



**AGENDA  
BOARD OF TRUSTEES  
DISTRICT ADMINISTRATION BUILDING'S BOARD ROOM  
JULY 11, 2011**

1. Call to order at 6:00 p.m.
2. Enter executive session in the lounge to consider the following:
  - a. Selected employment items (Exhibit A)
  - b. Student matter
  - c. Administrative staff organization for 2011-2012
3. Welcoming remarks at 7:00 p.m.
4. Invocation – Buddy Price
5. Pledge of Allegiance – Robert Gantt
6. Approve the agenda
7. Superintendent's report **(45 minutes)**
  - a. Superintendent
  - b. Community Services
  - c. Financial Services
    1. Update on the cost and status of the Chapin High School's wetlands legal appeal (Exhibit B)
    2. Revisions to Administrative Rule KF-R "Use of School Facilities" (Exhibit C)
  - d. Human Resources
  - e. Instructional Services
  - f. Technology Services
    1. 3 Year Technology Plan (Exhibit D)

8. Public participation\*

### **NEW DESIGN AND CONSTRUCTION AGENDA**

9. Monthly update (Exhibit E) **(20 minutes)**

### **ACTION AGENDA**

10. Items considered in executive session **(3 minutes)**
11. Proposed naming of Irmo High School's basketball court (Exhibit F) **(3 minutes)**
12. Approve the minutes of the June 13, 2011 regular board meeting and the June 16, 2011 special-called meeting **(3 minutes)**

### **DISCUSSION AGENDA**

13. Proposed revisions and additions to I policies: (Exhibit G) **(15 minutes)**
  - a. Add new board policy IB "Academic Freedom"
  - b. Add new board policy IHAE "Physical Education"
  - c. Add new board policy IHAF "Arts Education"
  - d. Add new board policy IHAG "Music Education"
  - e. Add new board policy IHAH "World Language Education"
  - f. Replace IA "Philosophy", IB "Goals and Objectives" and IKA "Teaching Methods" with IA "Instructional Goals and Learning Objectives"
  - g. Replace AC "School District Organization Plan" with IE "Organization of Instruction"
14. Adjourn at 10:00 p.m.

### **FOR YOUR INFORMATION**

15. The next regular scheduled board meeting will be on August 8, 2011 at the District Administration Building.

\*The Board welcomes and encourages public participation and includes an opportunity during its meetings for the public to do so. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". We ask that you sign-up to speak before the meeting begins and that you provide us your name, address and topic of input. Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner. Comments, questions and opinions are appreciated but should always be presented in a manner that reflects the respect and dignity expected by our community. Personal attacks on members of the community, the Board, or the staff of the school system will not be allowed.



Minutes/ June 13, 2011

The Board of Trustees of School District Five of Lexington and Richland Counties met at Chapin High School with the following members present:

Mr. Robert Gantt, Chairman  
Mrs. Beth Hutchison-Watson, Vice Chairman  
Mrs. Ellen Baumgardner, Secretary  
Mrs. Jan Hammond  
Mrs. Kim Murphy  
Mr. Jim Turner  
Mr. Ed White  
Dr. Stephen Hefner, District Superintendent

The following staff were in attendance:

Ms. Helen Anderson, Chief Instructional Services Officer  
Dr. Angela Bain, Chief Human Resource Services Officer  
Mr. Gary Black, Chief Technology Services Officer  
Dr. Karl Fulmer, Chief Financial Services Officer  
Mr. Keith McAlister, Director, New Design and Construction  
Mr. Buddy Price, Director, Office of Community Services

The meeting was called to order and the public hearing for the 2011-2012 general fund budget was held.

During public participation, Les Sweigart, Bud Godown, Peter Lauzon, Alen Olson, Sam Delaney, Linda Leeke, George Burbach, Buffy Murphy, Jennifer Cogle, Elizabeth Knott, Ashley Zeigler and Kimberly Taylor spoke regarding the budget.

Robert Gantt called the regular meeting to order and gave welcoming remarks.

The Invocation was given by Buddy Price and Ellen Baumgardner led the Pledge of Allegiance.

The School Board Spotlight was led by Robert Gantt and Ellen Baumgardner.

During the superintendent's report, Pam Baker, McNair Law Firm, gave an update on the status of the Chapin High School's wetlands legal appeal (Exhibit B).

During the public participation, Ruth Clark spoke regarding the millage rate; Peter Lauzon and Chris McMeekin spoke regarding the school voucher resolution.

The Board discussed the naming of Irmo High School's basketball court (Exhibit I).

A = Absent  
AB = Abstain  
N = No  
X = Yes  
R = Recuse

SCHOOL DISTRICT FIVE  
OF  
LEXINGTON AND RICHLAND COUNTIES

Meeting of June 13, 2011

		B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
1.	M. Watson                      S. Baumgardner  Enter executive session to consider the following: 2a) selected employment items (Exhibit A); 2b) administrative staff organization for 2011-2012	X	X	X	X	X	X	A
2.	M. Watson                      S. Baumgardner  Approve the agenda	X	X	X	X	X	X	X
3.	M. Baumgardner              S. Hammond  Accept the base bid for the construction project awarded to China Construction and selected alternates for the amount not to exceed \$17,387,000  M. Murphy                      S. Turner  Request a five year projection of revenue and expenses – show the bottom line year after year – incorporate new schools when they come online – will the additional revenue come from taxes or from fund balance  Motion withdrawn  M. Turner                      S.  Amend to include consideration for worse case scenarios  Motion withdrawn  Vote on original motion							
		X	X	X	No	X	X	X
4.	M. Watson                      S. Hammond  Move item 23 to 16a followed by 16, 18, 19, 20, 21 then back to 17, 22 and adjourn	X	X	X	No	X	X	X
5.	M. Hammond                      S. Baumgardner	X	X	X	X	X	X	X

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SCHOOL DISTRICT FIVE  
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Meeting of June 13, 2011

