



**AGENDA
BOARD OF TRUSTEES
DISTRICT ADMINISTRATION BUILDING'S BOARD ROOM
MARCH 28, 2011**

1. Call to order at **6:00 p.m.**
2. Enter executive session in the lounge to consider the following:
 - a. Selected employment items (Exhibit A)
 - b. Contract reappointments (Exhibit B)
 - c. Contractual matter: Superintendent's contract
3. Welcoming remarks at **7 p.m.**
4. Invocation – Reverend Joel Jones, Senior Minister, Ashland United Methodist Church
5. Pledge of Allegiance – Sean Nguyen, fifth grade student at Seven Oaks Elementary School
6. School Board Spotlight
7. Approve the agenda (**2 minutes**)
8. Approve the minutes of the March 14, 2011 board meeting (**3 minutes**)
9. Superintendent's report **7:30 p.m. (Start)**
 - a. Superintendent
 - b. Community Services
 - c. Financial Services
 1. Update on the cost of the Chapin High School's wetlands legal appeal (Exhibit C)
 2. Monthly financial reports (Exhibit D)

- d. Human Resources
 - e. Instructional Services
 - f. Technology Services
10. Public participation* **8 p.m. (Start)**

NEW DESIGN AND CONSTRUCTION AGENDA

11. DISCUSSION

- 1. Monthly update (Exhibit E)

ACTION AGENDA

- 12. Items considered in executive session **(7-10 minutes)**
- 13. Second reading of proposed revisions to board policy BEDG “Minutes of Board Meetings” (Exhibit F) **(10-12 minutes)**
- 14. Second reading approval of proposed revisions to board policy ADF “School Wellness” (Exhibit G) **(5 minutes)**
- 15. First reading of proposed revisions to board policy JICDA-R “Code of Conduct” (Exhibit H) **(5 minutes)**
- 16. First reading of capital budget for 2011-2012 (Exhibit I) **(30-45 minutes)**

DISCUSSION AGENDA

- 17. Proposed revisions to J board policies: JHCB “Released Time For Religious Instruction” replaces JEFB “Released Time For Religious Instruction”; JHCB-R “Released Time For Religious Instruction” replaces JEFB-R “Released Time For Religious Instruction”; Add as new Policy JIE/JIF/JIG “Pregnant Students/Students with Children/Married Students”; JIH “Student Interrogations, Searches and Arrests” replaces JCAB “Interrogations and Searches”; JIH-R “Student Interrogations, Searches and Arrests” replaces JCAB-R “Interrogations and Searches”; Add as new Policy JIH-E(1) Student Interrogations, Searches and Arrests”; JIH-E(2) “Student Parking Agreement” replaces JCAB (E)(2) “Student Parking Agreement”; JIHC “Use of Metal Detectors” replaces JCAC “Use of Metal Detectors”; JIHC-R “Use of Metal Detectors” replaces JCAC-R “Use of Metal Detectors”; JII “Student Concerns, Complaints and Grievances” replaces JCE “Student Complaints and Grievances”; JJ “Student

Activities" replaces IDF "Interscholastic Activities"; JJB "Student Social Events" replaces JHD "Student Social Events"; JJF "Student Activities Funds" replaces JHB "Student Activities Funds Management"; Add as new Policy JJF-R "Student Activities Funds"; JJG "Contests For Students" replaces JM "Contests For Students"; JJI "Interscholastic Athletics (student athletes)" replaces IDFA "Interscholastic Athletics" (Exhibit J) **(5–10 minutes)**

18. Select date for demonstration on Electronic School Board **(5 minutes)**
19. Adjourn by **9:45 p.m.**

FOR YOUR INFORMATION

20. The next regular scheduled board meeting will be on April 11, 2011 at the Irmo Middle School.

*The Board welcomes and encourages public participation and includes an opportunity during its meetings for the public to do so. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". We ask that you sign-up to speak before the meeting begins and that you provide us your name, address and topic of input. Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner. Comments, questions and opinions are appreciated but should always be presented in a manner that reflects the respect and dignity expected by our community. Personal attacks on members of the community, the Board, or the staff of the school system will not be allowed.



Minutes/March 14, 2011

The Board of Trustees of School District Five of Lexington and Richland Counties met at Irmo Middle School with the following members present:

Mr. Robert Gantt, Chairman
Mrs. Beth Hutchison-Watson, Vice Chairman
Mrs. Ellen Baumgardner, Secretary
Mrs. Jan Hammond
Mrs. Kim Murphy
Mr. Jim Turner
Mr. Ed White
Dr. Stephen Hefner, Interim District Superintendent

The following staff were in attendance:

Ms. Helen Anderson, Chief Instructional Services Officer
Dr. Angela Bain, Chief Human Resource Services Officer
Dr. Karl Fulmer, Chief Financial Services Officer
Mr. Keith McAlister, Director, New Design and Construction
Mr. Buddy Price, Director, Office of Community Services

Robert Gantt called the meeting to order and gave welcoming remarks.

Buddy Price gave the Invocation. The Pledge of Allegiance was led by Cassidy Ryan, a seventh grade student at Irmo Middle School.

The School Board Spotlight was presented by Ellen Baumgardner and Beth Watson.

During the superintendent's report, Dr. Hefner gave a report on the "Battle on the Dam", an update on the new elementary school property, and a report on the V.C. Summer Nuclear Plant tour; Dr. Fulmer gave an update on the cost of the Chapin High School's wetlands legal appeal (Exhibit C) and Pam Baker, McNair Law Firm, gave an update on the legal appeal.

During the public participation, Carly Tucker, Elizabeth Reed, Kaiti Shealy, Matteo Macaluso, Kaylee Browder, Logan Schumpert, Maggie Stroud, Albert Bueno, Kyle Matheny, Tim Anderson and Lill Mood spoke regarding the Chapin High School renovations; Earling Derrick and Lila Koerner spoke regarding the new elementary school site.

Michael Harris presented proposed revisions to board policy JICDA-R "Code of Conduct" (Exhibit H).

Dr. Fulmer and Keith McAlister presented the capital budget for 2011-2012 (Exhibit I).

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of March 14, 2011

	B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
1. M. Baumgardner S. Watson Enter executive session to consider the following: 2a) selected employment items (Exhibit A); 2b) requests for instruction at a place other than school (Exhibit B); and 2c) superintendent's contract (Exhibit B-2)	X	X	X	A	X	X	A
2. M. Watson S. Baumgardner Approve the agenda M. Murphy S. Amend to change agenda item #11, public participation, by removing the time restriction and reverting back to the original board policy that allows any member of the public (especially these kids here tonight) who have come to the board meeting with the intent of speaking and who have signed up to speak, so that they will be allowed to speak. In addition to my motion I would ask that the board chair give a recap of the newly revised rules of order, which were established in an unprecedented move by the board majority at the last meeting to suspend board policy in order to change board policy and did so by removing the requirement of having two public readings which will potentially result in limiting debate of the very important business of this school district by board members. It will potentially limit the board members' exchange of ideas and concerns germane to the business of this school district and the Board's open discussion with staff members and it will potentially result in limiting the time allowed for public participation Vote on original motion	X	X	X	X	X	X	X
3. M. Watson S. Hammond Approve the minutes of the February 28, 2011 board meeting	X	X	X	X	X	X	X

A = Absent
AB = Abstain
N = No
X = Yes

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of March 14, 2011

		B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
4.	M. White The superintendent and board chair direct our counsel to communicate with Mrs. Murphy's counsel about whatever it is she wants – whatever settlement that she wants in this case	X	X	X	AB	X	X	X
5.	M. Watson Approve the selected employment items (Exhibit A)	X	X	X	X	X	X	X
6.	M. Watson Approve the requests for instruction at a place other than a school (Exhibit B)	X	X	X	X	X	X	X
7.	M. Hammond We authorize the board chair to issue a public statement tonight on behalf of the Board stating that we have agreed to begin discussions with Steve Hefner concerning a long-term contract as Superintendent and the board chair in consultation with the board officers and board attorney to commence contract discussions with Dr. Hefner, said contract to be presented to the full Board for approval	X	X	X	X	X	X	X
8.	M. White Resolved that the Board of Trustees of District Five of Lexington and Richland Counties disapproves of the lawsuit brought by Mrs. Kim Murphy, Murphy vs. School District Five of Lexington and Richland Counties and DHEC, which has cost the School District, as of March 14, 2011, in excess of \$1.63 million in professional fees and estimated increased construction costs and \$4.5 million in estimated increased bond interest costs over the life of the construction bonds (20 years), and is delaying the renovations to Chapin High School and denying students the timely use of much needed facilities. The Board also disapproves of the appeal filed by Mrs. Kim Murphy on January 20, 2011 requesting that DHEC deny a construction permit for the sewer system which permit is necessary to begin renovations at Chapin	X	X	X	AB	X	X	X

A = Absent
AB = Abstain
N = No
X = Yes

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of March 14, 2011

		B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
High School and, after DHEC's denial of that appeal, her appeal filed on March 11, 2011 appealing that decision to the Administrative Law Court. The Board requests that Mrs. Murphy abide by the vote of the majority of the Board of Trustees to proceed with the renovations at Chapin High School and drop all of her appeals								
9. M. White	S. Baumgardner	X	X	AB	AB	AB	X	X
The School District publish this resolution in the board briefs, email blast, as well as send it to local media, and in the board brief synopsis identify the resolution as pertaining to the lawsuit brought by Mrs. Kim Murphy, Murphy vs. School District Five of Lexington and Richland Counties and DHEC								
10. M. Watson	S. White							
Approve first reading of proposed revisions to board policy BEDG "Minutes of Board Meetings" (Exhibit D)								
M. Murphy	S. Hammond	No	No	No	X	No	No	No
Amend to seek an attorney general opinion on the policy change		X	X	X	No	X	X	X
Vote on the original motion								
11. M. Baumgardner	S. Hammond	X	X	X	X	X	X	X
Approve second reading of proposed revisions to board policies J: JICA "Student Dress" replaces JCDB "Dress Code, JICA-R "Student Dress" replaces AR-JCDB-R "Dress Code," JICF "Secret Societies/Gang Activity" replaces JCDAF "Gangs and Gang Related Activity," JICFA add "Hazing," JICFAA "Harassment, Intimidation or Bullying" replaces JCDAAAA "Harassment, Intimidation or Bullying," JICI add "Weapons In School" (Exhibit E)								
12. M. Watson	S. Hammond	X	X	X	X	X	X	X
Approve first reading of proposed revisions to board policy ADF "School Wellness" (Exhibit F)								

A = Absent
AB = Abstain
N = No
X = Yes

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of March 14, 2011

		B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
13. M.	Hammond S. Baumgardner	X	X	X	X	X	X	X
	Approve the proposed board meeting dates for 2011-2012 school year (Exhibit G)							
14. M.	Baumgardner S. Watson	X	X	X	X	X	X	X
	Adjourn at 10:00 p.m.							

A = Absent
AB = Abstain
N = No
X = Yes



March 23, 2011

TO: Stephen Hefner, Ed.D.
Interim Superintendent

FROM: Karl E. Fulmer, Ed.D.
Chief Financial Services Officer

RE: Updated Estimated Cost of Kim Murphy's Lawsuit Delaying
Renovations at Chapin High School

Combining all the costs referenced below, the lawsuit by Ms. Kim Murphy has cost the school district in excess of \$1.63 million.

As a result of the protest and subsequent lawsuit the costs associated with the delay of the Chapin High School renovation project continue to increase. A summary of those costs are as follows:

- The school district anticipates that construction costs will continue to increase. The initial delay in the Chapin High School renovations started when Ms. Murphy protested and then appealed the Water Quality Permit. DHEC cleared the project on May 24, 2010. Ms. Murphy subsequently filed her lawsuit further delaying the project. As of today, the resulting delay has increased construction costs by an estimated \$1,020,000.
- To date our retained professional staff estimates they have incurred extra costs due to expenses related to attending meetings and drafting alternative designs at the request of the Corp of Engineers during Ms. Murphy's administrative protest. That estimated amount is \$103,479.
- Attorney fees related to the protests and lawsuit continue to accumulate and currently total \$314,593.
- Architectural fees currently total \$123,365.
- To date, total staff time devoted to the wetlands litigation is approximately 563.5 hours or \$31,108.
- To date, fees for Tidewater Environmental Services total \$37,098.

Dr. Stephen Hefner

March 23, 2011

Page 2

In addition, the project will require the issuance of approximately \$45,000,000 of 20-year General Obligation Bonds. Ms. Murphy's lawsuit has delayed the issuance of these bonds, which places the district at risk for increases in interest rates. Prior to its sunset, the Build America Bonds Program (BAB) program had provided unprecedented subsidies to the district to offset bond interest expense.

The BAB program was not renewed for 2011. The district should expect bond cost to increase. Ross, Sinclair & Associates, LLC estimates the impact at this time to be approximately \$6,346,100 over the life of the planned borrowing.

With these additional costs, and the expectation of further costs, it is almost certain the Chapin High School renovations project may exceed our budget and require some components of the project to be scaled back.

SCHOOL DISTRICT 5 LEXINGTON/RICHLAND CO**REVENUE BUDGET REPORT BY ACCOUNT****FY 2010-2011****CURRENT PERIOD: February 1, 2011 through February 28, 2011**

	FY 2010-2011 Original Budget	Current Month	Year to Date Revenue	Remaining Balance
Revenue From Local Sources:				
11100 Tax Levies	\$ 37,140,162.00	\$ 2,170,919.58	\$ 36,782,670.17	\$ 357,491.83
11120 Vehicle Taxes	\$ 8,700,309.00	\$ 333,466.94	\$ 4,821,183.52	\$ 3,879,125.48
11130 Current Tax Penalties	\$ 400,000.00	\$ 24,258.82	\$ 230,568.00	\$ 169,432.00
11400 Delinquent Taxes & Penalties	\$ 1,500,000.00	\$ 8,486.70	\$ 1,243,402.24	\$ 256,597.76
12800 Revenue in Lieu of Taxes	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
13100 Regular School Day Patron	\$ 6,000.00	\$ 325.35	\$ 3,563.45	\$ 2,436.55
15100 Interest on Investments	\$ 200,000.00	\$ 5,910.38	\$ 48,549.64	\$ 151,450.36
17400 Student Fees	\$ 30,000.00	\$ 16.00	\$ 52,920.10	\$ (22,920.10)
19100 Rentals	\$ 4,000.00	\$ 8,515.25	\$ 44,760.93	\$ (40,760.93)
19930 Insurance Settlements	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00
19500 Refund of Prior Year Expenditures	\$ 10,000.00	\$ -	\$ 2,542.54	\$ 7,457.46
19990 Other Local Revenue	\$ 24,000.00	\$ (2,124.99)	\$ 8,675.40	\$ 15,324.60
Total Local Revenue	\$ 48,075,671.00	\$ 2,549,774.03	\$ 43,238,835.99	\$ 4,836,835.01
Revenue From State Sources:				
31290 Consolidated Funds	\$ -	\$ 46,705.75	\$ 326,940.31	\$ (326,940.31)
31600 School Bus Driver Salaries	\$ 603,586.00	\$ -	\$ 281,802.90	\$ 321,783.10
31800 Fringe Benefits Contributions	\$ 12,084,768.00	\$ 1,039,794.94	\$ 8,349,826.02	\$ 3,734,941.98
31810 Retiree Insurance	\$ 2,205,577.00	\$ 232,778.47	\$ 1,769,464.10	\$ 436,112.90
33000 Education Finance Act	\$ 24,915,653.00	\$ 2,076,172.40	\$ 16,701,394.00	\$ 8,214,259.00
38100 Act 388 - One Cent Prop. Tax Relief	\$ 27,548,302.00	\$ 2,756,859.80	\$ 13,784,299.00	\$ 13,764,003.00
38100 Reimbursement For Prop. Tax Relief	\$ 10,580,071.00	\$ -	\$ 9,522,063.94	\$ 1,058,007.06
38200 Homestead Exemption	\$ 1,758,200.00	\$ -	\$ -	\$ 1,758,200.00
38300 Merchant's Inventory Tax	\$ 213,955.00	\$ -	\$ 156,197.79	\$ 57,757.21
38400 Manufacturer's Depreciation Reimbursement	\$ 314,980.00	\$ -	\$ -	\$ 314,980.00
38900 Motor Carrier Revenue	\$ -	\$ 12,609.47	\$ 116,284.32	\$ (116,284.32)
39900 Other State Revenue	\$ 544,884.00	\$ -	\$ -	\$ 544,884.00
Total State Revenue	\$ 80,769,976.00	\$ 6,164,920.83	\$ 51,008,272.38	\$ 29,761,703.62
Transfer From Other Funds				
52800 Indirect Costs Transfer	\$ 600,000.00	\$ 19,860.93	\$ 44,001.17	\$ 555,998.83
52300 Transfer from EIA	\$ 2,458,673.00	\$ 204,406.72	\$ 1,430,846.97	\$ 1,027,826.03
Total Transfers	\$ 3,058,673.00	\$ 224,267.65	\$ 1,474,848.14	\$ 1,583,824.86
Federal Stimulus Funds	\$ 3,385,270.00	\$ -	\$ -	\$ 3,385,270.00
19999 Operational Balance	\$ 3,376,366.00	\$ -	\$ -	\$ 3,376,366.00
Total	\$ 138,665,956.00	\$ 8,938,962.51	\$ 95,721,956.51	\$ 39,558,729.49

FEBRUARY 2011 REVENUE

**SCHOOL DIST 5 LEXINGTON/RICHLAND CO
REVENUE BUDGET REPORT BY ACCOUNT
FY 2010-2011**

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>
TOTAL LOCAL REVENUE					
LOCAL PROPERTY TAX REVENUE TOTALS					
100-001-110-0000-00 LEVIES - CUR. OPERATIONS - LEX. CO.	25,626,712.00	2,170,919.58	26,722,812.41	0.00	-1,096,100.41
100-001-110-0001-00 LEX. CO. VEHICLE TAXES	4,524,161.00	333,466.94	2,784,035.24	0.00	1,740,125.76
100-001-110-0002-00 STATE SALES & USE TAX CREDIT	0.00	66.73	1,331.59	0.00	-1,331.59
100-001-110-0003-00 RICH. CO. CURRENT TAXES	11,513,450.00	0.00	10,059,857.76	0.00	1,453,592.24
100-001-110-0005-00 LEX. CO. DELINQUENT TAXES	855,000.00	8,486.70	696,310.99	0.00	158,689.01
100-001-110-0006-00 RICH. CO. DELINQUENT TAXES	645,000.00	0.00	547,091.25	0.00	97,908.75
100-001-110-0007-00 RICH. CO. VEHICLE TAXES	4,176,148.00	0.00	2,037,148.28	0.00	2,138,999.72
100-001-140-0000-00 PENALTIES/INTEREST - LEX. CO. TAXES	232,000.00	24,258.82	128,176.31	0.00	103,823.69
100-001-140-0001-00 PENALTIES/INTEREST - RICH. CO. TAXES	168,000.00	0.00	102,391.69	0.00	65,608.31
LOCAL PROPERTY TAX REVENUE TOTALS	47,740,471.00	2,537,198.77	43,079,155.52	0.00	4,661,315.48
FEE IN LIEU OF TAXES TOTALS					
100-001-280-0000-00 FEE IN LIEU OF TAXES - LEX	60,000.00	0.00	0.00	0.00	60,000.00
FEE IN LIEU OF TAXES TOTALS	60,000.00	0.00	0.00	0.00	60,000.00
TUITION REVENUE TOTALS					
100-001-310-1000-00 INSTRUCTIONAL FEES - TAX DIFF	0.00	325.35	1,463.45	0.00	-1,463.45
100-001-350-0003-00 SUMMER SCHOOL TUITION - HIGH	6,000.00	0.00	2,100.00	0.00	3,900.00
TUITION REVENUE TOTALS	6,000.00	325.35	3,563.45	0.00	2,436.55
INTEREST INCOME TOTALS					
100-001-510-0000-00 INTEREST ON INVESTMENTS	200,000.00	5,910.38	48,549.64	0.00	151,450.36
INTEREST INCOME TOTALS	200,000.00	5,910.38	48,549.64	0.00	151,450.36
STUDENT FEES TOTALS					
100-001-740-0000-00 REVENUE - STUDENT FEES	30,000.00	0.00	0.00	0.00	30,000.00
STUDENT FEES TOTALS	30,000.00	0.00	0.00	0.00	30,000.00
OTHER LOCAL REVENUE TOTALS					
100-001-910-0000-00 RENTALS OF PROPERTIES	4,000.00	0.00	0.00	0.00	4,000.00
100-001-950-0000-00 REFUND ON PRIOR YEAR'S EXPENSES	10,000.00	0.00	1,529.97	0.00	8,470.03

**SCHOOL DIST 5 LEXINGTON/RICHLAND CO
REVENUE BUDGET REPORT BY ACCOUNT
FY 2010-2011**

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

100-001-950-0001-00 REFUND OF PRIOR YEAR - TEXTBO	0.00	0.00	1,012.57	0.00	-1,012.57
100-001-990-0000-00 MISC. LOCAL REVENUE	24,000.00	-2,191.72	6,998.45	0.00	17,001.55
100-001-990-0008-00 MISC REVENUE-FACILITIES USAGE	0.00	8,515.25	44,640.93	0.00	-44,640.93
100-001-993-0000-00 INSURANCE PROCEEDS	1,200.00	0.00	0.00	0.00	1,200.00
100-001-999-0000-00 ALLOC. OF BEGIN. FUND BALANCE	3,376,366.00	0.00	0.00	0.00	3,376,366.00
100-001-999-0003-00 MISC. REV - FACILITY USAGE FEE	0.00	0.00	120.00	0.00	-120.00
OTHER LOCAL REVENUE TOTALS	3,415,566.00	6,323.53	54,301.92	0.00	3,361,264.08
100-001 TOTAL LOCAL REVENUE	51,452,037.00	2,549,758.03	43,185,570.53	0.00	8,266,466.47
TOTAL STATE REVENUE					
STATE RESTRICTED GRANTS REV. TOTALS					
100-003-129-0000-00 CONSOLIDATED FUNDS	0.00	46,705.75	326,940.31	0.00	-326,940.31
100-003-160-0000-00 BUS DRIVERS SALARY	603,586.00	0.00	224,057.83	0.00	379,528.17
100-003-162-0000-00 BUS DRIVERS WORKERS COMP	0.00	0.00	57,745.07	0.00	-57,745.07
100-003-180-0000-00 FRINGE BENEFITS - EMPLOYER CO	12,084,768.00	1,039,794.94	8,349,826.02	0.00	3,734,941.98
100-003-181-0000-00 RETIREE FRINGE - EMPLOYER CON	2,205,577.00	232,778.47	1,769,464.10	0.00	436,112.90
STATE RESTRICTED GRANTS REV. TOTALS	14,893,931.00	1,319,279.16	10,728,033.33	0.00	4,165,897.67
STATE EDUC. FINAN. ACT REV. TOTALS					
100-003-310-0000-00 EFA REVENUE TOTALS	24,915,653.00	0.00	0.00	0.00	24,915,653.00
100-003-311-0000-00 EFA REVENUE - KINDERGARTEN	0.00	130,468.39	983,412.01	0.00	-983,412.01
100-003-312-0000-00 EFA REVENUE - PRIMARY	0.00	363,201.64	2,892,196.82	0.00	-2,892,196.82
100-003-313-0000-00 EFA REVENUE - ELEMENTARY	0.00	571,292.17	4,585,608.01	0.00	-4,585,608.01
100-003-314-0000-00 EFA REVENUE - SECONDARY	0.00	217,700.85	1,486,696.95	0.00	-1,486,696.95
100-003-315-0000-00 EFA REVENUE - T.M.H.	0.00	8,442.07	59,962.89	0.00	-59,962.89
100-003-316-0000-00 EFA REVENUE - SPEECH	0.00	186,017.95	1,522,600.61	0.00	-1,522,600.61
100-003-317-0000-00 EFA REVENUE - HOMEBOUND	0.00	7,402.59	47,258.56	0.00	-47,258.56
100-003-321-0000-00 EFA REVENUE - EMOTIONALLY HA	0.00	18,207.52	166,578.51	0.00	-166,578.51
100-003-322-0000-00 EFA REVENUE - E.M.H.	0.00	7,005.12	69,408.51	0.00	-69,408.51
100-003-323-0000-00 EFA REVENUE - L.D.	0.00	122,910.34	1,048,452.12	0.00	-1,048,452.12

