



**AGENDA  
BOARD OF TRUSTEES  
DISTRICT ADMINISTRATION BUILDING'S BOARD ROOM  
FEBRUARY 28, 2011**

1. Call to order at 6 p.m.
2. Enter executive session in the lounge to consider the following:
  - a. Selected employment items (Exhibit A)
  - b. Briefing on litigation involving the District
3. Welcoming remarks at 7 p.m.
4. Invocation – Reverend Marc Rattray, St. Andrews Presbyterian Church
5. Pledge of Allegiance – Riley Goldstein, a fifth grade student at River Springs Elementary School
6. School Board Spotlight
7. Approve the agenda
8. Approve the minutes of the December 13, 2010 board meeting and the February 14, 2011 board meeting
9. Superintendent's report
  - a. Superintendent
  - b. Community Services
    1. Update related to options for video broadcast of Board Meetings (Exhibit B)

- c. Financial Services
  - 1. Monthly financial reports (Exhibit C)
  - 2. Update on the cost of the Chapin High School's wetlands lawsuit (Exhibit D)
  - 3. Budget development for 2011-2012
    - a. Student enrollment projections
- d. Human Resources
- e. Instructional Services
- f. Technology Services
- 10. Public participation\*

### **NEW DESIGN AND CONSTRUCTION AGENDA**

#### **11. DISCUSSION**

- 1. Monthly update

### **ACTION AGENDA**

- 12. Items considered in executive session
- 13. Second reading approval of proposed revisions to board J policies: JIB add "Student Involvement In Decision Making", JICEA "School Related Student Publications" replaces JHCC "Student Publications", JICG "Tobacco Use By Students" replaces JCDA "Tobacco Free Facilities/Possession and Use of Tobacco", JICG-R "Tobacco Use By Students" replaces AR-JCDA-R "Tobacco Free Facilities/Possession and Use of Tobacco", JICH "Drug And Alcohol Use By Students" replaces JCDAB/JCDAC "Alcohol/Drug Use" (Exhibit E)
- 14. First reading approval of proposed revisions to board policies J: JICA "Student Dress" replaces JCDB "Dress Code, JICA-R "Student Dress" replaces AR-JCDB-R "Dress Code", JICF "Secret Societies/Gang Activity" replaces JCDAF "Gangs and Gang Related Activity", JICFA add "Hazing", JICFAA "Harassment, Intimidation or Bullying" replaces JCDA "Harassment, Intimidation or Bullying", JICI add "Weapons In School" (Exhibit F)

15. Motions related to Chapin High School additions and renovations per the successful 2008 Bond Referendum and the on-going legal proceedings before the Administrative Law Court
16. Board meeting guideline parameters
17. Plan for make-up of snow days (Exhibit G)

### **DISCUSSION AGENDA**

18. Health Advisory Council recommendation (Exhibit H)
19. Board meeting dates for 2011-2012 school year (Exhibit I)
20. Proposed revisions to board policy BEDG "Minutes of Board Meetings" (Exhibit J)
21. Adjourn

### **FOR YOUR INFORMATION**

22. The next regular scheduled board meeting will be on March 14, 2011 at Seven Oaks Elementary School.

\*The Board welcomes and encourages public participation and includes an opportunity during its meetings for the public to do so. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". We ask that you sign-up to speak before the meeting begins and that you provide us your name, address and topic of input. Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner. Comments, questions and opinions are appreciated but should always be presented in a manner that reflects the respect and dignity expected by our community. Personal attacks on members of the community, the Board, or the staff of the school system will not be allowed.



Minutes/ December 13, 2010

The Board of Trustees of School District Five of Lexington and Richland Counties met at Nursery Road Elementary School with the following members present:

Mr. Robert Gantt, Chairman  
Mrs. Beth Hutchison-Watson, Vice Chairman  
Mrs. Ellen Baumgardner, Secretary  
Mrs. Jan Hammond  
Mrs. Kim Murphy  
Mr. Jim Turner  
Mr. Ed White  
Dr. Herbert Berg, District Superintendent

The following staff were in attendance:

Ms. Helen Anderson, Chief Instructional Services Officer  
Dr. Angela Bain, Chief Human Resource Services Officer  
Mr. Gary Black, Chief Technology Services Officer  
Dr. Karl Fulmer, Chief Financial Services Officer  
Mr. Keith McAlister, Director, New Design and Construction  
Mr. Buddy Price, Director, Office of Community Services

Robert Gantt called the meeting to order and gave welcoming remarks.

Reverend Sean Brown, Palmetto Church of Christ, gave the Invocation. Corey Davis, a fifth grader at Nursery Road Elementary School, led the Pledge of Allegiance.

Robert Gantt, Jan Hammond and Kim Murphy presented the School Board Spotlight.

A welcome and brief overview of Nursery Road Elementary School was given by Christina Melton, principal, and Debra Phipps, SIC member.

During the superintendent's report, an update on the Chapin High School's renovation project and legal appeal was given by Pam Baker, McNair Law Firm; an update on the cost of Chapin High School's wetlands lawsuit (Exhibit C) was given by Karl Fulmer; the financial reports for October and November 2010 (Exhibit D) were presented by Karl Fulmer; and the school and district state report card ratings were presented by Helen Anderson (Exhibit E).

During the public participation, Albert Bueno spoke regarding Chapin High School; Susan Baker spoke regarding the Chapin High School lawsuit; Dr. Michael Green and Dennis Shedd spoke regarding the Health Science Building at Dutch Fork High School; and Michael Quinn spoke regarding the property for the new elementary school.

During the new design and construction agenda, Keith McAllister presented information on several building renovation projects: Irmo High School (Exhibit F), Dutch Fork High School (Exhibit G), Chapin Elementary School (Exhibit H) and Leaphart Elementary School (Exhibit I).

Karl Fulmer presented the timeline for the 2011-2012 general fund budget (Exhibit N).

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A = Absent  
AB = Abstain  
N = No  
X = Yes

SCHOOL DISTRICT FIVE  
OF  
LEXINGTON AND RICHLAND COUNTIES

Meeting of December 13, 2010

		B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
1.	M. Watson                      S. Hammond  Enter executive session to consider the following: 2a) personnel issues; 2b) property matter; 2c) selected employment items (Exhibit A); and 2d) request for student expulsion appeal hearing (Exhibit B)	X	X	X	X	X	X	A
2.	M. Baumgardner                      S. Watson  Approve the agenda  M. Murphy                      S.  Amend to include an update on the Oak Pointe Elementary School traffic issue  M. Murphy                      S.  Amend to add live streaming during the action agenda   M. Hammond                      S. Baumgardner  Amend to place the item on the discussion agenda   Vote on the original motion							
		X	X	X	X	X	X	X
		X	X	X	X	X	X	X
3.	M. Watson                      S. White  Approve the consent agenda (13 approval of the minutes of the November 8, 2010 board meeting and the minutes of the special-called November 19, 2010 board meeting; 14 second reading of new board policy GCE "Professional Staff Recruitment" (Exhibit K); second reading of new Administrative Rule GCF-R "Professional Staff Hiring" (Exhibit L); and second reading of new Administrative Rule GCK-R "Professional Staff Assignments and Transfers" (Exhibit M)							

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Meeting of December 13, 2010

	B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
M. Murphy                      S. Watson  Amend to withdraw the minutes of the November 19, 2010 special-called meeting	X	X	X	X	X	X	X
M. Watson                      S. Baumgardner  Approve the minutes of the November 19, 2010 special-called meeting  Motion withdrawn							
M. Baumgardner                      S. White  Approve the minutes of the November 19, 2010 special-called meeting							
M. Murphy                      S. Hammond  Amend that we go back and not approve until we have listened to the tapes	No	No	X	X	X	No	No
Vote on the motion	X	X	No	No	No	X	X
4. M. Watson                      S. Baumgardner  The Board not grant the request of an employee to be heard by the Board in connection with a grievance	X	X	X	X	X	X	X
5. M. Watson                      S. White  Approve the request of the sellers of the property, and in consideration of the options before the District pursuant to the Amendment to the Contract to purchase the property, I move that the School District bring a condemnation action to obtain the remaining 2.67 acres known as Parcel E of the Derrick Pond Road property	X	X	AB	No	No	X	X

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SCHOOL DISTRICT FIVE  
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Meeting of December 13, 2010

		B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
6.	M. Baumgardner S. Watson	X	X	X	X	X	X	X
	Approve the selected employment items (Exhibit A)							
7.	M. Watson S. Hammond	X	X	X	X	X	X	X
	Grant the request of the student and his family to appear before the Board for an appeal hearing (Exhibit B)							
8.	M. White S. Baumgardner	X	X	No	No	No	X	X
	Approve to proceed with site adaptation for the new elementary school (Exhibit J)							
9.	M. White S. Watson	No	No	No	X	No	No	No
	The District adopt the recommendation of the Corp of Engineers in it's letter dated March 22, 2010 to the District and we separately permit the academic buildings and athletic fields at Chapin High School so that we can proceed with the renovations to Chapin High School							
10.	M. White S. Watson	X	X	X	No	X	X	X
	Adopt a Resolution, The Board of Trustees of District Five of Lexington and Richland Counties disapproves of the lawsuit brought by Mrs. Kim Murphy, Murphy vs. School District Five of Lexington and Richland Counties and DHEC, which has cost the school district in excess of \$1.4 million dollars as of December 14, 2010, and is delaying the renovations to Chapin High School and denying students the timely use of much needed facilities. The Board requests that Mrs. Murphy abide by the vote of the majority of the Board of Trustees to proceed with the renovations at Chapin High School							
11.	M. Hammond S. Baumgardner	X	X	X	X	X	X	X
	Schedule a budget workshop session on January 18, 2011, at 6 p.m. at the District Administration Building							

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SCHOOL DISTRICT FIVE  
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LEXINGTON AND RICHLAND COUNTIES

Meeting of December 13, 2010

		B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
12. M. Watson	S. Baumgardner	X	X	X	X	X	X	X
Adjourn at 11:45 p.m.								

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At the request of board member Kim Murphy, the following comment was submitted in reference to the condemnation of the Derrick Pond Rd. property for the proposed elementary school – “For the Record - Because there is a chance that there is a property owner, I'm opposed to condemnation. I want to go on the record. There is a chance there is a property owner and if we go through the Quiet title action, then there is the opportunity for that public, that property owner to come forward.” December 13, 2010

At the request of board member Kim Murphy, the following comment was submitted in reference to the submittal of Design Development plans to the Department of Education for the proposed elementary school - “For the Record - “I would like to go on record as expressing a concern that we have submitted these plans to the Department of Education without a, a vote from the board, that we've submitted these plans without a, a vote to condemn someone else's property, which I'm opposed to, and, I don't know if this is the superintendent's responsibility or Mr. McAlister's responsibility but I believe I, this, this board has not voted to proceed with this project. The administration proceeded as if we voted for it. I'd like to go on record, please.” December 13, 2010

At the request of board member Kim Murphy, the following comment was submitted in reference to Mr. White's assumptions in regard to the location of a proposed sewer line at Chapin High School – “For the Record, that's the incorrect information.” December 13, 2010



Minutes/ February 14, 2011

The Board of Trustees of School District Five of Lexington and Richland Counties met at River Springs Elementary School with the following members present:

Mr. Robert Gantt, Chairman  
Mrs. Beth Hutchison-Watson, Vice Chairman  
Mrs. Ellen Baumgardner, Secretary  
Mrs. Jan Hammond  
Mrs. Kim Murphy  
Mr. Jim Turner  
Mr. Ed White  
Dr. Stephen Hefner, Interim District Superintendent

The following staff were in attendance:

Ms. Helen Anderson, Chief Instructional Services Officer  
Dr. Angela Bain, Chief Human Resource Services Officer  
Mr. Gary Black, Chief Technology Services Officer  
Dr. Karl Fulmer, Chief Financial Services Officer  
Mr. Keith McAlister, Director, New Design and Construction  
Mr. Buddy Price, Director, Office of Community Services

Robert Gantt called the meeting to order and gave welcoming remarks.

Reverend Matthew Rings, St. Andrews Presbyterian gave the Invocation. Kyle Madden, a second grade student at River Springs Elementary School led the Pledge of Allegiance.

Robert Gantt, Beth Watson, Julie Painter and Robin Cox presented the School Board Spotlight.

A welcome and brief overview of River Springs Elementary School was given by Melanie Cohen, principal.

During the superintendent's report, Dr. Fulmer gave an update on the cost of the Chapin High School's wetlands lawsuit (Exhibit C).

During public participation, Mary Moslet spoke regarding lawsuits.

Michael Harris presented proposed revisions to board policies J: JICA "Student Dress" replaces JCDB "Dress Code, JICA-R "Student Dress" replaces AR-JCDB-R "Dress Code", JICF "Secret Societies/Gang Activity" replaces JCDAF "Gangs and Gang Related Activity", JICFA add "Hazing" JICFAA "Harassment, Intimidation or Bullying" replaces JCDAAAA "Harassment, Intimidation or Bullying", JICI add "Weapons In School" (Exhibit G).

The Board discussed board meeting guideline parameters.

