AMENDED
AGENDA
BOARD OF TRUSTEES
CHAPIN HIGH SCHOOL'S GYMNASIUM
JANUARY 14, 2013

1. Call to order at 5:30 p.m.

2. Enter executive session to consider the following:

    a. Selected employment items (Exhibit A)
    b. Personnel matter: employee grievance request (Exhibit B)
    c. Update on *Freedom from Religion versus D5* lawsuit
    d. Receipt of legal advice re: Act No. 326 of 2002

3. Welcoming remarks at 7:00 p.m. – Robert Gantt

4. Invocation – Mark Bounds

5. Pledge of Allegiance – Bailey Gowans, student body president at Chapin High School

6. School Board Spotlight

7. Approval of the agenda

8. Welcome and brief overview of Chapin High School by Dr. Akil Ross, principal

9. Superintendent's report (45 minutes)

    a. Superintendent
        (1) Security and safety update
        (2) Vision 2015 #12
        (3) New Magnet Program proposals for 2013-2014

    b. Financial Services
        (1) Monthly Financials (Exhibit C)
        (2) 8% Capital Projects (Exhibit D)

(3) Bond Referendum Expenditure Summary (Exhibit E)

10. Public participation*

ACTION AGENDA

11. Items considered in executive session

12. First reading approval of proposed revisions to "I" policies: replace current board policy JQH "Drop-Outs" with new policy IHBC "Programs for At-Risk/Disadvantaged Students", replace current board policy ICC "Research" with new policy IJ "Instructional Resources and Materials" and IJ-E "Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)", replace current board policy IFAA "Instructional Materials Selection and Adoption" with new policy IJJ "Textbook Selection and Adoption", add new policy IJKA "Technology Resource Selection and Adoption, replace current policies IFCC "Community Resource Persons" and IFCD "School Volunteers" with new policy IJOB/IJOC "Resource Persons/School Volunteers" and add Administrative Rule IJOB/IJOC-R "Resource Persons/School Volunteers", replace current policy IHAC "Cheating or Plagiarism" with new policy IKABA "Cheating or Plagiarism", replace current policy IHB "Homework" with new policy IKB "Homework", replace current policy IHEB "Acceleration" with new policy IKEA "Acceleration of Students", and add new Administrative Rule IKEA-R "Acceleration" (Exhibit F)

13. Approval of the minutes of the November 19, 2012 board meeting.

DISCUSSION AGENDA

14. Proposed revisions to "I" policies: replace current board policy IDDF "Special Education" and Administrative Rule IDDF-R "Special Education Placement Procedures" with new policy IHBA "Special Education/Programs for Disabled Students", replace current policy IEK "Instruction at Place Other Than School" with new policy IHBG "Homeschooling", replace current Administrative Rule IEK-R "Instruction at Place Other Than School" with new Administrative Rule IHBG-R "Homeschooling", replace current policy ICF "Charter Schools" with new policy IHBH "Charter Schools", add new policy IHBIB "Primary/Pre-Primary Education (Child Development)", add new Administrative Rule IHBIB-R "Primary/Pre-Primary Education (Child Development)", replace current policy IFBGA(3) "Use of District Email Resources" with new policy IJNDB(3) "Use of District Email Resources", replace current policy IHAA "Final Examinations" with new policy IKAA "Tests and Examinations", replace current policy IKA "Teaching Methods" and IHAB "Report Cards" with new policy IKAB "Report Cards/Progress Reports", replace current policy IHAD "Parent-Student-Teacher Conferences" with new policy IKACA "Parent Conferences", and replace current policy IHAE "Placement of Non-Accredited Private and

Home School Secondary Students" with new policy IKACC "Placement of Non-Accredited Private and Homeschool Secondary Students" (Exhibit G)

15. Adjourn by 9:30 p.m. **
**Any items to be submitted by board members for the record must be turned in within 15 minutes of the adjournment.

FOR YOUR INFORMATION

16. The next regular scheduled board meeting will be January 28, 2013 – location to be determined.

*The Board welcomes and encourages public participation and includes an opportunity during its meetings for the public to do so. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". We ask that you sign-up to speak before the meeting begins and that you provide us your name, address and topic of input. Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner. Comments, questions and opinions are appreciated but should always be presented in a manner that reflects the respect and dignity expected by our community. Personal attacks on members of the community, the Board, or the staff of the school system will not be allowed.

district five
OF LEXINGTON & RICHLAND COUNTIES

Minutes/ November 19, 2012

The Board of Trustees of School District Five of Lexington and Richland Counties met at Irmo Elementary School's Cafeteria with the following members present:

Mr. Robert Gantt, Chairman
Mrs. Beth Burn Watson, Vice Chairman
Mrs. Ellen Baumgardner, Secretary
Mrs. Jondy Loveless
Mrs. Kim Murphy
Mr. Ed White
Dr. Stephen Hefner, District Superintendent

The following staff were in attendance:

Dr. Angela Bain, Chief Human Resource Services Officer
Dr. Karl Fulmer, Chief Financial Services Officer
Mr. Michael Harris, Director of Student Services
Mr. Keith McAlister, Director of New Design and Construction
Mr. Mark Bounds, Public Information Officer

The Board conducted an informal swearing-in of new school board members prior to the Executive Session.

Chairman Gantt called the meeting to order and gave welcoming remarks.

The Invocation was given by Barry Russell, Eastlake Community Church. The Pledge of Allegiance was led by Hannah Rives, vice president of the student council at Irmo Elementary School.

The Board conducted a ceremonial swearing-in of new school board members.

Robert Gantt, Beth Watson and Ellen Baumgardner presented the School Board Spotlight.

Shannon McAlister, principal, gave a welcome and brief overview of Irmo Elementary School.

During the superintendent's report, Dr. Christina Melton presented a report on the World Languages Program; Dr. Stephen Hefner presented a report on the Annual Report Card and the Vision 2015: Update #11; Alan Grimsley, Derrick, Stubbs & Stith, presented the Comprehensive Annual Financial Report (Exhibit C); and Michael Harris and Michael Poole presented a report on Assessment of Safety and Security in District Five.

During the public participation, Barbara Waldman spoke regarding Irmo High School.

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of November 19, 2012

	BAUMGARDNER	GANTT	LOVELESS	MURPHY	TURNER	WATSON	WHITE
1. M. Watson S. Baumgardner Enter executive session to consider the following: a) selected employment items (Exhibit A), and b) approval of instruction at a place other than school (Exhibit B)	X	X	X	X	A	X	A
2. Election of Board Officers							
White nominated Gantt Chair seconded by Loveless	X	X	X	AB	A	X	X
Baumgardner nominated Watson Vice Chair seconded by Loveless	X	X	X	AB	A	X	X
Watson nominated Baumgardner Secretary seconded by Loveless	X	X	X	AB	A	X	X
3. M. Watson S. Baumgardner Approve the agenda	X	X	X	X	A	X	X
4. M. Watson S. Baumgardner Approve the selected employment items (Exhibit A)	X	X	X	X	A	X	X
5. M. Watson S. Baumgardner Approve the request for instruction at a place other than school (Exhibit B)	X	X	X	X	A	X	X
6. M. Watson S. Baumgardner Approve second reading of proposed revisions to "I" policies: replace policy IHG "Secondary Education" with new policy IKG "Secondary Education", replace policy IHF "Graduation Requirements" with new policy IKF "Graduation Requirements", replace policy IHF-R "Graduation Requirements/Diplomas" with new policy IKF-R "Graduation Requirements", and add new policy IHAQ "Career/Transition to Work Education" (Exhibit D)	X	X	X	X	A	X	X

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of November 19, 2012

			BAUMGARDNER	GANTT	LOVELESS	MURPHY	TURNER	WATSON	WHITE
7.	M. Baumgardner	S. Watson	X	X	AB	X	A	X	X
	Approve the minutes of the October 22, 2012 board meeting								
8.	M. Watson	S. Baumgardner	X	X	X	X	A	X	X
	Adjourn at 9:20 p.m.								

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

Kim Murphy page 1 of 3
On the record
11/19/12

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GENERAL FUND - BUDGETS AND ACTUAL
YEAR ENDED JUNE 30, 2012

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE POSITIVE (NEGATIVE)
EXPENDITURES (CONTINUED)				
200 SUPPORT SERVICES (CONTINUED)				
270 Support Services Pupil Activity:				
271 Pupil Services Activities:				
100 Salaries	$ 1,223,702	$ 1,223,702	$ 1,314,154	$ (90,452)
200 Employee Benefits	317,257	317,257	321,324	(4,067)
300 Purchased Services	18,200	18,200	18,487	(287)
660 Pupil Activity	-	-	680,400	(680,400)
Total expenditures, excluding capital outlay	54,205,399	54,208,605	53,195,786	1,012,819
Total capital outlay	11,203	12,003	72,528	(60,525)
TOTAL SUPPORT SERVICES	54,216,602	54,220,608	53,268,314	952,294
300 COMMUNITY SERVICES				
360 Welfare Services:				
300 Purchased Services	-	-	3,668	(3,668)
390 Other Community Services:				
300 Purchased Services	31,774	31,774	15,214	16,560
400 Supplies and Materials	5,986	5,986	5,177	809
TOTAL COMMUNITY SERVICES	37,760	37,760	24,059	13,701
400 OTHER CHARGES				
410 Intergovernmental Expenditures:				
411 Payments to the State Department of Education:				
720 Transits	25,000	25,000	1,754	23,246
412 Payments to Other Governmental Units:				
720 Transits	152,200	152,200	55,089	97,111
415 Payments to Nonprofit Entities (for First Steps):				
720 Transits	3,200	3,200	-	3,200
TOTAL INTERGOVERNMENTAL EXPENDITURES	180,400	180,400	56,843	123,557
TOTAL EXPENDITURES	141,274,291	141,274,291	137,691,306	3,582,985
OTHER FINANCING SOURCES (USES):				
Interfund Transfers, From (To) Other Funds:				
5300 Sale of Capital Assets	-	-	2,995	2,995
5230 Transfer from Special Revenue EIA	2,452,880	2,452,880	2,333,769	(119,111)
5280 Transfers from Other Funds Indirect Costs	600,000	600,000	669,709	69,709
420-710 Transfer to General Fund	(40,215)	(40,215)	-	40,215
421-710 Transfer to Special Revenue Funds	(134,531)	(134,531)	(35,398)	99,133
425-710 Transfer to Food Service Fund	(521,745)	(521,745)	(577,488)	(55,743)
426-710 Transfer to Pupil Activity Fund	(353,138)	(353,138)	-	353,138
TOTAL OTHER FINANCING SOURCES (USES)	2,003,251	2,003,251	2,393,587	390,336
Excess (Deficiency) of Revenues Over Expenditures	$ -	$ -	6,098,010	$ 6,098,010
FUND BALANCE, JULY 1, 2011			24,646,085	
FUND BALANCE, JUNE 30, 2012			$ 30,744,095	

Item "For The Record" requested by Kim Murphy for attachment to the Minutes.

Attachment 1 is included with the minutes of the 11/19/12 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

$6 million was added to Fund Balance just this year. That is equivilent to 27.5 mils. (Current mils - 221.97)

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
FUND BALANCES, GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(modified accrual basis of accounting - unaudited)

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
General Fund										
Nonspendable for Inventory	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 269,657	$ 159,516
Nonspendable for Prepaid Items									2,871,605	2,893,816
Assigned for Special Purposes									6,183,579	4,574,852
Unassigned									15,321,244	23,115,911
Reserved	308,183	333,566	428,925	442,249	587,982	552,387	3,470,904	5,701,580	-	
Unreserved	6,080,981	8,595,917	12,342,425	15,611,999	21,994,142	28,392,396	21,492,632	17,375,197	-	
Total General Fund	$ 6,389,164	$ 8,929,483	$12,771,350	$16,054,248	$22,582,124	$ 28,944,783	$ 24,963,536	$23,076,777	$24,646,085	$30,744,095
All Other Governmental Funds										
Restricted- Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,726,778	$ 5,715,026
Restricted- Building Fund									66,486,908	-
Committed- Building Fund									27,123,803	45,581,375
Reserved										
Debt Service	1,982,154	1,533,732	2,558,228	2,513,011	3,188,124	4,940,428	1,895,195	4,787,501	-	-
Building Fund-Special Purposes	-	-	-	-	500,000	500,000	500,000	179,892	-	-
Unreserved										
Building Fund	597,374	8,833,286	786,289	(2,162,620)	15,337,577	(2,067,789)	18,321,947	45,122,925	-	-
Total all other governmental funds	$ 2,579,528	$10,367,018	$ 3,344,517	$ 350,391	$19,025,701	$ 3,372,639	$ 20,717,142	$50,090,318	$98,337,489	$51,296,401

Source: Records maintained by the School District Finance Department

This District implemented GASB Statement 54 with the fiscal year beginning July 1, 2010, therefore, this schedule presents new fund balance terminology information beginning with June 30, 2011.

In 7 years, Fund Balance grew $18 million dollars and is now $18 million over Board Policy. Policy calls for 8.5% but there is 20% in Fund Balance

Page 2 of 3

Attachment #2 is included with the minutes of the 11-15-12 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

Item **"For The Record"** requested by **Kim Murphy** for attachment to the Minutes.

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES
YEAR ENDED JUNE 30, 2012

Notes to the Basic Financial Statements

Note 14. Operating Leases

The School District is obligated to account for certain leases as operating leases. Operating leases do not give rise to property rights or lease obligations and, therefore, the results of the lease agreements are not reflected in the School District's account groups. Current rental expenditures for the year ended June 30, 2012, were $ 509,880. The following is a schedule by years of future minimum rental payments required under operating leases that have initial or remaining non-cancelable lease terms in excess of one year as of June 30, 2012:

Year Ended June 30	Totals
2013	$ 425,698
2014	361,128
2015	352,423
2016	214,852
2017	166
Total Rent Payments	$ 1,354,267

Attachment 3 is included with the minutes of the May 7 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

Note 15. Fund Balances

The District uses the following governmental fund balance accounts:

Nonspendable for inventory – An account used to segregate a portion of fund balance to indicate inventory is "not in spendable form" even though it is a component of current assets.

Nonspendable for prepaid items – An account used to segregate a portion of fund balance to indicate that prepaid items are "not in spendable form" even though it is a component of current assets.

Restricted for Debt Service: This represents the Debt Service Fund balance that is not available for appropriation because it represents the year-end fund balance that is legally restricted for future debt service on general obligation bonds and is not an expendable, available resource.

Restricted for School Building Fund: This represents the School Building Fund balance that is not available for appropriation because it represents the year-end fund balance that has been formally restricted to use for approved building projects and is not an expendable, available resource.

Committed for School Building Fund: This amount represents the School Building Fund balance that has been committed for contractual obligations for approved building projects and is not an expendable, available resource.

Assigned for special purposes general fund – Amounts assigned were approved by the Board of Trustees and are for the following purposes:

School parking lots maintenance	$ 201,430
Start up costs associated with new schools	3,000,000
Appropriation of fund balance for budgetary deficit for fiscal year 2012-2013	1,373,422
Total Assigned for special purposes	$ 4,574,852

Unassigned: This represents and includes all spendable amounts of the general fund not contained in the other classifications.

District policy is to maintain a minimum fund balance of 8.5% of the General fund budget which amounts to $ 12,731,357 as of June 30, 2012. This amount is included in the Unassigned fund balance.

8.5% of Budget = #12,731,357
#30,744,095 Current Fund Bal. 20%
#18,012,738 Over

Item "For The Record" requested by **Kim Murphy** for attachment to the Minutes.

Kim Murphy
November 19, 2012
On the record statement and request

Item **"For The Record"** requested by **Kim Murphy** for attachment to the Minutes.

I received the attached email from Dr. Hefner re: the $562,000 change order for work at the New High School/CATE Center. The item was moved from tonight's Action Agenda to the Discussion Agenda as the district's attorney indicated that the expenditure did not require board approval. Can someone please explain why such a large expenditure would not require board approval? And if this is indeed the case, then I feel we need to revisit. There is a problem if we have loopholes in the contracts that allow for approval of expenditures of this magnitude without board approval. We need to discuss and set additional checks, balances and safeguards.

During Discussion of the change order, I requested and did not receive important financial information regarding the cost of constructing the two facilities. I have previously requested this information.

Please provide the following information for the New High School/CATE Center. (I have attached pages from the Construction manager's Contract such as the approved Budget for the projects, obligation to provide a status report of costs and estimated costs to complete and change order information:

Total Project Budget (total cost allocated in the Construction Manager's Contract for the project - bond referendum funds and 8% money)
$_____

Spent to date (including work under contract but not yet performed) $_____
Estimated cost to complete the total project $_____
Estimated Total Cost to complete the project $_____ $_____

Over/under Budget $_____

Change Orders (including any adjustment in compensation):

	Description	Amount
1.		
2.		
3.		
4.		

Attachment 1 of 1 is included with the minutes of the meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. § 30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

CHILDS & HALLIGAN

A PROFESSIONAL ASSOCIATION
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***Also admitted in Missouri
++ Also admitted in Georgia

MEMORANDUM

TO: Mr. Robert Gantt
Dr. Stephen Hefner

FROM: Keith R. Powell

DATE: November 15, 2012

Attachment 5 is included with the minutes of the 11-15-12 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

RE: Construction Matters / CATE & High School Site Package Unit Price Work

I understand that SCDOT-required roadway improvements within the scope of the Richardson Construction Co., Inc. encountered unsuitable soils that had to be excavated and replaced with suitable material. The Richardson agreement incorporates "unit pricing" for several items, including unsuitable material excavation and structural fill. The purpose of obtaining "unit price" quotes from the contractor is to establish, *within the original contract*, the contractual terms for compensation when the Work is of such a character that the exact quantity cannot be determined until the Work is performed. Thus, where such a contract term is in place, "the contractor's compensation is determined based upon set prices for various units of production."[1] Excavation contracts typically mix lump-sum pricing with unit price work.[2]

The presence of unit price work can create confusion about "whether the performance of the unit priced work above estimated quantities triggers the written change order requirement."[3] As noted by a leading case,

> It is well settled that unit price contracts entitle the contractor to payment for work completed, at the agreed-upon unit price, even in circumstances in which the amount of work is considerably in excess of the estimates. We reject defendant's contention that the rock excavation required a change order or that the rock excavation represented additional work.[4]

What one has, then, when "unit price" work is performed, is *normal* performance of the *existing* contract. In other words, there is no "change" in the contract itself. Consistent with this point, the District Five Procurement Code defines "change order" as "any written

[1] *Bruner & O'Connor on Construction Law*, § 6.72.
[2] *Bruner & O'Connor on Construction Law*, § 8.7.
[3] *Bruner & O'Connor on Construction Law*, § 8.15.
[4] *Waltech Const. Corp. v. Town of Thompson*, 237 A.D. 716, 654 N.Y.S.2d. 456 (3d Dep't 1997).

Item "For The Record" requested by Kim Murphy for attachment to the Minutes.

alteration in specifications, delivery point, rate of delivery, period of performance, price, quantity, or other provisions of any contract accomplished by mutual agreement of the parties to the contract." (Appendix A, Definitions). Unit prices within the contract are already contemplated by the Code as a cause of price adjustment within the scope of the original contract. (Code § 3040.2.1.1). Under District Five's Procurement Code, § 1830 calls for cost and pricing data to be disclosed in certain circumstances, including for a "change order." This situation is not, however, a "change order" within the Code's definition and, even if it were and even if unit price were not excluded from the cost basis disclosure requirements, nothing about § 1830 would establish any discretion on the part of the District with regard to payment of earned compensation for unit price work. It would simply allow further examination of the contractor's cost basis. On that point, Cumming (formerly SMG) has advised that Richardson has actually discounted its structural fill unit price below what is stated on the bid form, from $13/cy to $10/cy.

How the parties document the compensation for unit priced work is primarily a matter of convenience for the sake of accounting. Where the contract has a Construction Contingency within the Schedule of Values of the Contract Sum, unit price work in excess of anticipated amounts can be paid out of this element of contract value. Where contingency funds are not carried on the books as within the Schedule of Values, then it will require an adjustment of the Contract Sum to properly account for the earned compensation for unit price work. A "change order" document is appropriate for this purpose. This does not mean, however, than the *contract* itself has been changed by resort to that particular AIA form to accomplish the accounting for the unit price work originally agreed upon when the contract was formed.

In sum, the compensation of a contractor for unit price work within the scope of the contract does not cause a "change order" in the contract, under either the Procurement Code or the general law of unit price work. Richardson earned the compensation under its base contract, and the District was obligated to pay it. The only discretion in the matter would occur if conditions required a cardinal change in the very nature of the contract, of which one example was the *first* sitework contract for this Project - where the quantity of blast rock that would have been claimed at by the original contractor at its unit prices was out of all reasonable expectations of scope, even accepting that excavation contracts always have some inherent unknowns with regard to quantity. However, the "Change Order" form from the AIA series is a convenient and efficient document on which to *account* for the cost of such unit price work, should the existing Schedule of Values not already have within it a contingency account or allowance dedicated to payment of the unit price work. The label "change order" on the document to account for the earned compensation should not be misinterpreted as equating with a true change in the contract necessitating a formal Change Order to the contract.

Please let me know if I can answer any other questions about the legal landscape in this situation.

c: Dr. Karl Fulmer
Mr. Keith McAlister

Attachment 6 is included with the minutes of the 11-19-12 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

Item "For The Record" requested by Kim Murphy for attachment to the Minutes.

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Gmail

Kim Murphy <movingmountainskwm@gmail.com>

$561,877.93 Change Order requested by administration. No back up documentation received in Board packet.

Thu, Nov 15, 2012 at 3:35 PM

Stephen Hefner <shefner@lexrich5.org>
To: Kim Murphy <movingmountainskwm@gmail.com>
Cc: ebaumgar@lexrich5.org, "Baumgardner, Ellen" <ebaumgardner@sc.rr.com>, "Gantt, Robert" <ganttrw@bellsouth.net>, "Gantt, Robert" <RGantt@lexrich5.org>, "Hutchison, Beth" <BHWatson@lexrich5.org>, "Hutchison, Beth" <EFH@sc.rr.com>, Jim Turner <jimturnjr@gmail.com>, Jim Turner <jturner@lexrich5.org>, Jondy Loveless <jloveles@lexrich5.org>, Jondy Loveless <jondy1120@bellsouth.net>, Kim Murphy <kwmurphy@lexrich5.org>, "White, Ed" <ed.white@nelsonmullins.com>, "White, Ed" <EWhite@lexrich5.org>, "White, Ed" <thewhites@sc.rr.com>, Keith Powell <kpowell@childs-halligan.net>

Dear Mrs. Murphy,

Based on your e-mail, I asked legal counsel for advice about the change order item. A copy of our attorney's response is attached.

As you can see, this change order is within the scope of the contract and, thus, does not require Board action. Consequently, the item will be included on the Discussion Agenda.

Thanks... Steve Hefner

On Tue, Nov 13, 2012 at 4:54 PM, Kim Murphy <movingmountainskwm@gmail.com> wrote:
> Dear Dr. Hefner and Mr. Gantt,
>
> Please provide me with a copy of the half million dollar change order (and
> pertinent back up documents) referenced in a memo in the November 12, 2012*
> board packet. The memo states:
>
> "Administration recommends the school board approve a change order in the
> amount of $561,877.93 for unsuitable soils discovered during the road
> widening at Spring Hill High School and the Center for Advanced Technical
> Studies."
>
> The memo lacks extremely important information such as who the funds, if
> approved, will be paid to, when the work is to take place and any
> information related to how the approval of the change order impacts the

Attachment 7 is included with the minutes of the 11-19-12 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

Page 5 of 10

> budget.
>
> In addition, it appears that the work has already been preformed as the road
> has been completed. According to the policy approved by the board, the
> superintendent is only allowed to approve change orders up to $50,000, an
> increase from $25,000. If the work has already been performed, who
> authorized the half million dollar expenditure? Has the contractor been
> paid?
>
> We are being asked to approve a major expenditure with extremely limited
> information. Please provide a copy of the change order and a response to my
> questions by Thursday, at the latest . This would allow time for me to
> review the documentation, get back with the administration with any
> questions that I may have and receive a response before Monday night's
> meeting.
>
> Thank you for your time in this matter.
>
> Kim Murphy
>
> *The November 12, board meeting has been postponed until November 19 due to
> issues with the Richland County election.
>
> --
> Kim Murphy 446-6565
> 154 Old Laurel Lane
> Chapin, SC 29036

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Item "**For The Record**" requested by **Kim Murphy** for attachment to the Minutes.

Attachment X is included with the minutes of the 11-19-12 meeting, at the request of Board member Kim Murphy

pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

AIA® Document B801™CMa – 1992

Standard Form of Agreement Between Owner and Construction Manager
where the Construction Manager is NOT a Constructor

AGREEMENT made as of the day of February in the year of 2008
(In words, indicate day, month and year)

BETWEEN the Owner:
~~*(Name and address)*~~

School District Five of Lexington & Richland Counties
1020 Dutch Fork Road
Irmo, SC 29063

and the Construction Manager:
~~*(Name and address)*~~

Southern Management Group, Inc.
1213 Lady St Ste 4
Columbia, SC 29201

Attachment 9 is included with the minutes of the 11-19-12 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with the 199 editions of AIA Documents B141/CMa, A101/CMa and A201/CMa.

for the following ~~Project:~~
~~*(Include detailed description of Project, location, address and scope.)*~~

Projects:

The following, as more specifically defined in the Owner's Board of Trustees adopted motion of August 13, 2007:

1. New High School, Career and Technical Education Center
2. Leaphart Elementary School Renovations / Additions
3. Chapin High School Renovations / Additions
4. Seven Oaks Elementary School Renovations / Additions
5. New Middle School
6. Irmo Elementary School Renovations / Additions
7. New Elementary School
8. Chapin Elementary School Renovations / Additions
9. Dutch Fork High School Renovations
10. Irmo High School Renovations

Except as otherwise noted, this Agreement applies to each of the foregoing Projects as if a separate Agreement had been entered into for each Project.

The Architect is:
~~*(Name and address)*~~

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User Notes:
(2524726051)

Item "For The Record" requested by **Kim Murphy** for attachment to the Minutes.

Item **"For The Record"** requested by **Kim Murphy** for attachment to the Minutes.

district five
OF LEXINGTON & RICHLAND COUNTIES

SMG EXHIBIT A-2.1

New High School

January 3, 2008

DESCRIPTION	UNIT	QUANTITY	UNIT COSTS	EXTENDED COSTS
DIRECT CONSTRUCTION COSTS				
Building cost to 5' line	sf	368,340	135	49,725,900
Site development cost	ls	1	12%	5,967,108
		Subtotal Construction Costs		55,693,008
Utilities	ls	1	425,000	425,000
Offsite road improvements	ls	3	250,000	750,000
		Subtotal Construction Costs		56,868,008
INDIRECT COSTS				
Professional fees (A/E, CM, legal, geotech, etc)	%	1	14%	7,961,521
FF & E	%	1	5%	2,843,400
Technology	%	1	8%	4,549,441
Impact/Capacity Fees	ls	1	125,000	125,000
Special Inspections	%	1	2%	1,137,360
		Subtotal Indirect Costs		16,616,722
*Architects Fee @ 5.0% of Construction Cost	$ 2,784,650			
Miscellaneous	$ 65,350			
*PROGRAMMING included in fee	$ 2,850,000			
FINAL FLAT FIXED FEE	$ 2,850,000			
FEE AS A PERCENTAGE OF CONSTRUCTION	5.1173%			
		Subtotal		73,484,730
		3.5% Contingency		2,571,966
		Escalation @ 4%		3,042,268
		TOTAL		$79,098,964

Attachment 8 is Included with the minutes of the ____ meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

Original Jan. 2008

Total Budget to complete project

...h School

Project Manager:	**Forrest L. King**
Completion:	**August 2013**
Architectural Firm:	**McMillan Smith & Partners**
High School #4 Contractor:	**Edcon, Inc.**
Total Construction Budget (Incl. Contingency):	**$61,111,169.00**
Committed Const. Cost (Incl. CATE & Site):	**$60,672,058.00**
	$439,111

$56,868,008 Construction Cost
2,571,966 Contingency
3,042,268 Escalation
$62,482,242
16,616,722 Indirect costs
$79,098,964 Budget

Project Description:

Construct a new 267,000 square foot high school with a capacity of 1,700 students.

