



**AGENDA
BOARD OF TRUSTEES
CHAPIN MIDDLE SCHOOL'S CAFETERIA
MAY 19, 2014**

1. Call to order at 6:00 p.m.
2. Enter executive session to consider the following:
 - a. Selected employment items (Exhibit A)
3. Welcoming remarks at 7 p.m.
4. Invocation – Ed White
5. Pledge of Allegiance – Steven Wise, student council president at Chapin Middle School
6. School Board Spotlight
7. Welcome and brief overview of Chapin Middle School by Anna Miller, principal
8. Approval of the agenda
9. Approval of the minutes of the May 5, 2014 board meeting
10. Superintendent's report
 - a. Office of Finance
 1. Monthly Financial Reports (April 2014) (Exhibit B)
 - b. Office of Design and Construction
 1. Monthly Update (Exhibit C)
11. Public participation*

ACTION AGENDA

12. Items considered in executive session
13. Approval of proposed textbook adoption (Exhibit D)

DISCUSSION AGENDA

14. Next step: AdvancED Reaccreditation
15. Discussion of the 2014-2015 general fund budget
16. Adjourn by 9:30 p.m. **
**Any items to be submitted by board members for the record must be turned in within 15 minutes of the adjournment.

FOR YOUR INFORMATION

17. The next regular scheduled board meeting will be June 9 at the Center for Advanced Technical Studies.

*The Board welcomes and encourages public participation. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner.



Minutes/May 5, 2014

The Board of Trustees of School District Five of Lexington and Richland Counties met at the Center for Advanced Technical Studies with the following members present:

Mr. Robert Gantt, Chairman
Mrs. Beth Burn Watson, Vice Chairman
Mrs. Ellen Baumgardner, Secretary
Mrs. Jondy Loveless
Mr. Jim Turner
Mr. Ed White
Dr. Stephen Hefner, District Superintendent

The following staff were in attendance:

Dr. Angela Bain, Chief Human Resource Services Officer
Mr. Mark Bounds, Chief Information Officer
Mr. Michael Harris, Chief Student Services Officer
Mr. Keith McAlister, Director of New Design and Construction
Mr. Len Richardson, Chief Financial Officer
Dr. Christina Melton, Chief Instructional Services Officer

Chairman Beth Watson called the meeting to order and gave welcoming remarks.

The Invocation was given by Robert Gantt. The Pledge of Allegiance was led by Veronica Boggs, a Dutch Fork High School student.

The School Board Spotlight was led by Beth Watson, Robert Gantt and Ellen Baumgardner.

A welcome and brief overview of the Center for Advanced Technical Studies was given by Dr. James Couch, Director.

Mr. Len Richardson presented the monthly financial reports (Exhibit B).

Mr. Keith McAlister presented the 5-year review of bond/capital projects (Exhibit C).

During the public participation, John Chiles and Arlene Dinicola spoke regarding volleyball at Dutch Fork High School; Kim Murphy spoke regarding capital projects.

Dr. Christina Melton presented the proposed textbook adoption (Exhibit G).

Mr. Len Richardson presented the parameters for the 2014-2015 general fund budget.

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of May 5, 2014

	B A U M G A R D N E R	G A N T T	L O V E L E S S		T U R N E R	W A T S O N	W H I T E
1. M. Gantt S. Baumgardner Enter executive session to consider the following: a) selected employment items (Exhibit A)	X	X	X		X	X	A
2. M. Baumgardner S. Loveless Approve the agenda	X	X	X		X	X	A
3. M. Baumgardner S. Turner Approve the minutes of the April 7, 2014 board meeting	X	AB	X		X	X	A
4. M. Gantt S. Loveless Approve the selected employment items (Exhibit A)	X	X	X		X	X	AB
5. M. Baumgardner S. White Final reading of proposed revisions to JICDA-R "Code of Conduct" (Exhibit D)	X	X	X		X	X	X
6. M. White S. Turner Final reading of proposed revisions to board policy JLCEE "Concussions and Student Athletes" and JLCEE-R and JLCEE-E (Exhibit E)	X	X	X		X	X	X
7. M. White S. Baumgardner Final reading of the proposed capital budget for 2014- 2015 (Exhibit F)	X	X	X		X	X	X
8. M. Turner S. Loveless Adjourn at 8:58 p.m.	X	X	X		X	X	X

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EXHIBIT B

MEMORANDUM

To: Members of the Board of Trustees

Through: Stephen Hefner, Ed.D.
Superintendent

From: A. Len Richardson 
Chief Finance Officer

Date: May 12, 2014

Re: Monthly Financial Reports – April 2014

Attached for your information are the revenue and expenditure reports for April 2014.

ALR:tl

Attachment

REVENUE – APRIL 2014

SCHOOL DISTRICT 5 LEXINGTON/RICHLAND CO
REVENUE BUDGET REPORT BY ACCOUNT
FY 2013-2014
CURRENT PERIOD: APRIL 2014

	FY 2013-2014 Original Budget	Current Month	Year to Date Revenue	Remaining Balance
Revenue From Local Sources:				
11100 Tax Levies	\$ 43,678,518.00	\$ 181,320.72	\$ 41,049,862.11	\$ 2,628,655.89
11120 Vehicle Taxes	\$ 9,502,236.00	\$ 559,419.93	\$ 8,696,941.24	\$ 805,294.76
11130 Current Tax Penalties	\$ 380,000.00	\$ 11,477.90	\$ 246,920.09	\$ 133,079.91
11400 Delinquent Taxes & Penalties	\$ 2,000,000.00	\$ 114,721.04	\$ 1,133,667.53	\$ 866,332.47
12800 Revenue in Lieu of Taxes	\$ 743,709.00	\$ 24,262.60	\$ 937,626.31	\$ (193,917.31)
13100 Regular School Day Patron	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
13500 Summer School	\$ -	\$ -	\$ 3,517.00	\$ (3,517.00)
15100 Interest on Investments	\$ 100,000.00	\$ 268.27	\$ 57,243.51	\$ 42,756.49
17400 Student Fees	\$ 35,000.00	\$ 3,340.80	\$ 39,208.16	\$ (4,208.16)
19100 Rentals	\$ 70,000.00	\$ 25,060.00	\$ 133,325.91	\$ (63,325.91)
19500 Refund of Prior Year Expenditures	\$ 8,000.00	\$ -	\$ 6,311.19	\$ 1,688.81
19990 Other Local Revenue	\$ 12,000.00	\$ (163.61)	\$ 28,020.98	\$ (16,020.98)
Total Local Revenue	\$ 56,534,463.00	\$ 919,707.65	\$ 52,332,644.03	\$ 4,201,818.97
Revenue From State Sources:				
31600 School Bus Driver Salaries	\$ 550,000.00	\$ -	\$ 475,423.19	\$ 74,576.81
31800 Fringe Benefits Contributions	\$ 13,636,881.00	\$ -	\$ 10,563,067.29	\$ 3,073,813.71
31810 Retiree Insurance	\$ 3,837,288.00	\$ -	\$ 3,187,757.87	\$ 649,530.13
33000 Education Finance Act	\$ 32,192,401.00	\$ -	\$ 24,033,048.52	\$ 8,159,352.48
33750 Education Foundation Supplement	\$ 2,020,581.00	\$ -	\$ -	\$ 2,020,581.00
38100 Act 388 - One Cent Prop. Tax Relief	\$ 29,095,434.00	\$ 2,909,543.40	\$ 20,366,803.80	\$ 8,728,630.20
38100 Reimbursement For Prop. Tax Relief	\$ 10,580,071.00	\$ 1,058,007.10	\$ 10,580,071.04	\$ (0.04)
38200 Homestead Exemption	\$ 1,758,200.00	\$ 1,758,200.49	\$ 1,758,200.49	\$ (0.49)
38300 Merchant's Inventory Tax	\$ 209,687.00	\$ -	\$ 160,466.34	\$ 49,220.66
38400 Manufacturer's Depreciation Reimbursement	\$ 303,663.00	\$ 346,926.79	\$ 346,926.79	\$ (43,263.79)
38900 Motor Carrier Revenue	\$ 139,505.00	\$ 827.01	\$ 112,946.67	\$ 26,558.33
39900 Other State Revenue	\$ 44,980.00	\$ -	\$ 15,305.28	\$ 29,674.72
Total State Revenue	\$ 94,368,691.00	\$ 6,073,504.79	\$ 71,600,017.28	\$ 22,768,673.72
Transfer From Other Funds				
52800 Indirect Costs Transfer	\$ 200,000.00	\$ -	\$ 42,497.18	\$ 157,502.82
52300 Transfer from EIA	\$ 3,606,122.00	\$ -	\$ 2,340,054.65	\$ 1,266,067.35
Total Transfers	\$ 3,806,122.00	\$ -	\$ 2,382,551.83	\$ 1,423,570.17
19999 Operational Balance	\$ 3,747,745.00	\$ -	\$ -	\$ 3,747,745.00
Total	\$ 158,457,021.00	\$ 6,993,212.44	\$ 126,315,213.14	\$ 32,141,807.86

