



**AGENDA
BOARD OF TRUSTEES
THE CENTER FOR ADVANCED TECHNICAL STUDIES
FEBRUARY 25, 2013**

1. Call to order at 6:30 p.m.
2. Enter executive session to consider the following:
 - a. Selected employment items (Exhibit A)
3. Welcoming remarks at 7:00 p.m. – Robert Gantt
4. Invocation – Mark Bounds
5. Pledge of Allegiance – Carly Smith, a student at the Center
6. School Board Spotlight
7. Approval of the agenda
8. Overview of Biomedical Sciences & Nanotechnology Program
9. Superintendent's report (45 minutes)
 - a. Instructional Services
 - (1) Physical Education Programs
 - b. Financial Services
 - (1) Monthly Financials (Exhibit B)
 - c. New Design and Construction
 - (1) Monthly Update on Construction (Exhibit C)
10. Public participation*

ACTION AGENDA

11. Items considered in executive session
12. Second reading approval of proposed revisions to "I" policies: replace current policy IEK "Instruction at Place Other Than School" with new policy IHBG "Homeschooling", replace current administrative rule IEK-R "Instruction at Place Other Than School" with new administrative rule IHBG-R "Homeschooling", replace current policy ICF "Charter Schools" with new policy IHBH "Charter Schools", add new policy IHBIB "Primary/Pre-Primary Education (Child Development)", add new administrative rule IHBIB-R "Primary/Pre-Primary Education (Child Development)", and replace current policy IHAЕ "Placement of Non-Accredited Private and Home School Secondary Students" with new policy IKACC "Placement of Non-Accredited Private and Homeschool Secondary Students" (Exhibit D)
13. Second reading approval of proposed revisions to JICDA-R "Code of Conduct" (Exhibit E)
14. First reading approval of proposed revisions to board policy DFAB "Reserve Funds" (Exhibit F)
15. Approval of the minutes of the February 11, 2013 board meeting (3 minutes)

DISCUSSION AGENDA

16. Lexington-Richland Five and Irmo-Chapin Recreation Commission Property and Facilities Use Agreement (Exhibit G)
17. 2013-2014 school board meeting schedule (Exhibit H)
18. Change order request: technology infrastructure at Spring Hill High School (Exhibit I)
19. Staffing plan for Spring Hill High School – Phase II (Exhibit J)
20. Proposed revisions to I policies: add new policy IHAJ Computer/Technology Literacy, replace current policy IDCA "Summer School Program" with new policy IHCA "Summer School", replace current policy IJ "Evaluation of Instructional Program" with new policy IL "Evaluation of Instructional Programs", replace current policy II "Testing" and IIB "Test Administration" with new policy ILB "Test/Assessment Administration" and ILB-R "Test/Assessment Administration", and replace current policy IDAA "Basic Skills Assessment Program" with new policy ILBB "State Program Assessments" and new administrative rule ILBB-R "State Program Assessments" (Exhibit K)

21. Adjourn by 9:30 p.m. **
**Any items to be submitted by board members for the record must be turned in within 15 minutes of the adjournment.

FOR YOUR INFORMATION

22. The next regular scheduled board meeting will be March 11, 2013 at Dutch Fork Middle School.

*The Board welcomes and encourages public participation and includes an opportunity during its meetings for the public to do so. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". We ask that you sign-up to speak before the meeting begins and that you provide us your name, address and topic of input. Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner. Comments, questions and opinions are appreciated but should always be presented in a manner that reflects the respect and dignity expected by our community. Personal attacks on members of the community, the Board, or the staff of the school system will not be allowed.



Minutes/ February 11, 2013

The Board of Trustees of School District Five of Lexington and Richland Counties met at Ballentine Elementary School with the following members present:

Mr. Robert Gantt, Chairman
Mrs. Beth Burn Watson, Vice Chairman
Mrs. Ellen Baumgardner, Secretary
Mrs. Jondy Loveless
Mrs. Kim Murphy
Mr. Jim Turner
Dr. Stephen Hefner, District Superintendent

The following staff were in attendance:

Ms. Helen Anderson, Chief Instructional Services Officer
Dr. Angela Bain, Chief Human Resource Services Officer
Dr. Karl Fulmer, Chief Financial Services Officer
Mr. Michael Harris, Director of Student Services
Mr. Keith McAlister, Director of New Design and Construction
Mr. Mark Bounds, Public Information Officer

Chairman Gantt called the meeting to order and gave welcoming remarks.

The Invocation was given by Mark Bounds. The Pledge of Allegiance was led by Rayne Norris and Olivia Calhoun, students at Ballentine Elementary School.

The School Board Spotlight was led by Robert Gantt, Beth Watson and Ellen Baumgardner.

The welcome and brief overview of Ballentine Elementary School was given by Robin Bright, principal.

During the superintendent's report, Tim Anderson, Elizabeth Perla and Susan Aplin gave a presentation on the SAT Program.

No one Spoke during public participation.

Dr. Karl Fulmer presented proposed revisions to board policy DFAB "Reserve Funds" (Exhibit H).

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of February 11, 2013

	B A U M G A R D N E R	G A N T T	L O V E L E S S	M U R P H Y	T U R N E R	W A T S O N	W H I T E
1. M. Baumgardner S. Turner Enter executive session to consider the following: a) selected employment items (Exhibit A)	X	X	X	X	X	A	A
2. M. Watson S. Baumgardner Approve the agenda	X	X	X	X	X	X	A
3. M. Watson S. Loveless Approve the selected employment items (Exhibit A)	X	X	X	X	X	X	A
4. M. Murphy S. I move to defer approval of the project until the superintendent provides all pertinent financial data and information required in board policy FB Bondings/Establishment of Capital Improvements Committee (attached) such as the total cost of the proposed project, an estimate of any future annual operating cost associated with the project, a complete description of the proposed project, a statement of justification of the project and a proposed plan of financing the plan. M. Watson S. Baumgardner Give approval of the renovations to the warehouse facility as shown in Exhibit B at a cost not greater than \$700,000 to be financed by previously approved capital budget funds	X	X	X	No	X	X	A
5. M. Watson S. Loveless Second reading approval of Second reading approval of proposed revisions to "I" policies: replace current board policy IDDF "Special Education" and Administrative Rule IDDF-R "Special Education Placement Procedures" with new policy IHBA "Special Education/Programs for Disabled Students", replace current policy IEK "Instruction at Place Other Than School" with new policy IHBG "Homeschooling", replace current Administrative Rule IEK-							

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of February 11, 2013

	B A U M G A R D N E R	G A N T T	L O V E L E S S	M U R P H Y	T U R N E R	W A T S O N	W H I T E
R "Instruction at Place Other Than School" with new Administrative Rule IHBG-R "Homeschooling", replace current policy ICF "Charter Schools" with new policy IHBH "Charter Schools", add new policy IHBIB "Primary/Pre-Primary Education (Child Development)", add new Administrative Rule IHBIB-R "Primary/Pre-Primary Education (Child Development)", replace current policy IFBGA(3) "Use of District Email Resources" with new policy IJNDB(3) "Use of District Email Resources", replace current policy IHAA "Final Examinations" with new policy IKAA "Tests and Examinations", replace current policy IKA "Teaching Methods" and IHAB "Report Cards" with new policy IKAB "Report Cards/Progress Reports", replace current policy IHAD "Parent-Student-Teacher Conferences" with new policy IKACA "Parent Conferences", and replace current policy IHAE "Placement of Non-Accredited Private and Home School Secondary Students" with new policy IKACC "Placement of Non-Accredited Private and Homeschool Secondary Students" (Exhibit C)							
M. Watson S. Murphy							
Amend policy IHBA "Special Education/Programs for Students with Disabilities" to add to the end of paragraph two the following sentence "Placement will be made in the least restrictive environment in which the student can function appropriately." And add the word "school-age" to the first sentence after the word all	X	X	X	X	X	X	A
M. Murphy S. Turner							
I move that we hold out from approval all policies related to homeschooling and charter schools until language in the recently approved state law 59-63-100 is inserted and/or cited in them and the policies are reviewed and updated appropriately. Those policies are IHBG, IHBG-R, ICF, IKACC	X	X	X	X	X	X	A
	X	X	X	X	X	X	A
Vote on original motion (replace current board policy IDDF "Special Education" and Administrative Rule IDDF-R "Special Education Placement Procedures" with new policy IHBA "Special Education/Programs for Disabled							

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of February 11, 2013

	B A U M G A R D N E R	G A N T T	L O V E L E S S	M U R P H Y	T U R N E R	W A T S O N	W H I T E
Students", replace current policy IFBGA(3) "Use of District Email Resources" with new policy IJNDB(3) "Use of District Email Resources", replace current policy IHAA "Final Examinations" with new policy IKAA "Tests and Examinations", replace current policy IKA "Teaching Methods" and IHAB "Report Cards" with new policy IKAB "Report Cards/Progress Reports", replace current policy IHAD "Parent-Student-Teacher Conferences" with new policy IKACA "Parent Conferences" (Exhibit C)							
6. M. Watson S. Loveless Approve the Magnet Program proposal for IMS and HECES (Exhibit D) M. Murphy S. Amend to include within the existing resources Vote on the original motion							
	X	X	X	X	X	X	A
7. M. Baumgardner S. Loveless Approval of the continuation of EXCEL (Exposing Children to Early Learning), the tuition-based pre-kindergarten program at Irmo Elementary School for the 2013-2014 school year (Exhibit E) M. Watson S. Loveless Amend to add approval of the tuition-based pre-kindergarten program at Seven Oaks Elementary School beginning in the fall of 2013 Vote on the original motion							
	X	X	X	No	X	X	A
	X	X	X	No	X	X	A
8. M. Watson S. Loveless Approval of the staffing plan for Spring Hill High School – Phase I (Exhibit F)	X	X	X	X	X	X	A

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of February 11, 2013

		B A U M G A R D N E R	G A N T T	L O V E L E S S	M U R P H Y	T U R N E R	W A T S O N	W H I T E
9.	M. Watson S. Baumgardner First reading approval of the proposed revisions to JICDA-R "Code of Conduct" (Exhibit G)	X	X	X	X	X	X	A
10.	M. Watson S. Loveless Approval of the minutes of the January 28, 2013 board meeting M. Murphy S. I move to reconsider the motion to approve the new middle school so that the Board's action is clear to all stakeholders Vote on original motion	X	X	X	No	X	X	A
11.	M. Watson S. Baumgardner Adjourn at 9:50 p.m.	X	X	X	X	X	X	A

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

page 102

Kim Murphy

February 11, 2013

On the Record

Warehouse Renovation to Offices

I move to defer approval of the project until the superintendent provides all pertinent financial data and information required in Board Policy FB Bonding/Establishment of Capital Improvements Committee (attached) such as the total cost of the proposed project, an estimate of any future annual operating cost associated with the project, a complete description of the proposed project, a statement of justification of the project and a proposed plan of financing the plan. (The motion failed)

The only information in our board packet was an architect's rendering and no financial information.

Item "For The Record" requested by Kim Murphy for attachment to the Minutes.

Policy FB Bonding/Establishment of Capital Improvements Committee

A capital improvements review committee will be established to recommend priorities for the funding of capital projects in School District Five of Lexington and Richland Counties. The committee will consist of administrators appointed by the district superintendent to serve for a period of one fiscal year.

The Capital Improvements Review Committee

The committee will review all pending capital improvement projects, establish priorities, and make recommendations to the Board.

The committee is charged with the following.

To study the amount and nature of existing bond obligations and the capability of the district to fulfill such obligations based on current and projected revenues.

To estimate the impact of proposed bond issues on debt service requirements.

To consult with bond counsel to gain in-depth knowledge of capital management in order to make recommendations to the school board.

New Projects

To assist School District Five of Lexington and Richland Counties in carrying out its responsibilities, the district superintendent, when requesting any funds for use in the financing of any permanent improvement project, shall provide to the Board, after review by the Capital Improvement Committee the following:

A complete description of the proposed project.

A statement of justification for the project.

The estimated total cost of the project.

An estimate of any future annual operating cost associated with the project.

A proposed plan of financing the project.

Attachment 2 is included with the minutes of the 2-11-13 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. § 30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

The proceeds of any issue of bonds shall be used in School District Five of Lexington and Richland Counties for, but not limited to, the following purposes:

The purchase of real property for school purposes

The construction of new school buildings

The repair or improvement of existing school buildings

Fixed and movable equipment for schools operated by the school district

Fixed equipment - such as boilers, chillers, pumps, etc., i.e., equipment that becomes a fixed part of the building

movable equipment - any item which is non-consumable, non-expendable in nature such as classroom furniture and office equipment

Adopted 8/23/82

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

Item "For The Record" requested by Kim Murphy for attachment to the Minutes.

Kim Murphy

On the Record - 4-Yr old Program - Tuition Board

Whether or not this is a fantastic project, the board should be aware, in advance, of voting on a program, initiative or project of any financial impact to the taxpayers.

This sounds like a wonderful program, but if the taxpayers are subsidizing this program, I need to know how much it's costing them. There is a financial impact and we need to know it in advance of voting. Without this, I can not support it.

Kim Murphy On the Record
Middle School - Clarification of
motion by Board shown in the minutes
so that the public can see the Board's
action

Bond Referendum	\$248,655,000
Bond Ref monies committed to 8 of the 10 Bond Ref projects	\$240,747,452
Balance of Funds Avail.	\$2,907,548

Funding Vision 2015

Motion to Reconsider (failed):
I move to reconsider the
motion to approve the
new middle school so that
the Board's action is
clear to all stakeholders
(Original motion by Beth Bum
was to approve the proposed
construction of new middle
school.)

Item "For The Record" requested by Kim Murphy for attachment to the Minutes.

Presentation to Board of Trustees

January 14, 2013

Bond Referendum monies committed to 8 of 10 Bond Ref projects New Middle School	\$240,747,452
	28,852,516
Over budget (before new elementary school 10th project has started)	\$269,289,968
	248,655,000 Bond Ref
	\$25,634,968

Attachment 4
is included with
the minutes of the
2-21-13
meeting, at the request of Board member
Kim Murphy.
Pursuant to S.C. Code Ann. §30-4-90(a)(4)
and Board Policy BE03, The Board majority
did not approve, disapprove, or otherwise
act upon the contents of this attachment.

Item "For The Record" requested by Kim Murphy for attachment to the Minutes.

Funds Available From Referendum

Attachment 5 is included with the minutes of the 2-11-13 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

Total Bonds Sold To Date	\$243,155,000
Bid Premiums On Bonds	11,779,228
Interest Earned Through 2012	624,724
Underwriter Discount on Bonds	(1,430,687)
Issuance Costs	(957,813)
Bonds Remaining To Be Sold	<u>500,000</u>
Total Funds Available	\$253,670,452

Attachment 6 is included with
the minutes of the 2-11-13
meeting, at the request of Board member
Kim Murphy
pursuant to S.C. Code Ann. §80-4-90(a)(4)
and Board Policy BEDG. The Board majority
did not approve, disapprove, or otherwise
act upon the contents of this attachment.

Sources of Other Funds

No Increase In Millage for Debt Service

Use Unallocated 8% Funds 2012	\$ 1,762,707
Use Part of 8% Funds 2013-14	1,500,000
Use Part of 8% Funds 2014-15	1,500,000
Use Part of 8% Funds 2015-16	1,500,000
Defer Some Maintenance 2014-15	4,000,000
Use Part of General <u>Fund</u> <u>Balance</u>	5,000,000
Other Miscellaneous Sources	<u>356,809</u>
Total Other Funds	\$15,619,516

#4

Item "For The Record" requested by Kim Murphy for attachment to the Minutes.

Bond Referendum Funds Available for New Middle School

Attachment 7 is included with
the minutes of the 2-11-13
meeting, at the request of Board member
Kim Murphy
pursuant to S.C. Code Ann. §30-4-90(a)(4)
and Board Policy BEDG. The Board majority
did not approve, disapprove, or otherwise
act upon the contents of this attachment.

Total Bond Funds Available	\$253,670,452
Total Bond Funds Allocated	<u>(240,747,452)</u>
Remaining Bond Funds Available	\$ 12,923,000
Projected Cost of New M. S.	\$ 28,542,516
Bond Funds Available	<u>(12,923,000)</u>
Funds Needed From Other Sources	\$ 15,619,516

243,655,000

240,747,452

\$2,907,548

10,015,452 misc

15,619,516

Bond Referendum Funds

\$ 15,619,516




MEMORANDUM

January 28, 2013

Attachment 3 is included with the minutes of the 2-11-13 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

To: Members of the Board of Trustees

From: Keith McAlister 
Director, New Design and Construction

Re: New Middle School


ADMINISTRATION CONSIDERATION

Administration seeks approval of the Superintendent's recommendation to construct a New Middle School.

RECOMMENDATION

Administration seeks approval to proceed with construction of the New Middle School.

Item "For The Record" requested by **Kim Murphy** for attachment to the Minutes.

 NEW MIDDLE SCHOOL	PROJECT BUDGET	
	Funding Source:	
	8% Bond Funds:	\$0
	2008 Bond Ref. Funds:	\$35,238,558
	Reallocated Funds:	-\$22,315,558
	Total Budget:	\$12,923,000
Construction Contract Award Price (CCAP):	BUDGET CODE	AMOUNT
General Construction - New Construction		\$16,909,900
General Construction - Renovation		
General Construction - Canopies		
Site Improvements		\$3,623,550
SUBTOTAL:		\$20,533,450
Design Consultant:		
General Design & Reimbursables		\$1,026,673
Educational Planning		\$10,000
Constructability Reviews		\$10,000
SUBTOTAL:		\$1,046,673
Miscellaneous Expense:		
Management Expense "In House" (See Below)		\$269,194
Construction Management Fees (See Below)		\$1,135,341
Professional Services (Geotech, Survey, ULS, etc.)		\$650,000
Misc. Applications/Fees		\$130,000
Utility Costs		\$20,000
Materials Testing/Insp.		\$510,000
Misc. Construction Exp. (Inc. Mobiles)		
Asbestos Abatement/Environmental		
Commissioning		
Contingency & Escalation - 7.5%		\$1,540,009
SUBTOTAL:		\$4,254,544
Furniture, Fixtures & Equipment		\$1,207,850
Technology (Computers, Smart Boards, etc.)		\$1,500,000
SUBTOTAL:		\$2,707,850
Land Acquisition		
New		
SUBTOTAL:		
Total Project Budget:		\$28,542,516
Transfer in House Management Expense to Management Budget		\$269,194
Transfer Construction Management Fees to Management Budget		\$1,135,341
TOTAL ADJUSTED PROJECT BUDGET		\$27,137,981

Attachment 9 is included with the minutes of the 2-14-13 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. § 30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

Item "For The Record" requested by Kim Murphy for attachment to the Minutes.

*For Record*

Attachment 10 is included with
the minutes of the 2-21-13
meeting, at the request of Board member
Beth Watson
pursuant to S.C. Code Ann. § 30-4-90(a)(4)
and Board Policy BEDG. The Board majority
did not approve, disapprove, or otherwise
act upon the contents of this attachment.

BOARD OF TRUSTEES OF) IN RE:
SCHOOL DISTRICT FIVE OF) KIM MURPHY
LEXINGTON AND RICHLAND COUNTIES) RESIDENCY

PRE-HEARING ORDER AND HEARING NOTICE

The Board of Trustees ("Board") of School District Five of Richland and Lexington Counties ("District") requested the undersigned to act as a hearing officer for the benefit of the Board's deliberations over the issue of whether Kim Murphy qualifies by residency to hold the office of Trustee of the District for the Richland County portion of the District. My task is to provide, on behalf of the Board, the appropriate notice and opportunity for a fair hearing meeting due process standards, and then to make recommendations to the Board as to the factual and legal situation, for the Board's disposition as it deems appropriate.

South Carolina Acts 141 of 1969 and 601 of 1994 devolved the powers of the respective county boards of education to the trustees of the school districts in Richland and Lexington counties, respectively. South Carolina law provides that, "School district trustees shall be subject to removal from office for cause by the county boards of education, upon notice and after being given an opportunity to be heard by the county board of education." S.C. Code § 59-19-60. The applicable special legislation requires that, "in Richland-Lexington School District 5 ... three trustees must reside in Richland County and four must reside in Lexington County."

The issues referred to me are straightforward:

- whether Mrs. Murphy's residence is in Richland County; and
- if Mrs. Murphy's residence is not in Richland County, then whether the Board may remove Mrs. Murphy for cause under § 59-16-60; and

G12

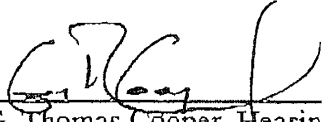
- what other remedies may be available to either the Board or Mrs. Murphy

The undersigned met with Mr. Robert Gantt, Board Chairman, and the Board's counsel on February 1, 2013, at the offices of the South Carolina Bar, to establish a procedure to resolve these issues upon due notice and an opportunity to be heard. The following will be used:

- (1) No later than February 13, 2013, the parties will exchange via electronic mail or hand delivery the same date, a copy of any documentary evidence the party intends to submit at the hearing, along with any pre-hearing brief the party wishes to submit. These will be sent to me via electronic mail with a copy to the other party via electronic mail or hand delivery the same date. Materials not submitted by this time may be refused consideration.
- (2) A hearing will be held at 10:00 a.m. on February 15, 2013, at the District 5 Board Room 1020 Dutch Fork Road, Irmo, for the undersigned to receive evidence and hear the legal arguments of the parties. A court reporter will be used to prepare a transcript. This hearing will be open to the public. I will apply generally accepted principles of liberally taking fair and reasonable evidence in an administrative setting, and mean to allow the parties a fair opportunity to present and test any relevant evidence or arguments. The hearing is not, however, an open-ended inquiry, and will not be permitted to stray from the core issues I am charged with hearing.

Following the hearing, the transcript will be expeditiously ordered so that I may produce my Report and Recommendations to the Board as quickly as possible. This report and the record will be filed with the Board with a copy sent to the parties. The Board, and not the undersigned, is charged with making the final determination in this matter.

Issued the 1st day of February, 2013.


G. Thomas Cooper, Hearing Office

Item "For The Record" requested by **Beth Watson** for attachment to the Minutes.

