, staff and employees to support and accommodate the activities of these groups so much as they contribute to and provide benefit to the District. At the same *time*, the Board and management must ensure the District is complying with various laws and regulations. As such the District reserves the right to limit the activities of groups where necessary to ensure compliance with laws and regulations applicable to the District.

The board directs the administration to establish regulations and procedures which will provide for an orderly and systematic operation of such groups. The board further directs the administration periodically to evaluate the productivity and impact of the support groups (School District Policy KBE).

These valuable organizations provide a needed source of financial support for school activities. Without them, the district's schools would not be able to provide many of the opportunities that students enjoy through the programs supported by these organizations. Because these entities are independent from the district, a separation between these organizations and the school district must be maintained so that third parties are not misled into believing that an organization is part of the school district. This protects both parties in case of litigation and other issues that may arise. Therefore, it is important that consistent and proper accounting practices are followed in order to ensure this separation.

School support organizations are organized for the purpose of supporting schools or specific school programs within a school. The relationship with the school should never be forgotten. The mission, vision, and goals of the support organization should mesh with those of the school. For this reason, the support organization's officers and board should work closely with the school principal to establish an atmosphere of cooperation and confidence to ensure that the programs operate smoothly within the school's and district's policies and practices.

Establishing the School Support Organization

- Follow the School District Five of Lexington & Richland Counties' policies and administrative rules regarding support organizations and fundraising.
- Prepare and adopt bylaws and articles of incorporation *(if incorporated)*.
- File a current copy of bylaws with the chief building administrator.
- File a current copy of bylaws with the district's Chief Finance Officer.
- Incorporate as a nonprofit organization, *obtain the appropriate 501(c) designation* and register with the South Carolina Secretary of State's Office.
- ~~If incorporated, obtain the appropriate 501(c) designation.~~
- Prepare and approve a detailed proposed budget listing planned contributions to or support of school activities itemized by organization and activity.

Operating the School Support Organization

As separate entities, they have their own governing board, establish their own policies and maintain their own set of accounting records. Each one also must have its own checking account along with a separate federal tax identification number. These organizations are generally formed as nonprofit entities and therefore must follow applicable federal and state tax regulations. These organizations are neither authorized nor permitted to use the tax identification number of the district under any circumstances. If tax exempt status is desired, the organization must obtain its own tax exempt status, and comply with all applicable state and federal reporting requirements.

Each group shall file a statement of purpose and regulations governing the group's involvement to the superintendent, or his/her designee, for review and approval by the board on an annual basis on or before June 30 of each year in order to be authorized to work within the district in the following *school* year.

These support groups need administrative approval for any events, programs or operations that involve the following:

- the participation of children
- operation of a school service
- charges to children
- solicitation of children
- communications sent home with all children in a school
- use of any district facility or property

Management of Funds

A major initiative of most school support organizations is fundraising for school programs the organization represents. Guidelines are offered to serve to ensure funds are handled properly and therefore are available for the greatest benefit to students. No District employee shall serve in a financial capacity or as an officer of a booster or other parent organization or program.

The board has final authority over all phases of the school and money raised for schools. Equipment donated to the school becomes the property of the district (Policy KBE).

- Bonding insurance should be considered for officers.
- The Treasurer's Report, which should include a balance sheet and a statement of revenues and expenses, should be provided monthly to the membership but not less than annually. Cash receipt procedures should include best practices, including consistent and proper segregation of duties.
- Cash disbursement procedures should include best practices, including consistent and proper segregation of duties.
- Month end and year-end financial procedures should include best practices, including consistent and proper segregation of duties.
- The District reserves the right to accept or reject any contribution or use of booster funds should the District determine that the proposed use will negatively impact the District in any way.

Fundraising

All fund-raising activities that take place must be conducted by an organization, not an individual. Any club or organization requesting permission to hold a fundraiser must have a valid charter and board-approved bylaws and have been in existence for at least four months prior to making the request. The principal must approve the fund-raising activities of both parent and student-governed organizations. The approval must be in writing and issued prior to the beginning of the fund-raising activity.