SCHOOL DIST 5 LEXINGTON/RICHLAND CO

REVENUE BUDGET REPORT BY ACCOUNT

FY 2013-2014

CURRENT PERIOD: 04/01/2014 TO 04/30/2014

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
100-001-110-0000-00 LEVIES - CUR. OPERATIONS - LEX. CO.	30,138,177.00	181,320.72	29,792,877.65	345,299.35	1
100-001-110-0001-00 LEX. CO. VEHICLE TAXES	4,941,163.00	559,419.93	4,878,502.82	62,660.18	1
100-001-110-0002-00 STATE SALES & USE TAX CREDIT	0.00	0.00	1,064.75	-1,064.75	0
100-001-110-0003-00 RICH. CO. CURRENT TAXES	13,540,341.00	0.00	11,255,919.71	2,284,421.29	17
100-001-110-0005-00 LEX. CO. DELINQUENT TAXES	1,120,000.00	114,721.04	728,926.61	391,073.39	35
100-001-110-0006-00 RICH. CO. DELINQUENT TAXES	880,000.00	0.00	404,740.92	475,259.08	54
100-001-110-0007-00 RICH. CO. VEHICLE TAXES	4,561,073.00	0.00	3,818,438.42	742,634.58	16
100-001-140-0000-00 PENALTIES/INTEREST - LEX. CO. TAXES	220,400.00	11,477.90	143,861.88	76,538.12	35
100-001-140-0001-00 PENALTIES/INTEREST - RICH. CO. TAX	159,600.00	0.00	103,058.21	56,541.79	35
100-001-280-0000-00 FEE IN LIEU OF TAXES - LEX	743,709.00	24,262.60	937,626.31	-193,917.31	-26
100-001-310-0000-00 REG. DAY SCHOOL TUITION - FEES	5,000.00	0.00	0.00	5,000.00	100
100-001-350-0003-00 SUMMER SCHOOL TUITION - HIGH	0.00	0.00	3,517.00	-3,517.00	0
100-001-510-0000-00 INTEREST ON INVESTMENTS	100,000.00	268.27	57,243.51	42,756.49	43
100-001-740-0000-00 REVENUE - STUDENT FEES	35,000.00	3,317.00	39,184.36	-4,184.36	-12
100-001-740-0017-00 ADDITIONAL ELEMENTARY REVENUE FEES	0.00	23.80	23.80	-23.80	0
100-001-910-0000-00 RENTALS OF PROPERTIES	70,000.00	0.00	0.00	70,000.00	100
100-001-950-0000-00 REFUND ON PRIOR YEAR'S EXPENDITURES	8,000.00	0.00	5,513.33	2,486.67	31
100-001-950-0001-00 REFUND OF PRIOR YEAR - TEXTBOOKS	0.00	0.00	797.86	-797.86	0
100-001-990-0000-00 MISC. LOCAL REVENUE	12,000.00	-163.61	21,625.98	-9,625.98	-80
100-001-990-0008-00 MISC REVENUE-FACILITIES USAGE FEES	0.00	25,060.00	122,405.91	-122,405.91	0
100-001-999-0000-00 ALLOC. OF BEGIN. FUND BALANCE	3,747,745.00	0.00	0.00	3,747,745.00	100
100-001-999-0003-00 MISC. REV - FACILITY USAGE FEE	0.00	0.00	10,920.00	-10,920.00	0
100-003-160-0000-00 BUS DRIVERS SALARY	550,000.00	0.00	414,133.13	135,866.87	25
100-003-161-0000-00 EAA BUS DRIVERS' SALARY & FRINGE	0.00	0.00	2,435.16	-2,435.16	0
100-003-162-0000-00 BUS DRIVERS WORKERS COMP	0.00	0.00	58,854.90	-58,854.90	0
100-003-180-0000-00 FRINGE BENEFITS - EMPLOYER CONTRIB.	13,636,881.00	0.00	10,563,067.29	3,073,813.71	23
100-003-181-0000-00 RETIREE FRINGE - EMPLOYER CONTRIB.	3,837,288.00	0.00	3,187,757.87	649,530.13	17
100-003-310-0000-00 EFA REVENUE TOTALS	32,192,401.00	0.00	0.00	32,192,401.00	100
100-003-311-0000-00 EFA REVENUE - KINDERGARTEN	0.00	0.00	1,417,116.76	-1,417,116.76	0

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
REVENUE BUDGET REPORT BY ACCOUNT
FY 2013-2014
CURRENT PERIOD: 04/01/2014 TO 04/30/2014

ACCOUNT	BUDGETED REVENUE	CURRENT REVENUE	YEAR TO DATE REVENUE	REMAINING BALANCE	PCT
100-003-312-0000-00 EFA REVENUE - PRIMARY	0.00	0.00	4,218,598.54	-4,218,598.54	0
100-003-313-0000-00 EFA REVENUE - ELEMENTARY	0.00	0.00	6,693,473.76	-6,693,473.76	0
100-003-314-0000-00 EFA REVENUE - SECONDARY	0.00	0.00	1,615,029.55	-1,615,029.55	0
100-003-315-0000-00 EFA REVENUE - T.M.H.	0.00	0.00	76,129.35	-76,129.35	0
100-003-316-0000-00 EFA REVENUE - SPEECH	0.00	0.00	2,073,042.45	-2,073,042.45	0
100-003-317-0000-00 EFA REVENUE - HOMEBOUND	0.00	0.00	53,568.15	-53,568.15	0
100-003-321-0000-00 EFA REVENUE - EMOTIONALLY HANDI.	0.00	0.00	138,837.19	-138,837.19	0
100-003-322-0000-00 EFA REVENUE - E.M.H.	0.00	0.00	54,729.56	-54,729.56	0
100-003-323-0000-00 EFA REVENUE - L.D.	0.00	0.00	1,612,527.70	-1,612,527.70	0
100-003-324-0000-00 EFA REVENUE - HEARING HANDI.	0.00	0.00	36,400.84	-36,400.84	0
100-003-325-0000-00 EFA REVENUE - VISUALLY HANDI.	0.00	0.00	64,890.13	-64,890.13	0
100-003-326-0000-00 EFA REVENUE - ORTHOPEDICALLY HANDI.	0.00	0.00	37,519.21	-37,519.21	0
100-003-327-0000-00 EFA REVENUE - VOCATIONAL	0.00	0.00	5,461,284.22	-5,461,284.22	0
100-003-331-0000-00 EFA REVENUE - AUTISM	0.00	0.00	479,901.11	-479,901.11	0
100-003-375-0000-00 ED FOUNDATION SUPPLEMENT	2,020,581.00	0.00	0.00	2,020,581.00	100
100-003-810-0000-00 PROPERTY TAX RELIEF REIMB. - LEX CO	6,611,007.00	661,100.29	6,611,007.02	-0.02	0
100-003-810-0001-00 PROPERTY TAX RELIEF REIMB - RICH CO	3,969,064.00	396,906.81	3,969,064.02	-0.02	0
100-003-820-0000-00 HOMESTEAD EXEMPTION - LEX. CO.	1,230,740.00	1,197,542.42	1,197,542.42	33,197.58	3
100-003-820-0001-00 HOMESTEAD EXEMPTION - RICH. CO.	527,460.00	560,658.07	560,658.07	-33,198.07	-6
100-003-825-0000-00 TIER III PROPERTY TAX RELIEF	29,095,434.00	2,909,543.40	20,366,803.80	8,728,630.20	30
100-003-830-0000-00 MERCHANTS INV TAX RELIEF - LEX. CO.	192,912.00	0.00	147,660.60	45,251.40	23
100-003-830-0001-00 MERCHANT INV TAX RELIEF - RICH. CO.	16,775.00	0.00	12,805.74	3,969.26	24
100-003-840-0000-00 MANUFACTURERS DEPR REIMB - LEX. CO.	300,626.00	346,926.79	346,926.79	-46,300.79	-15
100-003-840-0001-00 MANUFACTURERS DEPR REIMB - RICH CO.	3,037.00	0.00	0.00	3,037.00	100
100-003-890-0000-00 MOTOR CARRIER VEH TAX REIMB - LEX	97,654.00	827.01	96,103.16	1,550.84	2
100-003-890-0001-00 MOTOR CARRIER VEH TAX REIMB - RICH	41,851.00	0.00	16,843.51	25,007.49	60
100-003-990-0000-00 OTHER STATE REVENUE	44,980.00	0.00	1,349.75	43,630.25	97
100-003-999-0000-00 REVENUE FROM OTHER STATE SOURCES	0.00	0.00	13,955.53	-13,955.53	0
100-005-230-0000-00 TRANSFER FROM EIA FUND	3,606,122.00	0.00	2,340,054.65	1,266,067.35	35
100-005-280-0000-00 TRANS FROM OTHER FUNDS - IND COST	200,000.00	0.00	42,497.18	157,502.82	79
100-005-300-0001-00 SALE OF FIXED ASSET	0.00	0.00	6,395.00	-6,395.00	0
	<u>158,457,021.00</u>	<u>6,993,212.44</u>	<u>126,315,213.14</u>	<u>32,141,807.86</u>	<u>20</u>

EXPENDITURES – APRIL 2014

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
FY 2013-2014
CURRENT PERIOD: 04/01/2014 TO 04/30/2014