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
REVENUE BUDGET REPORT BY ACCOUNT
FY 2010-2011

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

100-003-324-0000-00 EFA REVENUE - HEARING HANDI.	0.00	6,584.12	51,719.36	0.00	-51,719.36
100-003-325-0000-00 EFA REVENUE - VISUALLY HANDI.	0.00	4,109.86	31,580.48	0.00	-31,580.48
100-003-326-0000-00 EFA REVENUE - ORTHOPEDICALLY	0.00	4,769.51	34,132.09	0.00	-34,132.09
100-003-327-0000-00 EFA REVENUE - VOCATIONAL	0.00	388,884.41	3,453,866.51	0.00	-3,453,866.51
100-003-331-0000-00 EFA REVENUE - AUTISM	0.00	39,175.86	267,920.57	0.00	-267,920.57
STATE EDUC. FINAN. ACT REV. TOTALS	24,915,653.00	2,076,172.40	16,701,394.00	0.00	8,214,259.00
STATE REVENUE IN LIEU OF TAXES					
100-003-810-0000-00 PROPERTY TAX RELIEF REIMB. - LI	6,611,007.00	0.00	5,949,906.73	0.00	661,100.27
100-003-810-0001-00 PROPERTY TAX RELIEF REIMB - RI	3,969,064.00	0.00	3,572,157.21	0.00	396,906.79
100-003-820-0000-00 HOMESTEAD EXEMPTION - LEX. CO	1,230,740.00	0.00	0.00	0.00	1,230,740.00
100-003-820-0001-00 HOMESTEAD EXEMPTION - RICH. C	527,460.00	0.00	0.00	0.00	527,460.00
100-003-825-0000-00 TIER III PROPERTY TAX RELIEF	27,548,302.00	2,756,859.80	13,784,299.00	0.00	13,764,003.00
100-003-830-0000-00 MERCHANTS INV TAX RELIEF - LE	196,881.00	0.00	147,660.60	0.00	49,220.40
100-003-830-0001-00 MERCHANT INV TAX RELIEF - RICH	17,074.00	0.00	8,537.16	0.00	8,536.84
100-003-840-0000-00 MANUFACTURERS DEPR REIMB - L	311,830.00	0.00	0.00	0.00	311,830.00
100-003-840-0001-00 MANUFACTURERS DEPR REIMB - R	3,150.00	0.00	0.00	0.00	3,150.00
100-003-890-0000-00 MOTOR CARRIER VEH TAX REIMB	0.00	12,609.47	89,647.06	0.00	-89,647.06
100-003-890-0001-00 MOTOR CARRIER VEH TAX REIMB	0.00	0.00	26,637.26	0.00	-26,637.26
STATE REVENUE IN LIEU OF TAXES	40,415,508.00	2,769,469.27	23,578,845.02	0.00	16,836,662.98
OTHER STATE REVENUE TOTALS					
100-003-990-0000-00 OTHER STATE REVENUE	544,884.00	0.00	0.00	0.00	544,884.00
OTHER STATE REVENUE TOTALS	544,884.00	0.00	0.00	0.00	544,884.00
100-003 TOTAL STATE REVENUE	80,769,976.00	6,164,920.83	51,008,272.35	0.00	29,761,703.65
TOTAL OTHER SOURCES OF REVENUE					
TRANSFER FROM OTHER FUNDS TOTALS					
100-005-230-0000-00 TRANSFER FROM EIA FUND	2,458,673.00	204,406.72	1,430,846.97	0.00	1,027,826.03
100-005-280-0000-00 TRANS FROM OTHER FUNDS - IND	600,000.00	19,860.93	44,001.17	0.00	555,998.83
TRANSFER FROM OTHER FUNDS TOTALS	3,058,673.00	224,267.65	1,474,848.14	0.00	1,583,824.86
OTHER SOURCES OF REVENUE					

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
REVENUE BUDGET REPORT BY ACCOUNT
FY 2010-2011

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

100-005-300-0001-00 SALE OF FIXED ASSET	0.00	0.00	345.36	0.00	-345.36
OTHER SOURCES OF REVENUE	0.00	0.00	345.36	0.00	-345.36
100-005 TOTAL OTHER SOURCES OF REVENUE	3,058,673.00	224,267.65	1,475,193.50	0.00	1,583,479.50
	135,280,686.00	8,938,946.51	95,669,036.38	0.00	39,611,649.62
Federal Stimulus Fund	3,385,270.00				
	138,665,956.00				

FEBRUARY 2011 EXPENDITURES

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY ACCOUNT
FY 2010-2011

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

<u>ACCOUNT</u>	<u>BUDGETED</u> <u>EXPENDITURE</u>	<u>CURRENT</u> <u>EXPENDITURE</u>	<u>YEAR TO DATE</u> <u>EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING</u> <u>BALANCE</u>
KINDERGARTEN TOTALS					
KINDERGARTEN SALARIES	4,088,776.09	364,847.95	2,338,721.06	0.00	1,750,055.03
KINDERGARTEN EMPLOYEE BENEFITS	1,402,561.44	121,622.98	779,453.91	0.00	623,107.53
KINDERGARTEN PURCHASED SERVICES	750.00	49.00	320.52	0.00	429.48
KINDERGARTEN SUPPLIES & MATERIALS	65,077.00	1,973.45	30,322.76	13,957.37	20,796.87
100-111 KINDERGARTEN TOTALS	5,557,164.53	488,493.38	3,148,818.25	13,957.37	2,394,388.91
PRIMARY TOTALS					
PRIMARY SALARIES	12,014,323.22	949,816.14	6,217,070.81	0.00	5,797,252.41
PRIMARY EMPLOYEE BENEFITS	4,422,712.54	294,001.52	1,917,562.90	0.00	2,505,149.64
PRIMARY PURCHASED SERVICES	3,171.00	292.02	4,594.10	0.00	-1,423.10
PRIMARY SUPPLIES & MATERIALS	182,691.23	5,537.52	115,220.61	21,539.48	45,931.14
100-112 PRIMARY TOTALS	16,622,897.99	1,249,647.20	8,254,448.42	21,539.48	8,346,910.09
ELEMENTARY TOTALS					
ELEMENTARY SALARIES	19,258,164.23	1,620,561.78	10,484,894.70	0.00	8,773,269.53
ELEMENTARY EMPLOYEE BENEFITS	6,024,604.58	503,620.81	3,262,461.14	0.00	2,762,143.44
ELEMENTARY PURCHASED SERVICES	6,395.00	645.00	14,850.76	450.00	-8,905.76
ELEMENTARY SUPPLIES & MATERIALS	318,577.23	18,023.27	186,446.22	43,538.54	88,592.47
100-113 ELEMENTARY TOTALS	25,607,741.04	2,142,850.86	13,948,652.82	43,988.54	11,615,099.68
SECONDARY TOTALS					
SECONDARY SALARIES	13,751,271.20	1,159,343.91	7,568,211.04	0.00	6,183,060.16
SECONDARY EMPLOYEE BENEFITS	4,280,201.50	346,364.71	2,261,287.95	0.00	2,018,913.55
SECONDARY PURCHASED SERVICES	140,700.00	2,364.92	16,457.72	3,443.14	120,799.14
SECONDARY SUPPLIES & MATERIALS	404,715.93	16,486.81	172,138.86	22,812.09	209,764.98
SECONDARY OTHER OBJECTS	8,065.00	0.00	5,000.00	0.00	3,065.00
100-114 SECONDARY TOTALS	18,584,953.63	1,524,560.35	10,023,095.57	26,255.23	8,535,602.83
VOCATIONAL TOTALS					
VOCATIONAL SALARIES	1,862,842.00	169,765.18	1,118,962.39	0.00	743,879.61
VOCATIONAL EMPLOYEE BENEFITS	572,290.74	52,535.87	343,915.56	0.00	228,375.18
VOCATIONAL PURCHASED SERVICES	787.16	0.00	787.16	0.00	0.00
VOCATIONAL SUPPLIES & MATERIALS	53,623.84	2,175.62	18,311.19	5,860.84	29,451.81
100-115 VOCATIONAL TOTALS	2,489,543.74	224,476.67	1,481,976.30	5,860.84	1,001,706.60
DRIVER EDUCATION TOTALS					
DRIVER EDUCATION SALARIES	113,874.50	3,973.18	27,075.58	0.00	86,798.92
DRIVER EDUCATION EMPLOYEE BENEFITS	30,780.86	1,001.72	6,824.04	0.00	23,956.82
DRIVER ED. SUPPLIES & MATERIALS	725.00	0.00	0.00	0.00	725.00
100-117 DRIVER EDUCATION TOTALS	145,380.36	4,974.90	33,899.62	0.00	111,480.74
EDUC. MENT. HANDI. TOTALS					
EDUC. MENT. HANDI. SALARIES	492,200.80	41,346.94	266,997.61	0.00	225,203.19
EDUC. MENT. HANI. EMPLOYEE BENEFITS	163,651.03	12,529.63	81,579.00	0.00	82,072.03
EDUC. MENT. HANDI. SUPPLIES	1,600.00	0.00	513.36	533.13	553.51
100-121 EDUC. MENT. HANDI. TOTALS	657,451.83	53,876.57	349,089.97	533.13	307,828.73
TRAIN. MENT. HANDI. TOTALS					
T. M. H. SALARIES	598,776.60	47,483.65	312,117.11	0.00	286,659.49
T. M. H. EMPLOYEE BENEFITS	203,096.21	16,275.33	103,683.96	0.00	99,412.25

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY ACCOUNT
FY 2010-2011

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

T. M. H. SUPPLIES & MATERIALS	1,150.00	191.90	893.53	69.93	186.54
100-122 TRAIN. MENT. HANDI. TOTALS	803,022.81	63,950.88	416,694.60	69.93	386,258.28
ORTHO. HANDI. TOTALS					
ORTHO. HANDI. SALARIES	294,492.18	21,792.99	141,891.48	0.00	152,600.70
ORTHO. HANDI. EMPLOYEE BENEFITS	103,395.29	7,804.83	50,781.96	0.00	52,613.33
ORTHO. HANDI. SUPPLIES	828.00	13.31	576.20	0.00	251.80
100-123 ORTHO. HANDI. TOTALS	398,715.47	29,611.13	193,249.64	0.00	205,465.83
VISUALLY HANDI. TOTALS					
VISUALLY HANDI. SALARIES	88,663.50	5,637.64	36,644.66	0.00	52,018.84
VISUALLY HANDI. EMPLOYEE BENEFITS	26,149.21	1,474.16	9,626.03	0.00	16,523.18
VISUALLY HANDI. SUPPLIES	165.00	0.00	96.12	40.00	28.88
100-124 VISUALLY HANDI. TOTALS	114,977.71	7,111.80	46,366.81	40.00	68,570.90
HEARING HANDI. TOTALS					
HEARING HANDI. SALARIES	190,308.00	14,492.28	94,407.48	0.00	95,900.52
HEARING HANDI. EMPLOYEE BENEFITS	57,517.19	5,029.29	31,571.40	0.00	25,945.79
HEARING HANDI. SUPPLIES	310.00	0.00	120.58	0.00	189.42
100-125 HEARING HANDI. TOTALS	248,135.19	19,521.57	126,099.46	0.00	122,035.73
SPEECH HANDI. TOTALS					
SPEECH HANDI. SALARIES	961,636.40	83,746.04	546,405.27	0.00	415,231.13
SPEECH HANDI. EMPLOYEE BENEFITS	291,702.29	25,557.00	166,822.70	0.00	124,879.59
SPEECH HANDI. PURCHASED SERVICES	0.00	0.00	54,983.00	4,112.00	-59,095.00
SPEECH HANDI. SUPPLIES	4,431.00	149.95	3,018.36	649.49	763.15
100-126 SPEECH HANDI. TOTALS	1,257,769.69	109,452.99	771,229.33	4,761.49	481,778.87
LEARN. DISAB. HANDI. TOTALS					
LEARN. DISAB. SALARIES	3,615,185.38	302,020.99	1,999,286.23	0.00	1,615,899.15
LEARN. DISAB. EMPLOYEE BENEFITS	1,124,700.93	91,300.95	603,263.88	0.00	521,437.05
LEARN. DISAB. PURCHASED SERVICES	750.00	0.00	750.00	0.00	0.00
LEARN. DISAB. SUPPLIES	15,867.54	636.27	9,357.03	1,772.05	4,738.46
100-127 LEARN. DISAB. HANDI. TOTALS	4,756,503.85	393,958.21	2,612,657.14	1,772.05	2,142,074.66
EMOTIONALLY HANDI. TOTALS					
EMOTION. HANDI. SALARIES	741,844.60	62,310.92	404,253.55	0.00	337,591.05
EMOTION. HANDI. EMPLOYEE BENEFITS	259,886.57	21,438.57	139,776.58	0.00	120,109.99
EMOTION. HANDI. SUPPLIES	2,156.00	50.03	1,143.40	687.01	325.59
100-128 EMOTIONALLY HANDI. TOTALS	1,003,887.17	83,799.52	545,173.53	687.01	458,026.63
HOMEBOUND TOTALS					
HOMEBOUND SALARIES	6,083.00	5,793.48	8,837.72	0.00	-2,754.72
HOMEBOUND EMPLOYEE BENEFITS	1,290.21	1,215.79	1,867.88	0.00	-577.67
100-129 HOMEBOUND TOTALS	7,373.21	7,009.27	10,705.60	0.00	-3,332.39
PRESCHOOL HANDICAPPED ITINERANT					
PRESCHOOL HANDC'D ITINERANT SALARIE	10,557.25	875.14	5,688.41	0.00	4,868.84
PRESCHOOL HANDC'D ITINERANT BENEFIT	3,349.88	300.81	1,955.84	0.00	1,394.04
100-136 PRESCHOOL HANDICAPPED ITINERANT	13,907.13	1,175.95	7,644.25	0.00	6,262.88
PRESCHOOL TOTALS					
PRESCHOOL SALARIES	735,336.65	63,268.62	403,777.71	0.00	331,558.94
PRESCHOOL EMPLOYEE BENEFITS	261,560.97	22,908.31	147,173.66	0.00	114,387.31
100-137 PRESCHOOL TOTALS	996,897.62	86,176.93	550,951.37	0.00	445,946.25
PRESCHOOL HANDC'D HOMEBASED					
PRESCHOOL HANDC'D HOMEBASED SALARI	7,772.80	644.32	4,188.08	0.00	3,584.72
PRESCHOOL HANDC'D HOMEBASED BENEFI	2,528.63	216.88	1,415.68	0.00	1,112.95

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY ACCOUNT
FY 2010-2011

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

100-138 PRESCHOOL HANDC'D HOMEBASED	10,301.43	861.20	5,603.76	0.00	4,697.67
FOUR-YEAR OLD KINDERGARTEN TOTALS					
4 YR KINDERGARTEN SALARIES	505,286.44	46,495.10	295,567.67	0.00	209,718.77
4 YR KINDERGARTEN BENEFITS	168,537.87	15,496.04	99,379.22	0.00	69,158.65
4 YR KINDERGARTEN PURCH SERVICES	1,570.00	0.00	891.30	0.00	678.70
4 YR KINDERGARTEN SUPPLIES	100.00	0.00	100.00	0.00	0.00
100-139 FOUR-YEAR OLD KINDERGARTEN TOTALS	675,494.31	61,991.14	395,938.19	0.00	279,556.12
ACADEMIC. GIFTED TOTALS					
ACADEMICALLY GIFTED SALARIES	193,809.68	36,823.42	212,207.82	0.00	-18,398.14
ACADEMIC GIFTED EMPLOYEE BENEFITS	55,393.59	10,766.25	64,109.89	0.00	-8,716.30
100-141 ACADEMIC. GIFTED TOTALS	249,203.27	47,589.67	276,317.71	0.00	-27,114.44
ADVANCED PLACEMENT TOTALS					
ADVANCED PLACEMENT SALARIES	779,089.89	54,771.26	356,320.20	0.00	422,769.69
ADVANCED PLACEMENT BENEFITS	227,253.80	16,383.35	106,397.88	0.00	120,855.92
100-143 ADVANCED PLACEMENT TOTALS	1,006,343.69	71,154.61	462,718.08	0.00	543,625.61
HOMEBOUND TOTALS					
HOMEBOUND SALARIES	0.00	13,651.18	65,193.47	0.00	-65,193.47
HOMEBOUND BENEFITS	0.00	2,705.72	13,287.32	0.00	-13,287.32
HOMEBOUND PURCHAS. SERV.	13,300.00	725.00	4,075.00	0.00	9,225.00
100-145 HOMEBOUND TOTALS	13,300.00	17,081.90	82,555.79	0.00	-69,255.79
ARTISTIC. GIFTED TOTALS					
ARTISTICALLY GIFTED SALARIES	5,929.58	1,526.82	2,331.70	0.00	3,597.88
ARTISTIC GIFTED EMPLOYEE BENEFITS	840.90	241.71	452.63	0.00	388.27
100-148 ARTISTIC. GIFTED TOTALS	6,770.48	1,768.53	2,784.33	0.00	3,986.15
OTHER SPECIAL PROG. TOTALS					
OTHER SPECIAL PROGRAMS SALARIES	1,011,273.06	46,241.19	400,116.53	0.00	611,156.53
OTHER SPEC. PROG. EMPLOYEE BENEFITS	256,258.61	13,005.63	100,454.74	0.00	155,803.87
OTHER SPECIAL PROG. SUPPLIES	2,900.00	0.00	2,200.00	0.00	700.00
100-149 OTHER SPECIAL PROG. TOTALS	1,270,431.67	59,246.82	502,771.27	0.00	767,660.40
AUTISM TOTALS					
AUTISM SALARIES	789,949.08	69,868.23	445,970.46	0.00	343,978.62
AUTISM BENEFITS	283,837.71	24,421.97	152,966.46	0.00	130,871.25
AUTISM SUPPLIES	3,076.00	43.07	1,409.99	968.32	697.69
100-161 AUTISM TOTALS	1,076,862.79	94,333.27	600,346.91	968.32	475,547.56
SECONDARY SUMMER SCHOOL TOTALS					
SEC. SUM. SCH. SALARIES	0.00	0.00	19,305.00	0.00	-19,305.00
SEC. SUM. SCH. EMPLOYEE BENEFITS	0.00	0.00	4,133.17	0.00	-4,133.17
100-173 SECONDARY SUMMER SCHOOL TOTALS	0.00	0.00	23,438.17	0.00	-23,438.17
ADULT ED. BASIC TOTALS					
ADULT ED. BASIC SALARIES	163,963.00	12,391.26	92,692.54	0.00	71,270.46
ADULT ED. BASIC EMPLOYEE BENEFITS	47,219.96	4,035.44	29,231.22	0.00	17,988.74
ADULT ED. BASIC PURCHASED SERVICES	2,000.00	50.00	561.94	470.04	968.02
	0.00	0.00	0.00	354.37	-354.37
100-181 ADULT ED. BASIC TOTALS	213,182.96	16,476.70	122,485.70	824.41	89,872.85
ADULT ED. SECOND. TOTALS					
	500.00	0.00	270.00	0.00	230.00
	10,660.00	639.30	5,472.95	1,649.46	3,537.59
100-182 ADULT ED. SECOND. TOTALS	11,160.00	639.30	5,742.95	1,649.46	3,767.59
PUPIL ACTIVITY TOTALS					

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY ACCOUNT
FY 2010-2011

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

PUPIL ACTIVITY SALARIES	369,845.15	28,608.30	194,791.68	0.00	175,053.47
PUPIL ACTIVITY BENEFITS	80,267.14	6,202.03	41,548.31	0.00	38,718.83
PUPIL ACTIVITY OTHER	31,525.00	300.34	17,367.01	7,880.00	6,277.99
100-190 PUPIL ACTIVITY TOTALS	481,637.29	35,110.67	253,707.00	7,880.00	220,050.29
ATTENDANCE TOTALS					
ATTENDANCE SALARIES	799,850.25	65,638.01	459,820.83	0.00	340,029.42
ATTENDANCE EMPLOYEE BENEFITS	279,333.13	24,103.52	164,640.83	0.00	114,692.30
ATTENDANCE PURCHASED SERVICES	18,455.00	234.70	2,569.47	0.00	15,885.53
ATTENDANCE SUPPLIES	9,650.00	116.58	2,743.29	30.53	6,876.18
100-211 ATTENDANCE TOTALS	1,107,288.38	90,092.81	629,774.42	30.53	477,483.43
GUIDANCE TOTALS					
GUIDANCE SALARIES	2,846,157.11	239,366.92	1,644,133.74	0.00	1,202,023.37
GUIDANCE EMPLOYEE BENEFITS	829,751.63	72,385.84	492,204.65	0.00	337,546.98
GUIDANCE PURCHASED SERVICES	1,929.69	354.69	782.69	0.00	1,147.00
GUIDANCE SUPPLIES	24,533.31	1,462.63	7,738.96	1,732.68	15,061.67
100-212 GUIDANCE TOTALS	3,702,371.74	313,570.08	2,144,860.04	1,732.68	1,555,779.02
NURSES TOTALS					
NURSES SALARIES	1,164,749.90	94,866.12	627,690.88	0.00	537,059.02
NURSES EMPLOYEE BENEFITS	335,171.64	27,986.01	182,954.79	0.00	152,216.85
NURSES PURCHASED SERVICES	975.00	127.00	327.00	0.00	648.00
NURSES SUPPLIES	22,654.00	2,906.98	12,303.47	3,126.55	7,223.98
100-213 NURSES TOTALS	1,523,550.54	125,886.11	823,276.14	3,126.55	697,147.85
PSYCHOLOGICAL TOTALS					
PSYCHOLOGICAL SALARIES	1,020,360.50	86,923.70	595,215.27	0.00	425,145.23
PSYCHOLOGICAL EMPLOYEE BENEFITS	268,477.77	23,550.77	158,946.98	0.00	109,530.79
PSYCHOLOGICAL PURCHASED SERVICES	6,000.00	434.52	3,831.34	0.00	2,168.66
PSYCHOLOGICAL SUPPLIES	6,562.00	0.00	4,556.48	1,620.31	385.21
100-214 PSYCHOLOGICAL TOTALS	1,301,400.27	110,908.99	762,550.07	1,620.31	537,229.89
CAREER DEVELOPMENT FACILITATOR					
CAREER DEV. FAC. SALARIES	160,782.85	13,433.38	85,976.83	0.00	74,806.02
CAREER DEV. FAC. BENEFITS	51,966.15	4,560.99	28,622.56	0.00	23,343.59
CAREER DEV. FAC. SUPPLIES	1,800.00	0.00	294.99	191.84	1,313.17
100-217 CAREER DEVELOPMENT FACILITATOR	214,549.00	17,994.37	114,894.38	191.84	99,462.78
IMPROV. OF INSTRUCT. TOTALS					
IMPROVEMENT OF INSTRUCT. SALARIES	3,519,192.73	256,181.82	1,924,644.89	0.00	1,594,547.84
IMPROV. OF INSTR. EMPLOYEE BENEFITS	938,579.92	71,412.75	525,377.55	0.00	413,202.37
IMPROV. OF INSTR. PURCHASED SERV.	195,810.00	517.94	51,927.19	14,488.00	129,394.81
IMPROV. OF INSTR. SUPPLIES	344,934.00	21,103.30	197,214.44	4,772.09	142,947.47
IMPROV. OF INSTR. OTHER OBJECTS	2,250.00	72.79	1,746.79	0.00	503.21
100-221 IMPROV. OF INSTRUCT. TOTALS	5,000,766.65	349,288.60	2,700,910.86	19,260.09	2,280,595.70
EDUCA. MEDIA TOTALS					
EDUCATIONAL MEDIA SALARIES	1,848,077.00	156,736.65	1,023,583.94	0.00	824,493.06
EDUCA. MEDIA EMPLOYEE BENEFITS	574,231.90	48,396.71	317,434.22	0.00	256,797.68
EDUC. MEDIA PURCHASED SERVICES	1,380.00	178.00	484.00	0.00	896.00
EDUC. MEDIA SUPPLIES	359,982.00	29,411.02	208,384.02	68,546.93	83,051.05
100-222 EDUCA. MEDIA TOTALS	2,783,670.90	234,722.38	1,549,886.18	68,546.93	1,165,237.79
SUPERVISION OF SPEC. PROG. TOTALS					
SUPERVISION OF SPEC. PROG. SALARIES	652,109.10	52,038.76	406,640.22	0.00	245,468.88
SUPV. OF SPEC. PROG. EMPL. BENEFITS	182,116.84	13,302.70	102,900.67	0.00	79,216.17