## Meeting of February 14, 2011

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SCHOOL DISTRICT FIVE  
OF  
LEXINGTON AND RICHLAND COUNTIES

Meeting of February 14, 2011

		B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
4.	M. Watson                      S. White  Move the approval of the December 13, 2010 board meeting to the end of this meeting as item 19-3	X	X	X	X	X	X	X
5.	M. Baumgardner                      S. Watson  Make it a goal to conclude the meeting at 9:30 p.m. and review at 9:15 p.m. anything that has not been completed to be tabled to the next meeting	X	X	X	X	X	X	X
6.	M. Hammond                      S. White  Move item 12-1 (approve a covered batting cage for the baseball team at Irmo High School Exhibit D) to the action agenda and approve it	X	X	X	X	X	X	X
7.	M. Watson                      S. Baumgardner  Approve the selected employment items (Exhibit A)	X	X	X	X	X	X	X
8.	M. Watson                      S. Baumgardner  Approve the requests for instruction at a place other than school (Exhibit B)	X	X	X	X	X	X	X
9.	M. Watson                      S. Baumgardner  Approve first reading of proposed revisions to board J policies: JIB add "Student Involvement In Decision Making", JICEA "School Related Student Publications" replaces JHCC "Student Publications", JICG "Tobacco Use By Students" replaces JCDA "Tobacco Free Facilities/Possession and Use of Tobacco", JICG-R "Tobacco Use By Students" replaces AR-JCDA-R "Tobacco Free Facilities/Possession and Use of Tobacco", JICH "Drug And Alcohol Use By Students" replaces JCDAB/JCDAC "Alcohol/Drug Use" (Exhibit E)	X	X	X	X	X	X	X

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SCHOOL DISTRICT FIVE  
OF  
LEXINGTON AND RICHLAND COUNTIES

Meeting of February 14, 2011

SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES		B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
Meeting of February 14, 2011								
10. M. White	S. Watson	X	X	X	No	X	X	X
Resolved that the Board of Trustees of District Five of Lexington and Richland Counties disapproves of the lawsuit brought by Mrs. Kim Murphy, Murphy vs. School District Five of Lexington and Richland Counties and DHEC, which has cost the School District in excess of \$1.57 million as of February 14, 2011, and is delaying the renovations to Chapin High School and denying students the timely use of much needed facilities. The Board also disapproves of the recent appeal filed by Mrs. Kim Murphy on January 20, 2011, requesting that DHEC deny a construction permit for the sewer system which permit is necessary to begin renovations at Chapin High School. The Board requests that Mrs. Murphy abide by the vote of the majority of the Board of Trustees to proceed with the renovations at Chapin High School.								
11. M. White	S. Watson	X	X	AB	No	AB	X	X
The School District publish this resolution in the board briefs, email blast, as well as send it to local media, and in the board brief synopsis identify the resolution as pertaining to the lawsuit brought by Mrs. Kim Murphy, Murphy vs. School District Five of Lexington and Richland Counties and DHEC.								
12. M. Watson	S. Hammond	X	X	X	No	X	X	X
Approve the recommendation for temporarily suspending the Administrative Rule IEC-R for the 2011-2012 budget cycle.								
13. M. Watson	S. Baumgardner	X	X	X	X	X	X	X
Approve the minutes of the January 18, 2011 budget workshop								
14. M. Murphy	S. Baumgardner							
Approve the minutes of the January 24, 2011 board meeting								
M. White	S. Watson	X	X	X	X	X	X	X

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SCHOOL DISTRICT FIVE  
OF  
LEXINGTON AND RICHLAND COUNTIES

Meeting of February 14, 2011

	B A U M G A R D N E R	G A N T T	H A M M O N D	M U R P H Y	T U R N E R	W A T S O N	W H I T E
Amend that the attachments are properly stamped with a disclaimer that states the Board majority did not approve, disapprove, or otherwise act upon the contents of this attachment	X	X	X	X	X	X	X
Vote on original motion							
15. M. Murphy                      S. Watson	X	X	X	X	X	X	X
Table the December 13, 2010 board meeting minutes to the next board meeting							
16. M. Hammond                      S. Baumgardner	X	X	X	X	X	X	X
Adjourn at 9:45 p.m.							

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At the request of board member Ed White, the following comment was submitted during the discussion of moving item 16 (Board meeting guideline parameters) to the discussion agenda: "For the Record - Dr. Krohne told us we could amend our board policy to govern meeting procedures with a majority vote of the Board".  
February 14, 2011



## CHILDS & HALLIGAN

A PROFESSIONAL ASSOCIATION  
ATTORNEYS AND COUNSELORS AT LAW

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Kenneth L. Childs  
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Allen D. Smith<sup>†</sup>  
Shirley M. Fawley<sup>\*</sup>  
John M. Reagle<sup>\*\*</sup>  
Vernie L. Williams

Attachment 1 is included with  
the minutes of the 2-14-11  
meeting, at the request of Board member  
Robert Gantt  
pursuant to S.C. Code Ann. § 30-4-90(a)(4)  
and Board Policy BEDG. The Board majority  
did not approve, disapprove, or otherwise  
act upon the contents of this attachment.

Keith R. Powell  
Connie P. Jackson  
Kimberly Kelley Blackburn  
Jasmine Rogers Drain<sup>++</sup>  
Tyler R. Turner

February 8, 2011

†Certified Specialist in Employment  
and Labor Law  
\*Also admitted in District of Columbia  
\*\*Also admitted in North Carolina  
\*\*\*Also admitted in Missouri  
++ Also admitted in Georgia

Mr. Robert Gantt, Chairman  
Board of Trustees  
School District Five of Lexington and Richland Counties  
1020 Dutch Fork Road  
Irmo, SC 29063

Re: Board Meeting Minutes

Dear Mr. Gantt:

You asked for an opinion as to what information should be included in the minutes of the Board of Trustees' pursuant to the South Carolina Freedom of Information Act (FOIA). S.C. Code Ann. § 30-4-90. Specifically, you inquired about the requirements of S.C. Code Ann. § 30-4-90(a)(4). For the reasons set forth below, we believe that a South Carolina court would likely hold that the Board's minutes must include only information requested by a Board member relevant to the Board's business and consistent with the general purpose and content of meeting minutes but not documents irrelevant to the Board's business and/or verbatim comments by Board members.

The FOIA requires public bodies to keep written minutes of their public meetings. S.C. Code Ann. § 30-4-90(a).<sup>1</sup> The written minutes must include, but need not be limited to, (1) the date, time, and place of the meeting; (2) the members of the public body recorded as either present or absent; (3) the substance of all matters proposed, discussed, or decided, and at the request of any member, a record by an individual member of any votes taken; and (4) any other information that any member of the public body requests be included or reflected in the minutes. S.C. Code Ann. § 30-4-90(a). See also Board Policy BEDG (containing the same language as the FOIA).

Specifically at issue is whether the phrase "any other information that any member of the public body requests be included or reflected in the minutes" literally means any other information, without limit, including documents not relevant to the Board's business and verbatim comments by a Board member, or whether it means any other information that is relevant to the Board's business and consistent with the general purpose and content of meeting minutes.

<sup>1</sup> In addition to written minutes, a Board meeting may also be recorded electronically. S.C. Code Ann. § 30-4-90(c).

No South Carolina court has considered this question. Nonetheless, it is our opinion that a South Carolina court would likely interpret the phrase "any other information" in a manner that would promote the purpose of keeping minutes. The North Carolina Supreme Court has considered the content and purpose of a public body's meeting minutes:

generally, they should contain mainly a record of what was *done* at the meeting, not what was *said* by the members. Henry M. Robert, *Robert's Rules of Order Newly Revised* § 47, at 458 (9th ed. 1990). Their purpose is to reflect matters such as motions made, the movant, points of order, and appeals—not to show discussion or absence of action. *See id.* at 459-60.

*Maready v. City of Winston-Salem*, 467 S.E.2d 615 (N.C. 1996).

Additionally, *Robert's Rules of Order* states that the content of the minutes should include: (1) the kind of meeting, *i.e.*, regular, special, adjourned regular, or adjourned special; (2) the name of the society or assembly; (3) the date and time of the meeting, and the place, if it is not always the same; (4) the fact that the regular chairman and secretary were present, or in their absence, the names of the persons who substituted for them; (5) whether the minutes of the previous meeting were read and approved—as read or as corrected—and the date of that meeting if it was other than a regular business meeting; (6) all main motions or motions to bring a main question again before the assembly—except, normally, any that were withdrawn—stating the wording of the motion and its disposition; (7) secondary motions that were not lost or withdrawn, in cases where it is necessary to record them for completeness or clarity; (8) all notices of motions; (9) all points of order and appeals, whether sustained or lost, together with the reasons given by the Chair for his or her ruling; and (10) the hour of adjournment. Henry M. Robert, *Robert's Rules of Order* § 48, at 451-453 (10th ed. 2000). Further, *Robert's Rules of Order* lists "[a]dditional rules and practices relating to the content of the minutes," which seem to emphasize relevance and brevity. *See id.* at 453-54 (second of motion not entered in minutes unless ordered by assembly; committee proceedings not entered in minutes; committee report entered in minutes only if it is of great importance or to show legislative history; and no summary of guest speaker's remarks entered in minutes).

It is our further opinion that a South Carolina court would likely interpret the FOIA in light of the authorities above, which the South Carolina Legislature may have considered in drafting the FOIA minutes statute, § 30-4-90. In drafting the "any other information" language, the Legislature likely intended to permit a member of a public body to put into the minutes any information not already included in the minutes relevant to the Board's business and consistent with the general purpose and content of meeting minutes. *See Brown v. County of Horry*, 308 S.C. 180, 183, 417 S.E.2d 565, 567 (1992) ("It is a settled rule of statutory construction that it is the duty of the court to ascertain the intent of the Legislature and to give it effect so far as possible within constitutional limitations."); *Caughman v. Columbia Y.M.C.A.*, 212 S.C. 337, 47 S.E.2d 788, 789 ("Courts are not always confined to the literal meaning of a statute; the real purpose and intent of the lawmakers will prevail over the literal import of the

Mr. Robert Gantt  
February 8, 2011  
Page 3

words.") Such information may include documents or prepared statements that are relevant to the Board's business, which a Board member requests be attached to the minutes.

It is also likely that a South Carolina court would hold that the FOIA's "any other information" language does not require the Board to attach irrelevant documents to the minutes or to include verbatim comments of what was said at Board meetings. It is unlikely that the Legislature intended to permit a Board member to put literally any information in existence into the Board's meeting minutes without regard to relevance or to include verbatim comments by persons present at Board meetings, which would be inconsistent with the general purpose and content of meeting minutes and which would require the Board to hire a transcriptionist for each Board meeting. *See Bolton v. Doe*, 266 S.C. 344, 349, 223 S.E.2d 187, 189 (1976) ("A statute is not to be read in an atmosphere of sterility, but in the context of what actually happens when human beings go about the fulfillment of its purposes.")

Finally, it should be understood that the request of any Board member to include certain information in the minutes is like any other such request, subject to a ruling by the Chair, which of course is appealable to the full body. In these circumstances we would advise the Chair to rule in a manner consistent with the intent of state law and Board policy.

In summary, it is our opinion that a South Carolina court would likely interpret "any other information" to mean any information not already included in the minutes that is relevant to the Board's business and consistent with the general purpose and content of meeting minutes. As explained above, such information would not include irrelevant documents or verbatim comments by a Board member.

We hope this letter is responsive to your inquiry. Please let this firm know if you have any questions or if we can be of further assistance.

With kind regards, I am

Sincerely yours,



Kenneth L. Childs

[kchilds@childs-halligan.net](mailto:kchilds@childs-halligan.net)

/mmk

c: Board Members  
Dr. Stephen Hefner, Interim Superintendent

## **Exhibit B**



Memorandum

To: Members of the Board of Trustees

Through: Dr. Stephen Hefner  
Interim Superintendent

From: Buddy Price  
Director of Community Services

Date: February 24, 2011

Re: Update Related to Options for Video Broadcast of Board Meetings

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We have researched options for the board to consider regarding the broadcast of school board meetings. Those options and estimated costs are as follows:

**Live Web Stream**

Video Camera and related software	\$1,250
Videographer	\$5,000

UStream is an off-site host with three options:

1. With advertisements of which we have no control – free service
2. No advertisements with 100 hours of viewing time -- \$99 per month, plus additional charge of 50 cents per hour over 100 hours. Viewer hours are defined as one person watching for one hour, two people watching for 30 minutes, etc. The 100 hours includes the original recording time. If a meeting lasts for three hours, we then have 97 hours left for anyone from the community to view it.
3. No advertisements with 4000 hours of viewing time - \$499 per month, plus additional 25 cents per hour for time over 4000 hours

**Delayed Broadcast Video Recording**

Video camera and related software	\$1,250
Videographer	\$5,000

**Recommendation:**

If the board decides to move forward with some type of broadcast of school board meetings, we would recommend delayed broadcast as opposed to live web stream for the following reasons:

- Delayed broadcast is less costly and will require much less staff time to implement and operate
- Delayed broadcast can be stopped, rewound and re-played
- No worry of inappropriate advertisements or additional costs due to viewing time

## **Exhibit C**

**SCHOOL DISTRICT 5 LEXINGTON/RICHLAND CO**  
**REVENUE BUDGET REPORT BY ACCOUNT**  
**FY 2010-2011**  
**CURRENT PERIOD: January 1, 2011 through January 31, 2011**