JANUARY 2013 REVENUES

SCHOOL DISTRICT 5 LEXINGTON/RICHLAND CO
REVENUE BUDGET REPORT BY ACCOUNT
FY 2012-2013
CURRENT PERIOD: JANUARY 2013

	FY 2012-2013 Original Budget	Current Month	Year to Date Revenue	Remaining Balance
Revenue From Local Sources:				
11100 Tax Levies	\$ 40,279,123.00	\$ 18,703,107.46	\$ 32,191,293.34	\$ 8,087,829.66
11120 Vehicle Taxes	\$ 8,460,642.00	\$ 475,951.39	\$ 5,341,272.71	\$ 3,119,369.29
11130 Current Tax Penalties	\$ 377,732.00	\$ 4,423.00	\$ 194,036.70	\$ 183,695.30
11400 Delinquent Taxes & Penalties	\$ 1,911,313.00	\$ 335.27	\$ 1,191,614.21	\$ 719,698.79
12800 Revenue in Lieu of Taxes	\$ 743,709.00	\$ -	\$ -	\$ 743,709.00
13100 Regular School Day Patron	\$ 5,000.00			\$ 5,000.00
13500 Summer School	\$ -	\$ -	\$ 5,831.27	\$ (5,831.27)
15100 Interest on Investments	\$ 100,000.00	\$ 8,487.12	\$ 41,062.35	\$ 58,937.65
17400 Student Fees	\$ 85,000.00	\$ 2,979.84	\$ 29,716.54	\$ 55,283.46
19100 Rentals	\$ 55,000.00	\$ 7,905.00	\$ 61,751.00	\$ (6,751.00)
19930 Insurance Settlements	\$ -			\$ -
19500 Refund of Prior Year Expenditures	\$ 6,500.00	\$ 677.24	\$ 10,053.41	\$ (3,553.41)
19990 Other Local Revenue	\$ 10,000.00	\$ 820.00	\$ 35,560.61	\$ (25,560.61)
Total Local Revenue	\$ 52,034,019.00	\$ 19,204,686.32	\$ 39,102,192.14	\$ 12,931,826.86
Revenue From State Sources:				
31600 School Bus Driver Salaries	\$ 548,494.00	\$ 45,664.55	\$ 378,518.55	\$ 169,975.45
31800 Fringe Benefits Contributions	\$ 13,044,502.00	\$ 1,127,383.11	\$ 7,915,103.43	\$ 5,129,398.57
31810 Retiree Insurance	\$ 3,252,096.00	\$ 336,029.34	\$ 2,157,141.33	\$ 1,094,954.67
33000 Education Finance Act	\$ 30,938,843.00	\$ 2,525,376.23	\$ 18,007,831.37	\$ 12,931,011.63
33750 Education Foundation Supplement	\$ 2,020,581.00	\$ -	\$ -	\$ 2,020,581.00
38100 Act 388 - One Cent Prop. Tax Relief	\$ 28,626,522.00	\$ 2,862,652.20	\$ 11,450,608.80	\$ 17,175,913.20
38100 Reimbursement For Prop. Tax Relief	\$ 10,580,071.00	\$ -	\$ 9,522,063.94	\$ 1,058,007.06
38200 Homestead Exemption	\$ 1,758,200.00	\$ -	\$ -	\$ 1,758,200.00
38300 Merchant's Inventory Tax	\$ 213,955.00	\$ 49,220.20	\$ 156,197.76	\$ 57,757.24
38400 Manufacturer's Depreciation Reimbursement	\$ 303,663.00	\$ -	\$ -	\$ 303,663.00
38900 Motor Carrier Revenue	\$ 125,000.00	\$ 14,242.33	\$ 113,021.57	\$ 11,978.43
39900 Other State Revenue	\$ 68,000.00	\$ 12,601.05	\$ 44,340.92	\$ 23,659.08
Total State Revenue	\$ 91,479,927.00	\$ 6,973,169.01	\$ 49,744,827.67	\$ 41,735,099.33
Transfer From Other Funds				
52800 Indirect Costs Transfer	\$ 205,550.00	\$ 2,814.99	\$ 14,918.89	\$ 190,631.11
52300 Transfer from EIA	\$ 3,606,122.00	\$ 300,510.24	\$ 1,803,061.44	\$ 1,803,060.56
Total Transfers	\$ 3,811,672.00	\$ 303,325.23	\$ 1,817,980.33	\$ 1,993,691.67
385 Maintenance of Effort	\$ 1,081,630.00			\$ 1,081,630.00
19999 Operational Balance	\$ 1,373,422.00	\$ -	\$ -	\$ 1,373,422.00
Total	\$ 149,780,670.00	\$ 26,481,180.56	\$ 90,665,000.14	\$ 59,115,669.86

SCHOOL DIST 5 LEXINGTON/RICHLAND CO

REVENUE BUDGET REPORT BY ACCOUNT

CURRENT PERIOD: 01/01/2013 TO 01/31/2013

	BUDGETED REVENUE	CURRENT REVENUE	YEAR TO DATE REVENUE	REMAINING BALANCE	PCT
100-001-110-0000-00 LEVIES - CUR. OPERATIONS - LEX. CO.	27,792,595.00	18,702,814.23	28,166,459.13	-373,864.13	-1
100-001-110-0001-00 LEX. CO. VEHICLE TAXES	4,399,534.00	475,951.39	3,048,981.55	1,350,552.45	31
100-001-110-0002-00 STATE SALES & USE TAX CREDIT	0.00	293.23	1,008.27	-1,008.27	0
100-001-110-0003-00 RICH. CO. CURRENT TAXES	12,486,528.00	0.00	4,023,825.94	8,462,702.06	68
100-001-110-0005-00 LEX. CO. DELINQUENT TAXES	1,070,335.00	335.27	627,713.11	442,621.89	41
100-001-110-0006-00 RICH. CO. DELINQUENT TAXES	840,978.00	0.00	563,901.10	277,076.90	33
100-001-110-0007-00 RICH. CO. VEHICLE TAXES	4,061,108.00	0.00	2,292,291.16	1,768,816.84	44
100-001-140-0000-00 PENALTIES/INTEREST - LEX. CO. TAXES	219,085.00	4,423.00	97,255.28	121,829.72	56
100-001-140-0001-00 PENALTIES/INTEREST - RICH. CO. TAX	158,647.00	0.00	96,781.42	61,865.58	39
100-001-280-0000-00 FEE IN LIEU OF TAXES - LEX	743,709.00	0.00	0.00	743,709.00	100
100-001-310-0000-00 REG. DAY SCHOOL TUITION - FEES	5,000.00	0.00	0.00	5,000.00	100
100-001-350-0003-00 SUMMER SCHOOL TUITION - HIGH	0.00	0.00	5,831.27	-5,831.27	0
100-001-510-0000-00 INTEREST ON INVESTMENTS	100,000.00	8,487.12	41,062.35	58,937.65	59
100-001-740-0000-00 REVENUE - STUDENT FEES	85,000.00	2,979.84	29,716.54	55,283.46	65
100-001-910-0000-00 RENTALS OF PROPERTIES	55,000.00	0.00	0.00	55,000.00	100
100-001-950-0000-00 REFUND ON PRIOR YEAR'S EXPENDITURE	6,500.00	659.13	659.13	5,840.87	90
100-001-950-0001-00 REFUND OF PRIOR YEAR - TEXTBOOKS	0.00	18.11	9,394.28	-9,394.28	0
100-001-990-0000-00 MISC. LOCAL REVENUE	10,000.00	327.00	7,764.46	2,235.54	22
100-001-990-0007-00 MISC REV - NSF CKS COLLECTED - FAR	0.00	0.00	-100.00	100.00	0
100-001-990-0008-00 MISC REVENUE-FACILITIES USAGE FEE	0.00	7,905.00	61,751.00	-61,751.00	0
100-001-999-0000-00 ALLOC. OF BEGIN. FUND BALANCE	1,373,422.00	0.00	0.00	1,373,422.00	100
100-003-160-0000-00 BUS DRIVERS SALARY	548,494.00	45,664.55	319,651.85	228,842.15	42
100-003-162-0000-00 BUS DRIVERS WORKERS COMP	0.00	0.00	58,866.70	-58,866.70	0
100-003-180-0000-00 FRINGE BENEFITS - EMPLOYER CONTR	13,044,502.00	1,127,383.11	7,915,103.43	5,129,398.57	39
100-003-181-0000-00 RETIREE FRINGE - EMPLOYER CONTRI	3,252,096.00	336,029.34	2,157,141.33	1,094,954.67	34
100-003-310-0000-00 EFA REVENUE TOTALS	30,938,843.00	0.00	0.00	30,938,843.00	100
100-003-311-0000-00 EFA REVENUE - KINDERGARTEN	0.00	170,825.77	1,091,475.73	-1,091,475.73	0
100-003-312-0000-00 EFA REVENUE - PRIMARY	0.00	430,499.16	3,122,420.30	-3,122,420.30	0
100-003-313-0000-00 EFA REVENUE - ELEMENTARY	0.00	693,603.53	4,981,237.87	-4,981,237.87	0
100-003-314-0000-00 EFA REVENUE - SECONDARY	0.00	151,594.81	1,409,704.69	-1,409,704.69	0
100-003-315-0000-00 EFA REVENUE - T.M.H.	0.00	5,375.14	64,872.47	-64,872.47	0
100-003-316-0000-00 EFA REVENUE - SPEECH	0.00	207,839.92	1,561,646.57	-1,561,646.57	0
100-003-317-0000-00 EFA REVENUE - HOMEBOUND	0.00	4,086.53	63,135.66	-63,135.66	0
100-003-321-0000-00 EFA REVENUE - EMOTIONALLY HANDI	0.00	17,583.02	140,203.18	-140,203.18	0
100-003-322-0000-00 EFA REVENUE - E.M.H.	0.00	4,214.61	60,386.97	-60,386.97	0
100-003-323-0000-00 EFA REVENUE - L.D.	0.00	180,163.82	1,232,095.50	-1,232,095.50	0
100-003-324-0000-00 EFA REVENUE - HEARING HANDI.	0.00	3,012.83	49,654.07	-49,654.07	0
100-003-325-0000-00 EFA REVENUE - VISUALLY HANDI.	0.00	9,608.60	39,838.31	-39,838.31	0
100-003-326-0000-00 EFA REVENUE - ORTHOPEDICALLY HA	0.00	3,613.86	34,798.88	-34,798.88	0
100-003-327-0000-00 EFA REVENUE - VOCATIONAL	0.00	595,576.40	3,838,721.66	-3,838,721.66	0

SCHOOL DIST 5 LEXINGTON/RICHLAND CO

REVENUE BUDGET REPORT BY ACCOUNT

CURRENT PERIOD: 01/01/2013 TO 01/31/2013

	BUDGETED	CURRENT	YEAR TO DATE	REMAINING	
	REVENUE	REVENUE	REVENUE	BALANCE	PCT
100-003-331-0000-00 EFA REVENUE - AUTISM	0.00	47,778.23	317,639.51	-317,639.51	0
100-003-375-0000-00 ED FOUNDATION SUPPLEMENT	2,020,581.00	0.00	0.00	2,020,581.00	100
100-003-810-0000-00 PROPERTY TAX RELIEF REIMB. - LEX C	6,611,007.00	0.00	5,949,906.73	661,100.27	10
100-003-810-0001-00 PROPERTY TAX RELIEF REIMB - RICH C	3,969,064.00	0.00	3,572,157.21	396,906.79	10
100-003-820-0000-00 HOMESTEAD EXEMPTION - LEX. CO.	1,230,740.00	0.00	0.00	1,230,740.00	100
100-003-820-0001-00 HOMESTEAD EXEMPTION - RICH. CO.	527,460.00	0.00	0.00	527,460.00	100
100-003-825-0000-00 TIER III PROPERTY TAX RELIEF	28,626,522.00	2,862,652.20	11,450,608.80	17,175,913.20	60
100-003-830-0000-00 MERCHANTS INV TAX RELIEF - LEX. CO	196,881.00	49,220.20	147,660.60	49,220.40	25
100-003-830-0001-00 MERCHANT INV TAX RELIEF - RICH. CO	17,074.00	0.00	8,537.16	8,536.84	50
100-003-840-0000-00 MANUFACTURERS DEPR REIMB - LEX. C	300,626.00	0.00	0.00	300,626.00	100
100-003-840-0001-00 MANUFACTURERS DEPR REIMB - RICH	3,037.00	0.00	0.00	3,037.00	100
100-003-890-0000-00 MOTOR CARRIER VEH TAX REIMB - LE	87,500.00	14,242.33	82,962.55	4,537.45	5
100-003-890-0001-00 MOTOR CARRIER VEH TAX REIMB - RIC	37,500.00	0.00	30,059.02	7,440.98	20
100-003-990-0000-00 OTHER STATE REVENUE	68,000.00	0.00	0.00	68,000.00	100
100-003-992-0000-00 STATE FOREST COMMISSION REVENUI	0.00	0.00	31,739.87	-31,739.87	0
100-003-999-0000-00 REVENUE FROM OTHER STATE SOURC	0.00	12,601.05	12,601.05	-12,601.05	0
100-005-230-0000-00 TRANSFER FROM EIA FUND	3,606,122.00	300,510.24	1,803,061.44	1,803,060.56	50
100-005-280-0000-00 TRANS FROM OTHER FUNDS - IND COS	205,550.00	2,814.99	14,918.89	190,631.11	93
100-005-300-0001-00 SALE OF FIXED ASSET	0.00	493.00	27,896.15	-27,896.15	0
	148,699,040.00	26,481,180.56	90,665,000.14	58,034,039.86	39
Maintenance of Effort	1,081,630.00			1,081,630.00	
Total	149,780,670.00			59,115,669.86	

JANUARY 2013 EXPENDITURES

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2013 TO 01/31/2013

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
KINDERGARTEN PROGRAMS-K5						
1 Salaries & Bonuses	4,338,685.44	375,151.17	2,053,048.56	0.00	2,285,636.88	53
2 Fringe Benefits	1,633,413.43	136,539.18	762,616.41	0.00	870,797.02	53
3 Contracted Services	450.00	0.00	195.24	0.00	254.76	57
4 Supplies & Materials, etc	57,477.60	3,276.30	35,621.71	2,793.83	19,062.06	33
111 KINDERGARTEN PROGRAMS-K5	6,030,026.47	514,966.65	2,851,481.92	2,793.83	3,175,750.72	53
PRIMARY PROGRAMS(1-3)						
1 Salaries & Bonuses	13,045,753.33	984,367.78	5,460,463.97	0.00	7,585,289.36	58
2 Fringe Benefits	4,538,596.03	332,031.66	1,862,886.35	0.00	2,675,709.68	59
3 Contracted Services	73,244.00	100.00	70,864.00	0.00	2,380.00	3
4 Supplies & Materials, etc	203,010.25	15,302.76	135,357.11	13,228.60	54,424.54	27
112 PRIMARY PROGRAMS(1-3)	17,860,603.61	1,331,802.20	7,529,571.43	13,228.60	10,317,803.58	58
ELEMENTARY PROGRAMS(4-8)						
1 Salaries & Bonuses	19,127,054.95	1,647,116.14	9,169,237.68	0.00	9,957,817.27	52
2 Fringe Benefits	6,596,579.62	560,259.89	3,143,324.32	0.00	3,453,255.30	52
3 Contracted Services	22,050.00	395.00	17,926.69	1,319.31	2,804.00	13
4 Supplies & Materials, etc	352,178.80	35,270.75	205,412.70	25,415.60	121,350.50	34
113 ELEMENTARY PROGRAMS(4-8)	26,097,863.37	2,243,041.78	12,535,901.39	26,734.91	13,535,227.07	52
HIGH SCHOOL PROGRAM(9-12)						
1 Salaries & Bonuses	14,737,619.40	1,196,170.31	6,622,819.89	0.00	8,114,799.51	55
2 Fringe Benefits	4,918,645.48	387,983.01	2,172,402.75	0.00	2,746,242.73	56
3 Contracted Services	174,052.00	27,469.36	96,009.07	50,000.00	28,042.93	16
4 Supplies & Materials, etc	386,111.00	27,246.41	233,851.35	19,511.53	132,748.12	34
6 Insurance, Principal, etc	6,065.00	0.00	5,000.00	0.00	1,065.00	18
114 HIGH SCHOOL PROGRAM(9-12)	20,222,492.88	1,638,869.09	9,130,083.06	69,511.53	11,022,898.29	55
CATE-VOCATIONAL PROGRAMS						
1 Salaries & Bonuses	2,476,254.81	217,943.50	1,235,352.12	0.00	1,240,902.69	50
2 Fringe Benefits	858,307.29	72,994.69	414,413.47	0.00	443,893.82	52
3 Contracted Services	1,030.00	0.00	499.51	-92.51	623.00	60
4 Supplies & Materials, etc	105,809.00	26,164.67	139,434.87	20,429.59	-54,055.46	-51
115 CATE-VOCATIONAL PROGRAMS	3,441,401.10	317,102.86	1,789,699.97	20,337.08	1,631,364.05	47
EDUCABLE MENTALLY HANDICAP						
1 Salaries & Bonuses	574,482.80	53,960.79	294,510.92	0.00	279,971.88	49
2 Fringe Benefits	208,611.90	18,566.69	102,558.04	0.00	106,053.86	51

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2013 TO 01/31/2013

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
4 Supplies & Materials, etc	1,750.00	82.66	390.31	62.75	1,296.94	74
121 EDUCABLE MENTALY HANDICAP	784,844.70	72,610.14	397,459.27	62.75	387,322.68	49
TRAINABLE MENTALLY HANDIC						
1 Salaries & Bonuses	651,943.60	47,917.14	265,863.97	0.00	386,079.63	59
2 Fringe Benefits	263,168.96	17,647.77	101,009.42	0.00	162,159.54	62
4 Supplies & Materials, etc	1,500.00	4.39	648.67	84.70	766.63	51
122 TRAINABLE MENTALLY HANDIC	916,612.56	65,569.30	367,522.06	84.70	549,005.80	60
ORTHOPEDICALLY HANDICAP						
1 Salaries & Bonuses	193,475.46	4,830.96	27,409.30	0.00	166,066.16	86
2 Fringe Benefits	84,271.99	1,681.66	9,590.47	0.00	74,681.52	89
4 Supplies & Materials, etc	50.00	0.00	0.00	0.00	50.00	100
123 ORTHOPEDICALLY HANDICAP	277,797.45	6,512.62	36,999.77	0.00	240,797.68	87
VISUALLY HANDICAPPED						
1 Salaries & Bonuses	118,377.50	9,864.76	51,825.19	0.00	66,552.31	56
2 Fringe Benefits	39,092.13	3,307.57	17,680.41	0.00	21,411.72	55
4 Supplies & Materials, etc	630.00	0.00	0.00	72.76	557.24	88
124 VISUALLY HANDICAPPED	158,099.63	13,172.33	69,505.60	72.76	88,521.27	56
HEARING HANDICAPPED						
1 Salaries & Bonuses	138,801.00	11,566.78	63,617.29	0.00	75,183.71	54
2 Fringe Benefits	46,663.91	3,881.50	24,032.79	0.00	22,631.12	48
4 Supplies & Materials, etc	330.00	0.00	0.00	0.00	330.00	100
125 HEARING HANDICAPPED	185,794.91	15,448.28	87,650.08	0.00	98,144.83	53
SPEECH HANDICAPPED						
1 Salaries & Bonuses	1,114,342.40	78,488.94	431,002.31	0.00	683,340.09	61
2 Fringe Benefits	380,149.57	26,130.64	145,242.66	0.00	234,906.91	62
3 Contracted Services	75,000.00	3,542.50	6,467.50	5,915.00	62,617.50	83
4 Supplies & Materials, etc	6,503.00	676.21	2,752.02	0.00	3,750.98	58
126 SPEECH HANDICAPPED	1,575,994.97	108,838.29	585,464.49	5,915.00	984,615.48	62
LEARNING DISABILITIES						
1 Salaries & Bonuses	3,894,651.36	378,072.70	1,985,318.98	0.00	1,909,332.38	49
2 Fringe Benefits	1,351,205.08	123,994.54	666,634.41	0.00	684,570.67	51
3 Contracted Services	780.00	0.00	750.00	0.00	30.00	4
4 Supplies & Materials, etc	26,153.00	1,654.08	12,661.53	613.98	12,877.49	49
127 LEARNING DISABILITIES	5,272,789.44	503,721.32	2,665,364.92	613.98	2,606,810.54	49

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2013 TO 01/31/2013

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
EMOTIONALLY HANDICAPPED						
1 Salaries & Bonuses	855,705.60	56,352.16	322,497.01	0.00	533,208.59	62
2 Fringe Benefits	334,362.07	20,861.10	122,002.71	0.00	212,359.36	64
4 Supplies & Materials, etc	3,650.00	250.88	924.83	1.32	2,723.85	75
128 EMOTIONALLY HANDICAPPED	1,193,717.67	77,464.14	445,424.55	1.32	748,291.80	63
CEISEARLY INTERVENING SVC						
1 Salaries & Bonuses	270,157.40	20,289.13	113,966.41	0.00	156,190.99	58
2 Fringe Benefits	103,031.72	6,653.50	38,914.55	0.00	64,117.17	62
129 CEISEARLY INTERVENING SVC	373,189.12	26,942.63	152,880.96	0.00	220,308.16	59
PRE-SCHL HAND SPEECH 3-4						
4 Supplies & Materials, etc	200.00	0.00	62.26	0.00	137.74	69
135 PRE-SCHL HAND SPEECH 3-4	200.00	0.00	62.26	0.00	137.74	69
PRESCH HAND ITINERANT 3-4						
1 Salaries & Bonuses	11,321.85	943.50	5,189.25	0.00	6,132.60	54
2 Fringe Benefits	3,737.90	315.04	1,760.80	0.00	1,977.10	53
136 PRESCH HAND ITINERANT 3-4	15,059.75	1,258.54	6,950.05	0.00	8,109.70	54
PRE-SCHL HAND SELF-CONT 3						
1 Salaries & Bonuses	881,701.20	79,190.52	444,326.48	0.00	437,374.72	50
2 Fringe Benefits	335,222.85	30,561.39	169,671.45	0.00	165,551.40	49
4 Supplies & Materials, etc	300.00	0.00	293.17	0.00	6.83	2
137 PRE-SCHL HAND SELF-CONT 3	1,217,224.05	109,751.91	614,291.10	0.00	602,932.95	50
PRE-SCHL HAND HOMEBASED 3						
1 Salaries & Bonuses	8,407.10	700.60	3,853.30	0.00	4,553.80	54
2 Fringe Benefits	2,783.09	234.72	1,312.09	0.00	1,471.00	53
4 Supplies & Materials, etc	300.00	201.34	275.54	0.00	24.46	8
138 PRE-SCHL HAND HOMEBASED 3	11,490.19	1,136.66	5,440.93	0.00	6,049.26	53
FOUR YEAR OLD EARLY CHILD						
1 Salaries & Bonuses	565,817.50	47,262.04	259,294.56	0.00	306,522.94	54
2 Fringe Benefits	204,833.52	16,772.52	94,637.95	0.00	110,195.57	54
3 Contracted Services	210.00	0.00	0.00	0.00	210.00	100
139 FOUR YEAR OLD EARLY CHILD	770,861.02	64,034.56	353,932.51	0.00	416,928.51	54
GIFTED & TALENTED ACADEM						
1 Salaries & Bonuses	528,176.97	46,404.86	263,121.32	0.00	265,055.65	50
2 Fringe Benefits	190,816.94	16,360.35	93,125.88	0.00	97,691.06	51

