district five
OF LEXINGTON & RICHLAND COUNTIES

AGENDA
BOARD OF TRUSTEES
SPRING HILL HIGH SCHOOL'S MULTI-PURPOSE ROOM
MARCH 9, 2015

1. Call to order at 6:00 p.m.

2. Enter executive session to consider the following:

   a. Selected employment items (Exhibit A)
   b. Contractual matters: regarding construction

3. Call to order at 7:00 p.m.

4. Welcoming remarks

5. Invocation – Beth Hutchison, Chairman, Board of Trustees

6. Pledge of Allegiance – Carrie Melton, Miss Spring Hill High School

7. School Board Spotlight

8. Approval of the agenda

9. Approval of the minutes of the February 23, 2015 board meeting

10. Welcome and brief overview of Spring Hill High School by Dr. Michael Lofton, Principal

11. Superintendent's Report

12. Public participation*

ACTION AGENDA

13. Items considered in executive session

14. Proposed first reading of the 2016 Capital Budget (Exhibit B)

15. Proposed 2015-2016 school board meeting schedule (Exhibit C)

DISCUSSION AGENDA

16. Proposed Early Release Plan for CrossRoads Middle School and Chapin Intermediate School and proposed Late Start Plan for Chapin Middle School, Dutch Fork Middle School and Irmo Middle School (Exhibit D)

17. Proposed revisions to board policy IKD "Honor Rolls" (Exhibit E)

18. Adjourn by 9:30 p.m. **
**Any items to be submitted by board members for the record must be turned in within 15 minutes of the adjournment.

FOR YOUR INFORMATION

19. The next regular scheduled board meeting will be March 23, 2015 at Irmo Middle School.

*The Board welcomes and encourages public participation. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner.

district five
OF LEXINGTON & RICHLAND COUNTIES

Minutes/ February 23, 2015

The Board of Trustees of School District Five of Lexington and Richland Counties met at Dutch Fork High School with the following members present:

Ms. Beth Hutchison, Chairman
Mr. Robert Gantt, Vice Chairman
Mrs. Jondy Loveless, Secretary
Mrs. Ellen Baumgardner
Mr. Larry Haltiwanger
Mrs. Jan Hammond
Dr. Stephen Hefner, District Superintendent

The following staff were in attendance:

Mr. Mark Bounds, Chief Information Officer
Mrs. Winnie Brown, Interim Chief Human Resources Officer
Mr. Michael Harris, Chief Student Services Officer
Dr. Christina Melton, Chief Instructional Officer
Mr. Len Richardson, Chief Finance Officer

Chairman Hutchison called the meeting to order and gave welcoming remarks.

The Invocation was given by Jan Hammond, Board Member. The Pledge of Allegiance was led by Duane Harvin, Jr., a student at Dutch Fork High School.

The Board conducted the School Board Spotlight.

A welcome and brief overview of Dutch Fork High School was given by Dr. Greg Owings, principal, and Sondra Suarez, Project Lead the Way.

During the Superintendent's Report, Len Richardson presented the Monthly Financial Reports (Exhibit B); and Joe Huggins presented the Monthly Update (Exhibit C).

During the public participation, Kim Murphy spoke regarding construction.

Mark Bounds presented the proposed 2015-2016 school board meeting schedule (Exhibit F).

Len Richardson and Scott Carlin presented the proposed 2016 Capital Budget (Exhibit G).

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of February 23, 2015

	BAUMGARDNER	GANTT	HALTIWANGER	HAMMOND	HUTCHISON	LOVELESS	WHITE
1. M. Baumgardner S. Hammond Enter executive session to consider the following: a) selected employment items (Exhibit A); and b) receipt of legal advice regarding a contract	X	A	X	X	X	X	A
2. M. Loveless S. Hammond Approve the agenda	X	A	X	X	X	X	A
3. M. Baumgardner S. Haltiwanger Approve the minutes of the January 26, 2015 board meeting	X	A	X	X	X	X	A
4. M. Baumgardner S. Hammond Approve the selected employment items (Exhibit A)	X	A	X	X	X	X	A
5. M. Loveless S. Baumgardner Approve the change order regarding LED lighting at Chapin Middle School (Exhibit D)	X	X	X	X	X	X	A
6. M. Loveless S. Baumgardner Approve the request for permission to seek commercial zoning for Irmo High School, Irmo Middle School and CrossRoads Middle School (Exhibit E)	X	X	X	X	X	X	A
7. M. Baumgardner S. Haltiwanger Adjourn at 8:28 p.m.	X	X	X	X	X	X	A