	FY 2010-2011 Original Budget	Current Month	Year to Date Revenue	Remaining Balance
<b>Revenue From Local Sources:</b>				
11100 Tax Levies	\$ 37,140,162.00	\$ 16,979,087.42	\$ 28,536,560.62	\$ 8,603,601.38
11120 Vehicle Taxes	\$ 8,700,309.00	\$ 336,842.41	\$ 4,176,480.32	\$ 4,523,828.68
11130 Current Tax Penalties	\$ 400,000.00	\$ 3,287.12	\$ 198,316.76	\$ 201,683.24
11400 Delinquent Taxes & Penalties	\$ 1,500,000.00	\$ 6,445.08	\$ 1,202,483.29	\$ 297,516.71
12800 Revenue in Lieu of Taxes	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00
13100 Regular School Day Patron	\$ 6,000.00	\$ 325.35	\$ 3,238.10	\$ 2,761.90
15100 Interest on Investments	\$ 200,000.00	\$ 6,947.29	\$ 41,214.58	\$ 158,785.42
17400 Student Fees	\$ 30,000.00	\$ -	\$ 52,904.10	\$ (22,904.10)
19100 Rentals	\$ 4,000.00	\$ 5,205.00	\$ 36,245.68	\$ (32,245.68)
19930 Insurance Settlements	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00
19500 Refund of Prior Year Expenditures	\$ 10,000.00	\$ 1,046.94	\$ 2,542.54	\$ 7,457.46
19990 Other Local Revenue	\$ 24,000.00	\$ 1,118.36	\$ 5,053.37	\$ 18,946.63
Total Local Revenue	\$ 48,075,671.00	\$ 17,340,304.97	\$ 34,255,039.36	\$ 13,820,631.64
<b>Revenue From State Sources:</b>				
31290 Consolidated Funds	\$ -	\$ 46,705.76	\$ 280,234.56	\$ (280,234.56)
31600 School Bus Driver Salaries	\$ 603,586.00	\$ -	\$ 281,802.90	\$ 321,783.10
31800 Fringe Benefits Contributions	\$ 12,084,768.00	\$ 1,039,794.94	\$ 7,310,031.08	\$ 4,774,736.92
31810 Retiree Insurance	\$ 2,205,577.00	\$ 232,778.47	\$ 1,536,685.63	\$ 668,891.37
33000 Education Finance Act	\$ 24,915,653.00	\$ 2,076,172.40	\$ 14,625,221.60	\$ 10,290,431.40
38100 Act 388 - One Cent Prop. Tax Relief	\$ 27,548,302.00	\$ 2,756,859.80	\$ 11,027,439.20	\$ 16,520,862.80
38100 Reimbursement For Prop. Tax Relief	\$ 10,580,071.00	\$ -	\$ 9,522,063.94	\$ 1,058,007.06
38200 Homestead Exemption	\$ 1,758,200.00	\$ -	\$ -	\$ 1,758,200.00
38300 Merchant's Inventory Tax	\$ 213,955.00	\$ 49,220.20	\$ 147,660.60	\$ 66,294.40
38400 Manufacturer's Depreciation Reimbursement	\$ 314,980.00	\$ -	\$ -	\$ 314,980.00
38900 Motor Carrier Revenue	\$ -	\$ 11,533.77	\$ 103,568.53	\$ (103,568.53)
39900 Other State Revenue	\$ 544,884.00	\$ -	\$ -	\$ 544,884.00
Total State Revenue	\$ 80,769,976.00	\$ 6,213,065.34	\$ 44,834,708.04	\$ 35,935,267.96
<b>Transfer From Other Funds</b>				
52800 Indirect Costs Transfer	\$ 600,000.00	\$ 11,690.07	\$ 24,140.24	\$ 575,859.76
52300 Transfer from EIA	\$ 2,458,673.00	\$ 204,406.70	\$ 1,226,440.25	\$ 1,232,232.75
Total Transfers	\$ 3,058,673.00	\$ 216,096.77	\$ 1,250,580.49	\$ 1,808,092.51
Federal Stimulus Funds	\$ 3,385,270.00			
19999 Operational Balance	\$ 3,376,366.00	\$ -	\$ -	\$ 3,376,366.00
<b>Total</b>	<b>\$ 138,665,956.00</b>	<b>\$ 23,769,467.08</b>	<b>\$ 80,340,327.89</b>	<b>\$ 54,940,358.11</b>



**SCHOOL DIST 5 LEXINGTON/RICHLAND CO**  
**REVENUE BUDGET REPORT BY ACCOUNT**  
**FY 2010-2011**

**CURRENT PERIOD: 01/01/2011 TO 01/31/2011**

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>
TOTAL LOCAL REVENUE					
LOCAL PROPERTY TAX REVENUE TOTALS					
100-001-110-0000-00 LEVIES - CUR. OPERATIONS - LEX. CO.	25,626,712.00	16,979,087.42	24,551,892.83	0.00	1,074,819.17
100-001-110-0001-00 LEX. CO. VEHICLE TAXES	4,524,161.00	336,842.41	2,450,568.30	0.00	2,073,592.70
100-001-110-0002-00 STATE SALES & USE TAX CREDIT	0.00	268.35	1,264.86	0.00	-1,264.86
100-001-110-0003-00 RICH. CO. CURRENT TAXES	11,513,450.00	0.00	3,984,667.79	0.00	7,528,782.21
100-001-110-0005-00 LEX. CO. DELINQUENT TAXES	855,000.00	6,445.08	687,824.29	0.00	167,175.71
100-001-110-0006-00 RICH. CO. DELINQUENT TAXES	645,000.00	0.00	514,659.00	0.00	130,341.00
100-001-110-0007-00 RICH. CO. VEHICLE TAXES	4,176,148.00	0.00	1,725,912.02	0.00	2,450,235.98
100-001-140-0000-00 PENALTIES/INTEREST - LEX. CO. TAXES	232,000.00	3,287.12	103,917.49	0.00	128,082.51
100-001-140-0001-00 PENALTIES/INTEREST - RICH. CO. TAXES	168,000.00	0.00	94,399.27	0.00	73,600.73
LOCAL PROPERTY TAX REVENUE TOTALS	47,740,471.00	17,325,930.38	34,115,105.85	0.00	13,625,365.15
FEE IN LIEU OF TAXES TOTALS					
100-001-280-0000-00 FEE IN LIEU OF TAXES - LEX	60,000.00	0.00	0.00	0.00	60,000.00
FEE IN LIEU OF TAXES TOTALS	60,000.00	0.00	0.00	0.00	60,000.00
TUITION REVENUE TOTALS					
100-001-310-1000-00 INSTRUCTIONAL FEES - TAX DIFF	0.00	325.35	1,138.10	0.00	-1,138.10
100-001-350-0003-00 SUMMER SCHOOL TUITION - HIGH	6,000.00	0.00	2,100.00	0.00	3,900.00
TUITION REVENUE TOTALS	6,000.00	325.35	3,238.10	0.00	2,761.90
INTEREST INCOME TOTALS					
100-001-510-0000-00 INTEREST ON INVESTMENTS	200,000.00	6,947.29	41,214.58	0.00	158,785.42
INTEREST INCOME TOTALS	200,000.00	6,947.29	41,214.58	0.00	158,785.42
STUDENT FEES TOTALS					
100-001-740-0000-00 REVENUE - STUDENT FEES	30,000.00	0.00	0.00	0.00	30,000.00
STUDENT FEES TOTALS	30,000.00	0.00	0.00	0.00	30,000.00
OTHER LOCAL REVENUE TOTALS					
100-001-910-0000-00 RENTALS OF PROPERTIES	4,000.00	0.00	0.00	0.00	4,000.00
100-001-950-0000-00 REFUND ON PRIOR YEAR'S EXPENSES	10,000.00	998.00	1,529.97	0.00	8,470.03

**SCHOOL DIST 5 LEXINGTON/RICHLAND CO**  
**REVENUE BUDGET REPORT BY ACCOUNT**  
**FY 2010-2011**

**CURRENT PERIOD: 01/01/2011 TO 01/31/2011**

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>
100-001-950-0001-00 REFUND OF PRIOR YEAR - TEXTBO	0.00	48.94	1,012.57	0.00	-1,012.57
100-001-990-0000-00 MISC. LOCAL REVENUE	24,000.00	840.01	3,498.15	0.00	20,501.85
100-001-990-0008-00 MISC REVENUE-FACILITIES USAGE	0.00	5,205.00	36,125.68	0.00	-36,125.68
100-001-990-0012-00 MISC REV - NSF PUPIL ACT	0.00	0.00	-55.00	0.00	55.00
100-001-993-0000-00 INSURANCE PROCEEDS	1,200.00	0.00	0.00	0.00	1,200.00
100-001-999-0000-00 ALLOC. OF BEGIN. FUND BALANCE	3,376,366.00	0.00	0.00	0.00	3,376,366.00
100-001-999-0003-00 MISC. REV - FACILITY USAGE FEE	0.00	0.00	120.00	0.00	-120.00
OTHER LOCAL REVENUE TOTALS	3,415,566.00	7,091.95	42,231.37	0.00	3,373,334.63
100-001 TOTAL LOCAL REVENUE	51,452,037.00	17,340,294.97	34,201,789.90	0.00	17,250,247.10
TOTAL STATE REVENUE					
STATE RESTRICTED GRANTS REV. TOTALS					
100-003-129-0000-00 CONSOLIDATED FUNDS	0.00	46,705.76	280,234.56	0.00	-280,234.56
100-003-160-0000-00 BUS DRIVERS SALARY	603,586.00	0.00	224,057.83	0.00	379,528.17
100-003-162-0000-00 BUS DRIVERS WORKERS COMP	0.00	0.00	57,745.07	0.00	-57,745.07
100-003-180-0000-00 FRINGE BENEFITS - EMPLOYER CO	12,084,768.00	1,039,794.94	7,310,031.08	0.00	4,774,736.92
100-003-181-0000-00 RETIREE FRINGE - EMPLOYER CON	2,205,577.00	232,778.47	1,536,685.63	0.00	668,891.37
STATE RESTRICTED GRANTS REV. TOTALS	14,893,931.00	1,319,279.17	9,408,754.17	0.00	5,485,176.83
STATE EDUC. FINAN. ACT REV. TOTALS					
100-003-310-0000-00 EFA REVENUE TOTALS	24,915,653.00	0.00	0.00	0.00	24,915,653.00
100-003-311-0000-00 EFA REVENUE - KINDERGARTEN	0.00	130,468.39	852,943.62	0.00	-852,943.62
100-003-312-0000-00 EFA REVENUE - PRIMARY	0.00	363,201.64	2,528,995.18	0.00	-2,528,995.18
100-003-313-0000-00 EFA REVENUE - ELEMENTARY	0.00	571,292.17	4,014,315.84	0.00	-4,014,315.84
100-003-314-0000-00 EFA REVENUE - SECONDARY	0.00	217,700.85	1,268,996.10	0.00	-1,268,996.10
100-003-315-0000-00 EFA REVENUE - T.M.H.	0.00	8,442.07	51,520.82	0.00	-51,520.82
100-003-316-0000-00 EFA REVENUE - SPEECH	0.00	186,017.95	1,336,582.66	0.00	-1,336,582.66

**SCHOOL DIST 5 LEXINGTON/RICHLAND CO**  
**REVENUE BUDGET REPORT BY ACCOUNT**  
**FY 2010-2011**

**CURRENT PERIOD: 01/01/2011 TO 01/31/2011**

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>
100-003-317-0000-00 EFA REVENUE - HOMEBOUND	0.00	7,402.59	39,855.97	0.00	-39,855.97
100-003-321-0000-00 EFA REVENUE - EMOTIONALLY HA	0.00	18,207.52	148,370.99	0.00	-148,370.99
100-003-322-0000-00 EFA REVENUE - E.M.H.	0.00	7,005.12	62,403.39	0.00	-62,403.39
100-003-323-0000-00 EFA REVENUE - L.D.	0.00	122,910.34	925,541.78	0.00	-925,541.78
100-003-324-0000-00 EFA REVENUE - HEARING HANDI.	0.00	6,584.12	45,135.24	0.00	-45,135.24
100-003-325-0000-00 EFA REVENUE - VISUALLY HANDI.	0.00	4,109.86	27,470.62	0.00	-27,470.62
100-003-326-0000-00 EFA REVENUE - ORTHOPEDICALLY	0.00	4,769.51	29,362.58	0.00	-29,362.58
100-003-327-0000-00 EFA REVENUE - VOCATIONAL	0.00	388,884.41	3,064,982.10	0.00	-3,064,982.10
100-003-331-0000-00 EFA REVENUE - AUTISM	0.00	39,175.86	228,744.71	0.00	-228,744.71
STATE EDUC. FINAN. ACT REV. TOTALS	24,915,653.00	2,076,172.40	14,625,221.60	0.00	10,290,431.40
STATE REVENUE IN LIEU OF TAXES					
100-003-810-0000-00 PROPERTY TAX RELIEF REIMB. - LI	6,611,007.00	0.00	5,949,906.73	0.00	661,100.27
100-003-810-0001-00 PROPERTY TAX RELIEF REIMB - RI	3,969,064.00	0.00	3,572,157.21	0.00	396,906.79
100-003-820-0000-00 HOMESTEAD EXEMPTION - LEX. CO	1,230,740.00	0.00	0.00	0.00	1,230,740.00
100-003-820-0001-00 HOMESTEAD EXEMPTION - RICHLAND	527,460.00	0.00	0.00	0.00	527,460.00
100-003-825-0000-00 TIER III PROPERTY TAX RELIEF	27,548,302.00	2,756,859.80	11,027,439.20	0.00	16,520,862.80
100-003-830-0000-00 MERCHANTS INV TAX RELIEF - LE	196,881.00	49,220.20	147,660.60	0.00	49,220.40
100-003-830-0001-00 MERCHANT INV TAX RELIEF - RICHLAND	17,074.00	0.00	0.00	0.00	17,074.00
100-003-840-0000-00 MANUFACTURERS DEPR REIMB - L	311,830.00	0.00	0.00	0.00	311,830.00
100-003-840-0001-00 MANUFACTURERS DEPR REIMB - R	3,150.00	0.00	0.00	0.00	3,150.00
100-003-890-0000-00 MOTOR CARRIER VEH TAX REIMB	0.00	11,533.77	77,037.59	0.00	-77,037.59
100-003-890-0001-00 MOTOR CARRIER VEH TAX REIMB	0.00	0.00	26,530.94	0.00	-26,530.94
STATE REVENUE IN LIEU OF TAXES	40,415,508.00	2,817,613.77	20,800,732.27	0.00	19,614,775.73
OTHER STATE REVENUE TOTALS					