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY ACCOUNT
FY 2010-2011

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

SUPV. OF SPEC. PROG. PURCH. SERV.	2,825.00	56.00	56.00	0.00	2,769.00
SUPV. OF SPEC. PROG. SUPPLIES	4,550.00	0.00	0.00	11.78	4,538.22
100-223 SUPERVISION OF SPEC. PROG. TOTALS	841,600.94	65,397.46	509,596.89	11.78	331,992.27
INSTRUC. STAFF DEV. TOTALS					
INSTRUC. STAFF DEV. SALARIES	100.00	0.00	4,860.00	0.00	-4,760.00
INSTRUC. STAFF DEV. BENEFITS	21.61	0.00	1,045.20	0.00	-1,023.59
INSTRUC. STAFF DEV. PURCH. SERVICES	86,255.39	6,845.57	74,700.44	1,825.00	9,729.95
INSTRUC. STAFF DEV. SUPPLIES	3,991.00	63.43	3,697.16	0.00	293.84
100-224 INSTRUC. STAFF DEV. TOTALS	90,368.00	6,909.00	84,302.80	1,825.00	4,240.20
BOARD OF EDUC. TOTALS					
BOARD OF EDUCATION SALARIES	36,250.00	1,875.00	16,562.50	0.00	19,687.50
BOARD OF ED. EMPLOYEE BENEFITS	7,638.39	280.74	2,542.18	0.00	5,096.21
BOARD OF ED. PURCHASED SERVICES	238,875.00	42,614.75	255,822.68	0.00	-16,947.68
BOARD OF ED. OTHER OBJECTS	206,680.00	0.00	134,872.07	0.00	71,807.93
100-231 BOARD OF EDUC. TOTALS	489,443.39	44,770.49	409,799.43	0.00	79,643.96
OFF. OF SUPERINTENDENT TOTALS					
OFF. OF SUPERINTENDENT SALARIES	259,186.00	22,276.56	189,658.96	0.00	69,527.04
OFF. OF SUPT. EMPLOYEE BENEFITS	76,375.73	5,256.74	47,306.52	0.00	29,069.21
OFF. OF SUPT. PURCHASED SERVICES	12,000.00	261.29	4,260.27	0.00	7,739.73
OFF. OF SUPT. SUPPLIES	10,470.00	1,568.61	3,195.53	0.00	7,274.47
OFF. OF SUPT. OTHER OBJECTS	6,100.00	350.00	661.23	0.00	5,438.77
100-232 OFF. OF SUPERINTENDENT TOTALS	364,131.73	29,713.20	245,082.51	0.00	119,049.22
SCHOOL ADMINISTRATION TOTALS					
SCHOOL ADMINISTRATION SALARIES	6,983,534.47	608,587.46	4,552,424.91	0.00	2,431,109.56
SCH. ADMIN. EMPLOYEE BENEFITS	2,073,900.77	181,743.78	1,325,727.48	0.00	748,173.29
SCH. ADMIN. PURCHASED SERVICES	197,690.50	10,208.83	109,740.23	50,199.44	37,750.83
SCH. ADMIN. SUPPLIES	201,115.00	9,832.08	107,770.11	11,000.25	82,344.64
SCH. ADMIN. CAPITAL OUTLAY	6,388.00	0.00	2,511.87	0.00	3,876.13
SCH. ADMIN. OTHER OBJECTS	52,381.50	737.00	27,639.81	991.09	23,750.60
100-233 SCHOOL ADMINISTRATION TOTALS	9,515,010.24	811,109.15	6,125,814.41	62,190.78	3,327,005.05
STUDENT TRANSPORTATION TOTALS					
STUDENT TRANSPORTATION SALARIES	2,298.00	342.40	1,291.68	0.00	1,006.32
STUDENT TRANSPORTATION BENEFITS	0.00	85.17	320.86	0.00	-320.86
	2,345.00	534.00	534.00	0.00	1,811.00
100-251 STUDENT TRANSPORTATION TOTALS	4,643.00	961.57	2,146.54	0.00	2,496.46
FISCAL SERVICES TOTALS					
FISCAL SERVICES SALARIES	745,751.00	65,334.72	523,797.12	0.00	221,953.88
FISCAL SERV. EMPLOYEE BENEFITS	234,748.80	19,844.58	152,302.49	0.00	82,446.31
FISCAL SERVICES PURCHASED SERVICES	55,000.00	2,814.80	10,582.21	2,709.47	41,708.32
FISCAL SERVICES SUPPLIES	65,250.00	996.41	34,309.31	1,269.95	29,670.74
FISCAL SERVICES CAPITAL OUTLAY	6,250.00	0.00	0.00	0.00	6,250.00
FISCAL SERVICES OTHER OBJECTS	4,500.00	1,810.00	2,776.00	0.00	1,724.00
100-252 FISCAL SERVICES TOTALS	1,111,499.80	90,800.51	723,767.13	3,979.42	383,753.25
OPER. & MAINT. TOTALS					
OPERATION & MAINT. SALARIES	5,635,894.70	472,689.38	3,807,159.35	0.00	1,828,735.35
OPER. & MAINT. EMPLOYEE BENEFITS	2,053,753.30	170,881.74	1,337,520.54	0.00	716,232.76
OPER. & MAINT. PURCHASED SERVICES	2,766,789.00	337,715.07	1,597,981.22	280,139.68	888,668.10
OPER. & MAINT. SUPPLIES	3,916,222.00	160,314.89	796,965.87	62,208.59	3,057,047.54
OPER. & MAINT. OTHER OBJECTS	35,310.00	0.00	16,331.45	0.00	18,978.55

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY ACCOUNT
FY 2010-2011

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

100-254 OPER. & MAINT. TOTALS	14,407,969.00	1,141,601.08	7,555,958.43	342,348.27	6,509,662.30
PUPIL TRANSPORTATION TOTALS					
PUPIL TRANSPORTATION SALARIES	2,840,554.91	231,627.03	1,633,790.25	0.00	1,206,764.66
PUPIL TRANSP. EMPLOYEE BENEFITS	996,580.38	58,422.44	416,815.81	0.00	579,764.57
PUPIL TRANSP. PURCHASED SERVICES	197,150.00	8,243.42	56,653.62	12,985.00	127,511.38
PUPIL TRANSP. SUPPLIES	67,035.00	8,656.61	46,471.61	11,400.44	9,162.95
PUPIL TRANSP. OTHER OBJECTS	450.00	88.00	242.00	0.00	208.00
100-255 PUPIL TRANSPORTATION TOTALS	4,101,770.29	307,037.50	2,153,973.29	24,385.44	1,923,411.56
INTERNAL SERVICES TOTALS					
INTERNAL SERVICES SALARIES	359,557.62	29,684.02	239,568.44	0.00	119,989.18
INTERNAL SERV. EMPLOYEE BENEFITS	110,712.76	9,213.20	72,739.22	0.00	37,973.54
INTERNAL SERV. PURCHASED SERVICES	691,890.00	97,217.82	415,041.27	67,897.64	208,951.09
INTERNAL SERV. SUPPLIES	45,930.00	447.71	-18,023.78	6,155.96	57,797.82
100-257 INTERNAL SERVICES TOTALS	1,208,090.38	136,562.75	709,325.15	74,053.60	424,711.63
SECURITY TOTALS					
SECURITY SALARIES	69,523.00	5,769.44	46,155.52	0.00	23,367.48
SECURITY BENEFITS	18,059.86	1,768.82	14,091.07	0.00	3,968.79
SECURITY PURCHASED SERVICES	569,621.00	2,356.84	424,856.54	3,235.68	141,528.78
100-258 SECURITY TOTALS	657,203.86	9,895.10	485,103.13	3,235.68	168,865.05
PUBIC RELATIONS DEPT. TOTALS					
INFORMATION SERVICES SALARIES	210,918.00	18,014.52	143,988.66	0.00	66,929.34
INFORMATION SERV. EMPLOYEE SERVICES	55,784.33	4,617.92	36,684.44	0.00	19,099.89
INFORMATION SERV. PURCHASED SERV.	59,997.00	7,742.64	22,691.87	2,777.04	34,528.09
INFORMATION SERV. SUPPLIES	33,462.00	1,623.64	16,280.08	1,431.07	15,750.85
INFORMATION SERV. OTHER OBJECTS	13,835.00	265.02	4,366.79	0.00	9,468.21
100-263 PUBIC RELATIONS DEPT. TOTALS	373,996.33	32,263.74	224,011.84	4,208.11	145,776.38
PERSONNEL DEPT. TOTALS					
STAFF SERVICES SALARIES	536,765.68	39,628.80	339,172.85	0.00	197,592.83
STAFF SERVICES EMPLOYEE BENEFITS	162,489.23	21,870.80	139,668.34	0.00	22,820.89
STAFF SERVICES PURCHASED SERVICES	64,650.00	3,667.18	25,268.36	10,220.00	29,161.64
STAFF SERVICES SUPPLIES	53,324.00	528.76	36,582.43	0.00	16,741.57
STAFF SERVICES OTHER OBJECTS	825.00	0.00	825.00	0.00	0.00
100-264 PERSONNEL DEPT. TOTALS	818,053.91	65,695.54	541,516.98	10,220.00	266,316.93
DATA PROCESSING TOTALS					
DATA PROCESSING SERVICES SALARIES	1,333,092.37	103,290.62	768,562.72	0.00	564,529.65
DATA PROCESS. EMPLOYEE BENEFITS	382,979.29	31,097.22	224,852.95	0.00	158,126.34
DATA PROCESS. PURCHASED SERVICES	177,489.82	24,740.62	85,748.90	34,416.67	57,324.25
TECHNOLOGY SERVICES - SUPPLIES	12,350.00	54.65	763.87	1,369.07	10,217.06
100-266 DATA PROCESSING TOTALS	1,905,911.48	159,183.11	1,079,928.44	35,785.74	790,197.30
PUPIL SERVICES TOTALS					
PUPIL SERVICES SALARIES	1,239,609.27	107,520.19	810,838.97	0.00	428,770.30
PUPIL SERVICE EMPLOYEE BENEFITS	295,552.04	25,635.67	190,255.27	0.00	105,296.77
PUPIL SERVICES PURCHASED SERVICES	18,675.00	0.00	0.00	0.00	18,675.00
100-271 PUPIL SERVICES TOTALS	1,553,836.31	133,155.86	1,001,094.24	0.00	552,742.07
MENTORING PROGRAM					
	30,960.00	2,191.66	18,823.28	0.00	12,136.72
	6,800.00	0.00	142.41	500.00	6,157.59
100-390 MENTORING PROGRAM	37,760.00	2,191.66	18,965.69	500.00	18,294.31
TRANSFER TO STATE DEPT. TOTALS					

SCHOOL DIST 5 LEXINGTON/RICHLAND CO
EXPENDITURE BUDGET REPORT BY ACCOUNT
FY 2010-2011

CURRENT PERIOD: 02/01/2011 TO 02/28/2011

TRANSFER TO STATE DEPT.	25,000.00	0.00	0.00	0.00	25,000.00
100-411 TRANSFER TO STATE DEPT. TOTALS	25,000.00	0.00	0.00	0.00	25,000.00
TRANSF. TO OTHER GOVT. TOTALS					
TRANSFER TO OTHER GOVT. UNITS	152,200.00	0.00	102,011.74	50,000.00	188.26
100-412 TRANSF. TO OTHER GOVT. TOTALS	152,200.00	0.00	102,011.74	50,000.00	188.26
PYMT OTHER NONPR. 1ST STEP TOTALS					
PYMT OTHER NONPROF. 1ST STEPS	3,200.00	0.00	0.00	0.00	3,200.00
100-415 PYMT OTHER NONPR. 1ST STEP TOTALS	3,200.00	0.00	0.00	0.00	3,200.00
TRANSF. TO GENERAL FUND TOTALS					
TRANSFER TO GENERAL FUND	40,215.00	0.00	0.00	0.00	40,215.00
100-420 TRANSF. TO GENERAL FUND TOTALS	40,215.00	0.00	0.00	0.00	40,215.00
TRANSF. TO SPEC. REV. TOTALS					
TRANSFER TO SPECIAL REV. FUND	134,531.00	0.00	0.00	0.00	134,531.00
100-421 TRANSF. TO SPEC. REV. TOTALS	134,531.00	0.00	0.00	0.00	134,531.00
TRANSF. TO FOOD SERV. TOTALS					
TRANSFER TO FOOD SERV. FUND	521,745.00	0.00	0.00	0.00	521,745.00
100-425 TRANSF. TO FOOD SERV. TOTALS	521,745.00	0.00	0.00	0.00	521,745.00
TRANSF. TO PUPIL ACT. TOTALS					
TRANSFER TO PUPIL ACT. FUND	393,168.00	0.00	57,400.00	0.00	335,768.00
100-426 TRANSF. TO PUPIL ACT. TOTALS	393,168.00	0.00	57,400.00	0.00	335,768.00
	138,665,956.00	11,176,613.05	76,011,113.27	838,040.01	61,816,802.72

District Five of Lexington & Richland Counties Monthly Update March 28, 2011

CUMMING | SMG



Chapin Elementary School

Project Manager:

Completion:

Architectural Firm:

Contractor:

Total Project Budget:

Construction Budget:

Committed Const. Cost:

Deferred Maintenance Incorporated in Project:

Chris Whitley

August 2010

CJMW

Core Construction

\$10,199,051.00

\$7,426,430.00

\$4,964,777.00

\$1,444,000.00

Project Description:

Construct new kindergarten addition, interior renovations and improved student drop-off.

Status

- The project is substantially complete and project closeout is underway.
- The contractor is currently completing the punch list items.
- The kitchen and administration renovation documents are being reviewed by OSF and Core Construction is pricing the project.

Achievements/Key Issues

- The project was completed on time despite the 45 days that were lost due to unsuitable soils.
- The project was completed well under budget.

Schedule/Budget Issues

- None

Leaphart Elementary School

Project Manager:

Completion:

Architectural Firm:

Contractor:

Total Project Budget:

Construction Budget:

Committed Const. Cost:

Deferred Maintenance Incorporated in Project:

Ed Strack

April 2011

LPA Group

Rodgers Builders, Inc.

\$13,172,063.00

\$9,059,583.00

\$8,737,798.00

\$3,034,000.00

Project Description:

Construct new kindergarten addition, interior renovations, improved student drop-off and improved parking.

Status

- The kindergarten play area is complete and being utilized by the District.
- Phase 2B & 2C are nearing completion with occupancy expected immediately following spring break.
- Portables are scheduled to be removed in April to allow for the balance of the site work to be completed.

Achievements/Key Issues

- All known asbestos has been abated.

Schedule/Budget Issues

- The contractor has requested and been granted a 14 week time extension due to delays caused by unforeseen conditions during the asbestos abatement. The contractor has filed an extended overhead claim due to the asbestos delays. Cumming|SMG has rejected the claim.

Seven Oaks Elementary School

Project Manager:

Completion:

Architectural Firm:

Contractor:

Total Project Budget:

Construction Budget:

Committed Const. Cost:

Deferred Maintenance Incorporated in Project:

Chris Whitley

August 2011

LPA Group

Martin Engineering

\$11,928,288.00

\$8,219,422.00

\$8,003,296.00

\$2,922,000.00

Project Description:

Construct new kindergarten and administrative additions, interior renovations and improved student drop-off/parking.

Status:

- Finishes are being installed at the kindergarten addition.
- Roofing is being installed at the administrative addition.
- The renovation of Phase 7 should be complete in the next two weeks.
- Grading is ongoing at the playground area.

Achievements/Key Issues:

- Approximately \$2.9 million in Capital Improvements are being done as part of this project.
- Despite numerous material delays, the summer renovation phase was completed prior to the start of school.

Schedule/Budget Issues:

- The site changes throughout the course of the project have been costly.

Irmo Elementary School

Project Manager:

Completion:

Architectural Firm:

Contractor:

Total Project Budget:

Construction Budget:

Committed Const. Cost:

Deferred Maintenance Incorporated in Project:

Joe Huggins

June 2012

LPA Group

Mathews Construction

\$17,743,289.00

\$12,390,196.00

\$14,140,687.00

\$3,104,000.00

Project Description:

Construct new classroom addition, new cafeteria and new media center. Interior renovations of the original historic building. Improve student drop-off and parking.

Status

- The contractor is continuing to make good progress with the site work, side slopes are established and temporary classroom area is graded.
- Masonry wall installation is complete at Building "A".
- Brick Veneer is 85% complete at Building "A".
- Structural steel is ongoing and is 90% complete at Building "A".
- Mechanical, Electrical and Plumbing rough-in is ongoing.
- The temporary classroom plans have been approved by Lexington County and are under review by OSF.

Achievements/Key Issues

- The contractor has stabilized Fork Road and it will be prepared upon project completion using "C Funds".

Schedule/Budget Issues

- Given the fact that the project includes substantially more new square footage than was originally budgeted for, budget is a concern.

Chapin High School

Project Manager:

Paul Moscati
2013

Completion:

Stevens & Wilkinson

Architectural Firm:

TBD

Contractor:

\$44,964,614.00

Total Project Budget:

\$5,264,000.00

Deferred Maintenance Incorporated in Project:**Project Description:**

Construct a new classroom addition and bring the student capacity to 1,700 students. Construct new gymnasium with stage. Expand the cafeteria and media center. Site upgrades to include new practice fields and an end zone athletic facility. Improve parking and traffic flow.

Status:

- The Office of School Facilities will not allow us to advertise or bid the project until all permits are in hand, including resolution to the current lawsuit.
- Due to the time that has passed since the initial CD submittal and changes to the documents, the CD documents have to be resubmitted to OSF prior to bid. OSF grants a 60 day window to advertise after CD approval. If this window expires, a resubmittal is required.
- The current base bid estimate is \$32,241,618 and current estimate with all alternates is \$34,738,618. The construction budget for the project is \$32,738,618. The Add Alternates are the Administration Area Renovation (1), Connector Hallway (2) and the Strings Area (3).
- Cumming/SMG will be revising the phasing schedule to reflect the new bid date.

Achievements/Key Issues:

- All permits must be resolved before we can advertise the project. The DHEC Storm water permit has to be issued so that the permit number can be included on the SCDOT permit.

Schedule/Budget Issues:

- The current estimate does not include the additional cost for enlarging the track and tennis courts, the theatrical and acoustical additions for the "Gymnasium" or the site irrigation that has not been clearly defined on the documents.
- Due to continuous delays, the final completion date of the project, currently December 31, 2013, will be impacted.
- With the new sewer legal appeal, the budget is a major concern.

Dutch Fork High School

Project Manager:	Chris Whitley
Completion:	2013
Architectural Firm:	Stevens & Wilkinson
Contractor:	TBD
Total Project Budget:	\$1,531,649.00

Project Description:
Renovate to incorporate new Career Clusters.

Status:

- Initial design meetings were held last year to discuss the project. It was determined at that time that the project cannot be completed until the New High School is constructed.
- A conceptual design that includes a new health science building has been completed. This was not included in the original budget for this project.

Achievements/Key Issues:

- None

Schedule/Budget Issues:

- Given the increased scope of work that is being discussed, the budget is a major concern. The Board must determine how the increased scope of work will be funded.
- The completion date will be determined based on the completion of the New High School and the final scope of work.

Irmo High School

Project Manager:

Completion:

Architectural Firm:

Contractor:

Total Project Budget:

Chris Whitley

2013

Stevens & Wilkinson

TBD

\$3,654,680.00

Project Description:

Renovate to incorporate new Career Clusters. Make room for additional CATE Programs and additional Special Needs classroom.

Status:

- Initial design meetings were held last year to discuss the project. It was determined at that time that this project cannot be completed until the New High School is constructed.
- S&W has provided a conceptual design for the new entrance and revised drive configuration. This work was not in the original budget for the school.

Achievements/Key Issues:

- None

Schedule/Budget Issues:

- Given the increased scope of work that is being discussed, the budget is a major concern. The Board must determine how the increased scope of work will be funded.
- The completion date will be determined based on the completion of the New High School and the final scope of work.

New Elementary School

Project Manager:	Joe Huggins
Completion:	2012
Architectural Firm:	CJMW
Contractor:	TBD
Total Project Budget:	\$25,845,601.00

Project Description:

Construct new 105,000 square foot elementary school with a 750 student opening day capacity and a 900 student core capacity.
This project is a site adaptation of Oak Pointe Elementary School.

Status:

- CJMW is working to incorporate the final District standards and finishes into the final drawings.
- The civil drawings are approximately 85% complete pending DRT comments.
- The goal is to bid the project in June 2011 should we be able to obtain Richland County DRT approval and final permits.

Achievements/Key Issues:

- Due to permitting and offsite water delays, the New Elementary School will not be ready to open in August 2012.

Schedule/Budget Issues:

- The possibility of encountering rock was identified on the soils report and we plan on protecting the budget by including a substantial rock allowance.
- There are concerns that should the project continue to get delayed that new standards could be adopted by OSF that will certainly increase the construction cost (ex. UL Certified Block, new Air Quality Standards)

New Middle School

Project Manager:

Chris Whitley

Completion:

TBD

Architectural Firm:

TBD

Contractor:

TBD

Total Project Budget:

\$35,238,558.00

Project Description:

Construct new 145,000 square foot middle school with an opening day capacity of 1,000 students and a core capacity of 1,200 students.

Status:

- No contractual agreement has been reached with an Architect.

Achievements/Key Issues:

- Programming was to begin in December 2009. Since no architectural agreement is in place for this project, the project is behind schedule.

Schedule/Budget Issues:

- A decision needs to be made as to whether or not this project will be built.

New High School

Project Manager:

Paul Moscatti

Completion:

TBD

Architectural Firm:

McMillan Smith & Partners

Contractor:

TBD

Total Project Budget:

\$78,918,963.00

Project Description:

Construct a new 330,000 square foot high school and CATE Center with a 1,200 student opening day capacity and a core capacity of 1,700.

Status:

- We have advertised the early site package. The project will bid April 21, 2011.
- Given the permitting delays and permanent water delays associated with this project, we have lost our opportunity to have the New High School open in August 2012.
- If the remaining approvals can be obtained quickly and a solution to the water issue can be provided, the 72,000 sf base bid portion of the CATE Center may be completed in time for an August 2012 opening.
- We are continuing to investigate various temporary water solutions for the CATE Center. We have provided one possible solution to the City of Columbia and are awaiting a response from them.

Achievements/Key Issues:

- MS&P has submitted final CD documents for the high school and CATE Center to OSF for approval to advertise.

Schedule/Budget Issues:

- The final completion dates for both the New High School and CATE Center have been impacted by permitting and other delays.
- There are concerns that should the project continue to get delayed that new standards could be adopted by OSF that will certainly increase the construction cost (ex. UL Certified Block, new Air Quality Standards)



Memorandum

To: Members of the Board of Trustees
Stephen Hefner, Ed.D., Interim Superintendent

From: Buddy Price
Director of Community Services

Date: March 24, 2011

Re: Final Approval of Proposed Revisions to
Board Policy BEDG – “*Minutes of Board Meetings*”

Issue: Final approval of proposed revisions to Board Policy BEDG – “*Minutes of Board Meetings.*”

Recommendation: Attached for your consideration are the proposed revisions to Board Policy BEDG – “*Minutes of Meetings.*” Administration recommends board approval.