	B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
Approve the selected employment items (Exhibit A)							
6. M. Watson                      S. Hammond  Approve second reading of proposed revisions to board policy JICJ "Cell Phones/Communication Devices" (Exhibit E)	X	X	X	X	X	X	X
7. M. White                      S. Baumgardner  Approve the resolution for tax anticipation notes (Exhibit F)	X	X	X	No	X	X	X
8. M. Watson                      S. Baumgardner  Approve the resolution to sell bonds for the capital projects budget (Exhibit G)	X	X	X	No	X	X	X
9. M. Watson                      S. White  Approve the long-term facility use renewals (Exhibit H)	X	X	X	X	X	X	X
10. M. Baumgardner              S. White  Extend the timeframe for 30 minutes	X	X	X	No	X	X	X
11. M. Watson                      S. Baumgardner  Approve the administration's recommendation to give second reading of the general fund budget for 2011-2012 in the amount of \$138,908,247(Exhibit D)  M. Turner                      S. Hammond  Amend the motion to approve the proposed budget of \$138,908,247 but without a millage increase. In lieu of a millage increase, use additional general fund balance or a portion of reserved funds most of which would not be required until 2013 or later. Allow for a step increase and the elimination of furlough days in the event the state provides additional funds to the district. Excess additional funds not used for step increases or furlough days would remain in the general fund balance. This amendment							

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SCHOOL DISTRICT FIVE  
OF  
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Meeting of June 13, 2011

	B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
provides the following advantages: 1) precludes the need for a millage increase, 2) uses excess fund balance available from 2010-2011 budget, 3) eliminates furlough days if additional state funds are made available, and 4) provides for a step increase if additional state funds are made available							
M. Hammond                      S. Turner	No	X	X	X	X	No	X
Extend the timeframe for 10 minutes	No	No	X	X	X	No	A
Vote on amendment							
M. Watson                      S. Baumgardner	X	X	X	X	X	X	X
Add back to the budget the line items for permanent subs at high school and middle school in the amount of \$23,300							
M. Murphy                      S. Hammond	No	No	AB	X	No	No	No
Remove \$12,000 for electronic school board and in it's place put live streaming of school board meetings							
Vote on the original motion in the amount of \$138,931,547 with an 8.17 mill increase	X	X	No	No	No	X	X
12. M. Baumgardner                      S. Hammond	X	X	X	X	X	X	X
Approve the minutes of the May 23, 2011 board meeting							
13. M. Watson                      S. Baumgardner	X	X	X	X	X	X	X
Adjourn at 11:15 p.m.							

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Attachment 1 is included with  
the minutes of the June 13, 2011  
meeting, at the request of Board member  
Robert Coatt  
pursuant to S.C. Code Ann. §30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.

**From:** Howard Coogler Jr.  
**To:** Luke McCary  
**CC:** kmcalist@lex5.k12.sc.us  
**Date:** 1/14/2011 10:25 AM  
**Subject:** Chapin High School

Thank you for your letter of January 6th, in which you provided us with an update on the status of the Chapin High renovation project. In reviewing the letter, we remain concerned not only about the still unissued permits, but with two design issues as well. I have address each of our concerns below.

First, with regard to the roof deck, you indicate that you are "trying to resolve the issue with minimal impacts to design". However, at this point neither you nor this Office knows what the impacts on design will be. We do not believe it is appropriate for this Office to approve any project to be advertised when there is an unknown and potentially significant design consideration still unresolved. As a result, we wish to see the design solution to this issue before giving permission to advertise.

Second, we were and remain concerned about the condition of the 40 year old duct board in the building. Furthermore, given the extent of the required above ceiling work on this project, there will no doubt be significant disruption of the duct board. In addition, there is the fact that you do not yet know the amount or location of the existing duct board. We believe it is in the district's best interests to replace all of the existing duct board. However, a potential bidder cannot properly respond to that which has not been quantified and is unknown. We would need to see the specifics of your add/alternate prior to giving permission to advertise.

Third, regarding the status of project permits, the process has advanced since December 16th. However, we wish to know the results of the DHEC meeting before proceeding.

In conclusion, once OSF has received, reviewed and approved revised plans addressing the roof deck issue; the specifics for an "add alternate" for duct board; and, a report with a positive outcome from the DHEC meeting of the 13th---we will reconsider granting approval to advertise. However, I would be remiss if I did not point out that any approval to advertise at this time would carry with it the provision that bids could not be opened until all permits are approved and the court case on the stream mitigation/disturbance issue resolved.

Howard D. Coogler, Jr. PE  
Office of School Facilities  
S. C. Department of Education



Attachment 2 is included with  
the minutes of the June 13, 2011  
meeting, at the request of Board member  
Jan Hammon  
pursuant to S.C. Code Ann. § 2-2-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.

Sybil Sum Jan

I want the record to reflect  
that the amendment by Mr.  
Turner to the proposed Budget  
fully funded the administration's  
recommended motion and also  
supported the step increase  
for all employees. The only  
change was to use an additional  
small amount of the fund  
balance in place of the tax  
increase. Given the economic  
climate I believe a tax  
increase at this time would  
only place added strains to  
our community's businesses as  
well as to the many unemployed  
or those worried about ~~their~~  
job security.

Be it recorded that the use  
of the fund balance still  
leaves <sup>more than</sup> the 8.5 as required  
by our board Policy had this passed.

**NOTIFICATION OF  
PUBLIC HEARING ON  
2011-2012 OPERATIONAL  
BUDGET**

SCHOOL DISTRICT FIVE OF LEXINGTON AND  
RICHLAND COUNTIES

PUBLIC HEARING ON THE BUDGET

MONDAY, JUNE 13, 2011 @ 7:00 P.M.

CHAPIN HIGH SCHOOL  
300 COLUMBIA AVE., CHAPIN, SC

CURRENT YEAR ORIGINAL  
OPERATIONAL BUDGET: \$135,289,590

PROJECTED OPERATIONAL  
BUDGET FOR 2011-2012: \$138,834,352

PERCENTAGE CHANGE IN  
OPERATIONAL BUDGET BETWEEN  
CURRENT YEAR AND THE  
PROPOSED BUDGET: 2.62%

OPERATIONAL MILLAGE FOR  
THE CURRENT FISCAL YEAR: 213.8

ESTIMATED MILLAGE IN DOLLARS  
AS NECESSARY FOR THE  
2011-2012 PROPOSED BUDGET: 221.97

THE CURRENT OPERATIONAL BUDGET WAS  
SUPPLEMENTED WITH \$3,376,366 IN FEDERAL  
STIMULUS FUNDS WHICH WILL NOT BE AVAIL-  
ABLE FOR THE OPERATIONAL BUDGET FOR  
2011-2012.