**SCHOOL DIST 5 LEXINGTON/RICHLAND CO  
REVENUE BUDGET REPORT BY ACCOUNT  
FY 2010-2011**

**CURRENT PERIOD: 01/01/2011 TO 01/31/2011**

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>
100-003-990-0000-00 OTHER STATE REVENUE	544,884.00	0.00	0.00	0.00	544,884.00
OTHER STATE REVENUE TOTALS	544,884.00	0.00	0.00	0.00	544,884.00
100-003 TOTAL STATE REVENUE	80,769,976.00	6,213,065.34	44,834,708.04	0.00	35,935,267.96
TOTAL OTHER SOURCES OF REVENUE					
TRANSFER FROM OTHER FUNDS TOTALS					
100-005-230-0000-00 TRANSFER FROM EIA FUND	2,458,673.00	204,406.70	1,226,440.25	0.00	1,232,232.75
100-005-280-0000-00 TRANS FROM OTHER FUNDS - IND	600,000.00	11,690.07	24,140.24	0.00	575,859.76
TRANSFER FROM OTHER FUNDS TOTALS	3,058,673.00	216,096.77	1,250,580.49	0.00	1,808,092.51
OTHER SOURCES OF REVENUE					
100-005-300-0001-00 SALE OF FIXED ASSET	0.00	10.00	345.36	0.00	-345.36
OTHER SOURCES OF REVENUE	0.00	10.00	345.36	0.00	-345.36
100-005 TOTAL OTHER SOURCES OF REVENUE	3,058,673.00	216,106.77	1,250,925.85	0.00	1,807,747.15
	135,280,686.00	23,769,467.08	80,287,423.79	0.00	54,993,262.21
	135,280,686.00	23,769,467.08	80,287,423.79	0.00	54,993,262.21
FEDERAL STIMULUS FUNDS	3,385,270.00				
TOTAL REVENUE	138,665,956.00				

**SCHOOL DIST 5 LEXINGTON/RICHLAND CO**  
**EXPENDITURE BUDGET REPORT BY ACCOUNT**  
**FY 2010-2011**

**CURRENT PERIOD: 01/01/2011 TO 01/31/2011**

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>
KINDERGARTEN TOTALS					
KINDERGARTEN SALARIES	4,088,776.09	361,917.78	1,973,873.11	0.00	2,114,902.98
KINDERGARTEN EMPLOYEE BENEFITS	1,402,561.44	121,155.27	657,830.93	0.00	744,730.51
KINDERGARTEN PURCHASED SERVICES	750.00	0.00	271.52	0.00	478.48
KINDERGARTEN SUPPLIES & MATERIALS	62,077.00	5,253.35	28,349.31	3,824.15	29,903.54
100-111 KINDERGARTEN TOTALS	5,554,164.53	488,326.40	2,660,324.87	3,824.15	2,890,015.51
PRIMARY TOTALS					
PRIMARY SALARIES	12,014,323.22	951,899.23	5,267,254.67	0.00	6,747,068.55
PRIMARY EMPLOYEE BENEFITS	4,422,712.54	295,217.81	1,623,561.38	0.00	2,799,151.16
PRIMARY PURCHASED SERVICES	3,171.00	2,866.08	4,302.08	0.00	-1,131.08
PRIMARY SUPPLIES & MATERIALS	183,221.84	8,253.18	109,683.09	10,065.82	63,472.93
100-112 PRIMARY TOTALS	16,623,428.60	1,258,236.30	7,004,801.22	10,065.82	9,608,561.56
ELEMENTARY TOTALS					
ELEMENTARY SALARIES	19,258,164.23	1,604,609.44	8,864,332.92	0.00	10,393,831.31
ELEMENTARY EMPLOYEE BENEFITS	6,024,604.58	500,521.88	2,758,840.33	0.00	3,265,764.25
ELEMENTARY PURCHASED SERVICES	5,895.00	578.76	14,205.76	600.00	-8,910.76
ELEMENTARY SUPPLIES & MATERIALS	320,097.84	17,957.04	168,422.95	25,858.07	125,816.82
100-113 ELEMENTARY TOTALS	25,608,761.65	2,123,667.12	11,805,801.96	26,458.07	13,776,501.62
SECONDARY TOTALS					
SECONDARY SALARIES	13,751,271.20	1,144,401.52	6,408,867.13	0.00	7,342,404.07
SECONDARY EMPLOYEE BENEFITS	4,280,201.50	343,495.55	1,914,923.24	0.00	2,365,278.26
SECONDARY PURCHASED SERVICES	140,700.00	4,729.49	16,145.05	368.14	124,186.81
SECONDARY SUPPLIES & MATERIALS	404,971.25	31,260.00	155,652.05	15,216.56	234,102.64
SECONDARY OTHER OBJECTS	8,065.00	0.00	5,000.00	0.00	3,065.00
100-114 SECONDARY TOTALS	18,585,208.95	1,523,886.56	8,500,587.47	15,584.70	10,069,036.78
VOCATIONAL TOTALS					
VOCATIONAL SALARIES	1,862,842.00	169,228.19	949,197.21	0.00	913,644.79
VOCATIONAL EMPLOYEE BENEFITS	572,290.74	52,576.63	291,379.69	0.00	280,911.05
VOCATIONAL PURCHASED SERVICES	787.16	0.00	787.16	0.00	0.00
VOCATIONAL SUPPLIES & MATERIALS	53,623.84	1,452.98	16,135.57	2,812.11	34,676.16
100-115 VOCATIONAL TOTALS	2,489,543.74	223,257.80	1,257,499.63	2,812.11	1,229,232.00
DRIVER EDUCATION TOTALS					
DRIVER EDUCATION SALARIES	113,874.50	3,973.18	23,102.40	0.00	90,772.10
DRIVER EDUCATION EMPLOYEE BENEFITS	30,780.86	1,001.72	5,822.32	0.00	24,958.54
DRIVER ED. SUPPLIES & MATERIALS	725.00	0.00	0.00	0.00	725.00
100-117 DRIVER EDUCATION TOTALS	145,380.36	4,974.90	28,924.72	0.00	116,455.64
EDUC. MENT. HANDI. TOTALS					
EDUC. MENT. HANDI. SALARIES	492,200.80	41,013.57	225,650.67	0.00	266,550.13
EDUC. MENT. HANI. EMPLOYEE BENEFITS	163,651.03	12,439.20	69,049.37	0.00	94,601.66
EDUC. MENT. HANDI. SUPPLIES	1,600.00	0.00	513.36	0.00	1,086.64
100-121 EDUC. MENT. HANDI. TOTALS	657,451.83	53,452.77	295,213.40	0.00	362,238.43
TRAIN. MENT. HANDI. TOTALS					
T. M. H. SALARIES	598,776.60	48,511.49	264,633.46	0.00	334,143.14
T. M. H. EMPLOYEE BENEFITS	203,096.21	16,500.42	87,408.63	0.00	115,687.58

**SCHOOL DIST 5 LEXINGTON/RICHLAND CO  
EXPENDITURE BUDGET REPORT BY ACCOUNT**

**FY 2010-2011**

**CURRENT PERIOD: 01/01/2011 TO 01/31/2011**

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>
T. M. H. SUPPLIES & MATERIALS	1,150.00	61.82	701.63	362.48	85.89
100-122 TRAIN. MENT. HANDI. TOTALS	803,022.81	65,073.73	352,743.72	362.48	449,916.61
ORTHO. HANDI. TOTALS					
ORTHO. HANDI. SALARIES	294,492.18	21,742.24	120,098.49	0.00	174,393.69
ORTHO. HANDI. EMPLOYEE BENEFITS	103,395.29	7,794.45	42,977.13	0.00	60,418.16
ORTHO. HANDI. SUPPLIES	828.00	14.99	562.89	12.28	252.83
100-123 ORTHO. HANDI. TOTALS	398,715.47	29,551.68	163,638.51	12.28	235,064.68
VISUALLY HANDI. TOTALS					
VISUALLY HANDI. SALARIES	88,663.50	5,637.64	31,007.02	0.00	57,656.48
VISUALLY HANDI. EMPLOYEE BENEFITS	26,149.21	1,474.16	8,151.87	0.00	17,997.34
VISUALLY HANDI. SUPPLIES	165.00	0.00	96.12	0.00	68.88
100-124 VISUALLY HANDI. TOTALS	114,977.71	7,111.80	39,255.01	0.00	75,722.70
HEARING HANDI. TOTALS					
HEARING HANDI. SALARIES	190,308.00	14,492.28	79,915.20	0.00	110,392.80
HEARING HANDI. EMPLOYEE BENEFITS	57,517.19	5,029.31	26,542.11	0.00	30,975.08
HEARING HANDI. SUPPLIES	310.00	100.00	120.58	0.00	189.42
100-125 HEARING HANDI. TOTALS	248,135.19	19,621.59	106,577.89	0.00	141,557.30
SPEECH HANDI. TOTALS					
SPEECH HANDI. SALARIES	961,636.40	84,088.44	462,659.23	0.00	498,977.17
SPEECH HANDI. EMPLOYEE BENEFITS	291,702.29	25,784.20	141,265.70	0.00	150,436.59
SPEECH HANDI. PURCHASED SERVICES	0.00	4,800.00	54,983.00	6,072.50	-61,055.50
SPEECH HANDI. SUPPLIES	4,431.00	234.00	2,868.41	160.45	1,402.14
100-126 SPEECH HANDI. TOTALS	1,257,769.69	114,906.64	661,776.34	6,232.95	589,760.40
LEARN. DISAB. HANDI. TOTALS					
LEARN. DISAB. SALARIES	3,615,185.38	306,164.97	1,697,265.24	0.00	1,917,920.14
LEARN. DISAB. EMPLOYEE BENEFITS	1,124,700.93	92,699.42	511,962.93	0.00	612,738.00
LEARN. DISAB. PURCHASED SERVICES	750.00	0.00	750.00	0.00	0.00
LEARN. DISAB. SUPPLIES	14,561.00	1,321.80	8,720.76	948.54	4,891.70
100-127 LEARN. DISAB. HANDI. TOTALS	4,755,197.31	400,186.19	2,218,698.93	948.54	2,535,549.84
EMOTIONALLY HANDI. TOTALS					
EMOTION. HANDI. SALARIES	741,844.60	61,748.81	341,942.63	0.00	399,901.97
EMOTION. HANDI. EMPLOYEE BENEFITS	259,886.57	21,311.41	118,338.01	0.00	141,548.56
EMOTION. HANDI. SUPPLIES	2,156.00	88.06	1,093.37	20.86	1,041.77
100-128 EMOTIONALLY HANDI. TOTALS	1,003,887.17	83,148.28	461,374.01	20.86	542,492.30
HOMEBOUND TOTALS					
HOMEBOUND SALARIES	6,083.00	921.68	3,044.24	0.00	3,038.76
HOMEBOUND EMPLOYEE BENEFITS	1,290.21	195.63	652.09	0.00	638.12
100-129 HOMEBOUND TOTALS	7,373.21	1,117.31	3,696.33	0.00	3,676.88
PRESCHOOL HANDICAPPED ITINERANT					
PRESCHOOL HANDC'D ITINERANT SALARIE	10,557.25	875.14	4,813.27	0.00	5,743.98
PRESCHOOL HANDC'D ITINERANT BENEFIT	3,349.88	300.85	1,655.03	0.00	1,694.85
100-136 PRESCHOOL HANDICAPPED ITINERANT	13,907.13	1,175.99	6,468.30	0.00	7,438.83
PRESCHOOL TOTALS					
PRESCHOOL SALARIES	735,336.65	61,411.86	340,509.09	0.00	394,827.56
PRESCHOOL EMPLOYEE BENEFITS	261,560.97	22,672.76	124,265.35	0.00	137,295.62

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100-137 PRESCHOOL TOTALS	996,897.62	84,084.62	464,774.44	0.00	532,123.18
PRESCHOOL HANDC'D HOMEBASED					
PRESCHOOL HANDC'D HOMEBASED SALARI	7,772.80	644.32	3,543.76	0.00	4,229.04
PRESCHOOL HANDC'D HOMEBASED BENEFI	2,528.63	216.92	1,198.80	0.00	1,329.83
100-138 PRESCHOOL HANDC'D HOMEBASED	10,301.43	861.24	4,742.56	0.00	5,558.87
FOUR-YEAR OLD KINDERGARTEN TOTALS					
4 YR KINDERGARTEN SALARIES	505,286.44	45,195.10	249,072.57	0.00	256,213.87
4 YR KINDERGARTEN BENEFITS	168,537.87	15,336.07	83,883.18	0.00	84,654.69
4 YR KINDERGARTEN PURCH SERVICES	1,570.00	0.00	891.30	0.00	678.70
4 YR KINDERGARTEN SUPPLIES	100.00	0.00	100.00	0.00	0.00
100-139 FOUR-YEAR OLD KINDERGARTEN TOTALS	675,494.31	60,531.17	333,947.05	0.00	341,547.26
ACADEMIC. GIFTED TOTALS					
ACADEMICALLY GIFTED SALARIES	193,809.68	31,164.90	175,384.40	0.00	18,425.28
ACADEMIC GIFTED EMPLOYEE BENEFITS	55,393.59	9,552.47	53,343.64	0.00	2,049.95
100-141 ACADEMIC. GIFTED TOTALS	249,203.27	40,717.37	228,728.04	0.00	20,475.23
ADVANCED PLACEMENT TOTALS					
ADVANCED PLACEMENT SALARIES	779,089.89	54,581.26	301,548.94	0.00	477,540.95
ADVANCED PLACEMENT BENEFITS	227,253.80	16,341.40	90,014.53	0.00	137,239.27
100-143 ADVANCED PLACEMENT TOTALS	1,006,343.69	70,922.66	391,563.47	0.00	614,780.22
HOMEBOUND TOTALS					
HOMEBOUND SALARIES	0.00	15,354.22	51,542.29	0.00	-51,542.29
HOMEBOUND BENEFITS	0.00	3,180.28	10,581.60	0.00	-10,581.60
HOMEBOUND PURCHAS. SERV.	13,300.00	550.00	3,350.00	0.00	9,950.00
100-145 HOMEBOUND TOTALS	13,300.00	19,084.50	65,473.89	0.00	-52,173.89
ARTISTIC. GIFTED TOTALS					
ARTISTICALLY GIFTED SALARIES	3,529.58	98.62	804.88	0.00	2,724.70
ARTISTIC GIFTED EMPLOYEE BENEFITS	840.90	21.10	210.92	0.00	629.98
100-148 ARTISTIC. GIFTED TOTALS	4,370.48	119.72	1,015.80	0.00	3,354.68
OTHER SPECIAL PROG. TOTALS					
OTHER SPECIAL PROGRAMS SALARIES	1,011,273.06	62,689.05	353,875.34	0.00	657,397.72
OTHER SPEC. PROG. EMPLOYEE BENEFITS	256,258.61	15,359.30	87,449.11	0.00	168,809.50
OTHER SPECIAL PROG. SUPPLIES	2,900.00	0.00	2,200.00	0.00	700.00
100-149 OTHER SPECIAL PROG. TOTALS	1,270,431.67	78,048.35	443,524.45	0.00	826,907.22
AUTISM TOTALS					
AUTISM SALARIES	789,949.08	69,978.33	376,102.23	0.00	413,846.85
AUTISM BENEFITS	283,837.71	24,691.71	128,544.49	0.00	155,293.22
AUTISM SUPPLIES	3,076.00	0.00	1,366.92	0.00	1,709.08
100-161 AUTISM TOTALS	1,076,862.79	94,670.04	506,013.64	0.00	570,849.15
SECONDARY SUMMER SCHOOL TOTALS					
SEC. SUM. SCH. SALARIES	0.00	0.00	19,305.00	0.00	-19,305.00
SEC. SUM. SCH. EMPLOYEE BENEFITS	0.00	0.00	4,133.17	0.00	-4,133.17
100-173 SECONDARY SUMMER SCHOOL TOTALS	0.00	0.00	23,438.17	0.00	-23,438.17
ADULT ED. BASIC TOTALS					
ADULT ED. BASIC SALARIES	163,963.00	12,432.77	80,301.28	0.00	83,661.72
ADULT ED. BASIC EMPLOYEE BENEFITS	47,219.96	4,043.59	25,195.78	0.00	22,024.18