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

Exhibit B

EXHIBIT B

district five
OF LEXINGTON & RICHLAND COUNTIES

MEMORANDUM

To: Members of the Board of Trustees

Through: Stephen W. Hefner, Ed. D.
Superintendent

From: A. Len Richardson
Chief Finance Officer

Date: March 4, 2015

Re: Proposed FY2016 Five (5) Year Capital Budget Plan

Background: In previous years, a capital budget plan has been submitted to the Board annually for consideration and implementation. Prior capital budgets were approved for On-going Maintenance and New Initiatives, Equipment, Technology, and other related needs.

In lieu of a single year capital budget, a proposed Five (5) Year Capital Budget Plan has been developed for consideration. This plan has been designed to insure the district maintains the physical plant, while addressing other necessary equipment priorities. The established priorities include necessary roof replacements, Heating, Ventilation, and Air Conditioning (HVAC) system replacements, technology, activity bus replacement, curriculum related renovations, and funds for contingencies.

Included in the packet is the proposed floor plan for the Dutch Fork Middle School office renovation and the HVAC replacement history from FY 2001 to FY 2015, as requested.

Administrative Consideration: The five year proposal is based on the projected amount of funds available at the current millage rate of 52.5 mills for capital needs. Although this is a five year plan, an updated proposal will be presented annually for Board approval. However, approval of the proposed Five (5) Year Capital Budget Plan is requested, so staff can continue to allocate labor and effort towards the accomplishment of the overall plan.

There are other capital needs that are not currently addressed in this proposal, i.e. water heaters, parking lot repaving, interior finishes (to include flooring and painting), as well as additional building renovations and furniture replacements. Should funds become available as the current approved annual capital budget is executed, it is our intent to use available funds to meet those additional needs.

Recommendation: The administration recommends first reading approval of the proposed Five (5) Year Capital Budget Plan and funding for FY 2016.

School District 5 of Lexington and Richland Counties

Proposed Five (5) Year Capital Budget Plan

First Reading

		A	B	C	D	E	F	G
			FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
		Projected Revenue	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**10,000,000.00**	**50,000,000.00**
		Maintenance and New Initiatives						
1	**29**	**Harbison West Elementary**						
2		Replace HVAC Phase I, Lighting & Ceilings				1,732,080.00		1,732,080.00
3		Replace HVAC Phase II, Lighting & Ceilings					2,150,295.00	2,150,295.00
4	**17**	**Lake Murray Elementary**						
5		Replace HVAC Phase II, Lighting & Ceilings			635,700.00			635,700.00
6		Replace HVAC Phase III, Lighting & Ceilings			826,245.00			826,245.00
7		Replace HVAC Phase IV, Lighting & Ceilings				374,115.00		374,115.00
8		Replace HVAC Phase I, Lighting & Ceilings		1,187,500.00				1,187,500.00
9	**50**	**Leaphart Elementary**						
10		Repair HVAC	250,000.00					250,000.00
11	**52**	**Nursery Road Elementary**						
12		Replace HVAC Phase I, Lighting & Ceilings					2,397,570.00	2,397,570.00
13		Replace Fire Alarm System	325,000.00					325,000.00
14	**30**	**Oak Pointe Elementary**						
15		Repair Bldg. Foundation, Interior & Exterior	400,000.00					400,000.00
16	**26**	**River Springs Elementary**						
17		Replace HVAC Phase I, Lighting & Ceilings	1,714,100.00					1,714,100.00
18		Replace HVAC Phase II, Lighting & Ceilings		669,165.00				669,165.00
19		Replace HVAC Phase III, Lighting & Ceilings		791,385.00				791,385.00
20	**55**	**Seven Oaks Elementary**						
21		Roof Replacement, Wings 500, 800 & PE Center		649,950.00				649,950.00
22	**21**	**Chapin Intermediate**						
23		Roof Replacement Phase I, Original Bldg.			1,075,515.00			1,075,515.00
24		Roof Replacement, Phase II, Original Bldg.				1,075,515.00		1,075,515.00
25	**28**	**Dutch Fork Middle**						
26		Replace HVAC Phase III, Lighting & Ceilings			1,334,760.00			1,334,760.00
27		Front Office/Entrance Renovation	350,000.00					350,000.00