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2013 TO 01/31/2013

<u>ACCOUNT</u>	<u>BUDGETED</u> <u>EXPENDITURE</u>	<u>CURRENT</u> <u>EXPENDITURE</u>	<u>YEAR TO DATE</u> <u>EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PCT</u>
141 GIFTED & TALENTED ACADEM	718,993.91	62,765.21	356,247.20	0.00	362,746.71	50
ADVANCED PLACEMENT						
1 Salaries & Bonuses	610,965.57	47,580.05	266,731.77	0.00	344,233.80	56
2 Fringe Benefits	195,533.57	15,203.03	86,936.42	0.00	108,597.15	56
143 ADVANCED PLACEMENT	806,499.14	62,783.08	353,668.19	0.00	452,830.95	56
HOMEBOUND						
1 Salaries & Bonuses	110,000.00	18,305.75	62,214.00	0.00	47,786.00	43
2 Fringe Benefits	13,795.54	4,073.72	13,918.09	0.00	-122.55	-1
3 Contracted Services	11,800.00	1,350.00	4,350.00	0.00	7,450.00	63
145 HOMEBOUND	135,595.54	23,729.47	80,482.09	0.00	55,113.45	41
GIFTED & TALENTED ARTISTC						
1 Salaries & Bonuses	8,040.04	180.50	2,342.75	0.00	5,697.29	71
2 Fringe Benefits	2,282.14	51.45	601.46	0.00	1,680.68	74
148 GIFTED & TALENTED ARTISTC	10,322.18	231.95	2,944.21	0.00	7,377.97	71
PPPSC-OTHER SPEC PROG						
1 Salaries & Bonuses	1,025,320.94	93,373.33	324,909.66	0.00	700,411.28	68
2 Fringe Benefits	293,704.97	23,669.08	96,505.28	0.00	197,199.69	67
149 PPPSC-OTHER SPEC PROG	1,319,025.91	117,042.41	421,414.94	0.00	897,610.97	68
AUTISM						
1 Salaries & Bonuses	951,352.50	76,279.70	408,929.28	0.00	542,423.22	57
2 Fringe Benefits	372,182.54	27,815.52	154,020.48	0.00	218,162.06	59
4 Supplies & Materials, etc	3,426.00	165.45	744.32	325.19	2,356.49	69
161 AUTISM	1,326,961.04	104,260.67	563,694.08	325.19	762,941.77	57
HIGH SCH SUMMER SCH 9-12						
1 Salaries & Bonuses	30,000.00	0.00	652.50	0.00	29,347.50	98
2 Fringe Benefits	0.00	0.00	152.64	0.00	-152.64	0
173 HIGH SCH SUMMER SCH 9-12	30,000.00	0.00	805.14	0.00	29,194.86	97
ADULT ED BASIC EDUC PROG						
1 Salaries & Bonuses	171,634.00	17,800.62	111,476.78	0.00	60,157.22	35
2 Fringe Benefits	53,695.17	5,442.11	33,927.03	0.00	19,768.14	37
3 Contracted Services	1,800.00	0.00	447.56	0.00	1,352.44	75
181 ADULT ED BASIC EDUC PROG	227,129.17	23,242.73	145,851.37	0.00	81,277.80	36
ADULT ED SECONDARY EDUC						
3 Contracted Services	500.00	0.00	0.00	0.00	500.00	100

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2013 TO 01/31/2013

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
4 Supplies & Materials, etc	10,570.00	880.71	3,231.95	1,466.89	5,871.16	56
182 ADULT ED SECONDARY EDUC	11,070.00	880.71	3,231.95	1,466.89	6,371.16	58
PARENTING/FAMILY LITERACY						
1 Salaries & Bonuses	29,885.00	0.00	0.00	0.00	29,885.00	100
2 Fringe Benefits	13,390.29	0.00	0.00	0.00	13,390.29	100
188 PARENTING/FAMILY LITERACY	43,275.29	0.00	0.00	0.00	43,275.29	100
PUPIL ACTIVITY-INSTRUCTL						
1 Salaries & Bonuses	358,174.34	30,380.68	170,740.70	0.00	187,433.64	52
2 Fringe Benefits	84,947.92	6,861.55	38,680.82	0.00	46,267.10	54
6 Insurance, Principal, etc	26,384.00	1,089.48	12,090.74	0.00	14,293.26	54
190 PUPIL ACTIVITY-INSTRUCTL	469,506.26	38,331.71	221,512.26	0.00	247,994.00	53
ATTENDANCE & SOCIAL WORK						
1 Salaries & Bonuses	939,220.00	69,743.58	405,872.15	0.00	533,347.85	57
2 Fringe Benefits	375,211.26	26,348.00	155,734.19	0.00	219,477.07	58
3 Contracted Services	7,000.00	503.15	2,016.05	0.00	4,983.95	71
4 Supplies & Materials, etc	4,030.00	353.00	1,788.54	499.00	1,742.46	43
211 ATTENDANCE & SOCIAL WORK	1,325,461.26	96,947.73	565,410.93	499.00	759,551.33	57
GUIDANCE SVCS						
1 Salaries & Bonuses	3,059,144.91	261,969.86	1,507,165.21	0.00	1,551,979.70	51
2 Fringe Benefits	1,017,800.34	83,268.86	480,081.95	0.00	537,718.39	53
3 Contracted Services	2,238.00	310.00	1,542.52	0.00	695.48	31
4 Supplies & Materials, etc	20,339.00	2,091.49	9,214.67	234.72	10,889.61	54
212 GUIDANCE SVCS	4,099,522.25	347,640.21	1,998,004.35	234.72	2,101,283.18	51
HEALTH SVCS						
1 Salaries & Bonuses	1,367,376.85	102,668.07	538,266.41	0.00	829,110.44	61
2 Fringe Benefits	397,244.55	32,928.97	172,320.46	0.00	224,924.09	57
3 Contracted Services	525.00	80.00	320.00	80.00	125.00	24
4 Supplies & Materials, etc	22,639.19	1,860.26	11,180.59	0.00	11,458.60	51
213 HEALTH SVCS	1,787,785.59	137,537.30	722,087.46	80.00	1,065,618.13	60
PSYCHOLOGICAL SVCS						
1 Salaries & Bonuses	1,033,085.20	78,838.98	475,250.44	0.00	557,834.76	54
2 Fringe Benefits	315,873.70	23,294.87	139,632.72	0.00	176,240.98	56
3 Contracted Services	6,000.00	376.54	2,961.57	0.00	3,038.43	51
4 Supplies & Materials, etc	6,562.00	0.00	7,013.69	0.00	-451.69	-7

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2013 TO 01/31/2013

<u>ACCOUNT</u>	<u>BUDGETED</u> <u>EXPENDITURE</u>	<u>CURRENT</u> <u>EXPENDITURE</u>	<u>YEAR TO DATE</u> <u>EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PCT</u>
214 PSYCHOLOGICAL SVCS	1,361,520.90	102,510.39	624,858.42	0.00	736,662.48	54
CAREER SPEC. SERVICES						
1 Salaries & Bonuses	99,968.62	8,330.72	45,818.96	0.00	54,149.66	54
2 Fringe Benefits	52,187.35	3,117.46	17,237.11	0.00	34,950.24	67
4 Supplies & Materials, etc	1,050.00	0.00	433.89	0.00	616.11	59
217 CAREER SPEC. SERVICES	153,205.97	11,448.18	63,489.96	0.00	89,716.01	59
IMPROV INSTRUCT-CURR DEV						
1 Salaries & Bonuses	3,124,516.77	287,660.55	1,868,001.87	0.00	1,256,514.90	40
2 Fringe Benefits	920,314.08	86,648.25	559,796.14	0.00	360,517.94	39
3 Contracted Services	458,200.00	36,029.52	295,480.83	33,080.77	129,638.40	28
4 Supplies & Materials, etc	240,877.00	21,888.30	77,693.79	23,071.80	140,111.41	58
6 Insurance, Principal, etc	1,650.00	0.00	1,181.18	0.00	468.82	28
221 IMPROV INSTRUCT-CURR DEV	4,745,557.85	432,226.62	2,802,153.81	56,152.57	1,887,251.47	40
LIBRARY & MEDIA SERVICES						
1 Salaries & Bonuses	1,879,393.03	161,466.21	878,520.42	0.00	1,000,872.61	53
2 Fringe Benefits	666,249.35	54,519.85	307,463.66	0.00	358,785.69	54
3 Contracted Services	800.00	0.00	0.00	0.00	800.00	100
4 Supplies & Materials, etc	307,504.84	29,533.47	139,092.77	28,719.90	139,692.17	45
222 LIBRARY & MEDIA SERVICES	2,853,947.22	245,519.53	1,325,076.85	28,719.90	1,500,150.47	53
SUPERVISION OF SPECI PROG						
1 Salaries & Bonuses	354,285.80	31,964.38	214,965.01	0.00	139,320.79	39
2 Fringe Benefits	181,182.32	9,338.33	61,594.26	0.00	119,588.06	66
3 Contracted Services	1,325.00	0.00	0.00	0.00	1,325.00	100
4 Supplies & Materials, etc	4,500.00	722.76	968.77	84.36	3,446.87	77
223 SUPERVISION OF SPECI PROG	541,293.12	42,025.47	277,528.04	84.36	263,680.72	49
IMPROV INSTRUCT-INSERV TR						
1 Salaries & Bonuses	15,061.75	0.00	5,855.00	0.00	9,206.75	61
2 Fringe Benefits	21.61	0.00	1,353.55	0.00	-1,331.94	-6,164
3 Contracted Services	89,550.00	4,183.60	51,095.87	1,233.00	37,221.13	42
4 Supplies & Materials, etc	5,749.50	390.29	3,974.91	547.55	1,227.04	21
224 IMPROV INSTRUCT-INSERV TR	110,382.86	4,573.89	62,279.33	1,780.55	46,322.98	42
BOARD OF EDUCATION						
1 Salaries & Bonuses	13,750.00	1,875.00	13,125.00	0.00	625.00	5
2 Fringe Benefits	870.75	250.80	1,992.30	0.00	-1,121.55	-129

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2013 TO 01/31/2013

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
3 Contracted Services	337,275.00	8,121.66	130,759.46	0.00	206,515.54	61
6 Insurance, Principal, etc	206,680.00	0.00	269,738.00	250.00	-63,308.00	-31
231 BOARD OF EDUCATION	558,575.75	10,247.46	415,614.76	250.00	142,710.99	26
OFFICE OF SUPERINTENDENT						
1 Salaries & Bonuses	261,672.00	22,265.00	156,197.30	0.00	105,474.70	40
2 Fringe Benefits	81,568.88	6,105.54	37,354.93	0.00	44,213.95	54
3 Contracted Services	12,000.00	101.65	3,827.90	0.00	8,172.10	68
4 Supplies & Materials, etc	10,470.00	0.00	629.15	0.00	9,840.85	94
6 Insurance, Principal, etc	6,100.00	0.00	300.00	0.00	5,800.00	95
232 OFFICE OF SUPERINTENDENT	371,810.88	28,472.19	198,309.28	0.00	173,501.60	47
SCHOOL ADMINISTRATION						
1 Salaries & Bonuses	7,829,670.24	665,002.56	4,385,165.79	0.00	3,444,504.45	44
2 Fringe Benefits	2,584,503.06	209,337.45	1,358,249.81	0.00	1,226,253.25	47
3 Contracted Services	194,098.50	11,122.75	69,879.06	44,180.51	80,038.93	41
4 Supplies & Materials, etc	211,431.12	10,481.21	84,828.88	25,400.59	101,201.65	48
5 Equip. & Improvements	5,000.00	0.00	727.60	0.00	4,272.40	85
6 Insurance, Principal, etc	49,748.50	2,860.00	28,787.88	950.28	20,010.34	40
233 SCHOOL ADMINISTRATION	10,874,451.42	898,803.97	5,927,639.02	70,531.38	4,876,281.02	45
STU TRANS FED/DIST MANDAT						
1 Salaries & Bonuses	1,578.80	132.36	3,197.38	0.00	-1,618.58	-103
2 Fringe Benefits	597.80	35.28	839.85	0.00	-242.05	-40
3 Contracted Services	2,345.00	0.00	0.00	0.00	2,345.00	100
251 STU TRANS FED/DIST MANDAT	4,521.60	167.64	4,037.23	0.00	484.37	11
FISCAL SERVICES						
1 Salaries & Bonuses	815,565.00	70,356.56	479,099.40	0.00	336,465.60	41
2 Fringe Benefits	277,292.79	22,136.74	152,254.34	0.00	125,038.45	45
3 Contracted Services	64,000.00	273.59	14,426.38	11,114.53	38,459.09	60
4 Supplies & Materials, etc	65,250.00	20,778.47	27,925.96	1,584.69	35,739.35	55
5 Equip. & Improvements	6,250.00	0.00	0.00	0.00	6,250.00	100
6 Insurance, Principal, etc	4,500.00	3,550.00	4,740.50	0.00	-240.50	-5
252 FISCAL SERVICES	1,232,857.79	117,095.36	678,446.58	12,699.22	541,711.99	44
OPER & MAINT OF PLANT						
1 Salaries & Bonuses	5,884,374.60	499,625.16	3,489,966.46	0.00	2,394,408.14	41
2 Fringe Benefits	2,454,260.74	192,146.58	1,320,489.95	0.00	1,133,770.79	46

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2013 TO 01/31/2013

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
3 Contracted Services	3,189,901.20	287,626.83	1,995,112.82	353,592.08	841,196.30	26
4 Supplies & Materials, etc	4,481,250.00	344,612.76	2,123,642.78	61,786.89	2,295,820.33	51
6 Insurance, Principal, etc	35,310.00	0.00	4,681.00	0.00	30,629.00	87
254 OPER & MAINT OF PLANT	16,045,096.54	1,324,011.33	8,933,893.01	415,378.97	6,695,824.56	42
PUPIL TRANSP STATE MANDAT						
1 Salaries & Bonuses	3,102,930.53	238,145.67	1,462,405.74	0.00	1,640,524.79	53
2 Fringe Benefits	872,936.66	63,786.72	392,534.20	0.00	480,402.46	55
3 Contracted Services	392,900.00	2,925.08	33,438.57	118,450.22	241,011.21	61
4 Supplies & Materials, etc	67,235.00	11,257.33	44,110.63	3,522.73	19,601.64	29
6 Insurance, Principal, etc	450.00	40.00	304.00	0.00	146.00	32
255 PUPIL TRANSP STATE MANDAT	4,436,452.19	316,154.80	1,932,793.14	121,972.95	2,381,686.10	54
INTERNAL SERVICES						
1 Salaries & Bonuses	330,500.76	22,401.86	158,441.02	0.00	172,059.74	52
2 Fringe Benefits	113,713.04	7,148.88	50,834.10	0.00	62,878.94	55
3 Contracted Services	692,526.75	93,944.79	346,248.25	206,398.50	139,880.00	20
4 Supplies & Materials, etc	46,030.00	-8,241.69	-26,111.52	4,690.34	67,451.18	147
257 INTERNAL SERVICES	1,182,770.55	115,253.84	529,411.85	211,088.84	442,269.86	37
SCHOOL SECURITY						
1 Salaries & Bonuses	141,812.00	5,908.84	41,361.88	0.00	100,450.12	71
2 Fringe Benefits	47,332.82	1,985.72	13,693.05	0.00	33,639.77	71
3 Contracted Services	542,585.13	6,606.24	226,359.39	98,779.54	217,446.20	40
258 SCHOOL SECURITY	731,729.95	14,500.80	281,414.32	98,779.54	351,536.09	48
INFORMATION SERVICES						
1 Salaries & Bonuses	202,378.00	16,974.04	125,949.56	0.00	76,428.44	38
2 Fringe Benefits	61,783.14	4,435.68	34,138.65	0.00	27,644.49	45
3 Contracted Services	76,400.29	1,677.57	7,195.36	9,846.72	59,358.21	78
4 Supplies & Materials, etc	32,898.71	326.84	8,252.27	3,786.78	20,859.66	63
6 Insurance, Principal, etc	13,835.00	432.57	-1,247.51	214.00	14,868.51	107
263 INFORMATION SERVICES	387,295.14	23,846.70	174,288.33	13,847.50	199,159.31	51
STAFF SERVICES						
1 Salaries & Bonuses	546,287.64	45,816.76	313,430.83	0.00	232,856.81	43
2 Fringe Benefits	169,392.73	15,739.54	100,992.54	0.00	68,400.19	40
3 Contracted Services	65,750.00	12,335.18	31,173.60	437.50	34,138.90	52
4 Supplies & Materials, etc	64,824.00	147.00	35,224.49	0.00	29,599.51	46

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2013 TO 01/31/2013

<u>ACCOUNT</u>	<u>BUDGETED</u> <u>EXPENDITURE</u>	<u>CURRENT</u> <u>EXPENDITURE</u>	<u>YEAR TO DATE</u> <u>EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PCT</u>
6 Insurance, Principal, etc	825.00	0.00	652.50	0.00	172.50	21
264 STAFF SERVICES	847,079.37	74,038.48	481,473.96	437.50	365,167.91	43
TECH/DATA PROCESSING SVCS						
1 Salaries & Bonuses	1,221,746.00	111,704.40	681,973.33	0.00	539,772.67	44
2 Fringe Benefits	459,843.72	35,623.88	214,175.84	0.00	245,667.88	53
3 Contracted Services	159,264.82	1,621.65	45,912.16	27,425.02	85,927.64	54
4 Supplies & Materials, etc	12,300.00	200.00	3,790.93	0.00	8,509.07	69
266 TECH/DATA PROCESSING SVCS	1,853,154.54	149,149.93	945,852.26	27,425.02	879,877.26	47
PUPIL SERVICE ACTIVITIES						
1 Salaries & Bonuses	1,149,586.51	106,645.10	719,568.08	0.00	430,018.43	37
2 Fringe Benefits	313,490.06	27,794.94	178,368.43	0.00	135,121.63	43
3 Contracted Services	19,700.00	0.00	13,792.17	0.00	5,907.83	30
6 Insurance, Principal, etc	363,168.00	57,400.00	363,168.00	0.00	0.00	0
271 PUPIL SERVICE ACTIVITIES	1,845,944.57	191,840.04	1,274,896.68	0.00	571,047.89	31
OTHER COMMUNITY SVCS						
3 Contracted Services	15,120.00	2,160.00	7,920.00	0.00	7,200.00	48
4 Supplies & Materials, etc	6,800.00	0.00	0.00	0.00	6,800.00	100
390 OTHER COMMUNITY SVCS	21,920.00	2,160.00	7,920.00	0.00	14,000.00	64
PYMT STATE DEPT OF EDUC						
7 Transfers & Payments	22,000.00	0.00	0.00	0.00	22,000.00	100
411 PYMT STATE DEPT OF EDUC	22,000.00	0.00	0.00	0.00	22,000.00	100
PYMT OTHER GOVERNMT UNITS						
7 Transfers & Payments	152,200.00	0.00	36,267.87	0.00	115,932.13	76
412 PYMT OTHER GOVERNMT UNITS	152,200.00	0.00	36,267.87	0.00	115,932.13	76
PYMT NONPROFIT 1ST STEPS						
7 Transfers & Payments	3,200.00	0.00	0.00	0.00	3,200.00	100
415 PYMT NONPROFIT 1ST STEPS	3,200.00	0.00	0.00	0.00	3,200.00	100
TSF GEN FUND EXCLUDE IC						
7 Transfers & Payments	40,215.00	0.00	0.00	0.00	40,215.00	100
420 TSF GEN FUND EXCLUDE IC	40,215.00	0.00	0.00	0.00	40,215.00	100
TRANSF TO SPEC REV FUND						
7 Transfers & Payments	134,531.00	0.00	0.00	0.00	134,531.00	100
421 TRANSF TO SPEC REV FUND	134,531.00	0.00	0.00	0.00	134,531.00	100
TRANSF TO FOOD SERV FUND						

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY FUNCTION
CURRENT PERIOD: 01/01/2013 TO 01/31/2013

<u>ACCOUNT</u>	<u>BUDGETED</u> <u>EXPENDITURE</u>	<u>CURRENT</u> <u>EXPENDITURE</u>	<u>YEAR TO DATE</u> <u>EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PCT</u>
7 Transfers & Payments	521,745.00	0.00	0.00	0.00	521,745.00	100
425 TRANSF TO FOOD SERV FUND	521,745.00	0.00	0.00	0.00	521,745.00	100
TRANSF TOPUPIL ACTIV FUND						
7 Transfers & Payments	30,000.00	0.00	0.00	0.00	30,000.00	100
426 TRANSF TOPUPIL ACTIV FUND	30,000.00	0.00	0.00	0.00	30,000.00	100
	149,780,669.68	12,231,683.10	72,038,685.19	1,201,110.56	76,540,873.93	51

District Five of Lexington & Richland Counties Construction Update February 25, 2013

Chapin High School

Project Manager:	Forrest L. King
Completion:	December 2014
Architectural Firm:	Stevens & Wilkinson
Contractor:	China Construction America of S.C., Inc.
Construction Budget (Incl. Contingency):	\$48,855,188.00
Committed Construction Cost:	\$45,930,492.00
Capital Renewal Incorporated in Project:	\$5,264,000.00

Project Description:

Construct a new classroom addition and bring the student capacity to 1,700 students. Construct new gymnasium with stage. Expand the cafeteria and media center. Site upgrades to include new practice fields and an end zone athletic facility. Improve parking and traffic flow.

Status:

- The track area has been paved, the finish installed. The color and striping has been installed.
- The new masonry walls and slab areas for the office area are complete and the roof has been dried in.
- The first floor slab for the classroom areas are complete for areas 'B' and 'C'.
- Masonry walls are in progress in the two story classroom addition of areas 'B' and 'C'.
- Steel installation is in progress for the roof at the two story classroom addition areas 'B' and 'C'.
- The slab pours for the new gym area 'A' are in progress
- Parking lot #3 grading is complete and is being used for construction storage.
- The site retaining walls at the field areas are being installed.
- The Softball Field installation is in progress.
- Site grassing is in progress.

Achievements/Key Issues:

- The capital renewal accomplished as part of this project includes: clock system, fire alarm, hardware systems, HVAC, PA/intercom, roofing and interior finishes.

Schedule/Budget Issues:

- Due to continuous delays, the final completion date of the project will be December 2014.
- Elert is managing the Technology issues.

Chapin High School



Chapin High School



Chapin High School



Spring Hill High School

Project Manager:	Forrest L. King
Completion:	August 2013
Architectural Firm:	McMillan Smith & Partners
High School #4 Contractor:	Edcon, Inc.
Total Construction Budget (Incl. Contingency):	\$64,111,169.00
Committed Const. Cost (Incl. CATE & Site):	\$62,157,519.00

Project Description:

Construct a new 267,000 square foot high school with a capacity of 1,700 students.

Status:

- Building footings are 100% complete. Canopy and connector footings are complete.
- Floor slabs have been poured in all areas of the first floor. Second floor slabs have been poured.
- Overhead MEP ceiling rough-in is in progress in areas. Ceiling grid is in progress in area 'E' and 'D'. Light fixture installation in grid is in progress.
- The Kitchen Hood and the Cooler Freezer Units have been installed.
- Roofing is installed in all areas except a portion of 'F', low 'G', low 'H', low 'B' and 'A'.
- Window frame installation is in progress. Painting and finishing of sheetrock is in progress.
- The exterior Boilers have been set. The Cooling Tower has been set and piping is in progress.
- The exterior building transformer has been set.

Achievements/Key Issues:

- The City of Columbia redefined the first phase of the City Capital Improvement Project to run the 24" water line from the Waterfall Subdivision to the CATE Center.

Schedule/Budget Issues:

- The final completion date for the New High School has been impacted by permitting and other delays.
- Technology issues are being managed by Elert
- An additional \$3 million was approved to complete the project due to the construction of approximately 52,000SF (CATE Center) above and beyond what was originally budgeted.

Spring Hill High School



Spring Hill High School



Dutch Fork High School

Project Manager:	Joe Huggins
Completion:	August 2014
Architectural Firm:	Stevens & Wilkinson
Contractor:	Contract Construction
Total Construction Budget:	\$15,147,815.00
Committed Const. Cost:	\$13,847,815.00

Project Description:

Construct a new health science building and a new visitor's concessions/restroom facility. Construct a new middle/high connector road to improve traffic flow along with additional parking. Various other athletic improvements.

Status:

- Front Parking Lot complete and is being utilized by the District
- Health Science building foundation work and wall placement continues.
- Storm and sewer lines are being installed.
- Grading at the bridge area for the new entry road is underway. The middle school entry road is also in progress.
- Demolition at the football visitor's side is complete. Grading and retaining walls are set to begin.

Achievements/Key Issues:

- Student athletic conditioning is underway without interruption from construction.