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ADULT ED. BASIC PURCHASED SERVICES	2,000.00	265.59	511.94	50.00	1,438.06
100-181 ADULT ED. BASIC TOTALS	213,182.96	16,741.95	106,009.00	50.00	107,123.96
ADULT ED. SECOND. TOTALS					
	500.00	30.00	270.00	0.00	230.00
	10,660.00	562.04	4,833.65	1,841.44	3,984.91
100-182 ADULT ED. SECOND. TOTALS	11,160.00	592.04	5,103.65	1,841.44	4,214.91
PUPIL ACTIVITY TOTALS					
PUPIL ACTIVITY SALARIES	369,845.15	28,147.57	165,830.43	0.00	204,014.72
PUPIL ACTIVITY BENEFITS	80,267.14	6,103.11	35,270.02	0.00	44,997.12
PUPIL ACTIVITY OTHER	31,525.00	702.61	17,066.67	7,880.00	6,578.33
100-190 PUPIL ACTIVITY TOTALS	481,637.29	34,953.29	218,167.12	7,880.00	255,590.17
ATTENDANCE TOTALS					
ATTENDANCE SALARIES	799,850.25	66,114.96	394,182.82	0.00	405,667.43
ATTENDANCE EMPLOYEE BENEFITS	279,333.13	24,207.27	140,537.31	0.00	138,795.82
ATTENDANCE PURCHASED SERVICES	18,455.00	643.85	2,334.77	0.00	16,120.23
ATTENDANCE SUPPLIES	9,650.00	98.79	2,626.71	124.75	6,898.54
100-211 ATTENDANCE TOTALS	1,107,288.38	91,064.87	539,681.61	124.75	567,482.02
GUIDANCE TOTALS					
GUIDANCE SALARIES	2,846,157.11	239,626.55	1,404,766.82	0.00	1,441,390.29
GUIDANCE EMPLOYEE BENEFITS	829,751.63	72,508.42	419,818.81	0.00	409,932.82
GUIDANCE PURCHASED SERVICES	2,575.69	0.00	428.00	300.69	1,847.00
GUIDANCE SUPPLIES	24,587.31	559.87	6,276.33	959.38	17,351.60
100-212 GUIDANCE TOTALS	3,703,071.74	312,694.84	1,831,289.96	1,260.07	1,870,521.71
NURSES TOTALS					
NURSES SALARIES	1,164,749.90	95,731.36	532,824.76	0.00	631,925.14
NURSES EMPLOYEE BENEFITS	335,171.64	28,004.44	154,968.78	0.00	180,202.86
NURSES PURCHASED SERVICES	975.00	0.00	200.00	120.00	655.00
NURSES SUPPLIES	22,654.00	775.61	9,396.49	2,215.50	11,042.01
100-213 NURSES TOTALS	1,523,550.54	124,511.41	697,390.03	2,335.50	823,825.01
PSYCHOLOGICAL TOTALS					
PSYCHOLOGICAL SALARIES	1,020,360.50	85,813.12	508,291.57	0.00	512,068.93
PSYCHOLOGICAL EMPLOYEE BENEFITS	268,477.77	23,310.62	135,396.21	0.00	133,081.56
PSYCHOLOGICAL PURCHASED SERVICES	6,000.00	488.72	3,396.82	0.00	2,603.18
PSYCHOLOGICAL SUPPLIES	6,562.00	0.00	1,087.37	0.00	5,474.63
100-214 PSYCHOLOGICAL TOTALS	1,301,400.27	109,612.46	648,171.97	0.00	653,228.30
CAREER DEVELOPMENT FACILITATOR					
CAREER DEV. FAC. SALARIES	160,782.85	13,433.38	72,543.45	0.00	88,239.40
CAREER DEV. FAC. BENEFITS	51,966.15	4,561.01	24,061.57	0.00	27,904.58
CAREER DEV. FAC. SUPPLIES	1,800.00	177.13	294.99	0.00	1,505.01
100-217 CAREER DEVELOPMENT FACILITATOR	214,549.00	18,171.52	96,900.01	0.00	117,648.99
IMPROV. OF INSTRUCT. TOTALS					
IMPROVEMENT OF INSTRUCT. SALARIES	3,521,592.73	263,381.82	1,668,463.07	0.00	1,853,129.66
IMPROV. OF INSTR. EMPLOYEE BENEFITS	938,579.92	72,960.84	453,964.80	0.00	484,615.12
IMPROV. OF INSTR. PURCHASED SERV.	195,810.00	-1,719.60	51,409.25	15,956.00	128,444.75
IMPROV. OF INSTR. SUPPLIES	344,934.00	17,316.33	176,111.14	19,747.94	149,074.92



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IMPROV. OF INSTR. OTHER OBJECTS	2,250.00	675.00	1,674.00	0.00	576.00
100-221 IMPROV. OF INSTRUCT. TOTALS	5,003,166.65	352,614.39	2,351,622.26	35,703.94	2,615,840.45
EDUCA. MEDIA TOTALS					
EDUCATIONAL MEDIA SALARIES	1,848,077.00	160,632.29	866,847.29	0.00	981,229.71
EDUCA. MEDIA EMPLOYEE BENEFITS	574,231.90	49,399.68	269,037.51	0.00	305,194.39
EDUC. MEDIA PURCHASED SERVICES	1,380.00	306.00	306.00	178.00	896.00
EDUC. MEDIA SUPPLIES	359,982.00	36,573.00	178,973.00	54,166.10	126,842.90
100-222 EDUCA. MEDIA TOTALS	2,783,670.90	246,910.97	1,315,163.80	54,344.10	1,414,163.00
SUPERVISION OF SPEC. PROG. TOTALS					
SUPERVISION OF SPEC. PROG. SALARIES	652,109.10	52,038.76	354,601.46	0.00	297,507.64
SUPV. OF SPEC. PROG. EMPL. BENEFITS	182,116.84	13,303.00	89,597.97	0.00	92,518.87
SUPV. OF SPEC. PROG. PURCH. SERV.	2,825.00	0.00	0.00	0.00	2,825.00
SUPV. OF SPEC. PROG. SUPPLIES	4,550.00	0.00	0.00	0.00	4,550.00
100-223 SUPERVISION OF SPEC. PROG. TOTALS	841,600.94	65,341.76	444,199.43	0.00	397,401.51
INSTRUC. STAFF DEV. TOTALS					
INSTRUC. STAFF DEV. SALARIES	100.00	0.00	4,860.00	0.00	-4,760.00
INSTRUC. STAFF DEV. BENEFITS	21.61	0.00	1,045.20	0.00	-1,023.59
INSTRUC. STAFF DEV. PURCH. SERVICES	86,255.39	9,199.82	67,854.87	2,461.38	15,939.14
INSTRUC. STAFF DEV. SUPPLIES	3,991.00	-189.00	3,633.73	0.00	357.27
100-224 INSTRUC. STAFF DEV. TOTALS	90,368.00	9,010.82	77,393.80	2,461.38	10,512.82
BOARD OF EDUC. TOTALS					
BOARD OF EDUCATION SALARIES	36,250.00	1,875.00	14,687.50	0.00	21,562.50
BOARD OF ED. EMPLOYEE BENEFITS	7,638.39	280.74	2,261.44	0.00	5,376.95
BOARD OF ED. PURCHASED SERVICES	238,875.00	15,995.89	213,207.93	0.00	25,667.07
BOARD OF ED. OTHER OBJECTS	206,680.00	-928.47	134,872.07	0.00	71,807.93
100-231 BOARD OF EDUC. TOTALS	489,443.39	17,223.16	365,028.94	0.00	124,414.45
OFF. OF SUPERINTENDENT TOTALS					
OFF. OF SUPERINTENDENT SALARIES	259,186.00	23,874.06	167,382.40	0.00	91,803.60
OFF. OF SUPT. EMPLOYEE BENEFITS	76,375.73	5,595.98	42,049.78	0.00	34,325.95
OFF. OF SUPT. PURCHASED SERVICES	12,000.00	299.92	3,998.98	0.00	8,001.02
OFF. OF SUPT. SUPPLIES	10,470.00	0.00	1,626.92	763.98	8,079.10
OFF. OF SUPT. OTHER OBJECTS	6,100.00	0.00	311.23	0.00	5,788.77
100-232 OFF. OF SUPERINTENDENT TOTALS	364,131.73	29,769.96	215,369.31	763.98	147,998.44
SCHOOL ADMINISTRATION TOTALS					
SCHOOL ADMINISTRATION SALARIES	6,983,534.47	607,324.26	3,943,837.45	0.00	3,039,697.02
SCH. ADMIN. EMPLOYEE BENEFITS	2,073,900.77	181,497.66	1,143,983.70	0.00	929,917.07
SCH. ADMIN. PURCHASED SERVICES	196,990.50	25,548.81	99,531.40	51,721.84	45,737.26
SCH. ADMIN. SUPPLIES	201,115.00	8,592.90	97,938.03	6,076.23	97,100.74
SCH. ADMIN. CAPITAL OUTLAY	10,108.00	509.49	2,511.87	0.00	7,596.13
SCH. ADMIN. OTHER OBJECTS	52,381.50	442.61	26,902.81	0.00	25,478.69
100-233 SCHOOL ADMINISTRATION TOTALS	9,518,030.24	823,915.73	5,314,705.26	57,798.07	4,145,526.91
STUDENT TRANSPORTATION TOTALS					
STUDENT TRANSPORTATION SALARIES	2,298.00	201.72	949.28	0.00	1,348.72
STUDENT TRANSPORTATION BENEFITS	0.00	50.29	235.69	0.00	-235.69
	2,345.00	0.00	0.00	0.00	2,345.00