School District 5 of Lexington and Richland Counties
Proposed Five (5) Year Capital Budget Plan
First Reading

		A	B	C	D	E	F	G
			FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
28	46	**Irmo Middle**						
29		Replace HVAC Phase III, Lighting & Ceilings	878,400.00					878,400.00
30		Replace HVAC Phase IV, Lighting & Ceilings				824,145.00		824,145.00
31	20	**Chapin High**						
32		Roof Replacement, Bldg A	780,500.00					780,500.00
33		Repair/ Renovate Athletic Facilities	1,200,000.00	1,200,000.00				2,400,000.00
34	27	**Dutch Fork High**						
35		Roof Replacement, Phase I, Original Bldg.				1,135,785.00		1,135,785.00
36		Roof Replacement, Phase II, Original Bldg.					1,135,785.00	1,135,785.00
37		Replace HVAC Phase V, Lighting & Ceilings		1,463,595.00				1,463,595.00
38	40	**Irmo High**						
39		Roof Replacement, Activities			971,775.00			971,775.00
40		Roof Replacement, Adult Education			167,370.00			167,370.00
41		Replace HVAC Small Pkg Main, Lighting & Ceilings	107,520.00					107,520.00
42		Replace HVAC Fresh Air Career Ctr.				578,445.00		578,445.00
43		Replace HVAC Ext Air Cooled I, Activities			353,430.00			353,430.00
44		Replace HVAC Ext Air Cooled II, Lighting & Ceilings			410,445.00			410,445.00
45		Replace HVAC Career Ctr., Lighting & Ceilings					426,510.00	426,510.00
46	09	**District**						
47		Issuance Costs (includes interest expense)	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	325,000.00
48		Activity Bus Replacement	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00
49		School-Identified Needs	234,047.00	273,405.00	459,760.00	514,915.00	124,840.00	1,606,967.00
50		Contingency	400,000.00	500,000.00	500,000.00	500,000.00	500,000.00	2,400,000.00
51		**Sub Total - Maintenance and New Initiatives**	6,904,567.00	7,000,000.00	7,000,000.00	7,000,000.00	7,000,000.00	34,904,567.00
52								
53		**Technology**						
54		Technology Bond 3rd Year (IPad)	591,000.00					591,000.00
55		Interest Expense	4,433.00					4,433.00
56		Technology Plan	2,500,000.00	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	14,500,000.00
82		**Sub Total - Technology**	3,095,433.00	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	15,095,433.00
83		**Grand Total**	10,000,000.00	10,000,000.00	10,000,000.00	10,000,000.00	10,000,000.00	50,000,000.00

HVAC Replacements

2000/2001 - 2014/2015

2000-2001	Description		Budget
HWE	HVAC Phase II		399,000
IES	HVAC Classrooms, Unit Ventilators		307,000
NRE	HVAC Phase II		399,000
CMS	HVAC Phase I		261,000
IMS	Install HVAC, Kitchen		35,000
CHS	HVAC, Activities Bldg.		18,000
IHS	HVAC Chiller I, Athletics		61,000
		Totals	**$1,480,000**

2001-2001	Description		Budget
HWE	HVAC Phase III		470,800
NRE	HVAC Phase III		356,200
IMS	Install HVAC		8,000
CHS	Install Exhaust Fans, Science		6,600
IHS	HVAC Chiller II, Athletics		78,800
		Totals	**$920,400**