Status:

- Footings are 99% installed in all areas of the building.
- Masonry subgrade is 99% installed in all areas of the building.
- Floor slabs have been poured in areas 'A', 'C', 'C 2nd Floor', 'D', 'D' 2nd floor, 'E', 'E' 2nd floor, 'J' and portions of 'F', 'G' and 'H'.
- Above slab masonry and MEP wall and ceiling rough-in is in progress in areas 'A', 'C', 'D', 'D' 2nd floor, 'E', 'E' 2nd floor, 'J' and portions of 'F', 'G' and 'H'.
- Roofing is installed on areas of 'G', 'H' and 'J'. Roofing is in progress on area 'E'.
- Steel installation is in progress in areas 'A' and 'B'.

Achievements/Key Issues:

- The City of Columbia redefined the first phase of the City Capital Improvement Project to run the 24" water line from the Waterfall Subdivision to the CATE Center.

Schedule/Budget Issues:

- The final completion date for the New High School has been impacted by permitting and other delays.
- Technology issues are being managed through Elert.

Item "**For The Record**" requested by **Kim Murphy** for attachment to the Minutes.

Attachment ___ is included with the minutes of the _____ meeting, at the request of Board member _____ pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

Attachment 12 is included with the minutes of the 11-18-08 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

Construction Manager, date submitted by Contractor, and overall status of the submittal. The Construction Manager shall retain one copy of approved shop drawings for the Owner's file.

§2.3.29.4 The Construction Manager shall conduct meetings weekly at the Project site with each Contractor that is working or preparing to begin work onsite. The Construction Manager shall conduct coordination meetings with the Contractor, Owner, and the Design Professionals. The Construction Manager shall prepare and distribute minutes to all attendees, the Owner, and the Architect.

§2.3.29.5 The Construction Manager shall establish and implement a change order control system. All changes to the Contract between the Owner and Contractor shall be Change Orders (or Construction Change Directives) executed by the Owner.

§2.3.29.6 The Construction Manager shall receive from the Contractor operation and maintenance manuals, warranties, and guarantees for materials and equipment installed in the Project in a form agreed to by the Owner. The Construction Manager shall provide a copy of the information to the Design Professional and have the Design Professional review it for completeness. The Construction Manager shall also review them for completeness prior to delivering this information to the Owner.

§2.3.29.7 In consultation with the Architect, the Construction Manager shall determine when the Project and Contractor's work is finally completed and shall provide to the Owner a written recommendation regarding final payment to the Contractor.

§2.3.29.8 The Construction Manager shall verify that activities and adjustments of time, if any, required by approved change orders have been incorporated into the Contractor's Construction Schedule.

§2.3.29.9 Whenever the Contractor falls behind schedule, the Construction Manager will require the Contractor to prepare and submit a revised schedule that will meet the substantial completion date stated in the Contract Documents.

§2.3.29.10 The Construction Manager shall receive and approve a Schedule of Values for the Construction Contracts.

§2.3.29.11 The Construction Manager shall advise the Owner as to effect on the Projects and construction Budgets of all proposed and approved change orders.

§2.3.29.12 On a monthly basis during the Construction Phase, the Construction Manager shall prepare and send reports on each Project to the Superintendent concerning schedule maintenance, project cost, construction cost, revisions, and cash flow.

§2.3.29.13 the Construction Manager shall update the Owner monthly during the Construction Phase by preparing and distributing the Change Order Reports. The report shall list all Owner-approved change orders by number, a brief description of the change order work, the cost established in the change order, and percentage of completion of the change order work. The report shall also include similar information for potential change orders of which the Construction Manager may be aware. The Change Order Reports will designate the party or parties responsible for each Change Order.

§2.3.29.14 The Construction Manager shall assist the Owner in obtaining an Occupancy Permit by coordinating final testing, coordinating and verifying the preparation and submittal of documentation to the governmental agencies, and accompanying governmental agencies, and accompanying governmental officials during inspections of the Project.

§2.3.29.15 The Construction Manager shall consult with the Owner on the Occupancy Plan for each Project.

§2.3.29.16 At the conclusion of each Project, the Construction Manager shall prepare and deliver to the Owner final Project accounting and close-out reports.

§2.3.29.17 The Construction Manager shall maintain a daily log for each Project documenting site conditions, Contractor activity, weather, problems reported or encountered, work performed, and any other pertinent

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User Notes:
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Attachment 12 is included with the minutes of the Project meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. §30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.

§ 2.3.5 Utilizing the Construction Schedules provided by the Contractors, the Construction Manager shall upda ~~Project construction~~ Program schedule incorporating the activities of the Contractors on the Project, including activity sequences and durations, allocation of labor and materials, processing of Shop Drawings, Product Data a Samples, and delivery of products requiring long lead time and procurement. The ~~Project construction~~ Program schedule shall include the Owner's occupancy requirements showing portions of the Project having occupancy priority. The Construction Manager shall update and reissue the Project construction schedule as required to show current conditions. If an update indicates that the previously approved Project construction schedule may not be met, the Construction Manager shall recommend corrective action to the Owner and Architect.

§ 2.3.6 ~~Consistent with the various bidding documents, and utilizing information from the Contractors, the Construction Manager shall coordinate the sequence of construction and assignment of space in areas where the Contractors are performing Work.~~ [not used]

§ 2.3.7 The Construction Manager shall endeavor to obtain satisfactory performance from each of the Contractors. The Construction Manager shall recommend courses of action to the Owner when requirements of a Contract are not being fulfilled. The Construction Manager shall promptly report to the Owner any work observed not to be in compliance with the contract between the Owner and the Contractor.

§ 2.3.8 The Construction Manager shall monitor the approved ~~estimate~~ estimates of Construction Cost. The Construction Manager shall show actual costs for activities in progress and estimates for uncompleted tasks by way of comparison with such approved ~~estimate.~~ estimates.

§ 2.3.9 The Construction Manager shall develop cash flow reports and forecasts for the Project and advise the Owner and Architect as to variances between actual and budgeted or estimated costs.

§ 2.3.10 The Construction Manager shall maintain accounting records on authorized Work performed under unit costs, additional Work performed on the basis of actual costs of labor and materials, and other Work requiring accounting records.

§ 2.3.11 The Construction Manager shall develop and implement procedures for the review and processing of applications by Contractors for progress and final payments.

§ 2.3.11.1 Based on the Construction Manager's observations and evaluations of each Contractor's Application for Payment, the Construction Manager shall review and ~~certify~~ approve the amounts due the respective Contractors.

§ 2.3.11.2 The Construction Manager shall prepare a Project Application for Payment based on the Contractors' Certificates for Payment.

§ 2.3.11.3 The Construction Manager's ~~certification~~ approval of an application for payment shall constitute a representation to the Owner, based on the Construction Manager's determinations at the site as provided in Section ~~2.3.13~~ 2.3.13, the Construction Manager's representations made in §§ 1.1.5 and 1.1.6, and on the data comprising the Contractors' Applications for Payment, that, to the best of the Construction Manager's knowledge, information and belief, the Work has progressed to the point indicated and the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to minor deviations from the Contract Documents correctable prior to completion and to specific qualifications expressed by the Construction Manager. The issuance of a Certificate for Payment shall further constitute a representation that the Contractor is entitled to payment in the amount certified.

§2.3.11.3.1 Construction Manager shall not sign a Final Certificate for Payment unless a Certificate of Occupancy for the Project has been issued by the Office of School Facilities of the State Department of Education.

§ 2.3.11.4 The issuance of a Certificate for Payment shall not be a representation that the Construction Manager has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences for the Contractor's own Work, or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to

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Exhibit C

EXHIBIT C

NOVEMBER 2012 REVENUE

SCHOOL DISTRICT 5 LEXINGTON/RICHLAND CO

REVENUE BUDGET REPORT BY ACCOUNT

FY 2012-2013

CURRENT PERIOD: NOVEMBER 2012

		FY 2012-2013 Original Budget	Current Month	Year to Date Revenue	Remaining Balance
Revenue From Local Sources:					
11100	Tax Levies	$ 40,279,123.00	$ 2,129,270.65	$ 2,782,663.14	$ 37,496,459.86
11120	Vehicle Taxes	$ 8,460,642.00	$ 383,874.61	$ 3,782,808.02	$ 4,677,833.98
11130	Current Tax Penalities	$ 377,732.00	$ 28,965.04	$ 144,408.73	$ 233,323.27
11400	Deliquent Taxes & Penalities	$ 1,911,313.00	$ 193,098.19	$ 911,748.02	$ 999,564.98
12800	Revenue in Lieu of Taxes	$ 743,709.00	$ -	$ -	$ 743,709.00
13100	Regular School Day Patron	$ 5,000.00	$ -	$ -	$ 5,000.00
13500	Summer School	$ -	$ -	$ 5,551.27	$ (5,551.27)
15100	Interest on Investments	$ 100,000.00	$ 2,462.98	$ 25,650.69	$ 74,349.31
17400	Student Fees	$ 85,000.00	$ 1,354.80	$ 26,736.70	$ 58,263.30
19100	Rentals	$ 55,000.00	$ 2,396.00	$ 48,596.00	$ 6,404.00
19500	Refund of Prior Year Expenditures	$ 6,500.00	$ 102.84	$ 7,589.33	$ (1,089.33)
19990	Other Local Revenue	$ 10,000.00	$ 438.06	$ 41,973.77	$ (31,973.77)
	Total Local Revenue	$ 52,034,019.00	$ 2,741,963.17	$ 7,777,725.67	$ 44,256,293.33
Revenue From State Sources:					
31600	School Bus Driver Salaries	$ 548,494.00	$ 45,664.55	$ 287,189.45	$ 261,304.55
31800	Fringe Benefits Contributions	$ 13,044,502.00	$ 1,175,531.61	$ 5,612,188.71	$ 7,432,313.29
31810	Retiree Insurance	$ 3,252,096.00	$ 336,029.33	$ 1,485,082.66	$ 1,767,013.34
33000	Education Finance Act	$ 30,938,843.00	$ 2,580,409.22	$ 12,902,045.89	$ 18,036,797.11
33750	Education Foundation Supplement	$ 2,020,581.00	$ -	$ -	$ 2,020,581.00
38100	Act 388 - One Cent Prop. Tax Relief	$ 28,626,522.00	$ 2,862,652.20	$ 5,725,304.40	$ 22,901,217.60
38100	Reimbursement For Prop. Tax Relief	$ 10,580,071.00	$ -	$ -	$ 10,580,071.00
38200	Homestead Expemption	$ 1,758,200.00	$ -	$ -	$ 1,758,200.00
38300	Merchant's Inventory Tax	$ 213,955.00	$ -	$ 106,977.56	$ 106,977.44
38400	Manfacturer's Depreciation Reimbursement	$ 303,663.00	$ -	$ -	$ 303,663.00
38900	Motor Carrier Revenue	$ 125,000.00	$ 2,036.27	$ 93,131.53	$ 31,868.47
39900	Other State Revenue	$ 68,000.00	$ -	$ 31,739.87	$ 36,260.13
	Total State Revenue	$ 91,479,927.00	$ 7,002,323.18	$ 26,243,660.07	$ 65,236,266.93
Transfer From Other Funds					
52800	Indirect Costs Transfer	$ 205,550.00	$ -	$ 6,710.95	$ 198,839.05
52300	Transfer from EIA	$ 3,606,122.00	$ -	$ 901,530.72	$ 2,704,591.28
	Total Transfers	$ 3,811,672.00	$ -	$ 908,241.67	$ 2,903,430.33
385	Maintenance of Effort	$ 1,081,630.00	$ -	$ -	$ 1,081,630.00
19999	Operational Balance	$ 1,373,422.00	$ -	$ -	$ 1,373,422.00
	Total	$ 149,780,670.00	$ 9,744,286.35	$ 34,929,627.41	$ 114,851,042.59

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
REVENUE BUDGET REPORT BY ACCOUNT
CURRENT PERIOD: 11/01/2012 TO 11/30/2012
FY 2012-2013

ACCOUNT		BUDGETED REVENUE	CURRENT REVENUE	YEAR TO DATE REVENUE	REMAINING BALANCE	PCT
100-001-110-0000-00	LEVIES - CUR. OPERATIONS -	27,792,595.00	2,128,987.04	2,799,256.92	24,993,338.08	90
100-001-110-0001-00	LEX. CO. VEHICLE TAXES	4,399,534.00	383,874.61	2,169,153.30	2,230,380.70	51
100-001-110-0002-00	STATE SALES & USE TAX CRI	0.00	283.61	560.41	-560.41	0
100-001-110-0003-00	RICH. CO. CURRENT TAXES	12,486,528.00	0.00	-17,154.19	12,503,682.19	100
100-001-110-0005-00	LEX. CO. DELINQUENT TAXE	1,070,335.00	193,098.19	612,466.90	457,868.10	43
100-001-110-0006-00	RICH. CO. DELINQUENT TAXI	840,978.00	0.00	299,281.12	541,696.88	64
100-001-110-0007-00	RICH. CO. VEHICLE TAXES	4,061,108.00	0.00	1,613,654.72	2,447,453.28	60
100-001-140-0000-00	PENALTIES/INTEREST - LEX.	219,085.00	28,965.04	90,595.60	128,489.40	59
100-001-140-0001-00	PENALTIES/INTEREST - RICH	158,647.00	0.00	53,813.13	104,833.87	66
100-001-280-0000-00	FEE IN LIEU OF TAXES - LEX	743,709.00	0.00	0.00	743,709.00	100
100-001-310-0000-00	REG. DAY SCHOOL TUITION	5,000.00	0.00	0.00	5,000.00	100
100-001-350-0003-00	SUMMER SCHOOL TUITION -	0.00	0.00	5,551.27	-5,551.27	0
100-001-510-0000-00	INTEREST ON INVESTMENTS	100,000.00	2,462.98	25,650.69	74,349.31	74
100-001-740-0000-00	REVENUE - STUDENT FEES	85,000.00	1,354.80	26,736.70	58,263.30	69
100-001-910-0000-00	RENTALS OF PROPERTIES	55,000.00	0.00	0.00	55,000.00	100
100-001-950-0000-00	REFUND ON PRIOR YEAR'S E	6,500.00	0.00	0.00	6,500.00	100
100-001-950-0001-00	REFUND OF PRIOR YEAR - TE	0.00	102.84	7,589.33	-7,589.33	0
100-001-990-0000-00	MISC. LOCAL REVENUE	10,000.00	378.06	14,791.62	-4,791.62	-48
100-001-990-0007-00	MISC REV - NSF CKS COLLEC	0.00	0.00	-100.00	100.00	0
100-001-990-0008-00	MISC REVENUE-FACILITIES U	0.00	2,396.00	48,596.00	-48,596.00	0
100-001-999-0000-00	ALLOC. OF BEGIN. FUND BAL	1,373,422.00	0.00	0.00	1,373,422.00	100
100-003-160-0000-00	BUS DRIVERS SALARY	548,494.00	45,664.55	228,322.75	320,171.25	58
100-003-162-0000-00	BUS DRIVERS WORKERS COM	0.00	0.00	58,866.70	-58,866.70	0
100-003-180-0000-00	FRINGE BENEFITS - EMPLOYI	13,044,502.00	1,175,531.61	5,612,188.71	7,432,313.29	57
100-003-181-0000-00	RETIREE FRINGE - EMPLOYE	3,252,096.00	336,029.33	1,485,082.66	1,767,013.34	54
100-003-310-0000-00	EFA REVENUE TOTALS	30,938,843.00	0.00	0.00	30,938,843.00	100
100-003-311-0000-00	EFA REVENUE - KINDERGAR	0.00	153,441.66	767,208.30	-767,208.30	0
100-003-312-0000-00	EFA REVENUE - PRIMARY	0.00	448,653.53	2,243,267.61	-2,243,267.61	0
100-003-313-0000-00	EFA REVENUE - ELEMENTAR	0.00	714,605.73	3,573,028.61	-3,573,028.61	0
100-003-314-0000-00	EFA REVENUE - SECONDARY	0.00	209,684.98	1,048,424.90	-1,048,424.90	0
100-003-315-0000-00	EFA REVENUE - T.M.H.	0.00	9,916.22	49,581.10	-49,581.10	0
100-003-316-0000-00	EFA REVENUE - SPEECH	0.00	225,634.44	1,128,172.20	-1,128,172.20	0
100-003-317-0000-00	EFA REVENUE - HOMEBOUNI	0.00	9,841.52	49,207.60	-49,207.60	0
100-003-321-0000-00	EFA REVENUE - EMOTIONAL	0.00	20,436.70	102,183.46	-102,183.46	0
100-003-322-0000-00	EFA REVENUE - E.M.H.	0.00	9,362.06	46,810.30	-46,810.30	0
100-003-323-0000-00	EFA REVENUE - L.D.	0.00	175,321.95	876,609.73	-876,609.73	0
100-003-324-0000-00	EFA REVENUE - HEARING HA	0.00	7,773.54	38,867.70	-38,867.70	0
100-003-325-0000-00	EFA REVENUE - VISUALLY H	0.00	5,038.29	25,191.42	-25,191.42	0
100-003-326-0000-00	EFA REVENUE - ORTHOPEDI	0.00	5,197.51	25,987.51	-25,987.51	0

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
REVENUE BUDGET REPORT BY ACCOUNT
CURRENT PERIOD: 11/01/2012 TO 11/30/2012
FY 2012-2013

ACCOUNT		BUDGETED REVENUE	CURRENT REVENUE	YEAR TO DATE REVENUE	REMAINING BALANCE	PCT
100-003-327-0000-00	EFA REVENUE - VOCATIONAL	0.00	540,524.21	2,702,621.05	-2,702,621.05	0
100-003-331-0000-00	EFA REVENUE - AUTISM	0.00	44,976.88	224,884.40	-224,884.40	0
100-003-375-0000-00	ED FOUNDATION SUPPLEMEI	2,020,581.00	0.00	0.00	2,020,581.00	100
100-003-810-0000-00	PROPERTY TAX RELIEF REIM	6,611,007.00	0.00	0.00	6,611,007.00	100
100-003-810-0001-00	PROPERTY TAX RELIEF REIM	3,969,064.00	0.00	0.00	3,969,064.00	100
100-003-820-0000-00	HOMESTEAD EXEMPTION - L	1,230,740.00	0.00	0.00	1,230,740.00	100
100-003-820-0001-00	HOMESTEAD EXEMPTION - R	527,460.00	0.00	0.00	527,460.00	100
100-003-825-0000-00	TIER III PROPERTY TAX RELI	28,626,522.00	2,862,652.20	5,725,304.40	22,901,217.60	80
100-003-830-0000-00	MERCHANTS INV TAX RELIE	196,881.00	0.00	98,440.40	98,440.60	50
100-003-830-0001-00	MERCHANT INV TAX RELIEF	17,074.00	0.00	8,537.16	8,536.84	50
100-003-840-0000-00	MANUFACTURERS DEPR REI	300,626.00	0.00	0.00	300,626.00	100
100-003-840-0001-00	MANUFACTURERS DEPR REI	3,037.00	0.00	0.00	3,037.00	100
100-003-890-0000-00	MOTOR CARRIER VEH TAX R	87,500.00	2,036.27	66,455.96	21,044.04	24
100-003-890-0001-00	MOTOR CARRIER VEH TAX R	37,500.00	0.00	26,675.57	10,824.43	29
100-003-990-0000-00	OTHER STATE REVENUE	68,000.00	0.00	0.00	68,000.00	100
100-003-992-0000-00	STATE FOREST COMMISSION	0.00	0.00	31,739.87	-31,739.87	0
100-005-230-0000-00	TRANSFER FROM EIA FUND	3,606,122.00	0.00	901,530.72	2,704,591.28	75
100-005-280-0000-00	TRANS FROM OTHER FUNDS	205,550.00	0.00	6,710.95	198,839.05	97
100-005-300-0001-00	SALE OF FIXED ASSET	0.00	60.00	27,282.15	-27,282.15	0
		148,699,040.00	9,744,286.35	34,929,627.41	113,769,412.59	77

NOVEMBER 2012 EXPENDITURES

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ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANC	REMAINING BALANCE	PCT
KINDERGARTEN PROGRAMS-K5						
1 Salaries & Bonuses	4,338,685.44	373,723.45	1,302,588.62	0.00	3,036,096.82	70
2 Fringe Benefits	1,633,413.43	133,715.26	491,345.28	0.00	1,142,068.15	70
3 Contracted Services	450.00	195.24	195.24	0.00	254.76	57
4 Supplies & Materials, etc	57,507.00	2,145.60	30,018.60	2,230.05	25,258.35	44
111 KINDERGARTEN PROGRAMS-K5	6,030,055.87	509,779.55	1,824,147.74	2,230.05	4,203,678.08	70
PRIMARY PROGRAMS(1-3)						
1 Salaries & Bonuses	13,045,753.33	1,007,448.27	3,538,457.39	0.00	9,507,295.94	73
2 Fringe Benefits	4,538,596.03	333,169.34	1,223,473.05	0.00	3,315,122.98	73
3 Contracted Services	73,244.00	1,994.00	70,764.00	0.00	2,480.00	3
4 Supplies & Materials, etc	204,175.25	10,860.72	112,032.44	13,135.21	79,007.60	39
112 PRIMARY PROGRAMS(1-3)	17,861,768.61	1,353,472.33	4,944,726.88	13,135.21	12,903,906.52	72
ELEMENTARY PROGRAMS(4-8)						
1 Salaries & Bonuses	19,133,054.95	1,673,996.67	5,840,545.85	279.09	13,292,230.01	69
2 Fringe Benefits	6,596,579.62	557,525.03	2,023,524.78	0.00	4,573,054.84	69
3 Contracted Services	17,550.00	3,101.00	17,531.69	1,319.31	-1,301.00	-7
4 Supplies & Materials, etc	352,149.40	13,275.95	154,116.84	19,303.69	178,728.87	51
113 ELEMENTARY PROGRAMS(4-8)	26,099,333.97	2,247,898.65	8,035,719.16	20,902.09	18,042,712.72	69
HIGH SCHOOL PROGRAM(9-12)						
1 Salaries & Bonuses	14,756,819.40	1,208,184.34	4,242,672.21	0.00	10,514,147.19	71
2 Fringe Benefits	4,918,645.48	384,165.25	1,404,483.03	0.00	3,514,162.45	71
3 Contracted Services	148,090.00	10,811.88	39,541.72	75,000.00	33,548.28	23
4 Supplies & Materials, etc	386,111.00	18,792.08	187,215.49	22,627.08	176,268.43	46
6 Insurance, Principal, etc	6,065.00	0.00	0.00	0.00	6,065.00	100
114 HIGH SCHOOL PROGRAM(9-12)	20,215,730.88	1,621,953.55	5,873,912.45	97,627.08	14,244,191.35	70
CATE-VOCATIONAL PROGRAMS						
1 Salaries & Bonuses	2,476,254.81	217,951.88	801,076.74	0.00	1,675,178.07	68
2 Fringe Benefits	858,307.29	71,593.45	269,722.21	0.00	588,585.08	69
3 Contracted Services	1,030.00	0.00	499.51	0.00	530.49	52
4 Supplies & Materials, etc	105,809.00	28,954.03	49,544.15	51,617.34	4,647.51	4
115 CATE-VOCATIONAL PROGRAMS	3,441,401.10	318,499.36	1,120,842.61	51,617.34	2,268,941.15	66
EDUCABLE MENTALY HANDICAP						
1 Salaries & Bonuses	574,482.80	55,110.17	187,088.63	0.00	387,394.17	67

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2 Fringe Benefits	208,611.90	18,482.85	65,769.02	0.00	142,842.88	68
4 Supplies & Materials, etc	1,750.00	0.00	181.65	83.80	1,484.55	85
121 EDUCABLE MENTALY HANDICAP	784,844.70	73,593.02	253,039.30	83.80	531,721.60	68
TRAINABLE MENTALLY HANDIC						
1 Salaries & Bonuses	651,943.60	46,415.46	161,377.26	0.00	490,566.34	75
2 Fringe Benefits	263,168.96	16,957.87	63,331.32	0.00	199,837.64	76
4 Supplies & Materials, etc	1,500.00	343.04	471.74	0.00	1,028.26	69
122 TRAINABLE MENTALLY HANDIC	916,612.56	63,716.37	225,180.32	0.00	691,432.24	75
ORTHOPEDICALLY HANDICAP						
1 Salaries & Bonuses	193,475.46	4,780.21	17,848.88	0.00	175,626.58	91
2 Fringe Benefits	84,271.99	1,646.67	6,274.73	0.00	77,997.26	93
4 Supplies & Materials, etc	50.00	0.00	0.00	0.00	50.00	100
123 ORTHOPEDICALLY HANDICAP	277,797.45	6,426.88	24,123.61	0.00	253,673.84	91
VISUALLY HANDICAPPED						
1 Salaries & Bonuses	118,377.50	9,864.76	32,095.67	0.00	86,281.83	73
2 Fringe Benefits	39,092.13	3,264.87	11,108.37	0.00	27,983.76	72
4 Supplies & Materials, etc	630.00	0.00	0.00	0.00	630.00	100
124 VISUALLY HANDICAPPED	158,099.63	13,129.63	43,204.04	0.00	114,895.59	73
HEARING HANDICAPPED						
1 Salaries & Bonuses	138,801.00	11,566.78	40,483.73	0.00	98,317.27	71
2 Fringe Benefits	46,663.91	4,314.82	15,848.24	0.00	30,815.67	66
4 Supplies & Materials, etc	330.00	0.00	0.00	0.00	330.00	100
125 HEARING HANDICAPPED	185,794.91	15,881.60	56,331.97	0.00	129,462.94	70
SPEECH HANDICAPPED						
1 Salaries & Bonuses	1,114,342.40	78,920.02	273,593.35	0.00	840,749.05	75
2 Fringe Benefits	380,149.57	25,877.63	93,237.09	0.00	286,912.48	75
3 Contracted Services	75,000.00	0.00	0.00	0.00	75,000.00	100
4 Supplies & Materials, etc	6,503.00	132.08	1,956.21	0.00	4,546.79	70
126 SPEECH HANDICAPPED	1,575,994.97	104,929.73	368,786.65	0.00	1,207,208.32	77
LEARNING DISABILITIES						
1 Salaries & Bonuses	3,894,651.36	357,538.22	1,246,714.89	0.00	2,647,936.47	68
2 Fringe Benefits	1,351,205.08	117,286.42	424,400.02	0.00	926,805.06	69
3 Contracted Services	780.00	0.00	750.00	0.00	30.00	4
4 Supplies & Materials, etc	25,573.00	2,072.50	9,968.85	1,172.26	14,431.89	56