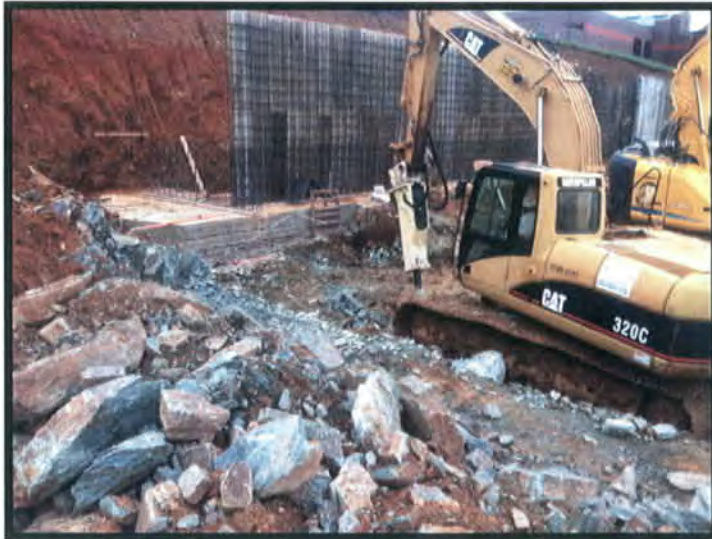
Schedule/Budget Issues:

- Project was delayed due to permitting.

Dutch Fork High School



Dutch Fork High School



Irmo High School

Project Manager:	Joe Huggins	
Completion:		August 2014
Architectural Firm:		Stevens & Wilkinson
High School #4 Contractor:		China Construction America of S.C., Inc.
Total Construction Budget:		\$23,127,000.00
Committed Const. Cost (Incl. Site):	\$23,047,322.00	

Project Description:

Construct a new 600 seat auditorium and a new field house. Interior renovations to allow for removal of portable classrooms.

Status:

- Footings and underground rough in are ongoing at the Field House.
- Masonry and MEP rough in is ongoing at CATE 1 and CATE 2 Areas. This work is approximately 60% complete.
- Building pad placement and underground rough in has started at the Auditorium.

Achievements/Key Issues:

- None

Schedule/Budget Issues:

- Project was delayed due to unforeseen site conditions. This includes a large debris pile that was buried at the Auditorium area.

Irmo High School



Irmo High School





MEMORANDUM

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D, Superintendent

FROM: Ms. Helen Anderson *HAA*
Chief Instructional Services Officer

DATE: February 19, 2013

RE: February 25, 2013 Board Meeting, Second Reading Approval
Proposed Revisions and Additions I Policies

The administration recommends the proposed revisions and additions to the following Board Policies proceed for Board approval.

- Replace current policy IEK "Instruction at Place Other Than School" with new policy IHBG "Homeschooling"
- Replace current administrative rule IEK-R "Instruction at Place Other Than School" with new administrative rule IHBG-R "Homeschooling"
- Replace current policy ICF "Charter Schools" with new policy IHBH "Charter Schools"
- Add new policy IHBIB "Primary/Pre-Primary Education (Child Development)"
- Add new administrative rule IHBIB-R "Primary/Pre-Primary Education (Child Development)"
- Replace current policy IHAЕ "Placement of Non-Accredited Private and Home School Secondary Students" with new policy IKACC "Placement of Non-Accredited Private and Homeschool Secondary Students"

I will be available at the February 25, 2013 Board Meeting to answer any questions you may have.

Attachments:

Current Board Policies: IEK, IEK-R, ICF, and IHAЕ

Recommended Board Policies: IHBG, IHBG-R, IHBH, IHBIB, IHBIB-R, and IKACC

Policy IEK Instruction at Place Other Than School

Issued 6/93

The board recognizes that parents or guardians have a right to teach their children at home.

The parent or guardian wanting to teach a child at home may do so if the instruction is conducted under the auspices of the South Carolina Association of Independent Schools (SCAIS). Bona fide members of the association who comply with the academic standards of the association do not need board approval for home schooling programs.

If a parent or guardian does not choose to be a member of SCAIS, the parent or guardian must submit an application for home schooling on a form provided by the district. The applicant will supply all the information required by law prior to the board's consideration of his/her request. (See IEK-R)

The district will notify the parent in advance of the date, place and time of the meeting at which the application is considered by the board. The applicant may be heard at the meeting.

If the board disapproves the proposed program or course of study, the board will notify the applicant of his/her right to appeal. The applicant must appeal to the South Carolina State Board of Education within 10 days from the date of the disapproval.

Adopted 2/6/89; Revised 5/3/93

Constitutional and Statutory Provisions:

S.C. Code of Laws, 1976, as amended:

Section 59-65-10 - Responsibility of parent or guardian.

Section 59-65-40 - Instruction at place other than school.

State Department of Education Regulations:

R-43-246 - Place other than school.

HOME SCHOOLING

Code **IHBG** Issued **Final**

Purpose: To establish the basic structure in which parents/legal guardians may educate their children at home instead of enrolling them in district schools.

The board recognizes that parents/legal guardians have a right to teach their children at home.

Home school association

The parent/legal guardian wanting to teach a child at home may do so if the instruction is conducted under the auspices of the South Carolina Association of Independent Home Schools (SCAIHS). Home school associations must meet standards set out in state law.

Extracurricular Activities

A home school student is eligible to complete for, and if chosen, participate in any extracurricular activities which are offered at the resident public school he/she would otherwise attend as well as any activities governed by the South Carolina High School League. Eligibility requirements and fees for those activities will be the same as those applied to full time students of the resident school. The district may not impose any additional requirements for participation on home school students that are not imposed on full time students.

Board approval

The parent/legal guardian must submit an application for home schooling on a form provided by the district. If **the parent/legal guardian is a member of SCAIHS, board approval is not needed.** The applicant will supply all the information required by law prior to the board's consideration of his/her request (see IHBG-R).

The district will notify the parent/legal guardian in advance of the date, place and time of the meeting at which the application is considered by the board.

If the board disapproves the proposed program or course of study, the board will notify the parent/legal guardian of his/her right to appeal. The parent/legal guardian must appeal to the South Carolina state board of education within 10 days from the date of the disapproval.

Adopted 2/6/89; Revised 5/3/93, ^

Legal references:

- A. S. C. Code of Laws, 1976, as amended.
 - 1. Section 59-65-10 - Responsibility of parent or guardian.
 - 2. Section 59-65-40 - Instruction at place other than school.
 - 3. Section 59-65-45 - Alternative home schooling requirements.
 - 4. Section 59-65-47 - Home schooling.
 - 5. Section 59-16-10, et. seq. - South Carolina Virtual School Program.
- B. State Department of Education Regulations:
 - 1. R-43-246 - Instruction at place other than school.
- C. State Board of Education Regulations:
 - 1. R-43-244.1 - Interscholastic activities: academic requirements for participation.

AR IEK-R Instruction At Place Other Than School

Issued 6/93

The board will approve home schooling programs which meet the following standards:

The parent/guardian must hold at least a high school diploma or equivalent GED certificate.

The instructional day is at least four and one-half hours, excluding lunch and recess.

The instructional year is at least 180 days.

The curriculum includes, but is not limited to, the basic instructional areas of reading, writing, mathematics, science and social studies and in grades seven through 12, composition and literature.

The parent/guardian agrees to submit and submits a semiannual progress report including attendance records and individualized assessments of the student's academic progress in each of the basic instructional areas specified in number four, above, to the school district.

The parent/guardian presents a system for maintaining and maintains the following records for inspection upon reasonable notice by a representative of the school district:

- a plan book, diary or other written record indicating subjects taught and activities in which the student and parent engage;
- a portfolio of samples of the student's academic work; and
- a record of evaluations of the student's academic progress.

Students have access to library facilities.

The parent/guardian agrees for students to participate and students participate in the annual statewide testing program and the Basic Skills Assessment Program. The test will be administered by a certified school district employee either with public school students or by special arrangement at the student's place of instruction. Should the parent/guardian choose to have the test administered at the student's home, the parent/guardian is responsible for paying the test administrator.

The parent/guardian agrees in writing to hold harmless the district, the district board of trustees and the district's employees for any educational deficiencies sustained by the student as a result of home instruction.

Withdrawal of approval

Whenever the school district determines that the parent/guardian is not maintaining the home school program in keeping with the standards specified in this section the board will notify the parent/guardian to correct the deficiency within 30 days. if the deficiencies are not corrected within 30 days, the district board of trustees may withdraw its approval.

Readiness for first grade

Within the first 15 instructional days of the public school year, students participating in home instruction and eligible for enrollment in the first grade of the public schools will be tested to determine their readiness for the first grade using the readiness instrument approved by the state board of education for public school students. if a student is determined to be "not ready" or is determined to lack the necessary emotional maturity, appropriate school district personnel will advise the parent/guardian whether a kindergarten or a first grade curriculum should be used for the child.

Placement of student scoring below test requirement

Should a student in a home-schooling program score below the test requirement of the promotion standard prescribed for public school students for one year, the board will decide whether or not the student will receive appropriate instructional placement in the public school, special services as a handicapped student, or home schooling with an instructional support system at parental expense.

Issued 2/6/89; Revised 5/3/93

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

HOME SCHOOLING

Code **IHBG-R** Issued **Final**

The district board will approve home schooling programs that meet the following standards.

- The parent/legal guardian has earned a baccalaureate degree or holds at least a high school diploma or the equivalent GED certificate.
- The instructional day is at least four and one-half hours, excluding lunch and recess.
- The instructional year is at least 180 days.
- The curriculum includes, but is not limited to, the following basic instructional areas.
 - Reading/ELA
 - writing
 - mathematics
 - science
 - social studies
 - composition and literature (for grades seven through 12)
- The parent/legal guardian agrees to submit and submits a semi-annual progress report including attendance records and individualized assessments of the student's academic progress in each of the basic instructional areas specified in the paragraph above to the school district.
- The parent/legal guardian establishes a system for maintaining, and will maintain, the following records for inspection upon reasonable notice by a representative of the school district.
 - plan book, diary or other written record indicating subjects taught and activities in which the student and parent/legal guardian engage
 - portfolio of samples of the student's academic work
 - a record of evaluations of the student's academic progress
- Students have access to library facilities.
- The parent/legal guardian agrees for the student to participate in and the student will participate in the annual statewide testing program. The test will be administered by a certified school district employee either with public school students or by special arrangement at the student's place of instruction. Should the parent/legal guardian choose to have the test administered at the student's home, the parent/legal guardian is responsible for paying the test administrator.
- The parent/legal guardian agrees in writing to hold the district, the district board and the district's employees harmless for any educational deficiencies of the student sustained as a result of home instruction.

Extracurricular Activities

A home school student is eligible to complete for, and if chosen, participate in any extracurricular activities which are offered at the resident public school he/she would otherwise attend as well as any activities governed by the South Carolina High School

PAGE 2 - IHBG-R - HOME SCHOOLING

League. Eligibility requirements and fees for those activities will be the same as those applied to full time students of the resident school. The district may not impose any additional requirements for participation on home school students that are not imposed on full time students.

Withdrawal of approval

At any time the school district determines that the parent/legal guardian is not maintaining the home school program in keeping with the standards specified in this section, the board will notify the parent/legal guardian to correct the deficiency within 30 days. If the deficiencies are not corrected within 30 days, the board may withdraw its approval.

Readiness for first grade

Within the first 15 instructional days of the public school year, students participating in home instruction and eligible for enrollment in the first grade of the public schools will be tested. This test will determine their readiness for the first grade by using the readiness instrument approved by the state board of education for public school students. If a student is determined to be "not ready" or is determined to lack the necessary emotional maturity, appropriate school district personnel will advise the parent/legal guardian whether a kindergarten or a first grade curriculum should be used for the child.

Placement of student scoring below test requirement

Should a student in home schools program score below the test requirement of the promotion standard prescribed for public school students for one year, the board will decide whether or not the student will receive one of the following alternatives.

- appropriate instructional placement in the public school
- home schooling with an instructional support system at parental expense

Reporting

All associations will report the number and grade level of students home schooled through the associations to the students' respective school districts.

Issued 2/6/89; Revised 5/3/93, ^

Policy ICF Charter Schools

Issued 9/96

A charter school is a public, nonsectarian, nonreligious, nonhome-based, nonprofit corporation forming a school which operates within a public school district as specified under S.C. Code Section 59-40-10, the *South Carolina Charter Schools Act of 1996*. A charter school approved for operation in School District Five is accountable to the Board of Trustees.

A charter school is subject to all federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, gender, national origin, religion, ancestry or need for special education services. Charter school enrollment must not differ from the racial composition of School District Five by more than 10 percent. The charter school will not charge tuition or charges of any other kind unless approved by the Board of Trustees annually.

Applications shall be made in writing to the School District Five Board of Trustees by November 1 prior to the fiscal year in which the charter school is to operate. Application packets are available from School District Five upon request.

Upon receipt of a charter school application, the Board of Trustees will hold a community meeting to obtain information to assist in their consideration of the charter school application. A decision of approval or disapproval will be made by the Board of Trustees within 90 days after receiving the application. If granted, a charter school's application may be approved for up to three years. Annual reports are required. If denied, a charter school applicant may a) amend the application to conform with the reasons for denial and reapply to the School District Five Board of Trustees, which will approve or disapprove the amended application within 30 days, or b) appeal the decision of the Board of Trustees to the State Board of Education. An appeal to the State Board of Education must be made within 10 days of notice of the local board's decision. If an applicant appeals to the State Board of Education, notice of the appeal shall also be sent to School District Five's Board of Trustees.

A charter school is responsible for its own operation including preparation of a budget, contracting for services, and personnel matters. A charter school may negotiate and contract with School District Five or other parties for the use and operation of a school building and grounds for educational program services.

The approved charter school application, submitted in accordance with School District Five procedures, will become part of a contract between the charter school committee and the School District Five Board of Trustees. The contract will reflect all agreements, including the release of the charter school from any School District Five policies. The Board of Trustees and the charter school must approve a material revision of the terms of the contract.

A charter school will establish an education program which reflects student achievement and curriculum standards that meet or exceed any content standards adopted by School District Five.

Adopted 9/16/96

CHARTER SCHOOLS

Code **IHBH** Issued **Final**

Purpose: To establish the basic structure for the establishment and operation of charter schools within the district.

To achieve its goal of promoting diversity, educational improvement and academic excellence for all students, the board supports the establishment of charter schools within the district.

A charter school is a public, nonreligious, nonhome-based, nonprofit corporation forming a school that operates by sponsorship of a public school district, the South Carolina Public Charter School District or a public or independent institution of higher learning, but is accountable to the board, or in the case of technical colleges, the area commission, of the sponsor that grants its charter.

A charter school is considered a public school and will meet the following conditions.

- Be subject to all federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, color, gender, national origin, religion, ancestry or need for special education services (by law, however, a single gender charter school may be formed without regard to the gender makeup of the charter school). Enrollment must not differ from the racial composition of the district or that of the targeted student population of the charter school by more than 20 percent.
- Open enrollment to any child who resides in the district subject to space limitations. The charter school will not charge tuition or charges of any other kind unless allowed by the sponsor and as comparable to the charges of the district in which the charter school is located.
- Assume responsibility for its own operation including preparation of a budget, contracting for services, audits, curriculum and personnel matters.
- Have an education program, curriculum and student achievement standards that meet or exceed any content standards adopted by the state board of education and the sponsor.
- Follow the application process as required by law. In the case of sponsorship by the South Carolina Public Charter School District or a public or independent institution of higher learning, the applicant must provide notice of the application to the district for informational purposes only.

A charter school is eligible for federally-sponsored, state-sponsored or district-sponsored interscholastic leagues, competitions, awards, scholarships, grants and recognition programs for students, educators, administrators, staff and schools to the same extent as other public schools.

A charter school student is eligible to compete for, and if chosen, participate in any extracurricular activities not offered by the student's charter school which are offered at the resident public school he/she would otherwise attend, as well as any activities governed by the South Carolina High School League not offered at the charter school. Eligibility requirements and fees for these activities will be the same as those applied to full time students of the resident school and the district may not impose any additional requirements for participation on charter school students that are not imposed on full time students.

PAGE 2 - IHBH - CHARTER SCHOOLS

If the board has information that an approved application by the South Carolina Public Charter School District or a public or independent institution of higher learning sponsor adversely affects the other students in the district, as defined in state regulation, or that the approval of the application fails to meet the spirit and intent of the law, the board may appeal the granting of the charter to the state administrative law court.

The performance of students attending a charter school sponsored by the district will be reflected on a separate line on the district's report card and will not be included in the overall performance ratings of the district.

The sponsor may deny, revoke or not renew a charter under certain conditions outlined in the law. This decision may be appealed to the state administrative law court for review according to the provisions of law.

Cf. JJ

Adopted ^

Legal references:

A. S.C. Code of Laws, 1976, as amended:

1. Section 59-5-60 - General powers of board.
2. Sections 59-40-10 through 59-40-210 - South Carolina Charter Schools Act of 1996, as amended by the Charter Schools Act of 2005 and the South Carolina Public Charter School District Act amendments (2012).
3. Section 59-18-900 - Annual report cards and performance ratings.
4. Section 59-18-920 - Requirements of report cards.
5. Section 59-16-10, et. seq. - South Carolina Virtual School Program.

B. State Board of Education Regulations:

1. R43-601 - Procedures and standards for review of charter school applications.

PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)

Code **IHBIB** Issued **Final**

Purpose: To establish the basic structure for the district's delivery of primary/pre-primary child development education.

Four year-old program

The South Carolina Education Improvement Act of 1984 and the Early Childhood Development and Academic Assistance Act of 1993 (Act 135) require school districts to establish and provide for the education of four year-old children with predicted significant readiness deficiencies. South Carolina law provides for at least a half-day early childhood development program for these four year-old children.

Screening criteria

The district will apply the following criteria when screening children for enrollment in the program.

- a screening instrument approved by the state department of education for use in determining each child's developmental level
- an entrance age requirement which specifies a child must be three (if the program serves three-year-olds) or four years of age on or before September 1 of the applicable school year
- legal birth certificate
- South Carolina certificate of immunization
- a comprehensive health appraisal (before or within 120 days of enrollment) as developed by the South Carolina Department of Health and Environmental Control and approved by the state board of education

Students with Disabilities

The district will make available special education and related services to ~~all preschool children with disabilities. These children are~~ ages three to five **with disabilities that have resulted in** delayed developmental progress requiring a special education and related services. Included in this category of Developmental Delay are children with the following deficits.

- cognitive development
- social or emotional development
- adaptive behavior development
- physical development
- communication development

Children who meet the criteria for vision, hearing, or any other IDEA eligibility criteria, are also eligible at age three.

PAGE 2 - IHBIB - PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)

The district will implement procedures to identify preschool children with disabilities and begin services upon their third birthday. The district will also publicize the availability of the program to the public to recruit children whose participation is difficult to obtain.

The district will include ongoing staff development as a part of the long-range comprehensive plan.

The administration will develop appropriate regulations to assure that the district conducts the program under state board of education guidelines.

Adopted ^

Legal references:

A. United States Code:

1. 20 U.S.C.A., Sections 1412-1420 - Individuals with Disabilities Education Act.
2. Public Law 107-110 - No Child Left Behind, revised Elementary and Secondary Education Act (ESEA) of 2001, Title 1, Part A, Subpart 1, Section 1119 - Qualifications for teachers and paraprofessionals.

B. S. C. Code, 1976, as amended:

1. Section 59-19-340 - Allows local boards of trustees to provide programs for children reaching age four on or before September 1 and programs for three- and four-year-olds.
2. Section 59-67-425 - Three, four or five year-old children attending public school sponsored programs of child development can ride state-owned buses to the extent that funds are made available by the General Assembly or as long as transportation services may be provided at no additional cost to the state.
3. Section 59-5-65 (8) - School districts may contract with appropriate groups and agencies to provide part or all of the programs.
4. Section 59-139-05, et seq. - Early Childhood Development and Academic Assistance Act of 1993.
5. Section 59-36-10 - Preschool Programs for Children with Disabilities.

C. State Board of Education Regulations:

1. R-43-264.1 - Half-day child development programs for four-year-olds.
2. R-43-243.1 - Criteria for entry into programs of special education for students with disabilities.

PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)

Code **IHBIB-R** Issued **Final**

Organization

A major part of the curriculum will be a developmental educational program in a classroom setting.

The district will integrate the planning and direction of a program with the Early Childhood Initiative.

Educational program

Schools will implement the educational program specified by the state department of education or an alternate program approved by the state board of education.

Program length

The classroom program will operate five days a week (or the equivalent) for at least two and one-half hours of instructional time exclusive of breakfast, lunch and transportation. Classroom staff will conduct a minimum of four parent-teacher conferences per year.

Program year for both components will be 190 days of operation for staff (180 days service to children).

Staff ratio and group size

One certified teacher and one teaching assistant will staff each classroom. A maximum of 20 four-year-old children will be in each classroom.

Staffing

The staffing patterns for the child development program will vary according to the size of program and amount of district-level supervision.

Director/head teacher/principal

- Ratio requirements
 - A director, head teacher or elementary principal will supervise each program. When the child development program is not located in the elementary school, or does not come under the direct supervision of an elementary school principal, the program must meet the following requirements.
 - A child development program serving 120 or more children must employ a full-time director.
 - A child development program serving less than 120 children must employ a head teacher who devotes half time to administration and supervision and half-time to teaching in the center.

PAGE 2 - IHBIB-R - PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)

- The director or head teacher will be appropriately certified and highly qualified as required by federal law.

Teacher

- Ratio requirements
 - There will be a full-time, certified teacher employed for each session serving 20 children per class. Maximum class size is 20 four-year-olds with an adult/child ratio of 1 to 10, using one certified teacher and one assistant.
- Qualifications
 - Classroom teachers will hold a valid certificate in early childhood education, hold a bachelor's degree in child development or have a bachelor's degree with at least six semester hours in early childhood education and be highly qualified as required by federal law.

Teaching assistant

- Ratio requirements
 - There will be one teaching assistant for each half-day class with a maximum of 20 children per session.
- Qualifications
 - Teaching assistants will be highly qualified as established by federal law.

Other staff positions

- The qualifications of all staff providing supervision and/or support services will be not less than the general requirements for other district employees in similar positions (South Carolina Defined Program) and federal law.

Staff development

The district's staff development plan will include and describe appropriate activities in the district's comprehensive plan. Principals, directors, teachers and teaching assistants will participate in training sponsored by the district and/or the state department of education.

Evaluation

Program success will involve two evaluation measures.

- Districts will examine their program's success by determining compliance with state board of education regulations.
- Districts will participate in evaluation efforts coordinated by the state department of education to include tracking of eligible children through at least the third grade to determine the program's impact on school success.

PAGE 3 - IHBIB-R - PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)

Attendance reports

Staff will keep individual records of daily attendance for each child in the program. Schools cannot carry any child in membership after the date of official withdrawal or beyond 10 consecutive days of unlawful absenteeism.

Schools will submit periodic attendance reports to the department of education. The department will establish due dates on an annual basis.

Cumulative records

The school district must begin a permanent record for each child entering the program. The school district will maintain information on the child's growth and development and will forward all information to the child's teacher each year.

Nutrition standards

Schools will provide one nutritional supplement (snack) daily for each child in each session. Participation in a breakfast or lunch program is adequate to meet this requirement for half day sessions.

Facilities

Schools will provide appropriate and adequate physical facilities. Classrooms must provide a minimum of 35 square feet per child and include a sink area. The bathroom facility must be either within the classroom or close by. Schools must provide outdoor play space at a minimum of 100 square feet per child.

Issued ^

Policy IHAE Placement of Non- Accredited Private and Home School Secondary Students

Issued 6/01

When enrolling students from home schools or private schools that are not accredited by the Southern Association of Colleges and Schools (SACS), secondary school administrators will adhere to the following guidelines.