2002-2003	Description		Budget
IES	HVAC, Fresh Air		176,000
IMS	Install Dehumidification-Chorus		12,000
IHS	Install Dehumidification-Weight Rm		253,000
DW	Replace Exhaust Fans, D5-Wide		786,000
		Totals	**$1,227,000**

2003-2004	Description		Budget
DFE	HVAC		300,000
CMS	HVAC Phase II		76,200
CRM	Install HVAC, Computer Lab		23,800
DFM	Re-insulate HVAC piping		7,000
IMS	Repair Ductwork, Band/Chorus		8,000
IHS	HVAC, Stadium Pressbox		17,890
IHS	Air Filtration, Auto Collision		27,500
IHS	Air Filtration, Bldg Construction		27,500
		Totals	**$487,890**

2004-2005	Description		Budget
IES	HVAC, Office		106,300
CHS	HVAC		322,000
IHS	HVAC, Locker Rooms		178,100
IHS	HVAC		189,000
		Totals	**$795,400**

2005-2006	Description		Budget
IES	HVAC, Adademic Bldg.		36,800
CHS	HVAC		78,500
		Totals	**$115,300**

2006-2007	Description		Budget
IES	HVAC		151,800
LES	HVAC Controls		30,300

* Does not include 2008 Bond Referendum Replacements

3/5/2015

HVAC Replacements

2000/2001 - 2014/2015

SOES	HVAC Controls		83,400
CRM	HVAC		347,800
IMS	HVAC		157,800
CHS	HVAC		436,400
		Totals	**$1,207,500**

2007-2008	Description	Budget
IHS	HVAC, Main Bldg.	719,300
HEC	HVAC Controls	110,300
DO	HVAC, Server Room	100,000
CMS	HVAC, Gymnasium/Kitchen	358,400
CRMS	HVAC, Bldg. 4	855,100
D5-Wide	HVAC Controls	29,600
	Totals	**$2,172,700**

2008-2009	Description	Budget
HEC	HVAC Phase I	610,400
DFH	HVAC Phase I	646,100
IHS	HVAC, Main Bldg., Café Unit, Career Ctr.	605,100
	Totals	**$1,861,600**

2009-2010	Description	Budget
HEC	HVAC Phase II	619,176
IMS	HVAC, Media Ctr.	307,800
DFH	HVAC Phase II	733,607
DFH	HVAC, Auxiliary Gymnasium	80,000
IHS	HVAC Phase III	898,700
DO	HVAC, Warehouse	67,100
	Totals	**$2,706,383**

2010-2011	Description	Budget
DFE	HVAC Phase I	760,423
HEC	HVAC Phase III	365,663
DFH	HVAC Phase III	810,423
IHS	Install Fresh Air Unit, Gymnasium	110,000
	Totals	**$2,046,509**

2011-2012	Description	Budget
DFE	HVAC Phase II	541,600
CMS	HVAC	284,500
CRMS	HVAC, B100	114,600
IMS	HVAC Phase I, 7th/8th Gr. Bldg.	1,514,700
DFHS	HVAC, Phase IV	621,800
	Totals	**3,077,200**

2012-2013	Description	Budget
IMS	HVAC Phase II, 7th/8th Gr. Bldg.	1,339,500
	Totals	**$1,339,500**

2013-2014	Description	Budget
DFM	HVAC Phase I	1,254,200
IMS	HVAC Phase I, Main Bldg.	855,900