Organizations must make written requests for fund-raising activities to include the following:

- the inclusive dates of the activity or sales campaign
- the type of activity clearly explained
- name of supplier of sales items or activity
- intended use of the money raised
- how this use of funds can improve the school or program

All information, advertising, tickets and other materials used for promotion of the activity must carry the name of the sponsoring club or organization. Organizations may not use the school board endorsement on any materials, notices or advertising without the specific written consent of the board.

No teacher or employee of the district will be required to participate in any fund-raising activity sponsored by a parent or student group such as, but not limited to, PTA/*PTO*, band boosters, etc. (Policy AR JJE-R).

Fiscal Year End Obligations

- Prepare a budget of anticipated expenditures and receipts for the new fiscal year prior to July 1st.
- Year-end financial reports shall be provided to the school principal and to the School District Five of Lexington & Richland Counties' Chief Finance Officer no later than September 30 of each year. The audit committee of the support organization must validate that the financial reports (balance sheet and revenue/expenditure statement) are an "accurate portrayal of the support organization's financial status." The audit committee must sign and date the financial reports to certify "that they had no financial duties and therefore can be independent in their judgment."
- File federal and state tax forms as required.



Memorandum

To: Members of the Board of Trustees

Through: Dr. Stephen W. Hefner
Superintendent

From: Mark A. Bounds 
Chief Information Officer

Date: April 6, 2016

Re: Request for Rezoning of "Shoals Landing" Property

The District received a request to modify attendance zone lines for a small parcel of land near the intersection of Dreher Shoal Road and Irmo Drive (attached). As currently planned, the proposed Shoals Landing development would be split between the Dutch Fork and Irmo attendance areas. The parcel is currently undeveloped. But, it is being proposed for development of approximately 162 single family homes.

The developer "would prefer all of the Shoals Landing's children to be able to attend the same school." The District agrees that when possible children residing in the same subdivision should attend the same cluster of schools. A review was conducted to determine the feasibility and impact of modifying the existing attendance lines as requested. The review determined that it was feasible and in the best interest of the District and future residents of Shoals Landing to recommend an attendance line modification. After careful consideration, it was determined that the Shoals Landing parcel should be zoned for the Irmo cluster. Several factors were key in this recommendation. First, the development is significantly closer to Irmo cluster schools.

<u>Miles from site to Irmo Area Schools:</u>		<u>Miles from site to Dutch Fork Area Schools:</u>	
to Irmo ES	1.9 miles	to H.E. Corley ES	2.9 miles
to Irmo MS	3.1 miles	to Dutch Fork MS	5.7 miles
to Irmo HS	3.3 miles	to Dutch Fork HS	5.9 miles

Second, Shoals Landing would be served most efficiently with buses executing routes in the Irmo cluster. Finally and most importantly, schools in the Irmo cluster have the capacity to increase their student populations while Dutch Fork Middle School and Dutch Fork High School are at or exceeding student capacity.

The developer requested that the subdivision be zoned for the Dutch Fork cluster indicating "Pulling everything into the Irmo Attendance Zones will significantly devalue our home values." However, the District stands behind its recommendation that the proposed Shoals Landing development be zoned for the Irmo cluster. A map of the current attendance line and proposed attendance line is attached for your review.

MAB/csw

- | | |
|-------------|--|
| Attachments | <ul style="list-style-type: none">- Initial request to modify existing attendance lines for the Shoals Landing development- District Five response to the request to modify existing attendance lines for Shoals Landing- Email requesting reconsideration of the District Five staff recommendation- Map of the current attendance lines in the vicinity of the Shoals Landing property- Map of the proposed modified attendance lines in the vicinity of the Shoals Landing property |
|-------------|--|



February 4th, 2016

Board of Trustees
School District Five of Lexington and Richland Counties
1020 Dutch Fork Road
Irmo SC 29063

RE: Shoals Landing - Combination of Attendance Zones

Messrs and Mmes of the Board,

We would like to bring to your attention the development of our upcoming single family subdivision, Shoals Landing. The development will include a 162 homesites for purchase and construction of single family residential dwellings. The site is located near the intersection of Dreher Shoals Rd and Irmo Drive. We anticipate construction to commence mid to late March of 2016.