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100-251 STUDENT TRANSPORTATION TOTALS	4,643.00	252.01	1,184.97	0.00	3,458.03
FISCAL SERVICES TOTALS					
FISCAL SERVICES SALARIES	745,751.00	65,628.10	458,462.40	0.00	287,288.60
FISCAL SERV. EMPLOYEE BENEFITS	234,748.80	19,914.28	132,457.91	0.00	102,290.89
FISCAL SERVICES PURCHASED SERVICES	55,000.00	865.44	7,767.41	4,440.93	42,791.66
FISCAL SERVICES SUPPLIES	65,250.00	2,188.10	33,312.90	1,292.11	30,644.99
FISCAL SERVICES CAPITAL OUTLAY	6,250.00	0.00	0.00	0.00	6,250.00
FISCAL SERVICES OTHER OBJECTS	4,500.00	126.00	966.00	0.00	3,534.00
100-252 FISCAL SERVICES TOTALS	1,111,499.80	88,721.92	632,966.62	5,733.04	472,800.14
OPER. & MAINT. TOTALS					
OPERATION & MAINT. SALARIES	5,633,794.70	475,997.28	3,334,469.97	0.00	2,299,324.73
OPER. & MAINT. EMPLOYEE BENEFITS	2,053,753.30	172,255.30	1,166,638.80	0.00	887,114.50
OPER. & MAINT. PURCHASED SERVICES	2,766,289.00	148,298.85	1,260,266.15	459,694.72	1,046,328.13
OPER. & MAINT. SUPPLIES	3,917,602.00	228,382.41	636,650.98	65,386.30	3,215,564.72
OPER. & MAINT. OTHER OBJECTS	35,310.00	0.00	16,331.45	0.00	18,978.55
100-254 OPER. & MAINT. TOTALS	14,406,749.00	1,024,933.84	6,414,357.35	525,081.02	7,467,310.63
PUPIL TRANSPORTATION TOTALS					
PUPIL TRANSPORTATION SALARIES	2,840,554.91	223,909.88	1,402,163.22	0.00	1,438,391.69
PUPIL TRANSP. EMPLOYEE BENEFITS	996,580.38	57,331.26	358,393.37	0.00	638,187.01
PUPIL TRANSP. PURCHASED SERVICES	205,150.00	7,502.83	48,410.20	14,645.00	142,094.80
PUPIL TRANSP. SUPPLIES	59,035.00	3,915.75	37,815.00	1,738.06	19,481.94
PUPIL TRANSP. OTHER OBJECTS	450.00	16.00	154.00	0.00	296.00
100-255 PUPIL TRANSPORTATION TOTALS	4,101,770.29	292,675.72	1,846,935.79	16,383.06	2,238,451.44
INTERNAL SERVICES TOTALS					
INTERNAL SERVICES SALARIES	359,557.62	29,684.02	209,884.42	0.00	149,673.20
INTERNAL SERV. EMPLOYEE BENEFITS	110,712.76	9,212.36	63,526.02	0.00	47,186.74
INTERNAL SERV. PURCHASED SERVICES	691,890.00	33,422.91	317,823.45	85,699.57	288,366.98
INTERNAL SERV. SUPPLIES	45,930.00	-8,755.36	-18,471.49	2,055.93	62,345.56
100-257 INTERNAL SERVICES TOTALS	1,208,090.38	63,563.93	572,762.40	87,755.50	547,572.48
SECURITY TOTALS					
SECURITY SALARIES	69,523.00	5,769.44	40,386.08	0.00	29,136.92
SECURITY BENEFITS	18,059.86	1,768.82	12,322.25	0.00	5,737.61
SECURITY PURCHASED SERVICES	569,621.00	339,060.86	422,499.70	3,999.66	143,121.64
100-258 SECURITY TOTALS	657,203.86	346,599.12	475,208.03	3,999.66	177,996.17
PUBIC RELATIONS DEPT. TOTALS					
INFORMATION SERVICES SALARIES	210,918.00	17,977.02	125,974.14	0.00	84,943.86
INFORMATION SERV. EMPLOYEE SERVICES	55,784.33	4,614.80	32,066.52	0.00	23,717.81
INFORMATION SERV. PURCHASED SERV.	59,997.00	1,305.73	14,949.23	3,838.77	41,209.00
INFORMATION SERV. SUPPLIES	33,462.00	126.10	14,656.44	1,978.61	16,826.95
INFORMATION SERV. OTHER OBJECTS	13,835.00	336.71	4,101.77	0.00	9,733.23
100-263 PUBIC RELATIONS DEPT. TOTALS	373,996.33	24,360.36	191,748.10	5,817.38	176,430.85
PERSONNEL DEPT. TOTALS					
STAFF SERVICES SALARIES	536,765.68	39,486.30	299,544.05	0.00	237,221.63
STAFF SERVICES EMPLOYEE BENEFITS	162,489.23	11,636.89	117,797.54	0.00	44,691.69
STAFF SERVICES PURCHASED SERVICES	64,650.00	5,838.11	21,601.18	13,560.18	29,488.64

**SCHOOL DIST 5 LEXINGTON/RICHLAND CO  
EXPENDITURE BUDGET REPORT BY ACCOUNT**

**FY 2010-2011**


**CURRENT PERIOD: 01/01/2011 TO 01/31/2011**

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>
STAFF SERVICES SUPPLIES	53,324.00	359.08	36,053.67	286.34	16,983.99
STAFF SERVICES OTHER OBJECTS	825.00	0.00	825.00	0.00	0.00
100-264 PERSONNEL DEPT. TOTALS	818,053.91	57,320.38	475,821.44	13,846.52	328,385.95
DATA PROCESSING TOTALS					
DATA PROCESSING SERVICES SALARIES	1,333,092.37	103,911.02	665,272.10	0.00	667,820.27
DATA PROCESS. EMPLOYEE BENEFITS	382,979.29	30,521.07	193,755.73	0.00	189,223.56
DATA PROCESS. PURCHASED SERVICES	177,489.82	128.85	61,008.28	46,787.17	69,694.37
TECHNOLOGY SERVICES - SUPPLIES	12,350.00	-348.15	709.22	67.65	11,573.13
100-266 DATA PROCESSING TOTALS	1,905,911.48	134,212.79	920,745.33	46,854.82	938,311.33
PUPIL SERVICES TOTALS					
PUPIL SERVICES SALARIES	1,239,609.27	110,219.51	703,318.78	0.00	536,290.49
PUPIL SERVICE EMPLOYEE BENEFITS	295,552.04	27,140.93	164,619.60	0.00	130,932.44
PUPIL SERVICES PURCHASED SERVICES	18,675.00	0.00	0.00	0.00	18,675.00
100-271 PUPIL SERVICES TOTALS	1,553,836.31	137,360.44	867,938.38	0.00	685,897.93
MENTORING PROGRAM					
	30,960.00	2,191.66	16,631.62	0.00	14,328.38
	6,800.00	0.00	142.41	500.00	6,157.59
100-390 MENTORING PROGRAM	37,760.00	2,191.66	16,774.03	500.00	20,485.97
TRANSFER TO STATE DEPT. TOTALS					
TRANSFER TO STATE DEPT.	25,000.00	0.00	0.00	0.00	25,000.00
100-411 TRANSFER TO STATE DEPT. TOTALS	25,000.00	0.00	0.00	0.00	25,000.00
TRANSF. TO OTHER GOVT. TOTALS					
TRANSFER TO OTHER GOVT. UNITS	152,200.00	0.00	102,011.74	50,000.00	188.26
100-412 TRANSF. TO OTHER GOVT. TOTALS	152,200.00	0.00	102,011.74	50,000.00	188.26
PYMT OTHER NONPR. 1ST STEP TOTALS					
PYMT OTHER NONPROF. 1ST STEPS	3,200.00	0.00	0.00	0.00	3,200.00
100-415 PYMT OTHER NONPR. 1ST STEP TOTALS	3,200.00	0.00	0.00	0.00	3,200.00
TRANSF. TO GENERAL FUND TOTALS					
TRANSFER TO GENERAL FUND	40,215.00	0.00	0.00	0.00	40,215.00
100-420 TRANSF. TO GENERAL FUND TOTALS	40,215.00	0.00	0.00	0.00	40,215.00
TRANSF. TO SPEC. REV. TOTALS					
TRANSFER TO SPECIAL REV. FUND	134,531.00	0.00	0.00	0.00	134,531.00
100-421 TRANSF. TO SPEC. REV. TOTALS	134,531.00	0.00	0.00	0.00	134,531.00
TRANSF. TO FOOD SERV. TOTALS					
TRANSFER TO FOOD SERV. FUND	521,745.00	0.00	0.00	0.00	521,745.00
100-425 TRANSF. TO FOOD SERV. TOTALS	521,745.00	0.00	0.00	0.00	521,745.00
TRANSF. TO PUPIL ACT. TOTALS					
TRANSFER TO PUPIL ACT. FUND	393,168.00	57,400.00	57,400.00	0.00	335,768.00
100-426 TRANSF. TO PUPIL ACT. TOTALS	393,168.00	57,400.00	57,400.00	0.00	335,768.00
	138,665,956.00	11,329,456.07	64,832,654.15	986,856.19	72,846,445.66
	138,665,956.00	11,329,456.07	64,832,654.15	986,856.19	72,846,445.66



February 23, 2011

TO: Stephen Hefner, Ed.D.  
Interim Superintendent

FROM: Karl E. Fulmer, Ed.D.   
Chief Financial Services Officer

RE: Updated Estimated Cost of Kim Murphy's Lawsuit Delaying  
Renovations at Chapin High School

Combining all the costs referenced below, the lawsuit by Ms. Kim Murphy has cost the school district in excess of \$1.57 million.

As a result of the protest and subsequent lawsuit the costs associated with the delay of the Chapin High School renovation project continue to increase. A summary of those costs are as follows:

- The school district anticipates that construction costs will continue to increase. The initial delay in the Chapin High School renovations started when Ms. Murphy protested and then appealed the Water Quality Permit. DHEC cleared the project on May 24, 2010. Ms. Murphy subsequently filed her lawsuit further delaying the project. As of today, the resulting delay has increased construction costs by an estimated \$1,020,000.
- To date our retained professional staff estimates they have incurred extra costs due to expenses related to attending meetings and drafting alternative designs at the request of the Corp of Engineers during Ms. Murphy's administrative protest. That estimated amount is \$99,299.
- Attorney fees related to the protests and lawsuit continue to accumulate and currently total \$280,015.
- Architectural fees currently total \$115,680.
- To date, total staff time devoted to the wetlands litigation is approximately 477.5 hours or \$26,009.
- To date, fees for Tidewater Environmental Services total \$33,876.

Dr. Stephen Hefner  
February 23, 2011  
Page 2


In addition, the project will require the issuance of approximately \$45,000,000 of 20-year General Obligation Bonds. Ms. Murphy's lawsuit will delay the issuance of these bonds, which places the district at risk for increases in interest rates and the potential sunset of the Build America Bonds Program (BAB), which has provided unprecedented subsidies to the district to offset bond interest expense. The district's financial advisors project that the sunset of the BAB program would result in a 100 basis point (1.0%) increase in borrowing costs to the district. A 1% increase in interest costs for \$45,000,000 in bonds would translate into an increase of payments of approximately \$4.5 million over the life of the bonds. The 1% increase would also increase the cost to carry the loan by approximately \$292,000 per year.

With these additional costs, and the expectation of further costs, it is almost certain the Chapin High School renovations project may exceed our budget and require some components of the project to be scaled back.



**MEMORANDUM**

TO: Members of the Board of Trustees  
Stephen Hefner, Ed.D., Interim Superintendent

FROM: Ms. Helen Anderson   
Chief Instructional Services Officer

DATE: February 16, 2011

RE: February 28, 2011 Board Meeting, Second and Final Reading.  
"Proposed Revisions to Board J Policies"

JIB add "Student Involvement In Decision Making"  
JICEA "School Related Student Publications" replaces JHCC "Student Publications"  
JICG "Tobacco Use By Students" replaces JCDA "Tobacco Free Facilities/Possession and Use of Tobacco"  
JICG-R "Tobacco Use By Students" replaces AR-JCDA-R "Tobacco Free Facilities/Possession and Use of Tobacco"  
JICH "Drug And Alcohol Use By Students" replaces JCDA/JCDAC "Alcohol/Drug Use"

Recommendation:

The administration recommends that the proposed revisions to Board J Policies proceed for Board approval.

Attachments: Recommended New Policies

Mr. Michael Harris will be available to answer any questions at the February 28th meeting.

NEW Policy

## **STUDENT INVOLVEMENT IN DECISION MAKING**

Code **JIB** Issued **Final**

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Purpose: To establish the board's vision for students' involvement in the decisions that affect them.

The board recognizes the value of student participation in decision making for the school district. The board encourages students to attend school board meetings and take part in the public participation periods. Students share with the board, the administration and the faculty the responsibility for developing a climate in the school that is conducive to wholesome learning and living.

The board encourages students to express their opinions in establishing policies in the area of student privileges and other areas of student activities. The board encourages principals to develop procedures for meaningful involvement of students in school government.

In the development of rules, regulations and arrangements for the operation of the school system, the superintendent will include at the planning stage, whenever feasible and appropriate, a representative of those students who will be affected by such provisions.

Adopted ^

## **SCHOOL-RELATED STUDENT PUBLICATIONS**

Code **JICEA** Issued **Final**

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**Purpose:** To establish the basic structure for student publications.

The board sanctions student publications as long as students are willing to accept the responsibilities of the freedoms of speech and of the press. The board or its designee will make rules as to time and place for distribution of such publications and any other regulations necessary to assure that student publications do not infringe on the rights of others.

The designated sponsor(s) of any officially recognized school-sanctioned and school-financed publication (e.g., newspaper, yearbook, literary magazine) will assume the initial responsibility of screening and editing all materials earmarked for publication. Although journalism students should be given meaningful editorial latitude, the sponsor(s) retains the inherent obligation to delete any article or comment likely to create substantial disruption of, or significant interference with, school activities.

Any student objecting to a sponsor's exercise of discretion in this regard should bring the objection to the attention of the sponsor in writing. The school principal will hold a conference to discuss the complaints with the complainant(s) and the sponsor. It is the principal's responsibility to decide the matter in close consultation with the district superintendent and legal counsel.

Adopted 6/21/76; Revised 11/16/81, 2/6/89, ^

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**Legal references:**

**A. U. S. Supreme Court:**

1. January 13, 1988, Hazlewood vs. Cathy Kuhlmeir - Gives principals new authority to monitor the content of school publications.
2. Morse v. Frederick, 127 S. Ct. 2618 (2007).



## **TOBACCO USE BY STUDENTS**

Code **JICG** Issued **Final**

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Purpose: To establish the basic structure for the board's prohibition of tobacco use by students.

Students are prohibited from using tobacco products in any district building or vehicle or on any district grounds. The superintendent or his/her designee will create the necessary rules and regulations to enforce this policy.

This "tobacco-free" designation applies not only to normal school/office hours but also to any extracurricular, before or after school, or even unscheduled activity or event.

Students are not permitted to use, possess or transfer tobacco products or tobacco paraphernalia while on school grounds; in the school buildings; on buses; or during any other time that students are under the direct administrative/jurisdiction of the school whether on or off the school grounds. Students who violate this policy will be disciplined as provided in administrative rule JICDA-R.

Adopted 8/15/94; Revised 8/21/95, ^

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### **Legal references:**

#### **A. United States Code:**

1. 20 U.S.C. 6081 - Pro-Children Act of 1994.

#### **B. S.C. Code, 1976, as amended:**

1. Section 16-17-490 - Contributing to the delinquency of a minor (school board rules and regulations may be exempt under certain circumstances).
2. Section 16-17-500 - Supplying minors with tobacco or cigarettes.
3. Section 59-67-150 - Qualifications of bus driver; drinking or smoking on bus.
4. Sections 16-17-500 and 501 - Youth Access to Tobacco Prevention Act of 2006.