Thank you and please let me know if you have any questions.

BP/aw

Attachment - Board Policy BEDG - Revisions
Board Policy BEDG – Current Policy

MINUTES OF BOARD MEETINGS

Code **BEDG** Issued **DRAFT**

Purpose: To establish the basic structure for maintaining a record of business conducted at board meetings.

The minutes of a school board meeting constitute the written record of board action. The minutes are legal evidence of the board's action.

The board secretary will keep, or cause to be kept, a complete record of the action of board meetings. As provided by the South Carolina Freedom of Information Act, these minutes will include, but need not be limited to, the following:

1. The date, time and place of the meeting.
2. The members recorded as either present or absent.
3. The substance of all materials proposed, discussed or decided and, at the request of any member, a record, by an individual member, of any votes taken.
4. Information which any Board member requests be included in the minutes pursuant to South Carolina Code § 30-4-90(4), including for the record comments, is subject to the following:
 - shall be limited to written materials germane to the public agenda which, absent exceptional or special circumstances as determined by the Board Chair, shall be limited to five pages (front and back) and must be presented in writing to the Board's recording secretary, or the school board chair, at the time of the meeting, or within 48 hours following a Board meeting
 - be designated as an attachment to the minutes, with the disclaimer that such materials are included at the request of a Board member pursuant to South Carolina Code § 30-4-90(4) and Board Policy BEDG and do not imply approval by the Board majority, disapproval, or any other Board action
 - Board Chair, or presiding officer, always has the prerogative to rule any such request out of order for the reason that such materials are not germane to the agenda, inappropriate as an attachment, or that the materials are otherwise publicly available. Such ruling by the presiding officer shall stand unless overturned by the Board majority

The minutes will become permanent records of the board and will be in the custody of the superintendent. He/she will make them available to interested citizens of the district upon request, with exceptions as provided by law, at reasonable times during the working day.

Adopted 2/24/69; Revised 11/16/81, 1/25/88, 03/27/06

Legal references:

S.C. Code, 1976, as amended:

Section 30-4-10, et seq. – South Carolina Freedom of Information Act

Section 30-4-90 – Minutes of meetings of public bodies.

Policy BEDG Minutes of Board Meetings

Issued 3/06

Purpose: To establish the basic structure for maintaining a record of business conducted at board meetings.

The minutes of a school board meeting constitute the written record of board action. The minutes are legal evidence of the board's action.

The board secretary will keep, or cause to be kept, a complete record of the action of board meetings. As provided by the South Carolina Freedom of Information Act, these minutes will include, but need not be limited to, the following:

- the date, time and place of the meeting
- the members recorded as either present or absent
- the substance of all materials proposed, discussed or decided and, at the request of any member, a record, by an individual member, of any votes taken
- any other information that any member requests be included or reflected in the minutes

The minutes will become permanent records of the board and will be in the custody of the superintendent. He/she will make them available to interested citizens of the district upon request, with exceptions as provided by law, at reasonable times during the working day.

Adopted 2/24/69; Revised 11/16/81, 1/25/88, 3/27/06

Legal references:

S.C. Code, 1976, as amended:

[Section 30-4-10](#), [et seq.](#) - South Carolina Freedom of Information Act.

[Section 30-4-90](#) - Minutes of meetings of public bodies.

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES



MEMORANDUM

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D., Superintendent

FROM: Ms. Helen Anderson *HAA*
Chief Instructional Services Officer

DATE: March 22, 2011

RE: March 28, 2011 Board Meeting, Second and Final Reading
"Proposed Revisions to Board Policy ADF"

A copy of current Board Policy ADF is attached, as well as the recommended new Board Policy ADF with the proposed revisions (underlined and in bold).

- Page 2, added to Nutritional Education "Only allow food that comes from home with the purpose of sharing among the students be store bought, packaged foods."

Recommendation:

The administration recommends the proposed revisions to Board Policy ADF for Board approval.

Attachments:

Current Board Policy ADF
Recommended New Board Policy ADF

I will be available at the Board Meeting to answer any questions.

Policy ADF School Wellness

Issued 8/06

Purpose: To establish the board's vision for nutrition, physical education and physical activity in the schools.

Local wellness

School District Five of Lexington and Richland Counties is committed to providing a school environment that enhances learning and development of lifelong wellness practices.

To accomplish these goals the district will assure the following.

- Child nutrition programs comply with federal, state and local requirements. Child nutrition programs are accessible to all children.
- Sequential and inter-disciplinary nutrition education is provided and promoted.
- Patterns of meaningful physical activity should be incorporated into the school day as much as possible.
- All foods provided through School District Five Food Services adhere to food safety and security guidelines.
- The school environment is safe, comfortable, pleasing and allows ample time and space for eating meals. Food and/or physical activity are not used as a reward or punishment.

Nutrition education

- Require that school cafeteria managers meet with student advisory committees in grades four through twelve a minimum of twice a year.
- Ensure that school food service meals not only provide the optimal nutrition that students need for growth, development and academic achievement, but also support the development of healthful eating behaviors in students, including their learning to eat a variety of foods.
- Provide information on calories, percentages of fat and serving sizes of school meal items to help children select appropriate portions of food.
- Encourage input regarding the selection of food items to be offered at all grade levels in the school meal programs by promoting and encouraging student and parent participation in taste-testing events and in menu-review panels.
- Schools will not use foods of minimal nutritional value as a reward.
- Nutrition education will be incorporated into classroom instruction when appropriate and in the school dining area.

Nutritional guidelines for foods on school campus

- Ensure that school food service meals are made attractive to students by appealing to their taste preferences and meeting their cultural needs.
- Encourage students to eat school meals by offering a choice of entrées at lunch - a minimum of two in elementary schools, three in middle and junior high schools (one choice may be an entrée salad) and four in high schools (one choice may be an entrée salad.)
- Allow students to purchase at a la' carte prices additional servings of any food item that is part of a reimbursable school meal (serving sizes should be comparable to those of the meal components.)
- Offer a minimum of three milk choices (2% fat, 1% fat and nonfat) for all grade levels at breakfast and lunch. Restrict access to whole milk.
- Offer a low-fat meal choice (30 % or less of calories from fat) at every meal.
- Offer a minimum of four choices of fruits and vegetables daily, including fresh fruits and vegetables in season at all grade levels (salad bars or prepackaged salads may be included.)
- Provide low-fat and non-fat salad dressings.
- Offer whole-grain foods in all programs at all grade levels if possible to meet bread and cereal requirements.
- Encourage preschool, kindergarten and elementary students to try a variety of foods by serving the full reimbursable meal.
- Ensure that all foods and beverages sold or otherwise made available at any public school site through District Five Food Services provide the optimal nutrition that students need for growth, development and academic achievement as well as development of healthful eating behaviors.
- Limit single-serving food items sold to students to the following maximum portion sizes: 1.25 ounces for snacks (including baked chips, crackers, popcorn, cereal, trail mix, nuts, seeds, dried fruits, jerky); 2 ounces for cookies or cereal bars; 3 ounces for other bakery items (sweet rolls, muffins, etc.); 4 ounces for frozen desserts, including ice cream; 8 ounces for yogurt (not frozen); and 1/2 cup for fried potatoes or other fried vegetables.
- Ensure that single servings of entrée items and side dishes are no larger than the portions of those foods served by school food services.
- Offer fruits and vegetables for sale at any location on the school site where foods are sold.
- Make the following beverages available to all students: low-fat or nonfat milk, water and 100% juices that do not contain added sugars or sweeteners.
- Sell no beverage - except water or reduced-fat milk - in portions larger than 20 ounces.

Physical education and activity

- The district will comply with the requirements of the Comprehensive Health Education Act, Section 53-29-100, Code of Laws of South Carolina, 1976, the 2005 Student Health and Fitness Act 102, and the South Carolina Physical Education Standards regarding physical education and activity.
- Students in grades K through 8 will participate annually in physical education designed to facilitate the development of the knowledge, attitudes and skills to live a physically active lifestyle and maintain health-related fitness.
- A physical activity coordinator, who is a certified physical education teacher, will be designated in each elementary school to coordinate physical activity initiatives.
- Middle school students (grades 6 through 8) will participate annually in physical education for at least nine weeks.
- Students in grades 9 through 12 will successfully complete a minimum of one Carnegie unit in physical education or ROTC prior to graduation, with half of the course addressing personal fitness and wellness, in addition to lifetime fitness.
- Student health-related fitness reports will be shared with parents/legal guardians at fifth, eighth and high school.
- The district will establish a Coordinated School Health Advisory Council to assess, implement and monitor district/school health policies and programs and develop school health improvement plans to be included in the required district strategic plan.
- Administrators and staff will promote a school environment which is supportive of physical activity. Staff are encouraged to model physical activity by participating, as appropriate, in physical activities with children. A staff wellness program, including physical activity, will be offered to all district employees.
- Withholding participation in recess or other physical activity as a disciplinary action is discouraged.

Adopted 8/28/06

Legal references:

Federal Legislation:

The Child Nutrition and WIC Reauthorization Act of 2004.

Public Law 103-448, Healthy Meals for Healthy Americans Act, 1994.

NASPE standards.

USDA/FNS guidelines for nutritional integrity of school meals.

S.C Code of Laws, 1976, as amended to include Chapter 10 of Title 59, Students Health and Fitness Act of 2005:

Title 59 of the 1976 Code as amended: Physical Education, School Health Services and Nutritional Standards - Sections 1,2, and 3.

Policy ADF School Wellness

Issued 8/06

Purpose: To establish the board's vision for nutrition, physical education and physical activity in the schools.

Local wellness

School District Five of Lexington and Richland Counties is committed to providing a school environment that enhances learning and development of lifelong wellness practices.

To accomplish these goals the district will assure the following.

- Child nutrition programs comply with federal, state and local requirements. Child nutrition programs are accessible to all children.
- Sequential and inter-disciplinary nutrition education is provided and promoted.
- Patterns of meaningful physical activity should be incorporated into the school day as much as possible.
- All foods provided through School District Five Food Services adhere to food safety and security guidelines.
- The school environment is safe, comfortable, pleasing and allows ample time and space for eating meals. Food and/or physical activity are not used as a reward or punishment.

Nutrition education

- Require that school cafeteria managers meet with student advisory committees in grades four through twelve a minimum of twice a year.
- Ensure that school food service meals not only provide the optimal nutrition that students need for growth, development and academic achievement, but also support the development of healthful eating behaviors in students, including their learning to eat a variety of foods.
- Provide information on calories, percentages of fat and serving sizes of school meal items to help children select appropriate portions of food.
- Encourage input regarding the selection of food items to be offered at all grade levels in the school meal programs by promoting and encouraging student and parent participation in taste-testing events and in menu-review panels.
- Schools will not use foods of minimal nutritional value as a reward.
- Nutrition education will be incorporated into classroom instruction when appropriate and in the school dining area.

Nutritional guidelines for foods on school campus

- Ensure that school food service meals are made attractive to students by appealing to their taste preferences and meeting their cultural needs.
- Encourage students to eat school meals by offering a choice of entrées at lunch - a minimum of two in elementary schools, three in middle and junior high schools (one choice may be an entrée salad) and four in high schools (one choice may be an entrée salad.)
- Allow students to purchase at a la' carte prices additional servings of any food item that is part of a reimbursable school meal (serving sizes should be comparable to those of the meal components.)
- Offer a minimum of three milk choices (2% fat, 1% fat and nonfat) for all grade levels at breakfast and lunch. Restrict access to whole milk.
- Offer a low-fat meal choice (30 % or less of calories from fat) at every meal.
- Offer a minimum of four choices of fruits and vegetables daily, including fresh fruits and vegetables in season at all grade levels (salad bars or prepackaged salads may be included.)
- Provide low-fat and non-fat salad dressings.
- Offer whole-grain foods in all programs at all grade levels if possible to meet bread and cereal requirements.
- Encourage preschool, kindergarten and elementary students to try a variety of foods by serving the full reimbursable meal.
- Ensure that all foods and beverages sold or otherwise made available at any public school site through District Five Food Services provide the optimal nutrition that students need for growth, development and academic achievement as well as development of healthful eating behaviors.
- Limit single-serving food items sold to students to the following maximum portion sizes: 1.25 ounces for snacks (including baked chips, crackers, popcorn, cereal, trail mix, nuts, seeds, dried fruits, jerky); 2 ounces for cookies or cereal bars; 3 ounces for other bakery items (sweet rolls, muffins, etc.); 4 ounces for frozen desserts, including ice cream; 8 ounces for yogurt (not frozen); and 1/2 cup for fried potatoes or other fried vegetables.
- Ensure that single servings of entrée items and side dishes are no larger than the portions of those foods served by school food services.
- Offer fruits and vegetables for sale at any location on the school site where foods are sold.
- Make the following beverages available to all students: low-fat or nonfat milk, water and 100% juices that do not contain added sugars or sweeteners.
- Sell no beverage - except water or reduced-fat milk - in portions larger than 20 ounces.
- **Only allow food that comes from home with the purpose of sharing among the students be store bought, packaged foods.**

Physical education and activity

- The district will comply with the requirements of the Comprehensive Health Education Act, Section 53-29-100, Code of Laws of South Carolina, 1976, the 2005 Student Health and Fitness Act 102, and the South Carolina Physical Education Standards regarding physical education and activity.
- Students in grades K through 8 will participate annually in physical education designed to facilitate the development of the knowledge, attitudes and skills to live a physically active lifestyle and maintain health-related fitness.
- A physical activity coordinator, who is a certified physical education teacher, will be designated in each elementary school to coordinate physical activity initiatives.
- Middle school students (grades 6 through 8) will participate annually in physical education for at least nine weeks.
- Students in grades 9 through 12 will successfully complete a minimum of one Carnegie unit in physical education or ROTC prior to graduation, with half of the course addressing personal fitness and wellness, in addition to lifetime fitness.
- Student health-related fitness reports will be shared with parents/legal guardians at fifth, eighth and high school.
- The district will establish a Coordinated School Health Advisory Council to assess, implement and monitor district/school health policies and programs and develop school health improvement plans to be included in the required district strategic plan.
- Administrators and staff will promote a school environment which is supportive of physical activity. Staff are encouraged to model physical activity by participating, as appropriate, in physical activities with children. A staff wellness program, including physical activity, will be offered to all district employees.
- Withholding participation in recess or other physical activity as a disciplinary action is discouraged.

Adopted 8/28/06

Legal references:

Federal Legislation:

The Child Nutrition and WIC Reauthorization Act of 2004.

Public Law 103-448, Healthy Meals for Healthy Americans Act, 1994.

NASPE standards.

USDA/FNS guidelines for nutritional integrity of school meals.

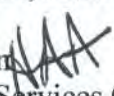
S.C Code of Laws, 1976, as amended to include Chapter 10 of Title 59, Students Health and Fitness Act of 2005:

Title 59 of the 1976 Code as amended: Physical Education, School Health Services and Nutritional Standards - Sections 1,2, and 3.



MEMORANDUM

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D., Interim Superintendent

FROM: Ms. Helen Anderson 
Chief Instructional Services Officer

DATE: March 22, 2011

RE: **March 28, 2011 Board Meeting, First Reading,
“Proposed Revisions to Board Policy JICDA-R, Code of Conduct”**

A copy of Board Policy JICDA-R, Code of Conduct is attached. Recommended additions to the policies are in bold print and are underlined. The sections which are italicized and in brackets are recommended deletions. The suggested changes to the policy for the 2011-2012 school year are as follows:

- Page 4, added to HEALTH CODE VIOLATIONS “or defecation”
- Page 8 and Page 9, added to Offenses 101 through 113 “****”
- Page 11, added to Offense 209 “****”
- Page 13, added to Offense 312 “about sexual orientation” and “intentionally”
- Page 17, added to Offense 412 “Afterschool”
- Page 18, removed from Offense 437 “Afterschool”

Mr. Michael Harris will be available to answer any questions at the March 28th meeting.

CODE OF CONDUCT

Code **JICDA-R** Issued **7/09**

In order to maintain an appropriate educational climate, it may be necessary to apply disciplinary sanctions to students, including their removal from the learning environment. These sanctions will occur only for good cause and in accordance with applicable state and federal law.

The following regulations are designed to protect all members of the educational community in the exercising of their rights and responsibilities.

These regulations are effective during the following times and places.

- on school grounds before, during or after school hours
- on school grounds at any other time when the school is being used by a school group
- off the school grounds at any school and/or school-related activity, function or event
- on a school bus or other school vehicle
- at any time or in any place (including off school grounds and during non-school hours) where student conduct has a direct effect on the school's ability to maintain an orderly and safe learning environment including participation in a district-approved technology-delivered course.

Students and parents/legal guardians are encouraged to become familiar with the rules and regulations contained in this booklet. If there any questions, please talk with the building level administrator or call the district hearing officer.

In determining whether a student has violated the discipline code, the principal or his/her designee will consider all the facts and circumstances of the particular situation and may consider, but will not be limited to, verbal and/or written statements of admission; witness statements from others; video surveillance, et al.

The board of trustees has the authority to approve a one-year pilot plan for any school that alters any consequences for categories 3 and 4. The results of the one-year pilot plan would be reported to the board for consideration of incorporation into the district wide plan.

Harassment, intimidation or bullying

School District Five of Lexington and Richland Counties prohibits any acts of harassment, intimidation or bullying of a student by students, staff and third parties which interferes with or disrupts a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment, whether such acts occur in a classroom, on school premises, on a school bus or other school-related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises or at another program or function where the school is responsible for the student.

For purposes of this policy, harassment, intimidation or bullying is defined by the district as a gesture, electronic communication or a written, verbal, physical or sexual act reasonably perceived to have the effect of either of the following.

- Harming a student physically or emotionally or damaging a student's property or placing a student in reasonable fear of personal harm or property damage.
- Insulting or demeaning a student or group of students causing substantial disruption in or substantial interference with, the orderly operation of the school.

School District Five of Lexington and Richland Counties (see next page)

PAGE 2 - JICDA-R - CODE OF CONDUCT

Any student who believes that he/she has been subjected to harassment, intimidation or bullying in violation of this policy is encouraged to file a complaint in accordance with procedures established by the district. Complaints will be investigated promptly, thoroughly and confidentially. All school employees are required to report alleged violations of this policy to the principal or his/her designee. Reports by students or employees may be made anonymously, although disciplinary action will not be taken against any person solely on the basis of an anonymous report.

The district prohibits retaliation or reprisal in any form against a student or employee who has filed a complaint or report of harassment, intimidation or bullying. The district also prohibits any person from falsely accusing another of misconduct as a means of harassment, intimidation or bullying.

The board expects students to conduct themselves in an orderly, courteous, dignified and respectful manner. Students and employees have a responsibility to know and respect the policies, rules and regulations of the school and district. Any student who is found to have engaged in the prohibited actions as outlined in this policy will be subject to disciplinary action in accordance with the district's student behavior code. Any employee who violates this policy will be subject to disciplinary action. The district also may refer any individual who has violated this policy to law enforcement officials. The district will take any other appropriate steps to correct or rectify the situation.

The superintendent or his/her designee will be responsible for ensuring notice of this policy is provided to students, staff, parents/legal guardians, volunteers and members of the community, including its applicability to all areas of the school environment as outlined in this policy. The superintendent or his/her designee will also ensure that a process is established for discussing the contents of this policy with students.

The district's procedures for responding to incidents of bullying/harassment/intimidation are as follows.

- Any student or parent/legal guardian of a student who believes that the student has been bullied, harassed or intimidated in violation of district policy should immediately report such conduct to a teacher, administrator or other school official. The report may be oral or in writing.
- Any school employee who observes an incident of bullying, harassment or intimidation of a student will immediately report the incident to the appropriate building administrator (principal or assistant principal).
- Any school employee who receives a report of bullying, harassment or intimidation should immediately forward the report to the appropriate building administrator (principal, assistant principal).
- An administrator will promptly and thoroughly investigate all such reports and upon completion of that investigation, will notify the parents/legal guardians of all affected students that corrective action has been taken by the school.
- Corrective action may include the student perpetrator being disciplined in accordance with the student code of conduct, as well as being required to complete program(s) regarding conflict resolution, anger management and/or social interaction skills.

PAGE 3 - JICDA-R - CODE OF CONDUCT

- In any disciplinary incident in which safety is a concern, a student may be temporarily suspended from the bus pending the result of a full investigation. Investigations will normally be completed within three school days. No student will be removed from the bus until a transportation supervisor has made direct contact with the student's parent/legal guardian. Students will have the right to appeal bus suspensions to the transportation coordinator in the same manner as suspensions from school.
- When an out-of-school suspension and bus suspension are adjudicated for an incident, the suspension from riding the bus will begin after the completion of the out-of school suspension

Definitions of terms

AIDING AND/OR ABETTING WITH A RULE VIOLATION: Assisting with or intentionally being in the presence of another student when a violation of policy occurs.

ARSON: To intentionally damage any real or personal property by fire or incendiary device.

ASSAULT OF A STAFF MEMBER: Any deliberate inappropriate physical contact with a staff member. Any adult who has been authorized by the school to supervise students is considered a staff member in case of an assault. In determining whether an assault has occurred, the principal or his/her designee will determine the level of injury to the staff person, as well as the specific facts and circumstances of the incident.

AUTO BREAKING/TAMPERING: Entry into any type of motor vehicle parked on school district property or a vehicle that is owned, stored or used by the school district with the intent to commit a crime. This includes, but is not limited to, vehicles belonging to faculty, students, parents, visitors, school buses and driver education vehicles. Entering an open or unlocked vehicle without permission with intent to commit a crime constitutes auto breaking/tampering. Forced entry is not required.

BURGLARY: Entry at any time of the day into any school, portable classroom, school district building or structure on school property without consent with the intent to commit a crime. Forced entry is not required in burglary violations.

CELL PHONE POLICY (JICJ): The board of trustees of School District Five of Lexington and Richland Counties believes that the use of communication devices by students during the school day may have an adverse effect on classroom instruction. Therefore, students may not use cellular phones, electronic pagers or any other communications devices while on school property during school hours. (Start and end of school will be denoted by the start and end bell.) These items will be seized in accordance with South Carolina Code of Laws Section 59-63-280 and board policy. Students who are determined to be in use of these items will be subject to disciplinary actions as defined by the student code of conduct. Use is defined, for the purpose of this policy and accompanying administrative rule, as any visible or audible presence.

For the first incident in each case, devices will be returned to parents/legal guardians who must sign a contract outlining the conditions of return. Subsequent violations will result in confiscation of the item. Devices that are confiscated as a result of subsequent violations will be returned to parents/legal guardians on the first Monday following the last school day of the year. All confiscated items will be secured at the school site until they are returned. Neither the school nor the district will be responsible for any lost or stolen items as a result of confiscation.

PAGE 4 - JICDA-R - CODE OF CONDUCT

CONTROLLED SUBSTANCE: A drug, substance or immediate precursor as defined in Sections 44-53-190 through 44-53-270. Prescription medications are considered controlled substances and any person who knowingly or intentionally possesses, dispenses or uses the substance, unless the substance was obtained directly from his/her valid prescription, will be considered in violation of the policy.

CRISIS: A situation that may result in the disruption of the safe and orderly operation of the school.

DRUG PARAPHERNALIA: Any instrument, device, article or contrivance used, designed for use or intended for use in ingesting, smoking, administering or preparing marijuana, hashish or cocaine. Examples of paraphernalia include, but are not limited to: smoking screens, marijuana or hashish pipes or bowls, rolling papers, chamber pipes, drug scales and roach clips.

EXTRACURRICULAR ACTIVITIES: Any and all school-sponsored clubs and organizations that meet for the purpose of representing the school or district in competitions, awards ceremonies or community appearances. This would also include athletic programs, band, chorus and social functions, i.e., proms and school dances.