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127 LEARNING DISABILITIES	5,272,209.44	476,897.14	1,681,833.76	1,172.26	3,589,203.42	68
EMOTIONALLY HANDICAPPED						
1 Salaries & Bonuses	855,705.60	58,419.31	206,327.10	0.00	649,378.50	76
2 Fringe Benefits	334,362.07	21,549.99	79,657.00	0.00	254,705.07	76
4 Supplies & Materials, etc	3,650.00	284.59	540.51	0.00	3,109.49	85
128 EMOTIONALLY HANDICAPPED	1,193,717.67	80,253.89	286,524.61	0.00	907,193.06	76
CEISEARLY INTERVENING SVC						
1 Salaries & Bonuses	270,157.40	20,881.48	73,085.24	0.00	197,072.16	73
2 Fringe Benefits	103,031.72	7,084.94	25,244.71	0.00	77,787.01	75
129 CEISEARLY INTERVENING SVC	373,189.12	27,966.42	98,329.95	0.00	274,859.17	74
PRE-SCHL HAND SPEECH 3-4						
4 Supplies & Materials, etc	200.00	62.26	62.26	0.00	137.74	69
135 PRE-SCHL HAND SPEECH 3-4	200.00	62.26	62.26	0.00	137.74	69
PRESCH HAND ITINERANT 3-4						
1 Salaries & Bonuses	11,321.85	943.50	3,302.25	0.00	8,019.60	71
2 Fringe Benefits	3,737.90	311.01	1,134.77	0.00	2,603.13	70
136 PRESCH HAND ITINERANT 3-4	15,059.75	1,254.51	4,437.02	0.00	10,622.73	71
PRE-SCHL HAND SELF-CONT 3						
1 Salaries & Bonuses	881,701.20	76,315.87	265,146.37	0.00	616,554.83	70
2 Fringe Benefits	335,222.85	28,361.47	100,344.36	0.00	234,878.49	70
4 Supplies & Materials, etc	300.00	0.00	293.17	0.00	6.83	2
137 PRE-SCHL HAND SELF-CONT 3	1,217,224.05	104,677.34	365,783.90	0.00	851,440.15	70
PRE-SCHL HAND HOMEBASED 3						
1 Salaries & Bonuses	8,407.10	700.60	2,452.10	0.00	5,955.00	71
2 Fringe Benefits	2,783.09	231.72	845.67	0.00	1,937.42	70
4 Supplies & Materials, etc	300.00	0.00	74.20	0.00	225.80	75
138 PRE-SCHL HAND HOMEBASED 3	11,490.19	932.32	3,371.97	0.00	8,118.22	71
FOUR YEAR OLD EARLY CHILD						
1 Salaries & Bonuses	565,817.50	48,061.42	164,918.59	0.00	400,898.91	71
2 Fringe Benefits	204,833.52	16,928.73	61,346.87	0.00	143,486.65	70
3 Contracted Services	210.00	0.00	0.00	0.00	210.00	100
139 FOUR YEAR OLD EARLY CHILD	770,861.02	64,990.15	226,265.46	0.00	544,595.56	71
GIFTED & TALENTED ACADEM						
1 Salaries & Bonuses	528,176.97	48,899.13	167,478.07	0.00	360,698.90	68

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2 Fringe Benefits	190,816.94	16,714.61	60,059.27	0.00	130,757.67	69
141 GIFTED & TALENTED ACADEM	718,993.91	65,613.74	227,537.34	0.00	491,456.57	68
ADVANCED PLACEMENT						
1 Salaries & Bonuses	610,965.57	48,750.38	170,521.34	0.00	440,444.23	72
2 Fringe Benefits	195,533.57	15,474.91	56,372.00	0.00	139,161.57	71
143 ADVANCED PLACEMENT	806,499.14	64,225.29	226,893.34	0.00	579,605.80	72
HOMEBOUND						
1 Salaries & Bonuses	110,000.00	15,626.50	36,236.25	0.00	73,763.75	67
2 Fringe Benefits	13,795.54	3,506.26	8,103.26	0.00	5,692.28	41
3 Contracted Services	11,800.00	250.00	2,650.00	0.00	9,150.00	78
145 HOMEBOUND	135,595.54	19,382.76	46,989.51	0.00	88,606.03	65
GIFTED & TALENTED ARTISTC						
1 Salaries & Bonuses	8,040.04	180.50	631.75	0.00	7,408.29	92
2 Fringe Benefits	2,282.14	51.11	183.49	0.00	2,098.65	92
148 GIFTED & TALENTED ARTISTC	10,322.18	231.61	815.24	0.00	9,506.94	92
PPPSC-OTHER SPEC PROG						
1 Salaries & Bonuses	1,025,320.94	41,121.60	190,814.01	0.00	834,506.93	81
2 Fringe Benefits	293,704.97	14,423.05	58,503.15	0.00	235,201.82	80
149 PPPSC-OTHER SPEC PROG	1,319,025.91	55,544.65	249,317.16	0.00	1,069,708.75	81
AUTISM						
1 Salaries & Bonuses	951,352.50	76,786.75	254,499.34	0.00	696,853.16	73
2 Fringe Benefits	372,182.54	27,490.93	99,009.24	0.00	273,173.30	73
4 Supplies & Materials, etc	3,426.00	32.22	501.87	0.00	2,924.13	85
161 AUTISM	1,326,961.04	104,309.90	354,010.45	0.00	972,950.59	73
HIGH SCH SUMMER SCH 9-12						
1 Salaries & Bonuses	30,000.00	0.00	652.50	0.00	29,347.50	98
2 Fringe Benefits	0.00	0.00	152.64	0.00	-152.64	0
173 HIGH SCH SUMMER SCH 9-12	30,000.00	0.00	805.14	0.00	29,194.86	97
ADULT ED BASIC EDUC PROG						
1 Salaries & Bonuses	171,634.00	20,922.57	78,398.36	0.00	93,235.64	54
2 Fringe Benefits	53,695.17	5,839.30	23,651.25	0.00	30,043.92	56
3 Contracted Services	1,800.00	0.00	262.56	0.00	1,537.44	85
181 ADULT ED BASIC EDUC PROG	227,129.17	26,761.87	102,312.17	0.00	124,817.00	55
ADULT ED SECONDARY EDUC						

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3 Contracted Services	500.00	0.00	0.00	0.00	500.00	100
4 Supplies & Materials, etc	10,570.00	7.86	877.86	75.90	9,616.24	91
182 ADULT ED SECONDARY EDUC	11,070.00	7.86	877.86	75.90	10,116.24	91
PARENTING/FAMILY LITERACY						
1 Salaries & Bonuses	29,885.00	0.00	0.00	0.00	29,885.00	100
2 Fringe Benefits	13,390.29	0.00	0.00	0.00	13,390.29	100
188 PARENTING/FAMILY LITERACY	43,275.29	0.00	0.00	0.00	43,275.29	100
PUPIL ACTIVITY-INSTRUCTL						
1 Salaries & Bonuses	358,174.34	30,273.57	111,953.24	0.00	246,221.10	69
2 Fringe Benefits	84,947.92	6,994.36	25,170.67	0.00	59,777.25	70
6 Insurance, Principal, etc	26,384.00	5,534.37	10,112.64	2,140.71	14,130.65	54
190 PUPIL ACTIVITY-INSTRUCTL	469,506.26	42,802.30	147,236.55	2,140.71	320,129.00	68
ATTENDANCE & SOCIAL WORK						
1 Salaries & Bonuses	939,220.00	66,505.69	269,891.71	0.00	669,328.29	71
2 Fringe Benefits	375,211.26	25,120.78	104,108.76	0.00	271,102.50	72
3 Contracted Services	7,000.00	446.50	886.65	0.00	6,113.35	87
4 Supplies & Materials, etc	4,030.00	31.59	1,435.54	852.00	1,742.46	43
211 ATTENDANCE & SOCIAL WORK	1,325,461.26	92,104.56	376,322.66	852.00	948,286.60	72
GUIDANCE SVCS						
1 Salaries & Bonuses	3,059,144.91	248,832.56	996,411.03	0.00	2,062,733.88	67
2 Fringe Benefits	1,017,800.34	78,578.69	317,935.89	0.00	699,864.45	69
3 Contracted Services	2,142.00	812.52	1,232.52	0.00	909.48	42
4 Supplies & Materials, etc	20,435.00	316.79	6,583.95	342.32	13,508.73	66
212 GUIDANCE SVCS	4,099,522.25	328,540.56	1,322,163.39	342.32	2,777,016.54	68
HEALTH SVCS						
1 Salaries & Bonuses	1,367,376.85	98,326.12	340,067.22	0.00	1,027,309.63	75
2 Fringe Benefits	397,244.55	30,151.19	109,607.65	0.00	287,636.90	72
3 Contracted Services	525.00	160.00	160.00	80.00	285.00	54
4 Supplies & Materials, etc	22,639.19	455.13	8,978.36	226.86	13,433.97	59
213 HEALTH SVCS	1,787,785.59	129,092.44	458,813.23	306.86	1,328,665.50	74
PSYCHOLOGICAL SVCS						
1 Salaries & Bonuses	1,033,085.20	78,838.98	317,572.48	0.00	715,512.72	69
2 Fringe Benefits	315,873.70	23,107.58	93,238.84	0.00	222,634.86	70
3 Contracted Services	6,000.00	702.93	2,585.03	0.00	3,414.97	57

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4 Supplies & Materials, etc	6,562.00	0.00	7,013.69	0.00	-451.69	-7
214 PSYCHOLOGICAL SVCS	1,361,520.90	102,649.49	420,410.04	0.00	941,110.86	69
CAREER SPEC. SERVICES						
1 Salaries & Bonuses	99,968.62	8,330.72	29,157.52	0.00	70,811.10	71
2 Fringe Benefits	52,187.35	3,010.11	11,053.74	0.00	41,133.61	79
4 Supplies & Materials, etc	1,050.00	179.14	279.14	0.00	770.86	73
217 CAREER SPEC. SERVICES	153,205.97	11,519.97	40,490.40	0.00	112,715.57	74
IMPROV INSTRUCT-CURR DEV						
1 Salaries & Bonuses	3,124,516.77	286,258.21	1,277,236.46	0.00	1,847,280.31	59
2 Fringe Benefits	920,314.08	84,594.18	383,272.73	0.00	537,041.35	58
3 Contracted Services	448,000.00	21,970.57	248,878.53	92,126.40	106,995.07	24
4 Supplies & Materials, etc	240,877.00	5,796.12	53,559.15	51,913.98	135,403.87	56
6 Insurance, Principal, etc	1,650.00	0.00	1,181.18	0.00	468.82	28
221 IMPROV INSTRUCT-CURR DEV	4,735,357.85	398,619.08	1,964,128.05	144,040.38	2,627,189.42	55
LIBRARY & MEDIA SERVICES						
1 Salaries & Bonuses	1,879,393.03	158,589.07	556,537.86	0.00	1,322,855.17	70
2 Fringe Benefits	666,249.35	54,031.37	198,940.98	0.00	467,308.37	70
3 Contracted Services	800.00	0.00	0.00	0.00	800.00	100
4 Supplies & Materials, etc	307,504.84	23,060.44	89,448.15	25,313.49	192,743.20	63
222 LIBRARY & MEDIA SERVICES	2,853,947.22	235,680.88	844,926.99	25,313.49	1,983,706.74	70
SUPERVISION OF SPECI PROG						
1 Salaries & Bonuses	354,285.80	31,964.38	151,036.25	0.00	203,249.55	57
2 Fringe Benefits	181,182.32	9,147.95	43,202.05	0.00	137,980.27	76
3 Contracted Services	1,325.00	0.00	0.00	0.00	1,325.00	100
4 Supplies & Materials, etc	4,500.00	201.68	201.68	667.25	3,631.07	81
223 SUPERVISION OF SPECI PROG	541,293.12	41,314.01	194,439.98	667.25	346,185.89	64
IMPROV INSTRUCT-INSERV TR						
1 Salaries & Bonuses	13,561.75	0.00	5,855.00	2,387.34	5,319.41	39
2 Fringe Benefits	21.61	0.00	1,353.55	0.00	-1,331.94	-6,164
3 Contracted Services	118,012.00	5,692.75	44,920.84	1,044.40	72,046.76	61
4 Supplies & Materials, etc	5,749.50	692.83	3,377.66	322.06	2,049.78	36
224 IMPROV INSTRUCT-INSERV TR	137,344.86	6,385.58	55,507.05	3,753.80	78,084.01	57
BOARD OF EDUCATION						
1 Salaries & Bonuses	13,750.00	1,875.00	9,375.00	0.00	4,375.00	32

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2 Fringe Benefits	870.75	298.14	1,490.70	0.00	-619.95	-71
3 Contracted Services	339,275.00	11,288.90	111,657.60	4,200.00	223,417.40	66
6 Insurance, Principal, etc	206,680.00	0.00	269,738.00	0.00	-63,058.00	-31
231 BOARD OF EDUCATION	560,575.75	13,462.04	392,261.30	4,200.00	164,114.45	29
OFFICE OF SUPERINTENDENT						
1 Salaries & Bonuses	261,672.00	22,320.20	111,636.70	0.00	150,035.30	57
2 Fringe Benefits	81,568.88	5,084.41	26,170.86	0.00	55,398.02	68
3 Contracted Services	12,000.00	1,020.00	3,702.25	0.00	8,297.75	69
4 Supplies & Materials, etc	10,470.00	421.20	542.86	0.00	9,927.14	95
6 Insurance, Principal, etc	6,100.00	0.00	300.00	0.00	5,800.00	95
232 OFFICE OF SUPERINTENDENT	371,810.88	28,845.81	142,352.67	0.00	229,458.21	62
SCHOOL ADMINISTRATION						
1 Salaries & Bonuses	7,829,670.24	660,593.82	3,055,276.42	0.00	4,774,393.82	61
2 Fringe Benefits	2,584,503.06	204,143.11	943,396.07	0.00	1,641,106.99	63
3 Contracted Services	193,098.50	11,006.47	53,345.18	25,089.11	114,664.21	59
4 Supplies & Materials, etc	214,641.12	5,511.26	63,395.08	20,884.46	130,361.58	61
5 Equip. & Improvements	5,000.00	0.00	727.60	0.00	4,272.40	85
6 Insurance, Principal, etc	49,663.50	49.00	25,733.88	478.00	23,451.62	47
233 SCHOOL ADMINISTRATION	10,876,576.42	881,303.66	4,141,874.23	46,451.57	6,688,250.62	61
STU TRANS FED/DIST MANDAT						
1 Salaries & Bonuses	1,578.80	135.44	2,927.10	0.00	-1,348.30	-85
2 Fringe Benefits	597.80	36.13	767.80	0.00	-170.00	-28
3 Contracted Services	2,345.00	0.00	0.00	0.00	2,345.00	100
251 STU TRANS FED/DIST MANDAT	4,521.60	171.57	3,694.90	0.00	826.70	18
FISCAL SERVICES						
1 Salaries & Bonuses	815,565.00	67,963.76	340,928.63	0.00	474,636.37	58
2 Fringe Benefits	277,292.79	21,236.56	108,910.55	0.00	168,382.24	61
3 Contracted Services	55,000.00	151.45	10,713.61	4,480.09	39,806.30	72
4 Supplies & Materials, etc	65,250.00	190.00	4,902.36	461.67	59,885.97	92
5 Equip. & Improvements	6,250.00	0.00	0.00	0.00	6,250.00	100
6 Insurance, Principal, etc	4,500.00	0.00	1,190.50	0.00	3,309.50	74
252 FISCAL SERVICES	1,223,857.79	89,541.77	466,645.65	4,941.76	752,270.38	61
OPER & MAINT OF PLANT						
1 Salaries & Bonuses	5,884,374.60	498,900.24	2,489,221.70	0.00	3,395,152.90	58

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT
CURRENT PERIOD: 11/01/2012 TO 11/30/2012
FY 2012-2013

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANC	REMAINING BALANCE	PCT
2 Fringe Benefits	2,454,260.74	189,141.44	938,381.34	0.00	1,515,879.40	62
3 Contracted Services	3,189,641.20	230,754.40	1,535,204.35	458,150.32	1,196,286.53	38
4 Supplies & Materials, etc	4,481,250.00	273,551.20	1,420,439.58	51,792.15	3,009,018.27	67
6 Insurance, Principal, etc	35,310.00	0.00	4,655.00	0.00	30,655.00	87
254 OPER & MAINT OF PLANT	16,044,836.54	1,192,347.28	6,387,901.97	509,942.47	9,146,992.10	57
PUPIL TRANSP STATE MANDAT						
1 Salaries & Bonuses	3,102,930.53	244,761.86	979,942.72	0.00	2,122,987.81	68
2 Fringe Benefits	872,936.66	65,371.83	263,503.43	0.00	609,433.23	70
3 Contracted Services	389,900.00	8,893.25	28,951.28	120,646.04	240,302.68	62
4 Supplies & Materials, etc	67,235.00	11,366.75	30,902.87	8,846.88	27,485.25	41
6 Insurance, Principal, etc	450.00	16.00	264.00	0.00	186.00	41
255 PUPIL TRANSP STATE MANDAT	4,433,452.19	330,409.69	1,303,564.30	129,492.92	3,000,394.97	68
INTERNAL SERVICES						
1 Salaries & Bonuses	330,500.76	22,401.86	113,637.30	0.00	216,863.46	66
2 Fringe Benefits	113,713.04	7,071.53	36,617.88	0.00	77,095.16	68
3 Contracted Services	687,576.75	32,285.39	223,647.10	297,808.81	166,120.84	24
4 Supplies & Materials, etc	46,030.00	-12,745.90	-17,574.28	1,545.80	62,058.48	135
257 INTERNAL SERVICES	1,177,820.55	49,012.88	356,328.00	299,354.61	522,137.94	44
SCHOOL SECURITY						
1 Salaries & Bonuses	141,812.00	5,908.84	29,544.20	0.00	112,267.80	79
2 Fringe Benefits	47,332.82	1,949.32	9,758.34	0.00	37,574.48	79
3 Contracted Services	542,585.13	4,525.87	146,975.25	122,770.18	272,839.70	50
258 SCHOOL SECURITY	731,729.95	12,384.03	186,277.79	122,770.18	422,681.98	58
INFORMATION SERVICES						
1 Salaries & Bonuses	202,378.00	18,769.24	90,462.88	0.00	111,915.12	55
2 Fringe Benefits	61,783.14	5,211.27	24,552.08	0.00	37,231.06	60
3 Contracted Services	76,400.29	479.52	4,478.76	9,983.60	61,937.93	81
4 Supplies & Materials, etc	32,898.71	3,352.11	6,935.57	4,571.46	21,391.68	65
6 Insurance, Principal, etc	13,835.00	409.25	-1,925.61	214.00	15,546.61	112
263 INFORMATION SERVICES	387,295.14	28,221.39	124,503.68	14,769.06	248,022.40	64
STAFF SERVICES						
1 Salaries & Bonuses	545,287.64	44,487.49	222,560.41	0.00	322,727.23	59
2 Fringe Benefits	169,392.73	15,019.08	69,114.66	0.00	100,278.07	59
3 Contracted Services	65,750.00	5,709.50	14,308.06	597.50	50,844.44	77

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT
CURRENT PERIOD: 11/01/2012 TO 11/30/2012
FY 2012-2013

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANC	REMAINING BALANCE	PCT
4 Supplies & Materials, etc	63,824.00	195.72	32,674.33	0.00	31,149.67	49
6 Insurance, Principal, etc	825.00	0.00	652.50	0.00	172.50	21
264 STAFF SERVICES	845,079.37	65,411.79	339,309.96	597.50	505,171.91	60
TECH/DATA PROCESSING SVCS						
1 Salaries & Bonuses	1,221,746.00	106,859.18	460,987.14	0.00	760,758.86	62
2 Fringe Benefits	459,843.72	33,585.23	144,309.59	0.00	315,534.13	69
3 Contracted Services	159,264.82	2,061.73	42,278.61	965.27	116,020.94	73
4 Supplies & Materials, etc	12,300.00	139.10	2,684.65	2,396.72	7,218.63	59
266 TECH/DATA PROCESSING SVCS	1,853,154.54	142,645.24	650,259.99	3,361.99	1,199,532.56	65
PUPIL SERVICE ACTIVITIES						
1 Salaries & Bonuses	1,149,586.51	111,134.63	505,757.14	0.00	643,829.37	56
2 Fringe Benefits	313,490.06	28,539.82	123,204.99	0.00	190,285.07	61
3 Contracted Services	19,700.00	8,133.66	13,792.17	0.00	5,907.83	30
6 Insurance, Principal, etc	363,168.00	0.00	305,768.00	0.00	57,400.00	16
271 PUPIL SERVICE ACTIVITIES	1,845,944.57	147,808.11	948,522.30	0.00	897,422.27	49
OTHER COMMUNITY SVCS						
3 Contracted Services	15,120.00	1,440.00	4,320.00	0.00	10,800.00	71
4 Supplies & Materials, etc	6,800.00	0.00	0.00	0.00	6,800.00	100
390 OTHER COMMUNITY SVCS	21,920.00	1,440.00	4,320.00	0.00	17,600.00	80
PYMT STATE DEPT OF EDUC						
7 Transfers & Payments	25,000.00	0.00	0.00	0.00	25,000.00	100
411 PYMT STATE DEPT OF EDUC	25,000.00	0.00	0.00	0.00	25,000.00	100
PYMT OTHER GOVERNMT UNITS						
7 Transfers & Payments	152,200.00	0.00	36,267.87	0.00	115,932.13	76
412 PYMT OTHER GOVERNMT UNITS	152,200.00	0.00	36,267.87	0.00	115,932.13	76
PYMT NONPROFIT 1ST STEPS						
7 Transfers & Payments	3,200.00	0.00	0.00	0.00	3,200.00	100
415 PYMT NONPROFIT 1ST STEPS	3,200.00	0.00	0.00	0.00	3,200.00	100
TSF GEN FUND EXCLUDE IC						
7 Transfers & Payments	40,215.00	0.00	0.00	0.00	40,215.00	100
420 TSF GEN FUND EXCLUDE IC	40,215.00	0.00	0.00	0.00	40,215.00	100
TRANSF TO SPEC REV FUND						
7 Transfers & Payments	134,531.00	0.00	0.00	0.00	134,531.00	100
421 TRANSF TO SPEC REV FUND	134,531.00	0.00	0.00	0.00	134,531.00	100

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT
CURRENT PERIOD: 11/01/2012 TO 11/30/2012
FY 2012-2013

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANC	REMAINING BALANCE	PCT
TRANSF TO FOOD SERV FUND						
7 Transfers & Payments	521,745.00	0.00	0.00	0.00	521,745.00	100
425 TRANSF TO FOOD SERV FUND	521,745.00	0.00	0.00	0.00	521,745.00	100
TRANSF TOPUPIL ACTIV FUND						
7 Transfers & Payments	30,000.00	0.00	0.00	0.00	30,000.00	100
426 TRANSF TOPUPIL ACTIV FUND	30,000.00	0.00	0.00	0.00	30,000.00	100
	149,780,669.68	11,794,106.51	47,954,704.82	1,500,142.60	100,325,822.26	67

Exhibit D

EXHIBIT D

district five
OF LEXINGTON & RICHLAND COUNTIES

January 14, 2013

TO: Stephen Hefner, Ed.D.
Superintendent

FROM: Karl E. Fulmer, Ed.D.
Chief Financial Services Officer

RE: Capital Budget Reports

Attached are the FY 2011-2012 Capital Budget Report and the FY 2012-2013 Capital Budget Report, through December 31, 2012.

Location	*School*
09	District -Wide
11	Financial Services
15	Chapin Elementary
17	Lake Murray Elementary
20	Chapin High
21	Chapin Middle
23	HE Corley Elementary
24	Ballentine Elementary
25	Dutch Fork Elementary
26	River Springs Elementary
27	Dutch Fork High
28	Dutch Fork Middle
29	Harbison West Elementary
30	Oak Pointe Elementary
31	New Elementary
32	New Middle
33	New High
35	Irmo Elementary
40	Irmo High
45	Crossroads Middle
46	Irmo Middle
50	Leaphart Elementary
52	Nursery Road Elementary
55	Seven Oaks Elementary
65	Alternative Academy

	FY 2011-2012 Capital Budget
Exterior Construction	
582-253-323-2000-23	Paint exterior.
582-253-520-2000-09	Miscellaneous roofing repairs, IMS, CHS, etc.
582-253-520-2000-25	Replace roof.
582-253-520-2000-28	Replace steps/landings, relocatable classrooms.
582-253-520-2000-29	Replace storefront entrances/windows.
582-253-520-2000-29	Paint roof mansard.
582-253-520-2000-52	Replace storefront entrances/windows.
Interior Construction	
582-253-395-2001-45	Design services, renovate locker rooms.
582-253-520-2001-11	Modify offices at IHS band lot; re-work waterlines at DFMS transportation maintenance facility.
582-253-520-2001-15	Renovate kitchen.
582-253-520-2001-17	Construct secure entrance for school.
582-253-520-2001-17	Install sounds panels for cafeteria.
582-253-520-2001-21	Construct secure entrance for school.
582-253-520-2001-21	Replace lock hardware/re-key bldg.
582-253-520-2001-24	Construct secure entrance for school.
582-253-520-2001-26	Construct secure entrance for school.
582-253-520-2001-27	Install security gates for cafeteria serving lines.
582-253-520-2001-27	Upgrade theater/auditorium.
582-253-520-2001-28	Repair/upgrade ceiling insulation, gym.
582-253-520-2001-29	Modify serving line area.
582-253-520-2001-40	Renovate journalism lab/special needs.
582-253-520-2001-46	Renovate restrooms.
582-253-520-2001-52	Replace ceiling system in kitchen suite.
Painting	
582-253-323-2003-17	Paint interior.
582-253-323-2003-21	Paint interior.
582-253-323-2003-26	Paint interior.
582-253-323-2003-27	Paint interior, commons area/stadium.
582-253-323-2003-45	Paint interior.
582-253-323-2003-46	Paint interior, science building.
Flooring	
582-253-323-2004-09	Refurbish gymnasium floors.
582-253-520-2004-23	Replace carpet.
582-253-520-2004-25	Replace flooring, cafeteria.
582-253-520-2004-28	Replace carpet.
582-253-520-2004-46	Replace flooring, media center/office areas; miscellaneous classrooms.
Service Systems	
582-253-520-2005-09	Add exterior lighting at BES, DFES, HECES, NRES, RSES.
582-253-540-2005-21	Replace HVAC.
582-253-540-2005-25	Replace HVAC systems; replace lighting systems in mini-theater.
582-253-520-2005-27	Repair/upgrade fire alarm systems.
582-253-540-2005-27	Replace HVAC.
582-253-540-2005-40	Install ventilation system, art rm.; install dryer for compressed air, auto body.
582-253-540-2005-45	Replace HVAC, B100.
582-253-540-2005-46	Replace HVAC.
582-253-540-2005-46	Replace elevator, main building.
Sitework	
582-253-323-2006-09	Repair playground equipment.
582-253-530-2006-09	Pavement replacement/repair/striping.
582-253-530-2006-09	Install synthetic fall surfaces, playgrounds.
582-253-530-2006-09	Landscaping repair, replacement; irrigation.
582-253-530-2006-17	Refurbish school grounds/playground; replace fencing.
582-253-530-2006-20	Renovate stadium for H/C access.