Check all course documentation and test scores that are presented from the private or home school and compare with similar courses offered in the District's high school(s). if a preponderance of the documentation reflects similarities with courses offered in district schools (title, course description, syllabi, assignments, assessments, etc.), the principal may award probationary credit for the course. in such case, the student will be tentatively assigned in classes for a probationary period. During this probationary period, the student will have to meet requirements (subject standards, satisfactory completion of designated assignments, etc.) determined by the principal or his/her designee before a decision is made granting class placement and/or Carnegie credit.

End of the year exams will be administered for courses that are not justified by the review of the private and home school documentation. if the student successfully passes the end of the year exam (s), the student may be placed in the next grade on the level deemed appropriate by the principal or his/her designee based on the test results and review of documentation.

The student is assigned a class rank, grades for the credited courses and a grade point average. Students will not receive honors or advanced placement weighting regarding the calculation of grade point averages.

All requirements for graduation must be completed, such as physical education and the exit exam.

For elective credit, documentation from the private or home school should be compared with the courses offered to determine if end of year testing is appropriate.

Science courses with extensive labs may not be credited to the student unless there is substantial documentation of the same lab work done in the private or home school or the student passes the end of year test.

Adopted 6/11/01

PLACEMENT OF NON-ACCREDITED PRIVATE AND HOME SCHOOL SECONDARY STUDENTS

Code **IKACC** Issued **Final**

Purpose: To establish the basic structure for placement of students from non-accredited private and/or home schools.

When enrolling students from home schools or private schools that are not accredited by the Southern Association of Colleges and Schools (SACS), secondary school administrators will adhere to the following guidelines.

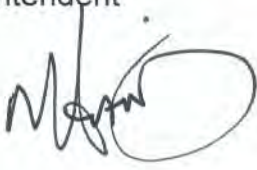
- Check all course documentation and test scores that are presented from the private or home school and compare with similar courses offered in the district's high school(s). If a preponderance of the documentation reflects similarities with courses offered in district schools (title, course description, syllabi, assignments, assessments, etc.), the principal may award probationary credit for the course. In such case, the student will be tentatively assigned to classes for a probationary period. During this probationary period, the student will have to meet requirements (subject and state standards, satisfactory completion of designated assignments, etc.) determined by the principal or his/her designee before a decision is made granting class placement and/or Carnegie credit.
- End of the year exams will be administered for courses that are not justified by the review of the private and home school documentation. If the student successfully passes the end of the year exam(s), the student may be placed in the next grade on the level deemed appropriate by the principal or his/her designee based on the test results and review of documentation.
- The student is assigned a class rank, grades for the credited courses and a grade point average. Students will not receive honors or advanced placement weighting regarding the calculation of grade point averages.
- All requirements for graduation must be completed, such as physical education and the exit exam.
- For elective credit, documentation from the private or home school should be compared with the courses offered to determine if end of year testing is appropriate.
- Students from home schools or non-accredited private schools entering the ninth grade may not receive high school credit for courses that are not offered to District Five middle school students.
- Science courses with extensive labs will not be credited to the student unless there is substantial documentation of the same lab work done in the private or home school or the student passes the end of year test.

Adopted 6/11/01; Revised ^



MEMORANDUM

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D., Superintendent

FROM: Mr. Michael R. Harris
Director of Student Services 

DATE: February 15, 2013

RE: February 25, 2013 Board Meeting, Second and Final Reading.
"Proposed Revisions to Board Policy JICDA-R "Code of Conduct"

- Change Category Offense Code Numbers to Power School Code Numbers according to SC Department of Education Power School Incident Management. (new numbers in blue)
- Page 2, added "Anyone employed by the district or any school board member, has the responsibility of reporting any known or reported incidents of bullying, harassment or intimidation of any students, faculty or other district employees to the appropriate school or district administrator".
- Page 8, added to Offense 102 "mace and pepper spray".
- Page 8, deleted from Offense 103/1.680 "marijuana (including marijuana seeds), hallucinogenic drugs, inhalants or any other controlled or illegal substance".
- Page 8, deleted from Offense 103/1.580/1.570/1.575 "Since alcohol consumption is illegal by minors, consumption of any amount of alcohol will constitute a violation of this section."

Recommendation:

The administration recommends that the proposed revisions to Board J Policies proceed for Broad approval.

Attachments: Recommended New Policies

Mr. Michael Harris will be available to answer any questions at the February 25th meeting.

PAGE 1 - JICDA-R - CODE OF CONDUCT

Administrative Rule

CODE OF CONDUCT

Code **JICDA-R** Issued **5/11**

In order to maintain an appropriate educational climate, it may be necessary to apply disciplinary sanctions to students, including their removal from the learning environment. These sanctions will occur only for good cause and in accordance with applicable state and federal law.

The following regulations are designed to protect all members of the educational community in the exercising of their rights and responsibilities.

These regulations are effective during the following times and places.

- on school grounds before, during or after school hours
- on school grounds at any other time when the school is being used by a school group
- off the school grounds at any school and/or school-related activity, function or event
- on a school bus or other school vehicle
- at any time or in any place (including off school grounds and during non-school hours) where student conduct has a direct effect on the school's ability to maintain an orderly and safe learning environment including participation in a district-approved technology-delivered course.

Students and parents/legal guardians are encouraged to become familiar with the rules and regulations contained in this booklet. If there are any questions, they should talk with the building level administrator or call the district hearing officer.

In determining whether a student has violated the discipline code, the principal or his/her designee will consider all the facts and circumstances of the particular situation and may consider, but will not be limited to, verbal and/or written statements of admission, witness statements from others, video surveillance, et al.

The board of trustees has the authority to approve a one-year pilot plan for any school that alters any consequences for categories 3 and 4. The results of the one-year pilot plan would be reported to the board for consideration of incorporation into the district wide plan.

Harassment, intimidation or bullying

School District Five of Lexington and Richland Counties prohibits any acts of harassment, intimidation or bullying of a student by students, staff and third parties which interfere with or disrupt a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment, whether such acts occur in a classroom, on school premises, on a school bus or other school-related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises or at another program or function where the school is responsible for the student.

For purposes of this policy, harassment, intimidation or bullying is defined by the district as a gesture, electronic communication or a written, verbal, physical or sexual act reasonably perceived to have the effect of either of the following.

- Harming a student physically or emotionally or damaging a student's property or placing a student in reasonable fear of personal harm or property damage.

PAGE 2 - JICDA-R - CODE OF CONDUCT

- Insulting or demeaning a student or group of students causing substantial disruption in or substantial interference with the orderly operation of the school.

Any student who believes that he/she has been subjected to harassment, intimidation or bullying in violation of this policy is encouraged to file a complaint in accordance with procedures established by the district. Complaints will be investigated promptly, thoroughly and confidentially. All school employees are required to report alleged violations of this policy to the principal or his/her designee. Reports by students or employees may be made anonymously, although disciplinary action will not be taken against any person solely on the basis of an anonymous report.

The district prohibits retaliation or reprisal in any form against a student or employee who has filed a complaint or report of harassment, intimidation or bullying. The district also prohibits any person from falsely accusing another of misconduct as a means of harassment, intimidation or bullying.

The board expects students to conduct themselves in an orderly, courteous, dignified and respectful manner. Students and employees have a responsibility to know and respect the policies, rules and regulations of the school and district. Any student who is found to have engaged in the prohibited actions as outlined in this policy will be subject to disciplinary action in accordance with the district's student behavior code. Any employee who violates this policy will be subject to disciplinary action. The district also may refer any individual who has violated this policy to law enforcement officials. The district will take any other appropriate steps to correct or rectify the situation.

The superintendent or his/her designee will be responsible for ensuring notice of this policy is provided to students, staff, parents/legal guardians, volunteers and members of the community, including its applicability to all areas of the school environment as outlined in this policy. The superintendent or his/her designee will also ensure that a process is established for discussing the contents of this policy with students.

The district's procedures for responding to incidents of bullying/harassment/intimidation are as follows.

- Any student or parent/legal guardian of a student who believes that the student has been bullied, harassed or intimidated in violation of district policy should immediately report such conduct to a teacher, administrator or other school official. The report may be oral or in writing.
- Any school employee who observes an incident of bullying, harassment or intimidation of a student will immediately report the incident to the appropriate building administrator (principal or assistant principal).
- Any school employee who receives a report of bullying, harassment or intimidation should immediately forward the report to the appropriate building administrator (principal, assistant principal).
- Anyone employed by the district or any school board member, has the responsibility of reporting any known or reported incidents of bullying, harassment or intimidation of any students, faculty or other district employees to the appropriate school or district administrator.
- An administrator will promptly and thoroughly investigate all such reports and, upon completion of that investigation, will notify the parents/legal guardians of all affected students that corrective action to be taken by the school.

PAGE 3 - JICDA-R - CODE OF CONDUCT

- Corrective action may include the student perpetrator being disciplined in accordance with the student code of conduct, as well as being required to complete program(s) regarding conflict resolution, anger management and/or social interaction skills.
- In any disciplinary incident in which safety is a concern, a student may be temporarily suspended from the bus pending the result of a full investigation. Investigations will normally be completed within three school days. No student will be removed from the bus until a transportation supervisor has made direct contact with the student's parent/legal guardian. Students will have the right to appeal bus suspensions to the transportation coordinator in the same manner as suspensions from school.
- When an out-of-school suspension and bus suspension are adjudicated for an incident, the suspension from riding the bus will begin after the completion of the out-of-school suspension.

Definitions of terms

AIDING AND/OR ABETTING WITH A RULE VIOLATION: Assisting with or intentionally being in the presence of another student when a violation of policy occurs.

ARSON: To intentionally damage any real or personal property by fire or incendiary device.

ASSAULT OF A STAFF MEMBER: Any deliberate inappropriate physical contact with a staff member. Any adult who has been authorized by the school to supervise students is considered a staff member in case of an assault. In determining whether an assault has occurred, the principal or his/her designee will determine the level of injury to the staff person, as well as the specific facts and circumstances of the incident.

AUTO BREAKING/TAMPERING: Entry into any type of motor vehicle parked on school district property or a vehicle that is owned, stored or used by the school district with the intent to commit a crime. This includes, but is not limited to, vehicles belonging to faculty, students, parents/legal guardians, visitors, school buses and driver education vehicles. Entering an open or unlocked vehicle without permission with intent to commit a crime constitutes auto breaking/tampering. Forced entry is not required.

BURGLARY: Entry at any time of the day into any school, portable classroom, school district building or structure on school property without consent with the intent to commit a crime. Forced entry is not required in burglary violations.

PAGE 4 - JICDA-R - CODE OF CONDUCT

CONTROLLED SUBSTANCE: A drug, substance or immediate precursor as defined in Sections 44-53-190 through 44-53-270. Prescription medications are considered controlled substances and any person who knowingly or intentionally possesses, dispenses or uses the substance, unless the substance was obtained directly from his/her valid prescription, will be considered in violation of the policy.

CRISIS: A situation that may result in the disruption of the safe and orderly operation of the school.

DRUG PARAPHERNALIA: Any instrument, device, article or contrivance used, designed for use or intended for use in ingesting, smoking, administering or preparing marijuana, hashish or cocaine. Examples of paraphernalia include, but are not limited to, smoking screens, marijuana or hashish pipes or bowls, rolling papers, chamber pipes, drug scales and roach clips.

EXTRACURRICULAR ACTIVITIES: Any and all school-sponsored clubs and organizations that meet for the purpose of representing the school or district in competitions, awards ceremonies or community appearances. This would also include athletic programs, band, chorus and social functions, i.e., proms and school dances.

FIGHTING: Mutual combat. This may include pre-meditated attacks or assaults initiated by verbal disagreements.

FIREARM: Any device designed, made or adapted to expel a projectile through a barrel by using the energy generated by explosion or burning substance or any device readily convertible to that use.

GRADUATION: The awarding of an academic degree, usually signifying the end or completion of state requirements for a diploma. Participation of any student under suspension or expulsion by a school or the district will be prohibited from graduation exercises, programs and ceremonies.

HARASSMENT: A pattern of intentional, substantial and unreasonable verbal, written or physical contact that is initiated, maintained or repeated after being given notice by a teacher/administrator that the conduct is inappropriate.

HAZING: To pursue by requiring unnecessary or disagreeable work; by banter, ridicule or criticism; or to play abusive and humiliating tricks on someone by way of initiation.

HEALTH CODE VIOLATIONS: For the purpose of this policy, the following are considered health code violations: deliberate spitting on or at another person or his/her food or beverage; deliberate urination or defecation in a public or inappropriate location; and other such health code violations will be considered as prohibited (see category 2).

HONOR CODE: The expectation of the student to demonstrate integrity and individual responsibility, personally and academically, to maintain a fair and honest environment.

INDECENT EXPOSURE: To willfully expose one's private body parts to view of others.

INHALANT: An aromatic hydrocarbon or other such substance used for the purpose of intoxication or inebriation. Examples of inhalants include, but are not limited to, gasoline, magic markers, glue, whiteout or nitrous oxide.

LYNCHING: Section 16-3-220. Any act of violence inflicted by a mob upon the body of another person and from which death does not result.

PAGE 5 - JICDA-R - CODE OF CONDUCT

MOB: Section 16-3-230. A “mob” is defined for the purpose of this article as the assemblage of two or more persons, without color or authority of law, for the purpose and with the intent of committing an act of violence upon the person of another.

PERSONAL PROPERTY: For the purposes of this policy, all property that is not owned by the district/school is considered personal property.

PHYSICAL ASSAULT: Intentionally, knowingly or recklessly causing bodily injury to another person. This does not include in the elementary school a temper tantrum by a child or incidental bodily contact. The principal or his/her designee at the elementary school will make a determination as to whether physical assault has occurred.

POSSESSION: Being in a student's locker, purse, gym bag, backpack or other item carried by or belonging to the student, on the student's person or in a car driven by or occupied by the student or items found in a car parked on school property or at a school-sponsored activity. In determining whether a student intentionally or knowingly possessed an item, the principal or his/her designee will consider all the facts and circumstances of the particular incident.

PROHIBITED WEAPON: Knife with a blade over two inches long, a blackjack, a dirk (a stabbing knife such as a switchblade), a metal pipe or pole, metal knuckles, razor, razor blade, martial arts throwing star, BB gun, air soft pistols, pellet gun or any other deadly weapon usually used to inflict personal injury. To determine the length of a knife blade, it will be measured from the tip to where the blade and handle (casing) meet. Box cutters and utility knives containing blades are also prohibited on school/district property.

When a weapon is found in a student's possession, it is up to the school principal to determine if the student's possession was knowing or intentional. If the student maintains that he/she did not knowingly have possession and the explanation is credible to the principal, the student will not be suspended. If the student's explanation is not deemed credible by the principal, policy requires secondary students to be suspended with a recommendation for expulsion. First offense elementary students may receive a suspension depending on the circumstances.

Students who realize they have accidentally brought a weapon such as a knife to school should go immediately to a teacher or administrator and turn it in. If it is clear the student turned the item in immediately upon discovery, the student will not be suspended. Students who delay turning in such an item or who turn in the item only after having been discovered, may be suspended with a recommendation for expulsion.

South Carolina law requires the school to notify local law enforcement officials when a gun or knife with a blade in excess of two inches is found in the possession of a student. Law enforcement officials determine if a student is to be charged and taken into custody.

REPLICA GUN: A device which appears to be an operable firearm and is presented as being a real gun, but which lacks the ability to expel a projectile. Replica guns do not include obvious toy guns.

SEARCHES: School administrators have the right to search a student's purse, gym bag, backpack and any other item carried or possessed by a student, as well as the student's person, pockets or car upon reasonable suspicion. Metal detectors may be used in accordance with board policy. Searches of school property, including lockers and desks, may be conducted in accordance with board policy. Canine searches are also routinely conducted in accordance with board policy.

SEXTING: The act of sending sexually explicit messages or photos electronically, primarily between cell phones or Internet.

PAGE 6 - JICDA-R - CODE OF CONDUCT

SEXUAL ASSAULT: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. This definition includes forcible rape, forcible sodomy or forcible rape with an object.

SEXUAL HARASSMENT: Unwelcome sexual advances, sexual gestures, or sexual favors and other verbal or physical conduct of a sexual nature where there is a pattern of harassing behavior or a single significant incident. Such conduct interferes with the student's education or creates an intimidating, hostile or offensive school environment. Sexual harassment may include, but is not limited to, verbal harassment, including sexually offensive comments or slurs; physical harassment, physical interference with movement or work; or visual harassment such as sexually offensive cartoons, drawings or posters. Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex.

SIMPLE ASSAULT: The intentional injury of another person that does not result in the level of injury of a physical assault. In considering whether a simple assault has occurred, the principal or his/her designee will determine the level of injury and the facts and circumstances of the incident.

TRESPASSING: Being on any district property or school campus at an unreasonable hour when not involved in a school activity or present on the campus of a school not enrolled in without authorization. Unreasonable hours in this context include after 11:00 p.m. when the school facility is not in use for an approved activity. Students who are on suspended or expelled status may also be considered as trespassers if they do not have prior express authorization to be on school grounds.

UNDER THE INFLUENCE: In determining whether a student is under the influence of alcohol, inhalants or controlled substances, the student's appearance/manner, his/her behavior and/or the presence of an alcohol/drug odor or statements made by the student as to consumption may be considered. Because any consumption of alcohol or drugs by a minor is illegal, any consumption, without regard to amount, of alcohol or drugs/controlled substances/inhalants will constitute under the influence for the purpose of this policy. Law enforcement and/or the school nurse, depending upon availability, will assist building administrators in making the determination of whether a student is under the influence.

VANDALISM: Intentionally or recklessly causing damage to or defacing school or personal property or such action causing disruption to the educational process and/or school activities.

Suspension from school or transportation and appeals

Suspension in- or out-of-school will be assigned by the school principal/director or his/her designee according to the procedures specified in board policy JKD (Suspension of Students).

Suspension from riding in a school bus or in other school vehicles will be assigned by the office of transportation. Inappropriate behavior (categories 1, 2, 3) on a bus will also involve school assigned consequences.

After a parent/legal guardian is notified in writing of a suspension, the parent/legal guardian has three school days to request an appeal of the suspension. The request for appeal must be in writing and should state the specific basis for the appeal. Suspensions may be appealed as follows.

- To the principal/director if the decision to suspend was made by a school-level designee.
- To the district hearing officer if the decision to suspend was made by the principal/director.
- Bus suspensions may be appealed to the coordinator of transportation.

PAGE 7 - JICDA-R - CODE OF CONDUCT

- In the event that the principal/director determines that he/she has been too involved in the decision to suspend to conduct an impartial hearing, the principal/director may request that the district hearing officer conduct the appeal hearing.
- In cases of eight to 10 day suspensions, if the principal/director holds the appeal hearing and subsequently decides to uphold the suspension, the parent/legal guardian may petition the district hearing officer for a further appeal, provided that such petition is made in writing within three school days of the date of the signed receipt of the decision letter from the principal/director. The petition will state on what basis the parent/legal guardian believes that the suspension was unfair or unwarranted. The district hearing officer will have discretion whether to grant a further appeal and that decision will be final.
- All in-school suspensions and out-of-school suspensions under eight days may not be appealed beyond the school level unless the suspension was initially assigned by the principal. There is no appeal for detentions or lesser consequences beyond the school level.

Whenever a student is suspended, the administrator will schedule a conference with the student's parent/legal guardian within three school days of the suspension. The conference date will be extended beyond the three days only if the parent/legal guardian requests an extension in writing.

After the second in- or out-of-school suspension, the parent/legal guardian may be called in for a student assistance intervention meeting before the student can return to school/class. These meetings may also be held for each student that has accumulated at least one category 2 level offense, two category 3 level offenses and anytime during five to 10 category 4 level offenses. The purpose of the meetings will be to discuss individual student school behavior plans, academic progress and achievement and social awareness. These meetings may be held with the following members present: parents/legal guardians, students, school administration and school counselor/social worker. Although the school counselor and social worker will serve as an advocate for the parent/legal guardian and student, the parent/legal guardian is free to have additional support personnel present. A behavior contract also will be signed by the parent/legal guardian and student after the second out-of-school suspension.

For high schools, suspension days are recorded as unexcused absences. Unexcused absences are counted towards the denial of credit. An attendance make-up program will be offered in the high schools for unexcused absences. No student will be denied credit due to excessive absence solely on the basis of his/her suspensions.

Expulsion from school

Expulsion will be recommended only by the principal/director of the school to which the student is assigned. Procedures to be followed regarding expulsion are specified in board policy JKE (Expulsion). Expelled students may not attend any event in which a district school is participating nor be on any district property during the period of expulsion.

Any expelled student who is on district property after school hours for church services, recreational league sports or court ordered, monitored community service hours would have to have the prior written permission of the superintendent or his/her designee.

Law enforcement involvement

All Category 1 Offenses will result in law enforcement involvement. Some offenses in Categories 2 and 3 will also involve law enforcement.

PAGE 8 - JICDA-R - CODE OF CONDUCT

Dismissal of expelled students from the alternative school

Each expelled student accepted at the alternative school will be placed on a behavior contract. The director of the alternative school will have the authority to dismiss any expelled student from the alternative school based upon the student's behavior violations while enrolled at the alternative school.

The student and parent/legal guardian will be notified of the dismissal and the reason for the dismissal in writing and may appeal the dismissal to the district hearing officer, provided that any such appeal is made in writing within three school days of receipt of the notice of dismissal. All dismissals from the alternative school will be reported to the superintendent.

Category 1 offenses

Acts considered to be Category 1 Offenses include, but are not limited to, the following.

101. [1.789](#) ***Possession, transfer or use of a firearm.
102. [1.789](#) ***Possession, transfer or use of a prohibited weapon other than a firearm including a knife with a blade over two inches, BB gun, paint ball gun, pellet gun, air-soft pistol, razor, razor blade, martial arts throwing star, metal knuckles, [mace and pepper spray](#), blackjack, adir and a metal pipe or pole. Box cutters and utility/X-Acto knives containing any size blades are also considered a violation of this section. (*K-2). [SC 16-23-430.](#) (See Glossary)
103. [1.680](#) ***Possession, transfer, distribution, use in any amount or being under the influence of [alcohol](#), {*marijuana (including marijuana seeds), hallucinogenic drugs, inhalants or any other controlled or illegal substance*}. Since alcohol consumption is illegal by minors, consumption of any amount of alcohol will constitute a violation of this section. This includes being present on district/school property or at any school-sponsored event after using any amount of these substances (see note 1) ([See Glossary](#)).

Note 1: In determining whether a student is under the influence of drugs or alcohol, the student's appearance/manner, his/her behavior and/or the presence of an alcohol odor, as well as statements made by the student and others as to consumption of alcohol or drugs, will be considered.

103. [1.580/1.570/1.575](#) ***Possession (1.580), transfer (1.570), distribution (1.570, use in any amount or being under the influence of [alcohol](#), (1.575) [marijuana](#) (including marijuana seeds), hallucinogenic drugs, inhalants or any other controlled or illegal substance. {*Since alcohol consumption is illegal by minors, consumption of any amount of alcohol will constitute a violation of this section.*} This includes being present on District/school property or at any school-sponsored event after using any amount of these substances (see note 1) ([See Glossary](#)).

Note 1: In determining whether a student is under the influence of drugs or alcohol, the student's appearance/manner, his/her behavior and/or the presence of an alcohol odor, as well as statements made by the student and others as to consumption of alcohol or drugs, will be considered.

104. [1.610](#) ***Sexual assault.