FIGHTING: Mutual combat. This may include pre-meditated attacks or assaults initiated by verbal disagreements.

FIREARM: Any device designed, made or adapted to expel a projectile through a barrel by using the energy generated by explosion or burning substance or any device readily convertible to that use.

GRADUATION: The awarding of an academic degree, usually signifying the end or completion of state requirements for a diploma. Participation of any student under suspension or expulsion by a school or the district will be prohibited from graduation exercises, programs and ceremonies.

HARASSMENT: A pattern of intentional, substantial and unreasonable verbal, written or physical contact that is initiated, maintained or repeated after being given notice by a teacher/administrator that the conduct is inappropriate.

HAZING: To pursue by requiring unnecessary or disagreeable work; by banter, ridicule or criticism; or to play abusive and humiliating tricks on someone by way of initiation.

HEALTH CODE VIOLATIONS: For the purpose of this policy, the following are considered health code violations: deliberate spitting on or at another person or his/her food or beverage; deliberate urination or defecation in a public or inappropriate location; and other such health code violations will be considered as prohibited (see category 2.)

HONOR CODE: The expectation of the student to demonstrate integrity and individual responsibility, personally and academically, to maintain a fair and honest environment.

INDECENT EXPOSURE: To willfully expose one's private body parts to view of others.

INHALANT: An aromatic hydrocarbon or other such substance used for the purpose of intoxication or inebriation. Examples of inhalants include, but are not limited to, gasoline, magic markers, glue, whiteout or nitrous oxide.

LYNCHING: Section 16-3-220. Any act of violence inflicted by a mob upon the body of another person and from which death does not result.

PAGE 5 - JICDA-R - CODE OF CONDUCT

MOB: Section 16-3-230. A "mob" is defined for the purpose of this article as the assemblage of two or more persons, without color or authority of law, for the purpose and with the intent of committing an act of violence upon the person of another.

PERSONAL PROPERTY: For the purposes of this policy, all property that is not owned by the district/school is considered personal property.

PHYSICAL ASSAULT: Intentionally, knowingly or recklessly causing bodily injury to another person. This does not include in the elementary school a temper tantrum by a child or incidental bodily contact. The principal or his/her designee at the elementary school will make a determination as to whether physical assault has occurred.

POSSESSION: Being in a student's locker, purse, gym bag, backpack or other item carried by or belonging to the student, on the student's person or in a car driven by or occupied by the student or items found in a car parked on school property or at a school sponsored activity. In determining whether a student intentionally or knowingly possessed an item, the principal or his/her designee will consider all the facts and circumstances of the particular incident.

PROHIBITED WEAPON: Knife with a blade over two inches long, a blackjack, a dirk (a stabbing knife such as a switchblade), a metal pipe or pole, metal knuckles, razor, razor blade, martial arts throwing star, BB gun, air soft pistols, pellet gun or any other deadly weapon usually used to inflict personal injury. To determine the length of a knife blade, it will be measured from the tip to where the blade and handle (casing) meet. Box cutters and utility knives containing blades are also prohibited on school/district property.

When a weapon is found in a student's possession, it is up to the school principal to determine if the student's possession was knowing or intentional. If the student maintains that he/she did not knowingly have possession and the explanation is credible to the principal, the student will not be suspended. If the student's explanation is not deemed credible by the principal, policy requires secondary students to be suspended with a recommendation for expulsion. First offense elementary students may receive a suspension depending on the circumstances.

Students who realize they have accidentally brought a weapon such as a knife to school should go immediately to a teacher or administrator and turn it in. If it is clear the student turned the item in immediately upon discovery, the student will not be suspended. Students who delay turning in such an item or who turn in the item only after having been discovered, may be suspended with a recommendation for expulsion.

South Carolina law requires the school to notify local law enforcement officials when a gun or knife with a blade in excess of two inches is found in the possession of a student. Law enforcement officials determine if a student is to be charged and taken into custody.

REPLICA GUN: A device which appears to be an operable firearm and is presented as being a real gun, but which lacks the ability to expel a projectile. Replica guns do not include obvious toy guns.

SEARCHES: School administrators have the right to search a student's purse, gym bag, backpack and any other item carried or possessed by a student, as well as the student's person, pockets or car upon reasonable suspicion. Metal detectors may be used in accordance with board policy. Searches of school property, including lockers and desks, may be conducted in accordance with board policy. Canine searches are also routinely conducted in accordance with board policy.

SEXTING: The act of sending sexually explicit messages or photos electronically, primarily between cell phones or internet.

PAGE 6 - JICDA-R - CODE OF CONDUCT

SEXUAL ASSAULT: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. This definition includes forcible rape, forcible sodomy or forcible rape with an object.

SEXUAL HARASSMENT: Unwelcome sexual advances, sexual gestures, for sexual favors and other verbal or physical conduct of a sexual nature where there is a pattern of harassing behavior or a single significant incident. Such conduct interferes with the student's education or creates an intimidating, hostile or offensive school environment. Sexual harassment may include, but is not limited to: verbal harassment, including sexually offensive comments or slurs; physical harassment, physical interference with movement or work; or visual harassment such as sexually offensive cartoons, drawings or posters. Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex.

SIMPLE ASSAULT: The intentional injury of another person that does not result in the level of injury of a physical assault. In considering whether a simple assault has occurred, the principal or his/her designee will determine the level of injury and the facts and circumstances of the incident.

TRESPASSING: Being on any district property or school campus at an unreasonable hour when not involved in a school activity or present on the campus of a school not enrolled in without authorization. Unreasonable hours in this context include after 11:00 p.m. when the school facility is not in use for an approved activity. Students who are on suspended or expelled status may also be considered as trespassers if they do not have prior express authorization to be on school grounds.

UNDER THE INFLUENCE: In determining whether a student is under the influence of alcohol, inhalants or controlled substances, the student's appearance/manner, their behavior and/or the presence of an alcohol/drug odor or statements made by the student as to consumption may be considered. Because any consumption of alcohol or drugs by a minor is illegal, any consumption, without regard to amount, of alcohol or drugs/controlled substances/inhalants will constitute under the influence for the purpose of this policy. Law enforcement and/or the school nurse, depending upon availability, will assist building administrators in making the determination of whether a student is under the influence.

VANDALISM: Intentionally or recklessly causing damage to or defacing school or personal property or such action causing disruption to the educational process and/or school activities.

Suspension from school or transportation and appeals

Suspension in- or out-of-school will be assigned by the school principal/director or his/her designee according to the procedures specified in board policy JKD (Suspension).

Suspension from riding in a school bus or in other school vehicles will be assigned by the Office of Transportation. Inappropriate behavior (Category 1, 2, 3) on a bus will also involve school assigned consequences.

After a parent/legal guardian is notified in writing of a suspension, the parent/legal guardian has three school days to request an appeal of the suspension. The request for appeal must be in writing and should state the specific basis for the appeal. Suspensions may be appealed as follows.

- To the principal/director if the decision to suspend was made by a school-level designee.
- To the district hearing officer if the decision to suspend was made by the principal/director.
- Bus suspensions may be appealed to the coordinator of transportation.

PAGE 7 - JICDA-R - CODE OF CONDUCT

- In the event that the principal/director determines that he/she has been too involved in the decision to suspend to conduct an impartial hearing, the principal/director may request that the district hearing officer conduct the appeal hearing.
- In cases of eight to 10 day suspensions, if the principal/director holds the appeal hearing and subsequently decides to uphold the suspension, the parent/legal guardian may petition the district hearing officer for a further appeal, provided that such petition is made in writing within three school days of the date of the signed receipt of the decision letter from the principal/director. The petition will state on what basis the parent/legal guardian believes that the suspension was unfair or unwarranted. The district hearing officer will have discretion whether to grant a further appeal and that decision will be final.
- All in-school suspensions and out-of-school suspensions under eight days may not be appealed beyond the school level unless the suspension was initially assigned by the principal. There is no appeal for detentions or lesser consequences beyond the school level.

Whenever a student is suspended, the administrator will schedule a conference with the student's parent/legal guardian within three school days of the suspension. The conference date will be extended beyond the three days only if the parent/legal guardian requests an extension in writing.

After the second in or out of school suspension, the parent/legal guardian may be called in for a student assistance intervention meeting before the student can return to school/class. These meetings may also be held for each student that has accumulated at least one category 2 level offense, two category 3 level offenses and anytime during five to 10 category 4 level offenses. The purpose of the meetings will be to discuss individual student school behavior plans, academic progress and achievement and social awareness. These meetings may be held with the following members present: parents/legal guardians, students, school administration and school counselor/social worker. Although the school counselor and social worker will serve as an advocate for the parent/legal guardian and student, parents/legal guardians are free to have additional support personnel present. A behavior contract also will be signed by a parent/legal guardian and child after the second out of school suspension.

For high schools, suspension days are recorded as unexcused absences. Unexcused absences are counted towards the denial of credit. An attendance make-up program will be offered in the high schools for unexcused absences. No student will be denied credit due to excessive absence solely on the basis of his/her suspensions.

Expulsion from school

Expulsion will be recommended only by the principal/director of the school to which the student is assigned. Procedures to be followed regarding expulsion are specified in board policy JKE (Expulsion). Expelled students may not attend any event in which a District Five school is participating nor be on any district property during the period of expulsion.

Any expelled student who is on district property after school hours for church services, recreational league sports or court ordered, monitored community service hours would have to have the prior written permission of the superintendent or his/her designee.

Law enforcement involvement

All Category 1 Offenses will result in law enforcement involvement. Some offenses in Categories 2 and 3 will also involve law enforcement.

PAGE 8 - JICDA-R - CODE OF CONDUCT

Dismissal of expelled students from the alternative school

Each expelled student accepted at the alternative school will be placed on a behavior contract. The director of the alternative school will have the authority to dismiss any expelled student from the alternative school based upon the student's behavior violations while enrolled at the alternative school.

The student and parent/legal guardian will be notified of the dismissal and the reason for the dismissal in writing and may appeal the dismissal to the district hearing officer, provided that any such appeal is made in writing within three school days of receipt of the notice of dismissal. All dismissals from the alternative school will be reported to the superintendent.

Category 1 Offenses

Acts considered to be Category 1 Offenses include, but are not limited to, the following:

101. ***Possession, transfer or use of a firearm.
102. ***Possession, transfer or use of a prohibited weapon other than a firearm including a knife with a blade over two inches, BB gun, paint ball gun, pellet gun, air-soft pistol, razor, razor blade, martial arts throwing star, metal knuckles, blackjack, adir, and a metal pipe or pole. Box cutters and utility/X-Acto knives containing any size blades are also considered a violation of this section. (*K-2)
103. ***Possession, transfer, distribution, use in any amount or being under the influence of alcohol, marijuana (including marijuana seeds), hallucinogenic drugs, inhalants or any other controlled or illegal substance. Since alcohol consumption is illegal by minors, consumption of any amount of alcohol will constitute a violation of this section. This includes being present on district/school property or at any school-sponsored event after using any amount of these substances (see note 2).

Note 1: In determining whether a student is under the influence of drugs or alcohol, the student's appearance/manner, his/her behavior and/or the presence of an alcohol odor, as well as statements made by the student and others as to consumption of alcohol or drugs, will be considered.

104. ***Sexual assault.
105. ***Assault of a staff member or any other adult designated by the school to supervise students, including volunteers
106. ***Arson, which is the intentional damage of school property or attempted arson of school property.
107. ***Communicating a threat of a destructive device or weapon: Communicating, writing, threatening, or transmitting to a person or school facility that there is, or will be, a destructive device, bomb, shooting, or dangerous event, with the intent of intimidating, threatening or interfering with government functions or school activities; or, harboring one who is guilty of this offense.
108. ***Possession or transfer of dangerous explosives, plastic explosives, chemical reaction-type and pipe bomb materials including, but not limited to, Molotov cocktails and dynamite.
109. ***Active participation in an act of mob violence, to include lynching. A mob is described as two or more people.

PAGE 9 - JICDA-R - CODE OF CONDUCT

110. ***Unauthorized tampering with security, fire, access control of surveillance system or alarms.
111. ***Participating in sexual conduct/activity, which also includes compromising situations and circumstances. Such conduct may involve only the individual student or may involve other people.
112. Burglary to a school, portable classroom, school district building or any structure on school ***district property.
113. ***Auto breaking: unlawful entry into a motor vehicle on school property or in a school district vehicle at any location.

Consequences for students who commit a Category 1 Offense will be as follows.

- Students will be suspended immediately with a recommendation for expulsion. During the investigative period, high school students may be suspended from school for up to three school days pending a possible recommendation for expulsion. Once the investigation has been completed, the principal will meet with the student and his/her parent/legal guardian to discuss the results of the principal's investigation and to provide the student the opportunity to present his/her defense to the matter. At the conclusion of that meeting, the principal will inform the student whether he/she intends to proceed forward with the recommendation for expulsion.
- Whenever these offenses are committed, law enforcement will be called and charges (juvenile petition or warrant) will be filed against the perpetrator. Although in some cases, law enforcement's decision whether to press criminal charges for weapons or drugs may require possession of that item on the person, in all such cases the school administrator will still contact law enforcement and file an incident report.
- When these offenses are committed on a school bus or other school vehicle, office of transportation personnel will conduct a preliminary investigation and report their findings to the appropriate school administrator for action. Students who are suspended out-of-school immediately forfeit the opportunity to ride the school buses or other vehicle for the duration of the suspension or until a decision is made otherwise by the principal or the hearing officer.

Other consequences for students who commit a Category 1 Offense will be as follows.

- In considering the developmental appropriateness of consequences, kindergarten, first and second graders, as noted with (*K - 2), will be addressed as follows.
 - Consequences for a first offense, which will be determined by the principal or his/her designee, may include, but not be limited to, a parent conference, time-out, detention hall, administrative review, in-school suspension or suspension out-of-school.
 - A second offense of any Category 1 rule will result in a 3-day suspension from school or the student may be recommended for expulsion.
 - A third offense of any Category 1 rule will result in 5 -day suspension and recommendation for expulsion.
 - A fourth Category 1 Offense will result in an automatic recommendation for expulsion

PAGE 10 - JICDA-R - CODE OF CONDUCT

- Elementary students, grades three through five and kindergarten - second grade (when not noted with the *K - 2 disclaimer) will be addressed as follows:

A first Category 1 Offense will result in a three day out of school suspension and the student may be recommended for expulsion.

A second Category 1 Offense will result in a five day out of school suspension and the student may be recommended for expulsion.

A third Category 1 Offense will result in an automatic recommendation for expulsion.

- Restitution of property and damages where appropriate will be sought by the school or district.
- High school and middle school students will be suspended immediately from school and recommended for expulsion.
- Secondary students who commit alcohol, drug or sexually related violations will be referred to an appropriate counseling program. Failure to successfully complete an approved counseling program may result in additional disciplinary action. Alternative eight to 10 week alcohol and other drug programs must be approved by the district hearing officer.
- Elementary students who commit alcohol, drug or sexually related violations will be referred to the appropriate school personnel for assessment.
- Students who are expelled for possession of a firearm will be subject to the 1995 federal and state laws that mandate a one-year (365 days) expulsion term unless the superintendent determines to reduce the term of expulsion.

Law enforcement involvement

All Category 1 Offenses will involve law enforcement. Category 2 and 3 Offenses may involve law enforcement. These offenses are noted with two stars (**) or three stars (***) as follows.

** Law enforcement may be called by the administrator after investigation of the situation.

*** Law enforcement will be called and a juvenile petition or warrant will be filed against the perpetrator.

Category 2 Offenses

Acts considered being Category 2 Offenses include, but are not limited to, the following.

201. *** Vandalism or theft of personal or school district property where value is \$50 or more.
202. ** Making serious threats to a staff member or any other person authorized by the school to supervise students
203. ** Trespassing.
204. Being on any school property or present at any school-sponsored event while under suspension.

PAGE 11 - JICDA-R - CODE OF CONDUCT

- 205. ** Detonating (in any way causing to go off) fireworks, incendiary devices, smoke and/or stink bombs or other noxious gas devices.
- 206. *** Selling, possessing, transferring or using items represented as being illegal or controlled substances, prescription drugs or over the counter drugs without regard to amount.
- 207. ** Selling, possessing, transferring or using items that are substantially similar in color, shape, size or markings to a controlled substance i.e., Wizard Smoke, etc., (see policy JICH).
- 208. *** Physical assault of a student
- 209. *** Possession of a knife with a blade two inches or less, starter pistol, replica weapon/device or bat. The blade will be measured from tip to base. This does not include a baseball bat that has been approved for recreational purposes in the elementary school
- 210. ** Possession of any item of drug paraphernalia.
- 211. *** Use of any item not generally considered as a weapon but **used** as a weapon to inflict bodily harm. Such items include, but are not limited to: A knife with a blade two inches or less, starter pistol, replica weapon/device, paintball gun or bat.
- 212. ** Any other behavior, whether on or off campus, that threatens the safety of students or staff members (regardless of where behavior takes place) or disrupts the operation or function of the school. This does include coming on school/district property after consuming non-prescribed controlled substances and/or illegal drugs. (Notes 1 and 2 apply also.)
- 213. *** Possession or use of mace or pepper gas or spray.
- 214. ** Sexual harassment.
- 215. *** Indecent exposure.
- 216. ** Health code violation (this includes but is not limited to biting, spitting and urinating in a public or inappropriate location). (Elementary only).
- 217. ** Unauthorized and deliberate tampering with a computer setup (example: switching cables, disabling fans, deliberately introducing a virus, etc.
- 218. ** Unauthorized and deliberate tampering/deletion/destruction of any computer programs, systems or data files.
- 219. ** Direct refusal to obey a staff member or any adult authorized by the school to supervise students, including volunteers, in a crisis situation.
- 220. Failure to successfully complete an alcohol/drug program as assigned for #206.
- 221. *** Fraudulent request for emergency services.
- 222. Pattern of threatening, bullying or intimidating other students.
- 223. ** Fighting.

PAGE 12 - JICDA-R - CODE OF CONDUCT

224. **Simple Assault (Middle and High School only).

225. Refusal to obey school or district administrator.

Consequences for students who commit a Category 2 Offense will be as follows:

*Kindergarten, first and second graders (*K - 2).*

- A first offense will result in a parent conference and a penalty deemed appropriate by the principal.
- A second offense may include, but not limited to, time-out, detention hall, administrative review, in-school suspension, or out-of-school suspension.
- A third offense will result in three (3) days suspension from school and a possible recommendation for expulsion.

*Elementary students (grades 3 - 5 and K - 2 without the special *K - 2 disclaimer)*

- First offense - May include, but not limited to, time-out, detention hall, administrative review, in-school suspension or suspension out of school.
- Second offense - Three (3) days mandatory suspension from school and the student may be recommended for expulsion.
- 3rd Offense - Automatic suspension with a possible recommendation for expulsion.

Middle school students

- First offense - Up to five days suspension out-of-school or immediate suspension with a recommendation for expulsion.
- Second offense - Immediate suspension from school with a recommendation for expulsion.

High school students

- First offense - Up to eight days suspension out-of-school or immediate suspension with a recommendation for expulsion.
- Second offense - immediate suspension from school with a recommendation for expulsion.

Students who are suspended out-of-school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Restitution of property and damages where appropriate will be sought by the school or district.

Note 2: Any student who violates the alcohol, inhalant or controlled and/or illegal substance rule will be suspended from participation and attendance in any and all extracurricular activities for 30 school days. These 30 days (excluding summer school) will carry over into the

PAGE 13 - JICDA-R - CODE OF CONDUCT

next school year if the violation occurs near the end of the current school term. These 30 days begin when the student begins the eight days of suspension.

Elementary students who commit alcohol, drug or sexual harassment related violations will be referred to the appropriate school personnel for assessment.

Secondary students who commit alcohol, drug or sexual harassment related violations will be referred to an approved alcohol and drug counseling program before reentering school.

Because of the seriousness of these offenses, if the violation occurs on the bus, the office of transportation will conduct the preliminary investigation, take action regarding the opportunity to ride a bus and refer the violation to the school for further action.

Category 3 Offenses

Acts considered to be Category 3 Offenses include, but are not limited to, those listed below. Some acts may also result in the involvement of law enforcement. These acts are denoted with asterisks according to the previously stated key (two stars ** = may call law enforcement after investigation of the situation and three stars *** = will call law enforcement and charges will be filed.) All fights will be reported to law enforcement regardless of denotation.

- 301. Possession or transfer of stolen property (school or personal).
- 302. ** Planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.
- 303. ** Unauthorized entry to school building or property (this includes school sponsored events.)
- 304. Gambling (games of chance for money or profit).
- 305. Possession, use or transfer of tobacco or tobacco products.
- 306. ** Tampering with, changing or altering records or documents of the school or district by any method including, but not limited to, computer access or other electronic means.
- 307. Refusal to obey a staff member or any other adult authorized by the school to supervise students to report to a certain place or to leave a certain place.
- 308. Creating or participating in a classroom disturbance that interferes with the instructional process.
- 309. Cutting class/school.
- 310. Leaving or attempting to leave school grounds without permission, whether or not the school day has actually begun. This includes unauthorized driving/riding to an off campus class.
- 311. Walking out of a class (without teacher approval).
- 312. Engaging in verbal abuse, name calling (i.e., ethnic or racial slur or derogatory statements **about sexual orientation**) **intentionally** addressed publicly to others that may disrupt the school educational program or incite violence.

PAGE 14 - JICDA-R - CODE OF CONDUCT

- 313. Provoking or simulating a fight.
- 314. ** Intentional creation of, online use of and/or downloading of materials using a computer which would not be permissible in the schools in any other form. This includes e-mails, My Space, facebook, etc.
- 315. ** Unauthorized storage and/or loading of a computer program, system or data file. This may also be a copyright violation and as such is subject to copyright laws
- 316. ** Unauthorized access or duplication of computer programs, systems or data files.
- 317. ** Use of any computer access accounts other than those assigned to the individual.
- 318. Threatening, bullying or intimidating students, a staff member, or any other adult designated by the school to supervise students including volunteers.
- 319. Failure to successfully complete alcohol or drug counseling after mandatory referral.
- 320. Unauthorized striking or lighting a match/lighter or igniting caps or use of poppers on school property.
- 321. Possession/distribution of pornographic or obscene material.
- 322. Profanity/obscenity, racial or ethnic slur directed to a staff member or to any adult authorized by the school to supervise students, including volunteers.
- 323. Inappropriate sexual gesture/behavior.
(Example: sexually suggestive language, movements, writings, drawings; this includes sexting)
- 324. Health code violation (middle and high school only).
- 325. **Simple Assault. (See Glossary) (SASI Code 520) (Elementary K-5 school only).

Consequences for students who commit any Category 3 Offense will be as follows.

Elementary students

Consequences for students (K-5) who commit any Category 3 Offense are determined by the principal or his/her designee and will be as follows:

May include, but not be limited to, time-out, detention hall, administrative review, in-school suspension or suspension out-of-school.

May include, but not be limited to, time-out, detention hall, administrative review, in-school suspension or suspension out-of-school. The student may be placed on a behavior contract by the administration.

Repeated Category 3 Offenses may result in a recommendation for expulsion.

Restitution of property and damages where appropriate will be sought by the school or the district.

PAGE 15 - JICDA-R - CODE OF CONDUCT

Students who are suspended from school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Because of the seriousness of Category 3 Offenses, if the offense occurs on the bus, the transportation department will conduct a preliminary investigation and refer the report to the school administration for further action.

Middle and high school students

The following consequences will be assigned for middle school students who commit a health code violation, uses profanity/obscenity, a racial or ethnic slur directed to a staff member or to any adult authorized by the school to supervise students, including volunteers, uses an inappropriate sexual gestures/behaviors or plans and/or organizes and/or instigates and/or participates in an activity that causes substantial disruption to the educational program.