THE STATE MEDIA CO., INC.

Columbia, South Carolina

publisher of

**The State**

Attachment 3 is included with  
the minutes of the June 13, 2011  
meeting, at the request of Board member

Robert Canty  
pursuant to S.C. Code Ann. § 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.

SOUTH CAROLINA  
RICHLAND

appeared before me, Emily Fernandez, Project & Support Supervisor  
E, and makes oath that the advertisement,

Public Hearing on Budget, School District Five of Lexington and  
Counties

was inserted in THE STATE, a daily newspaper of general circulation published in  
the City of Columbia, State and County aforesaid, in the issue(s) of

May 29, 2011

*Emily Fernandez*

Subscribed and sworn to before me

on this day June 3, 2011

*Robert F. Vaserman*

Notary Public

My commission expires  
March 10, 2013

"Errors- the liability of the publisher on account of errors in  
or omissions from any advertisement will in no way exceed  
the amount of the charge for the space occupied by the item in  
error, and then only for the first incorrect insertion."



Minutes/ June 16, 2011

The Board of Trustees of School District Five of Lexington and Richland Counties met at the District Administration Building with the following members present:

Mr. Robert Gantt, Chairman (via telephone)  
Mrs. Beth Hutchison-Watson, Vice Chairman  
Mrs. Ellen Baumgardner, Secretary  
Mrs. Jan Hammond  
Mrs. Kim Murphy  
Mr. Jim Turner  
Dr. Stephen Hefner, District Superintendent

The following staff were in attendance:

Ms. Helen Anderson, Chief Instructional Services Officer  
Dr. Karl Fulmer, Chief Financial Services Officer  
Mr. Keith McAlister, Director, New Design and Construction  
Mr. Buddy Price, Director, Office of Community Services

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SCHOOL DISTRICT FIVE  
OF  
LEXINGTON AND RICHLAND COUNTIES

Meeting of June 16, 2011

		B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
1.	M. Baumgardner S. Hammond  Approve the agenda	X	X	X	X	X	X	A
2.	M. Hammond S. Baumgardner  Approve the awarding of a contract to Edcon, Inc., the lowest responsible, responsive bidder for the base bid and selected alternates for an amount not to exceed \$18,289,100.00	X	X	X	AB	X	X	A
3.	M. Hammond S. Baumgardner  Adjourn at 5:30 p.m.	X	X	X	X	X	X	A

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~~II~~

Edcon: ~~who~~ <sup>is now</sup> ~~the~~ <sup>the new</sup> ~~kind~~ <sup>kind</sup>

Although I support the contractor, I am abstaining on this vote because the administrator has yet to provide me with the necessary documentation + financial ~~documentation~~ forecast to show that we can operate the facility once its complete without compromising the needs at our other schools + over-burdening the taxpayers.

Considering the fact that ~~the~~ China controls a very large part of our currency value, it is of little sense to further aggravate their economic dominance of us by giving them American business + taking it away from American companies.


It should be the policy of this District that we employ American companies and American labor. If District 5 is considering doing business with companies outside America that the administration notify the board in advance of the vote.

Attachment 1 is included with the minutes of the 12-16-11 meeting, at the request of Board member Kim Murphy pursuant to S.C. Code Ann. § 30-4-90(a)(4) and Board Policy BEDG. The Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment.



June 29, 2011

TO: Stephen Hefner, Ed.D.  
Superintendent

FROM: Karl E. Fulmer, Ed.D.   
Chief Financial Services Officer

RE: Updated Estimated Cost of Kim Murphy's Lawsuit Delaying  
Renovations at Chapin High School

**Combining all the costs referenced below, the lawsuit by Ms. Kim Murphy has cost the school district in excess of \$1.76 million.**

As a result of the protest and subsequent lawsuit the costs associated with the delay of the Chapin High School renovation project continue to increase. A summary of those costs are as follows:

- The school district anticipates that construction costs will continue to increase. The initial delay in the Chapin High School renovations started when Ms. Murphy protested and then appealed the Water Quality Permit. DHEC cleared the project on May 24, 2010. Ms. Murphy subsequently filed her lawsuit further delaying the project. As of today, the resulting delay has increased construction costs by an estimated \$1,020,000.
- To date our retained professional staff estimates they have incurred extra costs due to expenses related to attending meetings and drafting alternative designs at the request of the Corp of Engineers during Ms. Murphy's administrative protest. That estimated amount is \$103,479.
- Attorney fees related to the protests and lawsuit continue to accumulate and currently total \$425,378. In addition, the District has been billed \$1,810 to date relating to the sanitary sewer permit protest.
- Architectural fees currently total \$131,267.
- To date, total staff time devoted to the wetlands litigation is approximately 785.5 hours or \$44,095.
- To date, fees for Tidewater Environmental Services total \$37,809.

Dr. Stephen Hefner

June 29, 2011

Page 2

In addition, the project will require the issuance of approximately \$45,000,000 of 20-year General Obligation Bonds. Ms. Murphy's lawsuit has delayed the issuance of these bonds, which places the district at risk for increases in interest rates. Prior to its sunset, the Build America Bonds Program (BAB) program had provided unprecedented subsidies to the district to offset bond interest expense.


The BAB program was not renewed for 2011. The district should expect bond cost to increase. Ross, Sinclair & Associates, LLC estimates the impact at this time to be approximately \$6,346,100 over the life of the planned borrowing.

With these additional costs, and the expectation of further costs, it is almost certain the Chapin High School renovations project may exceed our budget and require some components of the project to be scaled back.



June 29, 2011

TO: Stephen Hefner, Ed.D.  
Superintendent

FROM: Karl E. Fulmer, Ed.D.   
Chief Financial Services Officer

RE: Use of School Facilities – KF-R  
Revised Administrative Rule

At the June 13, 2011 Board meeting, you asked that we revise Policy KF to have extended use facilities rental requests be handled by the administration without Board approval.