PAGE 9 - JICDA-R - CODE OF CONDUCT

105. [1.520](#) ***Assault of a staff member or any other adult designated by the school to supervise students, including volunteers ([See Glossary](#)).
106. [1.500](#) ***Arson, which is the intentional damage of school property or attempted arson of school property ([See Glossary](#)).
107. [1.260](#) ***Communicating a threat of a destructive device or weapon. Communicating, writing, threatening or transmitting to a person or school facility that there is, or will be, a destructive device, bomb, shooting or dangerous event, with the intent of intimidating, threatening or interfering with government functions or school activities; or, harboring one who is guilty of this offense.
108. [1.700](#) ***Possession or transfer of dangerous explosives, plastic explosives, chemical reaction-type and pipe bomb materials including, but not limited to, Molotov cocktails and dynamite.
109. [1.510](#) ***Active participation in an act of mob violence, to include lynching. A mob is described as two or more people ([See Glossary](#)).
110. [1.350](#) ***Unauthorized tampering with security, fire, access control of surveillance system or alarms.
111. [1.690](#) ***Participating in sexual conduct/activity which also includes compromising situations and circumstances. Such conduct may involve only the individual student or may involve other people.
112. [1.540](#) ***Burglary to a school, portable classroom, school district building or any structure on school district property.
113. [1.700](#) ***Auto break in. Unlawful entry into a motor vehicle on school property or in a school district vehicle at any location.

Consequences for students who commit a Category 1 Offense will be as follows.

- Students will be suspended immediately pending a possible recommendation for expulsion from school. During the investigative period, high school students may be suspended from school for up to three school days pending a possible recommendation for expulsion. Once the investigation has been completed, the principal will meet with the student and his/her parent/legal guardian to discuss the results of the principal's investigation and to provide the student the opportunity to present his/her defense to the matter. At the conclusion of that meeting, the principal will inform the student whether he/she intends to proceed forward with the recommendation for expulsion.
- Whenever these offenses are committed, law enforcement will be called and charges (juvenile petition or warrant) will be filed against the perpetrator. Although in some cases, law enforcement's decision whether to press criminal charges for weapons or drugs may require possession of that item on the person, in all such cases the school administrator will still contact law enforcement and file an incident report.
- When these offenses are committed on a school bus or other school vehicle, office of transportation personnel will conduct a preliminary investigation and report their findings to the appropriate school administrator for action. Students who are suspended out-of-school immediately forfeit the opportunity to ride the school buses or other district vehicle for the duration of the suspension or until a decision is made otherwise by the principal or the hearing officer.

PAGE 10 - JICDA-R - CODE OF CONDUCT

Other consequences for students who commit a Category 1 Offense will be as follows.

- In considering the developmental appropriateness of consequences, kindergarten, first and second graders, as noted with (*K-2), will be addressed as follows.
 - Consequences for a first offense, which will be determined by the principal or his/her designee, may include, but not be limited to, a parent conference, time-out, detention hall, administrative review, in-school suspension or out-of-school suspension .
 - A second offense, will result in a 3-day suspension from school or the student may be recommended for expulsion.
 - A third offense, will result in an automatic suspension and recommendation for expulsion.
 - A fourth offense, will result in an automatic recommendation for expulsion.

- Elementary students, grades three through five, and kindergarten-second grade (when not noted with the *K-2 disclaimer) will be addressed as follows:

A first Category 1 Offense will result in a three day out of school suspension and the student may be recommended for expulsion.

A second Category 1 Offense will result in a five day out of school suspension and the student may be recommended for expulsion.

A third Category 1 Offense will result in an automatic recommendation for expulsion.

- Students who are suspended out-of-school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.
- Restitution of property and damages where appropriate will be sought by the school or district.
- High school and middle school students will be suspended immediately from school and recommended for expulsion.
- Secondary students who commit alcohol, drug or sexually related violations will be referred to an appropriate counseling program. Failure to successfully complete an approved counseling program may result in additional disciplinary action. Alternative eight to 10 week alcohol and other drug programs must be approved by the district hearing officer.
- Elementary students who commit alcohol, drug or sexually related violations will be referred to the appropriate school personnel for assessment.
- Students who are expelled for possession of a firearm will be subject to the 1995 federal and state laws that mandate a one-year (365 days) expulsion term unless the superintendent determines to reduce the term of expulsion.

PAGE 11 - JICDA-R - CODE OF CONDUCT

Law enforcement involvement

All Category 1 Offenses will involve law enforcement. Category 2 and 3 Offenses may involve law enforcement. These offenses are noted with two stars (**) or three stars (***) as follows.

** Law enforcement may be called by the administrator after investigation of the situation.

*** Law enforcement will be called and a juvenile petition or warrant will be filed against the perpetrator.

Category 2 Offenses

Acts considered being Category 2 Offenses include, but are not limited to, the following.

- 201. [2.760/2.670](#) *** Vandalism or theft of personal or school district property where value is \$50.00 or more.
- 202. [2.027](#) ** Making serious threats to a staff member or any other person authorized by the school to supervise students.
- 203. [2.750](#) ** Trespassing ([See Glossary](#)).
- 204. [2.750](#) Being on any school property or present at any school-sponsored event while under suspension.
- 205. [2.010](#) ** Detonating (in any way causing to go off) fireworks, incendiary devices, smoke and/or stink bombs or other noxious gas devices.
- 206. [2.004](#) *** Selling, possessing, transferring or using items represented as being illegal or controlled substances, prescription drugs or over the counter drugs, without regard to amount.
- 207. [2.004](#) ** Selling, possessing, transferring or using items that are substantially similar in color, shape, size or markings to a controlled substance i.e., Wizard Smoke, etc. (see policy JICH).
- 208. [2.52](#) *** Physical assault of a student ([See Glossary](#)).
- 209. [2.789](#) *** Possession of a knife with a blade two inches or less, starter pistol, replica weapon/device or bat. The blade will be measured from tip to base. This does not include a baseball bat that has been approved for recreational purposes in the elementary school.
- 210. [2.004](#) ** Possession of any item of drug paraphernalia ([See Glossary](#)).
- 211. [2.789](#) *** Use of any item not generally considered as a weapon but **used** as a weapon to inflict bodily harm. Such items include, but are not limited to, a knife with a blade two inches or less, starter pistol, replica weapon/device, paintball gun or bat.
- 212. [2.700](#) ** Any other behavior, whether on or off campus, that threatens the safety of students or staff members (regardless of where behavior takes place) or disrupts the operation or function of the school. This does include coming on school/district property after consuming non-prescribed controlled substances and/or illegal drugs. (Notes 1 and 2 apply also.)

PAGE 12 - JICDA-R - CODE OF CONDUCT

213. [2.390](#) *** Possession or use of mace or pepper gas or spray.
214. [2.013](#) ** Sexual harassment ([See Glossary](#)).
215. [2.019](#) *** Indecent exposure ([See Glossary](#)).
216. {** Health code violation (this includes, but is not limited to, biting, spitting and urinating or defecating in a public or inappropriate location); (Elementary only).}
217. [2.220](#) ** Unauthorized and deliberate tampering with a computer setup (example: switching cables, disabling fans, deliberately introducing a virus, etc.)
218. ** Unauthorized and deliberate tampering/deletion/destruction of any computer programs, systems or data files.
219. [2.270](#) ** Direct refusal to obey a staff member or any adult authorized by the school to supervise students, including volunteers, in a crisis situation.
220. Failure to successfully complete an alcohol/drug program as assigned for #206.
221. [2.620](#) *** Fraudulent request for emergency services.
222. [2.651](#) Pattern of threatening, bullying or intimidating other students.
223. [2.009](#) ** Fighting ([See Glossary](#)).
224. [2.520](#) ** Simple Assault (Middle and High School only) ([See Glossary](#)).
225. [2.270](#) Refusal to obey school or district administrator.

Consequences for students who commit a Category 2 Offense will be as follows.

*Kindergarten, first and second graders (*K-2).*

- First offense will result in a parent conference and a penalty deemed appropriate by the principal.
- Second offense may include, but not limited to, time-out, detention hall, administrative review, in-school suspension or out-of-school suspension.
- Third offense will result in three (3) days suspension from school and a possible recommendation for expulsion.

*Elementary students (grades 3-5 and K-2 without the special *K-2 disclaimer)*

- First offense - May include, but not limited to, time-out, detention hall, administrative review, in-school suspension or out-of-school suspension.
- Second offense - Three (3) days mandatory suspension from school and the student may be recommended for expulsion.
- Third offense - Automatic suspension from school with a possible recommendation for expulsion.

PAGE 13 - JICDA-R - CODE OF CONDUCT

Middle school students

- First offense - Up to five days out-of-school suspension or immediate suspension with a recommendation for expulsion.
- Second offense - Immediate suspension from school with a recommendation for expulsion.

High school students

- First offense – Up to eight (8) days out-of-school suspension or immediate suspension with a recommendation for expulsion.
- Second offense - Immediate suspension from school with a recommendation for expulsion.

Students who are suspended out-of-school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Restitution of property and damages where appropriate will be sought by the school or district.

Note 2: Any student who violates the alcohol, inhalant or controlled and/or illegal substance rule will be suspended from participation and attendance in any and all extracurricular activities for 30 school days. These 30 days (excluding summer school) will carry over into the next school year if the violation occurs near the end of the current school term. These 30 days begin when the student begins the eight days of suspension.

Elementary students who commit alcohol, drug or sexual harassment related violations will be referred to the appropriate school personnel for assessment.

Secondary students who commit alcohol, drug or sexual harassment related violations will be referred to an approved alcohol and drug-counseling program before reentering school.

Because of the seriousness of these offenses, if the violation occurs on the bus, the office of transportation will conduct the preliminary investigation, take action regarding the opportunity to ride a bus and refer the violation to the school for further action.

Category 3 Offenses

Acts considered to be Category 3 Offenses include, but are not limited to, those listed below. Some acts may also result in the involvement of law enforcement. These acts are denoted with asterisks according to the previously stated key (two stars ** = may call law enforcement after investigation of the situation and three stars *** = will call law enforcement and charges will be filed). All fights will be reported to law enforcement regardless of denotation.

301. [3.740](#) Possession or transfer of stolen property (school or personal).
302. [3.560](#) ** Planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.
303. [3.750](#) ** Unauthorized entry to school building or property (this includes school-sponsored events).
304. [3.630](#) Gambling (games of chance for money or profit).
305. [3.230](#) Possession/use or transfer of tobacco or tobacco products.

PAGE 14 - JICDA-R - CODE OF CONDUCT

306. [3.220](#) ** Tampering with, changing or altering records or documents of the school or district by any method including, but not limited to, computer access or other electronic means.
307. [3.270](#) Refusal to obey a staff member or any other adult authorized by the school to supervise students to report to a certain place or to leave a certain place.
308. [3.007](#) Creating or participating in a classroom disturbance that interferes with the instructional process.
309. [3.160/3.150](#) Cutting class (3.160) /school (3.150).
310. [3.310](#) Leaving or attempting to leave school grounds without permission, whether or not the school day has actually begun. This includes unauthorized driving/riding to an off campus class.
311. [3.320](#) Walking out of a class (without teacher approval).
312. [3.016](#) Engaging in verbal abuse, name calling (i.e., ethnic or racial slur or derogatory statements about sexual orientation) intentionally addressed publicly to others that may disrupt the school educational program or incite violence.
313. [3.407](#) Provoking or simulating a fight.
314. [3.220](#) ** Intentional creation of, online use of and/or downloading of materials using a computer which would not be permissible in the schools in any other form. This includes e-mails, My Space, Facebook, etc.
315. [3.220](#) ** Unauthorized storage and/or loading of a computer program, system or data file. This may also be a copyright violation and as such is subject to copyright laws.
316. [3.220](#) ** Unauthorized access or duplication of computer programs, systems or data files.
317. [3.220](#) ** Use of any computer access accounts other than those assigned to the individual.
318. [3.651/3.650/3.652](#) Threatening, bullying (3.651) or intimidating (3.650) students, staff member, or any other adult designated by the school to supervise students including volunteers.
319. *Failure to successfully complete alcohol or drug counseling after mandatory referral.*
320. [3.018](#) Unauthorized striking or lighting a match/lighter or igniting caps or use of poppers on school property.
321. [3.710](#) Possession/Distribution of pornographic or obscene material.
322. [3.210/3.290](#) Profanity/Obscenity, racial or ethnic slur directed to a staff member or to any adult authorized by the school to supervise students, including volunteers.
323. [3.017](#) Inappropriate sexual gesture/behavior.
324. [3.017/3.003/3.029](#) Health code violation (3.017, Biting (3.003, Urination (3.029), Defecation (*middle and high school only*)).
325. **Simple Assault. (See Glossary) (PS 520) (Elementary K-5 school only)

PAGE 15 - JICDA-R - CODE OF CONDUCT

Consequences for students who commit any Category 3 Offense will be as follows.

Elementary students

Consequences for students (K-5) who commit a Category 3 Offense are determined by the principal or his/her designee and will be as follows:

May include, but not be limited to, time-out, detention hall, administrative review, in-school suspension or suspension out-of-school.

Repeated Category 3 Offenses may result in a recommendation for expulsion.

Students who are suspended from school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Restitution of property and damages where appropriate will be sought by the school or the district.

Because of the seriousness of Category 3 Offenses, if the offense occurs on the bus, the transportation department will conduct a preliminary investigation and refer the report to the school administration for further action.

Middle and high school students

The following consequences will be assigned for middle school students who commit a health code violation; use profanity/obscenity, a racial or ethnic slur directed to a staff member or to any adult authorized by the school to supervise students, including volunteers; uses any inappropriate sexual gestures/behaviors or plans and/or organize and/or instigates and/or participates in an activity that causes substantial disruption to the educational program.

- First Offense – Two (2) to four (4) days out-of-school suspension and law enforcement may be called and charges may be filed.
- Second Offense – Four (4) to six (6) days out-of-school suspension or recommendation for expulsion. Law enforcement may be called and charges may be filed.
- Third Offense – Six (6) to ten (10) days out-of-school suspension or recommendation for expulsion. Law enforcement may be called and charges may be filed.
- Fourth Offense - Immediate suspension from school with a recommendation for expulsion. Law enforcement may be called and charges may be filed.

For middle school students who violate the tobacco use/possession rule, the consequences are the following.

- First Offense – Parent conference, counseling and in school suspension. Law enforcement will be called and charges to issue a citation.
- Second Offense – Saturday morning detention, in school suspension and/or work detail. Law enforcement will be called to issue a citation.
- Third Offense – Three (3) days out-of-school suspension and law enforcement will be called to issue a citation.
- Fourth Offense – Possible recommendation for expulsion.

School District Five of Lexington and Richland Counties (see next page)

PAGE 16 - JICDA-R - CODE OF CONDUCT

** Note: The Clean Indoor Air Act, Section 44-95-20, will also be followed.*

The following consequences will be assigned for high school students who commit a health code violation; use profanity/obscenity, a racial or ethnic slur directed to a staff member or to any adult authorized by the school to supervise students, including volunteers; display inappropriate sexual gestures/behaviors or plan and/or organize and/or instigate and/or participate in an activity that causes substantial disruption to the educational program.

- First Offense - Four (4) days out-of-school suspension and law enforcement will be called and charges may be filed.
- Second Offense - Eight days out-of-school suspension or recommendation for expulsion. Law enforcement will be called and charges may be filed.
- Third Offense - Immediate suspension from school with a recommendation for expulsion. Law enforcement will be called and charges may be filed.

For high school students who violate the tobacco use/possession rule, the consequences are the following.

Section 16-17-500. Sale or purchase of tobacco products for minors; proof of age; location of vending machines; penalties; smoking cessation programs.

- First Offense - Saturday morning detention, Twilight school, In school suspension and/or weekend detail. Law enforcement will be called to issue a citation. (SC Statue Statute 44-95-20)
- Second Offense - Four (4) days out-of-school suspension. Law enforcement will be called to issue a citation.
- Third Offense – Eight (8) days out-of-school suspension. Law enforcement will be called to issue a citation.
- Fourth Offense – Possible recommendation for expulsion. Law enforcement will be called to issue a citation.

** Note: The Clean Indoor Air Act, Section 44-95-20, will also be followed.*

The following consequences for middle school and high school students will be assigned for all category 3 offenses other than use of profanity/obscenity, a racial or ethnic slur, directed to a staff member or any adult authorized by the school to supervise students, including volunteers, uses inappropriate sexual gestures/behaviors or plans and/or organizes and/or instigates and/or participates in an activity that causes substantial disruption to the educational program.

- First offense - Saturday morning detention, work detail and/or in-school suspension.
- Second offense – Two (2) days in-school suspension.
- Third offense – Two (2) days out-of-school suspension and parent conference scheduled.
- Fourth offense – Four (4) days out-of-school suspension.
- Fifth offense - Recommendation for expulsion.

PAGE 17 - JICDA-R - CODE OF CONDUCT

Category 4 Offenses

Acts considered to be Category 4 Offenses include, but are not limited to, the following.

- 401. [4.006/4.011](#) Lying or giving false information either verbally or in writing to a teacher, administrator or school staff member (4.008). Examples: deliberate forgery of parent/educator signatures (4.011) or changing/deleting information sent home by the school to the parent/legal guardian. Making false accusations about a staff member also falls within this section.
- 402. [4.360](#) Failure to properly identify self or present school identification when requested to do so. Failing to properly display a school ID also falls within this section.
- 403. [4.017](#) Disrespect to teacher or staff member or other adult approved by the school to supervise students, including volunteers.
- 404. [4.270](#) * Persistent disobedience (see third bulleted item under “consequences”).
- 405. [4.007/4.340](#) Class disruption or disruption of school activities/environment (4.007), including school bus (4.340).
- 406. [4.600](#) Extortion or attempting to extort through threat of force.
- 407. [4.022/4.014](#) Inappropriate physical contact including, but not limited to, pushing or shoving.
- 408. [4.010](#) Possession of fireworks, live ammunition or other incendiary devices (This includes stink/ smoke bombs and vials of noxious gases/liquids).
- 409. [4.023](#) Unauthorized or inappropriate use of school equipment including, but not limited to, computers.
- 410. [4.330/4.390](#) Using a paging device (i.e. pager, beeper, cell or mobile telephone) during school hours. All devices must be turned off and not visible during school hours.
- 411. [4.180](#) Excessive tardiness/early dismissals.
- 412. [4.271](#) Missing Afterschool detention.
- 413. [4.650](#) Hazing (see hazing policy JICFA) ([See Glossary](#)).
- 414. [4.018](#) Possession, sale or distribution of unauthorized materials at school.
- 415. [4.012](#) Harassment ([See Glossary](#)).
- 416. [4.300/4.305](#) Violation of parking and driving regulations.
- 417. [4.017](#) Violation of cafeteria rules.
- 418. [4.004](#) Violation of health room rules. All medication (over the counter or prescription) brought to school by a student must be in the original container, labeled appropriately and administered by the school nurse. Exceptions under a physician’s order are managed by the school nurse.
- 419. [4.002](#) Failure to sign in/sign out from school in the office when required.

PAGE 18 - JICDA-R - CODE OF CONDUCT

- 420. [4.200](#) Being in an unauthorized area/inappropriate use of facilities.
- 421. [4.015](#) Inappropriate display of affection between students.
- 422. [4.023](#) Unauthorized use of locker.
- 423. [4.190](#) Cheating (see Honor Code) ([See Glossary](#)).
- 424. [4.390](#) Possession of radios, tape players, electronic entertainment devices, MP3, I-Pods and walkmans (not related to instruction) on school grounds during school hours.
- 425. [4.390](#) Possession/Use of annoyances at school such as laser lights, water pistols, water balloons, whistles, etc.
- 426. [4.390](#) Possession/Use of skateboards/rollerblades/skates/scooters. Skating is not allowed during school hours or in any prohibited area, during an afterschool activity or in the immediate proximity of parked vehicles. Skateboarding is not allowed on any school campus at any time.
- 427. [4.390](#) Unauthorized card playing.
- 428. [4.028](#) Throwing rocks or other objects.
- 429. [4.370](#) Littering school grounds.
- 430. [4.280](#) Dress code violations.
- 431. [4.028](#) Violation of safety rules. This includes propelling objects i.e. rocks, spitballs or food items at others, science lab rule violations, etc.
- 432. [4.210/4.290](#) Profanity (4.210) /Obscene gesture (4.290) directed toward another student or directed towards no one in particular.
- 433. [4.390](#) Possession of a lighter or matches.
- 434. [4.270](#) Failure to obey a staff member.
- 435. [4.017](#) Disrespect to others, i.e. verbal ridicule, pulling wedgies, ankling/zippering, etc. (Ankling/ Zippering is defined as pulling down the pants of another).
- 436. [4.280](#) Wearing items or clothing that could pose a safety threat to one's self or others (heavy chains, not made as jewelry, studded bracelets/collars, nose/lip to ear chains, etc.).
- 437. [4.271](#) Failure to attend/complete Saturday detention or In-school suspension.
- 438. [4.001](#) Aiding and/or abetting another student(s) who is committing any rules violation ([See Glossary](#)).
- 439. [4.430](#) * Violation of a behavior contract (see third bulleted item under "consequences").
- 440. [4.430](#) Violation of District-Level behavior contract.

PAGE 19 - JICDA-R - CODE OF CONDUCT

441. 4.760/4.670 ** Vandalism or theft of school or personal property where value is \$50.0 or less (this includes cafeteria items).
442. 4.700 Planning or creating a situation that may lead to a crime or rule violation.
443. 4.250 Participation in gangs/gang-related activity (refer to policy JICF).
444. 4.340 Any behavior or act that interferes with the safe operation of a school bus.

Consequences for students who Commit Category 4 Offenses other than participation in gangs/gang-related activity will be as follows.

- Any offense will result in a behavior management intervention deemed appropriate by the school such as a conference, revocation of driving and parking privileges, counseling, parent conferences, detention hall, Saturday detention, work detail, in-school suspension, Twilight School out-of-school suspension or a recommendation for expulsion.
- Any student suspended three times for a Category 4 Offense must be placed on a behavior contract by the administration.
- A range of consequences from immediate counseling to indefinite suspension from riding the vehicle will be imposed on students by the office of transportation when an offense occurs on a school bus or other school vehicle. Students who are suspended out-of-school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Consequences for students who commit the offense of participation in gangs/gang-related activity will be as follows.

- First offense - Parent/Legal guardian/student/administration conference.
- Second offense – Three (3) days out-of school suspension and the student may be recommended for expulsion (Elementary School only).
- Second offense – Five (5) days out-of school suspension and the student may be recommended for expulsion (Middle School only).
- Second offense – Eight (8) days out-of school suspension and the student may be recommended for expulsion (High School only).
- Recommendation for expulsion.

* A series of repeated infractions will result in a recommendation for expulsion.

Note: In determining whether a student has violated the discipline code, the principal or his/her designee will consider all the facts and circumstances of the particular incident.

Note: Also, students who inappropriately use video cameras, video phones or other recording devices are subject to violation of the Privacy Act and can be assigned school and bus consequences.

PAGE 20 - JICDA-R - CODE OF CONDUCT

Rules for riding the bus

- No glass containers on the bus.
- No spitting, eating or drinking on the bus.
- No profanity, verbal abuse, harassment, teasing, obscene or sexual gestures.
- No standing while the bus is in motion.
- No hanging any part(s) of one's anatomy out a window.
- No throwing or shooting any type of objects.
- No play fighting or horse playing.
- Do not ride any bus that the rider is not assigned to.
- Do not ride any bus during a suspension of bus privileges.
- Do not vandalize the bus or ignite any flammable object.
- Do not hold onto the bus from the outside.
- Do not make excessive noise or other disruptive behavior.
- Keep feet, body and bags out of the aisle.
- Do not block the aisle with band instruments or bookbags.
- Students must obey the directions of the driver.
- Do not exhibit behavior that disturbs the students or driver.
- Talk quietly, but avoid loud, boisterous behavior, including singing, clapping, stomping or yelling.
- No spraying of cologne, deodorant, body spray or any other type chemicals or aerosols, pump spray or lotion while on the bus.
- Never tamper with the emergency exits or any other part of the bus equipment, including fire extinguishers and first aid equipment unless there are reasonable grounds to believe that an actual emergency situation exists.
- Board and exit the bus at their designated stop or school.
- Be at the bus stop five minutes prior to scheduled pick-up time.