In our due diligence process, it was brought to our attention that our site resides in the award winning Lex/Richland 5 School District, however, the parcel is split in two different school attendance zones. Half of the property is zoned for Irmo High School and the other is zoned Dutch Fork High School. This has presented a challenge for our development team as we would prefer all of Shoals Landing's children to be able to attend the same school. It would not make sense for one child at the front of the neighborhood to have to attend a different school than his best friend who lives at the back of the neighborhood.

By way of this letter, we would like to request the consideration of the Board to combine our community's two school attendance zones into one Dutch Fork High School attendance zone.

We very much appreciate the Board's attention and consideration of this matter.

Sincerely,

BLAKE WHITNEY THOMPSON COMPANY

A handwritten signature in dark ink, reading "Robert E. Wilder III". The signature is written in a cursive style with a horizontal line underneath.

Robert Wilder
VP of Acquisitions

Cc: M. Bounds

Enclosures;
Community Site Plan
Parcel Survey

February 23, 2016



Mr. Robert Wilder
Blake-Whitney-Thompson Company
1941 Savage Rd.
Suite 100C
Charleston, SC 29407

Mr. Wilder,

We appreciate your forethought in recognizing that the Shoals Landing as planned would be split between two different school attendance zones. We agree that when possible neighborhoods should be zoned to the same school. This approach is best for the students, families and the school district. It is also best for everyone concerned that any attendance line adjustments be made prior to the sale of any homes.

We will move forward with a request to the School District Five of Lexington and Richland Counties, Board of Trustees to adjust the attendance line in the vicinity of the proposed Shoals Landing development. The adjusted line would ensure all homes in the Shoals Landing community attend the same attendance zone.

After careful consideration, we have determined that the attendance line should be adjusted so that all homes in the Shoals Landing community are in the Irmo attendance zone. Students in preK through 5th grade would be zoned to attend Irmo Elementary, 6th grade students could choose either CrossRoads Intermediate School or Irmo Middle School, 7th and 8th grade students would be zoned for Irmo Middle School and high school students would be zoned for Irmo High School, International School for the Arts.

It is important to note that District Five is a "Choice" district. Students and families can choose to attend a school outside their attendance zone provided the school has capacity to accept those students. This includes numerous magnet school options. This year, over 1,500 students requested a school other than their zoned school.

I will contact you with details on when this matter will be taken to the Board of Trustees for consideration. Please let me know if you have any questions or concerns.

Sincerely,

Mark A. Bounds
Chief Information Officer



Mark Bounds <mbounds@lexrich5.org>

Attendance Zones - Shoals Landing

1 message

Robert Wilder <rwilder@bwtcompany.com>

Mon, Feb 29, 2016 at 9:41 AM

To: Mark Bounds <mbounds@lexrich5.org>

Mark,

I am in receipt of your letter. Thank you for your prompt response.

It is our intentions to have the property zoned for the Dutch Fork Attendance Zones. Pulling everything in to the Irmo Attendance Zones will significantly devalue our home values.

I would like to ask the Board to re-consider zoning Shoals Landing for the Dutch Fork Schools.

Thank you for your attention to this matter.