- First offense - two to four days suspension out of school and law enforcement may be involved.
- Second offense - four to six days suspension out of school.
- Third offense - six to 10 days suspension out of school or recommendation for expulsion.
- Fourth offense - immediate suspension from school with a recommendation for expulsion.

For middle school students who violate the tobacco use/possession rule, the consequences are the following.

- First Offense – Parent conference, counseling and in school suspension and law enforcement will be called to issue a citation.
- Second Offense – Saturday detention, in school suspension and/or work detail and law enforcement will be called to issue a citation.
- Third Offense – Three days out-of-school suspension and law enforcement will be called to issue a citation.
- Fourth Offense – possible recommendation for expulsion.

For high school students who violate the tobacco use/possession rule, the consequences are the following.

- Section 16-17-500. Sale or purchase of tobacco products for minors; proof of age; location of vending machines; penalties; smoking cessation programs.
- First Offense – Saturday detention, Twilight School, In school suspension, and/or weekend detail, and law enforcement will be called to issue a citation.
- Second Offense – Four days suspension out of school and law enforcement will be called to issue a citation.
- Third Offense – Eight days out of school suspension and law enforcement will be called to issue a citation.
- Fourth Offense – Possible recommendation for expulsion.

PAGE 16 - JICDA-R - CODE OF CONDUCT

** Note: The Clean Indoor Air Act, Section 44-95-20, will also be followed.*

The following consequences for middle school and high school students will be assigned for all category 3 offenses other than, use of profanity/obscenity, a racial or ethnic slur, directed to a staff member or to any adult authorized by the school to supervise students, including volunteers, uses an inappropriate sexual gestures/behaviors or plans and/or organizes and/or instigates and/or participates in an activity that causes substantial disruption to the educational program.

- First offense - Saturday morning detention, work detail and/or in-school suspension.
- Second offense - two days in-school suspension.
- Third offense - two days out-of-school suspension and parent conference scheduled.
- Fourth offense - four days out-of-school suspension.
- Fifth offense - recommendation for expulsion.

Category 4 offenses

Acts considered to be Category 4 Offenses include, but are not limited to, the following.

401. Lying or giving false information either verbally or in writing to a teacher, administrator or school staff member. Examples: deliberate forgery of parent/educator signatures or changing/ deleting information sent home by the school to the parent/legal guardian. Making false accusations about a staff member also falls within this section.
402. Failure to properly identify self or present school identification when requested to do so. Failing to properly display a school ID also falls within this section
403. Disrespect to teacher or staff member or other adult approved by the school to supervise students, including volunteers.
404. * Persistent disobedience (see third bulleted item under “consequences”).
405. Class disruption or disruption of school activities/environment.
406. Extortion or attempting to extort through threat of force.
407. Inappropriate physical contact including, but not limited to, pushing or shoving.
408. Possession of fireworks, live ammunition or other incendiary devices. (This includes stink/ smoke bombs and vials of noxious gases/liquids.)
409. Unauthorized or inappropriate use of school equipment including, but not limited to, computers.
410. Using a paging device (i.e. pager, beeper, cell or mobile telephone) during school hours. All devices must be turned off and not visible during school hours.
411. Excessive tardiness/early dismissals.

PAGE 17 - JICDA-R - CODE OF CONDUCT

- 412. Missing Afterschool detention.
- 413. Hazing (see hazing policy JICFA.)
- 414. Possession, sale or distribution of unauthorized materials at school.
- 415. Harassment.
- 416. Violation of parking and driving regulations.
- 417. Violation of cafeteria rules.
- 418. Violation of health room rules. All medication (to include over the counter drugs such as Benadryl, Tylenol, etc. or personal prescriptions) brought to school by a student must be in the original container, labeled appropriately and administered by the school nurse. Exceptions under a physician's order are managed by the school nurse.
- 419. Failure to sign in/sign out from school in the office when required.
- 420. Being in an unauthorized area/inappropriate use of facilities.
- 421. Inappropriate display of affection between students.
- 422. Unauthorized use of locker.
- 423. Cheating (see Honor Code.)
- 424. Possession of radios, tape players, electronic entertainment devices, MP3, I-Pods and walkmans (not related to instruction) on school grounds during school hours
- 425. Possession/Use of annoyances at school such as laser lights, water pistols, water balloons, whistles, etc.
- 426. Possession/Use of skateboards/rollerblades/skates/scooters. Skating is not allowed during school hours or in any prohibited area, during an after school activity or in the immediate proximity of parked vehicles. Skateboarding is not allowed on any school campus at any time.
- 427. Unauthorized card playing.
- 428. Throwing rocks or other objects.
- 429. Littering school grounds.
- 430. Dress code violations.
- 431. Violation of safety rules. This includes propelling objects, spitballs or food items at others, science lab rule violations, etc.
- 432. Profanity/Obscene gesture directed toward another student or directed towards no one in particular.
- 433. Possession of a lighter or matches.

PAGE 18 - JICDA-R - CODE OF CONDUCT

434. Failure to obey a staff member.
435. Disrespect to others, i.e. verbal ridicule, pulling wedgies, ankling/zippering, etc. (Ankling/Zippering is defined as pulling down the pants of another.)
436. Wearing items or clothing that could pose a safety threat to one's self or others (heavy chains, not made as jewelry, studded bracelets/collars, nose/lip to ear chains, etc.)
437. Failure to attend/complete *{After-school detention,}* Saturday detention or In-school suspension.
438. Aiding and/or abetting another student(s) who is committing any rules violation.
439. *Violation of a behavior contract (see third bulleted item under "consequences".)
440. Violation of District level behavior contract.
441. **Vandalism or theft of school or personal property where value is \$50 or less. (This includes cafeteria items.)
442. Planning or creating a situation that may lead to a crime or rule violation.
443. Participation in gangs/gang-related activity. (Refer to policy JICF.)
444. Any behavior or act that interferes with the safe operation of a school bus.

Consequences for students who commit any Category 4 Offense other than participation in gangs/gang-related activity are determined by the principal/designee and will be as follows:

- Any offense will result in a behavior management intervention deemed appropriate by the school such as a conference, counseling, parent conferences, detention hall, Saturday detention, work detail, in-school suspension, Twilight School out-of-school suspension or a recommendation for expulsion.
- Any student suspended three times for a Category 4 Offense must be placed on a behavior contract by the administration.
- A range of consequences from immediate counseling to indefinite suspension from riding the vehicle will be imposed on students by the office of transportation when an offense occurs on a school bus or other school vehicle. Students who are suspended out-of-school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Consequences for students who commit the offense of participation in gangs/gang-related activity will be as follows.

- First offense - Parent/Legal guardian/student/administration conference.
- Second Offense – Three (3) day out-of school suspension and the student may be recommended for expulsion. (Elementary School Only)

PAGE 19 - JICDA-R - CODE OF CONDUCT

- Second Offense – Five (5) day out-of school suspension and the student may be recommended for expulsion. (Middle School Only)
- Second Offense – Eight (8) day out-of school suspension and the student may be recommended for expulsion. (High School Only)
- Third Offense - Recommendation for expulsion.

* A series of repeated infractions will result in a recommendation for expulsion.

Note: In determining whether a student has violated the discipline code, the principal or his/her designee will consider all the facts and circumstances of the particular incident.

Note: Also students who inappropriately use video cameras, video phones or other recording devices are subject to violation of the Privacy Act and can be assigned school and bus consequences.

PAGE 20 - JICDA-R - CODE OF CONDUCT

Rules for riding the bus

- No glass containers on the bus.
- No spitting, eating or drinking on the bus.
- No profanity, verbal abuse, harassment, teasing, obscene or sexual gestures.
- No standing while the bus is in motion.
- No hanging any part(s) of one's anatomy out a window.
- No throwing or shooting any type of objects.
- No play fighting or horse playing.
- Do not ride any bus that the rider is not assigned to.
- Do not ride any bus during a suspension of bus privileges.
- Do not vandalize the bus or ignite any flammable object.
- Do not hold onto the bus from the outside.
- Do not make excessive noise or other disruptive behavior.
- Keep feet, body and bags out of the aisle.
- Do not block the aisle with band instruments or book bags.
- Students must obey the directions of the driver.
- Do not exhibit behavior that disturbs the students or driver.
- Talk quietly, but avoid loud, boisterous behavior, including singing, clapping, stomping or yelling.
- No spraying of cologne, deodorant, body spray or any other type chemicals or aerosols, pump spray or lotion while on the bus.
- Never tamper with the emergency exits or any other part of the bus equipment, including fire extinguishers and first aid equipment unless there are reasonable grounds to believe that an actual emergency situation exists.
- Board and exit the bus at their designated stop or school.
- Be at the bus stop five minutes prior to scheduled pick-up time.

Offenses committed on the bus or in a school vehicle

Consequences for students who commit a Category 1 Offense on the bus or in a school vehicle will be as follows.

- First Offense - (K-grade 3) - 15-day to indefinite suspension.
(Grades 4-5) - 30-day to indefinite suspension.
(Grades 6-12) - suspended pending expulsion hearing determination.
- Second Offense - (K-grade 3) - 30-day to indefinite suspension.
(Grades 4-12) - suspended pending expulsion hearing determination.
- Third Offense - (K-Grade 12) - suspended pending expulsion hearing determination.

Consequences for students who commit a Category 2 Offense on the bus or in a school vehicle will be as follows.

- First Offense - (K-grade 3) - 10-day to indefinite suspension.
(Grades 4-5) - 15-day to indefinite suspension.
(Grades 6-12) - 30-day to indefinite suspension.
- Second Offense - (K-grade 3) - 15-day to indefinite suspension.

PAGE 21 - JICDA-R - CODE OF CONDUCT

(Grades 4-12) - suspended pending expulsion hearing determination.

- Third Offense - (K-grade 12) - suspended pending expulsion hearing determination.

Consequences for students who commit a Category 3 Offense on the bus or in a school vehicle will be as follows.

Simple assault, tobacco possession/smoking or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.

- First Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 15-day suspension.
- Second Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 45-day suspension.
- Third Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - suspended pending expulsion hearing determination.

For offenses other than simple assault, tobacco possession/smoking or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.

- First Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 5-day suspension.
- Second Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 15-day suspension.
- Third Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 30-day suspension.
- Fourth Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - Indefinite suspension.
- Fifth Offense - (K-grade 5) - five-day to indefinite suspension.

Consequences for students who commit a Category 4 Offense on the bus or in a school vehicle will be as follows.

- Any Offense - (K-grade 12) - a range of consequences from immediate counseling to indefinite suspension.

Technology offenses

With the increasing use of technology in the school curriculum, the appropriate use of the computer and other equipment, systems and data is vital.

Note: See individual categories for specific offenses and consequences.

PAGE 22 - JICDA-R - CODE OF CONDUCT

Discipline of students with disabilities

Suspension and expulsion of students with disabilities under the Individuals with Disabilities Education Improvement Act (IDEA 04) or Section 504 of the Rehabilitation Act will be handled in accordance with the district's procedures to ensure compliance with those regulations.

For students whose behavioral violations are determined by the IEP/IAP committee to be directly related to the student's disability, any suspension or combination of suspensions which exceeds 10 days is considered a change in placement and may not occur.

In such cases, the IEP/IAP committee will determine appropriate behavioral interventions and/or consider the appropriateness of the student's educational placement and need for a change in placement.

Administrators dealing with suspension offenses by students with disabilities will consult the office of special services regarding the suspension of students with disabilities.

Expulsion from school

Expulsions will be recommended only by the principal/director of the school to which the student is assigned. Procedures to be followed regarding expulsions are specified in board policy, JKE (Expulsion). Expelled students may not attend any event in which a District Five school is participating nor be on any district property during the period of expulsion. Any expelled student who is on district property after school hours for church services, recreational league sports or if it is court ordered (monitored) community service hours must have the prior written permission of the superintendent or his/her designee.

Transfer in lieu of expulsion

Any student transferred to the Alternative Academy for Success in lieu of expulsion may not attend any school sponsored event nor be on any district property during the period of their transfer. All transferred students will sign a behavior contract prior to enrolling at the Alternative Academy for Success. The district hearing officer will hear all appeals for dismissal from the Alternative Academy for Success.

Dismissal of expelled/transferred (in lieu of) students from the alternative academy

The director of the alternative academy will have the authority to dismiss any expelled/transferred student from the alternative academy based upon the student's behavior violations while enrolled at the school. The dismissal may be appealed to the district hearing officer and will be reported to the superintendent. Each expelled student accepted at the alternative academy will be placed on a behavior contract.

School board policies

JICF (Gang Activity) - If the district determines that a student has initiated or participated in a gang or a secret society as defined in this policy, that student will be disciplined in a manner which may include, but will not be limited to, detention, removal from extracurricular activities, suspension and/or expulsion and referral to law enforcement, dependent upon the circumstances of the particular offense. The district also reserves the right to prohibit any student from wearing/displaying any article of clothing or accessory which the district has determined to be a gang indicator.

PAGE 23 - JICDA-R - CODE OF CONDUCT

JICFA (Hazing) - For purposes of this policy, state law defines hazing as “the wrongful striking, laying open hand upon, threatening with violence or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting or humiliating nature.”

JICG (Possession and Use of Tobacco) - Students will not be permitted to use, possess or transfer tobacco products or tobacco paraphernalia while on school grounds; in the school buildings; on buses; or during any other time that the student is under the direct administrative jurisdiction of the school whether on or off the school grounds. All District Five buildings and buses are officially designated as “tobacco-free.” This particular stipulation applies to **any** individual - student, faculty/staff member, administrator, visitor or patron.

JKB (Detention) - School administrators or teachers may assign detention after school hours to students with undesirable patterns of attendance, conduct or academic performance. Staff members will assure that students have one day’s notice before the assigned detention period so that parents/legal guardians may be informed and may provide for transportation.

JKD (Suspension) - When suspension of a student is contemplated, the administrator will have a conference with the student. At this conference, the administrator will notify the student of the charges against him/her and if he/she denies them, will explain the evidence the authorities have and offer the student an opportunity to present his/her side of the story. Suspension from school will be construed to prohibit a student from attending any day or night school functions or riding a school bus and from entering the school or school grounds, except for a prearranged conference with an administrator. Notice of the suspension will be sent home with the student, parent/legal guardian will be called and a letter will be mailed to the home address on file with the school.

JKE (Expulsion) - Expulsion means that the student cannot attend school or be on the school grounds of any school in the district, cannot attend any program at any school in the daytime or at night and cannot ride a school bus. Expelled students cannot attend or participate in any school-sponsored event. An expelled student who is approved by the board of trustees may apply for acceptance into the alternative academy.

JICH (Possession and Use of Alcohol or a Controlled Substance) - Possession, sale, distribution, use, in any amount, of alcohol, marijuana, hallucinogenic drugs or any other controlled substance is prohibited. No student will market or distribute any substance which is represented to be or is substantially similar in color, shape, size or markings of a controlled substance.

Selections from the South Carolina Code of Laws relative to the discipline policy

59-63-1110. Any person entering the premises of any school in this state will be deemed to have consented to a reasonable search of his/her person and effects.

59-63-1120. School administrators may conduct reasonable searches on school property of lockers, desks, vehicles and personal belongings with or without probable cause.

16-7-160. Illegal use of stink bombs or other devices containing foul or offensive odors. This is a misdemeanor and, if convicted, may be fined for no more than \$3,000 or sentenced up to three years. This becomes a felony if it causes bodily harm.

PAGE 24 - JICDA-R - CODE OF CONDUCT

- 16-7-170. Entering a public school for the purpose of destroying records or, in fact, destroying or damaging records is a misdemeanor and, if convicted, will be fined no more than \$5,000 or imprisoned not more than three years.
- 16-11-550. Threatening to kill, injure or intimidate an individual or damage or destroy property by means of explosive or incendiary aids; agrees with; or conspires with will be guilty of a felony. If convicted, may be jailed from one to 15 years.
- 16-23-430. Carrying weapons or other objects which may be used to inflict bodily injury while on school property. This is a felony and, if convicted, may be fined \$1,000 or jailed up to five years or both.
- 59-63-235. A one-year (365 days) expulsion for a student who is determined to have brought a firearm to a school or any setting under jurisdiction of a local board of trustees.
- 16-23-420. Carrying or displaying firearms in a public building or adjacent areas is a felony and, if convicted, must be fined up to \$5,000 or imprisoned up to five years or both.
- 16-17-420. Disturbing school is a misdemeanor and, if convicted, will pay a fine of \$100 to \$1,000 or imprisoned for 30 to 90 days. Fighting is included within the prohibition of this law. Use of foul or offensive language toward a principal, teacher or police officer can constitute a crime.

Authority of the hearing officer

- ** Uphold or alter the decision of a principal to suspend a student.
- ** Reduce the number of days of an out of school suspension imposed by the school's administration.
- Determine the dates that an out of school suspension will be served.
- Expel a student from school and all activities associated with schools in the district
- In lieu of expulsion, transfer students from their home school to the Alternative Academy for Success for a definite period.
- Return students to their regular school after an expulsion hearing.
- Decide the placement of a student entering or returning to the district via DJJ, imprisonment/confinement or mandatory stay in a medical facility for behavioral issues.

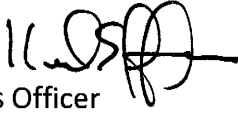
** Denotes only applicable in situations where out of school suspension is eight days or more or if the principal is directly involved.

Issued 8/15/94; Revised 9/12/94, 7/27/95, 7/8/96, 6/2/97, 7/13/98, 6/28/99, 6/26/00, 6/25/01, 7/8/02, 5/19/03, 7/8/02, 5/19/03, 7/19/04, 5/9/05, 5/22/06, 6/25/07, 7/28/08, 7/13/09



March 28, 2011

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D., Superintendent

FROM: Karl E. Fulmer, Ed.D. 
Chief Financial Services Officer

RE: Proposed 2011-2012 Capital Budget

Attached is the proposed 2011-2012 Capital Budget for your review. In order to better coordinate the Capital Budget with the district's bond referendum for facilities, we have divided the budget into three categories: On-Going Maintenance; New Initiatives; and Equipment.

RECOMMENDATION:

The administration recommends that first reading approval be given by the Board.

KEF:tl

Attachment

**MEMORANDUM**

TO: Members of the Board of Trustees
Stephen Hefner, Ed.D., Interim Superintendent

FROM: Ms. Helen Anderson *HLAA*
Chief Instructional Services Officer

DATE: March 22, 2011

RE: March 28, 2011 Board Meeting, Discussion Item.
"Proposed Revisions to Board J Policies"

JHCB "Released Time For Religious Instruction" replaces JEFB "Released Time For Religious Instruction"

JHCB-R "Released Time For Religious Instruction" replaces JEFB-R "Released Time For Religious Instruction"

Add as new Policy JIE/JIF/JIG "Pregnant Students/Students with Children/Married Students"

JIH "Student Interrogations, Searches and Arrests" replaces JCAB "Interrogations and Searches"

JIH-R "Student Interrogations, Searches and Arrests" replaces JCAB-R "Interrogations and Searches"

Add as new Policy JIH-E(1) Student Interrogations, Searches and Arrests"

JIH-E(2) "Student Parking Agreement" replaces JCAB (E)(2) "Student Parking Agreement"

JIHC "Use of Metal Detectors" replaces JCAC "Use of Metal Detectors"

JIHC-R "Use of Metal Detectors" replaces JCAC-R "Use of Metal Detectors"

JII "Student Concerns, Complaints and Grievances" replaces JCE "Student Complaints and Grievances"

JJ "Student Activities" replaces IDF "Interscholastic Activities"

JJB "Student Social Events" replaces JHD "Student Social Events"

JJF "Student Activities Funds" replaces JHB "Student Activities Funds Management"

Add as new Policy JJF-R "Student Activities Funds"

JJG "Contests For Students" replaces JM "Contests For Students"

JJI "Interscholastic Athletics (student athletes)" replaces IDFA "Interscholastic Athletics"

Recommendation:

The administration recommends that the proposed revisions to Board J Policies proceed to First Reading approval.

Attachments: Recommended New Polices (White Paper)
 Old Policies (Blue Paper)

Mr. Michael Harris will be available to answer any questions at the March 28th meeting.

RELEASED TIME FOR RELIGIOUS INSTRUCTION

Code **JHCB** Issued **Final**

Purpose: To establish the basic structure for released time for students for religious instruction.

In order to accommodate the wishes of district parents/legal guardians, the board authorizes the administration to establish released time program procedures which will allow students an opportunity to participate in religious instruction during school hours and away from school grounds. The board assumes no responsibility for religious instruction. The purpose of this policy and its accompanying administrative rule is to accommodate the requests of parents/legal guardians with respect to the education of their children, as well as to accommodate community organizations.

All recognized religious organizations which are interested in offering religious instruction will submit a request in accordance with the provisions of administrative rule JHCB-R. Students may only be released for participation in such instruction based upon the written request of parents/legal guardians in accordance with JHCB-R.

The board will not allow students to miss required instructional time for the purpose of participating in religious instruction programs. District officials will ensure that no public funds will be expended to support a released time program, and that district faculty and staff will not promote or discourage participation by district students in the released time program.

Elective credit

The district may award high school students no more than two elective Carnegie unit credits for classes in religious instruction taken during the school day in accordance with this policy. The district will evaluate the classes on the basis of purely secular criteria prior to awarding credit.

Adopted 1/12/04; Revised ^

Legal references:

- A. S. C. Code of Laws, 1976, as amended:
 - 1. Section 59-1-460 - South Carolina Released Time for Religious Education Act.
 - 2. Section 59-39-112 - South Carolina Released Time Credit Act.
- B. State Board of Education Regulations:
 - 1. R43-234 - Defined program, grades 9-12.

Policy ►JEFB ◄ Released Time for Religious Instruction

Issued 1/04

In order to accommodate the wishes of district parents/legal guardians, the board of trustees of School District Five of Lexington and Richland Counties authorizes the administration to establish released time program procedures which will allow students an opportunity to participate in religious instruction during school hours and away from school grounds. The board assumes no responsibility for religious instruction. The purpose of this policy and its accompanying administrative rule is to accommodate the requests of parents/legal guardians with respect to the education of their children, as well as to accommodate community organizations.

All recognized religious organizations which are interested in offering religious instruction will submit a request in accordance with the provisions of administrative rule JBF-R. Students may only be released for participation in such instruction based upon the written request of parents/legal guardians in accordance with JBF-R.

The board will not allow students to miss required instructional time for the purpose of participating in religious instruction programs. District officials will ensure that no public funds will be expended to support a released time program, and that district faculty and staff will not promote or discourage participation by district students in the released time program.

Adopted 1/12/04

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

RELEASED TIME FOR RELIGIOUS INSTRUCTION

Code **JHCB-R** Issued **Final**

The following regulations and guidelines apply to released time for religious instruction programs.

School and students

Middle and high school students may be excused for religious instruction only upon receipt of a written request from a parent/legal guardian.

Dates and times that students may be absent for religious instruction will be set by district officials. Released time for religious instruction will occur only during elective or non-instructional time.

The district will not use public funds to promote, discourage or support religious instruction. District faculty and staff may not influence participation in the released time program through discouragement, encouragement, coercion or other means. No religious instruction will take place on any district-owned property.

Religious instruction

Religious instruction must be under the sponsorship of a recognized church or other religious organization. The church or religious organization must obtain written approval from the district prior to the beginning of religious instruction.

A written application must be submitted by the church or religious organization to the district on an annual basis. The application must include the following.

- name of church or other religious organization
- anticipated starting and ending dates for the program
- vacation dates
- address of the program site
- requested grade levels for religious instruction
- name(s) of school from which students will be drawn
- statement assuring that the church or religious organization will state on any correspondence that the program is sponsored solely by the church or religious organization and not by the district
- statement assuring that the church or religious organization will assume the full financial responsibility for all aspects of the program, including transportation
- statement assuring that the church or religious organization is solely responsible for the supervision and security of students from the time of release to the time of return to district schools
- statement that the church or religious organization will provide proof of liability insurance coverage to include supervision, safety and transportation of students to and from the

PAGE 2 - JHCB-R - RELEASED TIME FOR RELIGIOUS INSTRUCTION

program, including all times students are not on school property and that the church or religious organization will indemnify and hold harmless the district, its officials and employees from any and all liability arising from any aspect of the operation of the released time program

- name and phone number and signature of contact person

Applications must be received by the superintendent or his/her designee at least two months prior to the requested starting date.