Offenses committed on the bus or in a school vehicle

Consequences for students who commit a Category 1 Offense on the bus or in a school vehicle will be as follows.

- First offense - (K-grade 3) - 15-day to indefinite suspension.
(Grades 4-5) - 30-day to indefinite suspension.
(Grades 6-12) - Suspended pending expulsion hearing determination.

PAGE 21 - JICDA-R - CODE OF CONDUCT

- Second offense - (K-grade 3) - 30-day to indefinite suspension.
(Grades 4-12) - Suspended pending expulsion hearing determination.
- Third offense - (K-Grade 12) - Suspended pending expulsion hearing determination.

Consequences for students who commit a Category 2 Offense on the bus or in a school vehicle will be as follows.

- First offense - (K-grade 3) - 10-day to indefinite suspension.
(Grades 4-5) - 15-day to indefinite suspension.
(Grades 6-12) - 30-day to indefinite suspension.
- Second offense - (K-grade 3) - 15-day to indefinite suspension.
(Grades 4-12) - Suspended pending expulsion hearing determination.
- Third offense - (K-grade 12) - Suspended pending expulsion hearing determination.

Consequences for students who commit a Category 3 Offense on the bus or in a school vehicle will be as follows.

Simple assault, tobacco possession/smoking or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.

- First offense - (K-grade 5) - Five-day to indefinite suspension.
(Grades 6-12) - 15-day suspension.
- Second offense - (K-grade 5) - Five-day to indefinite suspension.
(Grades 6-12) - 45-day suspension.
- Third offense - (K-grade 5) - Five-day to indefinite suspension.
(Grades 6-12) - Suspended pending expulsion hearing determination.

PAGE 22 - JICDA-R - CODE OF CONDUCT

For offenses other than simple assault, tobacco possession/smoking or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.

- First offense - (K-grade 5) - Five-day to indefinite suspension.
(Grades 6-12) - Five-day suspension.
- Second offense - (K-grade 5) - Five-day to indefinite suspension.
(Grades 6-12) - 15-day suspension.
- Third offense - (K-grade 5) - Five-day to indefinite suspension.
(Grades 6-12) - 30-day suspension.
- Fourth offense - (K-grade 5) - Five-day to indefinite suspension.
(Grades 6-12) - 45-day suspension.
- Fifth offense - (K-grade 5) - Five-day to indefinite suspension.
(Grades 6-12) - Suspension pending expulsion hearing determination.

Consequences for students who commit a Category 4 Offense on the bus or in a school vehicle will be as follows.

- Any offense - (K-grade 12) - A range of consequences from immediate counseling to indefinite suspension.

Technology offenses

With the increasing use of technology in the school curriculum, the appropriate use of the computer and other equipment, systems and data is vital.

Note: See individual categories for specific offenses and consequences.

Discipline of students with disabilities

Suspension and expulsion of students with disabilities under the Individuals with Disabilities Education Improvement Act (IDEA 04) or Section 504 of the Rehabilitation Act will be handled in accordance with the district's procedures to ensure compliance with those regulations.

For students whose behavioral violations are determined by the IEP/IAP committee to be directly related to the student's disability, any suspension or combination of suspensions which exceed 10 days is considered a change in placement and may not occur.

In such cases, the IEP/IAP committee will determine appropriate behavioral interventions and/or consider the appropriateness of the student's educational placement and need for a change in placement.

Administrators dealing with suspension offenses by students with disabilities will consult the office of special services regarding the suspension of students with disabilities.

PAGE 23 - JICDA-R - CODE OF CONDUCT

Expulsion from school

Expulsions will be recommended only by the principal/director of the school to which the student is assigned. Procedures to be followed regarding expulsions are specified in board policy JKE (Expulsion of Students). Expelled students may not attend any event in which a district school is participating nor be on any district property during the period of expulsion. Any expelled student who is on district property after school hours for church services, recreational league sports or if it is court ordered (monitored) community service hours must have the prior written permission of the superintendent or his/her designee.

Transfer in lieu of expulsion

Any student transferred to the Alternative Academy for Success in lieu of expulsion may not attend any school-sponsored event or be on any district property during the period of his/her transfer. All transferred students will sign a behavior contract prior to enrolling at the Alternative Academy for Success. The district hearing officer will hear all appeals for dismissal from the Alternative Academy for Success.

Dismissal of expelled/transferred (in lieu of) students from the alternative academy

The director of the alternative academy will have the authority to dismiss any expelled/transferred student from the alternative academy based upon the student's behavior violations while enrolled at the school. The dismissal may be appealed to the district hearing officer and will be reported to the superintendent. Each expelled student accepted at the alternative academy will be placed on a behavior contract.

School board policies

JICF (Secret Societies/Gang Activity) - If the district determines that a student has initiated or participated in a gang or a secret society as defined in this policy, that student will be disciplined in a manner which may include, but will not be limited to, detention, removal from extracurricular activities, suspension and/or expulsion and referral to law enforcement, dependent upon the circumstances of the particular offense. The district also reserves the right to prohibit any student from wearing/displaying any article of clothing or accessory which the district has determined to be a gang indicator.

JICFA (Hazing) - For purposes of this policy, state law defines hazing as "the wrongful striking, laying open hand upon, threatening with violence or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting or humiliating nature."

JICG (Tobacco Use by Students) - Students will not be permitted to use, possess or transfer tobacco products or tobacco paraphernalia while on school grounds; in the school buildings; on buses; or during any other time that the student is under the direct administrative jurisdiction of the school whether on or off the school grounds. All district buildings and buses are officially designated as "tobacco-free." This particular stipulation applies to **any** individual - student, faculty/staff member, administrator, visitor or patron.

JKB (Detention of Students) - School administrators or teachers may assign detention after school hours to students with undesirable patterns of attendance, conduct or academic performance. Staff members will assure that students have one day's notice before the assigned detention period so that parents/legal guardians may be informed and may provide for transportation.

PAGE 24 - JICDA-R - CODE OF CONDUCT

JKD (Suspension of Students) - When suspension of a student is contemplated, the administrator will have a conference with the student. At this conference, the administrator will notify the student of the charges against him/her and if he/she denies them, will explain the evidence the authorities have and offer the student an opportunity to present his/her side of the story. Suspension from school will be construed to prohibit a student from attending any day or night school functions or riding a school bus and from entering the school or school grounds, except for a prearranged conference with an administrator. Notice of the suspension will be sent home with the student, parent/legal guardian will be called and a letter will be mailed to the home address on file with the school.

JKE (Expulsion of Students) - Expulsion means that the student cannot attend school or be on the school grounds of any school in the district, cannot attend any program at any school in the daytime or at night and cannot ride a school bus. Expelled students cannot attend or participate in any school-sponsored event. An expelled student who is approved by the board of trustees may apply for acceptance into the alternative academy.

JICH (Drug and Alcohol Use by Students) - Possession, sale, distribution, use, in any amount, of alcohol, marijuana, hallucinogenic drugs or any other controlled substance is prohibited. No student will market or distribute any substance which is represented to be or is substantially similar in color, shape, size or markings of a controlled substance.

Sections from the South Carolina Code of Laws relative to the discipline policy

- 59-63-1110. Any person entering the premises of any school in this state will be deemed to have consented to a reasonable search of his/her person and effects.
- 59-63-1120. School administrators may conduct reasonable searches on school property of lockers, desks, vehicles and personal belongings with or without probable cause.
- 16-7-160. Illegal use of stink bombs or other devices containing foul or offensive odors. This is a misdemeanor and, if convicted, may be fined for no more than \$3,000 or sentenced up to three years. This becomes a felony if it causes bodily harm.
- 16-7-170. Entering a public school for the purpose of destroying records or, in fact, destroying or damaging records is a misdemeanor and, if convicted, an individual will be fined no more than \$5,000 or imprisoned not more than three years.
- 16-11-550. Threatening to kill, injure or intimidate an individual or damage or destroy property by means of explosive or incendiary aids; agrees with; or conspires with will be guilty of a felony. If convicted, an individual may be jailed from one to 15 years.
- 16-23-430. Carrying weapons or other objects which may be used to inflict bodily injury while on school property. This is a felony and, if convicted, an individual may be fined \$1,000 or jailed up to five years or both.
- 59-63-235. A one-year (365 days) expulsion for a student who is determined to have brought a firearm to a school or any setting under jurisdiction of a local board of trustees.
- 16-23-420. Carrying or displaying firearms in a public building or adjacent areas is a felony and, if convicted, an individual must be fined up to \$5,000 or imprisoned up to five years or both.
- 16-17-420. Disturbing school is a misdemeanor and, if convicted, an individual will pay a fine of \$100 to \$1,000 or imprisoned for 30 to 90 days. Fighting is included within the prohibition of this law. Use of foul or offensive language toward a principal, teacher or police officer can constitute a crime.

School District Five of Lexington and Richland Counties

PAGE 25 - JICDA-R - CODE OF CONDUCT

Authority of the hearing officer

- ** Uphold or alter the decision of a principal to suspend a student.
- ** Reduce the number of days of an out-of-school suspension imposed by the school's administration.
- Determine the dates that an out-of-school suspension will be served.
- Expel a student from school and all activities associated with schools in the district.
- In lieu of expulsion, transfer students from their home school to the Alternative Academy for Success for a definite period.
- Return students to their regular school after an expulsion hearing.
- Decide the placement of a student entering or returning to the district via DJJ, imprisonment/confinement or mandatory stay in a medical facility for behavioral issues.

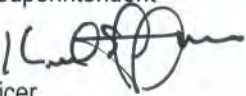
*** Denotes only applicable in situations where out-of-school suspension is eight days or more or if the principal is directly involved.*

Issued 8/15/93; Revised 9/12/94, 7/27/95, 7/8/96, 6/2/97, 7/13/98, 6/28/99, 6/26/00, 6/25/01, 7/8/02, 5/19/03, 5/19/03, 7/19/04, 5/9/05, 5/22/06, 6/25/07, 7/28/08, 7/13/09, 5/10/10, 5/23/11



MEMORANDUM

TO: Members of the Board of Trustees
Stephen W. Hefner, Ed.D., Superintendent

FROM: Karl E. Fulmer, Ed.D. 
Chief Financial Services Officer

DATE: February 18, 2013

RE: Board Meeting – February 25, 2013
First Reading Approval – Proposed Revisions to Policy DFAB – Reserve Funds

The administration recommends the attached proposed revisions to the Board policy DFAB – Reserve Funds proceed to Second Reading approval.

I will be available at the February 25, 2013 Board Meeting to answer any questions you may have.

KEF:tl
Attachment

RESERVE FUNDS

Code **DFAB** Issued **6/07**

Purpose: To establish the basic structure.

The board is committed to providing sound fiscal management for the district. To ~~that~~ *this* end, the board desires fiscal stability for the district, while considering instructional needs and the financial burden placed upon the taxpayers.

The district's general fund balance provides operating continuity during the months when minimal taxes are collected and liquidity in other unanticipated events that result in negative cash flow. These may be events such as large adverse legal settlements, temporary structural balance to budget needs, or mid-year budget cuts. Fund balance should not be used for recurring budget needs.

Credit rating agencies monitor fund balance levels as a metric of credit quality. The board seeks to maintain an excellent credit rating to enhance bond sales as needed and to protect the investment of those who purchase district bonds.

To provide sound fiscal management and stability, an undesignated operating reserve fund ~~of approximately 8.5 percent of the total approved general fund budget will be established each fiscal year consistent with the medial averages for issuers that retain at least an Aa2/AA credit rating will be maintained by the district. This average may change from time to time but generally ranges from 15% to 18% of the general fund budgeted expenditures.~~

Adopted 10/12/98; Revised 6/25/07

Memorandum

To: Members of the Board of Trustees

Through: Dr. Stephen W. Hefner
Superintendent

From: Mark A. Bounds
Public Information Officer

MAB 2/21

Date: February 21, 2013

Re: 2012-13 Park-School Agreement

Attached is the proposed 2012-13 Park-School Agreement between Irmo Chapin Recreation Commission (ICRC) and School District Five of Lexington and Richland Counties (District).

The agreement is essentially the same as the 2011-2012 agreement. However, the new agreement more clearly differentiates the lease partnership from other aspects of the overall framework. The new agreement provides more specific language which will help avoid any confusion between the District and ICRC. This new agreement was jointly developed by the District and ICRC staff.

This proposed Park-School Agreement will be on the agenda for approval on March 11, 2013, and will be taken to the ICRC Board after District Five Board approval.

Thank you and please let me know if you have any questions.

MAB/aw

Attachment - 2012-13 Park-School Agreement

This Agreement entered into this _____ Day of _____, 20____ by and between the Irmo Chapin Recreation Commission of Lexington County, a recreation special purpose district, (Commission) and School District Five of Lexington and Richland Counties Board of Trustees, State of South Carolina (District).

WHEREAS, the governing bodies of the Commission and the District are mutually interested in well being, health and happiness of community members; and

WHEREAS, the governing bodies of the Commission and the District are mutually committed to a robust program of community recreation under the auspices of the District Recreation Commission; and

WHEREAS, said governing bodies are authorized to enter this agreement to cooperate for the purpose of providing for adequate programs of community recreation; and

WHEREAS, by Legislative Act a Recreation Commission has been established and is responsible for carrying out the purpose of community recreation; and

WHEREAS, in the interest of providing the best service with the least possible expenditures of public funds, full cooperation between the Commission and the District is necessary; and

WHEREAS, the parties encourage a joint effort, when feasible, on the part of the District and the Commission in the development of sites and the design and construction of building and facilities;

NOW THEREFORE, and in consideration of the covenants and agreements hereinafter set out, the Commission and the District agree to cooperate in carrying out the above purposes, and to that end agree as follows:

District Athletic Fields and Outdoor Space Lease

The District will make available to the Commission to lease school areas which are suitable for community recreation facilities; these areas may be recommended by the Executive Director of the Commission and are subject to the approval of the Superintendent of Schools of the District.

1. In consideration of the sum of one (\$1.00) dollar (the receipt of which is hereby acknowledged), the District will lease to the Commission athletic fields and open outdoor space at the following locations:
 - A. Leaphart Elementary
 - B. Chapin Elementary
 - C. Irmo Middle
 - D. Chapin Alternative Academy for Success

- E. District Office Softball Field
- F. Nursery Road Elementary

2. It is understood and agreed that the cost of maintaining the athletic fields and outdoor space listed in the above paragraph shall be borne by the Commission unless a separate written agreement between the parties specifies otherwise.
3. It is understood and agreed that the Commission agrees to maintain such areas in good condition during the periods of its responsibility or use. The Commission shall provide mowing services throughout the calendar year.
4. It is understood and agreed that requests for maintenance and construction support by the District should be made by the Superintendent of the Schools to the Executive Director of the Commission or their designees.
5. It is understood and agreed that plans and specifications for the placement of all equipment, facilities, and permanent improvements upon said premises and the type, design, and construction thereof shall be approved by the District Superintendent of Schools prior to the purchase and installation thereof and at the expense of the Commission unless shared costs have been agreed upon.
6. The Commission agrees to maintain and preserve the premises and any structures or improvements now or hereafter located thereon in good and proper condition, and shall not permit or suffer any offensive use thereof or any nuisance thereon.
7. The properties leased pursuant to this Agreement hereby are to be used for the construction and operation of recreational facilities for use by the general public.
8. The Commission maintains the right to develop the property subject to approval of the District Superintendent of Schools.
9. It is agreed that if the District reclaims property which has been leased to the Commission, the District will reimburse the Commission for the costs of capital improvements to the property.
10. It is understood and agreed that the District's agents and servants may enter upon the premises hereby leased at all times for the District's lawful purposes and shall have the further right of entry for the purpose of inspecting the site.
11. This Lease Agreement shall be binding upon and in use to the benefit of the parties hereto and their successors and assigns.

12. The term of this Agreement is to be twenty-five years from the date of original signing of this agreement, October 26, 2011. It is agreed that the Lease Agreement portion of this document will be reviewed by both parties every five years or as necessary and verified by signature of the Superintendent of Schools and Executive Director of the Commission. It is further agreed that the Commission and the District will annually review the Park-School Agreement, portion of this document understanding that either party to this agreement may at any time terminate this agreement upon giving in writing to either party 90 days notice of its intention to terminate same.

District / School Gymnasiums Use

1. The District will make available to the Commission school gymnasiums that are suitable for recreational programming. Requests for usage shall be made to the school Principal by the Park Director using the approved electronic facility request form.
2. The Commission will ensure gymnasiums and common use areas used in conjunction with the gymnasiums are properly cleaned after use. District custodial staff shall have first opportunity for related work. In the event that a school custodian is not available, the District will train appropriate persons from the Commission. Training will include opening and closing of a building(s), etc. Each school will provide a checklist for custodial services expectations. It is hereby agreed that District custodians employed by the Commission for gymnasium cleaning will be paid \$12.00 per hour.

District Athletic Fields and Outdoor Space

1. The District will make available to the Commission school athletic fields and open space that are suitable for recreational programming. Requests for usage shall be made to the school Principal by the Park Director using the approved electronic facility request form.

Other District/School Facilities

- 1 Other district/school facilities include cafeterias, classrooms, laboratories, theaters, multi-purpose rooms and career and technology facilities.
- 2 The District will whenever possible make other district/school facilities available to the Commission for public recreational activities. District activities will have priority over Commission activities.
- 3 The District may charge the Commission a reasonable cost for using other district/school facilities. A facility-use contract will be completed and each use will be evaluated to determine appropriate direct or indirect costs associated with the event. The District may waive fees and any charges will not exceed district expenses associated with the event.
- 4 The Commission will ensure all school facilities used as part of the Commission activity are properly cleaned after use. District custodial staff hours shall have first opportunity

for related work. In the event that a school custodian is not available, the District will train appropriate persons from the Commission. Training will include opening and closing of a building(s), etc. Each school will provide a checklist for custodial services expectations. It is hereby agreed that District custodians employed by the Commission for cleaning areas other than the gymnasium will be paid \$30.00 per hour.

Commission Facilities

- 1 The Commission will make available facilities to the District for school events, activities, and/or programs at the following locations at no cost. Requests for usage shall be made to the appropriate Park Director by the School Principal using the approved electronic facility request form:
 - a. Seven Oaks Park
 - b. Crooked Creek Park
- 2 Commission activities will take priority over District events/activities.

General

1. Both the District and the Commission will ensure its staffs are educated on the terms of this agreement.
2. The Commission agrees to provide adequate personnel to supervise any Commission initiated activities held on District property.
3. The District agrees to provide adequate personnel to supervise any District initiated activities held on Commission property.
4. It is understood and agreed that a schedule of dates for the use of all facilities will be worked out in advance between the Commission or its designee and the District or its designee and that this schedule will be agreed upon as to avoid conflict between school and recreation use; that in the scheduling of said facilities, school events and programs shall have first priority (at school facilities), recreation programs established by the Recreation Commission shall have second priority, and other events by other groups or agencies shall have third priority. Every effort shall be made to reciprocally accommodate the needs of both parties.
5. Scheduling of other district/school facilities and Commission facilities will be accomplished as soon as practical prior to the event /activity.
6. It is understood and agreed that the personnel employed by the Commission shall be under the supervision of the Commission.

7. It is understood and agreed that the school principals may advise in the planning and administering of a recreation program to be conducted by the Commission on and/or in the facilities under said principals' jurisdiction.
8. It is understood and agreed that each agency will furnish and supply all expendable materials necessary for carrying on any programming under or on the facilities under its supervision.
9. It is agreed that any new construction projects or improvements of existing facilities by one agency on the other agency's property shall be agreed upon in advance. Furthermore, at the time of agreement, both parties shall mutually agree upon the conditions of removal of said projects or improvements.
10. The Commission agrees to comply with the District's policies and at its own expense with the Federal, State, and local health and sanitation laws or requirements now or hereafter applicable to the proposal here described.
11. The Commission agrees to procure and maintain commercially reasonable levels of property and casualty insurance for the Recreation Facilities. Each party agrees to maintain adequate liability insurance for programs sponsored or operated by that party.
12. The Commission will hold the District harmless from claims of parties who may sustain injury in person or property by reason of the construction, maintenance, and operation of the District's facilities as a result of participation in Commission programs.
13. The District will hold the Commission harmless from claims of parties who may sustain injury in person or property by reason of the construction, maintenance, and operation of the Commission facilities as a result of participation in District programs.
14. Any waiver by any party of any breach of any provision of this Agreement shall not be construed as a waiver of any subsequent breach of the same or of any other provision of this Agreement. Failure by any party to enforce any of the terms, covenants, or conditions of this Agreement for any length of time, or from time to time, shall not be deemed to waive or decrease the rights of such party to insist thereafter upon strict performance by the other party.

In witness whereof, and pursuant to the authority granted by duly recorded resolutions, the parties hereto have caused this agreement to be executed on their behalf.

School District Five of Lexington and Richland Counties

By: _____ Date: _____

For the School Board

Robert Gantt, Beth Watson, Ellen Baumgardner, Jondy Loveless, Ed White, Jim Turner,
and Kim Murphy

Irmo Chapin Recreation Commission

By: _____ Date: _____

For the Commission


John Sowards, Scott Wilhide, Emily Shuman, Tom McLean, and Bruce Loveless



Memorandum

To: Members of the Board of Trustees

Through: Dr. Stephen W. Hefner
Superintendent

From: Mark A. Bounds  2/21
Public Information Officer

Date: February 21, 2013

Re: 2013-14 School Board Meeting Schedule

Attached is a proposed 2013-14 meeting schedule for the school board. All meetings are on the second and fourth Mondays of each month, as required by school board policy. The only exceptions are one scheduled meeting in July, August, November and April and no meetings in December. Due to the Memorial Day holiday the meetings in May will be held on May 5 and May 19.

This proposed schedule will be on the agenda for approval on March 11, 2013.

Thank you and please let me know if you have any questions.

BP/aw

Attachment - Proposed 2013-14 Meeting Schedule

2013-2014 Meeting Schedule
School District Five of Lexington and Richland Counties
Board of Trustees

<u>Date</u>	<u>Location</u>
July 8, 2013	The Center for Advanced Technical Studies
August 12, 2013	The Center for Advanced Technical Studies
September 9, 2013	Harbison West Elementary
September 23, 2013	Dutch Fork High
October 14, 2013	Spring Hill High
October 28, 2013	Irmo Middle
November 11, 2013	Oak Pointe Elementary
January 13, 2014	Lake Murray Elementary
January 27, 2014	Leaphart Elementary
February 10, 2014	CrossRoads Middle
February 24, 2014	Dutch Fork Elementary
March 10, 2014	Chapin Elementary
March 24, 2014	Seven Oaks Elementary
April 7, 2014	Dutch Fork Elementary
May 5, 2014	The Center
May 19, 2014	Irmo High School
June 9, 2014	The Center for Advanced Technical Studies
June 23, 2014	The Center for Advanced Technical Studies



EXHIBIT I

MEMORANDUM

February 25, 2013

To: Members of the Board of Trustees

From: Keith McAlister 
Director, New Design and Construction

Re: Change Order 003 for Spring Hill High School

ADMINISTRATION CONSIDERATION

Administration seeks discussion of Change Order 003 to upgrade technology infrastructure due to recommendations from Elert and Associates Networking Division at Spring Hill High School.