A review of this policy requires only a change to the administrative rule. Changes to administrative rules do not require Board approval, only notification of the change. Therefore we are notifying the Board of the change to KF-R as attached, removing the requirement for Board approval.



## USE OF SCHOOL FACILITIES

Code **KF-R** Issued **6/10**

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School principals have custody of all facilities at their school plants. Therefore, they will be responsible for receiving requests for the use of school facilities by outside groups. Once the request has been approved by the building principal, the request will be forwarded to the director of new design and construction and the chief financial services officer for district approval and determination of fees.

### Guidelines

No request will be granted which interferes with school or district use of the facilities.

Organizations using school facilities must pay all fees for the use of facilities prior to the use of the facility. Payment must be made to School District Five of Lexington and Richland Counties. Organizations using school facilities will not be allowed to make payments directly to school employees for their services. All payments must be made to the district and sent to the district financial services office for processing. The district will then pay the appropriate employees for their services.

Organizations not required to file facilities use agreements, as approved by board policy, may use school facilities without charge. However, such usage must be approved by the respective school principal, arrangements made to cover all custodial needs and arrangements made to pay the school food service program for a cafeteria staff member to be present, if kitchen facilities are used.

Organizations required to complete facilities use agreements should not assume that the request has been approved until the signed application is returned from the chief financial services officer and the user prepays the usage cost to the district. School and district activities take priority over other requests. The district reserves the right to refuse use of or cancel previously approved use of facilities should conditions and/or circumstances warrant such action.

~~Applications requesting use of school facilities for extended periods of time that will encompass repeated use over a period of several weeks or more must be approved by the board before such use is granted.~~

### Procedure for requesting use of a facility

Applications for use of school facilities will be received by the school principal for the facility requested. If the facility is available for use and the request is approved by the principal, the completed application will be submitted to the director of new design and construction to ensure there are no conflicts with building and renovation plans. Following approval from that office, the chief financial officer will receive the application and compute all fees and costs associated with the application before it is approved.

If the application is refused, the principal should submit the request form to the designated district representative with a general explanation as to why use was not approved.

Following approval, the application will be routed as follows.

- returned to the principal who will affirm the approval with the organization requesting the facility



## PAGE 2 - KF-R - USE OF SCHOOL FACILITIES

- review conditions and expectations for use of the facility with the organization
- make arrangements for the collection of fees before use (or each use) of the facility

### **Facilities usage and fee schedule**

The fee schedule as shown in exhibits KF-E(1) and KF-E(2) will be used to calculate fees to cover operations and incidental expenses for organizations which use district facilities.

Organizations will be required to have a school custodian on the premises at all times the organization is using the facility and to reimburse the district for the cost as designated on the fee schedule. Fees for a custodian may be waived if the usage is during the custodian's regular working hours. An exception may be made to this requirement if the organization has a person who can assume the custodian duties, who has authorized access to the building and is approved by the building principal. If additional personnel are required by this policy or by the principal, those additional costs will be calculated by the office of financial services and added to the rental fee.

Organizations will determine with each school principal prior to use any estimated additional expenses that may be incurred in addition to those fees shown in exhibits KF-E(1) and KF-E(2). These fees will be calculated separately and added to the hourly use fee that is computed.

All use agreements and fees will terminate on June 30 at the end of each fiscal year and must be renewed and fees recalculated for the next fiscal year.

No organization will be allowed to use a facility for more than four years. After this timeframe, the ~~board can~~ administration may grant an additional one year usage provided that the organization is vigorously pursuing the completion of a building program for their own facility.

All users are responsible for the strict observance of all state and federal laws and rules of the board of health, police department and fire department.

No food or drinks will be allowed in classrooms, gymnasiums or auditoriums without prior approval from the principal.

Organizations desiring to bring equipment or to erect decorations, lights or other apparatus must coordinate with the building principal.

The district reserves the right to refuse use of or cancel previous approval of the use of the facility should conditions or circumstances warrant such actions.

Organizations which use facilities on a regular basis will be required to provide proper evidence of insurance (certificate of liability insurance) to the district each year.

Organizations wishing to use kitchen facilities must pay the fee for a district cafeteria staff member to be present in addition to all other assessed fees.

The district will under no circumstances be liable for injuries sustained by any person or for any property belonging to the individual or organization.

### **Proper treatment of school facilities**

When use of a facility is granted and the principal determines that the facility is not being treated or used properly, he/she will take the following action.

## **PAGE 3 - KF-R - USE OF SCHOOL FACILITIES**

- *First offense* - Contact the responsible party in writing and schedule a conference concerning violation of the policy relative to proper use of the facility.
- *Second offense* - Repeat the action previously listed and explain that further violations will result in his/her recommendation to the superintendent that further use of the facility will be denied.
- *Third offense* - Review violation with the superintendent for his/her appropriate action.

Should damage and breakage result from an organization's use of a facility, that organization must reimburse the school district for repairing the damage or breakage.

Issued 6/14/10



**MEMORANDUM**

July 11, 2011

To: Members of the Board of Trustees

From: Keith McAllister  
Director, New Design and Construction

Re: Monthly Update

**ADMINISTRATION CONSIDERATION**

Administration provides information in reference to the monthly update for New Design & Construction.

**RECOMMENDATION**

Information is received for review.

**ATTACHMENT**

Exhibit



# **District Five of Lexington & Richland Counties Monthly Update July 11, 2011**

**CUMMING | SMG**



# Chapin Elementary School

**Project Manager:**

Completion:

Architectural Firm:

Contractor:

Total Project Budget:

Construction Budget:

Committed Const. Cost:

Capital Renewal Incorporated in Project:

Chris Whitley

August 2011

CJMW

Core Construction

\$10,199,051.00

\$7,426,430.00

\$5,919,553.00

\$2,398,776.00 (est)

**Project Description:**

Construct new kindergarten addition, interior renovations and improved student drop-off.

**Status**

- Work is ongoing in the kitchen and administration renovations. Demolition is complete and new finishes are being installed.
- The kitchen and administration renovation projects will be inspected by OSF on August 10, 2011.