Once an application is approved by the district, students who plan to participate will register for the course. A copy of the registration, along with a signed parental request form, will be filed in the appropriate school office.

A list of those students who attend released time instruction will be forwarded to the school principal daily.

No individual connected with any religious organization will be permitted to influence (promote or discourage) student participation by directly contacting students on school grounds or by involving students in the released time program in recruiting other students.

Safe passage from the school to the released time program site and back to the school will be the responsibility of the organization sponsoring the released time classes. The district assumes no responsibility or liability for such transportation.

The time and place where students are to be released and returned must be followed by all churches and other religious organizations participating in the program in order to ensure the district's instructional programs are not disrupted.

The district reserves the right to deny approval to any program which is not consistent with the requirements outlined in this policy and administrative rule. The district further reserves the right to withdraw approval for any program which fails to operate consistently with the requirements outlined in this policy and administrative rule.

Issued 1/12/04; Revised ^

AR JEFB R Released Time for Religious Instruction

Issued 1/04

The following regulations and guidelines apply to released time for religious instruction programs.

School and students

Middle and high school students may be excused for religious instruction only upon receipt of a written request from a parent/legal guardian.

Dates and times that students may be absent for religious instruction will be set by district officials. Released time for religious instruction will only occur during elective or non-instructional time.

The district will not use public funds to promote, discourage or support religious instruction. District faculty and staff may not influence participation in the released time program through discouragement, encouragement, coercion or other means. No religious instruction will take place on any district-owned property.

A student's school records will not reflect grades or credit for religious instruction.

Religious instruction

Religious instruction must be under the sponsorship of a recognized church or other religious organization. The church or religious organization must obtain written approval from the district prior to the beginning of religious instruction.

A written application must be submitted by the church or religious organization to the district on an annual basis. The application must include the following.

- name of church or other religious organization
- anticipated starting and ending dates for the program
- vacation dates
- address of the program site
- requested grade levels for religious instruction
- name(s) of school from which students will be drawn
- statement assuring that the church or religious organization will state on any correspondence that the program is sponsored solely by the church or religious organization and not by the district
- statement assuring that the church or religious organization will assume the full financial responsibility for all aspects of the program, including transportation
- statement assuring that the church or religious organization is solely responsible for the supervision and security of students from the time of release to the time of return to district schools
- statement that the church or religious organization will provide proof of liability insurance coverage to include supervision, safety and transportation of students to and from the program, including all times students are not on school property and that the church or religious organization will indemnify and hold harmless the district, its officials and employees from any and all liability arising from any aspect of the operation of the released time program

- name and phone number and signature of contact person

Applications must be received by the superintendent or his/her designee at least two months prior to the requested starting date.

Once an application is approved by the district, students who plan to participate will register for the course. A copy of the registration, along with a signed parental request form, will be filed in the appropriate school office.

A list of those students who attend released time instruction will be forwarded to the school principal daily.

No individual connected with any religious organization will be permitted to influence (promote or discourage) student participation by directly contacting students on school grounds or by involving students in the released time program in recruiting other students.

Safe passage from the school to the released time program site and back to the school will be the responsibility of the organization sponsoring the released time classes. The district assumes no responsibility or liability for such transportation.

The time and place where students are to be released and returned must be followed by all churches and other religious organizations participating in the program in order to ensure the district's instructional programs are not disrupted.

The district reserves the right to deny approval to any program which is not consistent with the requirements outlined in this policy and administrative rule. The district further reserves the right to withdraw approval for any program which fails to operate consistently with the requirements outlined in this policy and administrative rule.

Issued 1/12/04

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES

PREGNANT STUDENTS/STUDENTS WITH CHILDREN/ MARRIED STUDENTS

Code **JIE/JIF/JIG** Issued **Final**

Purpose: To establish the basic structure for school attendance of pregnant students, students with children and married students.

Pregnant students, married students and students with children are required to attend school under state attendance laws.

The district attendance supervisor may grant an attendance waiver to a student who has a child if the supervisor determines that suitable day care is unavailable. The student must consult with the district supervisor or his/her designee in a timely manner to consider all available day care options or the district will consider the student to be in violation of the compulsory attendance law. That law provides penalties for non-attendance.

Title IX regulations of the Educational Amendments of 1972 direct that a pregnant girl who for medical reasons finds it necessary to be on medical homebound instruction must be provided with the same services provided to other students who are on medical homebound instruction.

Adopted ^

Legal references:

A. S. C. Code, 1976, as amended:

1. Section 59-65-10, et seq. - Compulsory attendance.
2. Section 59-60-30(e) - Exceptions.

B. United States Code:

1. 20 U.S.C.A. Section 1681. See also 34 C.F.R. Section 106 - Prohibits discrimination on the basis of sex or pregnancy-related conditions in any federally aided school program.

STUDENT INTERROGATIONS, SEARCHES AND ARRESTS

Code **J1H** Issued **Final**

Purpose: To establish the basic structure for conducting searches of students or their property.

Students do not lose their constitutional rights upon entering school premises. The Fourth Amendment to the United States Constitution protects all citizens, including students, from unreasonable searches.

However, students and their belongings are subject to reasonable searches and seizures when administrators have a belief considered to be reasonable under these circumstances.

- A student committed a crime or a violation of a school rule.
- Such a search will reveal contraband or evidence of a violation of a school rule or a criminal law.

Any search conducted must be reasonable in scope given the age and sex of the student and the nature of the alleged infraction.

Only the principal or his/her designee may conduct such searches within the constitutional parameters outlined above unless exigent circumstances exist which require another staff member to take immediate action for safety reasons.

School lockers and desks

All lockers are the property of the school district. School officials may conduct searches of lockers in accordance with publicized administrative rules.

Motor vehicles

The privilege of bringing a student-operated motor vehicle onto school premises is conditioned on consent by the student driver to allow a search of that motor vehicle when there is reasonable suspicion for a search of that motor vehicle. School officials may conduct searches of motor vehicles in accordance with publicized administrative rules.

Interrogations by school personnel

Teachers and principals may question students about any matter pertaining to the operation of a school and/or enforcement of its rules. The staff member will conduct the questioning discreetly and under circumstances which will avoid unnecessary embarrassment to the person being questioned. Any student who answers falsely or evasively or who refuses to answer a proper question may be disciplined.

Interrogations by police

When law enforcement officers find it necessary to question students during the school day, the school principal or his/her designee will be present. The police will conduct the questioning in the principal's office with the principal or his/her designee present. The principal or his/her designee will attempt to contact the parent/legal guardian and request his/her attendance.

PAGE 2 - JIH - STUDENT INTERROGATIONS, SEARCHES AND ARRESTS

If police intend to take a student into custody or arrest a student, they must present an official warrant. The principal will assist the law enforcement officer in assuring that all procedural safeguards as prescribed by law are observed.

Contacting law enforcement

School administrators will contact law enforcement authorities immediately upon notice that a person is engaging in, or has engaged in, certain activities on school property or at a school sanctioned or sponsored activity. Those activities are ones which may result, or do in fact result, in injury or serious threat of injury to the person or to another person or his/her property.

Specifically, the actions which will result in the immediate contact of law enforcement are included, but are not limited to, those listed in Policy JICDA-R.

Adopted 4/28/75; Revised 11/16/81, 9/11/95, ^

Legal references:

- A. U. S. Supreme Court Cases:
 - 1. New Jersey v. T.L.O., --U.S.--, 105 S. Ct. 733 (1985).
- B. United States Constitution, Fourth Amendment.
- C. South Carolina Constitution:
 - 1. Article I, Section 10.
- D. S.C. Code, 1976, as amended:
 - 1. Section 59-5-65 Minimum standards for student conduct, attendance and scholastic achievement; enforcement.
 - 2. Section 59-24-60 - Requires administrators to contact law enforcement.
 - 3. Section 59-63-1110 et seq. - Search of persons and effects on school property.
 - 4. Section 20-7-7205 - Requires law enforcement to notify principal of child's school for certain offenses; confidentiality of information.
- E. S. C. Acts and Joint Resolutions:
 - 1. 1994 Act #393, p. 4097 - Allows searches.

INTERROGATIONS AND SEARCHES

Code **JCAB** Issued **10/95**

The Board recognizes that the Fourth Amendment protects citizens, including students, from unreasonable searches. However, the district considers any person entering the premises of any school in the district, including visitors, as consenting to a reasonable search of his/her person and personal property. Accordingly, district officials are authorized to conduct reasonable searches according to the procedures set forth in administrative rule JCAB-R. The district will post appropriate notice on school property notifying individuals of this fact. In conducting the search, school officials will make every effort to protect the privacy interests of individuals. The district's express intention for this policy is to enhance security in the schools and prevent students from violating Board policies, school rules and state laws.

The district will conduct searches involving the use of metal detectors in accordance with the procedures outlined in policy JCAC and administrative rule JCAC-R.

Police interrogations

The schools have legal custody of students during the school day and during hours of approved extracurricular activities. It is therefore the implicit responsibility of the school administration to protect each student under its control according to the following criteria.

- When law enforcement officers find it necessary to question students during the school day, the school principal or his/her designee will be present. The questioning will be done in the administrator's office. Personnel will make every reasonable effort to contact the parent/legal guardian and request his/her attendance.
- If custody and/or arrest is involved and/or an official warrant has been issued, the principal/director will cooperate with the officer. Personnel will make reasonable efforts to contact the parent/legal guardian to make them aware of the situation.

(Also LDAJA)

Adopted 4/28/75; Revised 11/16/81, 9/11/95

Constitutional and Statutory Provisions:

- A. S.C. Code, 1976, as amended
 1. Section 59-19-90 (3) - Regulation of student conduct.
 2. 1994 Act 373 - Allows searches.
- B. New Jersey v. T.L.O., 469 U.S. 325 (1985).

STUDENT INTERROGATIONS, SEARCHES AND ARRESTS

Code **JIH-R** Issued **Final**

Justification for student searches

Students possess the right to be free of unreasonable searches and seizures under the fourth amendment to the United States Constitution. Balanced against this right is the responsibility of school officials to create and maintain an environment consistent with the district's educational mission.

Prohibited items

Students may not bring to school items or substances which would disrupt the educational function of the school or which are prohibited by school board regulations or by law. Examples of items or substances in this category include, but are not limited to, weapons, clubs, explosives, firecrackers, alcoholic beverages and nonprescription drugs or drug paraphernalia.

Lockers and other school property

The district provides lockers and other storage spaces to students for their convenience. These storage areas remain school property and, as such are subject to periodic inspections by school authorities. The principal or his/her designee may search a student's locker when such employee has reasonable suspicion that the locker is improperly used for the storage of any substance or object, the possession of which is illegal, or may pose a hazard to the safety of the school. Unless an emergency exists, the student should be present and personally remove the contents of the locker for inspection. General locker searches may be called for at any time to include all lockers in a selected section of lockers for general housekeeping and safety of the school.

The school principal or his/her designee will maintain an accurate list of all locker assignments and either a master key or combinations to all lockers.

At the time a student is assigned to a locker or other storage space, he/she must be informed that school authorities are empowered to conduct random periodic inspections of school lockers. School authorities will post notices of this inspection policy in appropriate locations throughout the school.

School authorities will also inform students of the following locker regulations.

- Students are responsible for the contents of the locker assigned to them.
- Students are to keep their lockers locked.
- Students are not to give other students access to their locker.

Emergencies

Circumstances which put the safety of students or school staff at risk or could result in substantial property damage also will constitute sufficient reasons for school or police officials to conduct a thorough search of all school property. A bomb scare is an example of such an emergency.

PAGE 2 - JIH-R - STUDENT INTERROGATIONS, SEARCHES AND ARRESTS

Student searches

Procedures for searching a person or a person's personal belongings must comply fully with the "reasonableness standard" as adopted by the U.S. Supreme Court in *New Jersey v T.L.O* and as set forth in South Carolina law. This standard requires that a search must be "justified at its inception" and "reasonably related in scope." "Justified at its inception" means that a school official must have reasonable grounds for suspecting that a search will turn up evidence that the student has violated or is violating board policies, school rules or state law. "Reasonably related in scope" means that the actual search conducted must be likely to turn up evidence of the specific violation. In addition, the search must take into consideration the age and sex of the individual being searched and the nature of the infraction. Another administrator or certified staff member, who is the same sex as the student, is to be present during the search.

No school personnel will conduct a search which may be considered a strip search.

All searches of students must be conducted or authorized by the principal or his/her designee in the presence of a witness.

When the need to search a student arises, the student may be asked to consent to the search. In no event will the principal threaten the student with harsher punishment or treatment for refusing to consent nor will the student be coerced or induced to give consent in any other manner. The consent, if given, will be put in writing.

School personnel may, in the course of an investigation and upon reasonable suspicion, ask a student voluntarily to empty the contents of his/her pockets, wallet, purse or similar bags or places of potential concealment or to allow school personnel to search a wallet, purse, bag or other items of potential concealment not a part of immediate wearing apparel such as shoes or a jacket.

If a personal search is deemed necessary, or if the search of a pocket, wallet, purse or similar bag or place of potential concealment is deemed necessary and not voluntarily consented to by the student, school personnel will request the parent/legal guardian to perform the search or the matter may be turned over to the appropriate law enforcement agency.

Motor vehicles

The privilege of bringing a student-operated motor vehicle onto school premises is conditioned on consent by the student driver to allow search of that motor vehicle when there is reasonable suspicion for a search of that motor vehicle. The act of bringing a motor vehicle upon school premises will allow school officials to presume consent by the student, parent/legal guardian or owner of the vehicle for a search of that motor vehicle. The school may conduct routine searches of the exterior of student vehicles parked on school property at any time. In conducting a search of the exterior of a vehicle, school officials may observe those things inside vehicles which are in plain view. Refusal by a student, parent/legal guardian or owner of the vehicle to allow access to a motor vehicle on school premises at the time of a request to search the motor vehicle will be cause for termination without further hearing of the privilege of bringing a motor vehicle onto school premises. The principal or his/her designee may request a law enforcement officer to search a motor vehicle on school premises, subject to provisions of this policy.

Searches by canines

The use of a trained canine to search for controlled substances in schools will be on a random, unannounced basis. At the request of the school principal or his/her designee, a trained canine with its handler may go into schools to sniff lockers, desks and the exterior of vehicles. At no time will the school use a trained canine to search a person for controlled substances. The use of trained canines to conduct searches may occur during the regular school year, as well as during summer school. A qualified and authorized handler will accompany the canine and will be responsible for the dog's actions. Should the dog alert its handler to the presence of any controlled substance, school officials would then have a reasonable basis to conduct a search of the person in accordance with the procedures set forth in this administrative rule. The school may enforce disciplinary sanctions based on any contraband found.

Police notification

School administrators will contact law enforcement authorities with regard to possession of items that constitute a violation of law.

Issued 9/11/95; Revised ^

INTERROGATIONS AND SEARCHES

Code **JCAB-R** Issued **10/95**

In order to enhance security in the schools and prevent students from violating board policies, school rules, and state laws, the district authorizes school officials to conduct reasonable searches according to the procedures outlined herein. In conducting such searches, school officials will make every effort to protect the privacy interests of individuals.

The district will post notices on school property at all regular entrances and any other access point on school grounds. This notice will advise individuals that searches may be conducted as outlined in this administrative rule.

If a properly conducted search yields evidence that a board policy, school rule or state law has been violated, the district will take appropriate disciplinary action. In cases where the evidence suggests a violation of state law, school officials will notify law enforcement.

Searches of a person or a person's personal belongings

Procedures for searching a person or a person's personal belongings must comply fully with the "reasonableness standard" as adopted by the U.S. Supreme Court in **New Jersey v T.L.O.** and as set forth in South Carolina law. This standard requires that a search must be "justified at its inception" and "reasonably related in scope." "Justified at its inception" means that a school official must have reasonable grounds for suspecting that a search will turn up evidence that the student has violated or is violating board policies, school rules or state law. "Reasonably related in scope" means that the actual search conducted must be likely to turn up evidence of the specific violation. In addition, the search must take into consideration the age and sex of the individual being searched and the nature of the infraction. Another administrator or certified staff member, who is the same sex as the student, is to be present during the search.

Searches of lockers, desks and other school property

The district provides lockers, desks, and other such school property to students for their use during the academic year. Because the district retains ownership of the aforementioned property, school officials may conduct random, unannounced searches of such property. School officials will notify students at the beginning of each school year that such property may be randomly searched at any time.

Searches of vehicles on school property

Students are permitted to park on school premises as a matter of privilege, not of right. Accordingly, all students desiring to park their vehicles on school premises must first obtain a parking permit from the designated school administrator. In order to obtain a parking permit, the student must sign a form acknowledging that he/she understands and agrees to the terms regarding the use of parking lots set forth in this administrative rule. Vehicles which do not have a permit in plain view are subject to being towed at the student's expense.

PAGE 2 - JCAB-R - INTERROGATIONS AND SEARCHES

Because parking on school premises is a privilege, the school retains authority to conduct routine searches of vehicles parked on school property. The school may conduct routine searches of the exterior of student vehicles parked on school property at any time. In conducting a search of the exterior of a vehicle, school officials may observe those things inside vehicles which are in plain view.

The district may search the interiors of student vehicles, including such things as trunks, glove compartments and personal belongings within a vehicle, whenever a school official has reason to believe a student is violating board policies, school rules or state law, as described in the "reasonableness standard" set forth in this administrative rule. When a school official needs to gain access to the interior of a vehicle parked on school premises for purposes of conducting a search in compliance with the "reasonableness standard," he/she will first ask the student to provide such access. If a student refuses to provide the school official with access to the interior of his/her vehicle, he/she will be subject to disciplinary action, including loss of all parking privileges.

Searches by canines

The use of a trained canine to search for controlled substances in schools shall be on a random, unannounced basis. At the request of the school principal or his/her designee, a trained canine with its handler may go into schools to sniff lockers, desks and the exterior of vehicles. At no time will the school use a trained canine to search a person for controlled substances. The use of trained canines to conduct searches may occur during the regular school year, as well as during summer school. A qualified and authorized handler will accompany the canine and will be responsible for the dog's actions. Should the dog alert its handler to the presence of any controlled substance, school officials would then have a reasonable basis to conduct a search of the person in accordance with the procedures set forth in this administrative rule. The school may enforce disciplinary sanctions based on any contraband found.

Issued 9/11/95

STUDENT INTERROGATIONS, SEARCHES AND ARRESTS

The following exhibit may be used as a checklist for administrators who are considering conducting a search of a student or the student's effects, locker, desk or motor vehicle.

- What factors cause you to have a reasonable suspicion that the search of this student or his/her effects, locker or automobile will turn up evidence that the student has violated or is violating the law or the rules of the school?
 - Eyewitness account
 - by whom
 - date/time
 - place
 - what was seen
 - Information from a reliable source
 - time received
 - how information was received
 - who received information
 - factors that make source reliable
 - description of information
 - suspicious behavior (explain)
- Note time of search.
- Describe location of search.
- Was student told purpose of search?
- Was consent requested?
- Was consent given?
- Was the search you conducted reasonable in terms of scope and intrusiveness?
 - What are you searching for?
 - Note sex of the student.
 - Note age of the student.
 - Describe exigency of the situation.
 - What type of search is being conducted?
 - Who is conducting the search (include name, position, sex)?
- Explanation of search
 - Describe the time and location of the search.
 - Describe exactly what was searched.
 - What did the search yield?
 - What was seized?
 - Were any materials turned over to the police?

STUDENT PARKING AGREEMENT

I understand the following conditions.

- Students are permitted to park on school premises as a matter of privilege, not of right.
- The school district retains authority to conduct routine searches of the exterior of student vehicles parked on school property at any time.
- The school district retains authority to conduct searches of the interior of student vehicles whenever a school official has reasonable suspicion to believe that a student has violated board policies, school rules or state law.
- If I fail to provide access to the interior of my vehicle upon request by a school official, I will be subject to school disciplinary action, including loss of all parking privileges.
- If I do not display a school district parking permit in full view on each vehicle that I park on school premises, my vehicle may be towed at my expense. The parking permits used in the district hang from the rear view mirror.
- I understand that I am to park only in my assigned area.

Student's name (print)

Student's signature

Date

I have read this parking agreement and understand that my child is to abide by all the regulations.

Parent/Legal guardian

Date

STUDENT PARKING AGREEMENT

I understand the following conditions.

- Students are permitted to park on school premises as a matter of privilege, not of right.
- The school district retains authority to conduct routine searches of the exterior of student vehicles parked on school property at any time.
- The school district retains authority to conduct searches of the interior of student vehicles whenever a school official has reasonable suspicion to believe that a student has violated board policies, school rules or state law.
- If I fail to provide access to the interior of my vehicle upon request by a school official, I will be subject to school disciplinary action, including loss of all parking privileges.
- If I do not display a school district parking permit in full view on each vehicle that I park on school premises, my vehicle may be towed at my expense. The parking permits used in District Five hang from the rear view mirror.
- I understand that I am to park only in my assigned area.

Student's Name (print)

Student's Signature

Date

I have read this parking agreement and understand that my child is to abide by all the regulations.

Parent

Date

Adopted 9/11/95

USE OF METAL DETECTORS

Code **JIHC** Issued **Final**

Purpose: To establish the basic structure for the use of metal detectors in the schools.

When the administration has reasonable cause to believe that weapons are in the possession of identified or unidentified students, when there has been a pattern of weapons found at school, or when violence involving weapons has occurred at the school, the administration is authorized to use stationary and/or mobile metal detectors in accordance with procedures developed by the administration in conjunction with legal counsel. Any search of a student's person as a result of the activation of the detector will be conducted in private in accordance with the procedures outlined in administrative rule JIHC-R.

The district's express intention for this policy is to enhance security by preventing students from bringing weapons or other dangerous objects into the schools. Any student who violates the provision of the district's rules and regulations, which provide that a student may not possess, use or transfer dangerous weapons, will be disciplined in accordance with district policy.

Adopted 3/21/94; Revised ^

Legal references:

A. U. S. Supreme Court Cases:

1. New Jersey v. T.L.O., --U.S.--, 105 S. Ct. 733 (1985).

B. United States Constitution, Fourth Amendment.

C. South Carolina Constitution:

1. Article I, Section 10.

D. S.C. Code, 1976, as amended:

1. Section 59-5-65 Minimum standards for student conduct, attendance and scholastic achievement; enforcement.
2. Section 59-24-60 - Requires administrators to contact law enforcement.
3. Section 59-63-1110 *et seq.* - Search of persons and effects on school property.
4. Section 20-7-7205 - Requires law enforcement to notify principal of child's school for certain offenses; confidentiality of information.

E. S. C. Acts and Joint Resolutions:

1. 1994 Act #393, p. 4097 - Allows searches.

USE OF METAL DETECTORS

Code **JCAC** *Issued* **4/94**

When the administration has reasonable cause to believe that weapons are in the possession of identified or unidentified students, when there has been a pattern of weapons found at school, or when violence involving weapons has occurred at the school, the administration is authorized to use stationary and/or mobile metal detectors in accordance with procedures developed by the administration in conjunction with legal counsel. Any search of a student's person as a result of the activation of the detector will be conducted in private in accordance with the procedures.

The district's express intention for this policy is to enhance security by preventing students from bringing weapons or other dangerous objects into the schools. Any student who violates the provision of the district's rules and regulations, which provide that a student may not possess, use or transfer dangerous weapons, will be disciplined in accordance with district policy.

Adopted 3/21/94

USE OF METAL DETECTORS

Code **JIHC-R** Issued **Final**

In order to enhance security in the schools and prevent students from bringing weapons into the schools, district officials are authorized to use metal detectors to conduct student searches according to the procedures outlined in this administrative rule. The superintendent or his/her designee will designate the schools which may utilize metal detectors.