* Does not include 2008 Bond Referendum Replacements

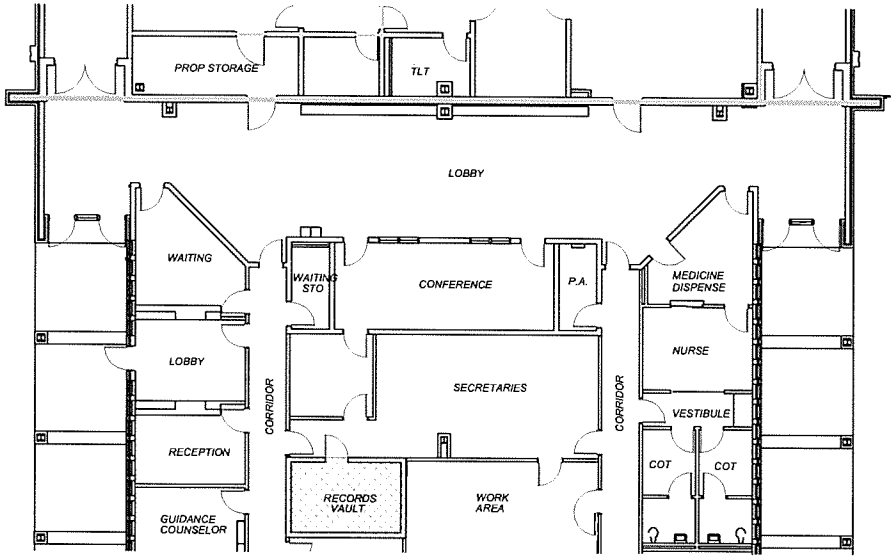
HVAC Replacements

2000/2001 - 2014/2015

DFH	HVAC Phase IV		521,000
		Totals	**$2,631,100**

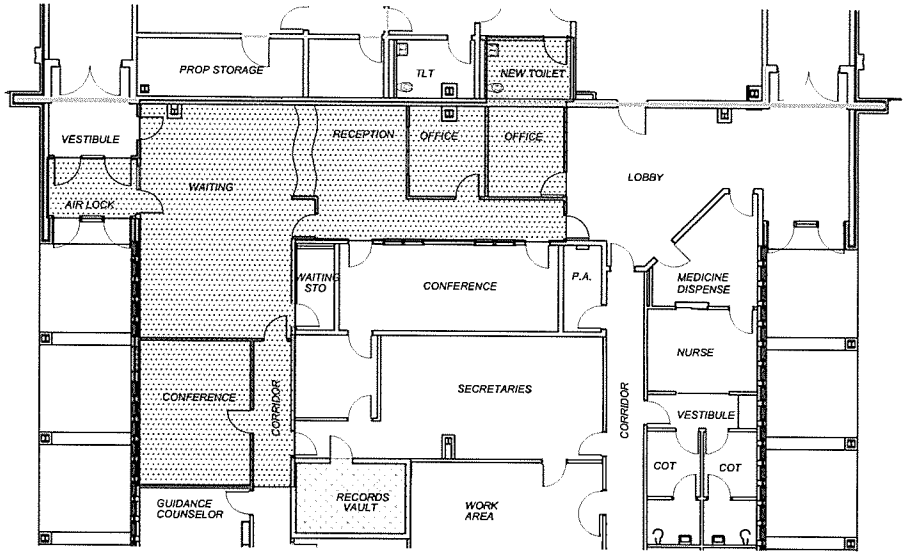
2014-2015	Description		Budget
CRMS	HVAC Bldgs 300,500,600		750,000
DFM	HVAC Phase II		1,060,000
IMS	HVAC Phase II, Main Office & Main Lower		1,620,700
		Totals	**$3,430,700**
		Grand Total	**$25,499,182**

* Does not include 2008 Bond Referendum Replacements



EXISTING FLOOR PLAN

SCALE: 1/16 " = 1' - 0"



RENOVATION FLOOR PLAN

SCALE: 1/16 " = 1' - 0"

	PROJECT DUTCHFORK MIDDLE SCHOOL RENOVATIONS DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES	JHS Architecture : Integrated Design 1812 LINCOLN STREET THIRD FLOOR COLUMBIA, SC 29201-2310 PHONE: 1.803.252.2400 FAX: 1.803.252.1630

Exhibit C

EXHIBIT C

district five
OF LEXINGTON & RICHLAND COUNTIES

Memorandum

To: Members of the Board of Trustees

Through: Dr. Stephen W. Hefner
Superintendent

From: Mark A. Bounds MAB
Chief Information Officer

Date: March 5, 2015

Re: 2015-16 School Board Meeting Schedule

Attached is a proposed 2015-16 meeting schedule for the school board. Every attempt is made to hold meetings on the second and fourth Mondays of each month, as required by school board policy. However, this year several exceptions need to be made to the meeting schedule due to holidays and the school calendar. Only one meeting is scheduled for July and August. Thanksgiving, Christmas and Spring Break holidays required a deviation from the normal schedule.