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
111 KINDERGARTEN PROGRAMS-K5						
1 Salaries & Bonuses	4,559,260.74	379,967.91	3,219,644.63	0.00	1,339,616.11	29
2 Fringe Benefits	1,748,368.10	143,445.58	1,224,123.21	0.00	524,244.89	30
3 Contracted Services	350.50	0.00	135.00	0.00	215.50	61
4 Supplies & Materials, etc	60,706.00	6,917.45	53,907.56	1,863.71	4,934.73	8
111 KINDERGARTEN PROGRAMS-K5	6,368,685.34	530,330.94	4,497,810.40	1,863.71	1,869,011.23	29
112 PRIMARY PROGRAMS(1-3)						
1 Salaries & Bonuses	12,041,992.98	995,522.65	8,450,699.87	0.00	3,591,293.11	30
2 Fringe Benefits	4,665,209.73	351,354.60	2,979,366.32	0.00	1,685,843.41	36
3 Contracted Services	3,400.00	415.26	2,480.26	0.00	919.74	27
4 Supplies & Materials, etc	260,780.82	14,609.25	217,201.34	14,121.24	29,458.24	11
112 PRIMARY PROGRAMS(1-3)	16,971,383.53	1,361,901.76	11,649,747.79	14,121.24	5,307,514.50	31
113 ELEMENTARY PROGRAMS(4-8)						
1 Salaries & Bonuses	20,089,282.57	1,655,795.97	14,121,006.58	0.00	5,968,275.99	30
2 Fringe Benefits	7,316,590.36	579,265.73	4,958,234.95	0.00	2,358,355.41	32
3 Contracted Services	10,100.00	726.49	22,807.51	300.78	-13,008.29	-129
4 Supplies & Materials, etc	379,753.87	20,364.28	326,790.35	22,162.38	30,801.14	8
113 ELEMENTARY PROGRAMS(4-8)	27,795,726.80	2,256,152.47	19,428,839.39	22,463.16	8,344,424.25	30
114 HIGH SCHOOL PROGRAM(9-12)						
1 Salaries & Bonuses	16,259,920.78	1,295,124.13	11,100,613.89	0.00	5,159,306.89	32
2 Fringe Benefits	5,547,902.27	436,452.75	3,740,806.93	0.00	1,807,095.34	33
3 Contracted Services	146,043.50	3,941.05	107,496.36	25,000.00	13,547.14	9
4 Supplies & Materials, etc	938,760.28	56,845.02	788,207.94	62,636.24	87,916.10	9
6 Insurance, Principal, etc	6,065.00	0.00	5,000.00	0.00	1,065.00	18
114 HIGH SCHOOL PROGRAM(9-12)	22,898,691.83	1,792,362.95	15,742,125.12	87,636.24	7,068,930.47	31
115 CATE-VOCATIONAL PROGRAMS						
1 Salaries & Bonuses	2,944,315.97	218,461.51	1,904,669.55	0.00	1,039,646.42	35
2 Fringe Benefits	991,549.86	75,623.17	661,604.83	0.00	329,945.03	33
3 Contracted Services	788.00	3.52	783.35	4.65	0.00	0
4 Supplies & Materials, etc	160,211.40	15,700.07	121,083.02	18,900.29	20,228.09	13
115 CATE-VOCATIONAL PROGRAMS	4,096,865.23	309,788.27	2,688,140.75	18,904.94	1,389,819.54	34
121 EDUCABLE MENTALLY HANDICAP						
1 Salaries & Bonuses	645,871.40	56,138.65	470,073.46	0.00	175,797.94	27
2 Fringe Benefits	235,915.60	19,964.21	170,032.52	0.00	65,883.08	28

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
FY 2013-2014
CURRENT PERIOD: 04/01/2014 TO 04/30/2014

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
4 Supplies & Materials, etc	1,750.00	713.50	1,425.55	144.77	179.68	10
121 EDUCABLE MENTALLY HANDICAP	883,537.00	76,816.36	641,531.53	144.77	241,860.70	27
122 TRAINABLE MENTALLY HANDICAP						
1 Salaries & Bonuses	614,113.40	35,174.00	393,336.40	0.00	220,777.00	36
2 Fringe Benefits	239,612.12	16,106.07	154,145.78	0.00	85,466.34	36
4 Supplies & Materials, etc	1,500.00	514.95	1,377.57	114.85	7.58	1
122 TRAINABLE MENTALLY HANDICAP	855,225.52	51,795.02	548,859.75	114.85	306,250.92	36
123 ORTHOPEDICALLY HANDICAP						
1 Salaries & Bonuses	30,749.00	2,562.42	21,780.57	0.00	8,968.43	29
2 Fringe Benefits	10,120.55	779.87	6,730.47	0.00	3,390.08	33
4 Supplies & Materials, etc	50.00	0.00	0.00	0.00	50.00	100
123 ORTHOPEDICALLY HANDICAP	40,919.55	3,342.29	28,511.04	0.00	12,408.51	30
124 VISUALLY HANDICAPPED						
1 Salaries & Bonuses	119,559.00	9,963.28	84,687.88	0.00	34,871.12	29
2 Fringe Benefits	40,390.86	3,619.53	29,980.24	0.00	10,410.62	26
4 Supplies & Materials, etc	630.00	0.00	570.27	0.00	59.73	9
124 VISUALLY HANDICAPPED	160,579.86	13,582.81	115,238.39	0.00	45,341.47	28
125 HEARING HANDICAPPED						
1 Salaries & Bonuses	141,348.00	11,779.06	100,122.01	0.00	41,225.99	29
2 Fringe Benefits	53,812.93	3,813.74	33,406.19	0.00	20,406.74	38
4 Supplies & Materials, etc	330.00	50.00	50.00	30.00	250.00	76
125 HEARING HANDICAPPED	195,490.93	15,642.80	133,578.20	30.00	61,882.73	32
126 SPEECH HANDICAPPED						
1 Salaries & Bonuses	960,691.10	77,650.48	665,379.26	0.00	295,311.84	31
2 Fringe Benefits	342,495.69	27,587.75	233,006.75	0.00	109,488.94	32
3 Contracted Services	75,000.00	3,737.50	9,831.25	16,493.75	48,675.00	65
4 Supplies & Materials, etc	5,331.30	673.00	4,008.13	234.44	1,088.73	20
126 SPEECH HANDICAPPED	1,383,518.09	109,648.73	912,225.39	16,728.19	454,564.51	33
127 LEARNING DISABILITIES						
1 Salaries & Bonuses	4,288,745.52	375,325.03	3,165,007.34	0.00	1,123,738.18	26
2 Fringe Benefits	1,553,375.49	130,688.68	1,108,824.46	0.00	444,551.03	29
3 Contracted Services	780.00	0.00	750.00	0.00	30.00	4
4 Supplies & Materials, etc	22,922.47	3,542.32	16,384.86	1,359.62	5,177.99	23
127 LEARNING DISABILITIES	5,865,823.48	509,556.03	4,290,966.66	1,359.62	1,573,497.20	27

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128 EMOTIONALLY HANDICAPPED						
1 Salaries & Bonuses	677,230.60	56,053.45	465,671.84	0.00	211,558.76	31
2 Fringe Benefits	267,052.73	20,893.25	176,438.01	0.00	90,614.72	34
4 Supplies & Materials, etc	3,550.00	650.33	2,698.82	68.00	783.18	22
128 EMOTIONALLY HANDICAPPED	947,833.33	77,597.03	644,808.67	68.00	302,956.66	32
129 CEISEARLY INTERVENING SVC						
1 Salaries & Bonuses	255,387.00	21,616.36	183,739.06	0.00	71,647.94	28
2 Fringe Benefits	88,364.57	7,287.24	63,377.08	0.00	24,987.49	28
129 CEISEARLY INTERVENING SVC	343,751.57	28,903.60	247,116.14	0.00	96,635.43	28
135 PRE-SCHL HAND SPEECH 3-4						
4 Supplies & Materials, etc	100.00	0.00	0.00	0.00	100.00	100
135 PRE-SCHL HAND SPEECH 3-4	100.00	0.00	0.00	0.00	100.00	100
136 PRESCH HAND ITINERANT 3-4						
1 Salaries & Bonuses	11,470.65	754.40	6,316.33	0.00	5,154.32	45
2 Fringe Benefits	3,850.03	255.16	2,216.95	0.00	1,633.08	42
136 PRESCH HAND ITINERANT 3-4	15,320.68	1,009.56	8,533.28	0.00	6,787.40	44
137 PRE-SCHL HAND SELF-CONT 3						
1 Salaries & Bonuses	975,845.60	84,753.54	709,366.75	0.00	266,478.85	27
2 Fringe Benefits	385,680.52	33,047.49	289,560.73	0.00	96,119.79	25
4 Supplies & Materials, etc	279.80	0.00	172.16	0.00	107.64	38
137 PRE-SCHL HAND SELF-CONT 3	1,361,805.92	117,801.03	999,099.64	0.00	362,706.28	27
138 PRE-SCHL HAND HOMEBASED 3						
1 Salaries & Bonuses	8,526.75	488.24	4,150.04	0.00	4,376.71	51
2 Fringe Benefits	2,868.72	166.34	1,481.72	0.00	1,387.00	48
4 Supplies & Materials, etc	320.20	0.00	320.20	0.00	0.00	0
138 PRE-SCHL HAND HOMEBASED 3	11,715.67	654.58	5,951.96	0.00	5,763.71	49
139 FOUR YEAR OLD EARLY CHILD						
1 Salaries & Bonuses	1,033,373.20	93,118.39	790,875.33	0.00	242,497.87	23
2 Fringe Benefits	371,929.03	35,660.00	296,266.61	0.00	75,662.42	20
3 Contracted Services	5,475.00	275.85	3,000.65	130.00	2,344.35	43
4 Supplies & Materials, etc	101,784.00	1,512.86	87,069.33	3,262.85	11,451.82	11
139 FOUR YEAR OLD EARLY CHILD	1,512,561.23	130,567.10	1,177,211.92	3,392.85	331,956.46	22
141 GIFTED & TALENTED ACADEM						
1 Salaries & Bonuses	554,925.90	45,839.48	393,041.88	0.00	161,884.02	29