**Achievements/Key Issues**

- The project was completed on time despite the 45 days that were lost due to unsuitable soils.
- The project was completed well under budget.
- The capital renewal accomplished as part of this project includes: clock system, fire alarm, hardware systems, HVAC, PA/intercom and interior finishes.

**Schedule/Budget Issues**

- None

# Leaphart Elementary School

**Project Manager:**

Ed Strack

**Completion:**

August 2011

**Architectural Firm:**

LPA Group

**Contractor:**

Rodgers Builders, Inc.

**Total Project Budget:**

\$13,172,063.00

**Construction Budget:**

\$9,059,583.00

**Committed Const. Cost:**

\$8,814,149.31

**Capital Renewal Incorporated in Project:**

\$3,849,000.00 (est)

**Project Description:**

Construct new kindergarten addition, interior renovations, improved student drop-off and improved parking.

**Status:**

- The portable classrooms have been removed.
- The final OSF inspection has been completed.
- The contractor is currently working on completing punch list items and compiling close-out documentation.
- Reroofing project was awarded to Southern Roofing Services in the amount of \$838,164.00 and is underway.

**Achievements/Key Issues:**

- The capital renewal accomplished as part of this project includes: clock system, fire alarm, hardware systems, roofing, HVAC, PA/intercom and interior finishes.

**Schedule/Budget Issues:**

- Cumming/SMG has resolved the extended overhead claim that the contractor submitted and it resulted in no additional cost to the District.

# Seven Oaks Elementary School

**Project Manager:**

Completion:

Architectural Firm:

Contractor:

Total Project Budget:

Construction Budget:

Committed Const. Cost:

Capital Renewal Incorporated in Project:

Chris Whitley

August 2011

LPA Group

Martin Engineering

\$11,928,288.00

\$8,219,422.00

\$8,100,270.00

\$2,922,000.00 (est)

**Project Description:**

Construct new kindergarten and administrative additions, interior renovations and improved student drop-off/parking.

**Status:**

- Finishes are being installed at the kindergarten addition and the administrative addition.
- The final phase of renovation is underway and MEP rough-in is being completed and finishes installed.
- Grading is ongoing at the playground and parking lot areas.
- The final OSF inspection is scheduled for July 28, 2011.

**Achievements/Key Issues:**

- Approximately \$2.9 million in Capital Improvements are being done as part of this project.
- Despite numerous material delays, the summer 2010 renovation phase was completed prior to the start of school.
- The capital renewal accomplished as part of this project includes: fire alarm, hardware systems, HVAC, roofing and interior finishes.

**Schedule/Budget Issues:**

- The site changes throughout the course of the project have been costly.



# Irmo Elementary School

**Project Manager:**

Completion:

Architectural Firm:

Contractor:

Total Project Budget:

Construction Budget:

Committed Const. Cost:

Capital Renewal Incorporated in Project:

Joe Huggins

June 2012

LPA Group

Mathews Construction

\$17,743,289.00

\$12,390,196.00

\$14,140,687.00

\$3,104,000.00 (est)

**Project Description:**

Construct new classroom addition, new cafeteria and new media center. Interior renovations of the original historic building. Improve student drop-off and parking.

**Status:**

- The new kitchen inspection is scheduled for July 13, 2011
- Finishes are on going in Building "A".
- Asbestos Abatement is ongoing.
- Building "B" demolition is to begin the week of July 4<sup>th</sup>.
- Gym demolition is ongoing.

**Achievements/Key Issues:**

- The contractor has stabilized Fork Road and it will be prepared upon project completion using "C Funds".
- The capital renewal accomplished as part of this project includes: clock system, fire alarm, hardware systems, HVAC, PA/intercom, roofing and interior finishes.

**Schedule/Budget Issues:**

- Given the fact that the project includes substantially more new square footage than was originally budgeted for, budget is a concern.

# Chapin High School

**Project Manager:**

Paul Moscatti

**Completion:**

TBD

**Architectural Firm:**

Stevens & Wilkinson

**Contractor:**

TBD

**Total Project Budget:**

\$44,964,614.00

**Capital Renewal Incorporated in Project:**

\$5,264,000.00 (est)

**Project Description:**

Construct a new classroom addition and bring the student capacity to 1,700 students. Construct new gymnasium with stage. Expand the cafeteria and media center. Site upgrades to include new practice fields and an end zone athletic facility. Improve parking and traffic flow.

**Status:**

- The Office of School Facilities will not allow us to advertise or bid the project until all permits are in hand, including the resolution to the current lawsuit.
- The CD Documents have been approved by OSF. We have a six month window to bid the project from the date of the last approval. If the window expires, a resubmittal will be required.
- Cumming/SMG will be revising the phasing schedule to reflect the new bid date when a new bid date is known.

**Achievements/Key Issues:**

- All permits must be resolved before we can advertise the project. The DHEC Storm Water permit has to be issued so that the permit number can be included on the SCDOT permit.
- The capital renewal accomplished as part of this project includes: clock system, fire alarm, hardware systems, HVAC, PA/intercom, roofing and interior finishes.

**Schedule/Budget Issues:**

- Due to continuous delays, the final completion date is unknown at this time.
- With the sewer appeal and the appeal to the Courts ruling, in the original case, the budget is a major concern.

# Dutch Fork High School

**Project Manager:**

Chris Whitley

**Completion:**

2013

**Architectural Firm:**

Stevens & Wilkinson

**Contractor:**

TBD

**Total Project Budget:**

\$1,531,649.00

**Project Description:**

Renovate to incorporate new Career Clusters.

**Status:**

- Initial design meetings were held last year to discuss the project. It was determined at that time that the project cannot be completed until the New High School is constructed.
- A conceptual design that includes a new health science building has been completed. This was not included in the original budget for this project.

**NO  
CHANGE**

**Achievements/Key Issues:**

- None

**Schedule/Budget Issues:**

- Given the increased scope of work that is being discussed, the budget is a major concern. The Board must determine how the increased scope of work will be funded.
- The completion date will be determined based on the completion of the New High School and the final scope of work.

# Irmo High School

**Project Manager:**

Chris Whitley

**Completion:**

2013

**Architectural Firm:**

Stevens & Wilkinson

**Contractor:**

TBD

**Total Project Budget:**

\$3,654,680.00

**Project Description:**

Renovate to incorporate new Career Clusters. Make room for additional CATE Programs and additional Special Needs classroom.