582-253-530-2006-21	Install fencing for 6th grade relocatable classrooms.
582-253-530-2006-21	Replace awning, rear of facility.
582-253-530-2006-23	Extend covered walkway/sidewalk for car rider line; install concrete for playground; repair existing
582-253-530-2006-25	Replace fencing, school perimeter; install irrigation; relocate marquee.
582-253-520-2006-27	Replace band tower.
582-253-530-2006-27	Install storage canopy, band storage area.
582-253-530-2006-29	Inst. Fence to enclose kindergarten/preschool playground.
582-253-530-2006-40	Replace bleachers, BB field; add concrete walk.
582-253-530-2006-45	Extend covered walkway for car rider pick-up area.
582-253-530-2006-45	Resurface tennis courts/replace fencing; resurface track.
582-253-530-2006-45	Replace foundation plantings and irrigation system; correct drainage problems.
582-253-530-2006-46	Repair drainage, car rider area.
582-253-530-2006-52	Landscape front grassed area that used to be playground; replace front areas landscaping.
Misc. Capital	
582-253-520-2007-09	Misc. capital projects/future planning.
Computer Rotation	
582-253-445-3000-09	Computer rotation for District Office and Special Services
582-253-445-3000-15	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-17	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-21	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-23	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-24	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-25	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-26	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-27	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-28	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-29	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-30	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-40	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-45	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-46	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-52	Computer rotation for Instruction, Admin and Media Center
582-253-445-3000-65	Computer rotation for Instruction, Admin and Media Center
Capital Technology	
582-253-445-3001-15	Capital - Technology Equipment
582-253-445-3001-17	Capital - Technology Equipment
582-253-445-3001-21	Capital - Technology Equipment
582-253-445-3001-23	Capital - Technology Equipment
582-253-445-3001-24	Capital - Technology Equipment
582-253-445-3001-25	Capital - Technology Equipment
582-253-445-3001-26	Capital - Technology Equipment
582-253-445-3001-27	Capital - Technology Equipment
582-253-445-3001-28	Capital - Technology Equipment
582-253-445-3001-29	Capital - Technology Equipment
582-253-445-3001-30	Capital - Technology Equipment
582-253-445-3001-35	Capital - Technology Equipment
582-253-445-3001-40	Capital - Technology Equipment
582-253-445-3001-45	Capital - Technology Equipment
582-253-445-3001-46	Capital - Technology Equipment
582-253-445-3001-52	Capital - Technology Equipment
582-253-445-3001-65	Capital - Technology Equipment
582-253-545-3001-52	Capital - Technology Equipment
Media Retrieval System	
582-253-545-3002-21	Media Retrieval System
582-253-545-3002-24	Media Retrieval System
582-253-545-3002-28	Media Retrieval System
582-253-545-3002-40	Media Retrieval System

582-253-545-3002-45	Media Retrieval System
582-253-545-3002-46	Media Retrieval System
Other Technology Project	
582-253-445-3003-09	District Wide Cabling and Electronics
582-253-445-3004-09	Miscellaneous Equipment for Systems Upgrades
582-253-445-3005-09	Network Operating Systems Software
582-253-445-3006-09	District Software Renewals - Follett Library, Internet Filtering
582-253-445-3007-09	Security Cameras / Computer Drops for IHS Bus Lot
582-253-545-3008-09	Wireless Overlays (High Schools)and District Wide Portal
Capital Equipment	
582-253-410-4000-17	Capital Equipment
582-253-410-4000-21	Capital Equipment
582-253-410-4000-23	Capital Equipment
582-253-410-4000-24	Capital Equipment
582-253-410-4000-25	Capital Equipment
582-253-410-4000-26	Capital Equipment
582-253-410-4000-27	Capital Equipment
582-253-410-4000-28	Capital Equipment
582-253-410-4000-29	Capital Equipment
582-253-410-4000-30	Capital Equipment
582-253-410-4000-40	Capital Equipment
582-253-410-4000-45	Capital Equipment
582-253-410-4000-46	Capital Equipment
582-253-410-4000-52	Capital Equipment
582-253-410-4000-65	Capital Equipment
Media Center Books	
582-253-430-4001-17	Media Center Books
582-253-430-4001-21	Media Center Books
582-253-430-4001-23	Media Center Books
582-253-430-4001-24	Media Center Books
582-253-430-4001-25	Media Center Books
582-253-430-4001-26	Media Center Books
582-253-430-4001-29	Media Center Books
582-253-430-4001-45	Media Center Books
582-253-430-4001-46	Media Center Books
582-253-430-4001-52	Media Center Books
582-253-430-4001-65	Media Center Books
Capital Equipment	
582-253-540-4002-09	Capitalized Equipment
582-253-540-4002-20	Capitalized Equipment
582-253-540-4002-21	Capitalized Equipment
582-253-540-4002-23	Capitalized Equipment
582-253-540-4002-24	Capitalized Equipment
582-253-540-4002-26	Capitalized Equipment
582-253-540-4002-27	Capitalized Equipment
582-253-540-4002-28	Capitalized Equipment
582-253-540-4002-35	Capitalized Equipment
582-253-540-4002-40	Capitalized Equipment
582-253-540-4002-45	Capitalized Equipment
582-253-540-4002-46	Capitalized Equipment
582-253-540-4002-65	Capitalized Equipment
Vehicle	
582-253-550-4003-09	Service Trucks (2)
Transportation	
582-253-410-4004-09	Training and Bus Security equipment

FY 2012-2013

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
FY 11-12 8% BOND BUDGET REPORT
CURRENT PERIOD: 12/01/2012 TO 12/31/2012

IDEAL REMAINING PERCENT: 50 %

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
CAP PROJ 2011-12						
.						
582-253-520-2000-09 FY 11-12 CAP. EXTERIOR	4,627.74	0.00	4,627.74	0.00	0.00	0
582-253-520-2000-28 FY 11-12 CAP. EXTERIOR	450.00	0.00	450.00	0.00	0.00	0
582-253-520-2000-52 FY 11-12 CAP. EXTERIOR	2,300.00	2,300.00	2,300.00	0.00	0.00	0
2000 .	7,377.74	2,300.00	7,377.74	0.00	0.00	0
INTERIOR CONSTRUCTION						
582-253-520-2001-17 FY 11-12 CAP. INTERIOR	9,549.99	0.00	9,549.99	0.00	0.00	0
582-253-520-2001-24 FY 11-12 CAP. INTERIOR	6,696.82	0.00	0.00	0.00	6,696.82	100
582-253-520-2001-27 FY 11-12 CAP. INTERIOR	1,350.00	0.00	1,350.00	0.00	0.00	0
582-253-520-2001-28 FY 11-12 CAP. INTERIOR	675.00	0.00	675.00	0.00	0.00	0
582-253-520-2001-29 FY 11-12 CAP. INTERIOR	1,500.00	1,500.00	1,500.00	0.00	0.00	0
2001 INTERIOR CONSTRUCTION	19,771.81	1,500.00	13,074.99	0.00	6,696.82	34
PAINTING						
582-253-323-2003-17 FY 11-12 CAP. PAINTIINC	14,564.77	0.00	14,564.77	0.00	0.00	0
582-253-323-2003-21 FY 11-12 CAP. PAINTIINC	17,404.08	0.00	13,542.43	1,711.00	2,150.65	12
582-253-323-2003-26 FY 11-12 CAP. PAINTIINC	9,133.93	0.00	9,133.93	0.00	0.00	0
582-253-323-2003-27 FY 11-12 CAP. PAINTIINC	21,090.61	0.00	21,090.61	0.00	0.00	0
582-253-323-2003-45 FY 11-12 CAP. PAINTIINC	25,254.77	0.00	25,254.77	0.00	0.00	0
582-253-323-2003-46 FY 11-12 CAP. PAINTIINC	14,397.96	0.00	14,397.96	0.00	0.00	0
2003 PAINTING	101,846.12	0.00	97,984.47	1,711.00	2,150.65	2
FLOORING						
582-253-323-2004-09 FY 11-12 CAP. FLOORINC	3,591.36	0.00	1,584.00	2,007.36	0.00	0
582-253-520-2004-23 FY 11-12 CAP. FLOORINC	3,857.94	1,013.14	3,857.94	0.00	0.00	0
582-253-520-2004-28 FY 11-12 CAP. FLOORINC	22,824.62	22,824.62	22,824.62	0.00	0.00	0
2004 FLOORING	30,273.92	23,837.76	28,266.56	2,007.36	0.00	0
.						
582-253-520-2005-09 FY 11-12 CAP. SERVICE S	149,365.24	0.00	1,948.02	39,000.00	108,417.22	73
582-253-520-2005-27 FY 11-12 CAP. SERVICE S	112,946.38	7,833.98	94,046.11	18,900.27	0.00	0
582-253-540-2005-21 FY 11-12 CAP. SERVICE S	202,220.39	7,362.32	186,802.00	15,798.00	-379.61	0
582-253-540-2005-40 FY 11-12 CAP. SERVICE S	450.00	0.00	450.00	0.00	0.00	0
582-253-540-2005-46 FY 11-12 CAP. SERVICE S	6,700.00	0.00	6,700.00	0.00	0.00	0
2005 .	471,682.01	15,196.30	289,946.13	73,698.27	108,037.61	23
SITEWORK						
582-253-323-2006-09 FY 11-12 CAP. SITEWORI	40,000.00	0.00	30,111.47	9,888.53	0.00	0
582-253-520-2006-27 FY 11-12 CAP. SITEWORI	11,202.66	0.00	11,202.66	0.00	0.00	0
582-253-530-2006-09 FY 11-12 CAP. SITEWORI	20,784.00	2,270.00	14,630.00	4,900.00	1,254.00	6
582-253-530-2006-15 FY 11-12 CAP. SITEWORI	4,873.70	243.70	4,873.70	0.00	0.00	0
582-253-530-2006-17 FY 11-12 CAP. SITEWORI	7,256.00	0.00	0.00	0.00	7,256.00	100
582-253-530-2006-20 FY 11-12 CAP. SITEWORI	450.00	0.00	450.00	0.00	0.00	0

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SCHOOL DIST 5 LEXINGTON/RICHLAND CO
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CURRENT PERIOD: 12/01/2012 TO 12/31/2012

IDEAL REMAINING PERCENT: 50 %

ACCOUNT		BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
582-253-530-2006-21	FY 11-12 CAP. SITEWORI	9,700.00	0.00	1,350.00	4,873.00	3,477.00	36
582-253-530-2006-23	FY 11-12 CAP. SITEWORI	30,502.16	0.00	20,422.00	6,453.00	3,627.16	12
582-253-530-2006-25	FY 11-12 CAP. SITEWORI	9,454.34	0.00	9,454.34	0.00	0.00	0
582-253-530-2006-27	FY 11-12 CAP. SITEWORI	250.00	0.00	250.00	0.00	0.00	0
582-253-530-2006-29	FY 11-12 CAP. SITEWORI	11,800.96	0.00	11,800.96	0.00	0.00	0
582-253-530-2006-40	FY 11-12 CAP. SITEWORI	149,670.00	0.00	133,918.00	15,752.00	0.00	0
582-253-530-2006-45	FY 11-12 CAP. SITEWORI	11,985.86	0.00	-1,402.67	11,301.07	2,087.46	17
582-253-530-2006-46	FY 11-12 CAP. SITEWORI	14,400.00	0.00	0.00	0.00	14,400.00	100
582-253-530-2006-52	FY 11-12 CAP. SITEWORI	9,400.00	0.00	9,400.00	0.00	0.00	0
2006 SITEWORK		331,729.68	2,513.70	246,460.46	53,167.60	32,101.62	10
MISC. CAPITAL							
582-253-520-2007-09	FY 11-12 CAP. MISC PRO.	374,815.13	20,435.62	151,998.41	167,651.72	55,165.00	15
2007 MISC. CAPITAL		374,815.13	20,435.62	151,998.41	167,651.72	55,165.00	15
582-253-445-3000-09	FY 11-12 COMP. ROTATI(	6,866.15	0.00	2,750.17	192.59	3,923.39	57
3000		6,866.15	0.00	2,750.17	192.59	3,923.39	57
582-253-410-4000-09	FY 11-12 CAPITAL EQUIF	51,347.06	0.00	31,661.98	-203.06	19,888.14	39
582-253-410-4000-27	FY 11-12 CAPITAL EQUIF	5,296.50	0.00	0.00	5,296.50	0.00	0
582-253-410-4000-40	FY 11-12 CAPITAL EQUIF	6,046.28	0.00	0.00	4,764.04	1,282.24	21
4000		62,689.84	0.00	31,661.98	9,857.48	21,170.38	34
582-253-540-4002-23	FY 11-12 CAPITAL EQUIF	8,442.27	0.00	8,505.40	0.00	-63.13	-1
582-253-540-4002-40	FY 11-12 CAPITAL EQUIF	18,433.96	1,181.84	18,409.84	0.00	24.12	0
4002		26,876.23	1,181.84	26,915.24	0.00	-39.01	0
582-253-550-4003-09	FY 11-12 CAP. SERVICE 1	15,374.31	0.00	0.00	7,561.69	7,812.62	51
4003		15,374.31	0.00	0.00	7,561.69	7,812.62	51
582-253-520-9998-11	UNALLOCATED BALAN	1,762,707.00	0.00	0.00	0.00	1,762,707.00	100
9998		1,762,707.00	0.00	0.00	0.00	1,762,707.00	100
582-253-520-9999-11	CARRYOVER BUDGET	699,467.67	0.00	0.00	0.00	699,467.67	100
9999		699,467.67	0.00	0.00	0.00	699,467.67	100
582 CAP PROJ 2011-12		3,911,477.61	66,965.22	896,436.15	315,847.71	2,699,193.75	69
		3,911,477.61	66,965.22	896,436.15	315,847.71	2,699,193.75	69

Location	*School*
09	District -Wide
11	Financial Services
15	Chapin Elementary
17	Lake Murray Elementary
20	Chapin High
21	Chapin Middle
23	HE Corley Elementary
24	Ballentine Elementary
25	Dutch Fork Elementary
26	River Springs Elementary
27	Dutch Fork High
28	Dutch Fork Middle
29	Harbison West Elementary
30	Oak Pointe Elementary
31	New Elementary
32	New Middle
33	New High
35	Irmo Elementary
40	Irmo High
45	Crossroads Middle
46	Irmo Middle
50	Leaphart Elementary
52	Nursery Road Elementary
55	Seven Oaks Elementary
65	Alternative Academy

	FY 2012-2013 Capital Budget
Exterior Construction	
583-253-520-2000-15	Replace roof., main building
Interior Construction	
583-253-520-2001-17	Create science lab in existing classroom
583-253-520-2001-40	Renovate / upgrade kitchen.
583-253-520-2001-45	Renovate / upgrade kitchen.
583-253-520-2001-46	Renovate / upgrade kitchen.
583-253-520-2001-50	Renovate / upgrade kitchen.
583-253-520-2001-55	Renovate / upgrade kitchen.
Flooring	
583-253-323-2004-09	District wide refurbishment of wooden gymnasium floors.
Service Systems	
583-253-520-2005-29	Replace various lighting systems throughout school.
583-253-540-2005-28	Add electrical/data service, Media Ctr./Lab A/ RM 504; mezzanine
583-253-540-2005-46	Replace HVAC, Phase II (Bldg. R)
Sitework	
583-253-323-2006-09	District wide playground equipment repair.
583-253-530-2006-09	Disrict wide landscaping repair, replacement, irrigation system repair
583-253-530-2006-20	Install synthetic turf , install greenhouse, replace bleachers at baseball field
583-253-530-2006-27	Install synthetic turf, stadium football field
583-253-530-2006-40	Install synthetic turf, stadium football field
583-253-530-2006-50	Install Greenhouse
Misc. Capital	
583-253-520-2007-09	Misc. capital projects/future planning.
583-253-520-2007-35	Furniture suite
Computer Rotation	
583-253-445-3000-09	Computer rotation for District Office and Special Services
583-253-445-3000-15	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-17	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-20	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-21	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-23	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-24	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-25	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-26	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-27	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-28	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-29	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-30	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-35	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-40	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-45	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-46	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-50	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-52	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-55	Computer rotation for Instruction, Admin and Media Center
583-253-445-3000-65	Computer rotation for Instruction, Admin and Media Center
Capital Technology	
583-253-445-3001-15	Capital - Technology Equipment
583-253-445-3001-17	Capital - Technology Equipment
583-253-445-3001-20	Capital - Technology Equipment
583-253-445-3001-21	Capital - Technology Equipment
583-253-445-3001-23	Capital - Technology Equipment
583-253-445-3001-24	Capital - Technology Equipment
583-253-445-3001-25	Capital - Technology Equipment

583-253-445-3001-26	Capital - Technology Equipment
583-253-445-3001-27	Capital - Technology Equipment
583-253-445-3001-28	Capital - Technology Equipment
583-253-445-3001-29	Capital - Technology Equipment
583-253-445-3001-30	Capital - Technology Equipment
583-253-445-3001-35	Capital - Technology Equipment
583-253-445-3001-40	Capital - Technology Equipment
583-253-445-3001-45	Capital - Technology Equipment
583-253-445-3001-46	Capital - Technology Equipment
583-253-445-3001-50	Capital - Technology Equipment
583-253-445-3001-52	Capital - Technology Equipment
583-253-445-3001-55	Capital - Technology Equipment
583-253-445-3001-65	Capital - Technology Equipment
583-253-545-3001-21	Capital - Technology Equipment
583-253-545-3001-25	Capital - Technology Equipment
583-253-545-3001-28	Capital - Technology Equipment
583-253-545-3001-45	Capital - Technology Equipment
583-253-545-3001-46	Capital - Technology Equipment
583-253-545-3001-65	Capital - Technology Equipment
Other Technology Project	
583-253-445-3003-09	District Wide Cabling and Electronics
582-253-445-3004-09	Miscellaneous Equipment for Systems Upgrades
582-253-445-3005-09	Network Operating Systems Software
582-253-445-3006-09	District Software Renewals - Follett Library, Internet Filtering
582-253-545-3008-09	Wireless Overlays (Middle & Elementary)
Capital Equipment	
583-253-410-3009-17	Security Camera Replacement
583-253-410-3009-20	Security Camera Replacement
583-253-410-3009-21	Security Camera Replacement
583-253-410-3009-23	Security Camera Replacement
583-253-410-3009-25	Security Camera Replacement
583-253-410-3009-26	Security Camera Replacement
583-253-410-3009-27	Security Camera Replacement
583-253-410-3009-28	Security Camera Replacement
583-253-410-3009-29	Security Camera Replacement
583-253-410-3009-30	Security Camera Replacement
583-253-410-3009-40	Security Camera Replacement
583-253-410-3009-45	Security Camera Replacement
583-253-410-3009-46	Security Camera Replacement
583-253-410-3009-52	Security Camera Replacement
583-253-410-3009-65	Security Camera Replacement
Capital Equipment	
583-253-545-3010-09	Upgrade Lab at Technology Training Center
Capital Equipment	
583-253-410-4000-09	Capital Equipment
583-253-410-4000-15	Capital Equipment
583-253-410-4000-17	Capital Equipment
583-253-410-4000-20	Capital Equipment
583-253-410-4000-21	Capital Equipment
583-253-410-4000-23	Capital Equipment
583-253-410-4000-24	Capital Equipment
583-253-410-4000-25	Capital Equipment
583-253-410-4000-26	Capital Equipment
583-253-410-4000-27	Capital Equipment
583-253-410-4000-28	Capital Equipment
583-253-410-4000-29	Capital Equipment
583-253-410-4000-30	Capital Equipment

583-253-410-4000-40	Capital Equipment
583-253-410-4000-45	Capital Equipment
583-253-410-4000-46	Capital Equipment
583-253-410-4000-50	Capital Equipment
583-253-410-4000-52	Capital Equipment
583-253-410-4000-55	Capital Equipment
583-253-410-4000-65	Capital Equipment
Media Center Books	
583-253-430-4001-24	Media Center Books
583-253-430-4001-25	Media Center Books
583-253-430-4001-26	Media Center Books
583-253-430-4001-28	Media Center Books
583-253-430-4001-35	Media Center Books
583-253-430-4001-45	Media Center Books
Capital Equipment	
583-253-540-4002-09	Capitalized Equipment
583-253-540-4002-20	Capitalized Equipment
583-253-540-4002-21	Capitalized Equipment
583-253-540-4002-23	Capitalized Equipment
583-253-540-4002-27	Capitalized Equipment
583-253-540-4002-28	Capitalized Equipment
583-253-540-4002-29	Capitalized Equipment
583-253-540-4002-45	Capitalized Equipment
583-253-540-4002-46	Capitalized Equipment
583-253-540-4002-55	Capitalized Equipment
Vehicle	
583-253-550-4003-09	Service Trucks (2)
Transportation	
583-253-410-4004-09	Training and Bus Security equipment
583-253-540-4004-09	Portable Radar System

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SCHOOL DIST 5 LEXINGTON/RICHLAND CO
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ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
CAP PROJ 2012-2013						
583-253-520-2000-15 FY 12-13 CAP. EXTERIOR	475,065.21	0.00	408,228.45	0.00	66,836.76	14
2000 .	475,065.21	0.00	408,228.45	0.00	66,836.76	14
INTERIOR CONSTRUCTION						
583-253-520-2001-17 FY 12-13 CAP. INTERIOR	50,500.00	5,387.45	43,411.85	1,834.11	5,254.04	10
583-253-520-2001-40 FY12-13 CAP. INTERIOR	1,109,798.00	196,724.45	1,118,355.98	19,965.46	-28,523.44	-3
583-253-520-2001-45 FY12-13 CAP. INTERIOR	1,204,750.98	152,168.30	1,082,190.78	71,966.89	50,593.31	4
583-253-520-2001-46 FY12-13 CAP. INTERIOR	1,185,191.78	221,317.34	1,069,241.80	69,807.68	46,142.30	4
583-253-520-2001-50 FY12-13 CAP. INTERIOR	509,143.31	91,257.96	464,078.45	35,308.40	9,756.46	2
583-253-520-2001-55 FY12-13 CAP. INTERIOR	193,900.00	1,905.71	43,467.41	148,948.29	1,484.30	1
2001 INTERIOR CONSTRUCTION	4,253,284.07	668,761.21	3,820,746.27	347,830.83	84,706.97	2
FLOORING						
583-253-323-2004-09 FY 12-13 CAP. FLOORINC	67,500.00	0.00	0.00	0.00	67,500.00	100
2004 FLOORING	67,500.00	0.00	0.00	0.00	67,500.00	100
583-253-520-2005-29 FY 12-13 CAP. SERVICE S	61,900.00	51,198.90	60,742.53	0.00	1,157.47	2
583-253-540-2005-28 FY 12-13 CAP. SERVICE S	37,900.00	33,316.00	36,682.00	1,218.00	0.00	0
583-253-540-2005-46 FY 12-13 CAP. SERVICE S	598,751.08	44,266.79	457,529.82	56,922.99	84,298.27	14
2005 .	698,551.08	128,781.69	554,954.35	58,140.99	85,455.74	12
SITEWORK						
583-253-323-2006-09 FY 12-13 CAP. SITEWORI	75,000.00	0.00	0.00	2,000.00	73,000.00	97
583-253-530-2006-09 FY 12-13 CAP. SITEWORI	71,900.00	0.00	2,480.00	0.00	69,420.00	97
583-253-530-2006-20 FY 12-13 CAP. SITEWORI	860,514.75	70,715.00	799,440.00	31,748.00	29,326.75	3
583-253-530-2006-27 FY 12-13 CAP. SITEWORI	730,000.00	0.00	699,666.00	27,534.00	2,800.00	0
583-253-530-2006-40 FY 12-13 CAP. SITEWORI	750,000.00	0.00	688,921.00	37,534.00	23,545.00	3
583-253-530-2006-50 FY 12-13 CAP. SITEWORI	28,888.00	2,219.00	18,888.00	10,000.00	0.00	0
2006 SITEWORK	2,516,302.75	72,934.00	2,209,395.00	108,816.00	198,091.75	8
MISC. CAPITAL						
583-253-520-2007-09 FY 12-13 CAP. MISC. PRO	300,000.00	34,629.64	115,896.43	172,672.85	11,430.72	4
583-253-520-2007-35 FY 12-13 CAP. MISC PRO.	174,000.00	0.00	174,351.10	0.00	-351.10	0
2007 MISC. CAPITAL	474,000.00	34,629.64	290,247.53	172,672.85	11,079.62	2
583-253-445-3000-09 FY 12-13 COMP. ROTATI	60,000.00	-13,448.44	45,790.79	59.98	14,149.23	24
583-253-445-3000-17 FY 12-13 COMP. ROTATI	30,000.00	0.00	29,983.54	0.00	16.46	0
583-253-445-3000-20 FY 12-13 COMP. ROTATI	60,000.00	0.00	59,823.04	0.00	176.96	0
583-253-445-3000-21 FY 12-13 COMP. ROTATI	45,000.00	0.00	44,855.30	0.00	144.70	0
583-253-445-3000-23 FY 12-13 COMP. ROTATI	30,000.00	0.00	29,959.56	0.00	40.44	0
583-253-445-3000-26 FY 12-13 COMP. ROTATI	30,000.00	0.00	29,983.54	0.00	16.46	0
583-253-445-3000-27 FY 12-13 COMP. ROTATI	60,000.00	0.00	59,172.81	0.00	827.19	1

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IDEAL REMAINING PERCENT: 50 %

ACCOUNT		BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
583-253-445-3000-28	FY 12-13 COMP. ROTATI(	45,000.00	0.00	44,960.90	0.00	39.10	0
583-253-445-3000-29	FY 12-13 COMP. ROTATI(	30,000.00	0.00	29,983.54	0.00	16.46	0
583-253-445-3000-30	FY 12-13 COMP. ROTATI(	30,000.00	0.00	29,983.54	0.00	16.46	0
583-253-445-3000-35	FY 12-13 COMP. ROTATI(	30,000.00	0.00	29,839.50	0.00	160.50	1
583-253-445-3000-40	FY 12-13 COMP. ROTATI(	60,000.00	0.00	59,477.04	0.00	522.96	1
583-253-445-3000-45	FY 12-13 COMP. ROTATI(	45,000.00	0.00	44,922.15	0.00	77.85	0
583-253-445-3000-46	FY 12-13 COMP. ROTATI(	45,000.00	0.00	42,593.73	0.00	2,406.27	5
583-253-445-3000-50	FY 12-13 COMP. ROTATI(	30,000.00	0.00	29,839.50	0.00	160.50	1
583-253-445-3000-52	FY 12-13 COMP. ROTATI(	30,000.00	0.00	29,983.54	0.00	16.46	0
583-253-445-3000-55	FY 12-13 COMP. ROTATI(	30,000.00	0.00	29,839.50	0.00	160.50	1
3000		690,000.00	-13,448.44	670,991.52	59.98	18,948.50	3
583-253-445-3001-15	FY 12-13 CAPITAL - TECI	40,500.00	20,000.00	39,062.21	1,050.00	387.79	1
583-253-445-3001-17	FY 12-13 CAPITAL - TECI	28,447.29	2,487.62	23,493.58	0.00	4,953.71	17
583-253-445-3001-20	FY 12-13 CAPITAL - TECI	96,823.00	0.00	95,695.12	0.00	1,127.88	1
583-253-445-3001-21	FY 12-13 CAPITAL - TECI	116,333.37	2,552.18	110,726.23	5,595.20	11.94	0
583-253-445-3001-23	FY 12-13 CAPITAL - TECI	54,890.00	0.00	53,782.26	0.00	1,107.74	2
583-253-445-3001-24	FY 12-13 CAPITAL - TECI	27,110.00	8,863.20	25,585.00	1,525.00	0.00	0
583-253-445-3001-25	FY 12-13 CAPITAL - TECI	14,500.00	0.00	13,359.16	0.00	1,140.84	8
583-253-445-3001-26	FY 12-13 CAPITAL - TECI	46,553.27	147.00	45,615.39	653.39	284.49	1
583-253-445-3001-27	FY 12-13 CAPITAL - TECI	3,480.41	0.00	3,530.52	0.00	-50.11	-1
583-253-445-3001-28	FY 12-13 CAPITAL - TECI	67,270.00	544.24	65,052.65	0.00	2,217.35	3
583-253-445-3001-29	FY 12-13 CAPITAL - TECI	71,150.00	0.00	63,909.31	4,119.04	3,121.65	4
583-253-445-3001-30	FY 12-13 CAPITAL - TECI	69,600.00	1,276.09	67,175.09	267.50	2,157.41	3
583-253-445-3001-35	FY 12-13 CAPITAL - TECI	224,155.98	7,162.58	212,245.36	722.79	11,187.83	5
583-253-445-3001-40	FY 12-13 CAPITAL - TECI	253,644.81	12,358.53	227,736.54	226.00	25,682.27	10
583-253-445-3001-45	FY 12-13 CAPITAL - TECI	32,270.00	6,682.36	30,460.71	0.00	1,809.29	6
583-253-445-3001-46	FY 12-13 CAPITAL - TECI	45,600.00	0.00	42,654.91	1,495.62	1,449.47	3
583-253-445-3001-50	FY 12-13 CAPITAL - TECI	48,400.00	0.00	47,893.94	0.00	506.06	1
583-253-445-3001-52	FY 12-13 CAPITAL - TECI	65,500.00	11,322.69	63,370.31	0.00	2,129.69	3
583-253-445-3001-55	FY 12-13 CAPITAL - TECI	48,980.00	0.00	42,689.49	0.00	6,290.51	13
583-253-445-3001-65	FY 12-13 CAPITAL - TECI	9,741.29	0.00	4,448.23	2,256.36	3,036.70	31
583-253-545-3001-21	FY 12-13 CAPITAL - TECI	35,320.00	0.00	35,215.88	0.00	104.12	0
583-253-545-3001-25	FY 12-13 CAPITAL - TECI	33,317.80	0.00	16,351.59	0.00	16,966.21	51
583-253-545-3001-28	FY 12-13 CAPITAL - TECI	17,160.00	0.00	17,183.29	0.00	-23.29	0
583-253-545-3001-45	FY 12-13 CAPITAL - TECI	67,780.00	0.00	67,700.71	0.00	79.29	0
583-253-545-3001-46	FY 12-13 CAPITAL - TECI	18,200.00	0.00	18,196.29	0.00	3.71	0
583-253-545-3001-65	FY 12-13 CAPITAL - TECI	10,000.00	0.00	3,014.00	0.00	6,986.00	70
3001		1,546,727.22	73,396.49	1,436,147.77	17,910.90	92,668.55	6
583-253-445-3003-09	DISTRICT WIDE CABLIN(	174,595.71	12,415.22	50,122.40	13,167.48	111,305.83	64