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2 Fringe Benefits	204,008.15	17,190.81	145,191.47	0.00	58,816.68	29
141 GIFTED & TALENTED ACADEM	758,934.05	63,030.29	538,233.35	0.00	220,700.70	29
143 ADVANCED PLACEMENT						
1 Salaries & Bonuses	587,996.27	36,523.14	309,849.26	0.00	278,147.01	47
2 Fringe Benefits	189,416.05	12,545.86	106,382.08	0.00	83,033.97	44
143 ADVANCED PLACEMENT	777,412.32	49,069.00	416,231.34	0.00	361,180.98	46
145 HOMEBOUND						
1 Salaries & Bonuses	46,800.00	19,762.50	103,929.50	0.00	-57,129.50	-122
2 Fringe Benefits	13,200.00	4,664.48	24,308.16	0.00	-11,108.16	-84
3 Contracted Services	11,000.00	850.00	5,240.50	0.00	5,759.50	52
145 HOMEBOUND	71,000.00	25,276.98	133,478.16	0.00	-62,478.16	-88
148 GIFTED & TALENTED ARTISTC						
1 Salaries & Bonuses	5,302.75	183.56	2,910.86	0.00	2,391.89	45
2 Fringe Benefits	632.41	53.68	777.90	0.00	-145.49	-23
3 Contracted Services	2,200.00	0.00	0.00	0.00	2,200.00	100
148 GIFTED & TALENTED ARTISTC	8,135.16	237.24	3,688.76	0.00	4,446.40	55
149 PPPSC-OTHER SPEC PROG						
1 Salaries & Bonuses	1,043,823.34	43,797.90	484,992.63	0.00	558,830.71	54
2 Fringe Benefits	294,385.19	16,508.11	159,693.63	0.00	134,691.56	46
149 PPPSC-OTHER SPEC PROG	1,338,208.53	60,306.01	644,686.26	0.00	693,522.27	52
161 AUTISM						
1 Salaries & Bonuses	911,458.50	75,183.74	638,388.54	0.00	273,069.96	30
2 Fringe Benefits	338,282.25	30,121.34	257,765.21	0.00	80,517.04	24
4 Supplies & Materials, etc	3,426.00	411.25	2,848.78	236.31	340.91	10
161 AUTISM	1,253,166.75	105,716.33	899,002.53	236.31	353,927.91	28
173 HIGH SCH SUMMER SCH 9-12						
1 Salaries & Bonuses	0.00	0.00	12,726.00	0.00	-12,726.00	0
2 Fringe Benefits	0.00	0.00	3,026.01	0.00	-3,026.01	0
173 HIGH SCH SUMMER SCH 9-12	0.00	0.00	15,752.01	0.00	-15,752.01	0
181 ADULT ED BASIC EDUC PROG						
1 Salaries & Bonuses	155,836.00	17,702.32	184,488.44	0.00	-28,652.44	-18
2 Fringe Benefits	55,116.63	5,364.48	54,362.55	0.00	754.08	1
3 Contracted Services	6,423.45	0.00	787.52	750.00	4,885.93	76
6 Insurance, Principal, etc	400.00	0.00	120.00	0.00	280.00	70

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181 ADULT ED BASIC EDUC PROG	217,776.08	23,066.80	239,758.51	750.00	-22,732.43	-10
182 ADULT ED SECONDARY EDUC						
3 Contracted Services	1,000.00	0.00	105.00	0.00	895.00	90
4 Supplies & Materials, etc	5,446.55	298.92	3,883.51	1,460.12	102.92	2
182 ADULT ED SECONDARY EDUC	6,446.55	298.92	3,988.51	1,460.12	997.92	15
190 PUPIL ACTIVITY-INSTRUCTL						
1 Salaries & Bonuses	399,351.98	42,804.58	353,147.99	0.00	46,203.99	12
2 Fringe Benefits	98,483.45	10,069.17	81,886.32	0.00	16,597.13	17
190 PUPIL ACTIVITY-INSTRUCTL (continued)						
6 Insurance, Principal, etc	24,459.00	6,876.63	19,330.28	0.00	5,128.72	21
190 PUPIL ACTIVITY-INSTRUCTL	522,294.43	59,750.38	454,364.59	0.00	67,929.84	13
211 ATTENDANCE & SOCIAL WORK						
1 Salaries & Bonuses	808,993.00	71,362.86	639,226.78	0.00	169,766.22	21
2 Fringe Benefits	324,421.89	28,257.41	251,316.52	0.00	73,105.37	23
3 Contracted Services	6,000.00	336.30	3,722.64	0.00	2,277.36	38
4 Supplies & Materials, etc	3,862.00	298.48	3,029.79	620.79	211.42	5
211 ATTENDANCE & SOCIAL WORK	1,143,276.89	100,255.05	897,295.73	620.79	245,360.37	21
212 GUIDANCE SVCS						
1 Salaries & Bonuses	3,077,664.07	255,751.23	2,296,993.45	0.00	780,670.62	25
2 Fringe Benefits	1,021,588.34	87,826.07	777,748.64	0.00	243,839.70	24
3 Contracted Services	2,221.00	0.00	596.00	0.00	1,625.00	73
4 Supplies & Materials, etc	21,416.00	433.16	10,451.10	5,178.19	5,786.71	27
212 GUIDANCE SVCS	4,122,889.41	344,010.46	3,085,789.19	5,178.19	1,031,922.03	25
213 HEALTH SVCS						
1 Salaries & Bonuses	1,354,534.05	116,175.02	993,038.50	0.00	361,495.55	27
2 Fringe Benefits	414,928.34	40,156.18	339,111.88	0.00	75,816.46	18
3 Contracted Services	490.00	180.00	350.00	0.00	140.00	29
4 Supplies & Materials, etc	24,767.00	2,720.87	17,617.97	3,370.77	3,778.26	15
213 HEALTH SVCS	1,794,719.39	159,232.07	1,350,118.35	3,370.77	441,230.27	25
214 PSYCHOLOGICAL SVCS						
1 Salaries & Bonuses	843,494.00	79,120.40	706,059.64	0.00	137,434.36	16
2 Fringe Benefits	263,369.13	23,412.44	208,752.94	0.00	54,616.19	21
3 Contracted Services	6,000.00	1,038.96	5,252.91	0.00	747.09	12
4 Supplies & Materials, etc	6,562.00	0.00	6,929.96	0.00	-367.96	-6

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214 PSYCHOLOGICAL SVCS	1,119,425.13	103,571.80	926,995.45	0.00	192,429.68	17
217 CAREER SPEC. SERVICES						
1 Salaries & Bonuses	178,377.62	10,577.88	99,622.23	0.00	78,755.39	44
2 Fringe Benefits	71,799.55	4,209.12	39,055.02	0.00	32,744.53	46
4 Supplies & Materials, etc	1,050.00	0.00	807.45	175.58	66.97	6
217 CAREER SPEC. SERVICES	251,227.17	14,787.00	139,484.70	175.58	111,566.89	44
221 IMPROV INSTRUCT-CURR DEV						
1 Salaries & Bonuses	2,868,901.57	225,666.38	2,271,013.07	0.00	597,888.50	21
2 Fringe Benefits	851,349.82	70,265.78	690,286.64	0.00	161,063.18	19
3 Contracted Services	521,376.00	26,327.37	301,168.62	77,284.23	142,923.15	27
221 IMPROV INSTRUCT-CURR DEV (continued)						
4 Supplies & Materials, etc	174,225.00	7,361.62	58,908.20	10,407.64	104,909.16	60
6 Insurance, Principal, etc	1,850.00	1,250.00	2,149.50	0.00	-299.50	-16
221 IMPROV INSTRUCT-CURR DEV	4,417,702.39	330,871.15	3,323,526.03	87,691.87	1,006,484.49	23
222 LIBRARY & MEDIA SERVICES						
1 Salaries & Bonuses	1,860,163.03	154,661.27	1,317,525.21	0.00	542,637.82	29
2 Fringe Benefits	672,710.50	54,735.71	473,274.91	0.00	199,435.59	30
3 Contracted Services	1,745.00	0.00	1,490.54	0.00	254.46	15
4 Supplies & Materials, etc	292,141.88	21,034.92	203,951.49	55,172.07	33,018.32	11
222 LIBRARY & MEDIA SERVICES	2,826,760.41	230,431.90	1,996,242.15	55,172.07	775,346.19	27
223 SUPERVISION OF SPECI PROG						
1 Salaries & Bonuses	530,604.11	25,222.44	254,887.30	0.00	275,716.81	52
2 Fringe Benefits	139,415.98	7,994.29	78,709.80	0.00	60,706.18	44
3 Contracted Services	3,500.00	0.00	1,026.00	0.00	2,474.00	71
4 Supplies & Materials, etc	600.00	0.00	175.71	310.66	113.63	19
223 SUPERVISION OF SPECI PROG	674,120.09	33,216.73	334,798.81	310.66	339,010.62	50
224 IMPROV INSTRUCT-INSERV TR						
1 Salaries & Bonuses	1,000.25	65.00	65.00	0.00	935.25	94
2 Fringe Benefits	0.00	5.41	5.41	0.00	-5.41	0
3 Contracted Services	82,131.00	3,038.66	63,305.54	645.12	18,180.34	22
4 Supplies & Materials, etc	12,783.49	85.23	6,799.37	126.15	5,857.97	46
224 IMPROV INSTRUCT-INSERV TR	95,914.74	3,194.30	70,175.32	771.27	24,968.15	26
231 BOARD OF EDUCATION						
1 Salaries & Bonuses	70,000.00	4,312.50	43,125.00	0.00	26,875.00	38
2 Fringe Benefits	16,580.00	731.30	6,319.72	0.00	10,260.28	62