This proposed schedule will be on the agenda for approval on March 9, 2015.

Thank you and please let me know if you have any questions.

MB/aw

Attachment - Proposed 2015-16 Meeting Schedule

2015-2016 Meeting Schedule
School District Five of Lexington and Richland Counties
Board of Trustees

Date	***Location***
July 13, 2015	The Center
August 10, 2015	The Center
September 14, 2015	Lake Murray Elementary
September 28, 2015	Seven Oaks Elementary
October 12, 2015	Dutch Fork Elementary
October 26, 2015	Chapin Elementary
November 9, 2015	Irmo High
December 14, 2015	The Center
January 11, 2016	Dutch Fork Middle
January 25, 2016	Chapin Middle
February 8, 2016	Nursery Road Elementary
February 22, 2016	H.E. Corley Elementary
March 14, 2016	Chapin Intermediate
April 11, 2016	Irmo Elementary
April 25, 2016	River Springs Elementary
May 9, 2016	Chapin High
May 23, 2016	Harbison West Elementary
June 13, 2016	The Center
June 27, 2016	The Center

Exhibit D

EXHIBIT D

district five
OF LEXINGTON & RICHLAND COUNTIES

MEMORANDUM

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D, Superintendent

FROM: Gerald Gary, Jesse Hutchinson, Robert Jackson, Anna Miller and Charles Vann Holden

DATE: March 5, 2015

RE: March 5, 2015 Board Meeting, Discussion Item
Proposed Early Release and Late Start Plan

A presentation will be given for the proposed Early Release Plan for CrossRoads Middle School and Chapin Intermediate School and proposed Late Start Plan for Chapin Middle School, Dutch Fork Middle School and Irmo Middle School at Monday night's meeting by Gerald Gary and Jesse Hutchinson.

Exhibit E

EXHIBIT E

district five
OF LEXINGTON & RICHLAND COUNTIES

MEMORANDUM

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D, Superintendent

FROM: Christina S. Melton, Ed.D
Chief Instructional Officer

DATE: March 2, 2015

RE: March 9, 2015 Board Meeting, Discussion Item
Proposed Revisions to Policy IKD – "Honor Rolls"

The administration recommends the proposed revisions to Policy IKD – "Honor Rolls" proceed to First Reading approval.

I will be available at the March 9, 2015 Board Meeting to answer any questions you may have.

Attachments:
Current Board Policy IKD "Honor Rolls"
Revised Draft Policy IKD "Honor Rolls"

HONOR ROLLS

Code **IKD** *Issued* **6/13**

Purpose: To establish the board's vision for publication of student honor rolls.

The board wants to encourage and foster the development of intellectual student ability, desirable traits of character and qualities of leadership. The board will support programs which recognize outstanding student achievement far in excess of minimum requirements in these areas. These programs may include honor rolls, honor societies, special awards or special recognition at honors programs and/or commencement exercises.

The board directs the certified staff to develop criteria and procedures for these recognition programs in honor of scholarship or distinguished service by students in any school activity. The criteria and procedures will make clear the relationship between the honor and the relevant goal or goals of the schools.

A student must maintain an average of 90 for all subjects for which he/she is enrolled in order to be eligible for the honor roll. The 90 average is designated by the state uniform grading scale. No student who is enrolled for fewer than six subjects is eligible for the honor roll.

Honor graduates

A senior student will be considered a high school honor graduate if he/she ranks in the top 15% of the class or earns a 4.0 cumulative GPA or above as defined in the state uniform grading scale policy. This cumulative grade point average is determined by including all grades in all subjects and is computed at the end of the tenth, eleventh and twelfth grades. Distinguished honor graduates will be defined as the top 5% of the senior class as determined by the cumulative grade point average.

Adopted 1973; Revised 11/16/81, 5/19/03, 6/17/13

HONOR ROLLS

Code **IKD (DRAFT)**

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Adopted 1973; Revised 11/16/81, 5/19/03, 6/17/13