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
FY 12-13 8% BOND BUDGET REPORT
CURRENT PERIOD: 12/01/2012 TO 12/31/2012

IDEAL REMAINING PERCENT: 50 %

ACCOUNT		BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
3003		174,595.71	12,415.22	50,122.40	13,167.48	111,305.83	64
583-253-445-3004-09	MISC EQUIP FOR SYSTEI	75,000.00	1,895.93	27,864.11	11,346.96	35,788.93	48
3004		75,000.00	1,895.93	27,864.11	11,346.96	35,788.93	48
583-253-445-3005-09	NETWORK OPERATING S	60,000.00	855.24	52,822.17	0.00	7,177.83	12
3005		60,000.00	855.24	52,822.17	0.00	7,177.83	12
583-253-445-3006-09	DISTRICT WIDE SOFTW/	250,000.00	31,500.00	150,730.88	16,112.35	83,156.77	33
3006		250,000.00	31,500.00	150,730.88	16,112.35	83,156.77	33
583-253-545-3008-09	WIRELESS OVERLAY-EL	250,000.00	0.00	249,984.95	0.00	15.05	0
3008		250,000.00	0.00	249,984.95	0.00	15.05	0
583-253-445-3009-17	SECURITY CAMERA REF	4,500.00	0.00	4,043.16	0.00	456.84	10
583-253-445-3009-20	SECURITY CAMERA REF	7,500.00	0.00	0.00	7,048.29	451.71	6
583-253-445-3009-21	SECURITY CAMERA REF	18,000.00	0.00	17,978.00	0.00	22.00	0
583-253-445-3009-23	SECURITY CAMERA REF	3,000.00	0.00	1,789.20	0.00	1,210.80	40
583-253-445-3009-25	SECURITY CAMERA REF	7,500.00	0.00	5,781.55	0.00	1,718.45	23
583-253-445-3009-26	SECURITY CAMERA REF	7,500.00	0.00	5,951.82	0.00	1,548.18	21
583-253-445-3009-27	SECURITY CAMERA REF	7,500.00	0.00	5,367.61	0.00	2,132.39	28
583-253-445-3009-28	SECURITY CAMERA REF	16,500.00	0.00	13,999.10	0.00	2,500.90	15
583-253-445-3009-29	SECURITY CAMERA REF	3,000.00	0.00	2,802.24	0.00	197.76	7
583-253-445-3009-30	SECURITY CAMERA REF	3,000.00	0.00	1,789.20	0.00	1,210.80	40
583-253-445-3009-40	SECURITY CAMERA REF	12,000.00	0.00	8,571.36	0.00	3,428.64	29
583-253-445-3009-45	SECURITY CAMERA REF	18,000.00	0.00	12,623.79	0.00	5,376.21	30
583-253-445-3009-46	SECURITY CAMERA REF	24,000.00	0.00	20,981.28	0.00	3,018.72	13
583-253-445-3009-52	SECURITY CAMERA REF	1,500.00	0.00	1,322.72	0.00	177.28	12
583-253-445-3009-65	SECURITY CAMERA REF	12,000.00	0.00	7,405.13	0.00	4,594.87	38
3009		145,500.00	0.00	110,406.16	7,048.29	28,045.55	19
583-253-545-3010-09	UPGRADE LAB AT TECH	28,000.00	0.00	0.00	0.00	28,000.00	100
3010		28,000.00	0.00	0.00	0.00	28,000.00	100
583-253-410-4000-09	FY 12-13 CAPITAL EQUIF	39,816.00	0.00	11,363.62	16,882.62	11,569.76	29
583-253-410-4000-15	FY 12-13 CAPITAL EQUIF	19,255.00	2,757.60	3,511.24	9,950.44	5,793.32	30
583-253-410-4000-17	FY 12-13 CAPITAL EQUIF	20,854.00	0.00	6,404.66	0.00	14,449.34	69
583-253-410-4000-20	FY 12-13 CAPITAL EQUIF	95,037.00	8,247.60	49,212.67	7,691.49	38,132.84	40
583-253-410-4000-21	FY 12-13 CAPITAL EQUIF	43,605.00	31.03	30,680.51	249.17	12,675.32	29
583-253-410-4000-23	FY 12-13 CAPITAL EQUIF	13,885.00	0.00	8,560.76	760.86	4,563.38	33

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
FY 12-13 8% BOND BUDGET REPORT
CURRENT PERIOD: 12/01/2012 TO 12/31/2012

IDEAL REMAINING PERCENT: 50 %

ACCOUNT		BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
583-253-410-4000-24	FY 12-13 CAPITAL EQUIF	8,310.00	0.00	2,206.02	1,646.90	4,457.08	54
583-253-410-4000-25	FY 12-13 CAPITAL EQUIF	3,250.00	0.00	0.00	562.10	2,687.90	83
583-253-410-4000-26	FY 12-13 CAPITAL EQUIF	11,250.00	1,389.02	5,605.58	3,245.07	2,399.35	21
583-253-410-4000-27	FY 12-13 CAPITAL EQUIF	77,280.00	0.00	74,411.74	2,763.88	104.38	0
583-253-410-4000-28	FY 12-13 CAPITAL EQUIF	6,500.00	3,665.48	6,296.70	0.00	203.30	3
583-253-410-4000-29	FY 12-13 CAPITAL EQUIF	14,880.00	0.00	12,587.59	1,362.21	930.20	6
583-253-410-4000-30	FY 12-13 CAPITAL EQUIF	15,278.00	0.00	5,245.36	0.00	10,032.64	66
583-253-410-4000-35	FY 12-13 CAPITAL EQUIF	1,000.00	0.00	1,610.09	0.00	-610.09	-61
583-253-410-4000-40	FY 12-13 CAPITAL EQUIF	103,779.00	1,630.23	23,304.04	63,654.73	16,820.23	16
583-253-410-4000-45	FY 12-13 CAPITAL EQUIF	27,750.00	0.00	0.00	0.00	27,750.00	100
583-253-410-4000-46	FY 12-13 CAPITAL EQUIF	32,100.00	2,007.35	28,514.83	1,389.02	2,196.15	7
583-253-410-4000-50	FY 12-13 CAPITAL EQUIF	120.00	0.00	0.00	0.00	120.00	100
583-253-410-4000-52	FY 12-13 CAPITAL EQUIF	21,714.00	2,749.69	10,585.12	2,550.00	8,578.88	40
583-253-410-4000-55	FY 12-13 CAPITAL EQUIF	16,825.00	4,253.76	8,793.86	2,875.42	5,155.72	31
583-253-410-4000-65	FY 12-13 CAPITAL EQUIF	4,500.00	0.00	2,277.78	0.00	2,222.22	49
4000		576,988.00	26,731.76	291,172.17	115,583.91	170,231.92	30
583-253-430-4001-24	MEDIA CENTER BOOKS	2,000.00	0.00	919.94	878.12	201.94	10
583-253-430-4001-25	MEDIA CENTER BOOKS	25,000.00	3,049.04	3,049.04	1,136.88	20,814.08	83
583-253-430-4001-26	MEDIA CENTER BOOKS	15,000.00	978.00	4,075.92	8,045.12	2,878.96	19
583-253-430-4001-28	MEDIA CENTER BOOKS	20,000.00	0.00	6,647.62	5,600.00	7,752.38	39
583-253-430-4001-35	MEDIA CENTER BOOKS	30,000.00	0.00	10,302.16	17,525.53	2,172.31	7
583-253-430-4001-45	MEDIA CENTER BOOKS	10,000.00	4,173.39	4,173.39	5,800.00	26.61	0
4001		102,000.00	8,200.43	29,168.07	38,985.65	33,846.28	33
583-253-540-4002-09	FY 12-13 CAP. EQUIPMEI	45,125.00	3,274.75	14,384.14	19,740.86	11,000.00	24
583-253-540-4002-20	FY 12-13 CAP. EQUIPMEI	9,990.00	0.00	0.00	0.00	9,990.00	100
583-253-540-4002-21	FY 12-13 CAP. EQUIPMEI	10,000.00	0.00	668.75	9,103.82	227.43	2
583-253-540-4002-23	FY 12-13 CAP. EQUIPMEI	6,500.00	0.00	3,757.75	0.00	2,742.25	42
583-253-540-4002-27	FY 12-13 CAP. EQUIPMEI	27,400.00	0.00	25,924.40	0.00	1,475.60	5
583-253-540-4002-28	FY 12-13 CAP. EQUIPMEI	32,000.00	0.00	14,205.51	0.00	17,794.49	56
583-253-540-4002-29	FY 12-13 CAP. EQUIPMEI	1,837.42	0.00	0.00	0.00	1,837.42	100
583-253-540-4002-45	FY 12-13 CAP. EQUIPMEI	6,500.00	0.00	0.00	0.00	6,500.00	100
583-253-540-4002-46	FY 12-13 CAP. EQUIPMEI	20,000.00	0.00	0.00	0.00	20,000.00	100
583-253-540-4002-55	FY 12-13 CAP. EQUIPMEI	7,000.00	0.00	6,442.80	0.00	557.20	8
4002		166,352.42	3,274.75	65,383.35	28,844.68	72,124.39	43
583-253-550-4003-09	SERVICE TRUCKS (2)	60,000.00	0.00	57,543.96	0.00	2,456.04	4
4003		60,000.00	0.00	57,543.96	0.00	2,456.04	4
583-253-410-4004-09	FY 12-13 CAP. EQUIP. - TI	69,100.00	0.00	23,298.00	2,468.55	43,333.45	63

FY 2012-2013

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
FY 12-13 8% BOND BUDGET REPORT
CURRENT PERIOD: 12/01/2012 TO 12/31/2012

IDEAL REMAINING PERCENT: 50 %

ACCOUNT	BUDGETED EXPENDITURE	CURRENT EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMBRANCE	REMAINING BALANCE	PCT
583-253-540-4004-09 FY 12-13 CAP. EQUIP - TF	6,000.00	0.00	0.00	0.00	6,000.00	100
4004	75,100.00	0.00	23,298.00	2,468.55	49,333.45	66
583 CAP PROJ 2012-2013	12,684,966.46	1,049,927.92	10,499,207.11	938,989.42	1,246,769.93	10
	12,684,966.46	1,049,927.92	10,499,207.11	938,989.42	1,246,769.93	10

Exhibit E

EXHIBIT E

district five
OF LEXINGTON & RICHLAND COUNTIES

January 14, 2013

TO: Stephen Hefner, Ed.D.
Superintendent

FROM: Karl E. Fulmer, Ed.D.
Chief Financial Services Officer

RE: Bond Referendum Expenditure Summary

Attached is a report through December 31, 2012 on each bond project. In addition to this report, we have also attached a project construction cost summary provided by Cummings/SMG.

SCHOOL DIST 5 LEXINGTON/RICHLAND CO

BUDGET REPORT BY FUND

FY 2012-13

CURRENT PERIOD: 12/01/2012 TO 12/31/2012

ACCOUNT	BUDGETED ORIGINAL	PRIOR YEARS EXPENDITURES	FY 11-12 REMAINING BALANCE	FY 12-13 BUDGETED EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMB.	REMAINING BALANCE
2009 BOND REFERENDUM							
CHAPIN ELEMENTARY SCHOOL	9,712,797.00						
		9,004,270.96	708,526.04				
535-253-520-1000-15 CONSTRUCTION SERVICES				404,082.08	11,300.00	21,231.11	371,550.97
535-253-530-1000-15 SITE IMPROVEMENTS				4,100.00	0.00	0.00	4,100.00
535-253-540-3000-15 FURNITURE, FIXTURES & EQUIPMENT				253,837.60	0.00	0.00	253,837.60
535-253-545-4000-15 TECHNOLOGY EQUIPMENT				9,366.38	0.00	0.00	9,366.38
535-253-590-1999-15 CONTINGENCY				37,139.98	0.00	0.00	37,139.98
15 CHAPIN ELEMENTARY SCHOOL	9,712,797.00	9,004,270.96	708,526.04	708,526.04	11,300.00	21,231.11	675,994.93
CHAPIN HIGH SCHOOL	55,470,724.00						
		10,887,465.23	44,583,258.77				
535-253-319-1000-20 LEGAL SERVICES				0.00	837.12	0.00	-837.12
535-253-520-1000-20 CONSTRUCTION SERVICES				40,300,618.34	9,558,851.71	30,626,876.67	114,889.96
535-253-540-3000-20 FURNITURE, FIXTURES, & EQUIPMENT				1,136,536.92	80,588.40	19,108.42	1,036,840.10
535-253-545-4000-20 TECHNOLOGY EQUIPMENT				1,440,859.95	347,069.27	1,862,183.08	-768,392.40
535-253-580-1000-20 PORTABLES				4,290.48	0.00	0.00	4,290.48
535-253-590-1999-20 CONTINGENCY				1,700,953.08	0.00	0.00	1,700,953.08
							0.00
20 CHAPIN HIGH SCHOOL	55,470,724.00	10,887,465.23	44,583,258.77	44,583,258.77	9,987,346.50	32,508,168.17	2,087,744.10
DUTCH FORK HIGH	14,934,144.63						
		496,154.32	14,437,990.31				
535-253-520-1000-27 CONSTRUCTION SERVICES				14,437,990.31	1,153,387.81	13,284,602.50	0.00
535-253-540-3000-27 FURNITURE, FIXTURES & EQUIPMENT				44,000.00	0.00	0.00	44,000.00
535-253-545-4000-27 TECHNOLOGY EQUIPMENT				35,747.18	0.00	0.00	35,747.18
535-253-590-1999-27 CONTINGENCY				88,477.70	0.00	0.00	88,477.70
27 DUTCH FORK HIGH	14,934,144.63	496,154.32	14,437,990.31	14,606,215.19	1,153,387.81	13,284,602.50	168,224.88
NEW ELEMENTARY SCHOOL	765,749.69						
		623,970.69	141,779.00				
535-253-319-1000-31 LEGAL SERVICES				0.00	0	0.00	0.00
535-253-520-1000-31 CONSTRUCTION SERVICES				141,779.00	0.00	141,779.00	0.00
535-253-540-3000-31 FURNITURE, FIXTURES & EQUIPMENT				0.00	0.00	0.00	0.00
535-253-545-4000-31 TECHNOLOGY EQUIPMENT				0.00	0.00	0.00	0.00
535-253-590-1999-31 CONTINGENCY				0.00	0.00	0.00	0.00
31 NEW ELEMENTARY SCHOOL	765,749.69	623,970.69	141,779.00	141,779.00	0.00	141,779.00	0.00
NEW MIDDLE SCHOOL	10,927,171.01						
		11,342.97	10,915,828.04				
535-253-510-1000-32 LAND				0.00	0.00	0.00	0.00
535-253-520-1000-32 CONSTRUCTION SERVICES				7,915,828.04	0.00	0.00	7,915,828.04
535-253-540-3000-32 FURNITURE, FIXTURES, & EQUIPMENT				1,000,000.00	0.00	0.00	1,000,000.00
535-253-545-4000-32 TECHNOLOGY EQUIPMENT				1,000,000.00	0.00	0.00	1,000,000.00
535-253-590-1999-32 CONTINGENCY				1,000,000.00	0.00	0.00	1,000,000.00
32 NEW MIDDLE SCHOOL	10,927,171.01	11,342.97	10,915,828.04	10,915,828.04	0.00	0.00	10,915,828.04

SCHOOL DIST 5 LEXINGTON/RICHLAND CO

BUDGET REPORT BY FUND

FY 2012-13

CURRENT PERIOD: 12/01/2012 TO 12/31/2012

ACCOUNT	BUDGETED ORIGINAL	PRIOR YEARS EXPENDITURES	FY 11-12 REMAINING BALANCE	FY 12-13 BUDGETED EXPENDITURE	YEAR TO DATE EXPENDITURE	ENCUMB.	REMAINING BALANCE
CATE CENTER NEW HIGH SCHOOL	75,757,026.00						
		30,232,352.16	45,524,673.84				
535-253-319-1000-33 LEGAL SERVICES - CATE				0.00	5,561.50	0.00	-5,561.50
535-253-319-1050-33 LEGAL SERVICES - SHHS				0.00	10,830.82	0.00	-10,830.82
535-253-520-1000-33 CONST SERVICES - CATE				3,109,242.16	4,747,247.44	121,513.17	-1,759,518.45
535-253-520-1050-33 CONST SERVICES - NHS				33,002,266.51	16,346,524.42	14,687,341.68	1,968,400.41
535-253-540-3000-33 FURNITURE, FIXTURES, & EQUIPMENT				3,808,890.30	1,753,903.56	786,036.83	1,268,949.91
535-253-545-4000-33 TECHNOLOGY EQUIPMENT				3,639,421.50	1,136,276.77	979,881.46	1,523,263.27
535-253-545-4000-33 TECHNOLOGY EQUIPMENT				115,096.00	53,980.00	68,386.00	-7,270.00
535-253-590-1999-33 CONTINGENCY				1,849,757.37	0.00	0.00	1,849,757.37
33 NEW HIGH SCHOOL	75,757,026.00	30,232,352.16	45,524,673.84	45,524,673.84	24,054,324.51	16,643,159.14	4,827,190.19
IRMO ELEMENTARY	16,886,827.00						
		16,545,378.78	341,448.22				
535-253-520-1000-35 CONSTRUCTION SERVICES				341,448.22	-13,316.02	601,581.93	-246,817.69
535-253-540-3000-35 FURNITURE, FIXTURES & EQUIPMENT				0.00	49,467.91	7,150.00	-56,617.91
535-253-545-4000-35 TECHNOLOGY EQUIPMENT				0.00	126,501.66	25,862.01	-152,363.67
535-253-580-1000-35 PORTABLES				0.00	0.00	0.00	0.00
535-253-590-1999-35 CONTINGENCY				0.00	0.00	0.00	0.00
35 IRMO ELEMENTARY	16,886,827.00	16,545,378.78	341,448.22	341,448.22	162,653.55	634,593.94	-455,799.27
IRMO HIGH SCHOOL	24,068,081.67						
		758,887.98	23,309,193.69				
535-253-319-1000-40 CONSTRUCTION SERVICES				602.00	602.00	0.00	0.00
535-253-520-1000-40 CONSTRUCTION SERVICES				22,921,602.07	2,343,933.63	20,964,658.06	-386,989.62
535-253-540-3000-40 FURNITURE, FIXTURES, & EQUIPMENT				67,984.44	0.00	0.00	67,984.44
535-253-545-4000-40 TECHNOLOGY EQUIPMENT				68,005.18	0.00	0.00	68,005.18
535-253-590-1999-40 CONTINGENCY				251,000.00	0.00	0.00	251,000.00
40 IRMO HIGH SCHOOL	24,068,081.67	0.00	0.00	23,308,591.69	2,343,933.63	20,964,658.06	0.00
LEAPHART ELEMENTARY	12,483,597.00						
		12,082,341.35	401,255.65				
535-253-395-1000-50 PROFESSIONAL SERVICES				0.00	0.00	0.00	0.00
535-253-520-1000-50 CONSTRUCTION SERVICES				352,547.54	23,293.50	99,512.50	229,741.54
535-253-540-3000-50 FURNITURE, FIXTURES & EQUIPMENT				10,623.61	260.00	4,427.55	5,936.06
535-253-545-4000-50 TECHNOLOGY EQUIPMENT				38,084.50	1,840.06	31,373.51	4,870.93
535-253-580-1000-50 PORTABLES				0.00	0.00	0.00	0.00
535-253-590-1999-50 CONTINGENCY				0.00	0.00	0.00	0.00
50 LEAPHART ELEMENTARY	12,483,597.00	12,082,341.35	401,255.65	401,255.65	25,393.56	135,313.56	240,548.53
SEVEN OAKS ELEMENTARY	11,330,459.00						
		10,772,535.35	557,923.65				
535-253-395-1000-55 PROFESSIONAL SERVICES				0.00	0.00	0.00	0.00
535-253-520-1000-55 CONSTRUCTION SERVICES				383,098.80	410,993.78	41,385.55	-69,280.53
535-253-540-3000-55 FURNITURE, FIXTURES & EQUIPMENT				163,177.55	60,331.61	8,122.48	94,723.46
535-253-545-4000-55 TECHNOLOGY EQUIPMENT				11,647.30	0.00	0.00	11,647.30
535-253-580-1000-55 PORTABLES				0.00	0.00	0.00	0.00
535-253-590-1999-55 CONTINGENCY				0.00	0.00	0.00	0.00
55 SEVEN OAKS ELEMENTARY	11,330,459.00	10,772,535.35	557,923.65	557,923.65	471,325.39	49,508.03	37,090.23
TOTALS	232,336,577.00	90,655,811.81	117,612,683.52	141,089,500.09	38,209,664.95	84,383,013.51	18,496,821.63

Description	L.E.S.	C.H.S.	I.E.S.	C.E.S.	S.O.E.S.	D.F.H.S.	I.H.S.	NEW H.S.	NEW M.S.	NEW E.S.	
FUNDING SOURCE											**TOTALS**
8% Bond Funds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	
2008 Bond Ref. Funds	$13,172,063	$44,964,614	$17,743,289	$8,869,737	$11,928,288	$1,531,649	$3,654,680	$78,918,963	$35,238,558	$27,642,851	$243,664,692
Reallocated Funds	-$240,549	$12,800,000	$554,535	$673,319	-$37,090	$16,769,168	$25,820,815	$3,000,000	-$22,315,558	-$27,018,880	$10,005,760
TOTAL AVAILABLE FUNDS	$12,931,514	$57,764,614	$18,297,824	$9,543,056	$11,891,198	$18,300,817	$29,475,495	$81,918,963	$12,923,000	$623,971	$253,670,452
EXPENSE											
CONSTRUCTION											
New Construction	$10,217,131	$32,766,600	$16,619,210	$8,428,651	$9,725,718	$13,847,815	$21,877,000	$48,840,000	$16,909,900		$179,232,025
Renovation	$0	$6,370,000	$0	$0	$0	$0	$0	$0	$0		$6,370,000
Canopies	$0	$0	$0	$0	$0	$0	$0	$3,000,000	$0		$3,000,000
Site Improvements	$0	$6,441,994	$0	$98,533	$0	$1,300,000	$1,250,000	$7,642,108	$3,623,550		$20,356,185
SUB TOTAL	$10,217,131	$45,578,594	$16,619,210	$8,527,184	$9,725,718	$15,147,815	$23,127,000	$59,482,108	$20,533,450	$0	$208,958,209
DESIGN											
Design & Reimb.	$0	$2,231,250	$0	$0	$0	$826,700	$993,420	$3,671,337	$1,026,673	$542,487	$9,291,867
Ed. Planning	$0	$20,000	$0	$0	$0	$0	$0	$10,000	$10,000	$9,600	$49,600
Construct. Reviews	$0	$20,000	$0	$0	$0	$0	$0	$10,000	$10,000	$1,500	$41,500
SUB TOTAL	$0	$2,271,250	$0	$0	$0	$826,700	$993,420	$3,691,337	$1,046,673	$553,587	$9,382,967
MISC. EXPENSE											
In House Personnel	$108,674	$370,672	$135,544	$73,966	$91,122	$169,537	$258,841	$602,877	$269,194		$2,080,427
Const. Manager	$579,792	$1,923,218	$720,918	$412,288	$506,707	$663,592	$1,154,598	$2,559,060	$1,135,341		$9,655,514
Prof. Services	$888,147	$265,000	$0	$0	$439,565	$60,400	$50,000	$800,000	$650,000	$875	$3,153,988
Msc. Aps/Fees	$0	$140,000	$0	$0	$0	$24,600	$55,000	$130,000	$130,000	$15,714	$495,314
Utility Costs	$0	$20,000	$0	$0	$0	$0	$0	$20,000	$20,000		$60,000
Testing/Inspecitons	$0	$794,000	$0		$0	$302,956	$462,540	$1,140,000	$510,000		$3,209,496
Misc. Const. Expense	$87,258	$450,000	$6,389	$0	$110,226	$0	$0	$0	$0	$43,978	$697,850
Asbestos/Environ.	$0	$225,000	$0	$0	$0	$30,217	$61,856	$92,903	$0		$409,976
Commissioning	$0	$110,000	$0	$0	$0	$0	$0	$125,000	$0		$235,000
Cont. & Unencumb.	$0	$3,276,594	$0	$0	$0	$200,000	$1,512,240	$0	$0		$4,988,834
Cont./Escalation - 7.5%								$4,236,158	$1,540,009		$5,776,167
SUB TOTAL	$1,663,871	$7,574,484	$862,851	$486,254	$1,147,620	$1,451,302	$3,555,075	$9,705,998	$4,254,544	$60,567	$30,762,566
FFE	$415,882	$1,170,143	$360,725	$385,076	$545,830	$500,000	$600,000	$3,870,000	$1,207,850		$9,055,506
Technology	$634,631	$1,170,143	$455,038	$144,542	$472,030	$375,000	$1,200,000	$3,870,000	$1,500,000	$9,817	$9,831,201
SUB TOTAL	$1,050,512	$2,340,286	$815,763	$529,618	$1,017,860	$875,000	$1,800,000	$7,740,000	$2,707,850	$9,817	$18,886,707
New Land								$1,299,520			
SUB TOTAL								$1,299,520			$1,299,520
PROJECT BUDGET	$12,931,514	$57,764,614	$18,297,824	$9,543,056	$11,891,198	$18,300,817	$29,475,495	$81,918,963	$28,542,516	$623,971	$269,289,969
Transfer "In House" Mgmt.	$108,674	$370,672	$135,544	$73,966	$91,122	$169,537	$258,841	$602,877	$269,194	$0	$2,080,427
Transfer CM Fees	$579,792	$1,923,218	$720,918	$412,288	$506,707	$663,592	$1,154,598	$2,559,060	$1,135,341	$0	$9,655,514
ADJUSTED PROJECT BUDGET	**$12,243,048**	**$55,470,724**	**$17,441,362**	**$9,056,802**	**$11,293,369**	**$17,467,688**	**$28,062,056**	**$78,757,026**	**$27,137,981**	**$623,971**	$257,554,028
Total Available Funds less Project Budget	**($0)** **OK**	**$0** **OK**	**$0** **OK**	**($0)** **OK**	**$0** **OK**	**($0)** **OK**	**($0)** **OK**	**$0** **OK**	**($15,619,517)** **UNDER**	**$0** **OK**	**($15,619,517)** **OVER**

district five

LEAPHART ELEMENTARY SCHOOL

PROJECT BUDGET

Funding Source:	
8% Bond Funds:	$0
2008 Bond Ref. Funds:	$13,172,063
Realocation of unused funds	-$240,549
Total Budget:	**$12,931,514**