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3 Contracted Services	333,275.00	21,928.33	153,866.24	15,429.24	163,979.52	49
4 Supplies & Materials, etc	0.00	0.00	0.00	100.44	-100.44	0
6 Insurance, Principal, etc	337,225.00	0.00	293,480.00	250.00	43,495.00	13
231 BOARD OF EDUCATION	757,080.00	26,972.13	496,790.96	15,779.68	244,509.36	32
232 OFFICE OF SUPERINTENDENT						
1 Salaries & Bonuses	261,672.00	22,905.26	228,429.22	0.00	33,242.78	13
2 Fringe Benefits	72,703.30	6,417.82	58,721.86	0.00	13,981.44	19
3 Contracted Services	13,526.00	10.00	3,981.14	4,850.00	4,694.86	35
4 Supplies & Materials, etc	10,470.00	44.67	4,092.29	0.00	6,377.71	61
6 Insurance, Principal, etc	6,100.00	390.00	2,386.50	0.00	3,713.50	61
232 OFFICE OF SUPERINTENDENT	364,471.30	29,767.75	297,611.01	4,850.00	62,010.29	17
233 SCHOOL ADMINISTRATION						
1 Salaries & Bonuses	8,423,918.62	672,020.40	6,427,815.54	0.00	1,996,103.08	24
2 Fringe Benefits	2,737,460.51	306,629.62	2,665,383.55	0.00	72,076.96	3
3 Contracted Services	236,312.00	10,829.34	88,500.86	43,093.51	104,717.63	44
4 Supplies & Materials, etc	229,039.74	10,851.36	149,275.85	24,337.04	55,426.85	24
5 Equip. & Improvements	5,175.50	0.00	1,193.66	461.01	3,520.83	68
6 Insurance, Principal, etc	49,503.12	1,435.91	35,509.92	3,371.38	10,621.82	21
233 SCHOOL ADMINISTRATION	11,681,409.49	1,001,766.63	9,367,679.38	71,262.94	2,242,467.17	19
251 STU TRANS FED/DIST MANDAT						
1 Salaries & Bonuses	0.00	358.14	2,460.82	0.00	-2,460.82	0
2 Fringe Benefits	0.00	86.48	561.67	0.00	-561.67	0
3 Contracted Services	7,235.00	0.00	882.00	0.00	6,353.00	88
251 STU TRANS FED/DIST MANDAT	7,235.00	444.62	3,904.49	0.00	3,330.51	46
252 FISCAL SERVICES						
1 Salaries & Bonuses	819,288.00	70,953.25	644,389.86	0.00	174,898.14	21
2 Fringe Benefits	276,368.97	23,723.22	217,986.06	0.00	58,382.91	21
3 Contracted Services	111,474.00	4,164.61	56,135.51	1,200.31	54,138.18	49
4 Supplies & Materials, etc	65,250.00	739.83	28,880.91	1,126.34	35,242.75	54
5 Equip. & Improvements	6,250.00	0.00	0.00	0.00	6,250.00	100
6 Insurance, Principal, etc	4,500.00	0.00	3,930.59	0.00	569.41	13
252 FISCAL SERVICES	1,283,130.97	99,580.91	951,322.93	2,326.65	329,481.39	26
254 OPER & MAINT OF PLANT						
1 Salaries & Bonuses	6,087,460.60	509,565.05	5,098,030.26	0.00	989,430.34	16

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2 Fringe Benefits	2,574,942.22	202,928.22	2,003,176.37	0.00	571,765.85	22
3 Contracted Services	3,829,273.00	359,602.26	3,245,604.14	617,591.74	-33,922.88	-1
4 Supplies & Materials, etc	5,301,090.00	448,320.43	3,763,826.84	98,743.88	1,438,519.28	27
6 Insurance, Principal, etc	35,310.00	0.00	5,075.98	0.00	30,234.02	86
254 OPER & MAINT OF PLANT	17,828,075.82	1,520,415.96	14,115,713.59	716,335.62	2,996,026.61	17
255 PUPIL TRANSP STATE MANDAT						
1 Salaries & Bonuses	2,954,658.73	249,320.89	2,247,800.86	0.00	706,857.87	24
2 Fringe Benefits	837,193.55	68,314.43	614,604.88	0.00	222,588.67	27
3 Contracted Services	390,579.00	39,759.12	202,584.32	210,770.42	-22,775.74	-6
4 Supplies & Materials, etc	77,735.00	12,347.96	58,677.47	10,168.85	8,888.68	11
6 Insurance, Principal, etc	1,450.00	8.00	240.00	0.00	1,210.00	83
255 PUPIL TRANSP STATE MANDAT	4,261,616.28	369,750.40	3,123,907.53	220,939.27	916,769.48	22
257 INTERNAL SERVICES						
257 INTERNAL SERVICES (continued)						
1 Salaries & Bonuses	269,452.40	22,454.36	224,543.60	0.00	44,908.80	17
2 Fringe Benefits	87,111.93	7,402.09	73,728.08	0.00	13,383.85	15
3 Contracted Services	717,852.00	50,935.36	494,813.46	147,863.38	75,175.16	10
4 Supplies & Materials, etc	42,589.00	3,086.34	-26,936.35	1,250.94	68,274.41	160
257 INTERNAL SERVICES	1,117,005.33	83,878.15	766,148.79	149,114.32	201,742.22	18
258 SCHOOL SECURITY						
1 Salaries & Bonuses	70,906.00	5,908.84	59,516.75	0.00	11,389.25	16
2 Fringe Benefits	24,083.08	2,043.22	20,429.09	0.00	3,653.99	15
3 Contracted Services	1,484,567.00	74,744.14	849,443.43	22,980.45	612,143.12	41
4 Supplies & Materials, etc	1,180.00	0.00	0.00	1,201.13	-21.13	-2
258 SCHOOL SECURITY	1,580,736.08	82,696.20	929,389.27	24,181.58	627,165.23	40
263 INFORMATION SERVICES						
1 Salaries & Bonuses	688,051.87	62,459.40	595,958.94	0.00	92,092.93	13
2 Fringe Benefits	207,923.57	18,432.48	175,937.24	0.00	31,986.33	15
3 Contracted Services	63,319.45	958.72	11,425.62	64,912.56	-13,018.73	-21
4 Supplies & Materials, etc	38,805.55	3,504.64	26,619.11	7,968.45	4,217.99	11
6 Insurance, Principal, etc	14,050.00	1,394.03	6,829.07	3,488.20	3,732.73	27
263 INFORMATION SERVICES	1,012,150.44	86,749.27	816,769.98	76,369.21	119,011.25	12
264 STAFF SERVICES						
1 Salaries & Bonuses	532,761.00	49,992.48	498,317.57	0.00	34,443.43	6
2 Fringe Benefits	175,015.73	19,804.37	175,716.20	0.00	-700.47	0

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EXPENDITURE BUDGET REPORT BY FUNCTION
FY 2013-2014
CURRENT PERIOD: 04/01/2014 TO 04/30/2014

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
3 Contracted Services	70,571.00	4,090.12	42,999.27	7,816.75	19,754.98	28
4 Supplies & Materials, etc	64,824.00	493.37	37,518.69	171.72	27,133.59	42
6 Insurance, Principal, etc	825.00	0.00	756.50	0.00	68.50	8
264 STAFF SERVICES	843,996.73	74,380.34	755,308.23	7,988.47	80,700.03	10
266 TECH/DATA PROCESSING SVCS						
1 Salaries & Bonuses	1,503,216.00	122,485.68	1,195,430.48	0.00	307,785.52	20
2 Fringe Benefits	430,525.78	41,390.42	396,920.79	0.00	33,604.99	8
3 Contracted Services	161,275.00	3,301.55	124,169.73	27,728.16	9,377.11	6
4 Supplies & Materials, etc	12,300.00	-131.40	7,685.31	3,653.57	961.12	8
266 TECH/DATA PROCESSING SVCS	2,107,316.78	167,046.25	1,724,206.31	31,381.73	351,728.74	17
271 PUPIL SERVICE ACTIVITIES						
1 Salaries & Bonuses	1,202,873.35	131,803.66	1,239,975.87	0.00	-37,102.52	-3
2 Fringe Benefits	330,941.57	32,430.54	300,153.00	0.00	30,788.57	9
3 Contracted Services	22,423.82	3,591.84	18,745.61	0.00	3,678.21	16
271 PUPIL SERVICE ACTIVITIES (continued)						
6 Insurance, Principal, etc	363,168.00	0.00	363,168.00	0.00	0.00	0
271 PUPIL SERVICE ACTIVITIES	1,919,406.74	167,826.04	1,922,042.48	0.00	-2,635.74	0
390 OTHER COMMUNITY SVCS						
3 Contracted Services	15,000.00	1,440.00	10,800.00	5,760.00	-1,560.00	-10
4 Supplies & Materials, etc	6,500.00	575.00	763.68	0.00	5,736.32	88
390 OTHER COMMUNITY SVCS	21,500.00	2,015.00	11,563.68	5,760.00	4,176.32	19
411 PYMT STATE DEPT OF EDUC						
7 Transfers & Payments	22,000.00	0.00	0.00	0.00	22,000.00	100
411 PYMT STATE DEPT OF EDUC	22,000.00	0.00	0.00	0.00	22,000.00	100
412 PYMT OTHER GOVERNMT UNITS						
7 Transfers & Payments	26,000.00	150.00	58,443.57	0.00	-32,443.57	-125
412 PYMT OTHER GOVERNMT UNITS	26,000.00	150.00	58,443.57	0.00	-32,443.57	-125
415 PYMT NONPROFIT 1ST STEPS						
7 Transfers & Payments	3,200.00	0.00	0.00	0.00	3,200.00	100
415 PYMT NONPROFIT 1ST STEPS	3,200.00	0.00	0.00	0.00	3,200.00	100
425 TRANSF TO FOOD SERV FUND						
7 Transfers & Payments	511,745.00	0.00	0.00	0.00	511,745.00	100
425 TRANSF TO FOOD SERV FUND	511,745.00	0.00	0.00	0.00	511,745.00	100
	158,457,021.01	12,807,215.39	114,574,707.97	1,648,854.67	42,233,458.37	27



MEMORANDUM

May 19, 2014

To: Members of the Board of Trustees

From: Keith McAllister
Director, New Design and Construction

Re: Monthly Update

ADMINISTRATION CONSIDERATION

Administration provides information in reference to the monthly update for New Design & Construction.