Sincerely,

RW

--

Robert E Wilder III

SOUTH CAROLINA ACQUISITIONS

rwilder@BWTcompany.com

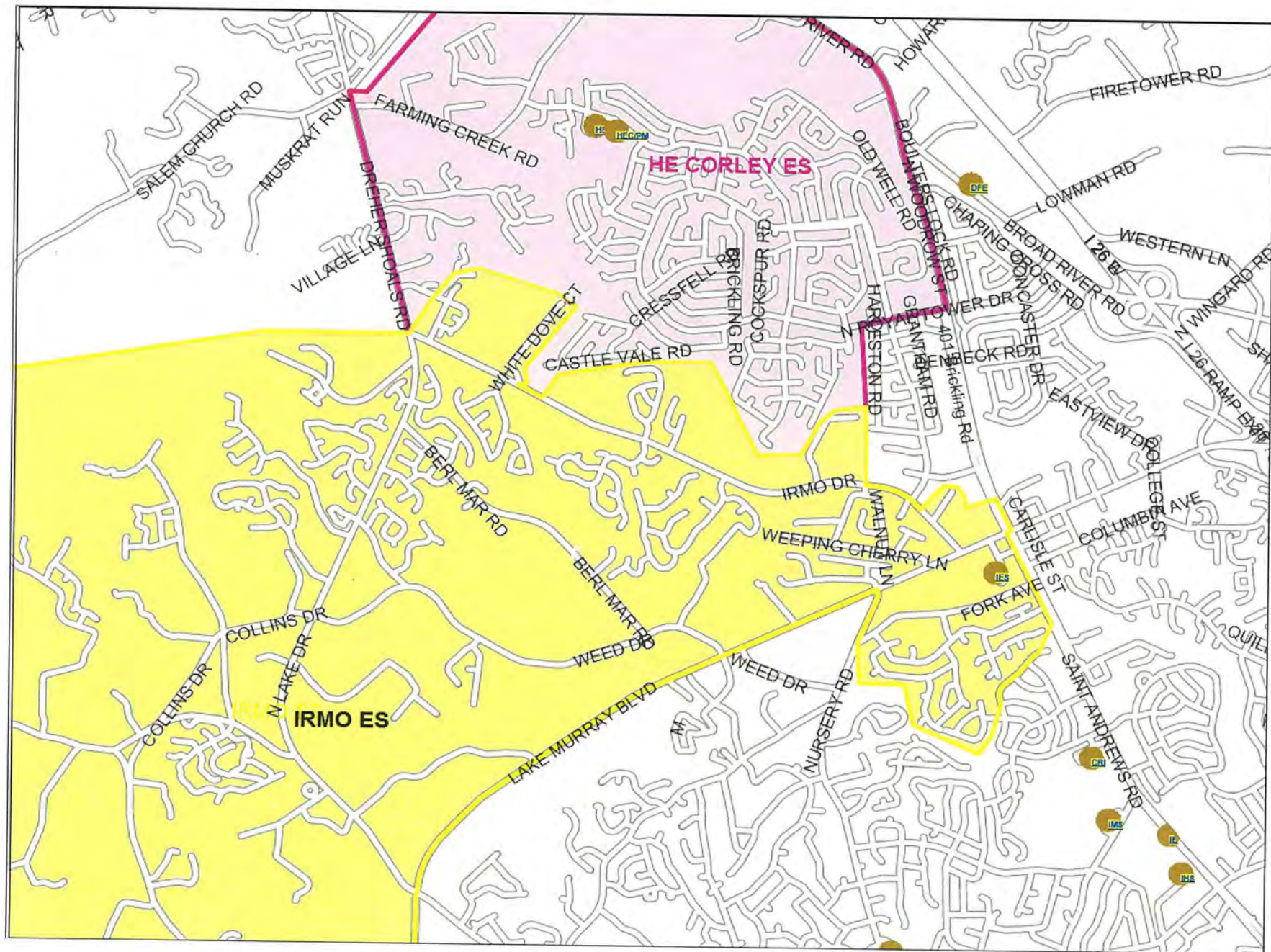
www.BWTcompany.com

803-309-3576



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Current Irmo Elementary and H.E. Corley Elementary Boundaries



Proposed Irmo Elementary and H.E. Corley Elementary Boundaries