**MEMORANDUM**

TO: Members of the Board of Trustees  
Stephen Hefner, Ed.D., Interim Superintendent

FROM: Ms. Helen Anderson *NAA*  
Chief Instructional Services Officer

DATE: February 16, 2011

RE: February 28, 2011 Board Meeting, First Reading Approval.  
"Proposed Revisions to Board J Policies"

JICA "Student Dress" replaces JCDB "Dress Code"  
JICA-R "Student Dress" replaces AR-JCDB-R "Dress Code"  
JICF "Secret Societies/Gang Activity" replaces JCDAF "Gangs and Gang Related Activity"  
JICFA add "Hazing"  
JICFAA "Harassment, Intimidation or Bullying" replaces JCDAAAA "Harassment, Intimidation or Bullying"  
JICI add "Weapons In School"

Recommendation:

The administration recommends that the proposed revisions to Board J Policies proceed to First Reading approval.

Attachments: Recommended New Policies

Mr. Michael Harris will be available to answer any questions at the February 28th meeting.

## **STUDENT DRESS**

Code **JICA** Issued **Final**

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Purpose: To establish the basic structure for determining appropriate dress standards for students.

In the interest of health, safety, cleanliness and generally accepted standards of decency and decorum among the students in the schools of this district, the board hereby adopts the following policy.

- In all matters relating to individual dress and grooming, students in this district's schools are required to exercise good judgment, exhibit responsible behavior and endeavor to reflect respect for themselves, their school and their community.
- The wearing of clothing, hair arrangements, or other personal adornments or embellishments which are disruptive or interfere with the regular operations of school expressly is prohibited.
- Students working in areas where rotating machinery is used will wear appropriate head coverings or have their hair cut so it cannot be caught in any part of the machine.
- Nothing in this policy is intended to intrude on student dress and grooming prerogatives, as long as, in the exercise of these choices, students do not create a threat to the good order of the school or cause the disruption of any recognized school function. The exercise of such choices by students must be consistent with the public purposes for which the public schools have been established.
- Administrative regulations (JICA-R) will be developed with input from parent, teacher and student representatives.
- All administrative regulations approved by the board will apply districtwide.

Adopted 8/19/74; Revised 10/24/83, ^

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Legal references:

- A. S. C. Code, 1976, as amended:
1. Section 59-19-90(3) - Authority to regulate student conduct.



## STUDENT DRESS

Code **JICA-R** Issued **Final**

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This administrative rule on student dress will apply in all schools, district-sponsored activities, district transportation, as appropriate, and will be administered uniformly throughout the district.

- Clothing and/or hair should not be so extreme or inappropriate to the school as to disrupt the educational process. Therefore, clothing deemed distracting, revealing, overly suggestive or otherwise disruptive will not be permitted. This includes bare midriffs, halter/tank tops, see-through shirts, tops or blouses and bike shorts.
- No vulgar, obscene or otherwise inappropriate symbols, language or wording will be permitted on clothing or accessories.
- Clothing or accessories (i.e. bookbags, jewelry, hats, etc.) that display alcohol, tobacco or other drug symbols are not permitted.
- Gang attire, gang colors or gang symbols are also not permitted to be worn or displayed on accessories.
- Hats, head stockings or kerchiefs may only be worn during the school day for special occasions when approved by the principal.
- Proper shoes must be worn at all times.
- Special dress or costume may be worn during the school day for special occasions when approved by the principal.
- Wearing accessories or clothing that could pose a safety threat to one's self or others is not allowed. This includes heavy chains, not made as jewelry; fishhooks, multiple-finger rings, studded bracelets or collars; nose/lip to ear chains, etc. Unusual body piercing that is disruptive to the order of the school or is a distraction to the learning environment will not be allowed.
- Pants must be worn at the natural waistline and undergarments are not to be visible.

Individual schools may have more specific and restrictive dress codes if recommended by the school administration and the school improvement council and approved by the superintendent or his/her designee.

The administration will make the final judgment on the appropriateness of dress and reserves the right to prohibit students from wearing any article of clothing or accessory which may foreseeably result in the disruption of the school environment.

This administrative rule will be reviewed on a regular basis with input and advice from parents/legal guardians, teachers, administrators and students. Subsequent recommendations to the board will be made through administrative channels.

Written notice of the district's policy and administrative rule on student dress will be provided in school handbooks distributed annually to students and parents/legal guardians.

Issued 1/23/84; Revised 8/13/84, 1/25/88, 1/23/89, 7/7/97, 7/13/98, 6/26/00, 6/24/02, ^



## SECRET SOCIETIES/GANG ACTIVITY

Code **JICF** Issued **Final**

Purpose: To establish the basic structure for the district's prohibition of student secret societies and gang activities.

School District Five of Lexington and Richland Counties will maintain conditions on school property and at school-sponsored events in order to ensure as safe an environment as possible for students and staff in accordance with law and the standards set by the School District Five board of trustees. In establishing such standards, the board prohibits the presence and activities of gangs on or near school property and at school-sponsored events.

The board defines a gang as any non-school sponsored group, possibly of secret and/or exclusive membership, whose purpose or practices include the commission of illegal acts, the violation of school rules, the establishment of territory or "turf," or any other action which threatens the safety or welfare of others. In prohibiting the presence and activities of gangs, the board makes the following findings.

- Gangs which initiate or advocate activities which threaten the safety and well-being of persons or their possessions anywhere on or near school property or at school-sponsored events are harmful to the educational purposes of the district.
- Gang incidents involving recruitment, initiation, hazing, wearing of colors or other gang indicators, threats and intimidation, fighting or establishment of "turf or territory" on school property or at any school-sponsored event are likely to cause intimidation or fear, bodily danger, physical harm, or personal degradation or disgrace resulting in physical and mental harm to students.
- The use of hand signals and the presence of any apparel, jewelry, accessory, book or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute, denotes membership in a gang creates a clear and present danger of the commission of unlawful acts on school premises, the violation of school regulations, or the substantial disruption of the orderly operation of the school and is prohibited. In determining whether or not a student is in violation of the prohibition on the wearing/display of a gang-related item, the district will maintain, in all of its school offices, an example of potential gang indicators including symbols, hand signals, graffiti, and clothing/accessories. In providing these examples for students and parents/legal guardians, the board acknowledges that not all potential gang indicators actually connote actual membership in a gang.
- If the district determines that a student has initiated or participated in a gang or a secret society as stipulated above, that student will be disciplined in a manner which may include, but will not be limited to, detention, removal from extracurricular activities, suspension and/or expulsion, and referral to law enforcement, dependent upon the circumstances of the particular offense. The district also reserves the right to prohibit any student from wearing/displaying any article of clothing or accessory which the district has determined to be a gang indicator.

Adopted 3/11/02; Revised ^

Legal references:

A. S.C. Code, 1976, as amended:

1. Section 59-63-270 - Regulation or prohibition of clubs or like activities.
2. Section 59-63-275 - Student hazing prohibited; definitions.



## HAZING

Code **JICFA** Issued **Final**

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**Purpose:** To establish the basic structure for maintaining a safe, positive environment for students and staff that is free from hazing.

The district prohibits hazing by students, staff, and third parties as a part of any school-sponsored activity. All students and employees must avoid any action that could be viewed as planning, directing, encouraging, assisting or engaging in any hazing activity. Further, no administrator, coach, sponsor, volunteer or district employee will permit, condone or tolerate any form of hazing.

For purposes of this policy, state law defines hazing as “the wrongful striking, laying open hand upon, threatening with violence or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting, or humiliating nature.”

Any hazing activity, whether by an individual or a group, will be presumed to be a forced activity, even if a student willingly participates.

Any student who feels he/she has been subjected to hazing is encouraged to file a complaint in accordance with policy JII. All complaints will be investigated promptly and confidentially. The district prohibits retaliation or reprisal in any form against a student who has filed a complaint of hazing.

Any student who is found to have engaged in hazing will be subject to disciplinary action. Individuals may also be referred to law enforcement officials. The district will take all other appropriate steps to correct or rectify the situation.

The superintendent will be responsible for ensuring notice of this policy is provided to students, staff and parents/legal guardians.

Cf. GBEB, JIC

Adopted ^

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### Legal references:

- A. S. C. Code, 1976, as amended:
  - 1. Section 16-3-510 - Organizations and entities revised.
  - 2. Section 59-19-90 - General powers and duties of school trustees.
  - 3. Sections 59-63-210 through 270 - Grounds for which trustees may expel, suspend or transfer pupils; petition for readmission; notices and parent conferences; expulsion for remainder of year and hearings; transfer of pupils; corporal punishment; regulation or prohibition of clubs or like activities.
  - 4. Section 59-63-275 - Student hazing prohibited.
  - 5. Section 59-67-240 - Other duties of bus driver; discipline of students for misconduct.
- B. State Board of Education Regulations:
  - 1. R43-279 - Minimum standards of student conduct and disciplinary enforcement procedures to be implemented by local school districts.



## **HARASSMENT, INTIMIDATION OR BULLYING**

Code **JICFAA** Issued **Final**

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**Purpose:** To establish the basic structure for maintaining a safe, positive environment for students and staff that is free from harassment, intimidation or bullying.

The district prohibits any acts of harassment, intimidation, or bullying of a student by students, staff and third parties which interfere with or disrupt a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment, whether such acts occur in a classroom, on school premises, on a school bus or other school-related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises, or at another program or function where the school is responsible for the student.

For purposes of this policy, harassment, intimidation, or bullying is defined by the district as a gesture, a written, verbal, physical, or sexual act, or electronic communication, to include cyber bullying (which is the use of cell phones, instant messaging, email, chat rooms or social networking sites such as Face Book, My Space and Twitter) that is reasonably perceived to have the effect of either of the following.

- harming a student physically or emotionally or damaging a student's property or placing a student in reasonable fear of personal harm or property damage
- insulting or demeaning a student or group of students causing substantial disruption in, or substantial interference with, the orderly operation of the school

Any student who believes that he/she has been subjected to harassment, intimidation or bullying in violation of this policy is encouraged to file a complaint in accordance with procedures established by the district. Complaints will be investigated promptly, thoroughly and confidentially. All school employees are required to report alleged violations of this policy to the principal or his/her designee. Reports by students or employees may be made anonymously, although disciplinary action will not be taken against any person solely on the basis of an anonymous report.

The district prohibits retaliation or reprisal in any form against a student or employee who has filed a complaint or report of harassment, intimidation, or bullying. The district also prohibits any person from falsely accusing another of misconduct as a means of harassment, intimidation or bullying.

The board expects students to conduct themselves in an orderly, courteous, dignified, and respectful manner. Students and employees have a responsibility to know and respect the policies, rules, and regulations of the school and district. Any student who is found to have engaged in the prohibited actions as outlined in this policy will be subject to disciplinary action in accordance with the district's student behavior code. Any employee who violates this policy will be subject to disciplinary action. The district also may refer any individual who has violated this policy to law enforcement officials. The district will take any other appropriate steps to correct or rectify the situation.

The superintendent or his/her designee will be responsible for ensuring notice of this policy is provided to students, staff, parents/legal guardians, volunteers, and members of the community, including its applicability to all areas of the school environment as outlined in this policy. The superintendent or his/her designee will also ensure that a process is established for discussing the contents of this policy with students.

## PAGE 2 - JICFAA - HARASSMENT, INTIMIDATION OR BULLYING

Adopted 2/12/07; Revised ^

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### Legal references:

#### A. S. C. Code, 1976, as amended:

1. Section 16-3-510 - Organizations and entities revised.
2. Section 59-19-90 - General powers and duties of school trustees.
3. Sections 59-63-210 through 270 - Grounds for which trustees may expel, suspend or transfer pupils; petition for readmission; notices and parent conferences; expulsion for remainder of year and hearings; transfer of pupils; corporal punishment; regulation or prohibition of clubs or like activities.
4. Section 59-63-275 - Student hazing prohibited.
5. Section 59-67-240 - Other duties of bus driver; discipline of students for misconduct.
6. Section 59-63-110, et. seq. - Safe School Climate Act.

#### B. State Board of Education Regulations:

1. R43-279 - Minimum standards of student conduct and disciplinary enforcement procedures to be implemented by local school districts.



## WEAPONS IN SCHOOL

Code **JICI** Issued **Final**

**Purpose:** To establish the basic structure for the board's prohibition of student possession of weapons.

It is the policy of the Board of Trustees to ensure the safety and welfare of its students and employees. The presence of firearms, knives with a blade length of over two inches, dirk, razor, metal knuckles, slingshot, bludgeon or any other deadly instrument used for the infliction of bodily harm or death on school district property poses a severe threat of serious harm or injury to students and staff.

While on school grounds, in school buildings, on buses or at school-related functions, students will not possess any item capable of inflicting injury or harm (hereinafter referred to as a weapon) to persons or property when that item is not used in relation to a normal school activity at a scheduled time for the student. No vehicles parked on school property may contain firearms, knives, blackjacks or other items which are generally considered to be weapons.

### **Level of offense**

It is a felony offense, punishable by a fine of \$1,000 or imprisonment for five years, or both, to carry a weapon as referenced above on school property.

It is a misdemeanor offense, punishable by a fine of up to \$500 or imprisonment for up to 90 days, to carry a concealed dirk, slingshot, metal knuckles, razor or other deadly weapon.

### **Weapons (firearms)**

*Note: The following is directed specifically by the Gun-Free Schools Act 20 U.S.C. 7151.*

In keeping with Section 59-63-235 of the Code of Laws of South Carolina, 1976, a student who brings a firearm to a school or any place that is under the jurisdiction of a school will be expelled for no less than one year. The one-year expulsion is subject to modification by the superintendent on a case-by-case basis. Students expelled pursuant to this section are not precluded from receiving educational services in an alternative setting. Any student expelled for bringing a firearm will be referred to the local county office of the Department of Juvenile Justice or its representative.