RECOMMENDATION

Information is received for review.

ATTACHMENT

Exhibit



District Five of Lexington & Richland Counties Construction Update May 19, 2014

Chapin High School

Project Manager:	Paul Moscati
Completion:	December 2014
Architectural Firm:	Stevens & Wilkinson
Contractor:	China Construction America of S.C., Inc.
Construction Budget (Incl. Contingency):	\$48,855,188.00
Committed Construction Cost:	\$46,546,719.00
Capital Renewal Incorporated in Project:	\$5,264,000.00

Project Description:

Construct a new classroom addition and bring the student capacity to 1,700 students. Construct new gymnasium with stage. Expand the cafeteria and media center. Site upgrades to include new practice fields and an end zone athletic facility. Improve parking and traffic flow.

Status:

- The cafeteria connector is substantially complete and has been turned over to the school for their use.
- Interior finishes are being installed at the new gymnasium to include basketball goals, ceiling grid, lights and painting.
- MEP rough-in is in progress in the new gymnasium area.
- Interior finishes are being installed in the new gymnasium lobby to include ceiling grid, lights, storefront and painting.
- Parking Lot 3, behind the new gymnasium, is being installed.
- Under slab rough in has started at what will become the new kitchen.
- Roof and brick work is complete at Area "G". Storefront and finishes should begin this week.

Achievements/Key Issues:

- The capital renewal accomplished as part of this project includes: clock system, fire alarm, hardware systems, HVAC, PA/intercom, roofing and interior finishes.
- A representative from the Brick Institute has been on site and has provided a report. The final report has been sent to the District.
- The cafeteria connector passed OSF inspection.

Schedule/Budget Issues:

- The weather has been a major challenge over the past several months. Project Team is working to make up time wherever possible.

Chapin High School



Site Aerial along Columbia Avenue



Site Aerial towards Columbia Avenue

Chapin High School



New Gym and Strings



New Gymnasium

Chapin High School



Gymnasium Lobby



Exterior Gym Lobby

Dutch Fork High School

Project Manager:	Joe Huggins
Completion:	Summer 2014
Architectural Firm:	Stevens & Wilkinson
Contractor:	Contract Construction
Construction Budget (Incl. Contingency):	\$15,347,815.00
Committed Const. Cost:	\$14,965,809.00

Project Description:

Construct a new health science building and a new visitor's concessions/restroom facility. Construct a new middle/high connector road to improve traffic flow along with additional parking. Various other athletic improvements.

Status:

- The Health Science building is substantially complete and passed OSF Inspection. The building is being occupied by staff and students.
- Landscaping and irrigation is underway around the Health Science Building. The soccer field is being graded in preparation for irrigation installation.
- Demolition in the existing building is 60% complete.
- MEP rough ins are underway in the existing building.
- Layout crews are working on new wall and door locations.

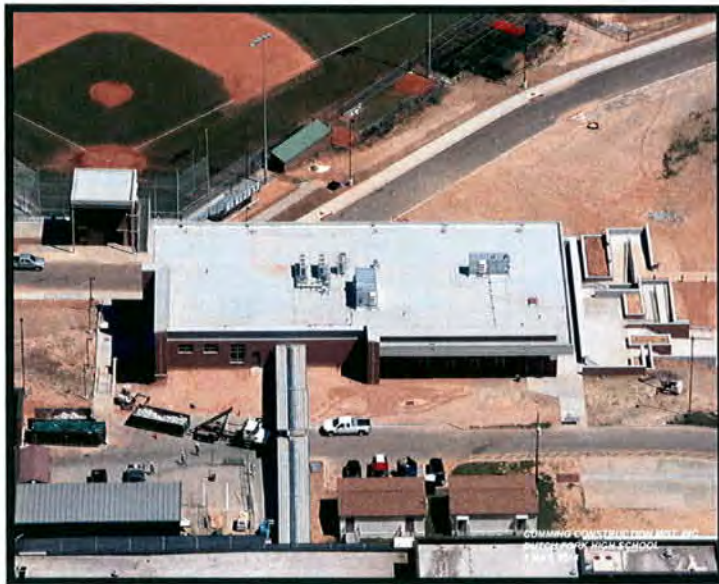
Achievements/Key Issues:

- The Health Science Building passed OSF inspection.

Schedule/Budget Issues:

- Project was delayed due to permitting.
- The weather has been a major challenge over the past several months. Project Team is working to make up time wherever possible.

Dutch Fork High School



Health Science Aerial



DFHS Aerial towards DFMS

Dutch Fork High School



Soccer Field Grading



Existing Building Demo

Dutch Fork High School



Existing Building Demo



Existing Building Renovation

Irmo High School

Project Manager:	Joe Huggins
Completion:	August 2014
Architectural Firm:	Stevens & Wilkinson
Contractor:	China Construction America of S.C., Inc.
Total Construction Budget (Incl. Contingency):	\$24,639,240.00
Committed Const. Cost (Incl. Site):	\$24,023,490.00

Project Description:

Construct a new 600 seat auditorium and a new field house. Interior renovations to allow for removal of portable classrooms.

Status:

- MEP rough-in continues at the new Auditorium
- Structural steel and roofing are ongoing at the new Auditorium.
- Metal panel installation ongoing at the rear of the stage.
- Areas 6 & 7 have been completed and have passed OSF Inspection.
- Renovation has started in the CATE Building.

Achievements/Key Issues:

- The OSF Final Inspections at the Field House and Engineering/ROTC have been passed.

Schedule/Budget Issues:

- Project was delayed due to unforeseen site conditions. This includes a large debris pile that was buried at the Auditorium area.
- The weather has been a major challenge over the past several months. Project Team is working to make up time wherever possible.

Irmo High School



New Auditorium towards St.
Andrews



New Auditorium away from St.
Andrews

Irmo High School



New Auditorium Metal Panels



Front of New Auditorium

Irmo High School



Renovation at CATE



Renovation at CATE

New Middle School

Project Manager:	Chris Whitley
Completion:	August 2015
Architectural Firm:	Quakenbush Architects
Site Contractor:	L-J, Inc.
Building Contractor:	Edcon, Inc.
Construction Budget (Incl. Contingency):	\$22,073,458.00
Committed Const. Cost:	\$20,755,000.00

Project Description:

Construct a new middle school adjacent to Spring Hill High School to include building and site work.

Status:

- The building pad is complete and has been turned over to the building contractor.
- Storm drainage is approximately 70% complete and water installation is nearing completion.
- Building layout is complete and footings are being placed.
- Electrical and plumbing rough ins are underway.
- All work is starting in the south west corner of the building where the main electrical and mechanical rooms are located and progressing to the kitchen area. The teaching and administration areas will follow.

Achievements/Key Issues:

- The site package has been bid and awarded within the original budget amount.
- The building package has been bid and is within the original budget amount. The Notice to Proceed was issued on April 1st.

Schedule/Budget Issues:

- The weather has been a major challenge over the past several months. Project Team is working to make up time wherever possible.

New Middle School



New Middle School Site towards
Broad River Road



New Middle School Site from
Spring Hill High School

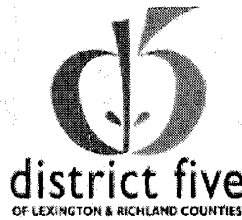
New Middle School



Footing Installation



Electrical Rough In



MEMORANDUM

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D., Superintendent

FROM: Christina Melton, Ed.D. *CM*
Chief Instructional Officer

DATE: May 9, 2014

RE: May 19, 2014 Board Meeting, Approval Item
Textbook Adoption Recommendations

After a careful review of all state adopted textbooks, the textbook adoption committees, composed of parents, teachers, and subject area coordinators are bringing the attached textbook recommendations for School District Five to you for your approval:

World Geography
8th Grade Social Studies – South Carolina History
Computer Science AP
Automotive Collision Repair Tech
Automotive Technology
Building Construction 1
Building Construction 2
Computer Programming
Electricity and Building Construction – all levels
Cosmetology
Digital Desktop Publishing
Electricity 1
Electricity 2
Graphic Communications 1
Graphic Communications 2
Manufacturing
Cosmetology – Nail Technology
Networking 1
Networking 2

Social Studies Coordinator, Melony Sanford, CATE Director, Dr. Bob Couch and Assistant CATE Director, Dr. Al Gates, will be present to answer any questions you may have regarding these adoptions.