RECOMMENDATION

Administration recommends board approval of Change Order 003 to upgrade technology infrastructure at Spring Hill High School.

ATTACHMENT

Change Order 003



AIA Document G701/CMa™ – 1992

Change Order - Construction Manager-Adviser Edition

PROJECT (Name and address): District 5 of lex/Rich Counties High School #4 (Spring Hill High School)	CHANGE ORDER NUMBER: 003 INITIATION DATE: February 12, 2013	OWNER: <input type="checkbox"/> CONSTRUCTION MANAGER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): Edcon, Inc. 4 Mulberry Street Peak, SC 29122	PROJECT NUMBERS: / CONTRACT DATE: February 7, 2012 CONTRACT FOR: Building & Finishes	

THE CONTRACT IS CHANGED AS FOLLOWS:

Item 01 – See Attachment #001 for all breakdowns of PCO's.

Total Change Order: \$213,210.00 Total Time Extension: Five (0) days

The original Contract Sum was	\$ 32,595,000.00
Net change by previously authorized Change Orders	\$ 35,892.00
The Contract Sum prior to this Change Order was	\$ 32,630,892.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 213,210.00
The new Contract Sum including this Change Order will be	\$ 32,844,102.00

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is August 10, 2013.

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Cumming SMG
CONSTRUCTION MANAGER (Firm name)
1213 Lady Street, 4th Floor, Columbia, SC 29201
ADDRESS

BY (Signature)
Forrest L. King
(Typed name) **DATE:**

Edcon, Inc.
CONTRACTOR (Firm name)
24 Mulberry Street Peak, SC 29122
ADDRESS

BY (Signature)
Bart Sease
(Typed name) **DATE:**

McMillan Pazdan Smith
ARCHITECT (Firm name)
00 East Broad Street, Suite 300 PO Box 8922
Greenville, SC 29604
ADDRESS

BY (Signature)
Ed T. Reeves
(Typed name) **DATE:**

District Five of Lexington & Richland Counties
OWNER (Firm name)
1020 Dutch Fork Road, Irmo, SC 29063
ADDRESS

BY (Signature)
Keith McAlister
(Typed name) **DATE:**

SPRING HILL HIGH SCHOOL CHANGE ORDER #003

ATTACHMENT #001

003	Per Elert, make changes to smart board and teacher station layouts.	\$9,910.00
005	Per Elert & Industry Standards, run dedicated raceways for the data floor boxes due to wet rated cable not being allowed in the cable tray.	\$4,636.00
006	Per Elert, install 2" conduits from the E Wing IDF to the west exterior of the building for reducing the run distances of exterior cameras.	\$3,405.00
012	Per Elert, provide changes to the IT scope as directed in Elert post bid drawings.	\$145,525.00
013	Per Elert & the Architect, construct an additional IDF data closet in BLDG H to maintain cable distance standards.	\$12,766.00
032	Electronic hardware changes (part of technology)	\$19,352.00
039	Electric changes as per technology	\$17,616.00
	TOTAL	\$213,210.00



Memorandum

To: Members of the Board of Trustees

To: Stephen W. Hefner, Ed.D., Superintendent

From: Angela H. Bain, Ph.D.
Chief Human Resources Officer

Date: February 21, 2013

Re: Spring Hill High School Phases II Staffing Plan

Issue: Certified Position Recommendations

Background: The attached document provides 2013-2014 recommendations for Phase II for your consideration.

Recommendation: Request Board of Trustees Approval for Advanced Advertising and Hiring

AHB

Attachment - Board Packet

**Spring Hill High School
Staffing Plan
February 20, 2013
Phase II**

Certified Positions

Position	FTE	37.4 New Positions	11 Transferred Positions
Guidance	1.0	0 New	1 Transfer
Math	5.0	3 New	2 Transfers
English	5.0	4 New	1 Transfer
Science	5.0	4New	1 Transfer
Social Studies	5.0	4 New	1 Transfer
PE	4.0	3 New	1 Transfer
Computer	4.0	4 New	0 Transfer
World Languages	5.0	4 New	1 Transfer
Special Education	2.0	1 New	1 Transfer
Engineering	3.0	3 New	0 Transfer
Business Education	2.0	2 New	0 Transfer
Environmental & Natural Resources	1.0	1 New	0 Transfer
Dance	1.0	1 New	0 Transfer
Nutrition & Human Growth Development	1.0	1 New	0 Transfer
Journalism	1.0	1 New	0 Transfer
Drama	1.0	1 New	0 Transfer
Art	2.0	0 New	2 Transfers
Psychologist	0.4	New	

**Spring Hill High School
Staffing Plan
February 20, 2013
Phase II**


Support Positions

Position	FTE	New Positions	Transferred Positions
School Nurse (class 18/7.5hr/190)	0.5	New	
Bookkeeper (class 10/7.5hr/240)	1.0	New	
Registrar/Computer Specialist (class 10/7.5hr/240)	1.0	New	
Media Assistant (class 8/7-7.5hr/190)	1.0	New	
CDF (class 15/7.5hr/190)	1.0	New	
Custodial (class 7/7.5hr/240)	5.0	New	
Total	9.5		



MEMORANDUM

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D, Superintendent

FROM: Ms. Helen Anderson 
Chief Instructional Services Officer

DATE: February 19, 2013

RE: February 25, 2013 Board Meeting, Discussion Item
Proposed Revisions and Additions I Policies

The administration recommends the proposed revisions and additions to the following Board Policies proceed to First Reading approval.

- Add new policy IHAJ Computer/Technology Literacy
- Replace current policy IDCA "Summer School Program" with new policy IHCA "Summer School"
- Replace current policy IJ "Evaluation of Instructional Program" with new policy IL "Evaluation of Instructional Programs"
- Replace current policy II "Testing" and IIB "Test Administration" with new policy ILB "Test/Assessment Administration" and ILB-R "Test/Assessment Administration"
- Replace current policy IDAA "Basic Skills Assessment Program" with new policy ILBB "State Program Assessments" and new administrative rule ILBB-R "State Program Assessments"

I will be available at the February 25, 2013 Board Meeting to answer any questions you may have.

Attachments:

Current Board Policies: IDCA, IJ, II, IIB, and IDAA

Recommended Board Policies: IHAJ, IHCA, IL, ILB, ILB-R, ILBB, and ILBB-R

COMPUTER/TECHNOLOGY LITERACY

Code **IHAJ** Issued **Final**

Purpose: To establish the board's vision for computer/technology literacy for the district's students.

The primary goal of computer/technology studies is to develop technologically literate citizens. However, these studies do not exist in a vacuum -- the district must use educational technology to support curriculum and instruction. The board believes that students, teachers, media specialists, counselors, administrators, managers and others should have access to technology resources and the ability to use those resources at the time and place of need.

Adopted ^

Policy IDCA Summer School Program

Issued 4/96

The district shall offer a summer school program whenever there is sufficient interest by students and parents for such a program. The summer program shall be operated in accordance with standards required by the State Department of Education and the Southern Association of Colleges and Schools.

Students shall be charged a fee to cover the expenses of staff, providing instructional materials, textbooks, and other expenses directly related to the instructional program of the summer school. A student and his/her parent or guardian must sign the summer school registration form before he/she shall be admitted.

Students from outside the district may enroll in the summer program. Tuition fees for such students may be established at a higher rate than fees for students within the district with the explicit approval of the district superintendent.

Elementary and Middle Schools

The summer school program for elementary and middle school students shall be designed for students needing academic assistance or acceleration as well as those who would like to participate in an enrichment program. Emphasis shall be placed on meeting the needs of all students through individual and small-group instruction. The areas of curriculum provided shall be determined by the interest and needs of the students.

Middle School retained students who seek promotion to the next grade through summer school enrollment must meet the standards set forth in board of trustees policy IHE, Promotion and Retention.

High School

The primary purpose of the high school summer program is for remediation rather than acceleration. However, a student who plans to graduate early needs principal (or designee) approval. Criteria for credit allocation shall conform to guidelines established by the South Carolina State Department of Education and the Southern Association of Colleges and Schools.

Students attending summer school for credit outside the district must get written authorization from the principal of the Lexington District Five school at which the credit is to be recognized. State Department of Education requirements for summer school must be met.

No student shall be allowed to apply more than a total of six units earned in summer school, and/or adult education programs to the units required for a State high school diploma. No more than two subjects may be taken at one time for credit.

Adopted 7/21/75; Revised 1/25/88, 4/22/96

Constitutional and Statutory Provisions:

State Board of Education Regulations:

R-43-240 - Summer Programs.

SUMMER SCHOOL

Code **IHCA** Issued **Final**

Purpose: To establish the basic structure for summer instruction of students.

The district will offer a summer school program whenever there is enough interest by students and parents/legal guardians for such a program. The district will operate the summer program in accordance with state board of education regulations and standards required by the state department of education and the Southern Association of Colleges and Schools.

For students in grades 9-12, a school may award credit only for courses in summer school programs, either district-wide or school-site, that meet all regulatory requirements.

Schools may charge students a fee to cover the expenses of staffing, providing instructional materials and other expenses directly related to the instructional program of the summer school.

Cf. IG, IGCA, IHAK, IHAQ, IHBC, IKF, JLD, KB

Adopted 7/21/75; Revised 1/25/88, 4/22/96, ^

Legal references:

- A. S.C. Code of Laws, 1976 as amended:
 - 1. Section 59-18-500 - Academic plans for students.
 - 2. Section 59-59-10, et. seq. - South Carolina Education and Economic Development Act.
- B. State Board of Education Regulations:
 - 1. R43-205 - Administrative and professional personnel qualifications, duties and workloads.
 - 2. R43-234 - Defined program, grades 9-12.
 - 3. R43-240 - Summer programs.
- C. South Carolina State Department of Education:
 - 1. South Carolina Education and Economic Development Act Guidelines (2006).

Policy IJ Evaluation of Instructional Program

Issued 3/82

Appropriate means for curriculum evaluation will be established and maintained. Elements of this evaluation may include the following.

Student performances as indicated by standardized tests, school achievement records and participation in post-secondary education.

Student behavior as indicated by teacher and parent evaluations and dropout and disciplinary records.

Program effectiveness from the perspective of the state department of education and the Southern Association of Colleges and Schools.

Evaluation of the curriculum and its effectiveness will be reported to the board by the superintendent.

Adopted 3/27/82

Constitutional and Statutory Provisions:

S.C. Code, 1976, as amended:

Section 59-20-60 - Evaluations and reports; statewide testing program..

Section 59-30-10 - Duties of state board of education concerning state basic skills assessment program..

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

EVALUATION OF INSTRUCTIONAL PROGRAMS

Code **IL** Issued **Final**

Purpose: To establish the board's vision regarding the evaluation of the district's instructional programs.

Effective classroom instruction rests on continuous evaluation of the instructional program.

The district will design its evaluation program to compare student progress with the aims and objectives established by the district's strategic plan. The administration may consider a variety of evaluation instruments and techniques when selecting the means of evaluating different district programs and activities. The methods will utilize state and district mandated tests to generate a performance index for schools.

When evaluation data pertaining to individual students, teachers, principals and schools are used for decision making or any other professional purpose, the district will treat the data with the utmost confidentiality. The district will preserve the anonymity of individual students, teachers, principals and schools when system wide data are made public.

Adopted 3/27/82; Revised ^

Policy II Testing

Issued 4/86

The primary purpose of testing is the improvement of instruction. The basic testing program is to provide data for a wide variety of people. The objectives of the comprehensive testing program are listed below.

The testing program should:

- Be tailored to fit the instructional program in the district.

- Help identify areas in the instructional program where emphasis is needed.

- Help provide accurate information to parents and students concerning student skills, concept development, and knowledge.

- Help in the development of instructional objectives through analysis of student strengths and weaknesses.

- Provide a basis for efficient placement of students within the regular instructional program.

- Help to identify student needs to be met by special programs (e.g., AGP, Special Education, Remedial Reading or Math).

- Promote smooth articulation from one level to another or one school to another within the district.

- Provide a basis for effective guidance of students.

- Assist in evaluating the effectiveness of instructional programs within the district.

Adopted 1973; Revised: 11/16/81, 11/21/83, 4/28/86

Constitutional and Statutory Provisions:

S.C. Code, 1976, as amended:

- Section 59-20-60 - Statewide Testing Program.

- Section 59-30-30 - Basic Skills Assessment Program.

State Board of Education Regulations:

- R-43-260 - Dissemination of Test Results.

- R-43-262 - Statewide Testing Program.

- R-43-262.1 through 262.8 - Basic Skills Assessment Program.

Policy IIB Test Administration (Test Security)

Issued 11/86

In Lexington County School District Five, all standardized tests required by the State Board of Education shall be administered to the students of the district in accordance with state law and regulations. Violation of any state law or regulation or any of the guidelines herein shall subject the individual to liability and may lead to criminal proceedings (resulting in fines and/or imprisonment), termination, suspension or revocation of administrative and/or teaching credentials.

Individuals shall adhere to all procedures specified in all operating manuals governing the mandated testing programs. The use of current tests as instructional tools is specifically prohibited.

Tests administered by this district by or through the State Board of Education shall include but are not limited to:

- The Basic Skills Assessment Program tests;

- The Statewide Testing Program tests mandated by the Education Finance Act of 1977;

- The Criterion Observations Required in Reliability Training forth Assessments of Performance in Teaching;

- The High School Equivalency Program test (GED).

State owned test materials and district owned materials which are the same as those utilized in any State mandated testing program shall not be used for census testing in the grades included in the state mandated program(s) except on testing dates specified by the State Department of Education.

All tests and test materials including observational answer keys, videotapes, and completed observation sheets and examinee answer documents, shall be kept under lock and key in a central location in the district both before and after testing. The key shall be in the possession of the superintendent or his designee. During testing the principal shall be responsible for the security of all test and testing materials infuse.

Each school year, the superintendent shall designate one individual in the district who shall be solely responsible for procuring commercial tests used in testing programs administered by or through the Stateboard of Education. The name of the individual so designated shall be provided to the State Department of Education in writing on an annual basis.

No employee of the district shall knowingly or willfully (a) give examinees access to test questions prior to testing; (b) copy, reproduce, or use in any manner inconsistent with test security regulations all or any portion of any secure test booklet; (c) coach examinees during testing or alter or interfere with examinees' responses in anyway; (d) make answer keys available to examinees; (e) fail to follow security regulations for distribution and return of secure test as directed or fail to account for all secure test materials before, during and after testing; (f) participate in, direct, aid, counsel, assist in, encourage or fail to report any of the acts prohibited in this section.

Adopted 11/17/86

Constitutional and Statutory Provisions:

S.C. Code, 1976, as amended:

Section 59-1-445 - Violations of mandatory testing security; penalties; investigations.

Section 59-1-447 - Regulations for mandatory test security procedures.

State Board of Education Regulations:

R-43-100 - Test Security Regulations (Proposed 1/9/86)

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

TEST/ASSESSMENT ADMINISTRATION

Code **ILB** Issued **Final**

Purpose: To establish the basic structure for test/assessment administration in the district.

All mandatory tests administered by or through the state board of education to the students of the district will be administered in accordance with state law and regulations. Violation of any state law or regulation or any of the guidelines in this policy will subject the individual to liability and may lead to criminal proceedings (resulting in fines and/or imprisonment), termination, suspension or revocation of administrative and/or teaching credentials.

Individuals will adhere to all procedures specified in all operating manuals governing the mandated assessment programs. The board and state regulation specifically prohibit the use of current tests as instructional tools.

Adopted 1973; Revised 11/16/81, 11/21/83, 4/28/86, ^

Legal references:

- A. S. C. Code, 1976, as amended:
 - 1. Section 59-1-445 - Violations of mandatory testing security; penalties; investigations.
 - 2. Section 59-1-447 - Regulations for mandatory test security procedures.
- B. State Board of Education Regulations:
 - 1. R43-100 - Test security.
 - 2. R43-262 - Assessment programs.
 - 3. R43-262.4 - End of course tests.

TEST/ASSESSMENT ADMINISTRATION

Code **ILB-R** Issued **Final**

Tests administered by this district or through the state board of education will include, but are not limited to, the following.

- Measured Academic Progress (MAP)
- statewide assessment program tests (grades 3-8, end-of-year assessment scores; exit examination; end-of-course tests)
- statewide testing program tests and current applicable laws and regulations related to students with disabilities and special needs
- examinations for admission to programs such as gifted and talented
- high school equivalency program test (GED)
- National Assessment of Education Progress (NAPE)

The district will not use any state-owned test materials or district-owned materials which are the same as those used in any state-mandated testing program for census testing in the grades included in the state-mandated program(s) except on testing dates specified by the state department of education.

The district must provide for the security of state and district testing materials during testing and the storage of all secure tests and test materials before, during and after testing. Throughout the time testing materials are under the control of the school district, tests must be secured under lock and key when not in use for approved test administration activities. All mandated state testing security procedures will be followed.

Each school year, the superintendent will appoint one individual in the district who will be solely responsible for obtaining test instruments (including commercial tests) used in testing programs administered by or through the state board of education. The superintendent will submit the name of the designated individual so appointed to the state department of education in writing on an annual basis.

No employee of the district will knowingly or willfully commit security violations as outlined in state regulation.

Issued 11/17/86; Revised ^

Policy IDAA Basic Skills Assessment Program

Issued 1/89

All students attending Lexington District Five schools will participate in the Basic Skills Assessment Program as mandated by the South Carolina General Assembly in 1978. Each student in grade one shall, at the beginning of the school year, be given a readiness test to measure that student's readiness to begin the formal school curriculum. All students in grades one, two, three, six, eight and ten will be tested in reading and mathematics each year, with sixth, eighth and tenth graders also taking a writing test. Students in grades three, six and eight will be tested in science.

The purpose of the basic skills tests is to assist teachers in the identification of student deficiencies and to serve as a basis for providing instruction to those students not meeting minimum standards in overcoming any deficiencies identified through the testing program.

The basic skills test given to tenth graders is known as the exit examination. Beginning with the school year 1989-1990, in order to receive a state high school diploma, the student must pass the examination even if all other requirements are met. Students who do not pass the examination in tenth grade are obligated to enroll in a remedial program and retake the part(s) of the examination failed in the eleventh grade. The student may retake the part(s) failed twice in the twelfth grade. By the seventh grade or upon entry into the district schools, whichever comes first, principals will provide students with written notification of the exit examination requirements.

Administration of Tests

The test to assess the readiness of beginning first grade students will be administered at the start of each year. The basics skills tests in reading, mathematics, writing and science will be administered in the spring of each year.

Exit examination schedules will be publicized at each high school and through the adult education program.

Notification of Results

The parent or guardian of such child will be notified of the child's score on the readiness test. The parents of each student whose score on the test indicates he or she is "not ready" for first grade instruction shall be so notified within 15 days after administration of the test. The notice will be in writing and contain an explanation of deficiencies and suggestions as to assistance that the parent(s) or guardian(s) may give the child; advice that the child receive a complete physical examination; information on what local governmental health services are available for obtaining such an examination; and a request that, if such an examination is obtained, the results be forwarded to the principal's office.

Results of the basic skills test shall be provided in writing to the parent or guardian of each student. When a student does not meet the minimum standards for any basic skills test, a letter shall be sent to the parent or guardian informing them of the deficiencies and providing suggestions for ways in which they can assist the student at home. A copy of this letter shall be filed in the student's scholastic record.

Assistance to the Student

Results of the tests administered under the basic skills assessment program shall be used to help in the diagnosis of student deficiencies.

Basic instruction to aid the student in bringing his/her performance up to the statewide minimum standards for a particular grade will be provided when a deficiency is indicated by the results of the

basic skills assessment tests.

Student Records

The scholastic record of a student shall contain a copy of any notice sent to the parent(s) or guardian(s) indicating that the student is "not ready" for first grade instruction or has not met the minimum standards set forth for any basic skills test at any grade level.

A continuous assessment will be made of an individual student's progress in relationship to the statewide minimum standards of student achievement for kindergarten through grade twelve.

Handicapped Children

Handicapped children shall be given the readiness test and all other tests included in the basic skills assessment program unless the Individual Education Plan (I.E.P.) developed pursuant to P.L. 94-142 states otherwise.

Physical Records

If the results of the physical examination forwarded to the principal reveal any potential physical impairments to learning, the principal shall immediately report same to the superintendent.

In-service Training

Appropriate in-service training will be provided for staff, including newly employed certified personnel, involved in implementing the basic skills assessment program, to insure efficient and effective methods of instruction.

Make-up Tests

Any student who is unable to take any of the tests prescribed in the Act shall be given the missed test on the scheduled make-up date.

Adopted 11/17/86; Revised 1/23/89

STATE PROGRAM ASSESSMENTS

Code **ILBB** Issued **Final**

Purpose: To establish the basic structure for implementation of the statewide assessment program.

Statewide assessment program

All students attending district schools will participate in the statewide assessment program as mandated by current applicable laws and regulations. This program will promote student learning and continuously assess each individual student's performance in relation to the statewide academic standards and guidelines for English/language arts, writing, mathematics, social studies and science.

The state readiness program for grades one and two will be administered each year as prescribed by the state.

The district will comply with administrative rules prepared by the administration as well as federal and state laws and regulations in the implementation of the statewide assessment program.

Students with disabilities will be included in the assessment program in compliance with the provisions of state and federal laws and regulations.

Adopted 8/17/73; Revised 3/27/82, 1/21/85,

Legal references:

- A. Federal law:
 - 1. 20 U.S.C. Sections 6310, *et. seq.* - No Child Left Behind Act of 2001.
 - 2. Education of the Handicapped Act, Public Law 93-380, amended by Public Law 94-142, Education of All Handicapped Children Act.
 - 3. 20 USCA Sections 1400-1485 - The Individuals with Disabilities Education Act.
 - 4. The Individuals with Disabilities Education Improvement Act of 2004.
- B. S. C. Code, 1976, as amended:
 - 1. Sections 59-18-100, *et. seq.* - Education Accountability Act of 1998.
- C. State Board of Education Regulations:
 - 1. R43-262 - Assessment programs.
 - 2. R43-262.4 - End of course tests.

STATE PROGRAM ASSESSMENTS

Code **ILBB-R** Issued **Final**

Statewide assessment program

Administration of test

The district's assessment program will include continuous assessment of the individual student's performance in relation to the state standards of student achievement for K-12.

Inservice training

The district will provide appropriate inservice training for staff, including newly employed certified personnel, involved in implementing the statewide assessment program. This training will help to ensure efficient and effective methods of instruction.

Notice of deficiencies

The schools will send written notice to the parent/legal guardian of any student who does not meet the required standards set for any test prescribed by the statewide assessment program. The school will file a copy of the notice in the scholastic record of the student concerned. The school will also provide suggestions for appropriate assistance that the parent/legal guardian may give to the child.

If any parent/legal guardian requests test result information, the school will provide the information in writing.

Assistance to the student

The schools will use the results of the test administered under the statewide assessment program in the diagnosis of student deficiencies. When test results indicate a deficiency, the schools will provide basic instruction to aid the student in bringing his/her performance up to the statewide standards. The program will be specific to the individual student's needs.

Make-up tests

Any student who is unable to take any of the statewide assessments on the prescribed day will take the missed test on the scheduled make-up date.

Readiness for kindergarten and first grades

The district will administer readiness tests for first and second grade to all students in kindergarten and first grade, respectively.

The purpose of the tests is to do the following.

- Measure individual student readiness.
- Be related to academic standards in English/language arts and in mathematics.
- Include key elements in the area of social and emotional development.

Issued 8/17/73; Revised 3/27/82, 1/21/85, ^