**Status:**

- Initial design meetings were held last year to discuss the project. It was determined at that time that this project cannot be completed until the New High School is constructed.
- S&W has provided a conceptual design for the new entrance and revised drive configuration. This work was not in the original budget for the school.

**NO  
CHANGE**

**Achievements/Key Issues:**

- None

**Schedule/Budget Issues:**

- Given the increased scope of work that is being discussed, the budget is a major concern. The Board must determine how the increased scope of work will be funded.
- The completion date will be determined based on the completion of the New High School and the final scope of work.

# New Elementary School

**Project Manager:**

Joe Huggins

**Completion:**

2012

**Architectural Firm:**

CJMW

**Contractor:**

TBD

**Total Project Budget:**

\$25,845,601.00

## Project Description:

Construct new 105,000 square foot elementary school with a 750 student opening day capacity and a 900 student core capacity. This project is a site adaptation of Oak Pointe Elementary School.

## Status:

- CJMW is working to incorporate the final District standards and finishes into the final drawings.
- The civil drawings are approximately 85% complete pending DRT comments.

# NO CHANGE

## Achievements/Key Issues:

- Due to permitting and offsite water delays, the New Elementary School will not be ready to open in August 2012.

## Schedule/Budget Issues:

- The possibility of encountering rock was identified on the soils report and we plan on protecting the budget by including a substantial rock allowance.
- There are concerns that should the project continue to get delayed that new standards could be adopted by OSF that will certainly increase the construction cost (ex. UL Certified Block, new Air Quality Standards)

# New Middle School

**Project Manager:**

Chris Whitley

**Completion:**

TBD

**Architectural Firm:**

TBD

**Contractor:**

TBD

**Total Project Budget:**

\$35,238,558.00

**Project Description:**

Construct new 145,000 square foot middle school with an opening day capacity of 1,000 students and a core capacity of 1,200 students.

**NO**

**Status:**

- No contractual agreement has been reached with an Architect.

**CHANGE**

**Achievements/Key Issues:**

- Programming was to begin in December 2009. Since no architectural agreement is in place for this project, the project is behind schedule.

**Schedule/Budget Issues:**

- A decision needs to be made as to whether or not this project will be built.

# New High School

**Project Manager:**

Completion:

Architectural Firm:

Site Contractor:

CATE Center Contractor:

Total Project Budget:

Construction Budget:

CATE Center Committed Const. Cost:

Site Committed Const. Cost:

Remaining Construction Budget:

Forrest L. King

TBD

McMillan Smith & Partners

Palmetto Grading & Drainage, Inc.

Edcon, Inc.

\$78,918,963.00

\$56,482,108.00

\$18,289,100.00

\$8,800,000.00

\$29,393,008.00

**Project Description:**

Construct a new 330,000 square foot high school and CATE Center with a 1,200 student opening day capacity and a core capacity of 1,700.

**Status:**

- Palmetto Grading & Drainage, Inc. has removed the timber from the site and the clearing and grubbing process is approximately 70% complete.
- The Site Construction Entrances have been installed and the CM Construction Office has been installed on the site.
- Silt Fencing, Tree Protection and Detention Pond installations are approximately 50% complete.
- The CATE Center Building Pad is approximately 70% complete.
- The CATE Center Pre-Construction Meeting was held on June 21, 2011.
- The CATE Center Notice to Proceed was issued on June 28, 2011 to Edcon, Inc.
- Shop Drawing preparation is in progress and Edcon, Inc. is preparing to mobilize on the site.
- Given the permitting delays and permanent water delays associated with this project, we have lost the opportunity to have the New High School open in August 2012.

**Achievements/Key Issues:**

- MS&P has submitted final CD documents for the high school to OSF for approval to advertise.
- The City of Columbia plans to redefine the first phase of the City Capital Improvement Project to run the 24" water line from the Waterfall Subdivision to the CATE Center first. The change in sequence would deliver water to the CATE Center for an anticipated opening in August of 2012.

**Schedule/Budget Issues:**

- The final completion dates for both the New High School and CATE Center have been impacted by permitting and other delays.
- There are concerns that should the project continue to get delayed that new standards could be adopted by OSF that will certainly increase the construction cost (ex. UL Certified Block, new Air Quality Standards)



Memorandum

To: Members of the Board of Trustees

Through: Dr. Stephen Hefner  
Superintendent

From: Buddy Price  
Director of Community Services

Date: July 11, 2011

Re: Naming the Basketball Court at Irmo High School

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Attached for your consideration is a request from Irmo High School and the Irmo High School community to name the basketball court at Irmo High School "Whipple Court," in honor of Tim Whipple.

This request is endorsed by the principal, athletic director, School Improvement Council and a former coach at Irmo High School.

The administration supports this recommendation and requests the Board of Trustees approval.

Please let me know if you have any questions.

BP/aw

Attachment - Request from Irmo High School



May 19, 2011

To: Dr. Stephen W. Hefner

We at Irmo High School would like to propose to the District Five Administration and Board of Trustees that Tim Whipple's dedicated service and commitment to Irmo High School and the Irmo community for the past 30 years be recognized by having the basketball court at Irmo High School named in his honor.

Tim's record speaks for itself and he has just recently been inducted into ~~a~~<sup>THE</sup> South Carolina Coaches Association's Hall of Fame. It is rare in this age and time for any coach to stay at one school for such a length of time or to achieve what Tim has in his coaching career. In addition to the many state championships (4) and wins (572) Tim has brought to Irmo High School, he has, most importantly, served as a positive influence on his players by instilling in them a committed work ethic and good habits to insure they are successful in life off the court. The respect that Tim's players have for him is evidenced by their presence, often along with their children, in the stands at Irmo basketball games. Tim is well-respected not only by his players, but also by his students, fellow coaches/educators, and other members of the community.

Naming the basketball court at Irmo High School "Whipple Court" will not only honor what Tim has done, but will serve to inspire future students and coaches to uphold the "Tradition of Excellence" that Irmo High School has established for all of it's students and staff.