Adopted 5/20/74; Revised 3/8/82, 11/21/83, 5/3/93, 9/12/94, 8/21/95, 4/22/96, 6/25/01, 4/25/05,  
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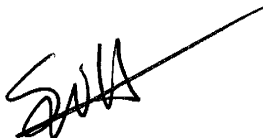
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### **Legal references:**

- A. United States Code:
  - 1. 20 U.S.C. 7151 - Gun-Free Schools.
- B. U.S. Supreme Court Cases:
  - 1. New Jersey v. T.L.O., 469 U.S. 325 (1985.)
- C. S.C. Code, 1976, as amended:
  - 1. Section 59-63-235 - Expulsion of student determined to have brought firearm to school.
  - 2. Section 59-19-90(3), (5) - General powers and duties of trustees.
  - 3. Section 59-63-370 - Definition of a weapon.
  - 4. Section 16-23-430 -Carrying weapons on school property

MEMORANDUM

TO: Members, Board of Trustees

FROM: Stephen W. Hefner, Interim Superintendent 

DATE: February 24, 2011

SUBJECT: Snow Make-up Days

As you know, we lost four days (January 10, 11, 12, and 13) of instruction due to the January 2011 snow event.

We made up the day missed on January 10 by having school this past Monday, February 21. March 18 is the scheduled make-up day for January 11; June 3 is the scheduled make-up day for January 12. The date on which January 13 would be made-up has not been determined as yet.

Senator Cromer and Representatives Ballentine and Huggins introduced legislation that would permit school districts to "forgive" up to five days of instruction lost due to inclement weather this year. I am told that this legislation will likely pass.

While I have heretofore advocated making up any day of missed instruction, I told our legislators that I will graciously and thankfully support any forgiveness they can secure for us this time around. As I have told you before, I am taking this position because: 1) all staff members have had reductions in pay due to furloughs; 2) staff salaries—for the most part—have been frozen for two years and the outlook for 2011-2012 is "more of the same," 3) state employees' absences during the January snow event were forgiven; and 4) Representative Huggins said to me that forgiving snow days may be one of the few ways the Legislators can do something positive for the morale of our faculties and staff in this era of tough economic times.

Thus, I am requesting that you forgive the days of school missed on January 11, 12, and 13, 2011 pending the authority of the State Legislature to do so.



**MEMORANDUM**

TO: Members of the Board of Trustees  
Stephen Hefner, Ed.D., Superintendent

FROM: Ms. Helen Anderson *[Signature]*  
Chief Instructional Services Officer

DATE: February 18, 2011

RE: **Health Advisory Council Recommendation**

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During the February 28, 2011 Board Meeting, Traci Hogan and Cindy Richards will make a presentation on behalf of the Health Advisory Council regarding a proposal for packaged foods. Attached is the information they will share concerning this recommendation.

Traci Hogan, Cindy Richards and I will be available to answer any questions you may have regarding the information presented at the Board Meeting.



February 1, 2010

The School Board of Trustees of School District Five of Lexington & Richland Counties  
c/o Mr. Robert Gantt, Chairperson  
1020 Dutch Fork Road  
Irmo, South Carolina 29063

Dear Mr. Gantt and the School Board of Education:


The District Five Health Advisory Council met on November 11, 2010 to discuss various health topics and issues facing the students and staff in District Five. Properly serving the growing number of students with insulin dependent diabetes and food allergies was a very serious concern to the Council members.

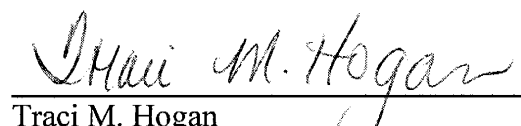
In order to ensure proper insulin dosage and treatment of students with diabetes, it is necessary for school staff to be able to correctly identify the number of carbohydrates in foods that are being consumed. In addition to students with diabetes, we have over 700 students in the District with food allergies that include peanuts, dairy, wheat, soy products, etc. In the absence of a district-wide policy regarding homemade food products, there has been limited ability to control outside foods and in turn protect the students.

Homemade foods not only pose risks to students with allergies and diabetes, but also increase opportunities for food contamination. In fact, in the 2009-2010 school year, District Five did have an incident where homemade, contaminated food was served to an entire class. That situation had the potential to cause significant harm to our students. While food contamination may not be deliberate, there is added risk of contamination with varying food hygiene practices that may cause food to be unsafe for consumption.

The District Five Health Advisory Council recommends that the Board of Trustees consider implementing a policy that would allow only packaged foods to be brought into schools and served to students. A policy of this nature would provide students the greatest health safety and allow staff to monitor nutritional information and ingredients. Thank you very much for your time and attention to this recommendation.

Sincerely,

  
Dr. Lloyd Kapp, MD FAAP  
Palmetto Pediatric & Adolescent Clinic, P.A.

  
Traci M. Hogan  
Director of Special Services

Health Advisory Council Attendees  
November 11, 2010

Dr. Lloyd Kapp, Pediatrician  
Dr. Don Moore, Physician  
Dr. J. Swaminathan, Physician  
Dr. Lynn Campbell, Dentist  
Traci M. Hogan, Director of Special Services  
Cindy Richards, Nursing Coordinator  
Kaye Baker-Marsh, Physical Therapist  
Lucy Bailey, Lead School Psychologist  
Cheryl Cooley, School Nurse  
Diana Krause, School Nurse  
Carol Sanders, School Nurse  
Theresa Courtney, School Nurse  
Filamena Stucker, School Nurse  
Kathy Jackson, School Nurse  
Jeanne Bridges, School Nurse  
Meg Schelble, School Nurse  
Diane Arnold, School Nurse  
Tracy Fournier, School Nurse



Health Advisory Council Attendees  
November 11, 2010

Don Moore

Dr. Don Moore, Physician

J Swaminathan MD

Dr. J. Swaminathan, Physician

W. Lynn Campbell DMD

Dr. Lynn Campbell, Dentist

Cynthia C. Richards RN

Cindy Richards, Nursing Coordinator

Theresa Courtney RN

Theresa Courtney, School Nurse

Filomena Stucker RN

Filomena Stucker, School Nurse

Kathy M. Jackson RN

Kathy Jackson, School Nurse

Meg Schelble RN

Meg Schelble, School Nurse

Kaye Baker-Marsh, PT

Kaye Baker-Marsh, Physical Therapist

Lucy Bailey

Lucy Bailey, Lead School Psychologist

Cheryl Cooley

Cheryl Cooley, School Social Worker

Diana Krause RN

Diana Krause, School Nurse

Carol H. Sanders RN

Carol Sanders, School Nurse

Tracy Fournier RN

Tracy Fournier, School Nurse

Jeanne Bridges RN

Jeanne Bridges, School Nurse

Diane Arnold RN

Diane Arnold, School Nurse

## **Proposal for Packaged Foods**

School District Five of Lexington & Richland Counties

February 28, 2011

## **Health Advisory Board**

- Board created in 1983
  - meets biannually
  - last met on 11-11-10
- Current board members:
  - 1 pediatrician
  - 1 emergency room physician
  - 1 allergist
  - 1 dentist
  - 1 family practitioner
  - District 5 nursing staff
  - One District 5 physical therapist & one psychologist
  - Director of Special Services

## **Diabetes Management**

- 59 diabetics
- 49 are insulin dependent
- Must enter carbohydrates consumed
- Students come to nurse following meals or designated times of day
- Nurses rely on nutrition information from cafeteria, packages, parent report, and nurse estimation

## **Food Allergies**

- 724 students with food allergies
- 145 epinephrine autoinjectors
- Allergies range from nuts to dairy, eggs, wheat, soy products
- Reactions range from rash to anaphylactic shock

## **Food Contamination**

- Increased opportunities for unsafe consumption
- Possibility of deliberate contamination
- Issues with varying hygiene practice

## **National Association for the Education of Young Children (NAEYC)**

- 5.B.01- "If the program provides food for meals and snacks (whether catered or prepared on-site), the food is prepared, served, and stored in accordance with the U.S. Department of Agriculture Child and Adult Care Food Program guidelines."

### **National Association for the Education of Young Children (NAEYC)**

- 5.B.02 Staff take steps to ensure the safety of food brought from home for sharing among the children must be either whole fruits or commercially prepared packaged foods in factory-sealed containers.

### **Policy Proposal**

The District only allow food that comes from home with the purpose of sharing among the children be store bought, packaged foods.

- Allows for accurate ingredient analysis for allergies.
- Allows for accurate nutritional information for diabetes management.
- Increases safety and decreases liability.
- Provides consistency in policies for the District.

Questions  
or  
Concerns?





**EXHIBIT I**

Memorandum

To: Members of the Board of Trustees

Through: Dr. Stephen Hefner  
Interim Superintendent

From: Buddy Price  
Director of Community Services

Date: February 24, 2011

Re: 2011-12 School Board Meeting Schedule

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Attached is a proposed 2011-12 meeting schedule for the school board. All meetings are on the second and fourth Mondays of each month, as required by school board policy. The only exceptions are one scheduled meeting in July, August, November and December. Due to the Memorial Day holiday the meetings in May will be held on May 7 and May 21.

This proposed schedule will be on the agenda for approval on March 14, 2011.

Thank you and please let me know if you have any questions.

BP/aw

Attachment - Proposed 2011-12 Meeting Schedule

**2011-2012 Meeting Schedule**  
**School District Five of Lexington and Richland Counties**  
**Board of Trustees**

<b><u>Date</u></b>	<b><u>Location</u></b>
July 11, 2011	District Office
August 8, 2011	District Office
September 12, 2011	Ballentine Elementary
September 26, 2011	District Office
October 10, 2011	Dutch Fork Middle
October 24, 2011	District Office
November 14, 2011	Chapin Elementary
December 12, 2011	Dutch Fork Elementary
January 9, 2012	Harbison West Elementary
January 23, 2012	District Office
February 13, 2012	Lake Murray Elementary
February 27, 2012	District Office
March 12, 2012	Leaphart Elementary
March 26, 2012	District Office
April 9, 2012	Chapin Middle School
April 23, 2012	District Office
May 7, 2012	CrossRoads Middle School
May 21, 2012	District Office
June 11, 2012	District Office
June 25, 2012	District Office



Memorandum

To: Members of the Board of Trustees

Through: Dr. Stephen Hefner  
Interim Superintendent

From: Buddy Price  
Director of Community Services

Date: February 24, 2011

Re: Proposed Revisions to Board Policy BEDG - *Minutes of Board Meetings*

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Issue: Discussion of proposed revisions to Board Policy BEDG – *Minutes of Board Meetings*.

Recommendation: Attached for your consideration are the proposed revisions to Board Policy BEDG – *Minutes of Meetings*. Administration recommends board approval to proceed to first reading.

Thank you and please let me know if you have any questions.

BP/aw

Attachment - Board Policy BEDG – Current Policy  
Board Policy BEDG - Revisions

## Policy BEDG Minutes of Board Meetings

Issued 3/06

**Purpose:** To establish the basic structure for maintaining a record of business conducted at board meetings.

The minutes of a school board meeting constitute the written record of board action. The minutes are legal evidence of the board's action.

The board secretary will keep, or cause to be kept, a complete record of the action of board meetings. As provided by the South Carolina Freedom of Information Act, these minutes will include, but need not be limited to, the following:

- the date, time and place of the meeting
- the members recorded as either present or absent
- the substance of all materials proposed, discussed or decided and, at the request of any member, a record, by an individual member, of any votes taken
- any other information that any member requests be included or reflected in the minutes

The minutes will become permanent records of the board and will be in the custody of the superintendent. He/she will make them available to interested citizens of the district upon request, with exceptions as provided by law, at reasonable times during the working day.

Adopted 2/24/69; Revised 11/16/81, 1/25/88, 3/27/06

Legal references:

S.C. Code, 1976, as amended:

**Section 30-4-10, et seq.** - South Carolina Freedom of Information Act.

**Section 30-4-90 - Minutes of meetings of public bodies.**

**SCHOOL DISTRICT FIVE OF LEXINGTON AND RICHLAND COUNTIES**

# MINUTES OF BOARD MEETINGS

Code **BEDG** Issued **DRAFT**

Purpose: To establish the basic structure for maintaining a record of business conducted at board meetings.

The minutes of a school board meeting constitute the written record of board action. The minutes are legal evidence of the board's action.

The board secretary will keep, or cause to be kept, a complete record of the action of board meetings. As provided by the South Carolina Freedom of Information Act, these minutes will include, but need not be limited to, the following:

1. the date, time and place of the meeting
2. the members recorded as either present or absent
3. the substance of all materials proposed, discussed or decided and, at the request of any member, a record, by an individual member, of any votes taken
4. Information which any Board member requests be included in the minutes pursuant to South Carolina Code § 30-4-90(4), shall be limited to written materials germane to the public agenda which, absent exceptional or special circumstances as determined by the Board Chair, shall be limited to five pages
5. Such materials must be presented in writing to the Board's recording secretary at the time of the meeting, or within 48 hours following a Board meeting
6. Such materials will be designated as an attachment to the minutes, with the disclaimer that such materials are included at the request of a Board member pursuant to South Carolina Code § 30-4-90(4) and Board Policy BEDG and do not imply approval by the Board majority, disapproval, or any other Board action
7. It is understood that the Board Chair or presiding officer always has the prerogative to rule any such request out of order for the reason that such materials are not germane to the agenda, inappropriate as an attachment, or that the materials are otherwise publicly available. Such ruling by the presiding officer shall stand unless overturned by the Board majority

The minutes will become permanent records of the board and will be in the custody of the superintendent. He/she will make them available to interested citizens of the district upon request, with exceptions as provided by law, at reasonable times during the working day.

Adopted 2/24/69; Revised 11/16/81, 1/25/88, 03/27/06

Legal references:

S.C. Code, 1976, as amended:

Section 30-4-10, et seq. – South Carolina Freedom of Information Act

Section 30-4-90 – Minutes of meetings of public bodies.

**School District Five of Lexington and Richland Counties**