Construction Contract Award Price (CCAP):	**BUDGET CODE**	**AMOUNT**
General Construction - New Construction		$10,217,131
General Construction - Renovation		
Special Construction - Canopies		
Site Improvements		
SUBTOTAL:		**$10,217,131**
Design Consultant:		
General Design & Reimbursables		
Educational Planning		
Constructability Reviews		
SUBTOTAL:		**$0**
Miscellaneous Expense:		
Management Expense "In House" (See Below)		$108,674
Construction Management Fees (See Below)		$579,792
Professional Services (Geotech, Survey, ULS, etc.)		$888,147
Misc. Applications/Fees		
Utility Costs		
Materials Testing/Insp.		
Misc. Construction Exp. (Inc. Mobiles)		$87,258
Asbestos Abatement/Environmental		
Commissioning		
Contingency & Unencumbered - 10%		
SUBTOTAL:		**$1,663,871**
Furniture, Fixtures & Equipment		$415,882
Technology (Computers, Smart Boards, etc.)		$634,631
SUBTOTAL:		**$1,050,512**
Land Acquisition		
New		
SUBTOTAL:		**$0**
Total Project Budget:		**$12,931,514**
Transfer in House Management Expense to Management Budget		$108,674
Transfer Construction Management Fees to Management Budget		$579,792
TOTAL ADJUSTED PROJECT BUDGET		$12,243,048

district five

PROJECT BUDGET

CHAPIN HIGH SCHOOL

Funding Source:	
8% Bond Funds:	$0
2008 Bond Ref. Funds:	$44,964,614
Reallocation from NES	$12,800,000
Total Budget:	**$57,764,614**

Construction Contract Award Price (CCAP):	BUDGET CODE	AMOUNT
General Construction - New Construction		$32,766,600
General Construction - Renovation		$6,370,000
General Construction - Canopies		$0
Site Improvements		$6,441,994
SUBTOTAL:		**$45,578,594**
Design Consultant:		
General Design & Reimbursables		$2,231,250
Educational Planning		$20,000
Constructability Reviews		$20,000
SUBTOTAL:		**$2,271,250**
Miscellaneous Expense:		
Management Expense "In House" (See Below)		$370,672
Construction Management Fees (See Below)		$1,923,218
Professional Services (Geotech, Survey, ULS, etc.)		$265,000
Misc. Applications/Fees		$140,000
Utility Costs		$20,000
Materials Testing/Insp.		$794,000
Misc. Construction Exp. (Inc. Mobiles)		$450,000
Asbestos Abatement/Environmental		$225,000
Commissioning		$110,000
Contingency & Escalation - 10%		$3,276,594
SUBTOTAL:		**$7,574,484**
Furniture, Fixtures & Equipment		$1,170,143
Technology (Computers, Smart Boards, etc.)		$1,170,143
SUBTOTAL:		**$2,340,286**
Land Acquisition		
New		
SUBTOTAL:		**$0**
Total Project Budget:		**$57,764,614**
Transfer in House Management Expense to Management Budget		$370,672
Transfer Construction Management Fees to Management Budget		$1,923,218
TOTAL ADJUSTED PROJECT BUDGET		$55,470,724

district five

PROJECT BUDGET

IRMO ELEMENTARY SCHOOL

Funding Source:	
8% Bond Funds:	$0
2008 Bond Ref. Funds:	$17,743,289
Realocation of Add'l Funds	$554,535
Total Budget:	**$18,297,824**

Construction Contract Award Price (CCAP):	**BUDGET CODE**	**AMOUNT**
General Construction - New Construction		$16,619,210
General Construction - Renovation		
Special Construction - Canopies		
Site Improvements		
SUBTOTAL:		**$16,619,210**
Design Consultant:		
General Design & Reimbursables		
Educational Planning		
Constructability Reviews		
SUBTOTAL:		**$0**
Miscellaneous Expense:		
Management Expense "In House" (See Below)		$135,544
Construction Management Fees (See Below)		$720,918
Professional Services (Geotech, Survey, ULS, etc.)		
Misc. Applications/Fees		
Utility Costs		
Materials Testing/Insp.		
Misc. Construction Exp. (Inc. Mobiles)		$6,389
Asbestos Abatement/Environmental		
Commissioning		
Contingency & Unencumbered - 10%		
SUBTOTAL:		**$862,851**
Furniture, Fixtures & Equipment		$360,725
Technology (Computers, Smart Boards, etc.)		$455,038
SUBTOTAL:		**$815,763**
Land Acquisition		
New		
SUBTOTAL:		**$0**
Total Project Budget:		**$18,297,824**
Transfer in House Management Expense to Management Budget		$135,544
Transfer Construction Management Fees to Management Budget		$720,918
TOTAL ADJUSTED PROJECT BUDGET		$17,441,362

district five

PROJECT BUDGET

CHAPIN ELEMENTARY SCHOOL

Funding Source:	
8% Bond Funds	$0
2008 Bond Ref. Funds	$8,869,737
Reallocation of Funds	$673,319
Total Budget:	**$9,543,056**

Construction Contract Award Price (CCAP):	**BUDGET CODE**	**AMOUNT**
General Construction - New Construction		$8,428,651
General Construction - Renovation		
Special Construction - Canopies		
Site Improvements		$98,533
SUBTOTAL:		**$8,527,184**
Design Consultant:		
General Design & Reimbursables		
Educational Planning		
Constructability Reviews		
SUBTOTAL:		**$0**
Miscellaneous Expense:		
Management Expense "In House" (See Below)		$73,966
Construction Management Fees (See Below)		$412,288
Professional Services (Geotech, Survey, ULS, etc.)		
Misc. Applications/Fees		
Utility Costs		
Materials Testing/Insp.		
Misc. Construction Exp. (Inc. Mobiles)		
Asbestos Abatement/Environmental		
Commissioning		
Contingency & Unencumbered - 10%		
SUBTOTAL:		**$486,254**
Furniture, Fixtures & Equipment		$385,076
Technology (Computers, Smart Boards, etc.)		$144,542
SUBTOTAL:		**$529,618**
Land Acquisition		
New		
SUBTOTAL:		**$0**
Total Project Budget:		**$9,543,056**
Transfer in House Management Expense to Management Budget		$73,966
Transfer Construction Management Fees to Management Budget		$412,288
TOTAL ADJUSTED PROJECT BUDGET		$9,056,802

district five

SEVEN OAKS ELEMENTARY SCHOOL

PROJECT BUDGET

Funding Source:	
8% Bond Funds:	$0
2008 Bond Ref. Funds:	$11,928,288
Realocation of Unused Fund	-$37,090
Total Budget:	**$11,891,198**

Construction Contract Award Price (CCAP):	**BUDGET CODE**	**AMOUNT**
General Construction - New Construction		$9,725,718
General Construction - Renovation		
Special Construction - Canopies		
Site Improvements		
SUBTOTAL:		**$9,725,718**
Design Consultant:		
General Design & Reimbursables		
Educational Planning		
Constructability Reviews		
SUBTOTAL:		**$0**
Miscellaneous Expense:		
Management Expense "In House" (See Below)		$91,122
Construction Management Fees (See Below)		$506,707
Professional Services (Geotech, Survey, ULS, etc.)		$439,565
Misc. Applications/Fees		
Utility Costs		
Materials Testing/Insp.		
Misc. Construction Exp. (Inc. Mobiles)		$110,226
Asbestos Abatement/Environmental		
Commissioning		
Contingency & Escalation - 10%		
SUBTOTAL:		**$1,147,620**
Furniture, Fixtures & Equipment		$545,830
Technology (Computers, Smart Boards, etc.)		$472,030
SUBTOTAL:		**$1,017,860**
Land Acquisition		
New		
SUBTOTAL:		**$0**
Total Project Budget:		**$11,891,198**
Transfer in House Management Expense to Management Budget		$91,122
Transfer Construction Management Fees to Management Budget		$506,707
TOTAL ADJUSTED PROJECT BUDGET		$11,293,369

district five

DUTCH FORK HIGH SCHOOL (REVISED SCOPE)

PROJECT BUDGET

Funding Source:	
Reallocation of Add'l Funds	$16,769,168
2008 Bond Ref. Funds:	$1,531,649
Total Budget:	**$18,300,817**

Construction Contract Award Price (CCAP):	**BUDGET CODE**	**AMOUNT**
Additional Scope (Phase 1)		$13,847,815
General Construction - Renovation		
General Construction - Canopies		
Off-Site Improvements		$1,300,000
SUBTOTAL:		**$15,147,815**
Design Consultant:		
General Design & Reimbursables		$826,700
Educational Planning		
Constructability Reviews		
SUBTOTAL:		**$826,700**
Miscellaneous Expense:		
Management Expense "In House" (See Below)		$169,537
Construction Management Fees (See Below)		$663,592
Professional Services (Geotech, Survey, ULS, etc.)		$60,400
Misc. Applications/Fees		$24,600
Utility Costs		
Materials Testing/Insp.		$302,956
Misc. Construction Exp. (Inc. Mobiles)		
Asbestos Abatement/Environmental		$30,217
Commissioning		
Contingency & Escalation - 10%		$200,000
SUBTOTAL:		**$1,451,302**
Furniture, Fixtures & Equipment		$500,000
Technology (Computers, Smart Boards, etc.)		$375,000
SUBTOTAL:		**$875,000**
Land Acquisition		
New		
SUBTOTAL:		**$0**
Total Project Budget:		**$18,300,817**
Transfer in House Management Expense to Management Budget		$169,537
Transfer Construction Management Fees to Management Budget		$663,592
TOTAL ADJUSTED PROJECT BUDGET		$17,467,688

Total Funds Available	$18,300,817
Total Project Budget	$18,300,817
Additional Funds Needed	**$0**

district five

IRMO HIGH SCHOOL (REVISED SCOPE)

PROJECT BUDGET

Funding Source:	
Reallocation from NMS:	$25,820,815
2008 Bond Ref. Funds:	$3,654,680
Total Budget:	**$29,475,495**

Construction Contract Award Price (CCAP):	BUDGET CODE	AMOUNT
Additional Scope (Phase 1)		$1,250,000
Additional Scope (Phase 2)		$21,877,000
General Construction - Renovation (Original Scope)		
General Construction - Canopies		
Site Improvements		
SUBTOTAL:		**$23,127,000**
Design Consultant:		
General Design & Reimbursables		$993,420
Educational Planning		
Constructability Reviews		
SUBTOTAL:		**$993,420**
Miscellaneous Expense:		
Management Expense "In House" (See Below)		$258,841
Construction Management Fees (See Below)		$1,154,598
Professional Services (Geotech, Survey, ULS, etc.)		$50,000
Misc. Applications/Fees		$55,000
Utility Costs		
Materials Testing/Insp.		$462,540
Misc. Construction Exp. (Inc. Mobiles)		
Asbestos Abatement/Environmental		$61,856
Commissioning		
Contingency & Escalation - 10%		$1,512,240
SUBTOTAL:		**$3,555,075**
Furniture, Fixtures & Equipment		$600,000
Technology (Computers, Smart Boards, etc.)		$1,200,000
SUBTOTAL:		**$1,800,000**
Land Acquisition		
New		
SUBTOTAL:		**$0**
Total Project Budget:		**$29,475,495**
Transfer in House Management Expense to Management Budget		$258,841
Transfer Construction Management Fees to Management Budget		$1,154,598
TOTAL ADJUSTED PROJECT BUDGET		$28,062,056

Total Funds Available	$29,475,495
Total Project Budget	$29,475,495
Additional Funds Needed	**$0**

district five	PROJECT BUDGET	
	Funding Source:	
NEW HIGH SCHOOL	8% Bond Funds:	$0
	2008 Bond Ref. Funds:	$78,918,963
	Reallocation from NES	$3,000,000
	Total Budget:	**$81,918,963**
Construction Contract Award Price (CCAP):	**BUDGET CODE**	**AMOUNT**
General Construction - New Construction (1700 student)		$48,840,000
General Construction - Renovation		$0
Funds needed due to add'l square footage constructed		$3,000,000
Site Improvements		$7,642,108
SUBTOTAL:		**$59,482,108**
Design Consultant:		
General Design & Reimbursables		$3,671,337
Educational Planning		$10,000
Constructability Reviews		$10,000
SUBTOTAL:		**$3,691,337**
Miscellaneous Expense:		
Management Expense "In House" (See Below)		$602,877
Construction Management Fees (See Below)		$2,559,060
Professional Services (Geotech, Survey, ULS, etc.)		$800,000
Misc. Applications/Fees		$130,000
Utility Costs		$20,000
Materials Testing/Insp.		$1,140,000
Misc. Construction Exp. (Inc. Mobiles)		$0
Asbestos Abatement/Environmental		$92,903
Commissioning		$125,000
Contingency & Escalation - 7.5%		$4,236,158
SUBTOTAL:		**$9,705,998**
Furniture, Fixtures & Equipment		$3,870,000
Technology (Computers, Smart Boards, etc.)		$3,870,000
SUBTOTAL:		**$7,740,000**
Land Acquisition		
New		$1,299,520
SUBTOTAL:		**$1,299,520**
Total Project Budget:		$81,918,963
Transfer in House Management Expense to Management Budget		$602,877
Transfer Construction Management Fees to Management Budget		$2,559,060
TOTAL ADJUSTED PROJECT BUDGET		$78,757,026

district five	PROJECT BUDGET	
	Funding Source:	
	8% Bond Funds:	$0
NEW MIDDLE SCHOOL	2008 Bond Ref. Funds:	$35,238,558
	Reallocated Funds:	-$22,315,558
	Total Budget:	**$12,923,000**
Construction Contract Award Price (CCAP):	**BUDGET CODE**	**AMOUNT**
General Construction - New Construction		$16,909,900
General Construction - Renovation		
General Construction - Canopies		
Site Improvements		$3,623,550
SUBTOTAL:		**$20,533,450**
Design Consultant:		
General Design & Reimbursables		$1,026,673
Educational Planning		$10,000
Constructability Reviews		$10,000
SUBTOTAL:		**$1,046,673**
Miscellaneous Expense:		
Management Expense "In House" (See Below)		$269,194
Construction Management Fees (See Below)		$1,135,341
Professional Services (Geotech, Survey, ULS, etc.)		$650,000
Misc. Applications/Fees		$130,000
Utility Costs		$20,000
Materials Testing/Insp.		$510,000
Misc. Construction Exp. (Inc. Mobiles)		
Asbestos Abatement/Environmental		
Commissioning		
Contingency & Escalation - 7.5%		$1,540,009
SUBTOTAL:		**$4,254,544**
Furniture, Fixtures & Equipment		$1,207,850
Technology (Computers, Smart Boards, etc.)		$1,500,000
SUBTOTAL:		**$2,707,850**
Land Acquisition		
New		
SUBTOTAL:		
Total Project Budget:		**$28,542,516**
Transfer in House Management Expense to Management Budget		$269,194
Transfer Construction Management Fees to Management Budget		$1,135,341
TOTAL ADJUSTED PROJECT BUDGET		$27,137,981

district five

PROJECT BUDGET

NEW ELEMENTARY SCHOOL

Funding Source:	
8% Bond Funds:	$0
2008 Bond Ref. Funds:	$27,642,851
Reallocation to CHS:	-$12,800,000
Add'l Funds New High	-$3,000,000
Cost to Date:	-$623,971
Reallocation to DFHS	-$5,609,440
Reallocation to Irmo HS	-$5,609,440
Total Budget:	**$0**

Construction Contract Award Price (CCAP):	**BUDGET CODE**	**AMOUNT**
General Construction - New Construction		
General Construction - Renovation		
General Construction - Canopies		
Site Improvements		
SUBTOTAL:		
Design Consultant:		
General Design & Reimbursables		
Educational Planning		
Constructability Reviews		
SUBTOTAL:		
Miscellaneous Expense:		
Management Expense "In House" (See Below)		
Construction Management Fees (See Below)		
Professional Services (Geotech, Survey, ULS, etc.)		
Misc. Applications/Fees		
Utility Costs		
Materials Testing/Insp.		
Misc. Construction Exp. (Inc. Mobiles)		
Asbestos Abatement/Environmental		
Commissioning		
Contingency & Escalation - 7.5%		
SUBTOTAL:		
Furniture, Fixtures & Equipment		
Technology (Computers, Smart Boards, etc.)		
SUBTOTAL:		
Land Acquisition		
New		
SUBTOTAL:		
Total Project Budget:		
Transfer in House Management Expense to Management Budget		
Transfer Construction Management Fees to Management Budget		
TOTAL ADJUSTED PROJECT BUDGET		

Exhibit F

EXHIBIT F

district five
OF LEXINGTON & RICHLAND COUNTIES

MEMORANDUM

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D, Superintendent

FROM: Ms. Helen Anderson HA
Chief Instructional Services Officer

DATE: January 8, 2013

RE: January 14, 2013 Board Meeting, First Reading
Proposed Revisions and Additions I Policies

The administration recommends the proposed revisions and additions to the following Board Policies proceed to Second Reading approval.

- Replace current board policy JQH "Drop-Outs" with new policy IHBC "Programs for At-Risk/Disadvantaged Students"
- Replace current board policy ICC "Research" with new policy IJ "Instructional Resources and Materials" and IJ-E "Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)"
- Replace current board policy IFAA "Instructional Materials Selection and Adoption" with new policy IJJ "Textbook Selection and Adoption"
- Add new policy IJKA "Technology Resource Selection and Adoption"
- Replace current policy IFCC "Community Resource Persons" and IFCD "School Volunteers" with new policy IJOB/IJOC "Resource Persons/School Volunteers"
- Add new administrative rule IJOB/IJOC-R "Resource Persons/School Volunteers"
- Replace current policy IHAC "Cheating or Plagiarism" with new policy IKABA "Cheating or Plagiarism"

- Replace current policy IHB "Homework" with new policy IKB "Homework"
- Replace current policy IHEB "Acceleration" with new policy IKEA "Acceleration of Students"
- Add new administrative rule IKEA-R "Acceleration"

I will be available at the January 14, 2013 Board Meeting to answer any questions you may have.

Attachments:
Current Board Policies: JQH, ICC, IFAA, IFCC, IFCD, IHAC, IHB and IHEB

Recommended Board Policies: IHBC, IJ, IJ-E, IJJ, IJKA, IJOB/IJOC, IJOB/IJOC-R, IKABA, IKB, IKEA and IKEA-R

Policy JQH Drop-Outs

Issued 4/86

As required by the State Department of Education, the administration of each school in the district shall send to the central administrative offices a report, in duplicate, of the numbers and names of students dropping out of the school.

Adopted 1973; Revised 4/28/86

Constitutional and Statutory Provisions:

S.C. Code, 1976, as amended:

Section 59-65-10 et seq. - Compulsory Attendance

PROGRAMS FOR AT-RISK/DISADVANTAGED STUDENTS

Code **IHBC** *Issued* **DRAFT**

Purpose: To establish the basic structure for district programs for at-risk/disadvantaged students.

The board is concerned with the number of students at risk for being poorly prepared for the next level of study or for dropping out of school. The board is also concerned with providing a learning environment conducive to keeping all students in school. Therefore, the board endorses the implementation in the high schools of a model program geared to motivating students in danger of dropping out of school.

A student at risk of dropping out of school is any student who, because of his/her individual needs, requires temporary or ongoing intervention in order to achieve in school and to graduate with meaningful options for his/her future.

The district will utilize specific objective criteria to identify students falling into this category.

- A review of appropriate assessments in order to diagnose the academic difficulties of students and to select appropriate short and long-term interventions. Careful consideration should be given to students demonstrating declining academic performance.

- Consideration of specific behaviors and characteristics as indicators, predictors and barriers in identifying at-risk students (e.g., being overage for their grade level, working an excessive number of hours, being a single parent, having a history of discipline problems, exhibiting limited proficiency in the English language).

Each high school will implement an at-risk student model, initiative or program from the approved state department of education list or submit a specific alternative model, comprehensive initiative or multi-faceted program.

The district will work with the state department of education to ensure that students are being properly identified and provided timely, appropriate guidance and assistance and that no group is disproportionately represented.

The high school will annually evaluate its drop-out prevention initiative and/or program using, at a minimum, the following criteria to ensure the program is providing students an opportunity to graduate with a high school diploma.

- an identification process including, where appropriate, the number of at-risk students and the specific risk factors
- extent of parental involvement
- number of students served
- formative assessment of strengths and weaknesses of the process
- qualitative assessment of desired outcomes or performance criteria as established by the school

The district and the schools annually will provide the appropriate data to meet reporting requirements of the state department of education.

 (see next page)

PAGE 2 - IHBC - PROGRAMS FOR AT-RISK/DISADVANTAGED STUDENTS

Cf. IG, IGCA, IHAK, IHAQ, IHCA, IKF, JLD, KB

Adopted 1973; Revised 4/28/86, ^

Legal references:

A. S.C. Code of Laws, 1976, as amended:
   1. Section 59-59-150 - South Carolina Education and Economic Development Act; regulations for identifying at-risk students; model programs.

B. State Board of Education Regulations:
   1. R43-205 - Administrative and professional personnel qualifications, duties and workloads.
   2. R43-234 - Defined program, grades 9-12.
   3. R-43-274.1 - At-risk students.

C. South Carolina State Department of Education:
   1. South Carolina Education and Economic Development Act Guidelines (2006).

Policy ICC Research

Issued 1/88

All research projects are evaluated to determine if they would be of value to the district, students or teachers in Lexington County School District Five. The following procedures are to be followed.

All requests for research are directed to the assistant superintendent for instruction or designee

Upon receipt of the request, the assistant superintendent for instruction or designee will ask the person submitting the proposal to provide an abstract and any surveys or questionnaires which will be used along with the complete proposal.

All information is sent to a permanent review committee which will consist of the assistant superintendent for instruction or designee, one principal or designee and one teacher from the elementary, middle and high school levels

After the information is read the committee will meet with the person requesting permission to do the research. This screening committee will have the responsibility of determining if this research meets the criteria to be approved or disapproved for Lexington District Five.

At the conclusion of the interview, the committee will inform in writing the individual of the decision.

If the screening committee approved the proposal, the individual must go to the school principal where the research is to be conducted and seek permission to do the research in that school. Approval by the screening committee does not guarantee that the research will indeed be permitted within a particular school

At the individual school level, the principal and all other staff members affected by the proposal will critique the request and collectively render a decision regarding its appropriateness. If students are directly involved or if their opinions are to be solicited in such a proposal, prior written parental permission must be endorsed upon the face of the proposal setting forth the information and opinions to be sought

The decision made at the school level will be reported by the principal to the assistant superintendent for instruction or designee on the appropriate forms

A letter from the assistant superintendent for instruction or designee will be sent to the applicant apprising him of the final approval of the project by the district superintendent.

At the conclusion of the research, a copy of the study indicating the results will be forwarded to the assistant superintendent for instruction or designee as information

Adopted 11/17/86; Revised 1/25/88

INSTRUCTIONAL RESOURCES AND MATERIALS

Code **IJ** *Issued* **DRAFT**

Purpose: To establish the board's vision for instructional materials and the basic structure for parental examination of certain materials.

Instructional materials are all materials designed for use by students and their teachers as a learning resource. They may be printed or non-printed and may include, but not limited to, books, audiovisual materials and kits.

The professional staff will have primary responsibility for the selection of instructional materials and resources. They will seek the involvement of parents and other community members in selecting instructional materials. The selection of instructional materials will follow state board of education regulations as well as other legal requirements. All materials will support the schools' educational philosophy, goals and objectives. The board will handle challenges to materials as provided in policy KEC.

Parental inspection of certain materials

Parents/legal guardians of district students have the right to inspect all instructional materials including teacher's manuals, films, tapes or other supplementary materials which will be used in connection with any survey, analysis or evaluation as part of any applicable program. The district will make the materials available for inspection at appropriate locations.

The district will not require any student to submit to a survey, analysis or evaluation that reveals information prohibited by law as cited in the references below.

The district will give parents and students effective notice of their rights under the law.

Adopted 11/17/86; Revised 1/25/88, ^

Legal references:

A. 20 U.S.C. Code, Section 1232h, as amended:
   1. SEC.439.
      (a) All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation as part of any applicable program shall be available for inspection by the parents or guardians of the children.
      (b) No student shall be required, as part of any applicable program, to submit to a survey, analysis or evaluation that reveals information concerning --
         (1) political affiliations;
         (2) mental and psychological problems potentially embarrassing to the student or his family;
         (3) sex behavior or attitudes;
         (4) illegal, anti-social, self-incriminating and demeaning behavior;
         (5) critical appraisals of other individuals with whom respondents have close family relationships;
         (6) legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; or
         (7) income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program), without the prior

 (see next page)

consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior written consent of the parent.

(c) educational agencies and institutions shall give parents and students effective notice of their rights under this section.

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to the following.

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (protected information survey) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED).

  - political affiliations or beliefs of the student or student's parent
  - mental or psychological problems of the student or student's family
  - sex behavior or attitudes
  - illegal, anti-social, self-incriminating or demeaning behavior
  - critical appraisals of others with whom respondents have close family relationships
  - legally recognized privileged relationships, such as with lawyers, doctors or ministers
  - religious practices, affiliations or beliefs of the student or parents
  - income, other than as required by law to determine program eligibility

- *Receive* notice and an opportunity to opt a student out of the following.

  - any other protected information survey, regardless of funding
  - any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent and not necessary to protect the immediate health and safety of a student, except for hearing, vision or scoliosis screenings, or any physical exam or screening permitted or required under state law
  - activities involving collection, disclosure or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others

- *Inspect*, upon request and before administration or use, the following.

  - protected information surveys of students
  - instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes
  - instructional material used as part of the educational curriculum

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under state law.

(School district will/has develop[ed] and adopt[ed]) policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure or use of personal information for marketing, sales or other distribution purposes. The district will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The district will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his/her child out of participation of the specific activity or survey. The district will make this notification to parents at the beginning of the school year if the district has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement.

- collection, disclosure or use of personal information for marketing, sales or other distribution
- administration of any protected information survey not funded in whole or in part by ED
- any non-emergency, invasive physical examination or screening as described above

Parents who believe their rights have been violated may file a complaint with the following.

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5901

Policy IFAA Instructional Materials Selection and Adoption

Issued 6/96

A district instructional materials selection and adoption committee will be established in each area of the curriculum when needed for the purpose of evaluating and selecting the instructional materials to be used in all schools.

The committee will be established by the chief instructional services officer. The committee will be composed of at least one teacher from each school affected by the adoption, at least one parent from each school affected, and other persons whom the chairperson of the committee may appoint. Committee members from each school will be selected by the principal/director.

The chairperson will meet with the committee to present an overview of the procedures to be used in the adoption process. in addition, the chairperson will be responsible for conducting the selection process used by the committee in recommending instructional materials from the list adopted by the State Department of Education.

Instructional materials being considered for adoption will be made available by the publisher to each school. The district will have a complete set of all materials under consideration for adoption for public review.

A representative of each company with instructional materials on the list for possible adoption will be given an opportunity to make a brief presentation to the committee. Following the presentations by company representatives, and after a thorough evaluation by all committee members, the committee will recommend one or more publishers for the subject area under consideration.

During the entire study, these proposed instructional materials will be available for review at each school and at a designated location. Public notification will be given each December or January of the subject areas for which textbooks are to be adopted that year. The chief instructional services officer will make recommendations in May to the board of trustees for its approval of new instructional materials to be adopted for use in the district.