It is with great honor and respect for Tim that we make this proposal.

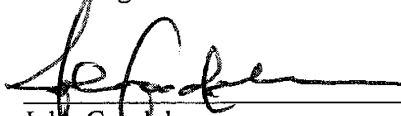
Sincerely,



Rob Weinkle  
Irmo High School - Principal



Bob Hanna  
Irmo High School - Athletic Director



John Goodale  
Irmo Elementary - Physical Education Teacher / Irmo High School - Asst. Cross Country Coach  
(Former Assistant Basketball Coach for Tim Whipple: 1986-1992)



Representative(s)  
Irmo High School - School Improvement Council

cc: Robert Gantt - Board Chair



**MEMORANDUM**

TO: Members of the Board of Trustees  
Stephen Hefner, Ed.D., Superintendent

FROM: Ms. Helen Anderson *HAA*  
Chief Instructional Services Officer

DATE: June 23, 2011

RE: July 11, 2011 Board Meeting, Discussion Item  
"Proposed Revisions and Additions to I Policies"

- 
- Add new board policy IB "Academic Freedom"
  - Add new board policy IHAE "Physical Education"
  - Add new board policy IHAF "Arts Education"
  - Add new board policy IHAG "Music Education"
  - Add new board policy IHAH "World Language Education"
  - Replace IA "Philosophy", IB "Goals and Objectives" and IKA "Teaching Methods" with new board policy IA "Instructional Goals and Learning Objectives"
  - Replace AC "School District Organization Plan" with new board policy IE "Organization of Instruction"

Recommendation:

The administration recommends the proposed revisions to Board I Policies proceed to First Reading approval.

Attachments:

Current Board Policies IA, IB, IKA and AC  
Recommended New Board Policies IB, IHAE, IHAF, IHAG, IHAH, IA and IE

I will be available at the July 11 Board Meeting to answer any questions.

## ACADEMIC FREEDOM

Code **IB** Issued **FINAL**

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Purpose: To establish the board's vision for academic freedom in the district.

The board believes that academic freedom is essential to the fulfillment of the purposes of the school system. Board policy must protect teachers from any censorship or restraint which might hinder their duty to perform their classroom functions. The district will maintain an atmosphere of academic freedom in the schools. Therefore, the board sets out the following positions on academic freedom.

- Citizens of our American democracy must be able to listen to all sides of a controversial issue. They must be able to sort out the facts and to arrive at independent conclusions. The schools must expose students to current issues which are within their intellectual grasp.
- Teachers will not attempt, directly or indirectly, to limit or control students' judgement concerning any issue. Teachers will make certain that full and fair consideration is given to the subject and that facts are carefully examined as to their accuracy and interpretation.
- The community has a right to expect that teachers will present controversial issues in a fair and unbiased manner. The community also has a right to communicate concerns regarding these matters through proper channels to the board.
- Teachers will consult with the administration on the appropriateness of discussing any planned controversial issues with students.

Adopted ^



# PHYSICAL EDUCATION

Code **IHAЕ** Issued **FINAL**

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**Purpose:** To establish the board's vision for physical education in the schools.

The board believes that one goal of public education is to assist all students in reaching their full academic potential and that a student's health impacts his/her school attendance, readiness to learn, potential learning and achievement.

Therefore, the school district is committed to a sound, comprehensive health education program that is an integral part of each student's general education. One component of health education is physical education.

The district will do the following.

- Provide students in grades K through five with the appropriate amount of physical activity and physical education as required by law and based on the South Carolina Physical Education Curriculum Standards including an appropriate student-to-PE teacher ratio.
- Ensure that each school designates a physical education teacher as the physical education activity director to plan and coordinate opportunities for additional physical activity for students to exceed the designated weekly PE instruction.
- Provide professional development to teachers and volunteers on the importance of physical activity for young children and the relationship of activity and good nutrition to academic performance and healthy lifestyles.
- Report an individual student's fitness status to his/her parent/legal guardian during the student's fifth grade, eighth grade and high school physical education courses.

One unit of high school physical education is required for high school graduation. The district will offer the required unit of physical education that meets statutory requirements including the personal fitness and wellness component and the lifetime fitness component.

## Exemptions

The superintendent or his/her designee may grant a waiver to a student exempting him/her from physical education requirements based on one of the following criteria.

- The student presents a physician's statement indicating that participation in physical education will jeopardize the student's health and well-being.
- The parent/legal guardian or student must be a member of a recognized religious faith that objects to physical education as part of its official doctrine or creed. Further, the parent/legal guardian and student must show that attending these classes would violate their religious beliefs and not be merely a matter of personal objection.
- JROTC may be substituted for physical education.

Adopted ^

## PAGE 2 - IHAE - PHYSICAL EDUCATION

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### Legal references:

- A. S.C. Code of Laws, 1976, as amended:
  - 1. Section 59-29-100 - Supervision of administration of physical education program.
  - 2. Students Health and Fitness Act of 2005, Sections 59-10-10 through 60 - Physical education standards.
- B. State Board of Education Regulations:
  - 1. R43-234 - Defined program, grades 9-12.

## ARTS EDUCATION

Code **IHAF** Issued **FINAL**

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Purpose: To establish the board's vision for arts education.

The study of the arts is an integral curriculum requirement for all students in grades pre-kindergarten through six. The arts program for the elementary school is child-centered to develop intellectual, creative, and aesthetic growth through curriculum experiences in the arts, the history of the arts, art criticism, and an understanding of his/her cultural heritage. The district will offer an arts program composed of elective/exploratory courses in grades K through 12. The program will reflect to the extent feasible the state curriculum for arts education.

Adopted ^

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Legal references:

- A. State Board of Education Regulations:
1. R43-234 - Defined program, grades 9-12.

## MUSIC EDUCATION

Code **IHAG** Issued **FINAL**

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Purpose: To establish the board's vision for music education.

Music education is a part of the total educational program and should be scheduled cooperatively by principals, coordinators of vocal and instrumental music education, and music teachers. The district requires vocal or general music as a part of the curriculum in grades pre-kindergarten through 5. The district provides vocal music on an elective basis in grades 6 through 12. The district provides instrumental music on an elective basis in each school in grades 5 through 12.