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: World Geography Grade level/Cluster: 9th
Title: Geography: The Human and Physical World Author: Richard G. Boehm
Publisher: McGraw-Hill Copyright Date: 2015

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text facilitates correlation with other disciplines such as math, science, and ELA.
- B. The text is adaptable to a variety of teaching strategies and techniques.
- C. Skill development is sequential and clearly defined, and the index correlates to units of study to facilitate learning.
- D. The format is consistent and logical, and there is an easy to follow layout of chapters.
- E. The table of contents, indexes, and appendices facilitate learning by being well organized and easy to locate important key topics as needed.

II. Content

- A. The text correlates to standards including correlations for each lesson.
- B. The content is current and includes recent world events as well as updated maps.
- C. The text facilitates the evaluation of student progress by including lesson review and chapter questions.
- D. The text enhances awareness of differences and similarities of political, social, and cultural issues.
- E. The text also has multiple real world examples and problem solving situations.

III. Style

- A. The reading level is appropriate for a wide range of readers by allowing the teacher to change the Lexile levels.
- B. The text has an attractive appearance and durable binding.
- C. The activities included in the text meet student needs by addressing multiple skill levels through critical thinking exercises.
- D. The vocabulary, sentence structure, and paragraphs are appropriate for a wide range of readers.
- E. Student directions are concise, explicit, and understandable.

IV. Illustrations

- A. The pictorial representations are attractive and properly labeled with captions with additional information.
- B. The pictorial representations enrich the content, and there are numerous infographics which enrich every chapter.
- C. There are an abundance of charts, diagrams, and maps that are easy to read and interpret.
- D. The text offers correlated primary sources and document based questions within the text.
- E. The representations of ethnic and gender groupings are adequate and appropriate.

V. Instructional Supplements

- A. The practice exercises and activities are sufficient and have real world applications.
- B. The activities included in the text are appropriate and allow Lexile adjustment.
- C. The materials can be easily accessed and manipulated online.
- D. Materials for subject area correlation are available such as primary sources and document based questions which correlate to ELA.
- E. The online component is outstanding and provides numerous technological resources.

Committee Chairperson Melony A. Sanford Date 4.7.14

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: 8th Grade Social Studies/ S.C. History Grade level/Cluster: 8th
Title: The South Carolina Journey Author: Hicks, Greaves, et al.
Publisher: Gibbs Smith Education Copyright Date: 2013

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text facilitates correlation with other disciplines.
- B. The text is adaptable to a variety of teaching techniques and is easily differentiated for the learning needs of students.
- C. Skill development is sequential and easily defined. Each unit in the text corresponds with one state standard, and the indicators are lessons within each unit.
- D. The format is easy to locate needed materials and topics within each chapter.
- E. The table of contents and indexes facilitate learning by helping to locate topics.

II. Content

- A. The text correlates to state standards and indicators.
- B. The content is current and accurate. It is also relevant to students' lives and interests.
- C. The text facilitates the evaluation of student progress by including lesson and chapter reviews to check students' understanding.
- D. The text is readily adaptable to differing instructional levels.
- E. The text includes good problem solving lessons.

III. Style

- A. The reading level is appropriate for 8th grade students.
- B. The text is attractive in appearance and has a durable binding.
- C. The activities included in the text meet student interests and the needs of 8th grade students.
- D. There is a range of vocabulary in the text, and the sentence structure and paragraphs are appropriate for this grade level.
- E. The directions in the text are clear, concise, and understandable to students.

IV. Illustrations

- A. The pictorial representations are numerous and attractive. The captions are appropriate for the pictures and maps.
- B. The pictorial representations such as primary sources extend and enrich the content.
- C. There are abundant charts, diagrams, and maps that are easy to read.
- D. There are numerous primary sources throughout the textbook for additional reading.
- E. The depiction of gender and ethnic groups are equally represented and appropriate.

V. Instructional Supplements

- A. Practice exercises and application activities for mastery are appropriate.
- B. Activities for student needs and abilities are appropriate in the textbook and the corresponding student guide.
- C. There are quality teacher and student guides provided.
- D. Materials and activities for subject area correlation are provided such as primary sources which provide informational text in ELA.
- E. Technological resources are provided such as excellent outline map masters available in the online teacher's guide.

Committee Chairperson Meloy A. Sanja

Date 4.7.14

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Computer Science Advanced Placement Grade level/Cluster: 9-12
Title: Fundamentals of Java: AP Computer Science Author: Lambert and Osborne
Publisher: National Geo Learning/Cengage Learning Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Text facilitates correlation with other disciplines.
- B. Text is adaptable to a variety of teaching techniques and individual needs.
- C. Skill development is sequential and clearly defined.
- D. Format is consistent and logical with titles, subheadings and appropriate cross referencing.
- E. Table of Contents, Indexes and Appendixes facilitate learning.

II. Content

- A. Text correlates to objectives/standards.
- B. Content is current and accurate.
- C. Text facilitates the evaluation of student progress.
- D. A logical sequence is evident.
- E. Text is adaptable to differing instructional levels.

III. Style

- A. Reading level is appropriate for the designated group.
- B. Text is attractive in appearance and has a durable binding.
- C. Activities meet student interests and abilities.
- D. Vocabulary, sentence structure, and paragraph are appropriate.
- E. Student directions are concise and understandable.

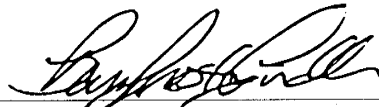
IV. Illustrations

- A. Pictorial representations are properly labeled , attractive, and are easily interpreted.
- B. Charts, diagrams and other pictorial material are abundant and easily read.
- C. Suggestions for additional reading are provided.
- D. Pictorial representations extend and enrich the content.
- E. _____

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient.
- B. Activities for student needs and abilities are appropriate.
- C. Technological resources are provided or suggested.
- D. Student assessment as an authentic and integral part of the Instruction is promoted.
- E. _____

Committee Chairperson


Barry Lindler

Date

4/23/2013

Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Automotive Collision Repair Technology

Grade level/Cluster: 9 - 12

Title: Collision Repair and Refinishing: A Foundation Course for Technicians.

Author: Alfred Thomas/ Michael Jund

Publisher: National Geographic Learning/Cengage Learning

Copyright Date: 2014

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides correlations with other subject areas, particularly mathematics, visual arts and science
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for Automotive Collision and Repair. This is a comprehensive text. This text is based on the NATEF standards.
- B. The textbook is current and accurate and reflects the state board standards for cosmetology
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant.

III. Style

- A. The reading level is appropriate for students interested in Automotive Collision Repair.
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate

E. Student directions are concise and understandable

IV. Illustrations

A. Pictorial representations are properly labeled, attractive, and are easily interpreted

B. Pictorial representations extend and enrich the content

C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read

D. Suggestions for additional reading are provided

E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

A. Practice exercises and application activities for skill/concept mastery are sufficient

B. Activities for students needs and abilities are appropriate

C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)

D. Materials/activities for subject area correlation are available

E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

William Faulk (teacher – Automotive Technology)

Date 4/21/14

Chris Sease (student)

Dallen Sease (parent)

Carrie Waring (parent & SPED)

Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Automotive Technology

Grade level/Cluster: 9 - 12

Title: Modern Automotive Technology

Author: James E. Duffy

Publisher: Goodheart-Willcox Company, Inc.

Copyright Date: 2014

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides correlations with other subject areas, particularly mathematics and science
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for Automotive Maintenance & Technology. This is a comprehensive text. This text is based on the NATEF standards.
- B. The textbook is current and accurate and reflects the state board standards for cosmetology
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The text is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant.

III. Style

- A. The reading level is appropriate for students interested in Automotive technology.
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

Wes Watts (teacher – Automotive Technology) Date 4/21/14

Kendall Gable (teacher – Automotive Technology)

Chris Sease (student)

Dallen Sease (parent)

Carrie Waring (parent & SPED)

Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Building Construction 1

Grade level/Cluster: 10 - 12

Title: Residential Construction Academy: Carpentry Author: F. Vogt

Publisher: National Geographic Learning/Cengage Learning Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text facilitates correlation with other disciplines, especially electricity. The text includes correlations with mathematics and science.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for Building Construction.
- B. The textbook is current and accurate and reflects the NCCER standards and current building codes.
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant to current building construction processes and codes.

III. Style

- A. The reading level is appropriate for the designated group
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson Michael Diaz (Building Construction) Date 4/21/14
Fred Baxley (Electricity)
Carrie Waring (Parent & SPED teacher)
Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Building Construction 2

Grade level/Cluster: 11 - 12

Title: Carpentry, 5th edition

Author: Vogt

Publisher: National Geographic Learning/Cengage Learning Copyright Date: 2010

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text facilitates correlation with other disciplines, especially electricity. The text includes correlations with mathematics and science.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for Building Construction. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the NCCER standards and current building codes.
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant to current building construction processes and codes.

III. Style

- A. The reading level is appropriate for the designated group (students interested in careers in Construction Science)
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels

- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson Michael Diaz (Building Construction) Date 4/21/14
Fred Baxley (Electricity)
Dr. Al Gates (Assistant Director) 

Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Computer Programming

Grade level/Cluster: 9 - 12

Title: Java Programming, 7th Edition

Author: Ferrell

Publisher: National Geographic Learning/Cengage Learning

Copyright Date: 2014

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides correlations with other subject areas, particularly mathematics.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for computer programming. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the state board standards for cosmetology
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant.