Adopted 2/24/69; Revised 11/16/81, 11/21/83, 1/25/88, 6/3/96

Constitutional & Statutory Provisions:

S.C. Code, 1976, as amended:

Section 59-5-60 (7) - State Board to prescribe textbooks and other instructional materials.

Section 59-31-30 - Use of uniform series of textbooks.

State Board of Education Regulations:

R-43-70 through 72 - Textbook Regulations.

TEXTBOOK SELECTION AND ADOPTION

Code **IJJ** *Issued* **DRAFT**

Purpose: To establish the board's vision and basic structure for the selection and adoption of textbooks to be used by the district.

In adopting textbooks for use in the school system, the board must carefully consider the rights, freedoms and responsibilities of students, parents and teachers.

The board's first commitment in the selection and adoption of textbooks will be the preservation of the student's right to learn in an atmosphere of academic freedom. The board supports the rights of teachers to exercise professional judgement in their work; but, at the same time, will require teachers to balance this right with an awareness of their responsibility to meet the district's educational goals and objectives, as well as standards established by state law.

The board recognizes the rights of parents to influence the education of their children. The board will not, however, allow the wishes of any individual to infringe upon the rights of the majority of the students in any class.

Selection process

The superintendent will be responsible for selecting and recommending to the board for adoption all basic textbooks to be used in the district's program of education.

The superintendent will recommend textbooks in specific curriculum areas based upon the recommendation of textbook committees composed of teachers, department chairs, supervisors, directors and principals. The committee may seek comments from interested parents, community members and students.

The committee will select texts from those on the approved list of the state department of education. The content of these textbooks will reflect the substance and level of performance outlined in grade specific educational standards adopted by the state board of education.

The district may request that the state board of education add a textbook or series to the approved list under the following circumstances.

- The textbook or series must be one that was reviewed by the state board, but not adopted.
- The boards of five or more districts may request in writing an addition to the approved state board list.
- The boards of two or more districts with a combined student population of 25,000 or more may request in writing an addition to the approved state board list.

The district will set up procedures for principals and teachers to request these additions.

Beginning classes

Schools may begin a course if textbooks or other materials are not available on the first day of class or if the delivery date is after the first two weeks of classes.

Adopted 2/24/69; Revised 11/16/81, 11/21/83, 1/25/88, 6/3/96, ^

 (see next page)

Legal references:

A. S.C. Code, 1976, as amended:
   1. Section 59-5-60(7) - General powers of state board.
   2. Section 59-31-30 - Use of uniform series of textbooks; exceptions.
   3. Section 59-31-40 - Adoption of new books; books to be error free.
   4. Section 59-31-45 - Selection of textbooks; requests; procedures.
   5. Section 59-31-70 - Purchase of textbooks; reimbursement from state school textbook funds.
   6. Section 59-31-75 - Textbooks required for classes to begin.

B. State Board of Education Regulations:
   1. R 43-70 - Textbook adoption.
   2. R 43-71 - Free textbooks.

TECHNOLOGY RESOURCE SELECTION AND ADOPTION

Code **IJKA** *Issued* **DRAFT**

Purpose: To establish the basic structure for the selection and adoption of computer hardware and software.

The district will select and purchase computer software, electronic materials and hardware in accordance with district polices on selection of instructional materials and equipment and purchasing.

Software

The district will select educational computer software or electronic materials in the same manner in which other instructional material is selected, giving care to avoid sexual, ethnic, racial or religious stereotypes or biases.

All software purchased by the district or any of its schools will remain the official property of the district.

All software will be subject to systematic and on-going evaluation with respect to quality, appropriateness and contribution to curricular objectives.

Hardware

The purchase of computer hardware will be in keeping with state bidding regulations and with the district's best analysis of the suitability of specific equipment.

Adopted ^

File: IFCC Community Resource Persons

Issued 11/81

The Board encourages the enrichment of curriculum and the widening of educational horizons by inviting persons from outside the school with special knowledge, talents, or interesting careers to address students. It is very important, however, that teachers plan effective ways of utilizing resource persons so that strong curricular ties are maintained.

The time given by the resource person and the limitations imposed by the necessity to schedule the regular program of studies must be considered when arranging for speakers.

Approval for each such visit or program must be given by the principal/director.

Adopted 11/16/81

File: IFCD School Volunteers

Issued 11/81

District Five schools welcome parent and community assistance. Effective planning, however, is the key to a successful volunteer program. These volunteers usually provide the following:

Tutorial assistance to individuals and groups of students

Enrichment activities

General assistance for teachers and administrators

The proper orientation of the volunteers is a key to the success of the entire program. All members of the school staff may be involved with the orientation of volunteers. The responsibility for the orientation of the volunteers lies with the principal/director.

Adopted 11/16/81

RESOURCE PERSONS/SCHOOL VOLUNTEERS

Code **IJOB/IJOC** *Issued* **DRAFT**

Purpose: To establish the board's vision for the use of resource persons and school volunteers in the district's programs.

The board supports resource persons and volunteer programs which are professionally organized and promote increased student achievement. The board believes in using resource persons in the community to provide enrichment opportunities and give more individual attention to students. The board also believes that the appropriate use of volunteers will increase the effective utilization of staff time and skills as well as promote greater community involvement.

A professionally run resource persons and volunteer program serves as a means of coordinating all volunteer activity in the schools. The resource persons and volunteer program is school-oriented, meaning that all projects and requests originate within the school and are supervised by the professional staff. The board encourages teachers to use resource persons and volunteers, but that use is optional. Resource persons and volunteers will work with students under the immediate supervision and direction of a certificated person.

The resource persons and volunteer program will be decentralized. Each principal or teacher plans for resource person or volunteer help in areas that fulfill a different need in each school. At the district level, the superintendent or his/her designee serves as a consultant in areas of implementation, coordination, training, placement, evaluation and recognition. The resource persons or volunteers, though unpaid, have been and will continue to be professional and dependable in the donation of their time.

The superintendent will establish procedures for securing and screening resource persons or volunteers. A person who has been convicted of criminal sexual conduct with a minor, as defined by state law, is prohibited from being a resource person or volunteer.

Adopted 11/16/81; Revised ^

Legal references:

A. South Carolina Code of Laws, 1976, as amended:
   1. Section 16-3-655 - Criminal sexual conduct with a minor; aggravating and mitigating circumstances; penalties; repeat offenders.

RESOURCE PERSONS/SCHOOL VOLUNTEERS

Code **IJOB/IJOC-R** *Issued* **DRAFT**

Definition

Resource persons and volunteers are persons who work at school sites or at school-sponsored activities without compensation or employee benefits of any kind. They support district instructional programs and activities by assisting employees in providing individualization and enrichment of instruction and by strengthening school/community relations.

The board expects the administration to appropriately screen resource persons and volunteers to assure the safety of the students. Approval of resource persons and volunteers will be done by the principal.

Resource persons and volunteers will be under the immediate supervision and direction of a certificated person when assisting in an instructional setting. They will be under the supervision of appropriate approved personnel when assisting in a non-instructional setting.

Use of resource persons and volunteers within the district is not to conflict with or replace any regularly authorized personnel position.

Resource persons and volunteers are expected to comply with all rules and regulations set forth by the district.

Procedures

- All resource persons and volunteers must submit an application which includes the requirement of a background check by the district.
- Schools will thoroughly orient resource persons and volunteers to the duties they are to perform, including providing the individual a copy of this administrative rule and other pertinent information. District consultants and supervisors may help with this whenever applicable. The staff member to whom the individual is assigned is responsible for explaining specifically what is expected of the individual.
- The school will give all resource persons and volunteers some acquaintance with the overall operation of the school, including what the school expects of all persons who work with it.
- All resource persons and volunteers are under the direct supervision of and accountable to the principal or his/her designee.
- Each resource person or volunteer must register in the school's main office at the beginning of each visit and wear a name tag while in the building or at school-sponsored activities.
- No one will give resource persons or volunteers the authority to have access to student records. Resource persons or volunteers may only see those records that pertain to their own children in compliance with policy JRA and administrative rule JRA-R.
- The school principal will make periodic assessments to ensure that the resource persons and volunteers are working productively with students.
- Resource persons and volunteers are helpers only. The direction of students, particularly in strictly teaching areas, is the responsibility of the certificated teacher and cannot be turned over to a resource person or volunteer.

 (see next page)

PAGE 2 - IJOB/IJOC-R - RESOURCE PERSONS/SCHOOL VOLUNTEERS

- Health room resource persons or volunteers are to work under the supervision of the school principal or his/her designee. These individuals will follow district policy concerning first aid and emergency care.
- Principals should commend, thank and publicly recognize resource persons and volunteers whenever justified and possible.

Areas of use

Resource persons and volunteers may be used in many capacities including, but not limited to, the following.

- for non-teaching duties not requiring instructional judgment or evaluation of students
- to assist with academic programs under a certificated teacher's immediate supervision
- as a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval
- as supervisors, chaperones or sponsors for non-academic school activities

Issued ^

Policy IHAC Cheating or Plagiarism

Issued 1/89

In order to help promote both equitable and consistent evaluation, every district teacher and administrator should establish a learning atmosphere inherently conducive to responsible student scholarship. In this regard, teachers should fully explain their own particular academic expectations to each class, be stationed in their classrooms and circulating among students at all times during tests and examinations, and exert realistic preventive measures to reduce the possibility of unethical student conduct. Teachers will announce to each class the district policy for dealing with confirmed cases of cheating or plagiarism.

If a teacher observes a suspected case of cheating or plagiarism, the teacher and accused student will seek to resolve the issue. The principal will be informed of the resolution of such a case. If no reasonable solution can be agreed upon by both parties, the principal/director will work with both parties to make the final decision in the matter; he/she reserves the right to involve parents, guidance counselors (when employed in that particular school) and others when appropriate.

If either the student or teacher is dissatisfied with the eventual decision, either one retains the prerogative of a formal grievance appeal through proper administrative channels: policy JCE, Student Complaints and Grievances and policy GAE, Grievances, for students and employees, respectively.

Adopted 11/16/81; Revised 4/24/85, 1/23/89

CHEATING OR PLAGIARISM

Code **IKABA** *Issued* **DRAFT**

Purpose: To establish the basic structure for addressing unethical conduct on the part of students.

In order to help promote both equitable and consistent evaluation, every district teacher and administrator should establish a learning atmosphere inherently conducive to responsible student scholarship. In this regard, teachers should fully explain their own particular academic expectations to each class, be stationed in their classrooms and circulating among students at all times during tests and examinations, and exert realistic preventive measures to reduce the possibility of unethical student conduct. Teachers will announce to each class the district policy for dealing with confirmed cases of cheating or plagiarism.

If a teacher observes a suspected case of cheating or plagiarism, the teacher and accused student will seek to resolve the issue. The principal will be informed of the resolution of such a case. If no reasonable solution can be agreed upon by both parties, the principal/director will work with both parties to make the final decision in the matter; he/she reserves the right to involve parents/legal guardians, guidance counselors (when employed in that particular school) and others, when appropriate.

If either the student or teacher is dissatisfied with the eventual decision, either one retains the prerogative of a formal grievance appeal through proper administrative channels: policy JII, Student Concerns, Complaints and Grievances and policy GBK, Staff Concerns, Complaints and Grievances, for students and employees, respectively.

Adopted 11/16/81; Revised 4/24/85, 1/23/89, ^

Policy IHB HOMEWORK

Issued 1/88

Homework shall be assigned regularly as an independent activity which allows students to practice and apply what they have learned in class. The amount and frequency of homework assigned will vary among grade levels, subjects taught and course levels. At the beginning of each course, the teacher shall explain her/his homework policy to students and parents including its influence on report card grades.

Adopted 11/21/83; Revised 1/25/88

HOMEWORK

Code **IKB** *Issued* **DRAFT**

Purpose: To establish the basic structure for the assignment of homework in the schools.

Homework will be assigned regularly as an independent activity which allows students to practice and apply what they have learned in class. The amount and frequency of homework assigned will vary among grade levels, subjects taught and course levels. At the beginning of each course, the teacher will explain his/her homework policy to students and parents/legal guardians, including its influence on report card grades.

Adopted 11/21/83; Revised 1/25/88, ^

Policy IHEB Acceleration

Issued 11/81

Any student who, in the opinion of his principal/director and teacher(s), warrants consideration for acceleration and/or adjustment either by grade or subject, shall be carefully tested in order to determine an educational program in his best interests. The criteria shall include the following: scholastic ability and achievement level, mental capacity, experiential background, emotional and social development and maturation, complexity of curricular program. All such criteria shall be supported by recommendations from the teacher(s) and principal/director and by authorized standardized tests, when applicable.

Acceleration for the gifted or academically talented student may be accomplished by one or more of the following instructional arrangements: subject grouping, omission of a grade level, content of a higher order of experiential complexity, advanced placement programming, provision for opportunities and activities extended in both scope and depth.

Acceleration into a higher grade level for the gifted or academically talented student shall require the expressed consent and approval of the parent or guardian.

Adopted 2/24/69; Revised 11/16/81

Constitutional & Statutory Provisions:

S.C. Code, 1976, as amended:

Section 59-39-110 - High schools to offer accelerated programs.

State Board of Education Regulations:

R-43-258 - Acceleration

ACCELERATION OF STUDENTS

Code **IKEA** *Issued* **DRAFT**

Purpose: To establish the basic structure for the acceleration of students.

Any student who, in the opinion of his principal/director and teacher(s), warrants consideration for acceleration and/or adjustment either by grade or subject, will be carefully tested in order to determine an educational program in his/her best interests. The criteria will include the following.

- scholastic ability and achievement level
- mental capacity
- experiential background
- emotional and social development and maturation
- complexity of curricular program

All such criteria will be supported by recommendations from the teacher(s) and principal/director and by authorized standardized tests, when applicable.

Acceleration for the gifted or academically talented student may be accomplished by one or more of the following instructional arrangements.

- subject grouping
- omission of a grade level
- content of a higher order of experiential complexity
- advanced placement programming
- provision for opportunities
- activities extended in both scope and depth

Acceleration into a higher grade level for the gifted or academically talented student will require the expressed consent and approval of the parent/legal guardian.

Adopted 2/24/69; Revised 11/16/81, ^

Legal references:

A. S. C. Code, 1976, as amended:
   1. Section 59-39-110 - Accelerated program of study.

ACCELERATION

Code **IKEA-R** *Issued* **DRAFT**

Acceleration of a student into five-year-old kindergarten

The superintendent or his/her designee will follow these guidelines when considering a request to accelerate a student into five-year-old kindergarten (place students into K5 classes who are not five years old by September 1).

- A student must be four years old by September 1 in order to be considered for acceleration.
- The family must be willing to pay tuition to the district in the amount of the state EFA K5 reimbursement amount. The specifics of the payment will be determined by the district administration.
- Each student requesting acceleration must be assessed regarding readiness and school ability to insure that the student is not inappropriately placed in an advanced grade. The district's decision is final.
- The district reserves the right to determine the placement of a student in a particular school.
- The parent/legal guardian must be willing to provide transportation for the student in the event a student is not placed in the student's home school.

Issued 4/14/08; Revised ^

Exhibit G

EXHIBIT G

district five
OF LEXINGTON & RICHLAND COUNTIES

MEMORANDUM

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D, Superintendent

FROM: Ms. Helen Anderson
Chief Instructional Services Officer

DATE: January 8, 2013

RE: January 14, 2013 Board Meeting, Discussion Item
Proposed Revisions and Additions I Policies

The administration recommends the proposed revisions and additions to the following Board Policies proceed to First Reading approval.

- Replace current board policy IDDF "Special Education" and administrative rule IDDF-R "Special Education Placement Procedures" with new policy IHBA "Special Education/Programs for Students with Disabilities"
- Replace current policy IEK "Instruction at Place Other Than School" with new policy IHBG "Homeschooling"
- Replace current administrative rule IEK-R "Instruction at Place Other Than School" with new administrative rule IHBG-R "Homeschooling"
- Replace current policy ICF "Charter Schools" with new policy IHBH "Charter Schools"
- Add new policy IHBIB "Primary/Pre-Primary Education (Child Development)"
- Add new administrative rule IHBIB-R "Primary/Pre-Primary Education (Child Development)"
- Replace current policy IFBGA(3) "Use of District Email Resources" with new policy IJNDB(3) "Use of District Email Resources"

- Replace current policy IHAA "Final Examinations" with new policy IKAA "Tests and Examinations"

- Replace current policy IKA "Teaching Methods" and IHAB "Report Cards" with new policy IKAB "Report Cards/Progress Reports"

- Replace current policy IHAD "Parent-Student-Teacher Conferences" with new policy IKACA "Parent Conferences"

- Replace current policy IHAE "Placement of Non-Accredited Private and Home School Secondary Students" with new policy IKACC "Placement of Non-Accredited Private and Homeschool Secondary Students"

I will be available at the January 14, 2013 Board Meeting to answer any questions you may have.

Attachments:
Current Board Policies: IDDF, IDDF-R, IEK, IEK-R, ICF, IFBGA(3), IHAA, IKA, IHAD, IHAE

Recommended Board Policies: IHBA, IHBG, IHBG-R, IHBH, IHBIB, IHBIB-R, IJNDB(3), IKAA, IKAB, IKACA, IKACC

Policy IDDF Special Education
Issued 8/94

Special education programs and related services will be provided as needed to meet the needs of students with disabilities within the school district. Programs for preschool children will be provided to all children with disabilities ages three through five whose developmental progress is significantly delayed to the extent that special education is required. Children with deficits in cognitive, social, emotional, perceptual, visual, hearing, motor and speech/language abilities are included. All special education programs and related services for students with disabilities will be established and operated in compliance with federal and state law and state board of education regulations.

Special education programs may include self-contained, resource, itinerant and homebound programs. Related services may include, but not be limited to: physical or occupational therapy, speech/language therapy, adaptive physical education, counseling and assistive technology.

The above programs and services are regulated under the S.C. Code; Public Law 94-142, as amended; Family Educational Rights and Privacy Act of 1974; Section 504 of the Vocational Rehabilitation Act of 1973; and South Carolina State Board of Education regulations. Placement will be made in the least restrictive environment in which the student can function appropriately.

Every effort will be made to involve the parents (or guardians) in the placement and program planning process for their child. Due process of law will be honored in all dealings with the parents and the student with disabilities.

Parent surrogates for students with disabilities

When a student is officially designated a ward of the state, or when a student's parents or guardian are unknown or unavailable, a School District Five resident -- but not an employee of either the state or School District Five -- will be appointed in writing by the district superintendent (or designated representative) to serve as a legal surrogate for the absent parents or guardian.

This parent surrogate will be appointed only after thoughtful input has been received from the principal/director of the school attended by the student, any assigned district psychologist, the district's director of special services or other parties deemed appropriate. Specifically mandated by Public Law 94-142, these procedural guidelines are intended to legally safeguard the inherent rights of students with disabilities in educational decision-making, identification, evaluation and placement.

Adopted 10/30/78; Revised 11/16/81, 4/2/90, 6/20/94

AR IDDF-R Special Education Placement Procedures
Issued 4/90

Referral

Teachers, parents(s), students or other persons suspecting a student of being physically, emotionally or mentally handicapped may refer a student for evaluation. A referral should be made on the appropriate form to the school principal/director or his/her designee. The person making a referral must sign the referral forms to verify who referred the child for evaluation.

Screening

A district-wide program of screening shall be implemented in the areas of hearing, vision, health, speech and achievement. Students identified through the screening process as candidates for special services shall be referred to the office of special services for further evaluation.

Evaluation

A developmental history of the student and permission to evaluate shall be secured from the parent(s) prior to an evaluation. The type of testing to be done and the possible educational changes which could result shall be explained to the parent(s) or guardian and to the student when appropriate.

The parent(s) shall be given a copy of the Parent Handbook to Special Education and have an explanation of their rights under Public Law 94-142.

When the evaluation is completed, the parent shall be notified of the results.

A copy of the report shall be sent to the school to be included in the student's special services record and to be used by the special education placement committee in determining appropriate placement.

Placement

When placement in a special education program is recommended, a meeting for this purpose shall be scheduled by the school's placement committee chairperson. The parents and, when appropriate, the student, shall be invited and encouraged to attend the meeting.

All special services placements shall be made in complete compliance with Public Law 94-142 and Section 504 of the Vocational Rehabilitation Act of 1973.

Prior to placement in a special education program, an Individual Education Program (IEP) shall be developed in accordance with the requirements of Public Law 94-142. The parent(s) and, when appropriate, the student, shall be encouraged to participate in the development of the plan. The student's IEP shall determine the student's placement. The parent shall be asked to grant written permission for the student's placement.

The psychologist or appropriate specialist shall sign the placement form verifying that all necessary components of the evaluation have been completed. Records shall be maintained to document that the student qualifies for placement. The placement committee chairperson shall sign the placement form to verify that the placement is appropriate. The director of special services shall sign the placement form granting approval for the student to be placed.

The placement committee chairperson shall notify appropriate persons to complete the placement process. The original IEP and appropriate special education due process forms shall be sent to the office of special services. A copy of all forms shall remain in the school.

Review

A special education student's status may be re-evaluated at any time upon request by the parent(s) or appropriate school personnel. The parents shall be informed of their right to an independent evaluation if they do not concur with the evaluation completed by school personnel. Each student's status shall be re-evaluated on a regular basis as required under Public Law 94-142.

Issued 4/28/86; Revised 1/25/88, 4/2/90

SPECIAL EDUCATION/PROGRAMS FOR STUDENTS WITH DISABILITIES

Code **IHBA** *Issued* **DRAFT**

Purpose: To establish the board's vision for educating children with exceptional educational needs.

In keeping with its responsibilities to educate all children in the district, the board will provide special education programs for those children with disabilities under the Individuals with Disabilities Education Improvement Act (IDEA '04).

The board believes that students with educational needs should be served in regular classrooms whenever possible. To this extent, the board views special education as an integral part of the general education program offered to all students.

Every child has a right to an appropriate educational program in which he/she can experience success. If a child has a disabling condition, this success may be contingent upon an adjustment of the techniques and materials of instruction to meet his/her individual needs.

The board ensures that all students with disabilities between the ages of 3 and 21, inclusive, have available to them a free appropriate public education that emphasizes special education and related services designed to meet their unique needs. Students who turn 21 after September 1 of the school year, and have not received a high school diploma, will be permitted to enroll and complete the school year.

The district will provide special education and related services in accordance with the provisions of the state and federal laws and regulations.

Adopted 10/30/78; Revised 11/16/81, 4/28/86, 1/25/88, 4/2/90, 6/20/94, ^

Legal references:

A. Federal Legislation:
   1. Education of the Handicapped Act, Public Law 93-380, amended by Public Law 94-142, Education of All Handicapped Children Act.
   2. 20 USCA Sections 1400-1485 - The Individuals with Disabilities Education Act.
   3. The Individuals with Disabilities Education Improvement Act of 2004.
   4. McKinney-Vento Homeless Education Improvements Act of 2001, P.L. 107-110, 42 U.S.C. Sections 11431-11435.

B. S.C. Code, 1976, as amended:
   1. Sections 59-21-510, et seq. and 59-33-10, et seq.- Mandates that the state board education establish a program for all students with disabilities including rules, regulations and policies for implementation.
   2. Section 59-21-580 - The state board will establish rules and regulations for identification and assignment of disabled students and for determining certification requirements.

C. State Board of Education Regulations.
   1. R 43-80 - Transportation.
   2. R 43-243.1 - Criteria for entry into programs of special education for students with disabilities.
   3. R 43-243 - Special education; education of students with disabilities.

D. State Department of Education: Criteria for Program Entry into Programs of Special Education for Students with Disabilities.

Policy IEK Instruction at Place Other Than School

Issued 6/93

The board recognizes that parents or guardians have a right to teach their children at home.

The parent or guardian wanting to teach a child at home may do so if the instruction is conducted under the auspices of the South Carolina Association of Independent Schools (SCAIS). Bona fide members of the association who comply with the academic standards of the association do not need board approval for home schooling programs.

If a parent or guardian does not choose to be a member of SCAIS, the parent or guardian must submit an application for home schooling on a form provided by the district. The applicant will supply all the information required by law prior to the board's consideration of his/her request. (See IEK-R)

The district will notify the parent in advance of the date, place and time of the meeting at which the application is considered by the board. The applicant may be heard at the meeting.

If the board disapproves the proposed program or course of study, the board will notify the applicant of his/her right to appeal. The applicant must appeal to the South Carolina State Board of Education within 10 days from the date of the disapproval.

Adopted 2/6/89; Revised 5/3/93

Constitutional and Statutory Provisions:

S.C. Code of Laws, 1976, as amended:

Section 59-65-10 - Responsibility of parent or guardian.

Section 59-65-40 - Instruction at place other than school.

State Department of Education Regulations:

R-43-246 - Place other than school.

HOME SCHOOLING

Code **IHBG** *Issued* **DRAFT**

Purpose: To establish the basic structure in which parents/legal guardians may educate their children at home instead of enrolling them in district schools.

The board recognizes that parents/legal guardians have a right to teach their children at home.

Home school association

The parent/legal guardian wanting to teach a child at home may do so if the instruction is conducted under the auspices of the South Carolina Association of Independent Home Schools (SCAIHS). Home school associations must meet standards set out in state law.

Board approval

The parent/legal guardian must submit an application for home schooling on a form provided by the district. The applicant will supply all the information required by law prior to the board's consideration of his/her request (see IHBG-R).

The district will notify the parent/legal guardian in advance of the date, place and time of the meeting at which the application is considered by the board.

If the board disapproves the proposed program or course of study, the board will notify the parent/legal guardian of his/her right to appeal. The parent/legal guardian must appeal to the South Carolina state board of education within 10 days from the date of the disapproval.

Adopted 2/6/89; Revised 5/3/93, ^

Legal references:

A. S. C. Code of Laws, 1976, as amended.
   1. Section 59-65-10 - Responsibility of parent or guardian.
   2. Section 59-65-40 - Instruction at place other than school.
   3. Section 59-65-45 - Alternative home schooling requirements.
   4. Section 59-65-47 - Home schooling.
   5. Section 59-16-10, et. seq. - South Carolina Virtual School Program.

B. State Department of Education Regulations:
   1. R-43-246 - Instruction at place other than school.

AR IEK-R Instruction At Place Other Than School
Issued 6/93

The board will approve home schooling programs which meet the following standards:

The parent/guardian must hold at least a high school diploma or equivalent GED certificate.

The instructional day is at least four and one-half hours, excluding lunch and recess.

The instructional year is at least 180 days.

The curriculum includes, but is not limited to, the basic instructional areas of reading, writing, mathematics, science and social studies and in grades seven through 12, composition and literature.

The parent/guardian agrees to submit and submits a semiannual progress report including attendance records and individualized assessments of the student's academic progress in each of the basic instructional areas specified in number four, above, to the school district.

The parent/guardian presents a system for maintaining and maintains the following records for inspection upon reasonable notice by a representative of the school district:

- a plan book, diary or other written record indicating subjects taught and activities in which the student and parent engage;
- a portfolio of samples of the student's academic work; and
- a record of evaluations of the student's academic progress.

Students have access to library facilities.

The parent/guardian agrees for students to participate and students participate in the annual statewide testing program and the Basic Skills Assessment Program. The test will be administered by a certified school district employee either with public school students or by special arrangement at the student's place of instruction. Should the parent/guardian choose to have the test administered at the student's home, the parent/guardian is responsible for paying the test administrator.

The parent/guardian agrees in writing to hold harmless the district, the district board of trustees and the district's employees for any educational deficiencies sustained by the student as a result of home instruction.

Withdrawal of approval

Whenever the school district determines that the parent/guardian is not maintaining the home school program in keeping with the standards specified in this section the board will notify the parent/guardian to correct the deficiency within 30 days. if the deficiencies are not corrected within 30 days, the district board of trustees may withdraw its approval.