Adopted ^



## WORLD LANGUAGE EDUCATION

Code **IHAH** Issued **FINAL**

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Purpose: To establish the board's vision for world language education.

The board supports the strengthening of world language education throughout the schools. The district will teach world languages as electives in secondary grades (many four-year colleges require a minimum of two years of a world language with several requiring a minimum of three years).

The district will also teach world languages in grades six through eight and at the elementary schools.

Adopted ^

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Legal references:

- A. S. C. Code of Laws, 1976, as amended:
  - 1. Section 59-17-130 - American sign language as world language credit.
- B. State Board of Education Regulations:
  - 1. R43-234 - Defined program, grades 9-12.



# INSTRUCTIONAL GOALS AND LEARNING OBJECTIVES

Code **IA** Issued **FINAL**

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Purpose: To establish the board's vision for instruction in the district.

The Board of Trustees recognizes that its primary responsibility is to provide an appropriate educational system in a democratic society. A commitment has been made to create a learning environment that is responsive to the individual characteristics and needs of all students. Opportunities are offered each student to become a useful, productive and responsible member of the school, home, and community through optimal intellectual, physical, emotional, social, and ethical development. This philosophy is based on the following beliefs:

- Students are the primary focus of all decisions.
- Every person has the right to a safe, supportive and respectful environment.
- Education creates possibilities.
- All adults in the community are responsible for supporting quality education.
- Self-discipline, commitment and hard work contribute to success.
- Trust is essential for a successful educational community.
- All members of the community are valued and have inherent worth.
- Excellence in learning is directly related to excellence in teaching.
- Academic growth is enhanced when students are actively engaged in rigorous relevant learning.
- Each staff member is responsible for uncovering the potential of every student through positive relationships that foster student learning.
- Communication between home and school enhances learning.

In an effort to implement the instructional vision of the school district, the following goals have been adopted.

The school district will:

- Provide challenging curricula with high expectations
- Develop productive citizens who can solve problems and contribute to a global society
- Maintain a safe, supportive, nurturing environment that is conducive to working and learning
- Recruit, hire, and retain highly effective diverse staff who understand what students need to succeed in a competitive, global work place
- Maximize the school district's resources of time, expertise and finances

Adopted 8/1/73; Revised 11/16/81, 4/28/86, 2/6/89, ^

**School District Five of Lexington and Richland Counties**

## Policy IA Philosophy

Issued 3/89

The Board of Trustees recognizes that its primary responsibility is to provide an appropriate educational system in a democratic society. A commitment has been made to create a learning environment that is responsive to the individual characteristics and needs of all students. Opportunities are offered each student to become a useful, productive and responsible member of the school, home, and community through optimal intellectual, physical, emotional, social, and ethical development. This philosophy is based on the following beliefs:

Each individual has worth and dignity.

Responsibility for one's decisions and behavior as well as respect for democratic principles are essential for effective citizenship.

Education represents a sequential process of growth which, in addition to the mere accumulation of information, results in positive behavioral development.

Change in modern society is constant; therefore, education must emphasize creative and critical thinking and problem solving.

Student learning is enhanced when (a) planned instructional experiences are integrated with the developmental growth of students; (b) learning experiences are cooperatively planned and implemented; (c) a variety of learning experiences is provided; (d) students themselves recognize and strive for high standards in working habits and workmanship; and (e) students are aware of their personal and professional goals and of their progress toward accomplishing them.

Education is enhanced through reciprocal cooperation and support among the home, school, and community.

Adopted 8/1/73; Revised 11/16/81, 2/6/89

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SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

## Policy 1B Goals and Objectives

Issued 3/89

in an effort to implement the philosophy of the school district, the following objectives have been adopted.

The school district will:

Provide challenging, coordinated academic and vocational programs directed toward the needs of all students including the handicapped, gifted, and artistically talented.

Foster the development of creative and critical thinking, and problem solving.

Enhance each student's positive self-concept and sensitivity towards others as well as the ability to accept responsibility for her/his actions.

Evaluate current programs and make changes as needed to increase their effectiveness.

Maintain a school environment conducive to student learning.

Foster effective communication and cooperation throughout the school district and among the home, school and community.

Recruit, employ and retain highly qualified personnel.

Provide all personnel with continuous opportunities for training and professional development.

Appropriate the financial resources necessary to the provision of programs and facilities of highest quality.

(Cf. 1A)

Adopted 4/28/86; Revised 2/6/89

**Policy IKA Teaching Methods**

Issued 11/81

The classroom teacher will be responsible for properly presenting to the students the courses of study prescribed by the school administration. All teachers will be expected to employ acceptable and effective procedures in order to promote maximum student growth and development.

Adopted 11/16/81

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SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

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## ORGANIZATION OF INSTRUCTION

Code **IE** Issued **FINAL**

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Purpose: To establish the basic structure for instruction in the district.

The board of the School District of Lexington and Richland Counties is legally responsible for meeting the needs of persons of all ages for elementary and secondary education.

In establishing an educational structure to provide the required programs, the board chose an elementary (K through five), two middle schools (six through eight), one middle school (sixth only) and senior high school (nine through twelve) form of organization.

The district will maintain a district career and technology education center that will serve students in high school interested in career and technology education courses beginning with the 2012-13 school year.

The district also maintains an alternative school that serves students in grades six through twelve.

The district provides preschool, child development and adult/community programs structured to meet the needs of the citizens of the district.

Adopted 8/1/73; Revised 11/16/81, ^

Descriptor Term:  SCHOOL DISTRICT ORGANIZATION PLAN	Descriptor Code: AC	Issued Date: 8/15/82
	Rescinds: AC	Issued: 8/1/73

Under provisions of the Constitution of South Carolina, state statutes, and the powers implied under them, the Board considers itself responsible for meeting the needs of eligible persons for elementary and secondary education.

The organizational pattern shall take into consideration the needs for kindergarten education, career education, and adult education, as well as the needs of elementary, early adolescent, and high school students.

Adopted 8/1/73; revised 11/16/81

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Constitutional and Statutory Provisions:

- A) State Board of Education Regulations:  
  1) R-43-140 - School District Organizational Plan