III. Style

- A. The reading level is appropriate for students in computer science seeking to become programmers.
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

Jeanette Conti (Teacher/parent – department chair CHS) Date 4/21/14

Brantley Brinkley (teacher -CHS)

Barry Lindler (teacher – DFHS)

Adam Speight (teacher – CHS)

Brian Ford (teacher – CHS)

Carrie Waring (parent & SPED teacher)

Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Electricity & Building Construction – all levels

Grade level/Cluster: 10 - 12

Title: Core Curriculum

Author: Vernon Anthony, editor

Publisher: Pearson

Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides an introduction to all industrial technology courses and provides correlations between each field.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for industrial sciences. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the NCCER standards.
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant to current building construction processes and codes.

III. Style

- A. The reading level is appropriate for the designated group.
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate

E. Student directions are concise and understandable

IV. Illustrations

A. Pictorial representations are properly labeled, attractive, and are easily interpreted

B. Pictorial representations extend and enrich the content

C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read

D. Suggestions for additional reading are provided

E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

A. Practice exercises and application activities for skill/concept mastery are sufficient

B. Activities for students needs and abilities are appropriate

C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)

D. Materials/activities for subject area correlation are available

E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson Michael Diaz (Building Construction) Date 4/21/14
Fred Baxley (Electricity)
George Brown (Welding)
Steve Wilson (Machine Technology)
Carrie Waring (Parent, SPED teacher)
Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Cosmetology

Grade level/Cluster: 10 - 12

Title: Milady's Standard: Cosmetology

Author: Efrain Arroyave, et. al.

Publisher: National Geographic Learning/Cengage Learning

Copyright Date: 2012

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides correlations between content areas, especially science, health, mathematics, and business – as well as creative arts.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for cosmetology. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the state standards and will assist students in state licensure exams.
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant to current practices in cosmetology

III. Style

- A. The reading level is appropriate for students seeking licensure in cosmetology.
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate

E. Student directions are concise and understandable

IV. Illustrations

A. Pictorial representations are properly labeled, attractive, and are easily interpreted

B. Pictorial representations extend and enrich the content

C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read

D. Suggestions for additional reading are provided

E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

A. Practice exercises and application activities for skill/concept mastery are sufficient

B. Activities for students needs and abilities are appropriate

C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)

D. Materials/activities for subject area correlation are available

E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

Vicki Jordan (Cosmetology teacher) Date 4/21/14
Carrie Waring (parent & SPED teacher)
Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Digital Desktop Publishing

Grade level/Cluster: 9 - 12

Title: Adobe[®] InDesign CS6 Revealed

Author: Chris Botello

Publisher: National Geographic Learning/Cengage Learning

Copyright Date: 2013

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides correlations with other subject areas, particularly mathematics and visual arts.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for Graphic Communications. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the state board standards for cosmetology
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant.

III. Style

- A. The reading level is appropriate for students in graphic communications
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

Jeanette Conti (Teacher/parent – department chair CHS) Date 4/21/14

Brantley Brinkley (teacher -CHS)

Susan Dixon (teacher – Center for Advanced Technical Studies)

Adam Speight (teacher – CHS)

Brian Ford (teacher – CHS)

Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Electricity I

Grade level/Cluster: 10 - 12

Title: Electrical Level I

Author: Vernon Anthony, editor

Publisher: Pearson

Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides with other content areas, especially math and science.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for electricity. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the NCCER standards.
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant to current building construction processes and codes.

III. Style

- A. The reading level is appropriate for the designated group.
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson Date 4/21/14
Fred Baxley (Electricity)
Carrie Waring (Parent, SPED teacher)
Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Electricity 2

Grade level/Cluster: 10 - 12

Title: Electrical Level 2

Author: Vernon Anthony, editor

Publisher: Pearson

Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides with other content areas, especially math and science.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for electricity. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the NCCER standards.
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant to current building construction processes and codes.

III. Style

- A. The reading level is appropriate for the designated group.
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson Date 4/21/14
Fred Baxley (Electricity)
Carrie Waring (Parent, SPED teacher)
Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Graphic Communications I

Grade level/Cluster: 9 - 12

Title: Adobe® Photoshop CS6 Revealed

Author: E. Reding

Publisher: National Geographic Learning/Cengage Learning

Copyright Date: 2014

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides correlations with other subject areas, particularly mathematics and visual arts.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for Graphic Communications. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the state board standards for cosmetology
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant.

III. Style

- A. The reading level is appropriate for students in graphic communications
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

Jeanette Conti (Teacher/parent – department chair CHS) Date 4/21/14

Brantley Brinkley (teacher -CHS)

Susan Dixon (teacher – Center for Advanced Technical Studies)

Adam Speight (teacher – CHS)

Brian Ford (teacher – CHS)

Carrie Waring (parent – SPED teacher)

Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Graphic Communications 2

Grade level/Cluster: 9 - 12

Title: Adobe® InDesign CS6 Revealed

Author: Chris Botello

Publisher: National Geographic Learning/Cengage Learning

Copyright Date: 2013

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides correlations with other subject areas, particularly mathematics and visual arts.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for Graphic Communications. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the state board standards for cosmetology
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant.

III. Style

- A. The reading level is appropriate for students in graphic communications
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

Jeanette Conti (Teacher/parent – department chair CHS) Date 4/21/14

Brantley Brinkley (teacher -CHS)

Susan Dixon (teacher – Center for Advanced Technical Studies)

Adam Speight (teacher – CHS)

Brian Ford (teacher – CHS)

Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Manufacturing

Grade level/Cluster: 9 - 12

Title: Precision Machining Technology

Author: Hoffman, et. al.

Publisher: National Geographic Learning/Cengage Learning

Copyright Date: 2012

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides correlations with other subject areas, particularly mathematics
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for Machine Tool Technology. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the state board standards for cosmetology
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant.

III. Style

- A. The reading level is appropriate for students in graphic communications
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

Stephen Wilson (teacher – Machine Tool) Date 4/21/14

Carrie Waring (parent)

Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Cosmetology

Grade level/Cluster: 10 - 12

Title: Milady's Standard: Nail Technology

Author: Efrain Arroyave, et. al.

Publisher: National Geographic Learning/Cengage Learning

Copyright Date: 2012

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides a correlations between content areas, especially science, health, business and visual arts.
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for cosmetology. This is a comprehensive text.
- B. The textbook is current and accurate and reflects the state board standards for cosmetology
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant to current building construction processes and codes.

III. Style

- A. The reading level is appropriate for students in cosmetology.
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

Vicki Jordan (Cosmetology teacher) Date 4/21/14

Carrie Waring (parent, SPED teacher)

Dr. Al Gates (Assistant Director)



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Networking I

Grade level/Cluster: 9 - 12

Title: Networking Fundamentals, 2nd Edition. Author: Richard M. Roberts

Publisher: Goodheart-Willcox Company, Inc Copyright Date: 2012

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides correlations with other subject areas, particularly mathematics
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for Networking. This is a comprehensive text. This text will assist students in passing certification requirements.
- B. The textbook is current and accurate and reflects the state board standards for networking.
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant.

III. Style

- A. The reading level is appropriate for students interested in networking careers.
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

John Johnson (teacher – Networking)
Carrie Waring (parent & SPED)
Dr. Al Gates (Assistant Director)

Date 4/21/14



Adopted 4/28/86; Revised 1/28/2013

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Networking 2

Grade level/Cluster: 10 - 12

Title: Network + Guide to Networks, 6th Edition Author: Tamara Dean

Publisher: National Geographic Learning/Cengage Learning

Copyright Date: 2013

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text provides correlations with other subject areas, particularly mathematics
- B. The text is adaptable to a variety of teaching techniques and individual needs
- C. Skill development is sequential and clearly defined; each new skill builds on previous skill development. Skills are taught in sequential steps so that students may easily follow the process for each skill.
- D. The format is consistent and logical with titles, subheadings and appropriate cross referencing
- E. The Table of Contents, Indexes and Appendixes facilitate learning

II. Content

- A. The textbook correlates to SC OCTE standards for Networking. This is a comprehensive text. This text will assist students in passing certification requirements.
- B. The textbook is current and accurate and reflects the state board standards for cosmetology
- C. The textbook facilitates the evaluation of student progress through the use of section and chapter reviews as well as chapter and unit assessments.
- D. The test is suitable for the interests and needs of the intended group
- E. Problem solving situations are realistic and relevant.

III. Style

- A. The reading level is appropriate for students interested in networking careers.
- B. The text is attractive in appearance and has a durable binding
- C. The activities meet student interests and ability levels
- D. The vocabulary, sentence structure, and paragraphs are appropriate
- E. Student directions are concise and understandable

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted
- B. Pictorial representations extend and enrich the content
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read
- D. Suggestions for additional reading are provided
- E. Representation of gender and ethnic groupings are appropriate and adequate

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient
- B. Activities for students needs and abilities are appropriate
- C. Quality guides, handbooks, manuals and keys are provided (in printed and electronic format)
- D. Materials/activities for subject area correlation are available
- E. Technological resources are provided. Student assessment is integral. Effective strategies are provided.

Sub-Committee Chairperson

John Johnson (teacher – Networking)
Carrie Waring (parent & SPED teacher)
Dr. Al Gates (Assistant Director)

Date 4/21/14



Adopted 4/28/86; Revised 1/28/2013