Readiness for first grade

Within the first 15 instructional days of the public school year, students participating in home instruction and eligible for enrollment in the first grade of the public schools will be tested to determine their readiness for the first grade using the readiness instrument approved by the state board of eduction for public school students. if a student is determined to be "not ready" or is determined to lack the necessary emotional maturity, appropriate school district personnel will advise the parent/guardian whether a kindergarten or a first grade curriculum should be used for the child.

Placement of student scoring below test requirement

Should a student in a home-schooling program score below the test requirement of the promotion standard prescribed for public school students for one year, the board will decide whether or not the student will receive appropriate instructional placement in the public school, special services as a handicapped student, or home schooling with an instructional support system at parental expense.

Issued 2/6/89; Revised 5/3/93

HOME SCHOOLING

Code **IHBG-R** *Issued* **DRAFT**

The district board will approve home schooling programs that meet the following standards.

- The parent/legal guardian has earned a baccalaureate degree or holds at least a high school diploma or the equivalent GED certificate.
- The instructional day is at least four and one-half hours, excluding lunch and recess.
- The instructional year is at least 180 days.
- The curriculum includes, but is not limited to, the following basic instructional areas.
  - Reading/ELA
  - writing
  - mathematics
  - science
  - social studies
  - composition and literature (for grades seven through 12)
- The parent/legal guardian agrees to submit and submits a semi-annual progress report including attendance records and individualized assessments of the student's academic progress in each of the basic instructional areas specified in the paragraph above to the school district.
- The parent/legal guardian establishes a system for maintaining, and will maintain, the following records for inspection upon reasonable notice by a representative of the school district.
  - plan book, diary or other written record indicating subjects taught and activities in which the student and parent/legal guardian engage
  - portfolio of samples of the student's academic work
  - a record of evaluations of the student's academic progress
- Students have access to library facilities.
- The parent/legal guardian agrees for the student to participate in and the student will participate in the annual statewide testing program. The test will be administered by a certified school district employee either with public school students or by special arrangement at the student's place of instruction. Should the parent/legal guardian choose to have the test administered at the student's home, the parent/legal guardian is responsible for paying the test administrator.
- The parent/legal guardian agrees in writing to hold the district, the district board and the district's employees harmless for any educational deficiencies of the student sustained as a result of home instruction.

Withdrawal of approval

At any time the school district determines that the parent/legal guardian is not maintaining the home school program in keeping with the standards specified in this section, the board will notify

 (see next page)

the parent/legal guardian to correct the deficiency within 30 days. If the deficiencies are not corrected within 30 days, the board may withdraw its approval.

Readiness for first grade

Within the first 15 instructional days of the public school year, students participating in home instruction and eligible for enrollment in the first grade of the public schools will be tested. This test will determine their readiness for the first grade by using the readiness instrument approved by the state board of education for public school students. If a student is determined to be "not ready" or is determined to lack the necessary emotional maturity, appropriate school district personnel will advise the parent/legal guardian whether a kindergarten or a first grade curriculum should be used for the child.

Placement of student scoring below test requirement

Should a student in home schools program score below the test requirement of the promotion standard prescribed for public school students for one year, the board will decide whether or not the student will receive one of the following alternatives.

- appropriate instructional placement in the public school
- home schooling with an instructional support system at parental expense

Reporting

All associations will report the number and grade level of students home schooled through the associations to the students' respective school districts.

Issued 2/6/89; Revised 5/3/93, ^

Policy ICF Charter Schools

Issued 9/96

A charter school is a public, nonsectarian, nonreligious, nonhome-based, nonprofit corporation forming a school which operates within a public school district as specified under S.C. Code Section 59-40-10, the *South Carolina Charter Schools Act of 1996*. A charter school approved for operation in School District Five is accountable to the Board of Trustees.

A charter school is subject to all federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, gender, national origin, religion, ancestry or need for special education services. Charter school enrollment must not differ from the racial composition of School District Five by more than 10 percent. The charter school will not charge tuition or charges of any other kind unless approved by the Board of Trustees annually.

Applications shall be made in writing to the School District Five Board of Trustees by November 1 prior to the fiscal year in which the charter school is to operate. Application packets are available from School District Five upon request.

Upon receipt of a charter school application, the Board of Trustees will hold a community meeting to obtain information to assist in their consideration of the charter school application. A decision of approval or disapproval will be made by the Board of Trustees within 90 days after receiving the application. if granted, a charter school's application may be approved for up to three years. Annual reports are required. if denied, a charter school applicant may a) amend the application to conform with the reasons for denial and reapply to the School District Five Board of Trustees, which will approve or disapprove the amended application with 30 days, or b) appeal the decision of the Board of Trustees to the State Board of Education. An appeal to the State Board of Education must be made within 10 days of notice of the local board's decision. if an applicant appeals to the State Board of Education, notice of the appeal shall also be sent to School District Five's Board of Trustees.

A charter school is responsible for its own operation including preparation of a budget, contracting for services, and personnel matters. A charter school may negotiate and contract with School District Five or other parties for the use and operation of a school building and grounds for educational program services.

The approved charter school application, submitted in accordance with School District Five procedures, will become part of a contract between the charter school committee and the School District Five Board of Trustees. The contract will reflect all agreements, including the release of the charter school from any School District Five policies. The Board of Trustees and the charter school must approve a material revision of the terms of the contract.

A charter school will establish an education program which reflects student achievement and curriculum standards that meet or exceed any content standards adopted by School District Five.

Adopted 9/16/96

CHARTER SCHOOLS

Code **IHBH** *Issued* **DRAFT**

Purpose: To establish the basic structure for the board's decision to grant a charter.

To achieve its goal of promoting cultural diversity, educational improvement and academic excellence for all students, the board supports the establishment of charter schools within the district.

A charter school is a public, nonsectarian, nonreligious, nonhome-based, nonprofit corporation forming a school that operates within a public school district or the South Carolina Public Charter School District.

A charter school is accountable to the local school board or charter district board that grants its charter and will meet the following conditions.

- Be subject to all federal and state laws and constitutional provisions prohibiting discrimination on the basis of disability, race, creed, color, gender, national origin, religion, ancestry or need for special education services. Enrollment must not differ from the racial composition of the school district or that of the targeted student population of the charter school by more than 20 percent.

- Open enrollment to any child who resides in the district subject to space limitations. The charter school will not charge tuition or charges of any other kind unless allowed by the sponsor and as comparable to the charges of the district.

- Assume responsibility for its own operation including preparation of a budget, contracting for services, curriculum and personnel matters.

- Have an education program, curriculum and student achievement standards that meet or exceed the state curriculum standards and any content standards adopted by the district.

- Follow the application process as required by law. In the case of sponsorship by the Charter School District, the applicant must provide notice of the application to the district for informational purposes only.

If the school board has information that an approved application by the South Carolina Public Charter School District adversely affects the other students in the district, as defined in state regulation, or that the approval of the application fails to meet the spirit and intent of the law, the school board may appeal the granting of the charter to the state board of education.

The performance of students attending a charter school sponsored by the district will be reflected on a separate line on the district's report card and will not be included in the overall rating of the school district.

The sponsor may deny, revoke or not renew a charter under certain conditions outlined in the law. This decision may be appealed to the state board of education for review according to the provisions of law.

Adopted 9/16/96; Revised ^

 (see next page)

Legal references:

A. S.C. Code of Laws, 1976, as amended:
   1. Section 59-5-60 - General powers of board.
   2. Sections 59-40-10 through 59-40-210 - South Carolina Charter Schools Act of 1996, as amended by the Charter Schools Act of 2005 and the South Carolina Public Charter School District Act.
   3. Section 59-18-900 - Annual report cards and performance ratings.
   4. Section 59-18-920 - Requirements of report cards.
   5. Section 59-16-10, et. seq. - South Carolina Virtual School Program.

B. State Board of Education Regulations:
   1. R43-600 - Charter school appeals.
   2. R43-601 - Procedures and standards for review of charter school applications.

PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)

Code **IHBIB** *Issued* **DRAFT**

Purpose: To establish the basic structure for the district's delivery of primary/pre-primary child development education.

Four year-old program

The South Carolina Education Improvement Act of 1984 and the Early Childhood Development and Academic Assistance Act of 1993 (Act 135) require school districts to establish and provide for the education of four year-old children with predicted significant readiness deficiencies. South Carolina law provides for at least a half-day early childhood development program for these four year-old children.

Students with Disabilities

The district will make available special education and related services to all preschool children with disabilities. These children are ages three to five and have delayed developmental progress requiring a special education and related services. Included in this category are four year-old vision and hearing impaired children as well as children with the following deficits.

- cognitive
- social
- emotional
- visual
- hearing
- motor abilities
- speech-language abilities

The district will implement procedures to identify preschool children with disabilities and begin services upon their third birthday. The district will also publicize the availability of the program for four year-olds (and three year-olds, if appropriate) to the public to recruit children whose participation is difficult to obtain.

Screening criteria

The district will apply the following criteria when screening children for enrollment in the program.

- a screening instrument approved by the state department of education for use in determining each child's developmental level
- an entrance age requirement which specifies a child must be three (if the program serves three-year-olds) or four years of age on or before September 1 of the applicable school year
- legal birth certificate
- South Carolina certificate of immunization

 (see next page)

- a comprehensive health appraisal (before or within 120 days of enrollment) as developed by the South Carolina Department of Health and Environmental Control and approved by the state board of education

The district will include ongoing staff development as a part of the long-range comprehensive plan.

The administration will develop appropriate regulations to assure that the district conducts the program under state board of education guidelines.

Adopted ^

Legal references:

A. United States Code:
   1. 20 U.S.C.A., Sections 1412-1420 - Individuals with Disabilities Education Act.
   2. Public Law 107-110 - No Child Left Behind, revised Elementary and Secondary Education Act (ESEA) of 2001, Title 1, Part A, Subpart 1, Section 1119 - Qualifications for teachers and paraprofessionals.

B. S. C. Code, 1976, as amended:
   1. Section 59-19-340 - Allows local boards of trustees to provide programs for children reaching age four on or before September 1 and programs for three- and four-year-olds.
   2. Section 59-67-425 - Three, four or five year-old children attending public school sponsored programs of child development can ride state-owned buses to the extent that funds are made available by the General Assembly or as long as transportation services may be provided at no additional cost to the state.
   3. Section 59-5-65 (8) - School districts may contract with appropriate groups and agencies to provide part or all of the programs.
   4. Section 59-139-05, et seq. - Early Childhood Development and Academic Assistance Act of 1993.
   5. Section 59-36-10 - Preschool Programs for Children with Disabilities.

C. State Board of Education Regulations:
   1. R-43-264.1 - Half-day child development programs for four-year-olds.
   2. R-43-243.1 - Criteria for entry into programs of special education for students with disabilities.

PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)

Code **IHBIB-R** *Issued* **DRAFT**

Organization

A major part of the curriculum will be a developmental educational program in a classroom setting.

The district will integrate the planning and direction of a program with the Early Childhood Initiative.

Educational program

Schools will implement the educational program specified by the state department of education or an alternate program approved by the state board of education.

Program length

The classroom program will operate five days a week (or the equivalent) for at least two and one-half hours of instructional time exclusive of breakfast, lunch and transportation. Classroom staff will conduct a minimum of four parent-teacher conferences per year.

Program year for both components will be 190 days of operation for staff (180 days service to children).

Staff ratio and group size

One certified teacher and one teaching assistant will staff each classroom. A maximum of 20 four-year-old children will be in each classroom.

Staffing

The staffing patterns for the child development program will vary according to the size of program and amount of district-level supervision.

Director/head teacher/principal

- Ratio requirements
  - A director, head teacher or elementary principal will supervise each program. When the child development program is not located in the elementary school, or does not come under the direct supervision of an elementary school principal, the program must meet the following requirements.
    - -- A child development program serving 120 or more children must employ a full-time director.
    - -- A child development program serving less than 120 children must employ a head teacher who devotes half time to administration and supervision and half-time to teaching in the center.

 (see next page)

-- The director or head teacher will be appropriately certified and highly qualified as required by federal law.

Teacher

- Ratio requirements
  - There will be a full-time, certified teacher employed for each session serving 20 children per class. Maximum class size is 20 four-year-olds with an adult/child ratio of 1 to 10, using one certified teacher and one assistant.
- Qualifications
  - Classroom teachers will hold a valid certificate in early childhood education, hold a bachelor's degree in child development or have a bachelor's degree with at least six semester hours in early childhood education and be highly qualified as required by federal law.

Teaching assistant

- Ratio requirements
  - There will be one teaching assistant for each half-day class with a maximum of 20 children per session.
- Qualifications
  - Teaching assistants will be highly qualified as established by federal law.

Other staff positions

- The qualifications of all staff providing supervision and/or support services will be not less than the general requirements for other district employees in similar positions (South Carolina Defined Program) and federal law.

Staff development

The district's staff development plan will include and describe appropriate activities in the district's comprehensive plan. Principals, directors, teachers and teaching assistants will participate in training sponsored by the district and/or the state department of education.

Evaluation

Program success will involve two evaluation measures.

- Districts will examine their program's success by determining compliance with state board of education regulations.
- Districts will participate in evaluation efforts coordinated by the state department of education to include tracking of eligible children through at least the third grade to determine the program's impact on school success.

 (see next page)

PAGE 3 - IHBIB-R - PRIMARY/PRE-PRIMARY EDUCATION (CHILD DEVELOPMENT)

Attendance reports

Staff will keep individual records of daily attendance for each child in the program. Schools cannot carry any child in membership after the date of official withdrawal or beyond 10 consecutive days of unlawful absenteeism.

Schools will submit periodic attendance reports to the department of education. The department will establish due dates on an annual basis.

Cumulative records

The school district must begin a permanent record for each child entering the program. The school district will maintain information on the child's growth and development and will forward all information to the child's teacher each year.

Nutrition standards

Schools will provide one nutritional supplement (snack) daily for each child in each session. Participation in a breakfast or lunch program is adequate to meet this requirement for half day sessions.

Facilities

Schools will provide appropriate and adequate physical facilities. Classrooms must provide a minimum of 35 square feet per child and include a sink area. The bathroom facility must be either within the classroom or close by. Schools must provide outdoor play space at a minimum of 100 square feet per child.

Issued ^

Policy IFBGA(3) Use of District Email Resources
Issued 1/07

Purpose: To establish the basic structure for the use of email resources.

Objective

The policy for governing the use of the district's email resources is intended to allow the district to acquire the benefits of increased efficiency through the use of technology. In addition, this policy is intended to protect the district's information assets, the instructional and operational integrity of the district, and the rights of students and district employees.

Scope

This policy applies to the following entities.

- all the district's employees including regular, temporary, part-time and contract employees
- all students enrolled in schools located within the district
- all other users of any of the district's technology resources regardless of their affiliation
- all district-owned or operated technology systems which are subscribed to and/or paid for by the district

Use of email

Email accounts are provided by School District Five of Lexington and Richland Counties (District Five) as a communication resource for conducting official district business. Users of the district email system are obligated to use this resource in a responsible, effective and lawful manner.

All messages and electronic transmissions distributed via the school district's email system are the property of District Five. The district reserves the right to monitor personal use of email to the same extent that it monitors business use. There are no expectations of privacy in any item created, stored, sent or received on the District Five email system.

Employees should exercise the same restraint and caution in drafting and transmitting e-mail messages as when writing a formal memorandum on district or school letterhead. Users should assume that messages will be saved and reviewed by someone other than the original addressee.

Although email seems to be less formal than other written communication, the same federal, state and local laws apply to email that apply to written communications. If any user disregards the rules set out in this email policy, the user will be fully liable for all damages incurred as a result of the misuse. District Five will disassociate itself from the user as far as legally possible in such occurrences.

Acceptable use guidelines

All teachers and staff and, when applicable, students, will have an e-mail account provided by District Five. In order to ensure appropriate use of these accounts, all recipients of district email accounts should adhere to the following guidelines.

- Email accounts cannot be used to send or forward emails containing libelous, defamatory, offensive, racist or obscene remarks.
- Email accounts cannot be used to send solicitations that are not related to official school business.

- Email accounts cannot be used to disguise or attempt to disguise the user's identity when sending email.
- Email account bearers may not use email to consume system resources beyond a reasonable margin.
- The district's email system will not be used to set up or run a personal business.
- Email accounts cannot be used for any use that will be in conflict or violation of local, state and/or federal laws.
- Political purposes.

Confidential information

Although the district email systems have security mechanisms in place, there is no way to ensure total security of the district's system. Confidential information should never be sent via email.

Ramifications for inappropriate use

Staff

Failure to follow this policy can result in disciplinary action.

Students

For student guidelines for email usage, please refer to the student acceptable use policy. Disciplinary action for misuse of email resources will be determined by the student disciplinary code. In the event there is an allegation that a student has violated this policy, the student will be provided with a notice and opportunity to be heard in the manner set forth in the student disciplinary code.

Adopted 1/22/07

Legal references:

Federal law:

47 USC Section 254(h) - Children's Internet Protection Act.

The Digital Millennium Copyright Act of 1998, Section 512 - Limitations on liability relating to material online.

S.C. Code of Laws, 1976, as amended:

Section 10-1-205 - Computers in public libraries; regulation of Internet access.

Section 16-3-850 - Encountering child pornography while processing film or working on a computer.

Section 16-15-305 - Disseminating, procuring or promoting obscenity unlawful; definitions; penalties; obscene material designated contraband.

USE OF DISTRICT EMAIL RESOURCES

Code **IJNDB(3)** *Issued* **DRAFT**

Purpose: To establish the basic structure for the use of email resources.

Objective

The policy for governing the use of the district's email resources is intended to allow the district to acquire the benefits of increased efficiency through the use of technology. In addition, this policy is intended to protect the district's information assets, the instructional and operational integrity of the district, and the rights of students and district employees.

Scope

This policy applies to the following entities.

- all the district's employees including regular, temporary, part-time and contract employees
- all students enrolled in schools located within the district
- all other users of any of the district's technology resources regardless of their affiliation
- all district-owned or operated technology systems which are subscribed to and/or paid for by the district

Use of email

Email accounts are provided by School District Five of Lexington and Richland Counties (District Five) as a communication resource for conducting official district business. Users of the district email system are obligated to use this resource in a responsible, effective and lawful manner.

All messages and electronic transmissions distributed via the school district's email system are the property of District Five. The district reserves the right to monitor personal use of email to the same extent that it monitors business use. There are no expectations of privacy in any item created, stored, sent or received on the District Five email system.

Employees should exercise the same restraint and caution in drafting and transmitting e-mail messages as when writing a formal memorandum on district or school letterhead. Users should assume that messages will be saved and reviewed by someone other than the original addressee.

Although email seems to be less formal than other written communication, the same federal, state and local laws apply to email that apply to written communications. If any user disregards the rules set out in this email policy, the user will be fully liable for all damages incurred as a result of the misuse. District Five will disassociate itself from the user as far as legally possible in such occurrences.

Acceptable use guidelines

All teachers and staff and, when applicable, students, will have an e-mail account provided by District Five. In order to ensure appropriate use of these accounts, all recipients of district email accounts should adhere to the following guidelines.

- Email accounts cannot be used to send or forward emails containing libelous, defamatory, offensive, racist or obscene remarks.

 (see next page)

- Email accounts cannot be used to send solicitations that are not related to official school business.
- Email accounts cannot be used to disguise or attempt to disguise the user's identity when sending email.
- Email account bearers may not use email to consume system resources beyond a reasonable margin.
- The district's email system will not be used to set up or run a personal business.
- Email accounts cannot be used for any use that will be in conflict or violation of local, state and/or federal laws.
- Political purposes.

Confidential information

Although the district email systems have security mechanisms in place, there is no way to ensure total security of the district's system. Confidential information should never be sent via email.

Ramifications for inappropriate use

Staff

Failure to follow this policy can result in disciplinary action including termination.

Students

For student guidelines for email usage, please refer to the student acceptable use policy. Disciplinary action for misuse of email resources will be determined by the student disciplinary code.

Adopted 1/22/07; Revised ^

Legal references:

A. Federal law:
   1. 47 USC Section 254(h) - Children's Internet Protection Act.
   2. The Digital Millennium Copyright Act of 1998, Section 512 - Limitations on liability relating to material online.

B. S.C. Code of Laws, 1976, as amended:
   1. Section 10-1-205 - Computers in public libraries; regulation of Internet access.
   2. Section 16-3-850 - Encountering child pornography while processing film or working on a computer.
   3. Section 16-15-305 - Disseminating, procuring or promoting obscenity unlawful; definitions; penalties; obscene material designated contraband.

Policy IHAA Final Examinations

Issued 10/90

Methods of evaluation of student progress within a given school or class-room are the responsibility of the personnel of the school involved and the district instructional staff. Periodic evaluation of practices and procedures will be made by individual schools to insure that maximum benefit is gained by the current practice. Secondary students, grades 9-12, will be given examinations at the conclusion of each semester. Specific procedures for administering examinations will be the responsibility of the principal.

A student who qualifies as a senior at the beginning of the school year may exempt the final examination for a course if she/he:

- has an overall A or B average in the course; and
- has had no suspensions (in-school or out) during the entire academic year.

With regard to a semester course, this final examination occurs at the end of either semester.

(Cf. IHEA)

Adopted 6/16/86; Revised 1/25/88, 1/23/89, 10/22/90

TESTS AND EXAMINATIONS

Code **IKAA** *Issued* **DRAFT**

Purpose: To establish the board's vision and the basic structure for evaluating students in the district's schools.

Student evaluation is an integral part of the teaching-learning process. Teacher communication with the parent/legal guardian regarding individual student achievement is a central part of the evaluative process. The classroom teacher is responsible for student evaluation, subject to the supervision of the school principal. All current applicable state laws and regulations will be implemented.

Adopted 6/16/86; Revised 1/25/88, 1/23/89, 10/22/90, ^

Policy IKA Teaching Methods

Issued 11/81

The classroom teacher will be responsible for properly presenting to the students the courses of study prescribed by the school administration. All teachers will be expected to employ acceptable and effective procedures in order to promote maximum student growth and development.

Adopted 11/16/81

Policy »IHAB« Report Cards

Issued 10/03

Progress reports should indicate the level of individual growth in learning. Report cards will be distributed to students in grades three through twelve on a nine-week basis. Interim reports will be issued at the mid-point of each grading period to all students in grades six through twelve.

Adopted 1973; Revised 11/16/81, 11/21/83, 3/16/92, 10/27/03

Legal references:

State Board of Education Regulation:

R-43-257 - Report cards.

REPORT CARDS/PROGRESS REPORTS

Code **IKAB** *Issued* **DRAFT**

Purpose: To establish the board's vision and the basic structure for issuing report cards for students.

The district recognizes that regularly issued report cards, combined with scheduled parent-teacher conferences, serve to promote a process of continuous evaluation of student performance. At all levels, the information provided on report cards should give the parent/legal guardian insight into the student's achievement.

Progress reports should indicate the level of individual growth in learning. Report cards will be distributed to students in grades three through twelve on a nine-week basis. Interim reports will be issued at the mid-point of each grading period to all students in grades six through twelve.

Students in primary grades (K-2) will receive report cards but will not have the same numerical grading system as used in grades 3-5.

All report cards and transcripts will use numerical grades for courses carrying Carnegie units. These grades will be based on the uniform grading scale as established by the state board of education (see policy IKA).

Adopted 1973; Revised 11/16/81, 11/21/83, 3/16/92, 10/27/03, ^

Legal references:

A. State Board of Education Regulations:
   1. R43-234 - Defined program, grades 9-12.

Policy IHAD Parent-Student-Teacher Conferences

Issued 1/89

The need exists for diversified approaches to communication between the home and the school. Therefore, school personnel are encouraged to plan and schedule teacher-parent conferences, teacher-student conferences, and teacher-student-parent conferences in addition to report cards.

Adopted 1973; Revised 11/16/81, 1/23/89

PARENT CONFERENCES

Code **IKACA** *Issued* **DRAFT**

Purpose: To establish the board's vision of the importance of conferences.

Close communication between home and school is an important factor in establishing a highly effective school program. Planned conferences between parents/legal guardians and teachers is an important way to bring about understanding and close cooperation between the home and school. Teachers should maintain close communication with all parents/legal guardians, not just with those where academic or other problems suggest the need for closer communication.

Personal conferences between parents/legal guardians and teachers supplement the formal reporting system. These conferences are one way of creating better understanding between the home and school. They also provide an opportunity for open communication regarding the following.

- administrative procedures
- instructional programs
- goals and objectives
- pertinent information regarding student progress

The board encourages parent/legal guardian conferences involving teacher, student and principal as appropriate.

Adopted 1973; Revised 11/16/81, 1/23/89, ^

Policy IHAE Placement of Non- Accredited Private and Home School Secondary Students

Issued 6/01

When enrolling students from home schools or private schools that are not accredited by the Southern Association of Colleges and Schools (SACS), secondary school administrators will adhere to the following guidelines.

Check all course documentation and test scores that are presented from the private or home school and compare with similar courses offered in the District's high school(s). if a preponderance of the documentation reflects similarities with courses offered in district schools (title, course description, syllabi, assignments, assessments, etc.), the principal may award probationary credit for the course. in such case, the student will be tentatively assigned in classes for a probationary period. During this probationary period, the student will have to meet requirements (subject standards, satisfactory completion of designated assignments, etc.) determined by the principal or his/her designee before a decision is made granting class placement and/or Carnegie credit.

End of the year exams will be administered for courses that are not justified by the review of the private and home school documentation. if the student successfully passes the end of the year exam (s), the student may be placed in the next grade on the level deemed appropriate by the principal or his/her designee based on the test results and review of documentation.

The student is assigned a class rank, grades for the credited courses and a grade point average. Students will not receive honors or advanced placement weighting regarding the calculation of grade point averages.

All requirements for graduation must be completed, such as physical education and the exit exam.

For elective credit, documentation from the private or home school should be compared with the courses offered to determine if end of year testing is appropriate.

Science courses with extensive labs may not be credited to the student unless there is substantial documentation of the same lab work done in the private or home school or the student passes the end of year test.

Adopted 6/11/01

PLACEMENT OF NON-ACCREDITED PRIVATE AND HOME SCHOOL SECONDARY STUDENTS

Code **IKACC** *Issued* **DRAFT**

Purpose: To establish the basic structure for placement of students from non-accredited private and/or home schools.

When enrolling students from home schools or private schools that are not accredited by the Southern Association of Colleges and Schools (SACS), secondary school administrators will adhere to the following guidelines.

- Check all course documentation and test scores that are presented from the private or home school and compare with similar courses offered in the district's high school(s). If a preponderance of the documentation reflects similarities with courses offered in district schools (title, course description, syllabi, assignments, assessments, etc.), the principal may award probationary credit for the course. In such case, the student will be tentatively assigned to classes for a probationary period. During this probationary period, the student will have to meet requirements (subject and state standards, satisfactory completion of designated assignments, etc.) determined by the principal or his/her designee before a decision is made granting class placement and/or Carnegie credit.

- End of the year exams will be administered for courses that are not justified by the review of the private and home school documentation. If the student successfully passes the end of the year exam(s), the student may be placed in the next grade on the level deemed appropriate by the principal or his/her designee based on the test results and review of documentation.

- The student is assigned a class rank, grades for the credited courses and a grade point average. Students will not receive honors or advanced placement weighting regarding the calculation of grade point averages.

- All requirements for graduation must be completed, such as physical education and the exit exam.

- For elective credit, documentation from the private or home school should be compared with the courses offered to determine if end of year testing is appropriate.

- Students from home schools or non-accredited private schools entering the ninth grade may not receive high school credit for courses that are not offered to District Five middle school students.

- Science courses with extensive labs will not be credited to the student unless there is substantial documentation of the same lab work done in the private or home school or the student passes the end of year test.

Adopted 6/11/01; Revised ^