The metal detectors may be used at such places as inside classrooms or offices, as well as entrances to the buildings or to the classrooms. They may also be used at extracurricular events hosted by the district, such as football or basketball games.

Students who attend the designated schools and their parents/legal guardians will be notified that searches involving the use of metal detectors may take place during the school year and that the entire search procedure is governed by written procedures which are available upon request. Such notification will occur at the beginning of each school year or prior to initiation of the use of metal detectors in a school newly designated for this purpose after the school year has begun.

Use of metal detectors

School officials may use metal detectors to conduct searches of students at the designated schools only when one of the following conditions exists.

- The administration of the school has reasonable cause, based on reliable information or personal observation, to believe that weapons or dangerous objects are in the possession of identified or unidentified students.
- There is a pattern of weapons or dangerous objects found at the school, on school property, at a school function or in the vicinity of a school.
- Violence involving weapons had occurred at the school or on school property.

Conducting a search with a metal detector

The superintendent will designate those individuals at each school who will be authorized to use metal detectors to conduct a search of students for possession of weapons. Both males and females will be designated. The designated individuals (operators) will be fully trained in accordance with the following procedures.

- Students will be notified via loudspeaker, assembly or by similar means, of metal detector use in the school from time to time during the school year. Students will be notified that they must submit to a search conducted in accordance with the written procedures. Students who fail to cooperate may be subject to discipline for insubordination. Students will be given an opportunity to remove harmless metal objects from their person before entering the school premises, as is customary where metal detectors are otherwise used, so as to avoid needless embarrassment.
- From time to time during the school year (consistent with terms outlined in the first bulleted item in the "Use of metal detectors" section above), metal detector scanning posts may be set up at the appropriate entrances to the school buildings. All students entering the school must be searched. However, in order to facilitate the process, the administration may limit the search by use of any random formula. For example, the administration may choose to search

PAGE 2 - JIHC-R - USE OF METAL DETECTORS

every fifth person in line. Particular students may not be selected for a search unless there is reasonable cause to believe the student possesses a weapon. Handheld scanning devices may only be used by a member of the same sex as the student being searched.

- The operator will explain the scanning process to each student prior to a search and will ask students to remove metal objects from their clothing. If a student's body activates the device, the operator will ask the student to remove metal objects. A second scan will then be conducted. If the detector again indicates the presence of metal, the student will again be asked to remove metal objects. A third scan will then be conducted. If the detector indicates the presence of metal for a third time, an operator, who must be the same sex as the student, will escort the student to a private area and again ask the student to remove metal objects. A witness will be present during all such searches. If the student refuses to comply, the student's parent/legal guardian and/or law enforcement will be called.
- The operators will also scan any bags or parcels carried by the student. If a student's bag or parcel activates the scanning device, the operator will ask the student to open the container for the limited purpose of determining whether a weapon is concealed therein.
- At no time will a strip search of a student be conducted by an operator.
- All property removed from a student as a result of the above procedures, which may legitimately be brought onto school premises, will be returned to the student. Property removed from a student, the possession of which violates school policy, will be confiscated, and the student will be disciplined in accordance with district policy. In cases where the student may be in violation of state law, law enforcement will be notified.

Issued 3/21/94; Revised ^

USE OF METAL DETECTORS

Code **JCAC-R** Issued **4/94**

In order to enhance security in the schools and prevent students from bringing weapons into the schools, district officials are authorized to use metal detectors to conduct student searches according to the procedures outlined in this regulation. The superintendent or his/her designee will designate the schools which may utilize metal detectors.

The metal detectors may be used at such places as inside classrooms or offices, as well as entrances to the buildings or to the classrooms. They may also be used at extracurricular events hosted by the district, such as football or basketball games.

Students who attend the designated schools and their parents/guardians will be notified that searches involving the use of metal detectors may take place during the school year, and that the entire search procedure is governed by written procedures which are available upon request. Such notification will occur at the beginning of each school year or prior to initiation of the use of metal detectors in a school newly designated for this purpose after the school year has begun.

A. Use of metal detectors

School officials may use metal detectors to conduct searches of students at the designated schools only when one of the following conditions exist:

1. the administration of the school has reasonable cause, based on reliable information or personal observation, to believe that weapons or dangerous objects are in the possession of identified or unidentified students;
2. there is a pattern of weapons or dangerous objects found at the school, on school property, at a school function, or in the vicinity of a school; or
3. violence involving weapons had occurred at the school or on school property.

B. Conducting a search with a metal detector

The superintendent will designate those individuals at each school who will be authorized to use metal detectors to conduct a search of students for possession of weapons. Both males and females will be designated. The designated individuals (operators) will be fully trained in accordance with the following procedures:

1. Students will be notified via loudspeaker, assembly, or by similar means, of metal detector use in the school from time to time during the school year. Students will be notified that they must submit to a search conducted in accordance with the

PAGE 2 - JCAC-R - USE OF METAL DETECTORS

written procedures. Students who fail to cooperate may be subject to discipline for insubordination. Students will be given an opportunity to remove harmless metal objects from their person before entering the school premises, as is customary where metal detectors are otherwise used, so as to avoid needless embarrassment.

2. From time to time during the school year (consistent with terms outlined in A, page 1), metal detector scanning posts may be set up at the appropriate entrances to the school buildings. All students entering the school must be searched. However, in order to facilitate the process, the administration may limit the search by use of any random formula. For example, the administration may choose to search every fifth person in line. Particular students may not be selected for a search unless there is reasonable cause to believe the student possesses a weapon. Hand-held scanning devices may only be used by a member of the same sex as the student being searched.
3. The operator will explain the scanning process to each student prior to a search and will ask students to remove metal objects from their clothing. If a student's body activates the device, the operator will ask the student to remove metal objects. A second scan will then be conducted. If the detector again indicates the presence of metal, the student will again be asked to remove metal objects. A third scan will then be conducted. If the detector indicates the presence of metal for a third time, an operator, who must be the same sex as the student, will escort the student to a private area and again ask the student to remove metal objects. A witness will be present during all such searches. If the student refuses to comply, the student's parent/guardian and/or law enforcement will be called.
4. The operators will also scan any bags or parcels carried by the student. If a student's bag or parcel activates the scanning device, the operator will ask the student to open the container for the limited purpose of determining whether a weapon is concealed therein.
5. At no time will a strip search of a student be conducted by an operator.
6. All property removed from a student as a result of the above procedures, which may legitimately be brought onto school premises, will be returned to the student. Property removed from a student, the possession of which violates school policy, will be confiscated, and the student will be disciplined in accordance with district policy. In cases where the student may be in violation of state law, law enforcement will be notified.

Issued 3/21/94

STUDENT CONCERNS, COMPLAINTS AND GRIEVANCES

Code **JII** Issued **Final**

Purpose: To establish the basic structure for a student grievance procedure.

The district provides a grievance procedure as a formal method for the resolution of any grievances concerning the treatment of students by district personnel. These grievances may arise from allegations of violations of student legal rights or district policy.

In addition, the board recognizes there may be conditions in the school system that the district could improve and that students should have some means by which they can effectively express their concerns.

The district will resolve student complaints and grievances through orderly processes and at the lowest possible level.

- A teacher will provide any student or his/her parent/legal guardian the opportunity to discuss a decision or situation that the student considers unjust or unfair.
- If the incident remains unresolved, the student, his/her parent/legal guardian or the teacher may bring the matter to the principal's attention for consideration and action.
- The student may also bring the matter to the attention of class officers or the student council (in grades and schools where such are elected) for possible presentation to the principal.
- If the matter is still unresolved after the procedure outlined above, the complaining party may bring the matter to the superintendent or his/her designee for consideration.
- If the matter is still unresolved, the complaining party may bring it in writing to the board for review.

Title IX complaints

Students who believe that they have been discriminated against on the basis of their gender have the right to appeal to their principals. If the student is not satisfied with the decision of the principal, he/she may appeal to the district Title IX coordinator/superintendent and then to the board. The superintendent will schedule appeals to the board.

Section 504 complaints

Students who believe that they have been discriminated against on the basis of their disabling condition have the right to appeal to their principals. If the student is not satisfied with the decision of the principal, he/she may appeal to the district Section 504 coordinator/superintendent and then to the board. The superintendent will schedule appeals to the board.

Adopted 8/19/74; Revised 5/3/93, ^

PAGE 2 - JII - STUDENT CONCERNS, COMPLAINTS AND GRIEVANCES

Legal references:

A. Federal statutes:

1. Title VI of the Civil Rights Act of 1964 - Prohibits discrimination on the basis of race, color, national origin, religion or sex.
2. Section 504(b) of Rehabilitation Act of 1973 - Prohibits discrimination against "otherwise qualified" handicapped persons by federal grantees.
3. Title IX of the Education Amendments of 1972 - Prohibits sex discrimination by federal education grantees.

B. U.S. Supreme Court:

1. Plyler vs. Doe, 1982.

STUDENT COMPLAINTS AND GRIEVANCES

Code **JCE** *Issued* **6/93**

The board recognizes that there may be conditions in the school system that are in need of improvement and that students should have some means by which their concerns may be effectively expressed, considered and dealt with fairly. Such means, if soundly conceived and well understood in advance and fairly executed, may do much to avoid outbreaks of disruptive behavior which sometimes result from lack of communications.

The board desires student complaints and grievances to be resolved through orderly processes and at the lowest possible level, but that channels be provided for eventual hearing by the board in instances when this becomes necessary. Therefore:

1. Any student or his/her parents will be provided the opportunity to discuss with his/her teacher a decision or situation which he/she considers unjust or unfair.
2. If the incident remains unresolved, the student, his/her parents or the teacher may bring the matter to the principal's attention for his/her consideration and action.
3. The student may also bring the matter to the attention of class officers or the student council (in grades and schools where such are elected) for possible presentation to the principal.
4. If the matter is still unresolved after the procedure outlined above, it may be brought to the superintendent or designee for his/her consideration.
5. Complaints that remain unresolved following any action of the superintendent may be referred in writing to the board for review.
6. Any grievance involving potential violation of Title IX, Section 504, or the Americans with Disabilities Act may be referred directly to the Title IX, Section 504, and Americans with Disabilities Act Coordinator.

Adopted 8/19/74; Revised 5/3/93

STUDENT ACTIVITIES

Code **JJ** Issued

Purpose: To establish the board's vision regarding student activities and the basic structure for the conduct of those activities.

The board regards student activities at the elementary and secondary school level as a vital part of the total educational program as long as the schools safeguard the development and well-being of the students. Schools should use these activities as a means of developing wholesome attitudes and good human relations as well as knowledge and skills.

The board sanctions student activities that traditionally have been a part of the overall school program provided school personnel properly supervise and operate the activities in accordance with school policies and regulations.

The board considers student activities to be learning experiences. The administration must develop, manage, and evaluate these activities with this purpose in mind. The board considers student activities part of the total school curriculum. The administration should be included in regular curriculum planning, review, and evaluation processes regarding these activities.

The principal will be responsible for the organization of all student activities. He/She will provide adequate supervision, administer student finances, and approve all student activities with the assistance of delegated members of the faculty.

Interscholastic activities (high school)

Interscholastic activities include school-sponsored activities for which preparation occurs outside of the regular school day. Individuals or members of groups involved in activities which include out-of-school practice on more than one occasion weekly must meet eligibility requirements.

The board is responsible for the monitoring of all interscholastic activities other than those under the jurisdiction of the South Carolina High School League. Rules of the South Carolina High School League govern interscholastic athletics.

Schools will determine academic eligibility at the beginning of each semester. Eligibility will be based on the previous semester's record of courses taken and grades achieved in academic courses. Academic courses are those courses of instruction for which credit toward high school graduation is given. These may be required or approved electives.

To be eligible to participate in interscholastic activities, the student must achieve an overall passing average in addition to one of the following.

- To be eligible in the first semester, a student must pass a minimum of five Carnegie courses applicable toward a high school diploma during the previous year. At least two units must have been earned during the second semester or summer school.
- To be eligible during the second semester the student must meet one of the following conditions.
 - If the student met first semester eligibility requirements then he/she must pass the equivalent of four, 1/2 unit courses during the first semester.

PAGE 2 - JJ - STUDENT ACTIVITIES

- If the student did not meet first semester eligibility requirements then he/she must pass the equivalent of five, 1/2 unit courses during the first semester.

If the interscholastic activity occurs completely within one semester, a student must satisfy these conditions in the semester preceding participation in the interscholastic activity. If the interscholastic activity occurs over two consecutive semesters and is under the jurisdiction of the South Carolina High School League, the student must satisfy these conditions in the semester preceding the first semester of participation.

The district will not allow an ineligible student to participate in any interscholastic activity.

Students diagnosed as disabled under the criteria established by the state board of education and satisfying the requirements of their Individualized Education Plan (IEP) as required may participate in interscholastic activities.

Adopted 6/16/86; Revised 2/6/89, 8/24/98, ^

Legal references:

A. S. C. Code, 1976, as amended:

1. Section 59-39-160 - Requirements for student participation in interscholastic activities.

B. Federal Legislation:

1. Education of the Handicapped Act - Public Law 94-142 - Provides for free, appropriate, public education for all handicapped children.

C. State Board of Education Regulations:

1. R-43-244.1 - Interscholastic activities: academic requirements for participation.

INTERSCHOLASTIC ACTIVITIES

Code **IDF** Issued **8/98**

The board is responsible for the monitoring of all interscholastic activities. Interscholastic athletics will be governed by all rules of the South Carolina High School League and this board policy (IDF).

Interscholastic activities include school-sponsored activities for which preparation occurs outside of the regular school day. Individuals or members of groups in grades 7 through 12 involved in activities which include out-of-school practices must meet eligibility requirements.

Academic eligibility will be determined at the beginning of each semester and be based on the previous semester's record of courses taken and grades achieved. The district will not allow an ineligible student to participate in any interscholastic activity.

To be eligible and to participate in the interscholastic activities, the student must achieve an overall passing average (1.16) and pass a total of six academic courses for 9th through 12th graders and four academic courses for 7th and 8th graders.

Academic courses are those courses of instruction for which credit toward high school graduation is given. These may be required or approved electives.

A grade point ratio will be used to compute the overall average for the preceding semester. The scale of A=4, B=3, C=2, D=1 and F=0 will be used for each course in which a student is enrolled and receives a grade. The total derived by adding all quality points will be divided by the number of courses a student is taking. To pass for a semester, a student must attain at least an overall average of 1.16 computed on all courses.

To ensure the success of all students participating in interscholastic activities, each middle and high school will implement an after school enrichment program to help students achieve success in their academic performance.

If the interscholastic activity occurs completely within one semester, a student must satisfy these conditions in the semester preceding participation in the interscholastic activity. If the interscholastic activity occurs over two consecutive semesters and is under the jurisdiction of the South Carolina High School League, the student must satisfy these conditions in the semester preceding the first semester of participation.

When computing academic eligibility for the first semester, the school will do the following.

- Final yearly averages from the previous school year will be used for full-year courses, and the semester grade will be used for one-half year courses taken during second semester of that year.
- If a course is repeated in summer school, the higher grade will be used when computing the overall average for the basis of interscholastic activities.

When computing academic eligibility for second semester, first semester grades will be used for all courses including those to be taken for the full year.

STUDENT SOCIAL EVENTS

Code **JJB** Issued **Final**

Purpose: To establish the basic structure for student social events.

No school-sponsored public dances or parties will be permitted. However, such school groups as individual classes and approved school clubs will be permitted to sponsor parties and/or dances; however, the principal retains the responsibility of selecting and/or approving adults for supervising these activities. Only class or club members, class sponsors and invited guests, approved by a committee appointed by the principal, may attend. Any and all meetings of booster clubs and parent/teacher organizations will be authorized and approved by the principal following board policy KF, Use of School Facilities.

The junior-senior prom will be sanctioned with the stipulation that plans for the activity must be approved by the principal. It is the intention of this policy to permit only students from the particular school, faculty and invited guests, approved by a committee appointed by the principal, to be in attendance at the prom. It will be the responsibility of the principal to have such activities adequately supervised.

Adopted 5/19/75; Revised ^

Descriptor Term: STUDENT SOCIAL EVENTS	Descriptor Code: JHD	Issued Date: 8/15/82
	Rescinds: JHD	Issued: 5/19/75

No school-sponsored public dances or parties shall be permitted. However, such school groups as individual classes and approved school clubs shall be permitted to sponsor parties and/or dances; however, the principal retains the responsibility of selecting and/or approving adults for supervising these activities. Only class or club members, class sponsors, and invited guests, approved by a committee appointed by the principal, may attend. Any and all meetings of booster clubs and parent/teacher organizations shall be authorized and approved by the principal (following Board Policy KG/"Use of School Facilities").

The junior-senior prom shall be sanctioned with the stipulation that plans for the activity must be approved by the principal. It is the intention of this policy to permit only students from the particular school, faculty, and invited guests, approved by a committee appointed by the principal, to be in attendance at the prom. It shall be the responsibility of the principal to have such activities adequately supervised.

Adopted 5/19/75

STUDENT ACTIVITIES FUNDS

Code **JJF** Issued **Final**

Purpose: To establish the basic structure for the management of student activities funds.

The principal has jurisdiction over all athletic, student organization and activity funds. The school will keep an accurate record of receipts and expenditures of all such funds and make all disbursements by check. The principal must approve all expenditures from any of the funds in advance. Organizations may use the funds only for authorized purposes.

The certified public accountant selected by the district will audit the funds at the close of each fiscal year, or at any other time when circumstances so demand. Schools will keep financial records of activity funds on file for a minimum of five years.

Liquidation of activities funds

Schools will carry over funds remaining in the account of a student, class or alumni organization at the end of the year. The school will carry over funds until the next year as long as that organization continues to function. If an organization does not meet at least once annually and elect officers, the school will consider that organization inactive and liquidate their funds. The school will place the funds in the general school account.

Adopted 2/24/69; Revised 11/16/81, ^

Descriptor Term: STUDENT ACTIVITIES FUNDS MANAGEMENT	Descriptor Code: JHB	Issued Date: 8/15/82
	Rescinds: JHB	Issued: 2/24/69

The principal/director of each school shall serve as treasurer of all athletic, student organizations, and activity funds. A neat and accurate record of receipts and expenditures of all such funds will be kept. Disbursements will be made by check. All expenditures to be paid from any of the funds must have the principal's approval prior to making the commitment.

The records of such funds shall be audited at the close of each fiscal year, or at any other time when circumstances so demand. Financial records shall be kept on file for a minimum of five years.

The principal/director shall be responsible for ticket sales at any activity of the school when admission is charged. He shall complete the audit form for bookkeeping purposes. All tickets sold at school events shall be consecutively numbered.

Adopted 2/24/69; revised 11/16/81

Cross Ref.: (Also DK)

STUDENT ACTIVITIES FUNDS

Code JJF-R Issued

All school activity funds will be accounted for by the district's finance office. Expenditures will be made by purchase order after approval by the school principal. An interest account with sufficient funds to meet monthly emergency purchases may be maintained by each school principal. The district finance office will review annually each school's interest account average monthly total expenditures to verify that sufficient funds are approved for the account to meet the school's needs.

Surplus activity fund from each school will be invested in those securities which give the highest yield and protection. Interest earned from the invested funds will be credited to each school's activity fund and reported to the school principal each month.

CONTESTS FOR STUDENTS

Code **JJG** Issued **Final**

Purpose: To establish the basic structure for the conduct of contests involving students.

The district will cooperate with individuals, community organizations and agencies desiring to sponsor activities in the public schools in keeping with the purposes and educational aims of the district provided such activities can be integrated into the school program without disruption or loss of instructional time and without imposing an unreasonable added workload on the staff of the school.

In addition to the conditions stated above, schools may sponsor or promote contests involving agencies outside the school as a part of the school program only when all of the following criteria are met.

- The contest has definite educational value.
- The contest emphasizes educational value rather than prizes.
- The contest is integrated into the regular instructional program.
- Student participation is voluntary.

Each principal will determine which contests may be held in his/her school.

Adopted 2/24/69; Revised 8/1/73, 11/16/81, 4/2/90, ^

Descriptor Term: CONTESTS FOR STUDENTS	Descriptor Code: JM	Issued Date: 4/90
	Rescinds:	Issued:

Academic competition and contests involving agencies outside the school shall be an extension of the instructional program. They shall provide positive opportunities to practice or apply skills and concepts learned in the classroom. Such competition shall enhance self-confidence and promote teamwork. We strongly encourage academic competition that promotes or requires higher order thinking skills. These skills include interpreting, analyzing, synthesizing, organizing and integrating information, generalizing and inferring, estimating and predicting results, creating and evaluating.

Although winning and championships are a positive by-product of academic competition, they are not our goals. Our goal is the enrichment of the instructional program. A student's and an academic team coach's first academic responsibility is the classroom; therefore, a coach or student should miss no more than 10 days of school for academic competition.

Competitions should reflect the district philosophy, provide quality opportunities for students, and, if needed, require only reasonable financial support. Opportunities for participation in academic competition should exist for all students. Participation shall be voluntary on the part of the students.

The principal/director is responsible for authorizing student participation in any contest in her/his school.

(Also KHB)

Adopted 2/24/69; Revised 8/1/73, 11/16/81, 4/2/90

INTERSCHOLASTIC ATHLETICS (STUDENT ATHLETICS)

Code **JJI** Issued **Final**

Purpose: To establish the basic structure for the conduct of student athletic activities.

Rules of the South Carolina High School League govern interscholastic athletics.

These rules require that the principal be ultimately responsible in all matters that concern interscholastic contests. The league also holds him/her responsible for the vote of the school on all conference and league issues.

Rules and regulations of the league cover the age, health, transfer, scholarship, amateurism, etc. of students engaging in interscholastic athletic contests; the qualifications of coaches; the sponsorship, supervision and number of games; practice and playing seasons; the fulfillment of interscholastic contracts; the employment of game officials; and other matters important to sound administration of high school interscholastic athletics.

The requirements for participation in interscholastic activities set out in policy JJ will also govern participation in interscholastic athletics.

Dual sports participation

During the season for any high school league sport except for football, a student who is a member of a school team may participate on an independent team under the following conditions.

- Participation does not interfere with the scheduled league games or practices of the school squad or team.
- A signed statement is on file with the school's athletic director to include parent/legal guardian permission for the student to participate in dual sports as well as signed acknowledgement by the independent coach that the student's participation will not interfere with scheduled league games or practices.

A school or student will not be declared ineligible for participation in an interscholastic high school league sport except for football because of dual sports participation under this policy.

Adopted 1973; Revised 11/16/81, 8/1/88, ^

Legal references:

- A. S. C. Code, 1976, as amended:
 - 1. Section 59-63-55 - Injuries received while participating in athletics to be made part of student's record.
 - 2. Section 59-63-70 - High school sports participation except football.
- B. State Board of Education Regulations:
 - 1. R-43-244 - Interscholastic athletics.

Descriptor Term: INTERSCHOLASTIC ATHLETICS	Descriptor Code: IDFA	Issued Date: 8/88
	Rescinds:	Issued:

Interscholastic athletics shall be governed by rules of the South Carolina High School League.

These rules require that the principal be ultimately responsible in all matters that concern interschool contests. The league also holds him/her responsible for the vote of the school on all conference and league issues.

Rules and regulations of the league cover the age, health, transfer, scholarship, amateurism, etc., of students engaging in interschool athletic contests; the qualifications of coaches; the sponsorship, supervision, and number of games; practice and playing seasons; the fulfillment of interscholastic contracts; the employment of game officials; and other matters important to sound administration of high school interscholastic athletics.

The methods selected for recognizing superior student athletes shall be the responsibility of the principal.

(Also MDBA)

Adopted 1973; Revised 11/16/81, 8/1/88

Constitutional & Statutory Provisions:

- A. S.C. Code, 1976, as amended:
 - 1) Section 59-63-55 - Injuries received while participating in athletics to be made part of student's record.
- B. State Board of Education Regulations:
 - 1) R-43-244 and 245 - Interscholastic Athletics.